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OKLAHOMA STATE REGENTS  
FOR HIGHER EDUCATION

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*Improving our future by degrees*

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# Agenda

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*October 23, 2008*

#### NOTE

This document contains recommendations and reports to the State Regents regarding items on the October 23, 2008 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to [www.okhighered.org](http://www.okhighered.org) State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on October 23, 2008.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
Research Park, Oklahoma City

**A G E N D A**

Thursday, October 23, 2008 – 9 a.m.  
State Regents' Conference Room  
655 Research Parkway, Suite 200, Oklahoma City  
Chairman Ron White, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of the Chancellor.** (No Action, No Discussion).
6. **Comments from the President.** Comments from President Larry Rice of Rogers State University.

**ACADEMIC**

7. **New Programs.**
  - a. University of Oklahoma. Approval of request to offer the Bachelor of Arts in Geographic Information Science, the Bachelor of Science in Geographic Information Science and the Bachelor of Arts in Judaic Studies. Page 1.
  - b. University of Oklahoma Health Science Center. Approval of request to offer the Master of Science in Clinical and Translational Science and the Doctor of Rehabilitation Science. Page 13.
  - c. Oklahoma State University – Oklahoma City. Approval of request to offer the Associate in Applied Science in Wind Turbine Technology and the Certificate in Wind Turbine Technology. Page 23.
  - d. Southeastern Oklahoma State University. Approval of request to offer the Master of Education in Mathematics Specialist. Page 31.
  - e. Oklahoma City Community College. Approval of request to offer the Certificate in Game Design and the Certificate in Geographic Information System. Page 37.
  - f. Tulsa Community College. Approval of request to offer the Associate in Science in Nutritional Sciences, Certificate in Geographic Information Systems, Certificate in Electronics-Alternative Energy, Certificate in Process Technology, Associate in Applied

Science in Process Technology, Certificate in Human Services-Direct Support Professional I, and the Associate in Science in Environmental Science and Natural Resources. Page 45.

8. **Policy.**

- a. Posting of the proposed permanent rule revisions for the Student Advisory Board and initiate the process for the adoption of permanent rule revisions. Page 69.
- b. Posting of the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program and initiate the process for the adoption of permanent rule revisions. Page 75.
- c. Posting of proposed permanent rule amendments for the Oklahoma's Promise program and initiate the process for the adoption of permanent rule revisions. Page 81.
- d. Posting of proposed permanent rule amendments for the Oklahoma Tuition Equalization Grant and initiate the process for the adoption of permanent rule revisions. Page 87.
- e. Posting of policy changes regarding Oklahoma State University and University of Oklahoma medical school admission. Page 91.
- f. Posting of policy changes regarding a repeal of the APA rules for Oklahoma Money Matters AmeriCorps Education Award Program. Page 97.

**FISCAL**

9. **E&G Budget Needs for FY2010.** Approval of FY2010 System wide Budget Need. Page 103.

10. **Item Deleted.** Page 105.

11. **Master Lease Purchase Program.**

- a. Approval of Series 2008A-REAL PROPERTY for submission to Bond Oversight Committee. Page 107.
- b. Approval of Series 2008B-EQUIPMENT for submission to the Bond Oversight Committee. Page 109.

12. **Policy.** Approval of changes to the Tuition and Fee Policy. Page 115.

13. **Economic Impact Report.** Allocation of funds and acceptance of report on the Economic Impact of the Higher Education system of the State of Oklahoma. Page 133. (Supplement)

14. **EPSCoR.** Approval of contract and allocation of matching funds for the National Science Foundation award. Page 135.

## EXECUTIVE

15. **Legislative Agenda.** Approval of State Regents' legislative agenda. Page 139.
16. **Oklahoma's Promise.** Approval of FY 2010 official funding estimate to be provided to the State Board of Equalization by November 1, 2008. Page 141.
17. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 143.
18. **Executive Session.** Page 145.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (Attachment "A"), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Vote to return to open session.

19. **Personnel.** Discussion and possible action regarding personnel in positions at director level and above and/or expansion of personnel. (Attachment "A"). Page 147.
20. **State Regents' Meetings.** Approval of 2009 State Regents' meeting dates and authorization to file with the Secretary of State in accordance with the Open Meeting Act. Page 149.

## CONSENT DOCKET

21. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
  - a. Programs
    - (1) Programs. Approval of institutional requests for program modifications. Page 151.
    - (2) Program Suspensions. Approval of institutional requests for program suspensions. Page 155.
  - b. Cooperative Agreements. Ratification of a request from Oklahoma State University Institute of Technology, Okmulgee to authorize a cooperative agreement with Green Country Technology Center, Mid-Del Technology Center and Western Technology Center. Page 157.
  - c. Academic Nomenclature. Ratification of institutional request. Page 159.
  - d. Electronic Media. Langston University. Approval of request to offer a new degree option via electronic media. Page 161.

- e. Degree Program Inventory Reconciliation. Approval of requests for inventory reconciliations for East Central University, Connors State College, Oklahoma City Community College, Redlands Community College, Rose State College, Tulsa Community College, and Cameron University. Page 165.
  - f. Governor's Advisory Committee on the Employment of People with Disabilities. Allocation of funding for scholarships. Page 169.
  - g. Capital. Ratification of capital allotments. Page 171.
  - h. Ratification of grant to University of Oklahoma in support of the Tomas Rivera Educational Empowerment (TREE) Conference. Page 173.
  - i. Agency Operations.
    - (1) Ratification of purchases in excess of \$25,000 but not in excess of \$100,000. Purchases. Page 175.
    - (2) Ratification of FY09 agreement with the State Board of Career and Technology Education. Page 177.
  - j. Regents Education Program. Ratification of credit offerings. Page 183.
22. **Reports.** Acceptance of reports listed.
- a. Programs. Status report on program requests. Page 185.
  - b. Annual Reports.
    - (1) 2008 Annual Report. Page 195. (Supplement)
    - (2) Preliminary Enrollment Report. Page 197. (Supplement)
  - c. Publications. Preparing for College Mass Mailing. Page 199.
23. **Report of the Committees.** (No Action, No Discussion).
- a. Academic Affairs and Social Justice and Student Services Committees.
  - b. Budget and Audit Committee.
  - c. Strategic Planning and Personnel Committee.
  - d. Technology Committee.
  - e. Investment Committee.
24. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."

25. **Announcement of Next Regular Meeting— 9 a.m., Thursday, December 4, 2008, at the State Regents' Offices.**
26. **Adjournment.**

POSITIONS AT DIRECTOR LEVEL AND ABOVE

Chancellor  
General Counsel  
Vice Chancellor for Academic Affairs  
Vice Chancellor for Budget and Finance  
Vice Chancellor for Educational Partnerships  
Vice Chancellor for Information Technology and Telecommunications  
Vice Chancellor for Legislative Relations, Communications, and Research and Development  
Vice Chancellor for Student Affairs  
Associate Vice Chancellor for Administration  
Associate Vice Chancellor and Comptroller  
Associate Vice Chancellor for Academic Affairs  
Associate Vice Chancellor for Budget and Finance/Fiscal Affairs  
Associate Vice Chancellor for Budget and Finance/Legislative Affairs  
Associate Vice Chancellor for Budget and Finance/Purchasing  
Associate Vice Chancellor for Operations and Legal Affairs/OneNet  
Associate Vice Chancellor for Strategic Planning and Analysis  
Associate Vice Chancellor for Scholarships and Grants  
Assistant General Counsel  
Assistant Vice Chancellor for Academic Affairs  
Assistant Vice Chancellor for Board Relations  
Assistant Vice Chancellor for Budget and Finance  
Assistant Vice Chancellor for Workforce and Economic Development  
Assistant Vice Chancellor for GEAR UP  
Assistant Vice Chancellor for Governmental Relations  
Executive Director of Oklahoma Guaranteed Student Loan Program  
System Auditor  
Director for Communications, Financial Education and Outreach/OGSLP  
Director for Finance, Recoveries and Claims/OGSLP  
Director for Policy, Compliance and Training/OGSLP  
Director for School/Lender Services, Default Prevention and Outreach/OGSLP  
Director of Academic Programs  
Director of Administration and Planning  
Director of Business Services  
Director of Communications  
Director of Human Resources  
Director of Information Technology and Data Warehousing  
Director of LAN Operations  
Director of Network Operations  
Director of Oklahoma Tuition Aid Grants  
Director of Software Development  
Director of Special Programs  
Director of Student and Community Outreach Activities  
Director of Student Preparation  
Director of Technology and Chief Technology Officer  
Director of Research and Analysis and State IPEDS Coordinator  
Director of Teacher Education and MTRC  
Chief Information Security and Compliance Officer



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #7-a:**

**New Programs.**

**SUBJECT:** The University of Oklahoma. Approval of request to offer the Bachelor of Arts in Geographic Information Science, the Bachelor of Science in Geographic Information Science and the Bachelor of Arts in Judaic Studies.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Oklahoma's (OU) request to offer the Bachelor of Arts in Geographic Information Science, the Bachelor of Science in Geographic Information Science and the Bachelor of Arts in Judaic Studies, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Bachelor of Arts in Geographic Information Science.** Continuation beyond Fall 2013 will depend upon:  
Majors enrolled: a minimum of 15 students in Fall 2012; and  
Graduates: a minimum of 6 students in 2012-13.
- **Bachelor of Science in Geographic Information Science.** Continuation beyond Fall 2013 will depend upon:  
Majors enrolled: a minimum of 15 students in Fall 2012; and  
Graduates: a minimum of 6 students in 2012-13.
- **Bachelor of Arts in Judaic Studies.** Continuation beyond Fall 2013 will depend upon:  
Majors enrolled: a minimum of 12 students in Fall 2012; and  
Graduates: a minimum of 5 students in 2012-13.

**BACKGROUND:**

**Academic Plan**

OU's Academic Plan lists the following institutional priorities:

- The University of Oklahoma seeks to become a leading public research university recognized for the quality of bachelor's degree recipients and ability to enhance the public good through economic development of research and by providing through faculty and alumni, an impact on public policy within strategic areas of research excellence. With the strong economic climate within the country and within the state, OU can move forward aggressively on all components of its strategic plan during the coming year.
- OU's six-year graduation rate is 56.2 percent based on the entering cohort of Fall 1999 freshmen and it is estimated that 60 percent will be reached within the next five years based on the academic

preparedness of subsequent freshman cohorts and their first and second year retention rates. Six-year graduation rates of students, the quality of their writing (as assessed by general education assessment), and their satisfaction with their academic majors as assessed in capstone courses will be measured by general student satisfaction assessment and by assessment of the academic majors. The number of graduating students who have had internationally oriented courses, direct experience with international students at OU and study abroad experiences will be assessed.

- OU seeks to continue and stabilize capabilities to provide training regionally and nationally, and alternative avenues for nontraditional students to obtain college degrees through the College of Continuing Education (CCE). OU would like to maintain the level of research expenditures being generated through the CCE.
- As the competition to provide educational opportunities to nontraditional student increases and to obtain contracts to provide training to public and private agencies gets even more difficult, OU seeks to maintain and grow this service to the state, region and nation which will also generate revenues that support the entire Norman Campus.
- OU seeks to streamline centralized services through updated technology and to continue embedding the best practices of technology within curriculum across all academic disciplines.
- The Office of Information Technology continues to increase wireless access to the internet throughout campus and new buildings on campus and will capitalize wireless access where appropriate. The Office of Information Technology works to ensure a very robust, redundant system of high band width internet access for the growing research campus.
- Finally, all colleges are working with their instructional faculty to embed best practices technology into their curriculum.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OU has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	74
Degrees and/or certificate programs added	38

**Program Review**

OU offers 242 degree and/or certificate programs as follows:

Certificates	5
Associate of Arts or Sciences Degrees	0
Associate of Applied Science Degrees	0
Baccalaureate Degrees	104
Master’s Degrees	80
Doctoral Degrees	53
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### **Program Development Process**

OU faculty developed the proposal, which was reviewed and approved by institutional officials and OU's governing board.

### **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy.

### **ANALYSIS:**

#### ***Bachelor of Arts in Geographic Information Science*** ***Bachelor of Science in Geographic Information Science***

**Program purpose.** The proposed degree programs are designed to prepare qualified students for professional positions in government, business and industry, and non-profit organization as well as for graduate education in geography and related disciplines.

**Program rationale and background.** The proposed degree programs are designed to provide training in Geographic Information Science. Geographic information scientists seek to understand the collection of data about aspects of the earth, management, processing and organization of such data, statistical analysis of such data, and the communication of data and data analysis results through the use of maps and other forms of presentation. Thus, the proposed programs integrate several different research techniques long used in geographical analysis, including geographic information systems (GIS), remote sensing, cartography, spatial statistics and spatial modeling. Geographic Information Science has been recognized by U.S. News and World Report and other national publications as a field characterized by significant increases in employment opportunity in the foreseeable future. Persons trained in geographic information science, and especially those with knowledge of the theory of geographic information processing, are currently in very high demand in many different types of positions in the private, public and non-profit sectors. Over the past ten years there has been a substantial increase in GIS teaching across the United States. As recently as fifteen years ago, GIS was taught primarily to graduate students. Increasingly, GIS is now being taught in community colleges, career technology centers and high schools. However, such technical training is not a substitute for theoretically-based understanding of the science of geographic information. The proposed programs will provide students with a combination of marketable technical skills and solid, theoretically-based scientific training in geographic information science. Students may select from either the Bachelor of Science or the Bachelor of Arts in Geographic Information Science.

**Employment opportunities.** OU indicates that program graduates will be in high demand. The May 2000 issue of the Newsletter of the Association of American Geographers, included an article by Michael Phoenix, who is the Manager of University Relations for the Environmental Systems Research Institute (ESRI), one of the world's largest and most prominent GIS developers. Phoenix predicted a 15 percent annual growth rate in GIS-related positions. The Ubiquity Environmental Careers Page, (<http://www.ag.ohio-state.edu/~envjobs>), which is dedicated to helping students find jobs in environmentally related fields, states succinctly that in the near future "no environmental scientist will be without GIS any more than any office would be without a computer and word processor." According to Duane Marble, individuals with the combination of skills are becoming increasingly difficult to identify

in today's job market (<http://www.ncgia.ucsb.edu/conf/gishe97/>). OU is confident there will be sufficient employment opportunities for program graduates.

**Student demand.**

The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Bachelor of Arts in Geographic Information Science

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	15	Fall 2012
Minimum Graduates from the program	6	2012-13

Bachelor of Science in Geographic Information Science

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	15	Fall 2012
Minimum Graduates from the program	6	2012-13

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs

Existing Programs
East Central University-Bachelor of Science in Cartography (048)
Oklahoma State University-Certificate in Geographic Information Science (406)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions increasing student demand, and dedication to the effort by OU, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 124 total credit hours from the following areas:

Content Area	Credit Hours
General Education	24-44
Major Courses	35
College Required Courses	30-31
Major Support Courses	7-22
Free Electives	8-12
<b>Total</b>	<b>124</b>

No new courses will be added. (Note: The Bachelor of Science degree program will require at least 15 credit hours of science courses while the Bachelor of Arts degree program requirements are drawn more from the liberal arts areas).

**Faculty and staff.** Existing faculty will teach the proposed degree programs. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** OU indicates adequate resources to develop the new programs, as described below, and requests no additional funding for the proposal.

## Program Resource Requirements

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources	0	0	0	0	0
Total Resources Available from Other Non-State Sources	\$120,500	\$15,000	\$15,000	\$15,000	\$15,000
	\$60,500 from Chesapeake Energy for scholarships and lab equipment and \$50,000 from Center for Spatial Analysis to develop GIS lab.				
Existing State Resources	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	\$5,000 from College of Atmospheric and Geographic Science for library purchases annually.				
State Resources Available through Internal Allocation and reallocation	\$88,750	\$88,750	\$88,750	\$88,750	\$88,750
	1/3 Dr. Yuan's salary (\$47,750); salary for Graduate Teaching Assistant (\$16,000); salary for Academic Services Assistant (\$15,000); 1/3 salary Financial Administrator (\$10,000) annually.				
Student Tuition	0	0	0	0	0
<b>TOTAL</b>	<b>\$214,250</b>	<b>\$108,750</b>	<b>\$108,750</b>	<b>\$108,750</b>	<b>\$108,750</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
	1/3 Financial Administrator salary.				
Faculty	\$47,750	\$47,750	\$47,750	\$47,750	\$47,750
	1/3 Dr. Yuan's salary.				
Graduate Assistants	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000
Student Employees	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Equipment and Instructional Materials	\$105,500	\$105,500	\$105,500	\$105,500	\$105,500
	Computer Lab				
Library	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Contractual Services					
Other Support Services:					
Commodities					
Printing					
Telecommunications					
Travel					
Awards and Grants	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	(3) annual \$5,000 Scholarships.				
<b>TOTAL</b>	<b>\$214,250</b>	<b>\$214,250</b>	<b>\$214,250</b>	<b>\$214,250</b>	<b>\$214,250</b>

### *Bachelor of Arts in Judaic Studies*

**Program purpose.** The proposed degree program is designed to introduce students to a significant component of world civilizations, prepare students for graduate studies, academic careers, careers in community service, and, through the language and culture aspects of the program, careers in diplomatic and other government service.

**Program rationale and background.** The proposed degree program is designed to 1) prepare students for entry level positions in education, Jewish community service, interfaith work, government service requiring expertise on Israel and the Middle East, and business; 2) prepare students for advanced graduate study in Judaic and related fields; and 3) to further develop the international exchange program of OU with Israel. The curriculum will provide students with a solid grounding in the history and culture of one of the seminal components of modern civilization. It will provide an in-depth familiarity with one of the most significant countries of the Middle East, an area of great strategic and economic significance on the contemporary global stage and will give students proficiency in the language of present-day Israel and of historical creativity. To achieve these goals, the proposed program will offer a highly selective variety of courses of historical depth, geographical breadth and linguistic proficiency and cultural relevance. The proposed program will be the only one among universities in the state of Oklahoma and only the second one in the Big Twelve. The Jewish Federations of Oklahoma City and Tulsa, and alumni of the University of Oklahoma have expressed interest in the program. The Religious Studies program at OU has noted their interest and support for the proposed program. The proposed Judaic Studies program already benefits from a number of significant resources. The Schusterman/Josey Chair of Judaic History not only funds a senior faculty member, but has contributed to programmatic activities as well. The Library purchases approximately \$14,000 in Judaica books annually through budgets from other departments. The proposed program also has several other endowments for supporting its activities, including the Yedida Kalfon Stillman Memorial Lectureship which brings major speakers annually to OU, the Hebrew Teaching Fund, which was raised from donors in the Oklahoma City metropolitan area, the Sigma Delta Tau and Zarrow scholarship endowments which offer a substantial scholarship to undergraduates in Judaic and Hebrew Studies. There is also strong support from the Oklahoma City and Tulsa Jewish Federations, which have contributed money for a variety of programs and activities.

**Employment opportunities.** OU indicates that the proposed program will benefit graduates by broadening their horizons and preparing them for a place in the globalizing economy and culture of today and tomorrow. The proposed degree program will provide the cultural, linguistic and intellectual resources needed for the development of the state of Oklahoma, as well as the country. It will help accomplish the global mission of the University of Oklahoma by helping meet the educational needs of citizens in the international arena. The proposed program will also give students tools to be effective in their service-related endeavors. It will help students become culturally sensitive and critical thinkers, embracing knowledge from diverse languages, mainly Hebrew and other Judaic languages, literatures, culture, history, and philosophy and integrating this knowledge into their studies.

**Student demand.**

The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program	12	Fall 2012
Minimum Graduates from the program	5	2012-13

**Duplication and impact on existing programs.** There are no programs in Oklahoma in Judaic Studies. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 120 total credit hours from the following areas:

<b>Content Area</b>	<b>Credit Hours</b>
General Education	46
Core Courses	33
Free Elective Courses	25
Support Courses	16
<b>Total</b>	<b>120</b>

There are no new courses.

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** OU indicates adequate resources to develop the new programs, as described below, and requests no additional funding for the proposal.

**Program Resource Requirements**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources	This program will not receive any federal funds.				
Total Resources Available from Other Non-State Sources	\$214,005	\$214,005	\$214,005	\$214,005	\$214,005
	The “Total Resources Available from Other Non-State Sources” was arrived at by adding the Schusterman Chair endowment portions of Dr. Stillman’s and 1.0 FTE staff, plus the interest earned on that endowment annually, plus the expendable portions of the other Foundation accounts.				
Existing State Resources	\$109,315	\$111,501	\$113,731	\$116,005	\$118,325
	The “Existing State Resources” amount represents the budgeted amounts for the 1.0 FTE staff person and Dr. Stillman, the faculty person. Two percent was added to each year’s projection.				
State Resources Available through Internal Allocation and reallocation	\$56,259	\$56,259	\$56,259	\$56,259	\$56,259
	The “State Resources Available through Internal Allocation and Reallocation” amount represents the endowed funds which make up the remainder of Dr. Stillman’s salary each year.				
Student Tuition					
<b>TOTAL</b>	<b>\$379,579</b>	<b>\$381,765</b>	<b>\$383,995</b>	<b>\$386,269</b>	<b>\$388,589</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	30,758	31,373	32,000	32,640	33,292
	The “Administrative/Other Professional” category is the salary plus fringe for the 1.0 FTE staff person.				
Faculty	157,635	160,787	164,002	167,282	170,627
	The “Faculty” category is the salary plus fringe for Dr. Stillman, the program director. Judaic Studies is an interdisciplinary program utilizing professors from various departments—History, Anthropology, Modern Languages, English, Religious Studies, International and Area Studies, etc. The new Schusterman Professor of Jewish Religious and Intellectual History is a member of the History Department as will be the Schusterman Chair of Israel Studies when that endowment is funded.				
Fringe	69,155	70,538	71,948	73,386	74,853
Student Employees	9,000	9,000	9,000	9,000	9,000
	The “Student Employees” category is the salary for classroom assistance for various Judaic Studies professors.				
Equipment and Instructional Materials	5,450	5,722	6,008	6,308	6,623
	“Equipment and Instructional Materials” includes the copy machine and specialized software to aid in Judaic and Hebrew research and additions to the film library, plus costs incurred in film events.				

Library	3,500	3,675	3,858	4,050	4,252
	"Library" includes journal renewal subscriptions and purchase of books for Bizzell Library and the Judaic Studies library available in our administrative offices for student and faculty use.				
Contractual Services	5,000	5,100	5,202	5,306	5,412
	"Contractual Services" includes website work done off-campus by independent contractor and amounts paid to guest lecturers paid as independent contractors.				
Other Support Services:	Under "Other Support Services" are printing and postage costs as well as phone and fax services in the administrative offices; in addition are Dr. Stillman's travel expenses for scholarly meetings and research; also included are scholarships awarded annually to Judaic Studies students.				
Commodities					
Printing	2,720	2,856	2,998	3,147	3,304
Telecommunications	700	735	771	809	849
Travel	11,000	11,220	11,444	11,673	11,906
Awards and Grants	8500	8,500	8,500	8,500	8,500
<b>TOTAL</b>	<b>303,418</b>	<b>309,506</b>	<b>315,731</b>	<b>322,101</b>	<b>328,618</b>



**ATTACHMENT A**

**UNIVERSITY OF OKLAHOMA  
BACHELOR OF ARTS IN GEOGRAPHIC INFORMATION SCIENCE**

<b>Degree Requirements</b>	<b>Credit Hours</b>
General Education Courses	<b>44</b>
Geography Core Courses	<b>35</b>
GEOG 2453    Computer Mapping	3
GEOG 3001    Dialogue on Discipline in Geography	1
GEOG 3023    Principles of Physical Geography	3
GEOG 3924    Analytic Methods	4
GEOG 3213    Principles of Human Geography	3
GEOG 3243    Principles of Economic Geography	3
GEOG 4453    Geographic Information Systems	3
GEOG 4553    GIS Applications	3
GEOG 4133    Fundamentals of Remote Sensing	3
GEOG 4233    Digital Imaging Processing	3
GEOG 3930    Field Techniques	3
GEOG 4953    Senior Capstone	3
College Required Courses	<b>30</b>
6 credit hours of intermediate (2000+) Foreign Language	6
24 credit hours of College electives	24
Major Support Courses	<b>7</b>
Humanities Elective from General Education list	3
Natural Science Elective from General Education list	4
Free Electives Courses	<b>8</b>
6 credit hours of free electives	6
2 credit hours of free electives OR GEOG 4200    Internship in Geography	2

**Total Credit Hours:**

**124**

**ATTACHMENT B**

**UNIVERSITY OF OKLAHOMA  
BACHELOR OF SCIENCE IN GEOGRAPHIC INFORMATION SCIENCE**

<b>Degree Requirements</b>	<b>Credit Hours</b>
General Education Courses	<b>24</b>
Geography Core Courses	<b>35</b>
GEOG 2453    Computer Mapping	3
GEOG 3001    Dialogue on Discipline in Geography	1
GEOG 3023    Principles of Physical Geography	3
GEOG 3924    Analytic Methods	4
GEOG 3213    Principles of Human Geography	3
GEOG 3243    Principles of Economic Geography	3
GEOG 4453    Geographic Information Systems	3
GEOG 4553    GIS Applications	3
GEOG 4133    Fundamentals of Remote Sensing	3
GEOG 4233    Digital Imaging Processing	3
GEOG 3930    Field Techniques	3
GEOG 4953    Senior Capstone	3
College Required Courses	<b>31</b>
CHEM 1315    General Chemistry	5
MATH 1823    Calculus and Analytic Geometry I	3
MATH 2423    Calculus and Analytic Geometry II	3
MATH 2433    Calculus and Analytic Geometry III	3
MATH 2443    Calculus and Analytic Geometry IV	3
PHYS 2514    General Physics for Engineering and Science Majors	4
PHSY 2524    General Physics for Engineering and Science Majors	4
ENGL 3153    Technical Writing	3
CS 1313      Computer Programming	3
Major Support Courses	<b>22</b>
Humanities Elective from Gen Ed list	3
Natural Science Elective from Gen Ed list	4
Science Electives ( A minimum of 15 hours of upper division, faculty advisor approved courses in biologic science, chemistry, computer science, mathematics, physics, or “geosciences” courses outside the major. At least 3 hours must be a “geosciences” course (Geography, Geology, or Geophysics).	15
Free Elective Courses	<b>12</b>
9 credit hours of free electives	9
3 hours of free elective OR GEOG 4200    Internship in Geography	

**Total Credit Hours:**

**124**

**ATTACHMENT C**

**UNIVERSITY OF OKLAHOMA  
BACHELOR OF ARTS IN JUDAIC STUDIES**

<b>Degree Requirements</b>	<b>Credit Hours</b>
General Education Courses	<b>46</b>
Program Core Courses	<b>33</b>
HIST 3973 History of Judaism	3
Select Four of the Following courses: HIST 3413 History of Ancient Israel HIST 3430 American Jewish History HIST 3950 Modern Jewish History HIST 3963 Rebirth of Israel HIST 3983 Medieval Jewish History	<b>12</b>
Select Five of the Following courses: ANTH 4953 Anthropology of Jews and Jewishness ENGL 3653 The Bible as Literature HEBR 3113 Advanced Hebrew HIST 2013 Ancient Near East Civilizations HIST 3120 History of the Holocaust HIST 3120 Jews and Other Germans HIST 3120 Transformation of Jewish Communities/Tradition to Modernity HIST 3293 History of Anti-Semitism HIST 3313 Israeli Culture Through Film HIST 3413 History of Ancient Israel HIST 3430 American Jewish History HIST 3500 Historical Study of Religion HIST 3683 Jewish Mysticism HIST 3733 History of Heaven and Hell in Judaism and Christianity HIST 3840 Arab/Israeli Conflict HIST 3840 Mideast Jews in Modern Times HIST 3840 Minorities in the Muslim Middle East HIST 3950 Archeology of Israel HIST 3950 Jews Under Islam HIST 3950 Mideast Minorities in Modern Times HIST 3950 Modern Jewish History HIST 3963 Rebirth of Israel HIST 3983 Medieval Jewish History HIST 3993 Evolution of Martyrdom in the Judeo-Christian Civilization HIST 3960 Honors Reading HIST 3980 Honors Research HIST 4990 Independent Study MLLL 3000 Jewish Humor MLLL 3063 Survey of Jewish Literature MLLL 3073 Hebrew Bible as Literature	<b>15</b>
Select One of the Following Courses: HIST 4973 Militant Religion in the Middle East	<b>3</b>

HIST 4973	Seminar in Jewish Historiography	
MLLL 4970	Seminar in Hebrew Literature	
Program Free Elective Courses		<b>25</b>
Support Courses		<b>16</b>
HEBR 1115/1225	Beginning Hebrew	10
HEBR 2113/2213	Intermediate Hebrew	6

**Total Credit Hours:**

**120**

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #7-b:**

**New Programs.**

**SUBJECT:** University of Oklahoma Health Science Center. Approval of request to offer the Doctor of Science in Rehabilitation Science and the Master of Science in Clinical and Translational Science.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Oklahoma Health Science Center's (OUHSC) request to offer the Doctor of Science in Rehabilitation Science and the Master of Science in Clinical and Translational Science, along with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Doctor of Science in Rehabilitation Science.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 15 students in Fall 2010; and
  - Graduates: a minimum of 5 students in 2010-11.
  
- **Master of Science in Clinical and Translational Science.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 10 students in Fall 2010; and
  - Graduates: a minimum of 5 students in 2010-11.

**BACKGROUND:**

**Academic Plan**

The University of Oklahoma's (OU) Academic Plan lists the following institutional priorities and new funding initiatives:

- The University of Oklahoma seeks to become a leading public research university recognized for the quality of bachelor's degree recipients and ability to enhance the public good through economic development of research and by providing through faculty and alumni, an impact on public policy within strategic areas of research excellence. With the strong economic climate within the country and within the state, OU can move forward aggressively on all components of its strategic plan during the coming year.
  
- OU's six-year graduation rate is 56.2 percent based on the entering cohort of Fall 1999 freshmen and it is estimated that 60 percent will be reached within the next five years based on the academic preparedness of subsequent freshman cohorts and their first and second year retention rates. Six-year graduation rates of students, the quality of their writing (as assessed by general education assessment), and their satisfaction with their academic majors as assessed in capstone courses will be measured by general student satisfaction assessment and by assessment of the academic majors. The number of graduating students who have had internationally oriented courses, direct experience with international students at OU and study abroad experiences will be assessed.

- OU seeks to continue and stabilize capabilities to provide training regionally and nationally, and alternative avenues for nontraditional students to obtain college degrees through the College of Continuing Education (CCE). OU would like to maintain the level of research expenditures being generated through the CCE.
- As the competition to provide educational opportunities to nontraditional students increases and to obtain contracts to provide training to public and private agencies gets even more difficult, OU seeks to maintain and grow this service to the state, region and nation which will also generate revenues that support the entire Norman Campus.
- OU seeks to streamline centralized services through updated technology and to continue embedding the best practices of technology within curriculum across all academic disciplines.
- The Office of Information Technology continues to increase wireless access to the internet throughout campus and new buildings on campus and will capitalize wireless access where appropriate. The Office of Information Technology works to ensure a very robust, redundant system of high band width internet access for the growing research campus.
- Finally, all colleges are working with their instructional faculty to embed best practices technology into their curriculum.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OUHSC has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	16
Degrees and/or certificate programs added	16

**Program Review**

OUHSC offers 62 degree and/or certificate programs as follows:

Certificates	4
Associate of Arts or Sciences Degrees	0
Associate of Applied Science Degrees	0
Baccalaureate Degrees	8
Master’s Degrees	25
Doctoral Degrees	16
First Professional Degrees	9

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OUHSC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

**Program Development Process**

OUHSC faculty developed the proposal, which was reviewed and approved by institutional officials and OUHSC’s governing board.

**POLICY ISSUES:**

This action is consistent with the State Regents’ *Academic Program Approval* policy.

*Doctor of Science in Rehabilitation Science*

**Program purpose.** The purpose of this program is to offer an advanced practice clinical doctoral degree program in rehabilitation science for occupational therapists and physical therapists.

**Program rationale and background.** According to the United States Department of Labor Bureau Statistics (2006), there is a growing need for occupational therapists and physical therapists. The recent Oklahoma Governor’s Council on Workforce and Economic Development report (2006) supports the growing need for therapists in Oklahoma. OUHSC is addressing this need by proposing a post-baccalaureate and post professional advanced doctorate program that teaches evidence-based specialty practice. Potential students in the proposed program will be graduate occupational therapists and physical therapists, whose professional degree could be at the bachelor, master or doctoral degree level. The proposed degree program will prepare students who will integrate professional and health literature in clinical practice and education; develop and evaluate programs that promote the integration of the physical and sociocultural aspects in health care and rehabilitation; effect systems change in practice through advocacy, policy and service delivery; develop and evaluate programs in existing and emerging practice settings that promote health and wellness and prevent disability; and serve as rehabilitation consultants in such areas as business, industrial, judicial, legislative, health care and community settings in health policy and rehabilitation. Course requirements for students will differ, depending on their highest degree(s). The program will initially have three areas of specialization: orthopedics, pediatrics and sports physical therapy. Other areas of specialization will be added as interest and resources become available. The program required 67 credits for students with a bachelor’s degree, 58 credits for students with a master of occupational therapy or master of physical therapy degree, and 49 credits for students with a master of science degree in rehabilitation sciences or a related field. Grants, contracts, awards, publications and growth in student demand have culminated in a strong proposal for this program.

**Employment opportunities.** OUHSC states that there is a strong demand, both nationally and in the state of Oklahoma, for occupational and physical therapists. The job outlook for both professions is for “much faster than average” growth through 2014 (United States Department of Labor Bureau of Labor Statistics, 2006). The majority of the employment growth is expected to occur from 2004-2010. The Bureau of Labor Statistics (2006) data were echoed by the National Clearinghouse for Professions in Special Education (2006) which reported the occupational and physical therapist positions are expected to increase much faster than average and be among the fastest growing professions. OUHSC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	15	Fall 2010
Minimum Graduates from the program:	5	2010-2011

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs:

<b>Existing Programs</b>
Langston University (Doctor of Physical Therapy (058)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions, increasing student demand, and dedication to the effort by OUHSC, approval will not constitute unnecessary duplication.

**External review.** Doctoral programs represent a long-term commitment for an institution. Faculty, support staff, equipment, facilities and resources are required for research and training doctoral students. This translates to considerable investments in time and funds, therefore institutions infrequently develop new doctoral programs.

For these reasons, two external reviewers, Dr. Anthony Delitto and Dr. Mary Jane Rapport, conducted a paper review (i.e., no site visit) of the proposed program. Dr. Delitto is a professor and Chair of the Department of Physical Therapy in the School of Health and Rehabilitation Sciences at the University of Pittsburgh, Pennsylvania. Dr. Rapport is a professor in the Department of Physical Medicine and Rehabilitation at the University of Colorado. Both reviewers have extensive experience in the academic area of rehabilitation as well as knowledge of the quality standards required for successful doctoral programs in rehabilitation.

The external evaluators' charge was to assess the viability and quality of the proposed degree program with specific attention to issues of duplication of programs, student demand and productivity standards, and funding implications. The evaluators used the State Regents' *Academic Program Approval* policy and background information on the State Regents' Academic Planning and Resource Allocation initiative to frame the review.

The team's overall evaluation included the following findings:

- The OUHSC program is responding to the growing need of occupational therapists and physical therapists nationally and in the state of Oklahoma.
- There is a strong interest in an advanced practice doctorate from the occupational therapists and physical therapists in Oklahoma.
- The program will use existing courses available at the Health Sciences Center.
- Once the program is approved, a current master of science (MS) program will be phased out and faculty and staff resources will be reallocated to the proposed program to fully meet the needs of the degree.
- Admission requirements and academic standards for the program will follow those already in place for other graduate and post professional program in the College of Allied Health.
- The goal of the program, to prepare occupational therapists and physical therapists to be scholarly practitioners with advanced clinical reasoning and skills in a specialty area, will enhance the abilities of these graduates to contribute through clinical practice and leadership roles.
- A curriculum built upon the merits of the MS program, emphasizing the values of rehabilitation science.
- The curriculum has four components that are aimed at building upon core knowledge to expand each student's knowledge and skills in rehabilitation science and related areas of interest.

The team declared strong support to establish the program at OUHSC. The reviewers agree that developing a doctoral program in Rehabilitation Science will enhance the educational and research programs at OUHSC. Rehabilitation science is a fast growing discipline, and OUHSC currently has a number of highly successful researchers within the field of Rehabilitation Science.

While recommending State Regents' approval, the evaluators offered a suggestion for improvement of the proposed program: Change the name of the proposed degree to Doctor of Science in Rehabilitation Science, rather than Doctor of Rehabilitation Science as originally proposed by OUHSC. OUHSC has agreed and responded satisfactorily to this recommendation.

The curriculum for the program meets State Regents' and national curricular standards for Rehabilitation Science programs, as do the proposed admission, retention and graduation standards. The number of faculty, their level of activity, and scholarly expertise are consistent with successful doctoral programs. In sum, the evaluators indicated the proposed program was of high quality and they strongly supported its implementation.



**Curriculum.** The proposed program will consist of 49-67 total credit hours from the following areas:

<b>Content Area</b>	<b>Credit Hours</b>
Core Courses	19
Cognate Courses	9
Specialization Courses	15-24
Advanced Practice Project	6
Elective Courses	9
<b>Total</b>	<b>49-67</b>

Three new courses will be added and are asterisked on the attachment (Attachment A).

**Faculty and staff.** Existing faculty from the departments of Rehabilitation Sciences will teach the proposed program.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** OUHSC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

**Program Resource Requirements**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year of Program</b>	<b>2<sup>nd</sup> Year of Program</b>	<b>3<sup>rd</sup> Year of Program</b>	<b>4<sup>th</sup> Year of Program</b>	<b>5<sup>th</sup> Year of Program</b>
Total Resources Available from Federal Sources	\$199,948	\$199,996	\$199,999	\$199,957	Will apply for funding
	OUHSC received a training grant from the U.S. Department of Education to support this program, if they can begin by January 2009. Some faculty mentors also have federal and/or other non-state sources to support students' projects. These funds are awarded to the faculty mentor, are variable in amount, and are not program specific, so they have not been included on the table.				
Total Resources Available from Other Non-State Sources	0	0	0	0	0
Existing State Resources	0	0	0	0	0
State Resources Available through Internal Allocation and reallocation	195,000	195,000	195,000	195,000	195,000
	This program will replace the current master of science degree program in rehabilitation sciences. Most of the courses have been developed and are being taught as a part of the MS program. This amount is the estimated faculty time currently used to support the master of science degree program. Any annual salary increases are not included in the estimate.				
Student Tuition	26,250	52,500	78,750	78,750	78,750
	Students will pay tuition and fees. Annual increases are not included. As indicated in the proposal, the estimated student demand for the program is 5 students in year 1, 10 students in year 2, and 15 students per year from year 3 onward.				
<b>TOTAL</b>	<b>421,198</b>	<b>447,496</b>	<b>473,749</b>	<b>473,707</b>	<b>273,750</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year of Program</b>	<b>2<sup>nd</sup> Year of Program</b>	<b>3<sup>rd</sup> Year of Program</b>	<b>4<sup>th</sup> Year of Program</b>	<b>5<sup>th</sup> Year of Program</b>
Staff:					
Administrative/Other Professional	9,000	9,000	9,000	9,000	9,000
	A .20 FTE program coordinator will be supported from years 1 – 4 by the				

	U.S. Department of Education grant, if the program can begin by January 2009.				
Faculty	195,000	195,000	195,000	195,000	195,000
	These are the estimated faculty expenses for existing faculty.				
Graduate Assistants	0	0	0	0	0
Student Employees	0	0	0	0	0
Equipment and Instructional Materials	1,400	600	110	700	500
	These funds are included in the U.S. Department of Education grant for instructional materials, supplies and other resources.				
Library	0	0	0	0	0
Contractual Services	0	0	0	0	0
Other Support Services:	0	0	0	0	0
Commodities	0	0	0	0	0
Printing	0	0	0	0	0
Telecommunications	500	250	100	250	0
	These funds are included in the U.S. Department of Education grant for communication.				
Travel	1,567	1,567	1,567	1,567	0
	These funds are included in the U.S. Department of Education grant for travel to project directors' meetings.				
Awards and Grants	0	0	0	0	0
<b>TOTAL</b>	<b>207,467</b>	<b>206,417</b>	<b>205,777</b>	<b>206,517</b>	<b>204,500</b>

The United States Department of Education funding for the program includes \$130,000 support for students at in-state rates, which is not included in the budget categories. A few other items in the grant budget also are not included.

### *Master of Science in Clinical and Translational Science*

**Program purpose.** The purpose of the proposed degree program is to train highly qualified research scientists, who can conduct well-designed biomedical research and contribute to the discovery process.

**Program rationale and background.** The proposed degree program is designed to provide graduates with a strong foundation in the design, conduct, analysis and reporting of clinical and translational research. The proposed program will offer coursework designed to train a cohort of general, rather than “specialized” biomedical researchers. Graduates will apply the knowledge acquired in the program to a wide range of biomedical settings, including practice-based research; large-scale clinical trials; basic research leading to new drugs, devices, interventions and diagnostic techniques; community-based participatory research; and translational research investigating barriers to implementing new discoveries in clinical practice. The proposed program addressed the OUHSC Research Strategic Plan by providing interdisciplinary and multidisciplinary training in clinical and translational research aimed at advancing scientific discovery, and ultimately improving health in the community, by connecting and integrating basic science research, clinical research and community-based research. Through high-quality didactic curriculum, experiential learning, and a mentored research experience, the program will provide career development of junior faculty, residents and fellows who wish to become productive, grant-funded researchers. Recent developments at the National Institute of Health (NIH) recognize the complex nature of the scientific discovery process. The NIH provides a framework for changing the way biomedical research is conducted at federally supported institutions with greater priority given to the translation of innovations in molecular medicine into academic clinics and further into population based and public health practices. Through the proposed curriculum, students will be exposed to and will gain expertise in qualitative and quantitative analysis; clinical and translational research process and design; informatics; oral and written communication; human research ethics; cultural competence; research management; and professionalism and career development. OUHSC indicates it has produced a proposal which will culminate in student success and much needed training for Oklahoma’s researchers.

**Employment opportunities.** OUHSC indicates that program graduates will be in high demand for faculty positions at academic medical institutions, and in particular, OUHSC. Individuals with this training will have a much better chance of competing for NIH funding, which is an expectation for faculty at academic medical institutions. OUHSC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	10	Fall 2010
Minimum Graduates from the program:	5	2010-2011

**Duplication and impact on existing programs.** There are no Clinical and Translational Science programs in Oklahoma. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 33 total credit hours from the following areas:

<b>Content Area</b>	<b>Credit Hours</b>
Core Courses	18
Elective Courses	6
Research Courses	9
<b>Total</b>	<b>33</b>

Five new courses will be added and are asterisked on the attachment (Attachment B).

**Faculty and staff.** Existing faculty will teach the proposed program. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** OUHSC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

### **Program Resource Requirements**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources and/or other Non-State Sources	0	0	0	0	0
Faculty mentors will have sources in the form of grants to support student's research project. These funds will be from federal and or other non-state sources. Since these are funds awarded to the faculty mentor, are variable in amount, and are not program specific they have not been included on the table. For the faculty mentors who will be part of this program these funds total at least \$1,000,000 in direct costs annually.					
Existing State Resources	0	0	0	0	0
This is an interdisciplinary degree program that will be housed in the Graduate College. The program will draw upon faculty members from all six professional colleges at OUHSC; therefore, no new faculty members are needed for this program. Because of the importance of promoting this program Chairs and Deans have agreed to allow interested faculty members to participate in this MS degree-granting program. Many of the courses needed for this program are already taught and the addition of 3-4 students will not be a cost issue. The course directors and faculty members teaching in the four new courses have agreed and obtained approval to participate.					

State Resources Available through Internal Allocation and reallocation	12,000	12,000	12,000	12,000	12,000
	The Graduate College will be overseeing this interdisciplinary program. Office space in the Graduate College has become available with the consolidation of IT resources at OUHSC. The Graduate College staff duties have been reallocated and the staff person previously overseeing the MD/PhD program will be 80% FTE for the MD/PhD program and 20% FTE for the MS in CTS program. Additional funds needed to support this new program (\$4,000) will come from an internal allocation of Graduate College funds.				
Student Tuition	0	0	0	0	0
	The students in this program will be given tuition waivers. OUHSC has made a commitment to support this program by providing students tuition waivers.				
<b>TOTAL</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	8,000	8,000	8,000	8,000	8,000
	A Graduate College staff member will provide 20% FTE support for this program. The Graduate College staff duties have been reallocated and the staff person previously overseeing the MD/PhD program will be 80% FTE for the MD/PhD program and 20% FTE for the MS in CTS program.				
Faculty	0	0	0	0	0
Graduate Assistants	0	0	0	0	0
Student Employees	0	0	0	0	0
Equipment and Instructional Materials	3,000	3,000	3,000	3,000	3,000
	Funds are budgeted for instructional materials to be distributed to students.				
Library	0	0	0	0	0
Contractual Services	0	0	0	0	0
Other Support Services:					
Commodities	0	0	0	0	0
Printing	1,000	1,000	1,000	1,000	1,000
	Funds are budgeted for printing of materials to advertise program.				
Telecommunications	0	0	0	0	0
Travel	0	0	0	0	0
Awards and Grants	0	0	0	0	0
<b>TOTAL</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

Attachments

**UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
DOCTOR OF SCIENCE IN REHABILITATION SCIENCE**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>Core Courses:</i></b>	<b><i>19</i></b>
*RS 8133      Rehabilitation Sciences I	3
*RS 8233      Rehabilitation Sciences II	3
RS 5143      Research Methods in Rehabilitation Sciences	3
*RS 8153      Clinical Instruction	3
RS 5970      Seminar in Rehabilitation Sciences	1
Graduate level statistics courses, such as offered by the Department of Biostatistics and Epidemiology	6
<b><i>Cognate (Graduate level courses in an outside area)</i></b>	<b><i>9</i></b>
<b><i>Specialization</i></b>	<b><i>15-24</i></b>
<b><i>Orthopedic</i></b>	
RS 5313      Spinal Dysfunction I	3
RS 5322      Management of Soft Tissue Dysfunction	2
RS 5333      Advanced Peripheral Joint Dysfunction: Assessment	3
RS 5343      Spinal Dysfunction II: Assessment and Therapeutic Management	3
<b><i>Pediatric</i></b>	
RS 5130      Supporting Infants with Special Health Care Needs and Their Families	
RS 5263      Family and Diversity	3
RS 5443      Teamwork in the Public Schools	3
RS 5450      Introduction to Assistive Technology	Up to 3
RS 5463      Preschool Services for Children with Special Needs	3
RS 5473      Early Intervention for Children and Families	3
RS 5483      Topics in Assistive Technology	3
RS 6253      Topics in Pediatric Rehabilitation	3
RS 6433      Pediatric Assessment, Program Planning and Evaluation	3
<b><i>Sports</i></b>	
RS 5214      Theories and Application in Sports Medicine	4
RS 5222      Emergency Care and Treatment of Sports Related Injuries	2
RS 5233      Current Issues In Sports Medicine	3
RS 5243      Sports Medicine and Rehabilitation	3
RS 6233      Arthrology and Tissue Physiology	3
RS 6243      Sports Medicine for Special Populations	3
<b><i>Any Specialty</i></b>	
AHS 5153      Foundations of Evidence-Based Practice	3
AHS 6133      Application of Evidence-Based Practice	3
AHS 6193      Behavioral Approach to Motor Learning	3
RS 5152      Seminar in Health Care Policy	2
RS 5153      Pathokinesiology	3
RS 5950      Clinical Internship	Up to 4

RS 5960	Directed Readings	Up to 6
RS 5990	Special Studies	Up to 6
RS 6113	Physiology for Rehabilitation	3

**Total Hours:**

**49-67**

\*Asterisks denote new courses.

**ATTACHMENT B**

**UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
MASTER OF SCIENCE IN CLINICAL AND TRANSLATIONAL SCIENCE**

<b>Degree Requirements</b>		<b>Credit Hours</b>
<b>Core Courses</b>		<b>18</b>
*CTS 5143	Foundations of Clinical Research	3
*CTS 5133	Foundations of Translational Research	3
BSE 5013	Application of Microcomputers to Data Analysis (SAS)	3
BSE 5113	Principles of Epidemiology	3
BSE 5163	Biostatistics Methods I	3
*CTS 5221	Practicum in Cross-Cultural Research	1
*CTS 5112	Grants Management	2
<b>Elective Courses</b>		<b>6</b>
<p><i>Any Graduate College approved course offered in the OU system, approved by the academic advisor may be taken as an elective.</i></p> <p><i>Students are strongly encouraged to take a second biostatistics course that covers the analysis of multiple factors through regression or analysis of variance methodology.</i></p>		
<b>Research Courses</b>		<b>9</b>
*CTS 5980	Research for Master's Thesis	

**Total Credit Hours**

**33**

\*Asterisks denote new courses.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #7-c:**

**New Programs.**

**SUBJECT:** Oklahoma State University – Oklahoma City. Approval of request to offer the Associate in Applied Science in Wind Turbine Technology and the Certificate in Wind Turbine Technology.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma State University – Oklahoma City’s (OSU-OKC) request to offer the Associate in Applied Science in Wind Turbine Technology and the Certificate in Wind Turbine Technology with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Associate in Applied Science in Wind Turbine Technology.** Continuation beyond Fall 2012 will depend upon:
  - Majors enrolled: a minimum of 20 students in Fall 2011; and
  - Graduates: a minimum of 8 students in 2011-12.
  
- **Certificate in Wind Turbine Technology.** Continuation beyond Fall 2012 will depend upon:
  - Majors enrolled: a minimum of 6 students in Fall 2011; and
  - Graduates: a minimum of 2 students in 2011-12.

**BACKGROUND:**

**Academic Plan**

OSU-OKC’s Academic Plan lists the following institutional priorities:

- Prepare for continued reaccreditation with the Higher Learning Commission.
- Enhance enrollment management program to increase full-time equivalent student enrollment.
- Enhance quality of academic programs.
- Enhance student development.
- Increase acquisition and application of technology.
- Insure long-term fiscal stability.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU-OKC has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	43
Degrees and/or certificate programs added	39

### **Program Review**

OSU-OKC offers 46 degree programs as follows:

Certificates	6
Associate of Arts or Sciences Degrees	7
Associate of Applied Science Degrees	32
Baccalaureate Degrees	1
Master's Degrees	0
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU-OKC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### **Program Development Process**

OSU-OKC faculty developed the proposal, which was reviewed and approved by institutional officials and OSU-OKC's governing board.

### **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy.

### **ANALYSIS:**

#### ***Associate in Applied Science in Wind Turbine Technology Certificate in Wind Turbine Technology***

**Program purpose.** The proposed degree and certificate programs are designed to prepare students to work in the increasingly important field of wind energy. The programs will train technicians to service utility-scale wind turbines and provide education in residential and industrial sized wind turbines.

**Program rationale and background.** As the shift from fossil fuels to renewable sources of energy generation such as wind power gathers momentum, there will be an increasing need for technicians to service wind turbines. There is growing interest and awareness of wind energy and its importance to Oklahoma's energy production future. The recent relocation of a major fabricator of wind towers to Tulsa (through DMI Industries), and the announcement of Oklahoma Gas and Electric's (OGE) plans to build new transmission lines from northwest Oklahoma to Oklahoma City are indicators of the need for this program.

**Employment opportunities.** OSU-OKC indicates that program and certificate graduates will be in high demand. OSU-OKC has partnered with OGE, the prominent electrical utility company in Oklahoma, to develop the program to meet its anticipated needs for a qualified workforce. OGE Power Supply Services



estimates a need for over 90 wind power technicians per year for some time into the future as its OGE Centennial Wind Farm develops. In related estimates, the Department of Labor’s “Oklahoma Employment Outlook 2014” projects double-digit growth for Electrical and Electronic Engineering Technicians, as well as Electro-Mechanical Technicians. Both fields will be strongly suited for the wind turbine technology preparation. OSU-OKC is confident there will be sufficient employment opportunities for graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Associate in Applied Science in Wind Turbine Technology

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	20	Fall 2011
Minimum Graduates from the program:	8	2011-2012

Certificate in Wind Turbine Technology

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	6	Fall 2011
Minimum Graduates from the program:	2	2011-2012

**Duplication and impact on existing programs.** There are no existing Wind Turbine Technology programs offered in Oklahoma, so approval will not constitute unnecessary duplication.

**Curriculum.** The proposed programs curriculum lists are as following:

Associate in Applied Science in Wind Turbine Technology

<b>Content Area</b>	<b>Credit Hours</b>
General Education courses	18
Technical Specialty courses	42-47
Technical Support courses	6
<b>Total</b>	<b>66-71</b>

Eleven new courses will be added and are asterisked on the attached curriculum. (Attachment A).

Certificate in Wind Turbine Technology

<b>Content Area</b>	<b>Credit Hours</b>
Technical Specialty courses	42-47
Technical Support courses	6
<b>Total</b>	<b>48-53</b>

The same eleven new courses will be used for the certificate, as added for the degree program and are asterisked on the attached curriculum. (Attachment B).

**Faculty and staff.** One full-time faculty member will be hired, as well as several adjunct instructors to teach the degree and certificate programs. The full-time faculty member will have at least a baccalaureate degree in an engineering field and some professional experience in wind energy generation. Adjunct instructors will have similar qualifications.

**Support services.** The library will use its annual allocation to purchase books, periodicals, electronic databases and other materials to support the new programs. OSU-OKC indicates that recently completed new buildings on campus have adequate classroom and laboratory facilities to accommodate the proposed

programs. The laboratory will house a series of wind turbines mounted on stands for use as student learning tools. Three generators in the lab will provide hands-on experience for work on residential, industrial and utility wind turbine equipment. Students will be required to purchase personal gear and equipment costing approximately \$200 per student.

**Financing.** OSU-OKC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

**Cost and Funding of the Proposed Program – Associate in Applied Science in Wind Turbine Technology & Certificate in Wind Turbine Technology**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources	0	0	0	0	0
Total Resources Available from Other Non-State Sources	\$800,000	\$30,000	\$15,000	\$10,000	\$10,000
	Expected donations of equipment over the life of the program. The \$800,000 in initial equipment will be donated by OGE and will include a utility-scale wind turbine generator.				
Existing State Resources	\$33,600	\$30,085	\$32,065	\$25,640	\$17,905
	Through the campus Strategic Planning/Budget Development process, the campus will provide sufficient funding to establish an operating budget for the proposed program.				
State Resources Available through Internal Allocation and reallocation	\$73,400	0	0	0	0
	It is anticipated that only the first year will require internal reallocation from the campus reserves				
Student Tuition	\$33,600	\$40,320	\$52,800	\$63,360	\$74,880
	The estimates of revenue from tuition were based on projected enrollments, assuming students take an average of 12 credit hours each semester and include a modest annual increase in tuition and fees.				
<b>TOTAL</b>	<b>\$940,600</b>	<b>\$100,405</b>	<b>\$99,865</b>	<b>\$99,000</b>	<b>\$102,785</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	0	0	0	0	0
Faculty	\$62,100	\$65,205	\$68,465	\$71,900	\$75,485
	One full-time, tenure-track faculty member will be hired to start the program. Additionally, several courses will be taught by adjunct faculty members.				
Graduate Assistants	0	0	0	0	0
Student Employees	0	0	0	0	0
Equipment and Instructional Materials	\$845,000	\$12,000	\$10,000	\$8,000	\$8,000
	Major equipment acquisitions include a generator for a wind turbine as well as a residential scale wind turbine installation. Additional equipment will include tools for students' use and instructional aids and equipment for the Wind Turbine lab. (Note most will be equipment donations as noted in the revenue table.)				
Library	\$22,500	\$12,500	\$10,000	\$7,500	\$7,500
	Periodical and books purchased by the Library.				
Contractual Services	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000

	Contractors or vendors to install and/or maintain some of the equipment in the Wind Turbine Lab.				
Other Support Services:					
Commodities	\$3,000	\$3,000	\$3,200	\$3,300	\$3,500
	Consumable supplies necessary to support the Wind Turbine Lab.				
Printing	\$2,500	\$2,200	\$2,200	\$2,000	\$2,000
	Cost of printing course materials, handouts, and to promote the program.				
Telecommunications	\$1,500	\$1,500	\$1,800	\$1,800	\$1,800
	Certain phone and fax costs will be incurred to support the program.				
Travel	\$2,000	\$2,000	\$2,200	\$2,500	\$2,500
	Travel by faculty and administrators to various sites, including wind farms.				
Awards and Grants	0	0	0	0	0
<b>TOTAL</b>	<b>\$940,600</b>	<b>\$100,405</b>	<b>\$99,865</b>	<b>\$99,000</b>	<b>\$102,785</b>

Attachments

ATTACHMENT A

**OKLAHOMA STATE UNIVERSITY – OKLAHOMA CITY  
ASSOCIATE IN APPLIED SCIENCE IN WIND TURBINE TECHNOLOGY**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b>General Education:</b>	<b>18</b>
ENGL 1113 English Composition I OR	3
ENGL 1213 English Composition II OR	
ENGL 2333 Technical Report Writing	
SPCH 1113 Speech Communications	3
HIST 1483 US History to 1865 OR	3
HIST 1493 US History Since 1865	
POLS 1113 American Government	3
MATH 1513 College Algebra	3
<b>Major Courses:</b>	<b>42-47</b>
EET 1104 Fundamentals of Electricity	4
EET 2373 Digital Logic Analysis	3
PTDT 1453 Principles of Power Transmission	3
PTDT 2003 Principles of Power Distribution	3
*WTT 1001 Climb Safety and Tower Rescue	1
*WTT 1103 Introduction to Wind Energy	3
*WTT 1113 DC Theory	3
*WTT 1123 AC Theory	3
*WTT 1203 Introduction to Hydraulics	3
*WTT 2113 Wind Turbine Operations and Maintenance	3
*WTT 2213 Wind Turbine Motors and Generators	3
*WTT 2313 Wind Turbine Mechanical Systems	3
*WTT 2413 Wind Turbine Siting and Construction	3
*WTT 2533 Wind Turbine Diagnosis and Repair	3
*WTT 2600 Wind Turbine Internship	1-6
<b>Support and Related Courses:</b>	<b>6</b>
CIS 1113 Computer Concepts	3
FPST 1313 Industrial Safety	3

**Total Credit Hours:**

**66-71**

\*Asterisks denote new courses.

**ATTACHMENT B**

**OKLAHOMA STATE UNIVERSITY – OKLAHOMA CITY  
CERTIFICATE IN WIND TURBINE TECHNOLOGY**

<b>Degree Requirements</b>		<b>Credit Hours</b>
<b>Major Courses:</b>		<b>42-47</b>
EET 1104	Fundamentals of Electricity	4
EET 2373	Digital Logic Analysis	3
PTDT 1453	Principles of Power Transmission	3
PTDT 2003	Principles of Power Distribution	3
*WTT 1001	Climb Safety and Tower Rescue	1
*WTT 1103	Introduction to Wind Energy	3
*WTT 1113	DC Theory	3
*WTT 1123	AC Theory	3
*WTT 1203	Introduction to Hydraulics	3
*WTT 2113	Wind Turbine Operations and Maintenance	3
*WTT 2213	Wind Turbine Motors and Generators	3
*WTT 2313	Wind Turbine Mechanical Systems	3
*WTT 2413	Wind Turbine Siting and Construction	3
*WTT 2533	Wind Turbine Diagnosis and Repair	3
*WTT 2600	Wind Turbine Internship	1-6
<b>Support and Related Courses</b>		<b>6</b>
CIS 1113	Computer Concepts	3
FPST 1313	Industrial Safety	3

**Total Credit Hours:**

**48-53**

\*Asterisks denote new courses.



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**AGENDA ITEM #7-d:**

**New Programs.**

**SUBJECT:** Southeastern Oklahoma State University. Approval of request to offer the Master of Education in Mathematics Specialist.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Southeastern Oklahoma State University's (SEOSU) request to offer the Master of Education in Mathematics Specialist with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Master of Education in Mathematics Specialist.** Continuation beyond Fall 2010 will depend upon:
  - Majors enrolled: a minimum of 20 students in Fall 2009; and
  - Graduates: a minimum of 10 students in 2009-10.

**BACKGROUND:**

**Academic Plan**

SEOSU's Academic Plan lists the following institutional priorities:

- National Council for Accreditation of Teacher Education (NCATE) Accreditation
- Oklahoma State Regents for Higher Education Brain Gain 2010 Initiative;
- Revised Mission Statement;
- The Association to Advance Collegiate Schools of Business (AACSB)-International Accreditation Initiative – John Massey School of Business;
- Vision 2010 – development and implementation of action plans.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, SEOSU has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	27
Degrees and/or certificate programs added	17

## Program Review

SEOSU offers 51 degree programs as follows:

Certificates	0
Associate of Arts or Sciences Degrees	0
Associate of Applied Science Degrees	0
Baccalaureate Degrees	42
Master's Degrees	9
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with SEOSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

## Program Development Process

SEOSU faculty developed the proposal, which was reviewed and approved by institutional officials and SEOSU's governing board.

## POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Approval* policy.

## ANALYSIS:

### *Master of Education in Mathematics Specialist*

**Program purpose.** The proposed degree program is designed to provide graduate training to students with leadership skills necessary for improving mathematics teaching and learning at the school and district level.

**Program rationale and background.** The proposed degree program is designed to provide graduates with a deeper understanding of the National Council of Teachers of Mathematics' Process Standard and Content Standards. Teachers in the region, through comments to local school administrators and university faculty and administrators, have expressed an interest in a graduate level program to improve mathematics teaching at the K-12 level. Classroom observations through residency committees and school site visits for research purposes indicated a need for teachers who are able to observe other teachers and provide support in mathematics pedagogy, analyze student errors and make recommendations, and serve as mathematics content specialists for their school and/or district. The proposed program is unique in its approach to improving the teaching and learning of mathematics in grades K-12 through the use of Mathematics Specialists. Recommended several years ago by the President of the National Council of Teachers of Mathematics, programs leading to certification or special endorsements for Mathematics Specialists are offered by universities in several states across the country. There are no similar programs offered in Oklahoma. The proposed program will foster a positive disposition toward mathematical processes, learning and providing students with the leadership skills necessary for improving mathematics teaching and student learning at the school and district level.



**Employment opportunities.** SEOSU indicates that program graduates will be in high demand. The 2007 Nation’s Report Card for Mathematics indicates 4<sup>th</sup> and 8<sup>th</sup> grade students in Oklahoma who are eligible for the National School Lunch Program scored significantly below the national average. The region served by SEOSU includes many school districts with a high percentage of students who qualify for the free lunch program and several counties whose poverty level is below state and national averages. Districts in the southeastern area of Oklahoma have attempted to write grants to fund programs such as SEOSU’s proposal, but have been unsuccessful. Many teachers and administrators have expressed an interest in a graduate level program such as this to address the low math scores in the area. SEOSU is confident there will be sufficient employment opportunities for program graduates based on this local information.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	20	Fall 2009
Minimum Graduates from the program:	10	2009-2010

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs:

<b>Existing Programs</b>
OU (Master of Science (MS) Mathematics (302)
OSU (MS Mathematics (142)
NSU (Master of Education (MED) Math Education (138)
SWOSU (MED Education, Math Option (064)
SWOSU (MED Secondary Education, Math Option (074)
UCO (MS Applied Math (169)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing need for these professionals, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 33 total credit hours from the following areas:

<b>Content Area</b>	<b>Credit Hours</b>
Research Courses	3
Professional Education	9
Specialization Courses	18
Field Course	3
<b>Total</b>	<b>33</b>

Six new courses will be added and are asterisked on the attached curriculum (Attachment A).

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** SEOSU indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

**Program Resource Requirements**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available through Internal Allocation and reallocation	0	0	0	0	0
Student Tuition	\$45,162	\$71,131.50	\$82,570.95	\$60,558.75	\$82,341.90
	6 hrs each semester (spr09 & sum09) for 15 students X \$250.90 (tuition and fees for traditional and electronic deliver)= \$45,162.00	6 hrs each semester (f09, sp10, sum10) for 15 students X \$263.45 (tuition and fees for traditional and electronic delivery)= \$71,131.50	6 hrs each semester (f10, sp11, sum11) for 15 students X \$276.62 plus 3 hrs for 1 sem Blackboard X \$175.19 (tuition and fees for traditional and electronic delivery)= \$82,570.95	6 hrs two semesters (f11, sp12, or sum12) for 15 students X \$290.45 plus 3 hrs for 1 sem Blackboard X \$183.95 (tuition and fees for traditional and electronic delivery)= \$60,558.75	6 hrs each semester (f09, sp10, sum10) for 15 students X \$304.97 (tuition and fees for traditional and electronic delivery)= \$82,441.90
<b>TOTAL</b>	<b>\$45,162</b>	<b>\$71,131.50</b>	<b>\$82,570.95</b>	<b>\$60,558.75</b>	<b>\$82,341.90</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional					
Faculty	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200
	2 part-time faculty (\$3,100 each)	2 part-time faculty (\$3,100 each)	2 part-time faculty (\$3,100 each)	2 part-time faculty (\$3,100 each)	2 part-time faculty (\$3,100 each)
Graduate Assistants	0	0	0	0	0
Student Employees	0	0	0	0	0
Equipment and Instructional Materials					
Library					
Contractual Services					
Other Support Services:					
Commodities					

Printing	\$100	\$100	\$100	\$100	\$100
Telecommunications	\$100	\$100	\$100	\$100	\$100
Travel	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Awards and Grants					
<b>TOTAL</b>	<b>\$7,900</b>	<b>\$7,900</b>	<b>\$7,900</b>	<b>\$7,900</b>	<b>\$7,900</b>

Attachment

**ATTACHMENT A**

**SOUTHEASTERN OKLAHOMA STATE UNIVERSITY  
MASTER OF EDUCATION IN MATHEMATICS SPECIALTY**

<b>Degree Requirements</b>	<b>Credit Hours</b>
Research course	<b>3</b>
EDUC 5203    Introduction to Educational Research	3
Professional Education Courses	<b>9</b>
EDUC 5223    Educational Statistics    OR	3
STAT 5153    Statistical Analysis	
EDAD 5323    Supervision of Teaching	3
SPED 5970    Diagnosis and Remediation of Reading, Language Arts, and Mathematical Disorders	3
Specialization Courses	<b>18</b>
*MATH 5513    The Teaching of Algebra and functions	3
*MATH 5523    The Teaching of Number and Operations	3
*MATH 5533    The Teaching of Geometry and Measurement	3
*MATH 5543    Mathematical Problem Solving for Teachers	3
*MATH 5553    The Teaching of Data Analysis, Statistics, and Probability	3
*MATH 5593    Problems and Issues in Mathematics Education	3
Field Course	<b>3</b>
EDUC 5973    Field Project/Practicum	3

**Total Credit Hours:** **33**

\*Asterisks denote new courses.

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**AGENDA ITEM #7-e:**

**New Programs.**

**SUBJECT:** Oklahoma City Community College. Approval of request to offer the Certificate in Geographic Information Systems and the Certificate in Game Design.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma City Community College's (OCCC) request to offer the Certificate in Geographic Information Systems and the Certificate in Game Design with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Certificate in Geographic Information Systems.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 10 students in Fall 2010; and
  - Graduates: a minimum of 6 students in 2010-11.
- **Certificate in Game Design.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 10 students in Fall 2010; and
  - Graduates: a minimum of 6 students in 2010-11.

**BACKGROUND:**

**Academic Plan**

OCCC's Academic Plan lists the following institutional priorities:

- Five new faculty members, nine exempt and five nonexempt staff have been added to Institutional Staffing plan for FY 2008.
- University parallel programs will be reviewed in FY 2008 in accordance with Oklahoma State Regents for Higher Education policies:
- New degrees and certificates of mastery are under consideration for proposal during this year.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992-92, OCCC has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	41
Degrees and/or certificate programs added	42

**Program Review**

OCCC offers 69 degree programs as follows:

Certificates	21
Associate of Arts or Sciences Degrees	22
Associate of Applied Science Degrees	26
Baccalaureate Degrees	0
Master’s Degrees	0
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OCCC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

**Program Development Process**

OCCC faculty developed the proposal, which was reviewed and approved by institutional officials and OCCC’s governing board.

**POLICY ISSUES:**

This action is consistent with the State Regents’ *Academic Program Approval* policy.

**ANALYSIS:**

*Certificate in Geographic Information Systems*

**Program purpose.** The proposed certificate program is designed to provide students with the knowledge, skills and experience needed to prepare them for career opportunities in a variety of entry-level positions in the Geographic Information Systems (GIS) field.

**Program rationale and background.** The proposed certificate program is designed to respond to the need for expertise in the area of GIS. There is a growing need for trained GIS technicians in Oklahoma, especially in the Oklahoma City area. To fill these positions, companies have to hire students with bachelors or master’s degrees in geography, engineering or other related field. The proposed program would complement the Computer Aided Design (CAD) program at OCCC. GIS is used by most large municipalities, oil and gas companies engineering companies, and other closely related fields that use maps, surveys and other technical drawings. The proposed program would open doors for students in the CAD program. GIS can be taught across the curriculum in geography, science, engineering, computer science, history and many other programs. In a recent survey conducted by the Oklahoma Office of Geographic Information, data suggested that there are adequate training facilities and education in the Tulsa area, but not in the Oklahoma City area.

**Employment opportunities.** OCCC indicates that program graduates will be in high demand. OCCC has provided a list of employment opportunities in Oklahoma for GIS technicians. Among those listed are the

Cherokee Nation, Central Oklahoma Development District, Enerco Services, the City of Norman, the United States Department of Commerce, the Association of Central Oklahoma Government, Devon Energy Corporation, The Chickasaw Nation, as well as architectural firms, civil engineering firms, and many others. In 2004, the United States Secretary of Labor named geotechnologies as one of the three fields most in demand for 21<sup>st</sup> Century decision making. OCCC graduates can expect to earn \$10 to \$15.44 per hour or as high as \$32,000 annually.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	10	Fall 2010
Minimum Graduates from the program:	6	2010-2011

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs:

Existing Programs
OSU -Certificate in GIS (406)
ECU-BS in Cartography (048)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 21 total credit hours from the following areas:

Content Area	Credit Hours
Major Courses	15
Elective Courses	6
<b>Total</b>	<b>21</b>

Three new courses will be added and are asterisked on the attached curriculum (Attachment A).

**Faculty and staff.** Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** OCCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

### Program Resource Requirements

A. Funding Sources	1 <sup>st</sup> Year Of Program	2 <sup>nd</sup> Year Of Program	3 <sup>rd</sup> Year Of Program	4 <sup>th</sup> Year Of Program	5 <sup>th</sup> Year Of Program
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					

Existing State Resources	\$29,183	\$29,183	\$29,183	\$29,183	\$29,183
	Division Budget				
State Resources Available through Internal Allocation and reallocation	0	0	0	0	0
	The year to year expenses will include adjunct salary and yearly maintenance agreement, which is already included in the Division budget.				
Student Tuition	\$17,183	\$17,699	\$18,230	\$18,777	\$19,340
<b>TOTAL</b>	<b>\$46,366.00</b>	<b>\$46,882.00</b>	<b>\$47,413.00</b>	<b>\$47,960.00</b>	<b>\$48,523.00</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	1 <sup>st</sup> Year Of Program	2 <sup>nd</sup> Year Of Program	3 <sup>rd</sup> Year Of Program	4 <sup>th</sup> Year Of Program	5 <sup>th</sup> Year Of Program
Staff:					
Administrative/Other Professional	\$2,400	\$2,472	\$2,546	\$2,623	\$2,701
	Department Chair (1/4 salary)				
Faculty	\$8,320	\$12,800	\$13,184	\$13,580	\$13,987
	Adjunct Salary for 13 Credit Hours	Adjunct Salary for 20 Credit Hours (with modest annual increase)			
Graduate Assistants	0	0	0	0	0
Student Employees	0	0	0	0	0
Equipment and Instructional Materials					
Library	\$500	\$500	\$500	\$500	\$500
	Periodical and books purchased by the Library.				
Contractual Services	\$2700	\$2700	\$2700	\$2700	\$2700
	Yearly maintenance agreement for GIS software				
Other Support Services:					
Commodities					
Printing	\$200	\$200	\$200	\$200	\$200
	Cost of printing course material and handouts.				
Telecommunications					
Travel	\$2500	\$2500	\$2500	\$2500	\$2500
	Travel and registration for professional conferences.				
Awards and Grants					
<b>TOTAL</b>	<b>\$16,620</b>	<b>\$21,172</b>	<b>\$21,630</b>	<b>\$22,103</b>	<b>\$22,588</b>

### *Certificate in Game Design*

**Program purpose.** The proposed program is designed to provide students with the knowledge, skills, and experience needed to prepare them for career opportunities in a variety of entry-level position in the field of Game Art and Design as modelers, animation artists, 3-D illustrators, digital arts, FX artists, video post-production artists and game designers.

**Program rationale and background.** The proposed certificate program is designed to allow current and future students to acquire expertise in the field of software-game design. OCCC reports that students have recently been inquiring about receiving a certificate in game design. Many of these students are currently in the Multimedia degree program and would like to take extra coursework to add to their depth of



knowledge in game design. Many students value the opportunity to receive a certificate in a related program as they work on their Associate in Applied Science degree program. By adding the proposed certificate program, students would be able to receive acknowledgement of their coursework and obtain a certificate. The Multimedia Advisory Board, consisting of local employers, has expressed interest in the proposed certificate program. The proposed program consists of 34 existing courses and is designed to meet the need of students who will enter the work force upon completion of the coursework and those who are currently working in the computer graphic industry who want to learn about gaming but do not want to pursue a degree.

**Employment opportunities.** OCCC indicates that program graduates will be in high demand. According to [www.Adigitaldreamer.com](http://www.Adigitaldreamer.com), the Bureau of Labor predicts that the growth of software publishing game design will expand by 67 percent within the years of 2002 to 2012. Revenue from existing game sales now exceeds Hollywood Box Office sales. OCCC cites [www.payscale.com](http://www.payscale.com) with starting salaries of \$46,935.00, and for employees with 10-19 years of service, earnings of up to \$78,332.00. OCCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	10	Fall 2010
Minimum Graduates from the program:	6	2010-2011

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs:

Existing Programs
Rogers State University-Bachelor of Science in Game Development (117)
Rose State College-Associate of Applied Science in Game Development (AAS) and Simulation (130)
OSU-OKC: AAS in Computer Information Systems with an option in Computer Game Programming (005)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed certificate program will consist of 34 total credit hours from the following areas:

Content Area	Credit Hours
Major Courses	34
<b>Total</b>	<b>34</b>

There are no new courses. See attached curriculum (Attachment B).

**Faculty and staff.** Existing faculty will teach the proposed program. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** OCCC indicated adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

**Program Resource Requirements**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources	\$67,183	\$68,323	\$69,497	\$70,707	\$71,952
	Division Budget				
State Resources Available through Internal Allocation and reallocation	0	0	0	0	0
	The curriculum in the certificate of mastery will be taught by the existing Game Design Instructor and adjuncts				
Student Tuition	\$27,821	\$28,655	\$29,515	\$30,400	\$31,312
<b>TOTAL</b>	<b>\$95,004.00</b>	<b>\$96,978.00</b>	<b>\$99,012.00</b>	<b>\$101,107.00</b>	<b>\$103,264.00</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	\$6,800	\$7,004	\$7,214	\$7,431	\$7,653
	Department Chair (1/4 salary) and Game Design Program Coordinator				
Faculty	\$71,520	\$73,666	\$75,876	\$78,152	\$80,496
	Full-time Professor and adjunct Salary for 18 Credit Hours				
Graduate Assistants	0	0	0	0	0
Student Employees	0	0	0	0	0
Equipment and Instructional Materials	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Software used by three programs. (1/3 cost)				
Library	\$500	\$500	\$500	\$500	\$500
	Periodical and books purchased by the Library.				
Contractual Services					
Other Support Services:					
Commodities					
Printing	\$200	\$200	\$200	\$200	\$200
	Cost of printing course material and handouts.				
Telecommunications					
Travel	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Awards and Grants					
<b>TOTAL</b>	<b>\$86,520</b>	<b>\$88,870</b>	<b>\$91,290</b>	<b>\$93,783</b>	<b>\$96,349</b>

Attachments

**ATTACHMENT A**

**OKLAHOMA CITY COMMUNITY COLLEGE  
CERTIFICATE IN -GEOGRAPHIC INFORMATION SYSTEMS**

<b>Degree Requirements</b>	<b>Credit Hours</b>
Major Courses:	<b>15</b>
*CAT 1313 Introduction to Geographic Information Systems	3
*CAT 1323 Introduction to Global Positioning Systems	3
*CAT 2313 Introduction to Spatial Analysis	3
CS 1103 Introduction to Computers and Applications	3
CS 1333 Database Management Applications	3
Elective courses (Faculty Approved)	<b>6</b>

**Total Credit Hours:** **21**

\*Asterisks denote new courses.

**ATTACHMENT B**

**OKLAHOMA CITY COMMUNITY COLLEGE  
CERTIFICATE IN GAME DESIGN**

<b>Degree Requirements</b>	<b>Credit Hours</b>
Major Courses:	
ART 1123 Drawing I	3
CAT 1023 Evolution of Video Game Technology	3
CAT 1214 Computer-Aided Design	4
CAT 1223 Game Development and Design Concepts	3
CAT 1513 Digital Imaging	3
CAT 2223 Game Level Design	3
CAT 2533 3D Rendering and Design Visualization	3
CAT 2733 3D Character Design and Animation	3
CS 1103 Introduction to Computers and Applications	3
CS 1363 Multimedia	3
CS 2433 Web Animation	3

**Total Credit Hours:** **34**



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #7-f:**

**New Programs.**

**SUBJECT:** Tulsa Community College. Approval of request to offer the Associate in Science in Nutritional Sciences, Associate in Applied Science in Process Technology, Certificate in Process Technology, Certificate in Human Services-Direct Support Professional, Certificate in Geographic Information Systems, Certificate in Electronics-Alternative Energy and Associate in Science in Environmental Science and Natural Resources.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Tulsa Community College's (TCC) request to offer the Associate in Science in Nutritional Sciences, Associate in Applied Science in Process Technology, Certificate in Process Technology, Certificate in Human Services-Direct Support Professional, Certificate in Geographic Information Systems, Certificate in Electronics-Alternative Energy and Associate in Science in Environmental Science and Natural Resources, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Associate in Science in Nutritional Sciences.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 30 students in Fall 2010; and
  - Graduates: a minimum of 8 students in 2010-11.
- **Associate in Applied Science in Process Technology.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 18 students in Fall 2010; and
  - Graduates: a minimum of 7 students in 2010-11.
- **Certificate in Process Technology.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 15 students in Fall 2010; and
  - Graduates: a minimum of 10 students in 2010-11.
- **Certificate in Electronics-Alternative Energy.** Continuation beyond Fall 2010 will depend upon:
  - Majors enrolled: a minimum of 12 students in Fall 2009; and
  - Graduates: a minimum of 5 students in 2009-10.
- **Certificate in Geographic Information Systems.** Continuation beyond Fall 2010 will depend upon:
  - Majors enrolled: a minimum of 6 students in Fall 2009; and
  - Graduates: a minimum of 6 students in 2009-10.

- **Certificate in Human Services-Direct Support Professional.** Continuation beyond Fall 2010 will depend upon:  
Majors enrolled: a minimum of 10 students in Fall 2009; and  
Graduates: a minimum of 6 students in 2009-10.
- **Associate in Science in Environmental Science and Natural Resources.** Continuation beyond Fall 2011 will depend upon:  
Majors enrolled: a minimum of 25 students in Fall 2010; and  
Graduates: a minimum of 10 students in 2010-11.

## **BACKGROUND:**

### **Academic Plan**

TCC's Academic Plan lists the following institutional priorities:

- The Digital Media Umbrella of programs now encompasses programs from the Business, Information Technology, Communications, and Liberal Arts Divisions that allow students and faculty to collaborate on real world projects.
- The Metro Campus continues to move toward the development of a Geographic Information Systems (GIS) certificate program and GIS Associate Degree.
- The Allied Health Division is in the initial stages of developing two new Associate of Applied Science (AAS) degrees in Cardiovascular Technology and Polysomnographic Technology which provide qualified technologists for new heart hospitals, clinics, and sleep laboratories that are being built in the Tulsa Metro and surrounding areas.
- The Allied Health Division is collaborating with a medical facility in Stigler, Oklahoma, to expand the Medical Assistant Program offerings through electronic transmission of courses to rural communities.
- The Cooperative Alliance Partnership provides seamless education for students graduating from Tulsa Technology Center in Medical Assisting and Phlebotomy.
- The campus will continue to design strong quality Information Technology curriculum and academic success strategies to support industry employment needs vital to the growth of the Tulsa Region.
- The campus will continue to re-structure the Science, Math and Engineering division programs to support the new demands of the Tulsa Community.
- The Southeast Campus will continue to provide a wide array of communications, developmental, business, liberal arts, math and science programs to support the burgeoning population of university transfer students.
- The West Campus will explore new Workforce Development degree and certificate programs in Culinary Arts and in Events for the Hospitality and Gaming Operations Program to meet growing area employment needs identified by professionals in the hospitality industry.

### **APRA Implementation**

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, TCC has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	66
Degrees and/or certificate programs added	64

### Program Review

TCC offers 105 degree and/or certificate programs as follows:

Certificates	38
Associate of Arts or Sciences Degrees	25
Associate of Applied Science Degrees	42
Baccalaureate Degrees	0
Master's Degrees	0
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with TCC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### Program Development Process

TCC faculty developed the proposal, which was reviewed and approved by institutional officials and TCC's governing board.

### POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Approval* policy.

### ANALYSIS:

#### *Associate in Science in Nutritional Sciences*

**Program purpose.** The proposed degree program is designed to meet the current and future workforce needs of public and private sectors in the escalation of nutritionally related diseases. It will prepare professionals who understand the science of nutrition and can apply it in varied settings.

**Program rationale and background.** With over 60 percent of Oklahomans being classified as obese, nutrition professionals are now and will continue to be needed in the state. The proposed degree program will benefit the local community by increasing access to nutritional knowledge, nutritional programs and to the professionals who understand and apply the science of nutrition. The proposed degree program is designed for the health care dietitian and administrator, nutrition or food science researcher, fitness/wellness consultant, public health nutritionist, entrepreneur in dietetic programs and services and corporate dietitian/nutritionist. The proposed degree program will offer several career options including allied health, community nutrition, dietetics, dietetics and exercise, and nutrition and exercise. For students who desire to work in the field of foods and nutrition, but do not plan to become a registered dietitian, the allied health option would be appropriate. The curriculum in this option is required for entry into most nursing programs, physician assistant programs and schools of physical and occupational therapy. When students complete the dietetics option, they will be prepared to transfer to university programs and complete work that is required to meet the Didactic Program in Dietetics (DPD) and is approved by the American Dietetic Association. When students successfully complete the academic

requirements (DPD) and experience component internships, they will be eligible for the Registration Examination for Dietetic Association. Individuals who are successful on the examination and become registered dietitians are entitled to use the initials “R.D.” to signify professional competence. Other options will qualify students to meet the requirements for the American College of Sports Medicine, allowing them to become a Certified Exercise Specialist. Many states, including Oklahoma, require a license to practice dietetics in that state. Many of the proposed program options will allow students to transfer to a university program in several different degree options. With this program proposal, TCC can be a key player in improving the health and enriching the lives of Oklahomans by producing graduates who are qualified professionals in the field of nutrition.

**Employment opportunities.** TCC indicates that program graduates will be in high demand. According to the Tulsa World (2007), there is great demand for employment in the health care industry, including nutrition related careers. Data was provided by Oklahoma State University regarding potential positions and salaries for graduates who transfer into the variety of nutritional science bachelor degree programs. TCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	30	Fall 2010
Minimum Graduates from the program:	8	2010-2011

**Duplication and impact on existing programs.** There are no associate degrees in Nutritional Sciences offered in Oklahoma. There are several bachelor’s and masters degrees in Nutrition offered. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 60-66 total credit hours from the following areas:

Content Area	Credit Hours
General Education courses	39
Specialized Option courses	21-27
<b>Total</b>	<b>60-66</b>

One new course will be added and is asterisked on the attached curriculum. (Attachment A).

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** TCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

A. Funding Sources	1 <sup>st</sup> Year Of Program	2 <sup>nd</sup> Year Of Program	3 <sup>rd</sup> Year Of Program	4 <sup>th</sup> Year Of Program	5 <sup>th</sup> Year Of Program
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available through	12,373.77	4,849.96			
	Courses funded through		No additional allocation needed/ courses		



Internal Allocation and reallocation.	existing discipline and division budgets	funded through existing discipline and division budgets			
(Re-allocation of funds will not occur; there is no discontinuance of another program or downsizing of an organizational unit that will affect this program. This program is funded through already appropriated discipline and division budgets. The new course has been developed by existing full-time faculty members and has been approved by the TCC curriculum committee. Through the college Annual Planning and Budgeting process Associate Deans take a college-wide view of enrollments and program needs, increased and decreased. Program development priorities are determined through this process and funding for additional faculty and programs is recommended at the strategic budgeting meeting each spring.)					
Student Tuition	19,372.50	29,058.75	58,117.50	58,117.50	58,117.50
	10 students Tuition and Fees	15 students Tuition and Fees	30 students Tuition and Fees		
(TCC expects new enrollments in this major; however it is believed that they will come from the current liberal arts, science or allied health student populations rather than a new population of students, so a specific increase in enrollment to the college is not expected strictly as a result of this plan of study.)					
<b>TOTAL</b>	<b>31,746.27</b>	<b>33,908.71</b>	<b>58,117.50</b>	<b>58,117.50</b>	<b>58,117.50</b>

With the addition of only one new course, this program is a repackaging of university transfer coursework that is already offered at TCC. This university transfer program will attract students that were already likely to attend TCC. An additional new population of students is not expected; rather students will choose this major over another science or liberal arts major. It is also expected to appeal to students wishing to enter the health services sector. By repackaging existing courses, students will follow the correct plan of study, graduate from TCC and transfer to OSU fully prepared to enter the program.

The majority of required coursework in this, and all transfer degrees, is general education. Remaining specialized coursework is specific to OSU. Therefore, there are minimal additional costs associated with this program.

Costs that are outlined in this budget are already allocated in general education and science discipline budgets. No additional faculty or adjuncts are expected to be hired for this program.

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	Currently provided in the Division operational budget				
Faculty	16,822.50	25,972.50	31,462.50	40,612.50	44,272.50
	no new courses/faculty/ reallocated costs from existing science program				
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	2,880.00	4,080.00	4,800.00	6,000.00	6,480.00
	Technical equipment/materials				
Library	990.00	1402.50	1650.00	2,062.50	2,227.50
	Learning Resources Center/Media				
Contractual Services					
Other Support Services:					
Commodities	5,137.50	5,137.50	5,137.50	5,137.50	5,137.50
	Classroom maintenance/utilities				
Printing					
Telecommunications					
Travel					
Awards and Grants					
<b>TOTAL</b>	<b>25,830.00</b>	<b>36,592.50</b>	<b>43,050.00</b>	<b>53,812.50</b>	<b>58,117.50</b>

*Associate in Applied Science in Process Technology  
Certificate in Process Technology*

**Program purpose.** The proposed degree and certificate programs are designed to prepare students to work as a process operator in the chemical and refining industries. The program also has applicability to other petrochemical operations and manufacturing where process flow is utilized.

**Program rationale and background.** The proposed programs are designed to provide students with the concepts and skills needed to enter careers as Process Technicians in the petrochemical industry. Sinclair Tulsa Refinery is undergoing a significant expansion of its refinery to increase overall refining capacity and update equipment. There is also a significant number of existing Production Technologists who are nearing retirement and will likely leave the Sinclair Tulsa Refinery, creating a shortage of workers. A similar situation faces the Sun Oil Refinery in Tulsa. The curriculum for the proposed program has been developed in consultation with Sinclair Tulsa Refining Company and the Oklahoma Alliance for Manufacturing. The program emphasizes math and chemistry skills, computer concepts and Microsoft Office applications, health and safety in the workplace, introduction to quality, but also teaches production technologists about safety, operations, equipment, systems, and troubleshooting. To entice students to complete the proposed program, the Sinclair Tulsa Refinery guarantees each graduate an interview. If hired, Sinclair will reimburse the employee for all tuition expenses related to the Process Technology programs. In addition, Sinclair will be providing equipment, an operational simulator and/or other demonstration materials, to enhance student learning.

**Employment opportunities.** TCC indicates that program and certificate graduates will be in high demand. Sinclair Tulsa Refinery and Sun Oil Refinery have both indicated a shortage of Production Technologists. They have projected a need for 60 process technicians from the end of 2009 through 2012. Due to the shortage of employees, the proposed program is essential to the growth of the company and TCC is confident there will be sufficient employment opportunities for graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Associate in Applied Science in Process Technology

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	18	Fall 2010
Minimum Graduates from the program:	7	2010-2011

Certificate in Process Technology

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	15	Fall 2010
Minimum Graduates from the program:	10	2010-2011

**Duplication and impact on existing programs.** There is one program with an option in Process Technology offered in Oklahoma:

<b>Existing Programs</b>
Northern Oklahoma College –Associate in Applied Science in Engineering Technology (070) with an option in Process Technology

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed programs curriculum lists are as following:

Associate in Applied Science in Process Technology

<b>Content Area</b>	<b>Credit Hours</b>
General Education courses	34
Technical Specialty courses	29
<b>Total</b>	<b>63</b>

Nine new courses will be added and are asterisked on the attached curriculum. (Attachment B).

Certificate in Applied Science in Process Technology

<b>Content Area</b>	<b>Credit Hours</b>
Technical Specialty courses	29
Technical Support courses	19
<b>Total</b>	<b>48</b>

The same nine new courses will be used for the certificate, as added for the degree program and are asterisked on the attached curriculum. (Attachment C).

**Faculty and staff.** Existing faculty will teach the proposed degree and certificate programs with support from adjunct faculty from TCC’s partnership with Sinclair Tulsa Refinery. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** TCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

**Cost and Funding of the Proposed Program – Associate in Applied Science in Process Technology**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available through Internal Allocation and reallocation	21,754.79	13,673.66	5,615.44	1,118.83	7,415.53
	<p>Allocation/reallocation of institutional operational funds. Resource allocation occurs in the use of existing classroom space that is available for the Process Technology, AAS and certificate program. No new administrators, staff or full-time faculty have been hired. Budget projections include estimated costs for part-time faculty to teach specialized coursework. General Education coursework costs are allocated to the appropriate disciplines.</p> <p>The Process Technology courses and programs have been developed in cooperation with Sinclair Tulsa Refining Company and the Oklahoma Alliance for Manufacturing representative located at the Northeast Campus. No additional costs were incurred during this process. (Additionally, TCC offered this coursework previously and was able to draw on the existing</p>				

	resources).				
	Sinclair Tulsa Refinery is evaluating its options with regard to in-kind donation and/or direct equipment funding.				
	Within the Science and Mathematics division there is an expectation to delete the Numerical Control Machinist Technology program during 2008-09 (paperwork will follow). The funds currently allocated for equipment-approximately \$10,000 over a five year period, will be available for reallocation. Reallocation of funds to the appropriate disciplines will occur during the Annual Planning and Budgeting process/cycle.				
Student Tuition (TCC expects increased enrollments. Tuition and fees for the projected new enrollments will cover approximately 70% of the costs of the program over the first five years.)	10,403.75	20,807.50	31,211.25	37,453.50	41,615.00
	5 students; tuition and fees collected for specialized course work	10 students; tuition and fees collected for specialized course work	15 students; tuition and fees collected for specialized course work	18 students; tuition and fees collected for specialized course work	20 students; tuition and fees collected for specialized course work
<b>TOTAL</b>	<b>32,158.54</b>	<b>34,481.16</b>	<b>36,826.69</b>	<b>38,572.33</b>	<b>49,030.53</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	Currently provided in the Division operational budget				
Faculty	25,462.29	26,226.16	27,012.94	27,823.33	28,658.03
	Part-time faculty pay + benefits				
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	1,160.00	2,320.00	3,480.00	4,176.00	13,640.00
	IT equipment needs and supplies				
Library	398.75	797.50	1,196.25	1,435.50	1,595.00
	Learning Resource Center/Media				
Contractual Services					
Other Support Services:					
Commodities	5,137.50	5,137.50	5,137.50	5,137.50	5,137.50
	Classroom maintenance/utilities				
Printing					
Telecommunications					
Travel					
Awards and Grants					
<b>TOTAL</b>	<b>32,158.54</b>	<b>34,481.16</b>	<b>36,826.69</b>	<b>38,572.23</b>	<b>49,030.53</b>

**Cost and Funding of the Proposed Program – Certificate in Process Technology**

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available	16,447.79	4,828.66	5,615.44	11,732.83	16,105.53

through Internal Allocation and reallocation	Allocation/reallocation of institutional operational funds				
Student Tuition	16,646.00	31,211.25	31,211.25	24,959.00	20,807.50
	8 students; tuition and fees collected for specialized course work	15 students; tuition and fees collected for specialized course work	15 students; tuition and fees collected for specialized course work	12 students; tuition and fees collected for specialized course work	12 students; tuition and fees collected for specialized course work
<b>TOTAL</b>	<b>33,093.79</b>	<b>36,039.31</b>	<b>36,826.69</b>	<b>37,701.83</b>	<b>36,913.03</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	Currently provided in the Division operational budget				
Faculty	25,462.29	26,226.16	27,012.94	27,823.33	28,658.03
	Part-time faculty pay + benefits				
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	1,856.00	3,480.00	3,480.00	2,784.00	2320.00
	Information Technology equipment needs and supplies				
Library	638.00	1,196.25	1,196.25	957.00	797.50
	Learning Resource Center/Media				
Contractual Services					
Other Support Services:					
Commodities	5,137.50	5,137.50	5,137.50	5,137.50	5,137.50
	Classroom maintenance/utilities				
Printing					
Telecommunications					
Travel					
Awards and Grants					
<b>TOTAL</b>	<b>33,093.79</b>	<b>36,039.91</b>	<b>36,826.69</b>	<b>36,701.83</b>	<b>36,913.03</b>

### *Certificate in Electronics-Alternative Energy*

**Program purpose.** The proposed program is designed to provide opportunities to students to develop skills for a successful career in the field of Electronics and Alternative Energy.

**Program rationale and background.** The proposed certificate program is designed to provide students with the concepts and skills needed to enter careers in the alternative/renewable energy field. Oklahoma is ranked sixth in the nation for windmill utility operation and the field is growing. Solar has long been a part of alternative energy production and is growing with the reduced cost of manufacturing solar cells. The students will be able to measure and analyze both wind and solar power systems. The proposed program also incorporates biofuels and hydrogen power conversion.

**Employment opportunities.** TCC indicates that program graduates will be in high demand. Private and public power utilities are beginning to accept alternative power generation. This is a result of state mandates to broaden the supply grid. Technicians are needed to maintain the electronics side of the grid. Private wind and solar off-grid companies have seen a 300% increase in sales and are in need of technicians to install and maintain equipment. TCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	12	Fall 2009
Minimum Graduates from the program:	5	2009-2010

**Duplication and impact on existing programs.** There are no programs specifically in Alternative Energy offered in Oklahoma, however there are many Electronics programs.

<b>Existing Programs</b>
Cameron University – AAS in Electronics Engineering Technology (540)
Langston University – AAS in Electronics (053)
Murray State College – AAS in Engineering Technologies (052) with an option in Electronics and Enhanced Electronics
Northern Oklahoma College – AAS in Electronics Technology (069)
Oklahoma City Community College – AAS in Electronics Technology (013)
Oklahoma State University – Oklahoma City – AAS in Engineering Technology in Electronics Engineering (006)
Oklahoma State University Institute of Technology, Okmulgee – AAS in Engineering Technologies (080) with an option in Electrical/Electronics Technologies
Redlands Community College – AAS in Applied Technology (081) with an option in Electronics
Redlands Community College – Certificate in Electronics (071)
Tulsa Community College – AAS in Electronics Technology (031)
Tulsa Community College – Certificate in Electronics Technology (223)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 20-22 total credit hours from the following areas:

<b>Content Area</b>	<b>Credit Hours</b>
General Education courses	4-6
Technical Specialty courses	11
Technical Related courses	5
<b>Total</b>	<b>20-22</b>

Five new courses will be added and are asterisked on the attached curriculum. (Attachment D).

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** TCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

## Cost and Funding of the Proposed Program

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available through Internal Allocation and reallocation	<p>Program downsizing or discontinuance is not a factor in the development of this short certificate program. TCC supports an Electronics Technology degree program with several options as well as other Electronics Technology certificate programs. An Alternative Energy option was added to the AAS degree program for the 2008-09 academic year. Any additional real costs (equipment/faculty) will be charged to the degree program, and have been included in the Annual Planning and Budgeting process. This additional certificate program will be funded as a part of that Electronics discipline as long as student and employer demand warrant.</p> <p>Through the college Annual Planning and Budgeting process, Associate Deans take a college-wide view of program needs, increased and decreased. Program development priorities are determined through this process and funding for additional faculty and programs is recommended at the strategic budgeting meeting each spring.</p>				
Student Tuition (TCC expects increased enrollments; however those enrollments may be attributed to the ELE, Alternative Energy degree program as well as this certificate. With no additional real costs to add this certificate (to repackage coursework already offered in the degree) tuition and fees for the projected certificate enrollments will cover 100% of the costs allocated to the certificate program.)	14,350.00	18,081.00	23,677.50	21,525.00	30,135.00
	10 students; tuition and fees collected for specialized course work	12 students; tuition and fees collected for specialized course work	15 students; tuition and fees collected for specialized course work	15 students; tuition and fees collected for specialized course work	20 students; tuition and fees collected for specialized course work
<b>TOTAL</b>	<b>14,350.00</b>	<b>18,081.00</b>	<b>23,677.50</b>	<b>21,525.00</b>	<b>30,135.00</b>

This short certificate program can be earned as a milestone on the way to the Electronics Technology AAS degree, Alternative Energy option. This certificate will be administered as a part of the Electronics AAS and Certificate programs at the Northeast Campus. All program costs for the certificate are allocated to the division office for the Electronics Technology discipline. Though it is considered a part of that program for administration and funding at TCC, OSRHE program policies regarding common core requirements for options and the degree level require the submission of a full new program proposal.

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	No additional administrative staff				

Faculty	7,062.50	10,234.50	14,992.50	13,162.50	20,482.50
	Portion of existing faculty salaries allocated to certificate				
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	1,600.00	2,016.00	2,640.00	2,400.00	3,360.00
	Tech equipment/materials				
Library	550.00	693.00	907.50	825.00	1,155.00
	Learning Resource Center/media costs per student				
Contractual Services					
Other Support Services:					
Commodities	5,137.50	5,137.50	5,137.50	5,137.50	5,137.50
	Classroom operational costs/utilities/maintenance				
Printing					
Telecommunications					
Travel					
Awards and Grants					
<b>TOTAL</b>	<b>14,350.00</b>	<b>18,081.00</b>	<b>23,677.50</b>	<b>21,525.00</b>	<b>30,135.00</b>

### *Certificate in Geographic Information Systems*

**Program purpose.** The proposed program is designed for students who desire specific training in job-related skills for future employment within companies utilizing current geographic technologies.

**Program rationale and background.** The proposed certificate program is designed to provide technical and educational training opportunities in the area of geo-technology that is projected by the Department of Labor as one of the fastest growing employment areas in Oklahoma and the United States. It will provide individuals with spatial knowledge and technology to apply Geographic Information Systems (GIS) to their specific discipline of study or career. The proposed program will prepare individuals with the basic skills necessary for employment as a GIS technician and meet local, regional, and national industry demand. Students will be able to understand basic geographic concepts such as scale, map, projection and datum, as well as understand basic vocabulary and history of GIS. Additionally, students will be able to incorporate GIS with remotely sensed data and design and develop GIS databases. The proposed certificate program will enable students to pursue education in GIS supplemental to any major they have chose and will provide additional training and education to individuals currently working in a GIS career. The proposed program is driven by requests from the community, including industry, utility, tribal organizations, non-profits, municipal, regional, county, and state governments. To address the community's desire to see TCC develop training and educational opportunities in GIS, a GIS Advisory Task Force was established. The Task Force recommends that TCC establish a GIS Certificate program in order to further provide education and training in the GIS area. TCC has produced a strong proposal for the program.

**Employment opportunities.** TCC indicates that program graduates will be in high demand. The market for geospatial technologies in 2002 was estimated at \$5 billion. This market is projected to have annual revenues of \$30 billion in the remote sensing market and \$20 billion in the GIS market. According to the GIS Task Force at TCC, companies and organizations in the local community, as well as state and national stakeholders are requesting documentation of advanced training and skills in GIS for their employees. TCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:



Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	6	Fall 2009
Minimum Graduates from the program:	6	2009-2010

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs:

Existing Programs
Oklahoma State University -Certificate in GIS (406)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 17 total credit hours from the following areas:

Content Area	Credit Hours
Technical Specialty	17
<b>Total</b>	<b>17</b>

Three new courses will be added and are asterisked on the attached curriculum (Attachment E).

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** TCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

### Program Resource Requirements

A. Funding Sources	1 <sup>st</sup> Year Of Program	2 <sup>nd</sup> Year Of Program	3 <sup>rd</sup> Year Of Program	4 <sup>th</sup> Year Of Program	5 <sup>th</sup> Year Of Program
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available through Internal Allocation and reallocation	15,232.66	15,654.10	14,984.19	12,119.30	12,579.83
	Allocation/reallocation of institutional operational funds; Resource allocation occurs in the use of existing classroom space and equipment already in place at TCC for offering GIS coursework. GIS coursework has been offered at TCC since the 2001-2002 Academic Year. GIS coursework was first offered as part of a grant that provided funds for software and instruction to the college. Though the grant no longer funds this program, TCC has continued to offer coursework and fund software updates through the division operational budget. TCC continues to benefit from this initial grant by receiving a substantial discount (\$5,800) in software licensing fees as a result of this long-standing contract. Additionally, costs for computer replacements are allocated from institutional				

	funding for regularly scheduled IT replacements.				
	No program downsizing has occurred in this division to allow for reallocation of funds to this certificate program. Through the college Annual Planning and Budgeting process Associate Deans take a college-wide view of program needs, increased and decreased. Program development priorities are determined through this process and funding for additional faculty and programs is recommended at the strategic budgeting meeting each spring.				
Student Tuition	6,888.00	6,888.00	8,036.00	11,480.00	11,480.00
	6 students; tuition and fees collected for specialized course work	6 students; tuition and fees collected for specialized course work	7 students; tuition and fees collected for specialized course work	10 students; tuition and fees collected for specialized course work	10 students; tuition and fees collected for specialized course work
<b>TOTAL</b>	<b>22,120.66</b>	<b>22,542.10</b>	<b>23,020.19</b>	<b>23,599.30</b>	<b>24,059.83</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	Currently provided in the Division operational budget				
Faculty	14,048.16	14,469.60	14,903.69	15,350.80	15,811.33
	Part-time faculty pay + benefits				
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	2,171.00	2,171.00	2,171.00	2,171.00	2,171.00
	Annual ESRI software maintenance				
Library	264.00	264.00	308.00	440.00	440.00
	Learning Resource Center/Media				
Contractual Services					
Other Support Services:					
Commodities	5,137.50	5,137.50	5,137.50	5,137.50	5,137.50
	Classroom maintenance/utilities				
Printing	500.00	500.00	500.00	500.00	500.00
	HP design Jet plotter paper and ink cartridge costs				
Telecommunications					
Travel	2,200	2,500	2,200	2,500	2,200
	Attendance at the annual ESRI International Conference				
Awards and Grants					
<b>TOTAL</b>	<b>24,320.00</b>	<b>25,042.10</b>	<b>25,220.19</b>	<b>26,099.30</b>	<b>24,249.83</b>

***Certificate in Human Services-Direct Support Professional***

**Program purpose.** The proposed certificate program is designed to provide opportunities to students to develop skills for a successful career in the field of Human Services.

**Program rationale and background.** The proposed certificate program is designed to provide training to support persons with developmental disabilities, physical disabilities, and other related conditions in residential, vocational, educational, recreational, health, and other community settings. The proposed

certificate program was developed as an initiative requested by the Oklahoma Developmental Disabilities Council. Through a small grant, advisory teams in the Tulsa area and Oklahoma City area provided input, resulting in the proposed program. There are thousands of individuals currently employed in the state of Oklahoma as direct support staff for individuals with developmental disabilities. Presentations at relevant community meetings resulted in over 100 interest forms returned with others contacting the faculty/project director. The proposed certificate program will provide coursework that increases theoretical and conceptual understanding specific to the field of developmental disabilities. Students will gain an understanding of the fundamentals of working at entry-level positions and learn the current trends in the field of developmental disabilities. TCC has produced a strong proposal for the program.

**Employment opportunities.** TCC indicates that program graduates will be in high demand. There is federal legislation to support retention efforts for the crisis in turnover rates in this field. Provider agency administrators have been favorable and indicate a variety of supports available to staff who wish to pursue education specific to the field of developmental disabilities. Some employers are offering tuition assistance and others have offered pay increases to complete the proposed certificate. TCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	10	Fall 2009
Minimum Graduates from the program:	6	2009-2010

**Duplication and impact on existing programs.** There are no programs in Direct Support Professional offered in Oklahoma. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 15 total credit hours from the following areas:

Content Area	Credit Hours
Technical Specialty	15
<b>Total</b>	<b>15</b>

Three new courses will be added and are asterisked on the attached curriculum (Attachment F).

**Faculty and staff.** Existing faculty will teach the proposed certificate program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** TCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

### Cost and Funding of the Proposed Program

#### Program Resource Requirements

A. Funding Sources	1 <sup>st</sup> Year Of Program	2 <sup>nd</sup> Year Of Program	3 <sup>rd</sup> Year Of Program	4 <sup>th</sup> Year Of Program	5 <sup>th</sup> Year Of Program
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources	20,000.00	20,000.00			
	Grant of Oklahoma Developmental Disabilities Council.				

	The development and implementation of this program has been funded, in part, by a grant from the Oklahoma Developmental Disabilities Council. A \$10,000.00 grant was received in 2007-08. This cost analysis projects funding beginning with year two of the grant. (Year one, 2007-08, was used for program development.) The analysis only uses a projection of two additional years funding, although there is a possibility for funding up to five years.				
Existing State Resources					
State Resources Available through Internal Allocation and reallocation	10,555.00	9,855.00	9,859.00	7,880.00	8,719.10
	Additional costs of this short certificate program will be absorbed by the Human Services program already in existence at the college: Human Services, AS, Human Services, AAS and Human Services Certificate.  Program downsizing or discontinuance is not a factor in the development of this short certificate program. TCC has a strong Human Services program (AS, AAS, CERT) and these new courses will be funded through that program/discipline as long as student and employer demand warrant, once grant funding is discontinued.				
Student Tuition (TCC expects increased enrollments. Tuition and fees for the projected new enrollments will cover approximately 50% of the costs of the program over the first five years.)	10,045.00	10,045.00	18,081.00	20,090.00	20,090.00
	10 students; tuition and fees collected for specialized course work	10 students; tuition and fees collected for specialized course work	18 students; tuition and fees collected for specialized course work	20 students; tuition and fees collected for specialized course work	25 students; tuition and fees collected for specialized course work
<b>TOTAL</b>	<b>40,600.00</b>	<b>39,900.00</b>	<b>27,940.00</b>	<b>27,970.00</b>	<b>28,809.10</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional					
Faculty	11,160.00	11,160.00	19,400.00	20,370.00	20,981.10
	Administration of grant	Administration of grant	Full-time faculty x 2 sections/year		
Faculty	17,640.00	17,640.00	7,240.00	7,600.00	7,828.00
	Teach 1section /semester	Teach 1section /semester	Adjunct faculty x 8 sections/yr	Adjunct faculty x 8 sections/yr	Adjunct faculty x 8 sections/yr
Faculty	5,100.00	6,900.00			
	Adjunct faculty x 6 sections	Adjunct faculty x 8 sections			
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	4,500.00	2,000.00			
	2500.00 Computer paid thru grant; \$2000 teaching resources paid thru grant; online course development in Year One; 2,000.00 Teaching resources paid thru grant online course development in Year Two				
Library					
Contractual Services					
Other Support Services:					
Commodities					
Printing					
Telecommunications					

Travel	2,200.00	2,200.00			
	Grant funds				
Awards and Grants					
<b>TOTAL</b>	<b>43,100.00</b>	<b>41,900.00</b>	<b>26,640.00</b>	<b>27,970.00</b>	<b>28,809.10</b>

*Associate in Science in Environmental Science and Natural Resources*

**Program purpose.** The proposed degree program is designed for students desiring to transfer to Oklahoma State University (OSU) for completion of a baccalaureate degree in Agricultural Science and Natural Resources.

**Program rationale and background.** The proposed degree program is designed for students interested in pursuing a career in agriculture, conservation, environmental science, or natural resource management (such as forestry, range, or wildlife science). There are an estimated 100 students enrolled in Environmental Science or Natural Resources degree programs at OSU. Eighteen percent of those students are known to be former TCC students. None of those former TCC students received a degree from TCC. The proposed program will attract new students as well as encourage existing students to complete their degrees prior to transfer.

**Employment opportunities.** TCC indicates that program graduates will be in high demand. Within the next eight years, it is expected that 40 to 60 percent of federal employees will retire. The demand for environmental science or natural resources comes from both private and government industries that will need to replace these retirees. Government agencies include the United States Environmental Protection Agency, Natural Resource Conservation Services, USDA Forest Service, United States Department of Health and Human Services, Department of Justice, United States Fish and Wildlife agencies and state farm bureaus. Others include environmental research laboratories, agricultural or environmental consultant firms, colleges and universities, and privately owned farms and ranches. Data was provided by Oklahoma State University regarding potential positions and salaries for graduates who transfer into the bachelor degree programs. TCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program:	25	Fall 2010
Minimum Graduates from the program:	10	2010-2011

**Duplication and impact on existing programs.** The proposed program would duplicate the following existing programs:

<b>Existing Programs</b>
Northeastern State University-BS in Environmental Science (135)
Eastern Oklahoma State College-AS in Environmental Science/Natural Resources (067)
Eastern Oklahoma State College-AS in Forestry and Natural Resources Management (019)
Rose State College-AS in Environmental Science (118)

Institutions with existing programs did not notify the State Regents of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 60-64 total credit hours, with options in Environmental Science and Natural Resources, from the following areas:

<b>Content Area</b>	<b>Credit Hours</b>
General Education courses	37-38
Major courses	20
Option courses	8-12
<b>Total</b>	<b>60-64</b>

No new courses will be added on the attached curriculum (Attachment F).

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** TCC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

### Cost and Funding of the Proposed Program

#### Program Resource Requirements

<b>A. Funding Sources</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Total Resources Available from Federal Sources					
Total Resources Available from Other Non-State Sources					
Existing State Resources					
State Resources Available through Internal Allocation and reallocation	Re-allocation of funds will not occur. This program is funded through already appropriated discipline and division budgets. Through the college Annual Planning and Budgeting process Associate Deans take a college-wide view of program needs, increased and decreased. Program development priorities are determined through this process and funding for additional faculty and programs is recommended at the strategic budgeting meeting each Spring.				
Student Tuition	25,830.00	36,592.50	43,050.00	53,812.50	58,117.50
	12 students Tuition and Fees Spec Crs	17 students Tuition and Fees Spec Crs	20 students Tuition and Fees Spec Crs	25 students Tuition and Fees Spec Crs	27 students Tuition and Fees Spec Crs
	(TCC expects new enrollments in this major; however it is believed that they will come from the current liberal arts or science student populations, so a specific increase in enrollment to the college is not expected strictly as a result of this plan of study.)				
<b>TOTAL</b>	25,830.00	36,592.50	43,050.00	53,812.50	58,117.50

This program is a repackaging of university transfer coursework that is already offered at TCC. This university transfer program will attract students that were already likely to attend TCC. An additional new population of students is not expected; rather students will choose this major over another science or liberal arts major.

According to OSU program faculty, most TCC students coming into their program have not graduated. By repackaging existing courses, students will follow the correct plan of study, graduate from TCC, and transfer to OSU fully prepared to enter the program.

The majority of required coursework in this, and all transfer degrees, is general education. Because the remaining specialized coursework is specific to OSU, this program does not meet the common-core requirement as an option. Therefore, a full proposal was submitted. However, there are no additional costs associated with this program.

Costs that are outlined in this budget are already allocated in general education and science discipline budgets. No additional faculty or adjuncts are expected to be hired for this program.

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>1<sup>st</sup> Year Of Program</b>	<b>2<sup>nd</sup> Year Of Program</b>	<b>3<sup>rd</sup> Year Of Program</b>	<b>4<sup>th</sup> Year Of Program</b>	<b>5<sup>th</sup> Year Of Program</b>
Staff:					
Administrative/Other Professional	Currently provided in the Division operational budget				
Faculty	16,822.50	25,972.50	31,462.50	40,612.50	44,272.50
	No new courses/faculty/ reallocated costs from existing science program				
Graduate Assistants					
Student Employees					
Equipment and Instructional Materials	2,880.00	4,080.00	4,800.00	6,000.00	6,480.00
	Technical equipment/materials				
Library	990.00	1402.50	1650.00	2,062.50	2,227.50
	Learning Resources Center/Media				
Contractual Services					
Other Support Services:					
Commodities	5,137.50	5,137.50	5,137.50	5,137.50	5,137.50
	Classroom maintenance/utilities				
Printing					
Telecommunications					
Travel					
Awards and Grants					
<b>TOTAL</b>	<b>25,830.00</b>	<b>36,592.50</b>	<b>43,050.00</b>	<b>53,812.50</b>	<b>58,117.50</b>

Attachments

**TULSA COMMUNITY COLLEGE  
ASSOCIATE IN SCIENCE IN NUTRITIONAL SCIENCES**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>General Education Courses:</i></b>	<b>39</b>
<b><i>Specialized Option Courses (Choose one option)</i></b>	<b>21-27</b>
<b><i>Allied Health Option</i></b>	<b>21</b>
BIO 1383 Nutrition	3
HS 1113 Principles of Human Services	3
HS 2023 Lifespan Development	3
CHE 1415 General Chemistry II	5
BIO 2164 Microbiology	4
PE 2603 Total Wellness	3
<b><i>Community Nutrition Option</i></b>	<b>24</b>
BIO 1323 Nutrition	3
CHE 1415 General Chemistry II	5
HS 1113 Principles of Human Services	3
HS 2023 Lifespan Development	3
ECO 1353 Personal Finance	3
*PE 2111 Professional Career and Nutritional Sciences	1
PE 2263 Principles in Health and Health Promotion	3
PE 2603 Total Wellness	3
<b><i>Dietetics Option</i></b>	<b>14</b>
BIO 1323 Nutrition	3
CHE 1415 General Chemistry II	5
HS 1113 Principles of Human Services	3
HS 2023 Lifespan Development	3
BIO 2164 Microbiology	4
*PE 2111 Professional Career and Nutritional Sciences	1
<b><i>Dietetics and Exercise Option</i></b>	<b>27</b>
BIO 1323 Nutrition	3
CHE 1415 General Chemistry II	5
HS 1113 Principles of Human Services	3
HS 2023 Lifespan Development	3
BIO 2164 Microbiology	4
ACC 2213 Financial Accounting	3
*PE 2111 Professional Career and Nutritional Sciences	1
PE 2212 First Aid	2
PE 2653 Applied Anatomy and Kinesiology	3
<b><i>Nutrition and Exercise Option</i></b>	<b>21</b>
BIO 1323 Nutrition	3
CHE 1415 General Chemistry II	5
HS 1113 Principles of Human Services	3



HS 2023	Lifespan Development	3
*PE 2111	Professional Career and Nutritional Sciences	1
PE 2603	Total Wellness	3
PE 2653	Applied Anatomy and Kinesiology	3

**Total Credit Hours:**

**60-66**

\*Asterisks denote new courses.

**ATTACHMENT B**

**TULSA COMMUNITY COLLEGE  
ASSOCIATE IN APPLIED SCIENCE IN PROCESS TECHNOLOGY**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>General Education Courses:</i></b>	<b>34</b>
CHE 1114 Principles of Chemistry	4
*CHE 2014 Process Organic Chemistry	4
ENG 1113 Freshman Composition I	3
ENG 1213 Freshman Composition II	3
ECO 2013 Principles of Macroeconomics	3
MTH 1454 Technical Mathematics	4
PHY 1014 Conceptual Physics	4
HIS 1483 U.S. History 1492 to Civil War Era OR	3
HIS 1493 U.S. History Civil War Era to Present	
POS 1113 American Federal Government	3
SPE 1113 Speech Communication I	3
<b><i>Technical Specialty Courses</i></b>	<b>29</b>
*PRT 1123 Introduction to Process Technology	3
*PRT 1133 Safety, Health, and Work Practices	3
*PRT 2024 Process Technology I (Equipment)	4
*PRT 2034 Industrial Instrumentation	4
*PRT 2134 Process Technology II (Systems)	4
*PRT 2224 Process Technology III (Operations)	4
*PRT 2243 Principles of Quality	3
*PRT 2324 Process Troubleshooting	4

**Total Credit Hours:**

**63**

\*Asterisks denote new courses.

ATTACHMENT C

TULSA COMMUNITY COLLEGE  
CERTIFICATE IN PROCESS TECHNOLOGY

Degree Requirements		Credit Hours
<b>Technical Specialty Courses</b>		<b>29</b>
*PRT 1123	Introduction to Process Technology	3
*PRT 1133	Safety, Health, and Work Practices	3
*PRT 2024	Process Technology I (Equipment)	4
*PRT 2034	Industrial Instrumentation	4
*PRT 2134	Process Technology II (Systems)	4
*PRT 2224	Process Technology III (Operations)	4
*PRT 2243	Principles of Quality	3
*PRT 2324	Process Troubleshooting	4
<b>Technical Support Courses</b>		<b>19</b>
CHE 1114	Principles of Chemistry	4
*CHE 2014	Process Organic Chemistry	4
MTH 1454	Technical Mathematics	4
PHY 1014	Conceptual Physics	4
CSC 1203	Computer Concepts and Applications	3
<b>Total Credit Hours:</b>		<b>48</b>

\*Asterisks denote new courses.

ATTACHMENT D

TULSA COMMUNITY COLLEGE  
CERTIFICATE IN ELECTRONICS-ALTERNATIVE ENERGY

Degree Requirements		Credit Hours
<b>General Education Courses</b>		<b>4-6</b>
MTH 1454	Technical Mathematics OR THE FOLLOWING TWO COURSES:	4 -6
MTH 1513	College Algebra AND	
MTH 1613	Plane Trigonometry	
<b>Technical Specialty Courses</b>		<b>11</b>
ALT/ELE 1223	Hydraulics and Pneumatics	3
ALT/ELE 1442	Introduction to Alternative Energy	2
*ALT 1453	Solar Energy Systems	3
*ALT 1463	Wind Energy Systems	3
<b>Technical Related Courses</b>		<b>5</b>
*ELE 1212	Introduction to Electricity	2
*ELE 1503	Programmable Control OR	3
*ELE 2533	Automation Control	
<b>Total Credit Hours:</b>		<b>20-22</b>

\*Asterisks denote new courses.

**ATTACHMENT E**

**TULSA COMMUNITY COLLEGE  
CERTIFICATE IN GEOGRAPHIC INFORMATION SYSTEMS**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<i>Technical Specialty Courses</i>	<i>17</i>
GIS/GEO 2344 Introduction to Geographic Information Systems	4
GEO 2354 Computer Cartography	4
*GIS 2373 GIS Data Acquisition and Management	3
*GIS 2383 Advanced Geographic Information Systems	3
*GIS 2393 Geographic Information Systems Practicum	3

**Total Credit Hours:** **17**

\*Asterisks denote new courses.

**ATTACHMENT F**

**TULSA COMMUNITY COLLEGE  
CERTIFICATE IN HUMAN SERVICES-DIRECT SUPPORT PROFESSIONAL**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<i>Technical Specialty Courses</i>	<i>15</i>
*HS 1403 Direct Support Professional Foundations	3
HS 1413 Introduction to Developmental Disabilities	3
HS 1423 Models for Supporting Persons with Developmental Disabilities	3
*HS 1443 Direct Support Professional I	3
*HS 1453 Direct Support Professional Practicum	3

**Total Credit Hours:** **15**

\*Asterisks denote new courses.

**TULSA COMMUNITY COLLEGE  
ASSOCIATE IN SCIENCE IN ENVIRONMENTAL SCIENCE  
AND NATURAL RESOURCES**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>General Education Courses:</i></b>	<b>37-38</b>
<b><i>Program Core Courses</i></b>	<b>20</b>
CHE 1014 Chemistry I	4
CHE 1415 Chemistry II	4
MTH 1613 Plane Trigonometry	3
MTH 2193 Elementary Statistics	3
GEL 1014 General Physical Geology OR PSC 1114 General Physical Science	4
<b><i>Option Courses</i></b>	<b>8-12</b>
<i>Environmental Science Option (Select at least 8 credit hours from below)</i>	
SOC 1113 Introduction to Sociology	3
BIO 2123 Human Ecology	3
MTH 2114 Analytical Geometry and Calculus I OR MTH 2523 Calculus for Business, Life, and Social Sciences	3-4
PHY 1114 General Physics I	4
PHY 1214 General Physics II	4
<i>Natural Resources Option (Select at least 8 credit hours from below)</i>	
BIO 1404 General Botany	4
BIO 1604 Zoology	4
GEO/GIS 2344 Introduction to Geographic Information Systems	4
GIS 2373 Data Acquisition	3
GIS 2383 Advanced Geographic Information Systems	3

**Total Credit Hours:****60-64**

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #8-a:**

**Policy.**

**SUBJECT:** Revision to *Oklahoma Student Advisory Board* Administrative Procedures Act (APA) policy.

**RECOMMENDATION:**

**It is recommended that the State Regents post revisions to the *Oklahoma Student Advisory Board* policy.**

**BACKGROUND:**

The members of the 2007-2008 Student Advisory Board (SAB) closely reviewed policy issues relating to the ability of the SAB to function effectively, and recommended changes in its Annual Report presented to the State Regents at the May 23, 2008 meeting, to update references, ensure participation and clarify duties and procedures.

**POLICY ISSUES:**

Over the years the SAB has experienced varying success with member attendance and participation. The proposed policy changes clearly delineate meeting requirements and afford the SAB a method of ensuring full representation and active participation. Additional proposed policy changes are to: clarify member responsibility; formalize the position of vice-chair and its duties, which is already in practice; increase the approval level from a majority to two-thirds, that is required for amendments to the Oklahoma Administrative Code policy; and update references.

**ANALYSIS:**

The recommended changes were vigorously discussed and debated by the 2007-2008 Student Advisory Board (SAB), and the members were amenable to incorporating modifications suggested by the State Regents staff. As a result, the proposed changes were recommended:

- Set reasonable attendance requirements, with a disincentive to accepting appointment without good intent.
- Provide a clear standard for removal from office.
- Enhance the SAB's involvement with the annual Student Leadership Retreat.
- Provide a mechanism to conduct meetings in the chair's absence.
- Ensure greater unanimity on future recommended policy modifications.

The proposed changes should strengthen the ability of the SAB to function and enhance its work in keeping with the intent of its statutory provisions and policy.

By statute, the SAB is dependent upon the Oklahoma Student Government Association for its members' timely appointment, including filling vacancies. The State Regents staff continues to work in cooperation with the Council on Student Affairs to support and enhance this organization.

Approval of posting of the revisions to the SAB policy is recommended.

Attachment

## Oklahoma Student Advisory Board

### 610:1-3-1. Purpose

(a) The Oklahoma State Regents for Higher Education recognize the value of a formal structure for student input and a strengthened linkage to its most important constituency—students. Consequently, the State Regents have created a Student Advisory Board to assist the State Regents in enhancing their relationship with students. The creation of this board is consistent with provisions of House Bill No. 1801 of the 1988 Oklahoma Legislature [70 O.S., §3205.5 and 3205.6] which became effective November 1, 1988.

(b) The purpose of the Student Advisory Board is to communicate to the State Regents the views and interests of all Oklahoma college and university students on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing students, the Student Advisory Board shall combine the opinions of students with good sound research to develop the best proposals and recommendations for ~~the~~ the Oklahoma State System of Higher Education.

### 610:1-3-2. Membership

(a) The Student Advisory Board consists of seven members elected by delegates to the Oklahoma Student Government Association (O.S.G.A) at its annual meeting.

(b) Board members will be selected as follows:

(1) ~~we~~ Two members will be elected at large to represent the research comprehensive universities in The Oklahoma State System of Higher Education.

(2) Two members will be elected at large to represent the regional universities in ~~the~~ The Oklahoma State System of Higher Education.

(3) Two members will be elected at large to represent the ~~junior~~ community colleges in ~~the~~ The Oklahoma State System of Higher Education.

(4) One member will be elected at large to represent the accredited independent colleges and universities in the state.

(c) The term of office of the Student Advisory Board is one year. A member may serve a maximum of three terms.

(d) A member must be enrolled in at least 12 semester credit hours at an Oklahoma college or university and must have a minimum cumulative grade-point average of 2.8 on a 4.0 scale. A member must attend the type of institution that he/she is elected to represent.

(e) Members will take office each year at the State Regents' May meeting.

(f) A member who wishes to resign before his/her term expires must notify in writing the State Regents and the Oklahoma Student Government Association.

(g) Members are required to attend all regularly scheduled Student Advisory Board meetings. Any member absent from three (3) regularly scheduled meetings, excluding meetings in June and July, shall be removed from office.

~~(g)~~ (h) A member may be removed from office if he/she does not continue to meet the requirements as set forth in (d) of this Section during the term of office.

~~(h)~~ (i) The Student Advisory Board members shall have the powers to recommend to the Board of Directors of the O.S.G.A removal of a fellow Student Advisory Board member for violations of duties set forth in 610:1-3-3.

~~(i)~~ (j) The Board of Directors of the O.S.G.A. shall by majority vote have the power to remove a Student Advisory Board member congruent to any such recommendation made from the Student Advisory Board.

(k) A Student Advisory Board member who is removed from office shall not be considered a past member.

### 610:1-3-3. Duties

(a) So that members of the Student Advisory Board may adequately represent the views of other state students, each member will visit at least two other schools within the State System during his/her term of office. These other schools may not be under the same governing board as the institution that the member

is attending. During these visits, the member should speak with student government leaders on important issues of student concern.

(b) The Student Advisory Board will serve as an avenue for the student community to express its opinions and interests to the State Regents.

(c) The Student Advisory Board will elect a ~~chairman~~ chair at its first meeting following election to serve as its liaison to the State Regents' office.

(d) The ~~chairman~~ chair will work with the State Regents' office through a staff liaison designated by the Chancellor.

(e) The Student Advisory Board will elect a ~~reporter~~ vice-chair at its first meeting following election to take official minutes of the Student Advisory Board meetings, ~~and~~ maintain a file of Student Advisory Board actions, and preside over Student Advisory Board meetings in the absence of the chair.

(f) Members of the Student Advisory Board will be called upon by the Chancellor to provide informal counsel and advice and to make presentations at public hearings, legislative meetings, etc.

(g) The Student Advisory Board will hold eleven (11) regular meetings each term excluding extraordinary, unforeseen circumstances which prevent holding a regular meeting.

~~(g)~~ (h) The Student Advisory Board, by a majority vote of its members, may submit recommendations to the State Regents on matters relating to the duties and responsibilities of the State Regents.

~~(h)~~ (i) Members of the Student Advisory Board are encouraged to attend all regularly scheduled meetings of the State Regents. The board's elected representative has speaking privileges at such meetings in accordance with State Regents' operating policy.

(j) Members of the Student Advisory Board are encouraged to attend student leadership retreats sponsored by the State Regents. Costs related to Student Advisory Board members attending State Regents sponsored student leadership retreats may be paid from the operating budget of the State Regents.

~~(i)~~ (k) The representative at the State Regents' meetings will be responsible for recognizing other members of the Student Advisory Board for the purposes of:

(1) Speaking on issues that concern students and relate to the State Regents' duties and responsibilities.

(2) Presenting recommendations that relate to the State Regents' duties and responsibilities.

~~(j)~~ (l) The Student Advisory Board will work with the Chancellor and the designated staff liaison in developing an annual list of priorities and goals for rendering advice to the State Regents.

~~(k)~~ (m) The ~~chairman~~ chair or other designated spokesman of the Student Advisory Board shall have a place on the agenda of regular State Regents' meetings for the purpose of making a report.

~~(l)~~ (n) The Student Advisory Board will submit an annual written report of its activities to the State Regents and the Oklahoma Student Government Association and will also maintain regular contact with the Association to apprise it of significant developments.

~~(m)~~ (o) ~~he~~ The Student Advisory Board will follow the requirements of the Oklahoma Open Meeting Act [25 O.S., § 301 et seq.].

~~(n)~~ (p) Members of the Student Advisory Board shall be reimbursed for travel expenses incurred in the official performance of their duties as members of the Student Advisory Board in accordance with the State ~~travel~~ Travel Law [74 O.S., § 500.1 et seq.]. Reimbursements will be paid from the operating budget of the State Regents and must have the prior approval of the Chancellor's office and the Student Advisory Board ~~chairman~~ chair.

~~(o)~~ (q) Clerical and administrative assistance to the Student Advisory Board will be provided by the Chancellor's office and the designated staff liaison in the conduct of the Student Advisory Board business.

NO CHANGE

#### **610:1-3-4. Guidelines for operation**

(a) The Student Advisory Board will operate under the provisions of 70 O.S., §§ 3205.5 and 3205.6.

(b) The Student Advisory Board will also operate under guidelines established by the Student Advisory Board and approved by the State Regents.



NO CHANGE

**610:1-3-5. Meetings**

- (a) A schedule of regular meetings of the Student Advisory Board will be filed annually with the Secretary of State and with the State Regents' office.
- (b) A record of the Student Advisory Board meetings shall be kept on official file in the office of the State Regents.
- (c) An individual designated by the Chancellor shall be invited to attend official meetings of the Student Advisory Board.

**610:1-3-6. Amendments**

The provisions in this Subchapter may be amended by a ~~majority~~ two-thirds (2/3) vote of the Student Advisory Board and approval of the State Regents.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #8-b:**

**Policy.**

**SUBJECT:** Teacher Shortage Employment Incentive Program.

**RECOMMENDATION:**

**It is recommended that the State Regents post the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program (TSEIP) and initiate the process for the adoption of permanent rule revisions.**

**BACKGROUND:**

During the 2000 legislative session, Senate Bill 1393 expressed intent that the State Regents implement a program to reimburse student loan expenses for science and mathematics students who teach these subjects in Oklahoma's public schools for at least five (5) years. The 2001 Legislature amended HB 1499 to ensure that all who meet the provisions of TSEIP are eligible to receive an incentive payment based on a formula.

Section 610:25-27-3, under *The Application Procedure*, requires that the deadline for application to the program is while a student is enrolled in a mathematics or science education major at the undergraduate or graduate level. It is possible that a student might graduate in one of these majors without completing an application. Sub-paragraph (g) of this section allows for a student who would have met all of the requirements of TSEIP but failed to enroll because of extenuating circumstances shall have the option for a one year waiver.

In section 610:25-27-5, under *Educational loan obligations for participant(s) with outstanding student loan debt*, sub-paragraph (2) deletes the timeline for notifying the OSRHE as it too narrowly limits the participant. In sub-paragraph (3), the wording change allows for more flexibility for considering the merits of each case.

In section 610:25-27-6, under *Participant eligibility for benefits of the TSEIP*, the deletion in sub-paragraph (2) removes directions that are irrelevant and correctly identifies the source of the rule. In sub-paragraph (4) and (4.B) clarifying language is added. Sub-paragraph (5) allows for the possibility of unexpected and unavoidable actions of the school district.

In section 610:25-27-7, under *Benefits to be disbursed under the program*, the deletion in subparagraph (c) and the addition of the word "Participant" and "participants" is consistent with other sections of the rules. The deletion of the words "lenders/services of" reflects the necessity of allowing the participant to make the loan payments as many have already completely paid the loans and are allowed to keep the TSEIP payment. The addition of "by the Participant" in subparagraph (e) clarifies whose responsibility it is to repay the loans.

In section 610:25-27-9, under *Verification and notification requirements*, in sub-paragraph (a.1, 2) the deadline for submitting the forms is removed because, depending on a Spring or Fall semester graduation,

Participants are eligible for the incentive payment at different times of the year. In sub-paragraph (c), deleting the deadline allows Participant to make change of name and address information known at the same time as one submits the Employment Compliance Form.

**POLICY ISSUES:**

Rules governing the TSEIP program must be adopted pursuant to APA rules. APA changes outlined in this agenda item are necessary to be consistent in the administration of the program. The APA rules were amended through the emergency rule process on February 7, 2008.

**ANALYSIS:**

The TSEIP was designed to recruit and retain mathematics and science teachers for five (5) consecutive years in Oklahoma's secondary public schools. Approval of posting of the permanent APA rule amendment is recommended.

Attachment

**TITLE 610. STATE REGENTS FOR HIGHER EDUCATION  
CHAPTER 25. STUDENT FINANCIAL AID AND SCHOLARSHIPS  
SUBCHAPTER 27. TEACHER SHORTAGE EMPLOYMENT INCENTIVE PROGRAM**

**610:25-27-1. Purpose**

- (a) The Teacher Shortage Employment Incentive Program (TSEIP) was created by Senate Bill 1393 during the 2000 legislative session.
- (b) The bill, as amended by Section 5, Chapter 201, O.S.L. 2001, expressed the legislative intent that beginning with the 2001-2002 school year, the Oklahoma State Regents for Higher Education (OSRHE) establish a teacher shortage employment incentive program providing *for students enrolled in a major course of study in mathematics or science at the undergraduate level or graduate level who declare an intention to serve and who subsequently serve this state by teaching in a secondary level public school of this state for a minimum of five (5) years in the subject areas of mathematics or science.* [70 O.S. §698.3(A)].
- (c) The implied purpose of this legislation is to provide an incentive for students who major in mathematics or science to serve as teachers of mathematics and science in Oklahoma public secondary schools for at least five (5) years.

**610:25-27-2. Eligible student loans**

- (a) Eligible student loans under the TSEIP are those educational loans that were obtained by the participant to defray the cost of obtaining a baccalaureate degree or graduate degree in a science or mathematics teacher education program. The specific loans include:
  - (1) Stafford Student Loans/Guaranteed Student Loans
  - (2) Perkins/National Direct Student Loans
  - (3) Loans made to students made pursuant to the federal Supplemental Loans for Students program including CLAS
  - (4) Consolidation Loan Program loans
  - (5) Privately funded educational loans issued to students through institutions of higher education
  - (6) Graduate PLUS Loan
- (b) Ineligible student loans include Parent loans for students (PLUS).

**610:25-27-3. Application procedure**

- (a) OSRHE is authorized to distribute TSEIP Participation Agreement forms to postsecondary institutions in the State System of Higher Education that are eligible to participate in state and federal financial aid programs and have an approved program of professional teacher preparation.
- (b) TSEIP Participation Agreement forms may be obtained from TSEIP coordinator in each post-secondary institution or from the OSRHE. The student is responsible for the completeness of the application.
- (c) A Participation Agreement must be signed by a student while enrolled in a mathematics or science major course of study at the undergraduate or graduate level.
- (d) The completed Participation Agreement must be submitted to the TSEIP coordinator no later than the date of their graduation.
- (e) Post-secondary institutions TSEIP coordinators will submit copies of the TSEIP Participation Agreements to the State Regents' office within 10 days of their submission.

(f) The State Regents will notify each applicant of the receipt of his/her application in the program, the educational loan obligation, and the disbursement benefits under the TSEIP.

(g) If an eligible student failed to enroll in TSEIP before graduation, he/she can file for late enrollment into the program within one year from date of graduation. The late enrollment process is as follows:

(1) A candidate must obtain a TSEIP Participation Late Agreement Form from the college of education (COE) which recommended licensure in undergraduate or graduate education degree in secondary mathematics or science. The participant must provide explanation for the late enrollment.

(2) The form must be signed by the TSEIP coordinator of the respective COE.

(3) All documents must be submitted to the OSRHE for consideration as soon as the candidate learns about TSEIP but no later than **one year** from his/her graduation date.

(4) Additional documentation may be requested by the OSRHE before determining the eligibility of the late enrollees.

#### **610:25-27-4. Coursework requirements for participant eligibility**

In order to satisfy the coursework requirements of the program, the participant must:

(1) Declare an intention to teach in Oklahoma and graduate from an Oklahoma teacher education program.

(2) Maintain satisfactory progress in an academic program leading to an undergraduate or graduate degree with a major in a mathematics or science teacher education program.

(3) Complete coursework and training necessary to obtain a teaching certificate, which requires a baccalaureate degree or graduate degree and completion of an approved program of professional teacher preparation. The teacher preparation program shall include a student teaching requirement and authorize service for the secondary level.

(4) Participant must not have been certified to teach mathematics or science prior to signing the Participation Agreement.

#### **610:25-27-5. Educational loan obligations for participant(s) with outstanding student loan debt**

In order to satisfy the educational loan obligation of the program, the Participant with outstanding student loan debt must:

(1) Not rely on any TSEIP benefit disbursement to replace any scheduled student loan payment that is due and owing to any student loan holder.

(2) Provide written notification to OSRHE ~~within 10 days of any written notification~~ of change of status on student loans, including notice of delinquency/default and the sale, transfer or consolidation of student loans to another lender or servicer.

(3) Be free of any obligation to repay any state or federal educational grant and not be delinquent or in default on any state or federally insured educational loan. If, at any time, it is determined that a participant owes a grant refund or is in default on a loan, and has not made satisfactory payment arrangements, Participant ~~will~~ may be withdrawn from the TSEIP.

(4) Secure employment to teach in either a science or mathematics subject areas within sixteen months of graduating from a four-year institution in Oklahoma.

(5) Participant must not have been certified to teach mathematics or science prior to signing the Participation Agreement.

#### **610:25-27-6. Participant eligibility for benefits of the TSEIP**

In order to qualify to receive disbursement benefits under the TSEIP, the Participant must have:

(1) Obtained an initial teaching license and then a certificate and provided eligible full-time teaching service under a regular teaching contract at an Oklahoma public school:

- (A) at the secondary level,
  - (B) for five (5) consecutive school years,
  - (C) in the mathematics or science subject areas.
- (2) Completed the five years of teaching, as required, with not less than seventy-five percent (75%) of the teaching assignment meeting the criteria, ~~as described in (A) of this subparagraph set forth in paragraph (1) herein.~~
- (3) Completed the first full year of eligible full-time teaching service, as described above, within twenty-five (25) months from the date of graduation from a four-year institution in Oklahoma.
- (4) Notwithstanding the provisions of this subparagraph, Participants may apply to the employing school for a leave of absence when a serious illness, pregnancy or other natural cause prevents the Participant from continuing the coursework requirements or from providing consecutive full-time teaching service.
- (A) Leaves of absence may not exceed more than one academic year and will not be included for the purpose of calculating the consecutive five (5) years of teaching service.
  - (B) Participants must present official school documentation to the OSRHE that a leave of absence ~~has been~~ was granted which meets the provisions of these rules. Official notification must be given within one year that the teacher has resumed the teaching duties or Participant ~~will~~ may be withdrawn from the program.
- (5) A Reduction in Force will not eliminate a Participant from fulfilling the consecutive five-year obligation if the following provisions are met:
- (A) Participant must provide to the OSRHE official documentation of the Reduction in Force.
  - (B) Participant must resume teaching mathematics or science at the secondary level at an Oklahoma public school within eighteen (18) months after the Reduction in Force.

#### **610:25-27-7. Benefits to be disbursed under the program**

- (a) Under the provisions of the TSEIP, the OSRHE, *are authorized to make the employment incentive payments to persons who actually render a minimum of five (5) years of service as teachers in the public schools of this state if not less than seventy-five percent (75%) of the teaching assignment meets the criteria* [70 O.S. §698.3(B)], specified above.
- (b) An Employment Compliance Form must be submitted to OSRHE upon completion of the 5<sup>th</sup> year of eligible teaching service. An authorized school official must complete the form.
- (c) Depending on the June 30 student loan balance of any qualifying ~~student Participant~~, as of the year that all program requirements are satisfied, and contingent upon the availability of funds, OSRHE will issue disbursements of program benefits directly to the ~~lenders/services of~~ qualifying ~~students~~ participants for the repayment of eligible student loans.
- (d) *The total amount of employment incentive payments for any qualified person shall not exceed an amount equal to three times the average annual cost of undergraduate resident tuition and fees for full-time enrollment at institutions which offer teacher education programs within The Oklahoma State System of Higher Education, as defined by the State Regents.* [70 O.S. § 698.3(B)]
- (e) Eligible loans will be repaid by the Participant in the following priority:
  - (1) First, all loans guaranteed by OSRHE, ranked first by rate of interest (highest to lowest) and secondly, by loan disbursement date (oldest to newest).
  - (2) Second, all other eligible loans ranked first by rate of interest (highest to lowest) and secondly, by loan disbursement date (oldest to newest).
- (f) Any amount of excess of the Participant's outstanding student loan balance, or the entire benefit amount for the participants with no outstanding student loan balance, shall be paid directly to any person otherwise eligible for employment incentive payments pursuant to this section.

(g) If OSRHE determines that any TSEIP disbursement was authorized based on misleading or incorrect information, the Participant must reimburse such payment to OSRHE.

**610:25-27-8. Fiscal limitations of the program**

(a) *If insufficient funds are available for employment incentive payments to qualified persons during any fiscal year; the Chancellor may make reductions in the payments made to those qualifying.* [70 O.S. §698.3(d)].

(b) Each year the benefit to all eligible teachers will be determined on, or as of June 30, for the group of teachers that achieved eligibility for TSEIP benefits (having satisfied all program requirements) by the end of that school year. If, in any given year, funds are not available for employment incentive payments at the maximum amount, due to a reduction in employment incentive payments as determined by the Chancellor, the amount to be disbursed to all eligible participants will be reduced uniformly. Upon distribution of that amount, the obligation of the program to those eligible teachers shall be satisfied. The foregoing is true even if no funds are available for disbursement.

**610:25-27-9. Verification and notification requirements**

(a) Verification requirements which must be satisfied prior to disbursement of program benefits include:

- (1) An Employment Compliance Form submitted to OSRHE ~~by June 30<sup>th</sup>~~ after the fifth year of eligible teaching service. An authorized school official must complete the form.
- (2) The Loan Balance Verification Form must be submitted to OSRHE ~~by June 30 of~~ in the fifth year. The lender(s) must certify that the loans are in good standing and provide a June 30 balance.

(b) Until all mutual obligations of the Participation Agreement are satisfied, Participant must respond to all communications and requests from OSRHE within the time indicated.

(c) Until all mutual obligations of the Participation Agreement are satisfied, Participant must provide written notification to OSRHE ~~within 10 days~~ of any change in legal name or address of any change in status, which affects TSEIP eligibility.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #8-c:**

**Policy.**

**SUBJECT:** Oklahoma's Promise – Oklahoma Higher Learning Access Program Permanent Rule Amendments.

**RECOMMENDATION:**

**It is recommended that the State Regents post the proposed permanent rule amendments for the Oklahoma's Promise – Oklahoma Higher Learning Access Program and initiate the process for the adoption of permanent rule revisions.**

**BACKGROUND:**

Oklahoma's Promise was created in 1992. Students must enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade. The program requires students to complete a 17-unit core curriculum, achieve at least a 2.5 GPA in the core and a 2.5 GPA overall, attend school regularly and refrain from drug abuse or delinquent acts. Students completing the requirements qualify for a scholarship equal to public college tuition. Participation is limited to students from families with an income of \$50,000 or less at the time of application to the program.

**POLICY ISSUES:**

Oklahoma's Promise plays an important role in the State Regents' goal to increase the number of college graduates in Oklahoma. The program is designed as an incentive to encourage more students to aspire for college, prepare themselves for academic success in college and to provide them with financial assistance for college expenses.

**ANALYSIS:**

The proposed rule amendments address four statutory changes from the 2008 legislative session.

1. Delaying implementation of a new second income limit requirement from 2009-10 to 2010-11.

Based on SB 1038, Oklahoma's Promise college students receiving the scholarship for the first time in 2010-11 (primarily high school graduates of 2010 and thereafter) will be subject to a second family income limit requirement. Previously, the new limit was scheduled to go into effect for 2009 graduates. Students will not receive the scholarship if their parents' income exceeds \$100,000 at the time the student goes to college (if the student is independent, the student's income may not exceed \$100,000). To enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade, a student's family income still must be under \$50,000 at the time of application.

The one-year delay in the new second income limit requirement reduces the number of students who will be subject to the new limit but who had already enrolled in the program before the new limit was legislated. The delay reduces the number of students in this circumstance from about 18,000 (9,000 in the 2009 graduating class, 6,000 in the 2010 graduating class and 3,000 in the

2011 graduating class) to 9,000 (6,000 in the 2010 graduating class and 3,000 in the 2011 graduating class).

A review of the family income data for 2007-08 Oklahoma's Promise scholarship recipients showed the following:

- About 84 percent of recipients reported family income by applying for federal financial aid.
  - Of the students with reported family incomes, about 2 percent showed incomes exceeding \$100,000.
  - No income data was available for the remaining 16 percent of recipients.
2. Modifying and delaying implementation of a new statutory college GPA requirement.

SB 1038 also delayed implementation of a new college GPA requirement from 2009-10 to 2010-11. The bill also changed the GPA requirement slightly to a minimum cumulative college GPA of 2.0 for courses taken *through* the sophomore year and a minimum 2.5 GPA for courses taken *during* the junior year and thereafter.

3. Exempting students in the military from the requirement that they begin college within three years of graduating from high school.

Prior to this amendment in SB 1038, all students were required to start college within three years of high school graduation to receive the Oklahoma's Promise benefit. The statute did not allow any exceptions. For some students joining the military immediately after high school graduation, the normal enlistment requirement of four years of active duty could possibly prevent them from receiving their Oklahoma's Promise benefit. The statutory amendment now provides an exception for students serving in the military.

4. Modified income eligibility requirements for certain adopted students.

HB 2446 provides expanded income criteria for students adopted while in the custody of the Department of Human Services, a licensed private nonprofit child-placing agency, or federally recognized Indian tribe. First, these students will not be subject to an income limit at the time they apply for participation in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade. Second, if and when the second income limit becomes effective, these students would be subject to higher income limits than other participants. Students adopted between birth and the age of twelve years would be subject to a \$150,000 second income limit. Those adopted between the ages of thirteen and seventeen would be subject to a \$200,000 second income limit.

SB 1038 also created a Task Force on Oklahoma's Promise that will meet during Fall 2008 to review the program's income requirements and college scholarship-retention requirements. One of the purposes of the delays in implementing the new second income limit and college GPA requirements was to provide time for the Task Force to examine these issues and make recommendations to the 2009 Legislature.

Attachment

It is recommended that these changes be accepted for posting and consideration for approval in November.

## **SUBCHAPTER 23. OKLAHOMA HIGHER LEARNING ACCESS PROGRAM**

### **610:25-23-1. Purpose (no change)**

### **610:25-23-2. Eligibility of participants**

Eligibility to participate in the program must be established by both the student and his/her parent(s), custodial parent(s), or guardian(s). Students enrolled in the eighth, ninth or tenth grade at a public or private school and whose parents' income meets the financial need criteria are eligible to apply to become a program participant. Students educated by other means who are between the ages of thirteen (13) and fifteen (15) are eligible to apply to become a program participant. Eligibility requirements to participate in the program include the following:

(1) The student must be a resident of the state of Oklahoma or be enrolled in a school district located in this state that serves students who reside in both this state and an adjacent state pursuant to a contract as authorized in Section 5-117.1 of Title 70 of the Oklahoma Statutes; and

(2) The student's parent(s), custodial parent(s), or guardian(s) must establish financial need.

(A) To meet the program's financial need criteria, the income of the student's parent(s) from taxable and nontaxable sources shall not exceed \$50,000 per year at the time the student applies for participation in the program. A student who was adopted while in the permanent custody of the Department of Human Services, in the court-ordered custody of a licensed private nonprofit child-placing agency, or federally recognized Indian tribe, as defined by the federal Indian Child Welfare Act, shall not be subject to the determination of financial qualification at the time the student applies for participation in the program.  
[70 O.S. § 2603]

(B) Parents of students making application to the program must use their most recent calendar (tax) year income to establish financial need eligibility. Parents of tenth-grade applicants may use the calendar (tax) year income that coincides with the spring semester of the tenth-grade if the parents' income is expected to be significantly less than the previous year.

(C) The OSRHE shall use guidelines consistent with regulations for federal Title IV student financial aid programs to determine a student's custodial parent(s).

### **610:25-23-3. Applications (no changes)**

### **610:25-23-4. Program requirements (no changes)**

### **610:25-23-5. Securing Program benefits**

(a) To qualify for the program benefits for the first semester or other academic unit of postsecondary enrollment, the participant must:

(1) Be a resident of this state both at the time of application to the program and at the time the student graduates from high school, or have been enrolled in a school district located in this state that serves students who reside in both this state and an adjacent state pursuant to a contract as authorized in Section 5-117.1 of Title 70 of the Oklahoma Statutes.

(2) Have graduated within the previous three years from a high school or other educational program if homeschooled. The Oklahoma State Regents for Higher Education may award benefits for a student's first semester or other academic unit of postsecondary enrollment taken more than three (3) years after the student graduates from high school, or other educational program if homeschooled, if the student is a member of the Armed Forces of the United States,

the Reserve Corps of the Armed Forces of the United States, or the Oklahoma National Guard, and is ordered to active duty or active duty for special work or training and due to the duty commitment the student is unable to enroll prior to the end of the three-year period. Such three-year period shall be extended by the length of the term of duty.

(3) Have a record of satisfactory compliance with the agreements and program requirements described in 610:25-23-4. Students failing to comply with the agreement and program requirements shall not be eligible for awards. Compliance shall be verified by the local contact person upon a form provided by the OSRHE. Final verification of compliance shall be determined by the OSRHE. A copy of the student's final high school transcript shall be submitted by the local contact person with the student's verification form.

(4) Have satisfied admission standards as established by the Oklahoma State Regents for Higher Education for first-time-entering students for the appropriate type of institution (OSRHE Policy Statement on Admission to, Retention in and Transfer Among Colleges and Universities of the State System) or, if attending a private institution, satisfy the admission standards determined by the private institution; provided, that no student participating in the program shall be admitted into an institution of higher education by special admission standards.

(5) Have secured admission to, and enrolled in, an institution which is a member of The Oklahoma State System of Higher Education, a postsecondary program offered pursuant to a duly approved cooperative agreement between a public technology center and an institution of The Oklahoma State System of Higher Education, or a private institution of higher learning located within this state and accredited pursuant to Section 4103 of Title 70 of the Oklahoma Statutes.

(6) Be a United States citizen or lawfully present in the United States. This provision shall not apply to any student that was enrolled in the program prior to the end of 2006-07 school year.

(b) For students receiving the program benefit award for the first time in ~~2009-10~~ 2010-11 and thereafter, at the time the student begins postsecondary education and prior to receiving any program benefit award, the income from taxable and nontaxable sources of the student's parent(s) shall not exceed \$100,000 per year. The determination of financial qualification as set forth in this paragraph shall be based on the income of the student, not the income of the parent(s), if the student:

(1) is determined to be independent of the student's parents for federal financial aid purposes,

(2) was in the permanent custody of the Department of Human Services at the time the student enrolled in the program, or

(3) was in the court-ordered custody of a federally-recognized Indian tribe, as defined by the federal Indian Child Welfare Act, at the time the student enrolled in the program.

(c) A student who was adopted while in the permanent custody of the Department of Human Services, in the court-ordered custody of a licensed private nonprofit child-placing agency, or federally recognized Indian tribe, as defined by the federal Indian Child Welfare Act, shall be subject to the following financial qualification at the time the student begins postsecondary education and prior to receiving any program benefit award:

(1) For a student adopted between birth and twelve (12) years of age, the income from taxable and nontaxable sources of the student's parent(s) may not exceed \$150,000 per year.

(2) For a student adopted between thirteen (13) and seventeen (17) years of age, the income from taxable and nontaxable sources of the student's parent(s) may not exceed \$200,000 per year.

(3) If the student is determined to be independent of the student's parents for federal financial aid purposes, the determination of financial qualification shall be based on the income of the student, not the income of the parent(s).

(d) Award recipients shall apply for financial aid at the institution in which they enroll.

~~(d)~~(e) All students eligible to receive the program benefit award for the first time in ~~2009-10~~ 2010-11 and thereafter must complete an application for federal financial aid (Free Application for Federal Student Aid or FAFSA) or its equivalent. Students not eligible to complete the FAFSA will be provided an alternate method by the OSRHE.

~~(e)~~(f) Any person incarcerated in a state, federal, or private correctional facility shall not be eligible to receive program benefits.

**610:25-23-6. Retaining eligibility in postsecondary education**

(a) To retain eligibility for program benefits while pursuing a program of higher learning in an institution of The Oklahoma State System of Higher Education, the student shall maintain good academic standing and satisfactory academic progress according to standards of the Oklahoma State Regents for Higher Education. Students attending an eligible private institution shall maintain good academic standing and satisfactory academic progress according to the standards of the institution in which they are enrolled. [70 O.S. § 2603; OSRHE Policy II-2-46.3]

(b) Effective January 1, 2008, any student receiving the program benefit award that is expelled or suspended for more than one semester from an institution of higher education for conduct reasons shall permanently lose eligibility for program benefits.

(c) For students receiving the program benefit award for the first time in ~~2009-10~~ 2010-11 and thereafter, the student must achieve a minimum cumulative grade point average of 2.0 on a 4.0 scale or its equivalent for courses taken ~~during~~ through the student's sophomore year and achieve a minimum grade point average of 2.5 on a 4.0 scale or its equivalent for courses taken during the student's junior year and thereafter.

**610:25-23-7. Payment of awards; policies and limitations (no changes)**

**610:25-23-8. Administrative responsibilities (no changes)**



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #8-d:**

**Policy.**

**SUBJECT:** Oklahoma Tuition Equalization Grant.

**RECOMMENDATION:**

**It is recommended that the State Regents post permanent rule amendments for the Oklahoma Tuition Equalization Grant Program and initiate the process for adoption of permanent rule revisions.**

**BACKGROUND:**

In 2003, the Oklahoma Legislature enacted the Oklahoma Tuition Equalization Grant (OTEG) Act to provide grants to Oklahoma residents attending not-for-profit, independent institutions in Oklahoma that are accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools (HLC). Recipients must have family incomes of less than \$50,000. Grants of \$2,000 per academic year (\$1,000 per semester) can be awarded to students for up to five consecutive years of full-time undergraduate study. Funding was provided for the program to award students beginning in 2004-2005. In 2007-2008 a total of \$3,222,000 was awarded to 1,861 students statewide.

**POLICY ISSUES:**

The OTEG program is currently the fourth largest state student financial aid program in Oklahoma behind Oklahoma's Promise, the Oklahoma Tuition Aid Grant (OTAG), and the Academic Scholars Program.

**ANALYSIS:**

Two of the proposed changes are due to statutory amendments to the OTEG program in Senate Bill 1038 of the 2008 Oklahoma legislative session.

- The definition of an eligible institution was amended to include institutions that are accredited by a national accrediting body recognized by the United States Department of Education. Prior to the enactment of Senate Bill 1038, only institutions accredited by the HLC were eligible to participate in the OTEG program. Based on the amended statute, Hillsdale Free Will Baptist College and Family of Faith College are now eligible. Data provided by these two institutions indicate an estimated 70 additional students could qualify for OTEG awards in 2008-2009.
- A requirement that limited student eligibility to no more than five years after the student's first semester of postsecondary enrollment was amended to read "no more than five years after the student's first grant is received." This amendment will provide eligibility for adult students returning to college who were previously excluded from OTEG award eligibility. Data provided by institutions indicate that an estimated 580 additional students could qualify for OTEG awards in 2008-2009.

The third proposed change was recommended by the State Regents' System Auditor. The language is similar to existing policy for the OTAG program and would provide direction for situations when a student is found to be ineligible after an institution has awarded and disbursed OTEG funds to the student.

Approval of posting of the permanent APA rule amendments is recommended.



**TITLE 610. STATE REGENTS FOR HIGHER EDUCATION  
CHAPTER 25. STUDENT FINANCIAL AID AND SCHOLARSHIPS  
SUBCHAPTER 31. OKLAHOMA TUITION EQUALIZATION GRANT PROGRAM**

**610:25-31-1. Program purpose** [no changes]

**610:25-31-2. Definitions**

The following words or terms, when used in this Subchapter, shall have the following meaning, unless the concept clearly indicates otherwise:

*“Private or Independent institution”*, means an institution of higher learning that is not a public institution within the Oklahoma State System of Higher Education. The institution must be a not-for-profit entity, domiciled within Oklahoma, accredited by the Oklahoma State Regents for Higher Education, and fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools or a national accrediting body recognized by the United States Department of Education. [70 O.S., § 2632]

**610:25-31-3. Eligibility Requirements** [no changes]

**610:25-31-4. Fiscal Policies**

(a) The enrolling private or independent institution shall forward a completed student application, documentation of full-time enrollment status, and certification of resident status to the State Regents no later than October 15 for the fall semester and March 15 for the spring semester of each academic year.

(b) Subject to the availability of funds in the Oklahoma Tuition Equalization Grant Trust Fund, an applicant is eligible to receive an award up to \$2,000 per academic year, or \$1,000 per academic semester.

(c) Students receiving this grant may also receive additional state-supported financial aid, but not in excess of the student's cost of attendance as determined by the institution consistent with regulations for federal financial aid.

(d) Grants are not approved for summer or intersession enrollments.

(e) A student may be awarded a grant for a period of five (5) consecutive years of study in a baccalaureate program beginning with when the student's first semester of postsecondary enrollment receives the grant, or until the student is granted a baccalaureate degree, whichever occurs first. Exceptions to this requirement may be considered for hardship circumstances; however, no recipient may receive benefits beyond a cumulative period of five (5) years.

(f) If funds are not sufficient in the Oklahoma Tuition Equalization Grant Trust Fund to provide grants for all eligible applicants, the State Regents shall award grants on the basis of need. If necessary, the private or independent institution shall provide to the State Regents the Expect Family Contribution (EFC) calculated for each eligible student for federal financial aid purposes. Institutions may also be required to provide the amount of unmet financial need calculated for each student's financial aid package. Students who have previously received a grant and who continue to meet the requirements for eligibility shall have absolute priority over any student who is applying for a grant for the first time.

**610:25-31-5. Refunds and institutional liability**

Institutions will report to the Oklahoma State Regents for Higher Education any awards that the institution is aware are based on inaccurate application data. If funds have been disbursed to a student, and the student reported incorrect data unknown to the institution at the time of eligibility certification, the student is responsible for the return of any funds for which he/she is not eligible to receive. All refunds will be coordinated by the institution for return to the Oklahoma State Regents for Higher Education. The institution will place holds as allowed on other financial aid disbursements, future enrollments, release of transcripts, etc. in an effort to collect refunds if necessary. In the event Oklahoma Tuition Equalization Grant funds are disbursed to a student as a result of erroneous action by the

institution, the institution is financially liable for the return of the ineligible funds. An institution's failure to submit refunds for which the institution is liable within a reasonable period of time could result in suspension or termination of the institution's eligibility for participation in the Oklahoma Tuition Equalization Grant program. Thirty days is considered to be a reasonable period of time. The institution may appeal a finding of institutional liability.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #8-e:**

**Policy.**

**SUBJECT:** Policy – Institution. The posting of policy changes regarding Oklahoma State University and University of Oklahoma medical school admission.

**RECOMMENDATION:**

**It is recommended that proposed changes to 3.25 Professional Programs policy section 3.26.3 Admission Standards for the Oklahoma State University (OSU) College of Osteopathic Medicine and the University of Oklahoma Health Sciences Center (OUHSC) College of Medicine be posted as described below.**

**BACKGROUND:**

Since 1981, the State Regents have set policy for admissions, academic and program standards, functions, for the University of Oklahoma College of Medicine (OUCOM) and OSU College of Osteopathic Medicine (OSUCOM). Both institutions have submitted separate requests for changes that impact State Regents' policy and both have funding implications. The requests were submitted by the presidents of OSU and OU in August 2007 and August 2008, respectively. The OSU A&M and OU Board of Regents approved the requests July 27, 2007 and March 27, 2008, respectively. Action on the OSU request was delayed due to clinical site and funding issues. OSU submitted an updated proposal October 3, 2008. Supplemental information was requested from each institution regarding needs and impact, clinical site capacity, funding needs, non-resident admission, and accreditation. The two requests are distinct and are summarized below.

**POLICY ISSUES:**

The proposed changes are reflected on the attached policy excerpt - *3.25 Professional Programs*. The current number of incoming student admissions to the OSUCOM is 88 and OUCOM is 165. In 1989, the State Regents approved a 15 percent or 20 students (whichever is larger) limit on the qualitative and quantitative standards for admission of out-of-state applicants to ensure Oklahoma citizens are given to priority and to address the need for cultural diversity.

OU's request also included the addition of a new department in Tulsa titled, *School of Community Medicine*. The department addition request is consistent with the State Regents' *Approval of Changes in Academic Structure and Nomenclature* policy. The Chancellor is authorized by the State Regents to approve nomenclature changes. The request is on the October 23 consent docket for ratification.

**ANALYSIS:**

Physician manpower needs are cited by both institutions as the impetus for the requested changes. National task force groups predict a physician shortage between 80,000 and 200,000 by the year 2015.

The American Medical Association of Medical Colleges (AAMC) recommends that enrollment in U.S. medical schools be increased by 30 percent over the 2002 level over the next decade to address physician shortages. Primary care, especially in rural areas, is one the greatest areas of need.

Oklahoma data from AAMC's *2007 State Physician Workforce Data Book* is provided below:

- ◆ Oklahoma ranks 50<sup>th</sup> among all states in the number of physicians per 100,000 population.
- ◆ Oklahoma ranks 46<sup>th</sup> among all states in the total number of active physicians (includes medical doctors - MD and doctors of osteopath - DO).
- ◆ Oklahoma ranks 43<sup>rd</sup> among all the states in total number of active primary care physicians (MD and DO) per 100,000 population.
- ◆ Oklahoma ranks 17<sup>th</sup> among all the states in the percent of its active physicians who are age 60 or older.
- ◆ The average number of active physicians per 100,000 population is 249.7. In Oklahoma, there are 191.9 physicians per 100,000.

In addition to physician manpower issues, Oklahoma is often rated in the bottom five states in most measures of population health. Additional information about the OSUCOM and OUCOM requests is provided below.

### **OSU College of Osteopathic Medicine**

**Incoming Student Increase.** OSU requests an increase of 27 incoming students be admitted to the College of Osteopathic Medicine from 88 (approved in April 1982) to a class size of 115. The incoming class size would be phased in by admitting 9 incoming students per year over a three-year period starting in Fall 2009 to Fall 2011. OSU is not requesting a change in the nonresident allowance - 15 percent or 20, whichever is greater.

OSU's Center for Health Sciences initiated a task force in 2006 to determine the feasibility of increasing incoming enrollment by 30 percent while maintaining the same level of quality. The task force included faculty members, department chairpersons, and the director of fiscal affairs. The task force identified 115 as the maximum acceptable class size. Concerns noted were the need for additional and/or renovated space and the need for additional faculty and support staff which are addressed in the fiscal impact report. Additional considerations related to increasing the number of incoming students to the College of Osteopathic Medicine are addressed below. The requested increase in the number of incoming students is supported by the Oklahoma Osteopathic Association.

**Clinical Site Capacity.** Clinical rotations for third and fourth year students will not be significantly impacted by the proposed increase. There is capacity for both required and elective rotation options with the OSU Medical Center and Saint Francis Health System (scheduled for July 1, 2009) that includes multiple facilities, extensive and highly qualified medical staff, and over 1,300 acute care beds. Postdoctoral training programs and attendant student rotations are included in a recently signed agreement.

**Funding.** The sources of funding for the class size increase are varied. However, the primary source of funding will need to be an increase in state appropriations. An estimated one-time funding request of \$828,000 and a base funding increase in the amount of \$3,081,113 is needed to fund the proposal. Appropriation shortfalls would be addressed by increasing the student burden through tuition and fees.

**Accreditation.** A full accreditation survey of the college by the COCA/AOA was conducted in the spring. The exit conference with the COCA/AOA team was positive and continuing approval is anticipated in November 2008.

The proposed increase in class-size was submitted to the Commission on College Accreditation of the American Osteopathic Medicine (COCA/AOA) as a substantive change and was tentatively approved pending approval by the State Regents. Once approved, OSU-COM will be required to prepare a progress report on the increase in class size annually on finances, faculty, and facilities available to accommodate additional students.

### **OU College of Medicine**

The University of Oklahoma requests an increase in the number of incoming out-of-state medical students admitted to the College of Medicine. Specifically, the request is to change the incoming alternative admissions cap of 15 percent to 25 percent of out-of-state admissions (25 percent of 165 is 41 or whichever is greater).

The OU College of Medicine plans to organize its medical program in Tulsa to focus on community outreach in underserved areas to improve the health status of Oklahoma communities and vulnerable populations in rural and urban areas. The new School of Community Medicine (SCM) will provide a special educational track to focus on public health, preventive medicine and community health through new innovative initiatives, funded by the Kaiser Family Foundation in Tulsa. Students who elect to take their third and fourth year in Tulsa will be involved in the SCM. OUCOM will continue to offer residency training in emergency medicine, family medicine, internal medicine, obstetrics and gynecology, pediatrics, psychiatry and surgery. Over time it may expand its scope of residency training as the need arises.

**Incoming Student Increase.** Currently, the College of Medicine admits 165 new students per year. The current limit is 15 percent of incoming students, or 25 students. Increasing the limit to 25 percent would allow up to 41 non-resident students. OU officials report that the College of Medicine has not reached the current 15 percent non-resident students (only 10 percent of the current first year class is composed of non-residents). This is primarily because due to the marked difference between resident and non-resident tuition and fees (approximately \$22,000 versus \$44,000 respectively).

**Impact on Oklahoma Applicants.** In Fall 2008, the College of Medicine had 1,480 applicants. Over 300 were interviewed, the majority of whom were Oklahoma residents. Each year, the College of Medicine Admissions Board fills the class to the allowable limit (within the accreditation standards) with qualified students. Additional students who meet the minimum qualifications and have an acceptable interview evaluation do not achieve admission due to the class size limit are placed on a “wait list” (divided into resident and non-resident applicants). This year, 10 percent of the first year class is composed of non-residents. Part of the rationale is to increase the pool of qualified applicants should the overall OUCOM class size be increased.

The request to increase the non-resident alternative admission percentage is not intended to admit non-resident applicants over resident applicants. The purpose is to ensure a sufficient pool of well-qualified applicants and increase diversity within the class. At times, the number of qualified Oklahoma resident applicants is marginal, while there is a large pool of qualified non-resident applicants. OU officials indicate there is a correlation between where students attend medical school or do their residency and where they practice medicine (often within a 200 mile radius).

**Clinical Site Capacity.** At the time of posting, OU's response to capacity seems to request an additional 35 students to the incoming class (from 165 to 200), which would increase the number of out-of-state resident slots to 50 (if the 25 percent request is approved). Additional clinical training sites and expansion of faculty would be required. OU indicates that sufficient affiliated hospital rotations can be constructed to supplement existing sites. The period of review from posting to final action will involve receiving clarification on these matters.

2.

**Funding.** Detailed funding information is not yet available related to this request. However, a master gift agreement with the George Kaiser Family Foundation authorizes the president to proceed within the terms of the agreement.

**Tuition Parity.** Several surrounding states offer non-resident tuition reductions for students which creates competition for students. While OU can waive out-of-state tuition on a selected basis, it was our understanding that in order to apply this more broadly that we needed to seek review and permission of the OSRHE. Surrounding states offer non-resident tuition reductions for students which creates significant competition. Clarification has been requested on this issue with regard to "parity" meaning waiving just the non-resident tuition (allowed in current fiscal policy) or waiving tuition that goes beyond non-resident tuition and the amount paid by resident students.

**Accreditation.** An issue for the Liaison Committee on Medical Education (LCME) is the total number of students admitted each year and whether the educational resources (faculty, facilities, clinical training sites, and overall financing of the school) are sufficient to support the proposed enrollment. LCME has already indicated that it will pay particular attention to the plans for increasing significantly the number of students at the Tulsa campus in its next accreditation site visit.

## ***EXCERPT FROM***

### 3.25.1 Purpose

This policy includes specific program requirements for admission, curriculum, retention, graduation, and other standards of those programs which require State Regents' oversight.

#### Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

“Cumulative Grade Point Average (GPA)” is the average of a student’s earned grades calculated by point values assigned to letter grades that includes grades for all attempted regularly-graded course work, including activity courses and forgiven course work. This GPA may be used for financial aid or eligibility purposes, admission to graduate or professional programs, or to determine eligibility for graduation honors.

“Retention/Graduation Grade Point Average (GPA)” is the average of a student’s earned grades calculated by point values assigned to letter grades that is used to determine a student’s eligibility to remain enrolled or graduate from an institution. Activity courses and forgiven course work are not calculated in the retention/graduation GPA. (See the State Regents’ *Grading Policy*.) This GPA may be used for financial aid or eligibility purposes, admission to graduate or professional programs, or to determine eligibility for graduation honors.

### 3.26.3 Admission Standards for the Oklahoma State University (OSU) College of Osteopathic Medicine and the University of Oklahoma (OU) College of Medicine

The two public colleges of medicine within the state may admit students if they meet the specified Medical College Admission Test (MCAT) score and college GPA requirements or if they are admitted under the alternative admissions by the College of Medicine, using standards defined by the college.

In addition to meeting these quantitative standards, the student must also be judged to be qualified for entry through the qualitative institutional interview process. Oklahoma students who have met both the qualitative and quantitative standards must be given priority over out-of-state applicants and, in addition, admission through the alternative admission category must give high priority to Oklahoma citizens and to addressing the need for cultural diversity within the student body. Within the total class enrollment limits set by the State Regents (OU – 165 and OSU – 115), the colleges of medicine may admit ~~up to 15 percent or 20 out of state students per year (whichever is larger)~~ incoming out-of-state students per year as indicated below:

OU – 25 percent or 41 total incoming students, whichever is greater

OSU – 15 percent or 20 total incoming students, whichever is greater

When the MCAT system of scoring changes, the State Regents will specify the appropriate new MCAT score based on the same percentile ranking for the new scoring system as the percentile ranking of the scores specified above represent under the current

scoring system. The State Regents *Academic Affairs Procedures Handbook* lists the current admission criteria and is available upon request.

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***OU and OSU Colleges of Medicine Admission Standards: Approved June 26, 1989. Revised August 16, 1994. OU College of Medicine: Approved May 27, 1981. Revised September 8, 1995. OSU College of Osteopathic Medicine: Approved April 22, 1981. Revised April 11, 1997. OU School of Dentistry: Approved January 19, 1971. OU School of Dentistry Functions: Approved January 19, 1971. OU Doctor of Pharmacy: Approved May 5, 1990, revised December 9, 1994. NSU College of Optometry Admission Standards: Approved July 23, 1980. NSU College of Optometry: Approved July 29, 1981. OSU College of Veterinary Medicine: Revised fall 1971; June 20, 1975; February 8, 1995; April 3, 1998; April 1, 2004. OU College of Law Functions: Approved May 1, 1970. Revised October 28, 1974. OU College of Law Admission Standards: Revised February 12, 1965; January 24, 1972; June 27, 1997. Nurse Education Programs: Approved December 15, 1970. Health Education with External Clinical Component: Approved April 28, 1980. Business Programs: Approved May 26, 2000. OU and OSU Admission of non-resident students December XX, 2008.***



Meeting of the  
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**AGENDA ITEM #8-f:**

**Policy.**

**SUBJECT:** Oklahoma Money Matters repeal of APA Rule.

**RECOMMENDATION:**

**It is recommended that the State Regents repeal the APA rule for the Oklahoma Money Matters AmeriCorps Education Award Program.**

**BACKGROUND:**

Oklahoma Money Matters (OKMM) is the State Regents' financial literacy initiative, developed under the auspices of the Oklahoma Guaranteed Student Loan Program. OKMM serves as an information clearinghouse and develops outreach programs and community partnerships to increase public awareness of the need for financial education and understanding of sound fiscal principles and practices.

In May 2004, OKMM staff submitted a proposal to offer an AmeriCorps Educational Award Program, which was accepted for funding by the governing federal agency, the Corporation for National and Community Service. Through this grant program, OKMM placed AmeriCorps members in host sites around the state to educate youth and adults about money management, consumer credit and student financial aid. OKMM AmeriCorps members who successfully completed 300 hours of service within one calendar year were eligible to receive a \$1,000 Education Award from the National Service Trust.

Enrollment in the OKMM AmeriCorps Education Award Program commenced February 11, 2005 and concluded July 31, 2008, the closing date of the final grant year. During the grant cycle, OKMM AmeriCorps members earned a total of 45 Education Awards.

**POLICY ISSUES:**

As the OKMM AmeriCorps program has fulfilled the grant cycle, the APA rule for the program is no longer required.

**ANALYSIS:**

Member enrollment in the OKMM AmeriCorps program never reached forecasted levels. Additionally, grant provisions limited the scope of acceptable financial education activities, which proved challenging for field sites in communities with specialized educational needs. After careful consideration of the program's viability, OKMM elected not to compete for an AmeriCorps grant in 2008-09.

The administrative rule for the OKMM AmeriCorps program defined operational parameters for program information, field site selection, member candidacy, grievance procedures, and program capacity. The revoked regulatory text is attached.

Attachment

**TITLE 610 – STATE REGENTS FOR HIGHER EDUCATION**  
**CHAPTER 25 – STUDENT FINANCIAL AID AND SCHOLARSHIPS**  
**SUBCHAPTER 35. OKLAHOMA MONEY MATTERS AMERICORPS EDUCATION AWARD**  
**PROGRAM [REVOKED]**

**610:25:35-1. Purpose [REVOKED]**

~~—The purpose of this Subchapter is to describe the Oklahoma Money Matters AmeriCorps Education Award Program (OKMM EAP), which is designed to improve financial literacy in Oklahoma. OKMM EAP operates under the auspices of the Oklahoma Guaranteed Student Loan Program (OGSLP), a division of the Oklahoma State Regents for Higher Education.~~

**610:25:35-2. Definitions [REVOKED]**

~~The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:~~

~~—"**AmeriCorps**" means the AmeriCorps Education Awards Program, which is one of several national service programs of the AmeriCorps National Service Network.~~

~~—"**Applicant**" means an individual who has applied to participate in OKMM EAP, but is not an AmeriCorps member.~~

~~—"**Corporation for National and Community Service**" means the federal organization established under the National and Community Service Act of 1990 that administers the AmeriCorps National Service Network.~~

~~—"**Education Award**" means an award provided to a member who has successfully completed a required term of service in an approved national service position and who otherwise meets the eligibility criteria established by AmeriCorps. An education award may be used to pay qualified educational expenses.~~

~~—"**Enrollment**" means acceptance as an AmeriCorps member, as evidenced by inclusion in the AmeriCorps national database.~~

~~—"**Field Sites**" means locations across Oklahoma that host AmeriCorps members during their term of service.~~

~~—"**Financial Literacy**" means knowledge of money management and financial principles.~~

~~—"**Member**" means an individual who is enrolled in the Oklahoma Money Matters AmeriCorps Education Award Program.~~

~~—"**Oklahoma Community Service Commission**" means the authorized alternative entity administering Oklahoma's national service programs.~~

~~—"**Service Activities**" means direct, meaningful actions through organized community service efforts that count toward fulfillment of service hours in a term of service.~~

~~—"**Service Hours**" means the number of hours spent performing eligible community service activities during a term of service.~~

~~—"**Site Application**" means the documentation submitted by potential field sites for OKMM EAP consideration during the field site selection process.~~

~~—"**Site Supervisor**" means a qualified employee of the field site who volunteers his or her time to serve OKMM EAP.~~

~~—"**Term of Service**" means the contracted length of time during which a member must perform eligible community service activities to qualify for an education award.~~

**610:25:35-3. Program Information [REVOKED]**

~~To achieve its primary goal of improving financial literacy, OKMM EAP is placing AmeriCorps members in field sites around Oklahoma to educate youth and others about personal finance, student financial aid, and consumer credit. OKMM EAP goals are to build student knowledge of financial literacy principles; develop members' leadership, citizenship, and presentation skills; and encourage members life long commitment to community service. OKMM EAP members will receive an education award upon successful completion of and subject to the terms of the OKMM EAP member contract.~~

#### **610:25:35-4. Field Site Selection [REVOKED]**

~~OKMM EAP will select field sites around Oklahoma to host AmeriCorps members during their service terms.~~

##### ~~(1) Selection Process.~~

~~(A) Interested entities will submit a site application to OKMM EAP. Site applications can be requested from the OKMM Director at P.O. Box 3000, Oklahoma City, Oklahoma, 73101-3000 or by calling (405) 234-4495.~~

~~(B) An evaluation committee composed of the OKMM Director and other OGSLP senior level staff will review site applications.~~

~~(C) The evaluation committee will select field sites to participate in OKMM EAP based on the criteria and restrictions defined in this section.~~

##### ~~(2) Selection Criteria.~~

~~(A) OKMM EAP field sites will be educational entities and/or other organizations with an established or expressed interest in community service and financial literacy.~~

~~(B) OKMM EAP will consider the following field site characteristics when reviewing site applications:~~

~~(i) The site's community service objectives are consistent with the OKMM EAP mission of improving financial literacy in Oklahoma.~~

~~(ii) The site's planned activities are consistent with identified community need for financial education.~~

~~(iii) The site offers a range of member activities that support the OKMM EAP mission.~~

~~(iv) The site will facilitate sufficient service activities to ensure that members have adequate opportunity to fulfill the required number of service hours in the prescribed service term.~~

~~(v) The site has designated a site supervisor who is willing to meet AmeriCorps administrative requirements and has the time, interest, and ability to supervise members and facilitate member involvement.~~

~~(vi) The site provides a safe, accessible work environment for members.~~

~~(vii) The site endorses a drug free workplace.~~

~~(C) OKMM EAP endeavors to facilitate a wide range of member activities, serving a diverse spectrum of demographic populations at sites located across Oklahoma. Consistent with that vision, favorable consideration will be given to site applications that demonstrate compatibility with these objectives.~~

##### ~~(3) Restrictions.~~

~~(A) Entities that discriminate on the basis of race, color, national origin, gender, age, religion, disability, or status as a veteran in policies, practices, or procedures are ineligible to serve as field sites for OKMM EAP.~~

#### **610:25:35-5. Member Candidacy [REVOKED]**

##### ~~(a) Member Requirements.~~

~~(1) Members will be a U.S. citizen, U.S. national, or lawful permanent resident alien of the United States.~~

~~(2) Members will be at least 17 years of age at enrollment.~~

~~(3) Members will hold a high school diploma or equivalency certificate.~~

~~(4) Members must sign an OKMM EAP member contract.~~

##### ~~(b) Criminal History and Background Investigation.~~

~~(1) Must be obtained for all members from the Oklahoma State Bureau of Investigation (OSBI).~~

~~(2) Must include a search of the Oklahoma Department of Corrections' files maintained by the OSBI pursuant to the Sex Offenders Registration Act.~~

##### ~~(c) Curricular Knowledge.~~

~~(1) Applicants are provided training in a prescribed financial literacy curriculum.~~

~~(2) Applicants are tested after participating in the training course to assess knowledge gained.~~

~~(d) **Restrictions.**~~

- ~~(1) An applicant whose criminal history report reveals a conviction, a plead of guilty, or a plead of nolo contendere for a felony charge is not approved to serve in OKMM EAP.~~
- ~~(2) An applicant who scores below 75 percent on the post training test is not approved to serve in OKMM EAP.~~

**610:25:35-6. Grievance Procedures [REVOKED]**

~~—OKMM EAP members may file a grievance in accordance with OKMM EAP's grievance procedures.~~

~~(1) **General Information.**~~

- ~~(A) These procedures apply to service related issues such as assignments, evaluations, suspensions, or release for cause, as well as issues related to non-selection of members, displacement of employees, or duplication of activities by AmeriCorps.~~
- ~~(B) Allegations of fraud and criminal activity must be reported immediately to the Corporation for National and Community Service.~~
- ~~(C) Allegations of discrimination should be in writing and directed to the Corporation for National and Community Service.~~

~~(2) **Grievance Hearing.**~~

- ~~(A) An aggrieved party may request a grievance hearing if informal efforts fail to result in a mutually agreeable resolution.
  - ~~(i) The aggrieved party should make a written request for a hearing to the OKMM EAP Director, unless it is the Director's decision or action that has resulted in the grievance, in which case a written request for a hearing should be sent to the Oklahoma Community Service Commission. The hearing request must be made within one year of the date of the alleged occurrence.~~
  - ~~(ii) At the time a request for a hearing is made, OKMM EAP will make available to the aggrieved party information that it relied upon in its disciplinary decision.~~
  - ~~(iii) One or more pre-hearing conferences will be scheduled at a time mutually convenient for all parties in an effort to facilitate a mutually agreeable resolution of the matter to make a hearing unnecessary or narrow the issues to be decided at the hearing.~~~~
- ~~(B) The hearing will be conducted by Oklahoma Community Service Commission staff within 30 calendar days after the filing of the grievance.~~
- ~~(C) A written decision will be made within 60 calendar days after filing.~~

~~(3) **Binding Arbitration.**~~

- ~~(A) An aggrieved party may request binding arbitration if a grievance hearing decision is adverse or if no decision is made within 60 days after the filing of the grievance.
  - ~~(i) The arbitrator will be independent and selected by agreement of the parties.~~
  - ~~(ii) If the parties cannot agree on an arbitrator, the Corporation for National and Community Service will appoint one within 15 calendar days after receiving a request from one of the parties.~~~~
- ~~(B) An arbitration proceeding will be held within 45 calendar days after the request for arbitration, or within 30 calendar days after the appointment of an arbitrator by the Corporation for National and Community Service.~~
- ~~(C) An arbitration decision will be made within 30 calendar days after the commencement of the arbitration proceeding.~~
- ~~(D) The cost of arbitration will be divided evenly between the parties, unless the aggrieved party prevails, in which case OKMM EAP will pay the total cost of the proceeding as well as the prevailing party's attorney fee, unless prohibited by law.~~

**610:25:35-7. Program Capacity [REVOKED]**

~~—The reach and scope of OKMM EAP is defined as follows.~~

~~(1) **Field Sites.**~~

- ~~(A) OKMM EAP will utilize approximately 30 field sites.~~

- ~~(i) Additional field sites may be added as needed.~~
- ~~(2) **Enrolled Members.**  
(A) OKMM EAP will enroll up to 500 AmeriCorps members per year.~~
- ~~(3) **Restrictions.**  
(A) To manage OKMM EAP's expansion, the number of sites established and the number of members enrolled will be limited commensurate with OKMM EAP's administrative capability.~~



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**AGENDA ITEM #9:**

**E&G Budget Needs for FY2010.**

*Not Available Electronically.*





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**AGENDA ITEM #10:**

**Item Deleted.**



Meeting of the  
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**AGENDA ITEM #11-a:**

**Master Lease Purchase Program.**

**SUBJECT:** Master Lease Purchase Real Property Program.

**RECOMMENDATION:**

**It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2008 Real Property Master Lease Series. The projects from Oklahoma State University total to an amount of approximately \$15.2 million.**

**BACKGROUND:**

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases. In May 2005, the legislature expanded the authorization to include financing of the acquisition of or improvements to real property. During the 2008 legislative session, the law was updated to require the submission of projects to the legislature for review prior to financing through the Master Lease Real Property program.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards have given prior approval of all projects submitted under this program.

**POLICY ISSUES:**

The recommendation is consistent with the current State Regents' policy.

**ANALYSIS:**

The Master Lease Purchase Program provides the State System entities a method of financing major personal and real property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring equipment and new or renovated construction projects by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The first 2008 series for real property includes one system institution with an estimated total of approximately \$15.2 million for three projects. The following table summarizes this series of project totals with project descriptions provided by the institution following.

<b>Institution</b>	<b>Total Amount to be Financed in December Issue</b>
Oklahoma State University	\$15,200,000
Total for December Issue	\$15,200,000

Oklahoma State University – Murray Hall Renovation	\$10,000,000
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Murray Hall was built in 1939 as a residence hall and was shut down in 1987 due to housing standards compliance issues. This project will completely renovate the building to return it to full operation to serve the needs of the seven departments within the College of Arts and Sciences. This phase is partial funding of a total project estimated to be \$23,800,304. The first phases of the renovation were funded through academic facility fees and the OCIA Capital Bond issue. The renovated facility will include an auditorium lecture hall, faculty offices, conference rooms, computer labs, and therapy rooms for treatment of speech disorders.

Oklahoma State University – Water Plant Upgrade and Renovation	\$4,700,000
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This project will include modifications to the existing Water Plant and distribution system to meet all existing regulatory requirements. As the University's and City of Stillwater's systems are interconnected, the master plan is that the systems will provide backup to each other in the event of emergencies or maintenance issues. The renovation will allow the plant to remain in operation while a new storage tower is built and allow for long-term savings by eliminating the reliance on the City of Stillwater who provides the current water distribution for the University. The University will access water from Lake Carl Blackwell which is owned by the University.

Oklahoma State University –Storage Building Construction	\$500,000
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This project is the construction of a 100' x 200' x 10' metal building to be used for storage by various University departments required to keep certain records. The storage facility will house permanent records collections as well as records required to be maintained on a specified destruction schedule. The on-site location will allow for easy access to such records.

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**AGENDA ITEM #11-b:**

**Master Lease Purchase Program.**

**RECOMMENDATION:**

**It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2008B Master Lease Series. The total projects from three entities amount to approximately \$7.4 million.**

**BACKGROUND:**

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards have given prior approval of all equipment purchases submitted under this program.

**POLICY ISSUES:**

Recommendation is consistent with current State Regents' policy.

**ANALYSIS:**

The Master Lease Purchase Program provides the State System entities a method of financing major personal property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring new capital equipment by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The second series for 2008 includes three system institutions with an estimated total of approximately \$7.4 million of equipment and energy performance contract purchases. The following table summarizes this series of project totals by institution.

<b>Institution</b>	<b>Total Amount to be Financed in December Issue</b>
University Oklahoma	\$1,724,000
Oklahoma State University	5,399,615
Quartz Mountain Art & Conference Center	318,619
Total for December Issue	\$7,442,234

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
 MASTER LEASE-PURCHASE DETAILED LISTING  
 Fiscal Year 2009**

University of Oklahoma									
Item #	State Regents' Campus Master Plan Project #	Description--Be Specific (i.e., size, model, series)	Estimated Cost	Estimated Date Funding Needed mm/dd	Estimated Useful Life in Years	Estimated Replacement Strategy Life* in Years	Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)	Point of Contact (Name and Phone Number)	Remarks
1		Equipment for the Center for Applied Social Research (CASR)	360,000	Oct-08	5	5	No	Chris Kuwitzky, 325-5161	Research equipment is needed to support Center for Applied Social Research faculty.
2		Genomics and Biosciences Research Lab Equipment	740,000	Oct-08	5	5	No	Chris Kuwitzky, 325-5161	Lab equipment is needed to support the recent hiring of Dr. Xiaoming Xiao, a renowned leader in the application of geospatial technologies to the study of ecologic processes and human health.
3		Couch Cafeteria Kitchen Equipment	95,000	Dec-08	10	7	No	Chris Kuwitzky, 325-5161	Upgrades kitchen equipment in the University's primary residence hall cafeteria.
4		Furniture for Student Housing Residence Halls	529,000	Dec-08	15	10	No	Chris Kuwitzky, 325-5161	Provides new furniture for student residence halls.
		<b>Total (Subtotal if multiple sheets)</b>	\$ 1,724,000						
* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.									
Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.									

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
 MASTER LEASE-PURCHASE DETAILED LISTING  
 Fiscal Year 2008**

								Oklahoma State University	
Item #	State Regents' Campus Master Plan Project #	Description--Be Specific (i.e., size, model, series)	Estimated Cost	Estimated Date Funding Needed mm/dd	Estimated Useful Life in Years	Estimated Replacement Strategy Life* in Years	Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)	Point of Contact (Name and Phone Number)	Remarks
1		Equipment to update facilities to comply with digital and high-definition television signal formats	\$3,244,945	Jan 09	10			Kathie Tanner 405-744-1000	
2		Provide re-roofing services on building A in conjunction with replacing 2 chillers and boiler and upgrade DDC & VAV to improve facility automation system for energy savings purposes	\$1,804,670	Jan 09	20			Eric Polak 918-561-8422	
3		Telephone equipment for new construction	\$350,000	Jan 09	4			Michael White 405-744-6536	
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12									
13									
14									
15									
		<b>Total (Subtotal if multiple sheets)</b>	\$5,399,615						
* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.									
Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.									



**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
 MASTER LEASE-PURCHASE DETAILED LISTING  
 Fiscal Year 2009**

Quartz Mountain Art and Conference Center									
Item #	State Regents' Campus Master Plan Project #	Description--Be Specific (i.e., size, model, series)	Estimated Cost	Estimated Date Funding Needed mm/dd	Estimated Useful Life in Years	Estimated Replacement Strategy Life* in Years	Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)	Point of Contact (Name and Phone Number)	Remarks
1	620-0724	John Deere 3235C-Mower	\$38,096	Dec-08	5 years	5-7 years	No	Terry Mosley, 405-319-8375	
2	620-0724	John Deere Pro Gator	\$18,119	Dec-08	5 years	5-7 years			
3	620-0724	John Deere 2500B Mower	\$21,912	Dec-08	5 years	5-7 years			
4	620-0724	John Deere 2500B Mower	\$21,912	Dec-08	5 years	5-7 years			
5	620-0724	John Deere 1600 Mower	\$43,580	Dec-08	5 years	5-7 years			
6	620-0724	50 Yamaha Golf Cars	\$175,000.00	Dec-08	5 years	5-7 years			
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15									
		<b>Total (Subtotal if multiple sheets)</b>	\$318,619						
* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.									
Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.									



Meeting of the  
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**AGENDA ITEM #12:**

**Policy.**

**SUBJECT:** Approval of Changes to Tuition and Fee Policy.

**RECOMMENDATION:**

**It is recommended that the State Regents approve changes to the Tuition and Fee Policy which incorporate recent clarifications to the guaranteed tuition rate program.**

**BACKGROUND:**

**Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees**

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized by statute to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for comprehensive universities and less than the average rate charged at peer institutions for regional and two-year institutions, 2) establish undergraduate guaranteed tuition rates at public four-year institutions for first-time-entering, full-time, resident students, 3) establish academic services fees, not to exceed the cost of the actual services provided, and 4) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

House Bill No. 2103 of the 2007 legislative session authorized the State Regents to establish a guaranteed tuition rate program for first-time, full-time, resident students beginning with the 2008-2009 academic year. Students will have the option to participate in the guaranteed tuition rate program or the non-guaranteed tuition rate at the time of first enrollment. The State Regents' approved updates to the Tuition and Fee Policy reflecting the provisions of HB 2103 at their meeting on April 17, 2008.

During the 2008 legislative session, House Bill No. 3397 removed community colleges from the requirements of the guaranteed tuition rate program. Also removed was compliance with the legislative peer limit, although the guaranteed tuition rate must still remain less than 115 percent (115%) of the institution's non-guaranteed tuition rate. Additional clarification was also required addressing students who are members of the United States Armed Forces required to withdraw for national defense emergencies. These changes to the tuition policy were approved at the June 26, 2008 State Regents' meeting.

**POLICY ISSUES:**

This item is consistent with the State Regents' policy and procedures relating to tuition and student fees.

**ANALYSIS:**

Institutions requested clarification of the guaranteed tuition policy related to 1) full-time enrollment, 2) bachelor's degree programs requiring graduate level courses, 3) Oklahoma's Promise, and 4) tuition waivers. These clarifications have been incorporated into Section 4.18.4.K. of the tuition policy (attached).

Also included is a room and board waiver, authorized by Title 70, O.S. 2007 Supp., §3218.7-1, for children of commissioned members of the Oklahoma Law Enforcement Retirement System who have given their lives in the line of duty. The room and board waiver is limited to a period of five years from first enrollment.

These revisions were posted for State Regents' review and public comment at the September 11, 2008 State Regents meeting. It is recommended that the State Regents approve these proposed changes to the Tuition and Fee Policy.

## TUITION AND FEES POLICY

### 4.18 STUDENT TUITION AND FEES

#### 4.18.1 Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

- A. Article XIII-A of the Constitution of the State of Oklahoma provides for the establishment of The Oklahoma State System of Higher Education (herein after referred to as The State System) and for the Oklahoma State Regents for Higher Education (herein after referred to as the State Regents) as a “coordinating board of control” for all institutions in The State System. Among those specific powers enumerated in the Constitution which are vested in the State Regents is the power to recommend to the Legislature proposed fees for all institutions in The State System within limits prescribed by the Legislature.
- B. Title 70, O. S. 2005 Supp., § 3218.2, further recognizes the authority of the State Regents to prescribe and coordinate student fees and tuition at institutions in The State System. By January 1 of each year, the State Regents shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of action taken in regard to and the schedule of tuition and fees approved for the current academic year. The annual report shall include data on the impact of any tuition and fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.
- C. Title 70, O. S. 2005 Supp., § 3218.8, authorizes the State Regents to establish nonguaranteed undergraduate resident and nonresident tuition and mandatory fees and guaranteed undergraduate resident tuition and mandatory fees, which students shall pay as a condition of enrollment, except as otherwise provided by law. At the research universities the combined average of the resident tuition and mandatory fees established for any school year for the nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident tuition and mandatory fees at state-supported institutions of higher education that are members of the Big Twelve Conference. The combined average of undergraduate nonresident tuition and mandatory fees established for any school year for either the guaranteed or nonguaranteed rate, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at the state-supported institutions of higher education that are members of the Big Twelve Conference. At the regional universities and community colleges, the combined average of the resident undergraduate tuition and mandatory fees established for any school year for the nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma. The combined average of the nonresident undergraduate tuition and mandatory fees, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma. In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance

the affordability of public higher education with the provision of available, diverse, and high-quality learning opportunities, giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to effect a proportionate increase in the availability of need-based student financial aid which shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid and tuition waivers, and private donations. In addition, when determining the guaranteed tuition rates, the Regents shall consider the anticipated revenue needs during the four-year period of the guarantee.

- D. Title 70 O. S. 2007, Supp., §3218.8D authorizes institutions within The State System of Higher Education to offer to resident students enrolling for the first time as a full-time undergraduate a tuition rate that will be guaranteed for a period of not less than four (4) consecutive academic years at the comprehensive and regional institutions, or the normal time-to-completion period of the program as determined by the institution if greater than four (4) years. Students shall have the option to participate or not participate in the guaranteed tuition rate program and shall indicate their election at the time of enrollment. Prior to their enrollment, each institution shall provide students with the annual tuition rate charged and the percentage increase for the previous four (4) academic years and the annual tuition and percentage increase that the nonguaranteed tuition rate would have to increase to equal or exceed the guaranteed tuition rate for the succeeding four (4) academic years. The guaranteed rate of undergraduate resident tuition charged to the student shall not exceed the amount charged at the time of first enrollment, nor shall it exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate charged students at the same institution.
- E. Title 70, O. S. 2005 Supp., § 3218.9, authorizes the State Regents to establish resident and nonresident tuition and mandatory fees for graduate and professional courses and programs which shall remain less than the combined average of tuition and mandatory fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents. Professional courses and programs include, but are not limited to, law, medicine, veterinary medicine, optometry, pharmacy, and dentistry.
- F. Title 70, O. S. 2005 Supp., § 3218.10, authorizes governing boards of institutions within The State System to establish academic services fees at their respective institutions, with the approval of the State Regents, which may be required in addition to resident and nonresident tuition and mandatory fees. Such fees shall not exceed the actual costs of the academic services provided by the institution and may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials. It is the intent of the Legislature that the State Regents maintain information on established mandatory fees authorized in Title 70, O. S. 2005 Supp., § 3218.8 and 3218.9 and on the academic services fees authorized in this section. The information shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.
- G. Title 70, O. S. 2005 Supp., § 3218.12, authorizes the State Regents to contract for, charge, collect, receive, and use any and all fees, tuition, charges, grants, and allowances available through the United States Veterans Administration, or any other federal agency for the education and training of veterans, establish a system

of student tuition and fee waiver scholarships for use at each institution of The State System, establish an educational assistance program utilizing state institutional matching funds when federal student loan programs require it, and establish a program for payment of tuition and fees by consumer credit card.

- H. Title 70, O. S. 2005 Supp., § 3218.14, authorizes the State Regents to review and consider requests submitted by institutions, constituent agencies, and/or their governing boards for tuition and fees, within the limits established by law, to be charged as a condition of enrollment at each institution or constituent agency. If appropriate, the State Regents may approve the recommendations.
- I. Title 70, O. S. 2005 Supp., § 3218.15, requires the State Regents to maintain for public inspection all reports submitted by institutions to the United States Department of Education regarding tuition and fees of institutions that receive federal funds. In addition, this section requires each institution in The State System that receives federal funds to submit the Integrated Postsecondary Education Data System Report annually to the Department of Education reflecting the average annual tuition and fees charged to its students.
- J. Title 70, O. S. § 4004(a)(6) (2001), authorizes the State Regents to set fees for use of buildings and facilities financed by institutional governing boards through revenue bonds, within limits established by law, on behalf of any higher education institution in The State System. The fees will be used for the repayment of principal and interest toward the retirement of the revenue bonds as authorized by appropriate provisions in the resolution(s) authorizing the bonds.

#### 4.18.2 Definitions

- A. The following words or terms, when used in this subchapter, shall have the following meaning, unless the concept clearly indicates otherwise.
  - 1. Fees. Those fees assessed students in addition to resident and nonresident tuition as a condition of enrollment.
    - a. Academic Services Fees. Fees assessed certain students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are assessed students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual costs of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.
    - b. Contract Credit Course Fee. A separate special fee, up to full cost, assessed for delivery of credit courses and programs with business, industry, and governmental entities.
    - c. Mandatory Fees. Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total

revenue to be collected from the fee, and the use of the revenue collected.

2. Tuition. Payment required of an individual for enrollment to receive instruction at an institution of The State System. Tuition is payment in addition to fees that may be required, as defined above in Section A.
  - a. Nonresident Tuition. Payment required of an individual who is neither a resident of the state of Oklahoma nor qualified for resident tuition under the provisions of Title 70, O.S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Nonresident tuition is payment in addition to fees as defined above in Section A.
  - b. Resident Tuition. Payment required of an individual who is either a resident of the state of Oklahoma or qualified for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Resident tuition is payment in addition to fees as defined above in Section A. The definition of a resident student can be found in State Regents' Policy on Academic Affairs.

#### 4.18.3 Approval of Tuition and Fees

- A. The State Regents will annually, at a minimum, monitor and publish limits on tuition and mandatory fees at peer institutions. The information, published in a timely fashion, will show the level of tuition and mandatory fees at each institution in Oklahoma and the maximum possible increase for the next academic year.
- B. Institutions will submit requests for authorization to change tuition and fees to the State Regents. Requests for changes in tuition and fees require institutional governing board approval and will normally be considered by the State Regents one time each year. Requests for a change in academic services fees must be received in the State Regents' office by February 1 preceding the beginning of the fiscal year, July 1, in which the change is to be effective. Each institutional request for tuition and mandatory fees should be accompanied by documentation on the following items:
  1. communication of tuition and fee requests to student government organizations, other student groups, and students at large
  2. efforts to increase need-based financial aid proportionately to tuition
  3. statement of the expected effect of tuition and fee increases on enrollment
  4. dedication to cost-effectiveness in operations
- C. Tuition and mandatory fees for students enrolled in courses and programs at the Ardmore Higher Education Program in Ardmore shall be less than the average tuition and mandatory fees at peer institutions for the regional universities, as determined by the State Regents. Tuition and mandatory fees shall be approved by the State Regents with the advice of the participant institutions and the board of trustees of the higher education program. The State Regents shall determine the proportionate distribution of revenue from the tuition and mandatory fees between the participant institutions or other institutions offering courses and the higher education program. Participant institutions and the trustees of the higher education program may request academic services fees to be charged to students enrolled at the higher education program.



- D. The State Regents will assist in preparation and dissemination of guidelines for students and student groups to inform themselves about the process and issues and to provide input both at the campus level and to the State Regents.
- E. The State Regents will hold a public hearing on proposed changes in tuition and fees at least twenty (20) days prior to the effective date of the increase.
- F. The State Regents will give public notice of any increase in tuition and fees at least thirty (30) days prior to the effective date of the increase.
- G. By January 1 of each year, the State Regents will submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature of the actions taken in regard to and the schedule of tuition and fees approved for the current academic year for The State System, with due regard for the provisions of 70 O. S. § 3218.14 (2001). The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

#### 4.18.4 General Policies

- A. Assessment and Waiver of Tuition and Fees. Resident and nonresident tuition and fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.
- B. Publication of Fee Schedule. Each institution shall publish a schedule annually of all tuition and fees charged.
- C. Contract Credit Course Fee. A special Contract Credit Course Fee is established in 70 O. S. § 3219.3 (2001). This section authorizes the State Regents to establish special fees for delivery of courses and programs to governmental entities, including, but not limited to, the military, profit and nonprofit associations, corporations, and other private entities in an amount sufficient to cover the cost of delivery of such courses and programs. This fee allows universities and colleges to negotiate a separate special fee, up to full cost, for delivery of credit courses with business, industry, and governmental entities. If the institution negotiates a special fee, the assessment and collection of additional fees from students (resident or nonresident tuition, mandatory fees, and academic services fees) shall be waived. This policy provision authorizes any institution to assess charges up to the cost of delivery of the course.
  - 1. Contract Fees for Nonresident Students at the Oklahoma State University College of Veterinary Medicine. The following will guide Oklahoma State University in negotiating contracts with state governments for the support of nonresident students at the OSU College of Veterinary Medicine.
    - a. Nonresident students admitted to the College of Veterinary Medicine will be those whose state of residence contracts with Oklahoma State University for payment of a nonresident charge based on the actual direct cost of instruction for the year period to the beginning of the contract period divided by the number of Oklahoma residents enrolled full-time in the college. This is the contract fee for nonresident students.
    - b. Although contract students are exempt from the nonresident enrollment restrictions, the total number of contract students cannot exceed the amount that would cause the College of Veterinary Medicine to increase its indirect, non-instructional fixed costs. (See State Regents' Criteria and Standards for

Admission of First-Year-Entering Students and Transfer Students to reference the twenty percent (20%) limit on nonresident student enrollment.)

- c. The contract fee for nonresident students will be re-negotiated in contracts with other states biennially, based on the College budget of the previous year.
  - d. Nonresident students enrolled in the College whose state of residence does not sign a new contract will be permitted to complete the DVM degree program at a charge equal to the contract fee paid by states having contracts in effect, plus the regular enrollment fee.
- D. Disposition of Revenue Received from Tuition and Fees
1. Tuition and Academic Services Fees. Revenue derived from resident and nonresident tuition and academic services fees shall be deposited to the institution's Fund 290 revolving fund or may be deposited to the institution's Fund 295 or clearing account and then transferred to the institution's Fund 290 revolving fund.
  2. Mandatory Fees. Revenue derived from mandatory fees shall be deposited to the institution's Fund 290 revolving fund or the Agency Special Account (Fund 700) revolving fund, as appropriate, or may be deposited to the institution's Fund 295 or clearing account and then transferred to the institution's Agency Special Account (Fund 700) revolving fund.
  3. Expenditure of Student Fee Revenue. Institutions that charge students special fees for library materials and services, classroom and laboratory materials, or technology must ensure that the revenues are spent for the approved purpose of the fee. Likewise, to the extent possible, traditional E&G support for the above and similar purposes should not be diminished as a result of student fee revenue.
- E. Assessing Tuition and Mandatory Fees. Resident and nonresident tuition and mandatory fee charges at institutions in The State System shall be based upon the academic level of the course, with the exception of certain professional programs. Institutions shall assess resident and nonresident tuition and mandatory fee charges based upon those course numbers appearing in the official catalog or bulletin. The following definitions and procedures shall be used to determine the level of tuition and mandatory fee charges.
1. Undergraduate. Courses numbered in the "1000 and 2000" (lower division) and "3000 and 4000" (upper division) series shall be classified as undergraduate courses for determining resident and nonresident tuition and mandatory fees charges. In addition, those developmental courses at the "less than 1000" level that normally do not carry collegiate credit shall be classified as undergraduate courses for resident and nonresident tuition and mandatory fees purposes.
  2. Graduate. Courses offered by research and regional universities designated at the "5000" level and above shall be classified as graduate courses for resident and nonresident tuition and mandatory fees purposes.
- F. Collection of Tuition and Fees. Tuition and fees are due prior to the first day of class. Each institution shall establish and publish a deadline when tuition and fees are payable, after which payment may be subject to a late charge. Late payment will require payment in full as well as be subject to late payment charges in an amount determined and published by the institution.

- G. Refunds of Tuition and Fees. The refund policy for tuition and fees collected from students at institutions shall be as follows
1. Withdrawals and Changes of Enrollment. Changes in schedules and complete withdrawals from the institution during the defined add/drop period will result in full charges for courses added and full credit for courses dropped. No refunds will be made after the add/drop period for that session.
  2. Return of Title IV Funds for Students Who Cease Attendance. Title 20 U. S. C. § 1091(b), as amended by Section 485 of the Higher Education Amendments of 1998, Public Law 105-244, enacted October 7, 1998, requires that, if a recipient of Title IV grant or loan funds withdraws from an institution after beginning attendance, the amount of Title IV HEA program assistance earned by the student must be determined. If the amount of assistance disbursed to the student is greater than the amount the student earned, unearned funds must be returned. If the amount of assistance disbursed to the student is less than the amount the student earned, the student is eligible to receive a late disbursement in the amount of the earned aid that the student had not received. Each institution shall develop and publish policies and procedures that are in compliance with the above referenced law. Reference: [Federal Register: November 1, 1999 (Vol. 64, Number 210)] and 34 CFR, Parts 668, 682, and 685.
  3. Tuition and Fees Applicable Only for Current Semester. Tuition and fees are applicable only for the current semester. If a student withdraws and is entitled to a refund, the amount of the refund cannot be carried forward as a credit to a subsequent session.
  4. Refunds for Classes Offered on a Non-Standard Schedule. Institutions may refund tuition and fees paid by a student who must withdraw from a course offered on a schedule that differs from the standard 16-week term or 15-week trimester. Each institution may develop refund procedures for courses offered on a non-standard schedule.
- H. Refund of Tuition and Fees for Students with Hardship Circumstances. Institutions may refund tuition and fees paid by a student who must withdraw from the institution due to hardship or extraordinary circumstances. Each institution may develop institutional policy to address the definition of hardship or extraordinary circumstances and refund procedures.
- I. Refund of Tuition and Fees for Students Called to Active Military Service. If a student is called to active military service during a term in which the student has not completed an amount of work sufficient to receive a grade, the institution may refund the tuition and fees paid by the student for the current term or the institution may waive the amount of tuition and fees paid from the amount owed for tuition and fees for a future term following the student's tour of duty.
- J. Tuition and Fees Relating to Course Audits. Students permitted to audit courses shall pay the same resident and nonresident tuition, mandatory fees, and academic services fees as required of students who enroll for credit.
- K. Guaranteed Tuition Rate Program Relating to Withdrawal, Transfers, Change of Major, Full-Time Enrollment, Bachelor's Degree with Graduate Level Course Requirements, Oklahoma's Promise, and Tuition Waivers.
1. Withdrawal. If a student who has elected to participate in the guaranteed tuition rate program is a member of the United States Armed Forces, including the Army and Air National Guard, the Army, Navy, Air Force, Marine Corps, and Coast Guard Reserves, or any component of the

- Armed Forces, and when ordered by the proper authority to active or inactive duty or service is required to withdraw from an institution for military or other national defense emergencies, the amount of resident tuition the student is required to pay upon reentering the institution shall not exceed the amount the student was charged at the time of withdrawal.
2. Transfers. If a student who has elected to participate in the guaranteed tuition rate program transfers to another institution or transfers from a constituent agency of an institution to another constituent agency or the institution after initial enrollment, the student shall be charged the amount of resident tuition charged to other students enrolling for the first time at that institution or constituent agency.
  3. Change of Major. If a student who has elected to participate in the guaranteed tuition rate program changes majors or transfers to another campus of the same institution after initial enrollment, the tuition charged to the student shall equal the amount the student would have been charged had the student been admitted to the changed major or enrolled at the new campus when the student first enrolled, unless the student transfers from a constituent agency of an institution to another constituent agency of the institution.
  4. Full-Time Enrollment. A student who elects to participate in the guaranteed tuition rate program shall maintain full-time enrollment during the fall and spring semesters of the guaranteed four-year period. Full-time enrollment for each institution shall be determined by the number of credit hours as defined by the State Regents for Higher Education.
  5. Bachelor's Degree with Graduate Level Course Requirements. At the time of first enrollment, institutions must notify undergraduate students who elect to participate in the guaranteed tuition rate program and also select a major which is longer than the usual four year program and requires graduate level courses that the guaranteed tuition rate will be charged for the undergraduate courses and the graduate tuition rate will be charged for the graduate level courses.
  6. Oklahoma's Promise. First-time-entering students who are eligible to receive Oklahoma's Promise awards may elect to participate in the guaranteed tuition rate program. Their award will continue to be based on the actual tuition charges.
  7. Tuition Waivers. First-time-entering students who are eligible to receive a tuition waiver (see Section 4.18.5 below) will not have the option of choosing the guaranteed tuition rate. All tuition waivers will be based on nonguaranteed tuition rates.

#### 4.18.5 Waiver of Tuition

- A. Resident Tuition Waiver Scholarships. Pursuant to Title 70, O. S. 2005 Supp., § 3218.12, authorizing the State Regents to establish a system of student scholarships, the following policy of resident tuition waiver scholarships is hereby authorized for each institution in The State System. Except as provided below, it is the intent of this policy to provide assistance to Oklahoma students with demonstrated financial needs and to promote excellence of scholarship throughout all of the academic and professional fields of study. It is further intended that this program provide equitably for all students at all academic levels from the freshman year through the graduate student. Also, insofar as is practicable, awards should be distributed so as to be supportive of the state's needs and demands for trained manpower in the various career and occupational

areas. Finally, assistance under this program should be utilized to promote equity of treatment for those students in fields without access to funds from other student assistance programs.

1. Elements to be considered by institutions in the awarding of scholarships are financial need, scholastic aptitude and achievement, academic discipline or field of study, student activity participation, cultural diversity, and academic level. These elements shall be specifically incorporated into institutional procedures as follows:
  - a. At least fifty (50) percent of all scholarships awarded shall be on the basis of financial need of students. The criteria for determining financial need shall be determined by the institution.
  - b. Awards shall be apportioned in such a manner as to provide equity for students by academic discipline or field of study consistent with the state's educated workforce priorities and taking into consideration other kinds of funds available for the support of students in particular programs.
  - c. Awards shall be apportioned at each institution generally in accordance with the distribution of student enrollment among the various academic levels (undergraduate or graduate division) and by student classification (freshman, sophomore, junior, senior, master, or doctoral classification).
  - d. Scholarships shall be available to students regardless of the number of credit hours in which they are enrolled, as well as to high school students who are concurrently enrolled. Tuition waiver scholarships may also be awarded to students enrolled in on-line courses and other special students.
  - e. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.
2. Each institution is authorized to award scholarships to residents of the state of Oklahoma from the Educational and General Budget – Part I in the form of resident tuition waivers, the total amount of which shall not exceed three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. Nothing in this policy shall disqualify a student from receiving a tuition waiver scholarship on the basis of immigration status if the student qualifies for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242.
  - a. **Reduced Tuition Benefit for Eligible Employees.** Eligible employees at constituent institutions in The State System may enroll in courses at the institution where employed and be charged tuition at the rate of one-half the amount regularly charged to students. The term “benefit for eligible employees” means full-time and permanent employees of the institution who are eligible under the institution's benefit eligibility criteria. It should be assumed that an employee's enrollment in a course of study is for the benefit of both the employee and the institution. Procedures including appropriate limitation as to the number of credit hours in a given term for which the benefit will apply shall be determined by the institution. Upon the institution's determination that the employee's enrollment in a course of study is primarily for the benefit of the institution, the institution may waive or reimburse the employee for the remaining one-half of the tuition that was charged to the employee.

3. The following waivers, as noted below, shall not be included as tuition waiver scholarships awarded under the three and five-tenths (3.5) percent of the E&G Budget – Part I limitation above.
  - a. Auditing of Classes by Senior Citizens. State System institutions are hereby authorized to waive the tuition and fees for auditing of classes for residents of the state of Oklahoma who are sixty-five (65) years of age or older. Such students may be admitted without charge to classes on a space available basis.
  - b. Waiver of Tuition for Prisoners of War, Persons Missing in Action, and Their Dependents. Title 70 O. S. § 2281 (2001), provides that any former prisoner of war or person missing in action and their dependents may, if otherwise qualified, enroll and pursue study at any state-supported institution of higher education or state-supported technical institute without payment of resident tuition. The following points of policy and procedure will serve as guidance for institutions in the administration of this law.
    - i. A “prisoner of war” or a “person missing in action” means any person who was a resident of the state of Oklahoma at the time he or she entered service of the United States Armed Forces or whose official residence is within the state of Oklahoma and who, while in the United States Armed Forces, has been declared to be a prisoner of war or a person missing in action as established by the Secretary of Defense.
    - ii. A “dependent” means any child whose parent served as a prisoner of war or was declared by the United States Armed Forces to be a person missing in action. A dependent child ceases to be eligible for benefits when he/she turns twenty-four (24) years old.
    - iii. Dependents of prisoners of war, persons missing in action, or persons reclassified as killed in action are not eligible for this benefit if federal funds are provided to pay their tuition.
    - iv. Under this policy, the benefits to which an eligible person is entitled includes tuition waivers for five (5) years or the completion of the bachelor’s degree, whichever occurs first.
  - c. Waiver for Dependents of Peace Officers and Fire Fighters. Within The State System, no resident or nonresident tuition shall be charged to the dependents of Oklahoma peace officers or fire fighters who have given their lives in the line of duty. Institutions shall grant tuition waivers to eligible persons upon presentation of evidence that the deceased person was a duly appointed peace officer or fire fighter as defined in Title 70, O. S. 2005 Supp., § 3218.7. Such waivers shall be limited to a period of five (5) years from the date of the first waiver. A “dependent” means any child of an Oklahoma peace officer or fire fighter who has given their life in the line of duty. A dependent ceases to be eligible for benefits when he/she turns twenty-four (24) years old. Such waiver of resident or nonresident tuition shall also apply to the children of members of

the Oklahoma Law Enforcement Retirement System who have given their lives in the line of duty or whose disability is by means of personal and traumatic injury of a catastrophic nature and occurred in the line of duty, as defined by Title 47, O. S. 2005 Supp., § 2-300. Such waiver shall be a service benefit of each Oklahoma peace officer and firefighter. For the purpose of this section, “firefighter” means a volunteer firefighter or a permanent, salaried, professional member of any fire department within the state of Oklahoma. Pursuant to Title 70, O.S. 2007 Supp., §3218.7-1 room and board charges shall be waived for children of commissioned law enforcement officers who have given their lives in the line of duty. The room and board waiver is limited to a period of five years from first enrollment.

- d. Waiver for Graduate Assistants. Graduate students with at least a one-quarter time graduate assistantship are eligible for these scholarships irrespective of Oklahoma residency status. Graduate assistants involved in teaching must be proficient in both oral and written English. The ability to communicate course material effectively in understandable English is required of all graduate teaching assistants awarded these waivers as defined in 70 O. S. § 3224 (2001).
- e. Waiver for Exchange Students on a Reciprocal Basis. Institutions are hereby authorized to grant waiver of resident tuition for students from institutions outside the continental limits of the United States that have entered into an exchange agreement with a State System institution to provide reciprocal waivers for students from the Oklahoma institution. The number of credit hours of nonresident students received by the Oklahoma institution is expected to equal the number of credit hours sent by the Oklahoma institution to the exchange institution. Such authorization will be effective for as long as a contract exists with the reciprocal institution.
- f. Waiver for Oklahoma State Regents’ Academic Scholars Program. Institutions shall waive resident tuition for Oklahoma residents and may elect to waive tuition for nonresident students who are recipients of the Oklahoma State Regents’ Academic Scholars Program scholarship in an amount that, when added to the State Regents’ cash award and any other state or federal financial aid for which the student qualifies, is sufficient to comply with the provisions of Title 70, O. S. 2005 Supp., § 2403 (C) and (E). Eligible recipients may be granted waivers of tuition for up to five (5) years of undergraduate and/or graduate study.
- g. Waiver for Regional University Baccalaureate Scholarships. The regional universities shall waive resident tuition for recipients of a Regional University Baccalaureate Scholarship in an amount that, when added to the State Regents’ cash award and any other state or federal financial aid for which the student qualifies, shall comprise a scholarship sufficient to cover the cost of tuition, fees, room, board, books, and supplies required for courses.

- h. Waiver for Students in Custody of the Department of Human Services (Independent Living Act). As established in 70 O. S. § 3230 (2001), State System institutions are authorized to waive the resident tuition for any eligible Oklahoma resident who, within the past three (3) years, has been in the custody of the Department of Human Services for any nine (9) of the twenty-four (24) months after the individual's sixteenth (16) birthday and before the individual's eighteenth (18) birthday. To be eligible, the resident must have graduated within the previous three (3) years from a high school accredited by the State Board of Education, the Oklahoma School of Science and Mathematics, or, upon approval of the State Regents, a public high school in a state bordering Oklahoma in which the student enrolled with approval of the State Board of Education as provided in Title 70, O. S. 2005 Supp., § 8-103, or has completed General Educational Development (GED) requirements. The eligible student must be pursuing studies in this state leading to an associate or baccalaureate degree or studies in a postsecondary Career Tech program or course offered pursuant to a duly approved cooperative agreement between an area Career Tech school and an institution which is a member of The State System. To retain eligibility, the student shall maintain good academic standing and satisfactory academic progress and comply with the standards related to maintenance of eligibility as promulgated by the State Regents. The student shall be eligible for such waivers up to the age of twenty-six (26) years or upon completion of the requirements for a baccalaureate degree, whichever comes first.
- i. Waiver for Active Duty Military Personnel and Their Dependents. State System institutions shall waive the nonresident tuition of active-duty military personnel stationed in Oklahoma, of their spouses, and of their dependent children so long as the military personnel are stationed in the state in full-time military service and under military orders. Dependents of military personnel who have not established residency according to the provisions in State Regents' policy statement on Residence Status of Enrolled Students in the Oklahoma State System of Higher Education may continue their eligibility for the waiver if the military personnel are subsequently stationed out-of-state.
- j. Waiver for Oklahoma National Guard Students.
- i. Goals of the Program. The Oklahoma National Guard Tuition Waiver is established as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state.
- ii. Requirements for Program Eligibility. A student who is a member of the Oklahoma National Guard shall be eligible for a full resident tuition waiver, provided the student:
- is a bona fide member of the Oklahoma National Guard at the beginning of the semester for which



he/she is applying for a waiver or by the waiver application deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department;

- has been certified as a member in good standing by the Adjutant General;
- is an Oklahoma resident; Nonresident students who are actively participating members of the Oklahoma National Guard may be eligible for a waiver of the nonresident portion of tuition or will be charged the resident tuition rate only, dependent upon the tuition rate structure approved for the institution they are attending;
- does not currently hold a baccalaureate or graduate degree;
- meets all admission and retention requirements of the institution; and
- maintains a cumulative grade point average (GPA) of a minimum of 2.00.

iii. Certification of Eligibility. The student is required to coordinate each semester for which he/she is applying for the waiver with his/her Unit Administrator for application under the OKARNG Regulation 621-202 or the OKAGN Regulation 621-202 requirements. These regulations outline the application process used to certify that the student is in good standing with the National Guard and that the National Guard member agrees to abide by all program rules and procedures. The student should contact their Unit Administrator/Commander for participation in the program each semester by the following dates preceding the term in which the student is enrolling:

- Summer Semester – June 15th;
- Spring Semester – January 31st;
- Fall Semester – August 31st.

The official certification listing will be provided to the institutions by the Education Service Officer of the Oklahoma Military Department within two weeks of the published filing dates for each semester as defined above. Students whose names do not appear on the official certification listing will not be eligible for a waiver for that semester.

iv. Enrollment Requirements. A student meeting all of the program eligibility requirements will be awarded a full resident tuition waiver, provided the student:

- is enrolled in a program of study in an Oklahoma State System college or university leading to an associate degree or a baccalaureate degree;
- is enrolled in a minimum of three (3) semester credit hours. The student may meet enrollment requirements either at a single institution or

- more than one institution in the Oklahoma State System of Higher Education; and,
    - has submitted a plan for the completion of his/her degree with the Oklahoma National Guard.
- v. Fiscal Aspects of the Program.
  - The waiver will be awarded to students in programs leading to a baccalaureate or associate degree. Waivers will not be awarded for programs leading to a certificate, continuing education courses, or vo-tech courses which are not counted towards a degree program at another institution.
  - The waiver will cover resident tuition for all courses for which resident tuition is charged. The student is responsible for all other fees: mandatory fees, special course fees, student activity and facility fees, assessment fees, and others.
  - Concurrently enrolled high school students are not eligible for this tuition waiver.
  - The tuition waiver is not applicable to professional programs which do not require an earned degree.
  - A student may receive a waiver for a maximum of eighteen (18) semester credit hours each semester, until the student has met the requirements for a bachelor's degree.
  - A student may not receive a waiver for courses completed in a prior semester; that is, a student must apply for the waiver during the semester in which he or she is enrolled by the deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department. If a student fails to maintain a minimum GPA of 2.00 during a semester, he/she will be ineligible for a waiver in subsequent semesters until the student's cumulative GPA returns to a minimum of 2.00. Once the student's GPA has returned to 2.00 or higher, the student may apply for a waiver in the next semester.
  - The State Regents have approved a policy exception for the National Guard Tuition Waiver regarding provisions on financial need, on distribution of awards across fields of study and levels of students and on the budgetary limitation.
- vi. Institution Responsibilities.
  - The Education Service Officer of the Oklahoma Military Department shall establish a deadline

each semester for turning in the Certification of Eligibility as application for the waiver.

- The institution will report all hours and dollars waived at the end of each academic year. All hours from which the student withdraws subsequent to the add/drop period may be billed to the student and be ineligible for a waiver.
  - The Ardmore Higher Education Center will be responsible for reporting the number of credit hours waived for each National Guard member to each institution that provides courses at the center. The center's report to the State Regents' office should reflect only that portion of hours and dollars waived for which the center is responsible.
- vii. National Guard Responsibilities.
- The National Guard will monitor student progress in the completion of the degree.
  - The National Guard shall make available information materials including the application deadline and Statement of Understanding and Certificate of Basic Eligibility to National Guard members.
  - The National Guard shall coordinate the circulation of the official certification listing of eligible students with State System institutions and determine the appropriate filing deadlines for the student in submitting his or her approved application prior to or early in each semester.
- viii. Allocation of Funds. For reimbursement purposes, each institution is responsible for waiving tuition for a minimum number of credit hours each academic year, based on total undergraduate enrollment as shown below:

Undergraduate FTE	Minimum Hours Required for Reimbursement Eligibility
10,000 or greater	750
5,000 to 9,999	450
4,999 or less	300

Funds will be distributed to the institutions with the allocation of state appropriations for the next fiscal year on a prorated basis according to the number of credit hours waived in excess of the minimum commitment in the previous academic year.

(Approved June 28, 1995. Revised April 11, 1997; June 30, 2005; and June 29, 2006.)

- k. Waiver for Concurrently Enrolled High School Seniors. State System institutions shall waive up to six (6) credit hours of resident tuition per semester or summer term for all eligible high school seniors concurrently enrolled. Students will be responsible for any applicable fees as well as the cost of books and supplies. State Regents will reimburse institutions for the resident tuition portion of these scholarships, subject to availability of state appropriations. Student eligibility will be governed by State Regents' admissions policy; provided, "high school senior" means a student who has completed the junior year but who has not yet graduated from high school.
- 4. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.
- 5. Institutions shall report to the State Regents on an annual basis the number of students and the amount of tuition waivers granted.
- B. Nonresident Tuition Waiver Scholarships
  - 1. Any institution in The State System may award a scholarship that includes a waiver of a portion of the nonresident tuition as provided in 70 O. S. § 3226 (2001), which amount shall not exceed the difference between nonresident tuition and the amount paid by resident students.
  - 2. Institutions shall report to the State Regents on an annual basis the number of students and the amount of nonresident tuition waivers granted.

#### 4.18.6 Waiver of Fees

- A. Institutions may establish procedures for waiving of fees for students who are enrolled in courses offered on a non-standard schedule.
- B. Institutions shall waive fees for courses offered under a contract with business, industry, military, and governmental entities pursuant to the State Regents' Policy on Contract Credit Course Fees as outlined above.
- C. Institutions in The State System are authorized to establish policies that waive mandatory fees for students enrolled in off-campus, electronic media, and correspondence courses. Generally, fees for campus services and activities not available to students due to time and distance may be waived if the institution determines the waiver is in the best interests of the student and the institution.
- D. Fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.

Approved by the State Regents for Higher Education on January 30, 1961. Revised on June 17, 1966; April 29, 1968; September 17, 1973; September 22, 1975; July 26, 1976; March 27, 1978; May 21, 1982; September 28, 1983; March 26, 1985; September 18, 1989; December 17, 1990; March 12, 1992; June 28, 1995; May 31, 1996; June 29, 2001; May 30, 2003; May 28, 2004; June 30, 2004; June 30, 2005; March 23, 2006; June 29, 2006; April 17, 2008; June 26, 2008; October 23, 2008.

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**AGENDA ITEM #13:**

**Economic Impact Report.**

**SUBJECT:** Acceptance of Economic Impact Report and approval of allocation of FY09 grants/economic development funds

**RECOMMENDATION:**

**It is recommended that the State Regents accept the Economic Impact of Higher Education System of the State of Oklahoma study conducted by Regional Economic Models, Inc. and provide funding in the amount of \$40,250 for the remaining one-half of the total award amount, as listed below.**

**BACKGROUND:**

On October 3, 2007, the Council of Presidents voted unanimously to have a study conducted on the economic impact of the public higher education system on the State of Oklahoma with the specific objectives of increasing awareness of the value of the Oklahoma State System of Higher Education. The primary target audiences for the study are Oklahoma government officials and the general public. At the meeting of February 7, 2008, the State Regents approved the System-wide Economic Impact Study to be conducted by REMI, Regional Economic Models, Inc.

**POLICY ISSUES:**

The recommendation is consistent with Regents' policy and actions.

**ANALYSIS:**

The Oklahoma State Regents for Higher Education (OSRHE) contracted with Regional Economic Models, Inc. (REMI) to analyze the economic contribution of higher education on Oklahoma. The results of this analysis demonstrate the state's economic dependence upon higher education and, more specifically, its graduates.

Using a model of the State of Oklahoma and data provided by the OSRHE, REMI evaluated the contributions of higher education from 2008 to 2048. The contributions include direct institutional employment and spending, student and visitor spending, and, finally, graduate earnings and productivity.

The study shows that:

1. For every state appropriated dollar spent on higher education in Oklahoma an additional \$5.15 is pumped into the Oklahoma economy;
2. By the end of the next decade, Oklahoma's gross state product (GSP) will increase by \$26.292 billion through higher education's continued contribution to the economy;

3. In 2008 higher education's capital and construction spending are expected to add 23,750 jobs to the Oklahoma economy;
4. Annually, the average contribution from graduate earnings to Oklahoma's personal income is \$18.876 billion;
5. In 2008 Oklahoma's system of higher education will produce over \$3.2 billion in growth in the state's gross domestic product;
6. The creation of jobs, direct expenditure, increased productivity and the impact of athletics and tourism related to higher education directly and indirectly accounts for approximately 23 percent of the state's economy;
7. The buying power of college graduates in Oklahoma contributes to the creation of an additional 68,184 jobs in our economy.

It is recommended that the State Regents accept this report and provide funding for the remaining one-half of the total award amount. Funding is recommended as a one-time allocation in the amount of \$40,250.

Supplement

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**AGENDA ITEM #14:**

**EPSCoR.**

**SUBJECT:** Approval of Experimental Program to Stimulate Competitive Research (EPSCoR) Contract and Allocation of Matching Funds.

**RECOMMENDATION:**

**It is recommended that the State Regents approve an agreement with Oklahoma State University to serve as the fiscal agent for matching funds for the National Science Foundation (NSF) EPSCoR Research Infrastructure Improvement Award (RII) and an allocation of \$1.1 million for this program for FY 2009.**

**BACKGROUND:**

Past NSF EPSCoR awards to Oklahoma not only supported individual investigators, but established research collaborations and programs that transcend individual campuses and institutions to build statewide inter-institutional Science and Technology Centers in biotechnology, materials science and environmental research. These centers bring together existing individual and group research strengths in the state and provide the critical mass of researchers and facilities to achieve national competitiveness for NSF grant funding.

Oklahoma has been awarded a five-year NSF EPSCoR Research Infrastructure Improvement award beginning September 1, 2008. The new award continues infrastructure improvements for the Science and Technology centers, encourages the success of minorities and women as professionals in science and engineering and promotes university-private sector partnerships.

Other areas of special focus include:

- the creation of a stable base of R&D funding for Oklahoma higher education;
- the recruitment and retention of high quality science and engineering faculty; and
- the enhancement of the public visibility of the state's research and graduate programs.

**POLICY ISSUES:**

This section is consistent with State Regents' policy and actions.

**ANALYSIS:**

The new Research Infrastructure Improvement award focuses on the theme of biofuels. The scientific theme of Oklahoma's award, "Building Oklahoma's Leadership Role in Cellulosic Bioenergy" is consistent with the state's science and technology plan, with the EDGE (Economic Development Generating Excellence) Program, and with the Oklahoma Bioenergy Center. The project will capitalize on Oklahoma's strengths in genomics and nanotechnology to explore methods to increase biomass yield

from sources such as switchgrass and to develop microbial and thermocatalytic methods for efficient conversion of biomass to biofuels. This undertaking will position Oklahoma at the forefront of cutting-edge research geared toward establishing energy independence utilizing renewable energy sources. NSF will provide \$15 million over five years to support this project.

The attached agreement formalizes Oklahoma State University's role as the fiscal agent for year one of the award.



**Agreement Between the  
Oklahoma State Regents for Higher Education  
and  
Oklahoma State University  
Pertaining to  
Experimental Program to Stimulate Competitive Research**

This agreement is between the Oklahoma State Regents for Higher Education (OSRHE), the party of the first part, and Oklahoma State University (OSU), the party of the second part, executed this 1st day of September 2008.

WHEREAS the Oklahoma EPSCoR Advisory Committee, together with Oklahoma State University, the University of Oklahoma, the Samuel Roberts Noble Foundation, initiated a Research Infrastructure Improvement Plan proposal under the Experimental Program to Stimulate Competitive Research (EPSCoR) of the National Science Foundation;

WHEREAS the National Science Foundation has made an award of monies based on scientific merit for the Oklahoma EPSCoR proposal;

WHEREAS the Oklahoma State Regents for Higher Education have allocated monies for EPSCoR sufficient to provide matching funds for this project; said allocated monies will be distributed by OSRHE for this program pursuant to the constitutional authority vested in OSRHE, the coordinating board of control for higher education;

WHEREAS the expanding number of Oklahoma EPSCoR programs and activities have likewise achieved a degree of statewide and national visibility;

THEREFORE, the parties agree that:

- 1) The OSRHE, as the coordinating board of control for higher education, shall allocate a sum of monies up to \$1,100,000 for the period of September 1, 2008 through August 31, 2009. Said monies represent the matching monies to the National Science Foundation grant to the Oklahoma EPSCoR Program and to institutional monies allocated to the purposes of the project.
- 2) OSU will act as the fiscal agent for this program for the term referenced above and shall distribute monies as appropriate to the other program participants including the University of Oklahoma and the Samuel Roberts Noble Foundation, subject to the following provisions:
  - a. The Principal Investigator (PI), James Wicksted, shall have final budget authority for all expenditures of State Regents matching funds.
  - b. OSU shall provide monthly reports in a timely manner of all expenditures on the award to the PI.
  - c. OSU shall request prior approval from the PI for any State Regents matching funds expenditure that differs from those listed in the budget submitted to NSF.
  - d. A no-cost extension may be requested for any unspent funds at the end of this agreement.
  - e. OSU shall provide an annual report in a format to be determined jointly by the OSRHE and OSU, accounting for all monies expended under the terms of the agreement.

- 3) This agreement shall be subject to continuing approval by the National Science Foundation of the scientific and technical merits of the program.
- 4) OSU further agrees that by accepting said funds it will abide by the terms and provisions of the National Science Foundation grant.

THE PARTIES HAVE READ THE TERMS AND PROVISIONS OF THIS AGREEMENT AND HEREBY GIVE THEIR VOLUNTARY CONSENT TO THAT AGREEMENT.

Oklahoma State University

Oklahoma State Regents for Higher Education

By: \_\_\_\_\_  
Vice President for Research

By: \_\_\_\_\_  
Chancellor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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**AGENDA ITEM #15:**

**Legislative Agenda.**

*(Not available electronically)*



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**AGENDA ITEM #16:**

**Oklahoma's Promise.**

*Not Available Electronically.*

*Not Available Electronically.*

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**AGENDA ITEM #17:**

**Commendations.**

**SUBJECT:** Staff Recognitions.

**RECOMMENDATION:**

**It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

State Regents' staff received the following state and national recognitions:

- The student preparation team, **Dr. Cindy Brown, Matt Higdon** and **Cari Lousch**, met with over 700 counselors and other educators at 7 regional workshops which have become an autumn tradition for the team and for middle school and high school counselors. Workshops were held at Oklahoma Panhandle State University, Goodwell; Northwestern Oklahoma State University, Enid; Northeast Technology Center, Pryor; Great Plains Technology Center, Lawton; Kiamichi Technology Center, McAlester, Oklahoma State University, Tulsa and MetroTech, Oklahoma City. Presentations included information relative to admission requirements, College and Career Planner, Oklahoma's Promise, concurrent enrollment, Okcollegestart.org, and the college access grant activities as well as using EPAS data in counseling and curriculum alignment.
- **Chancellor Glen D. Johnson.** In September, the Chancellor spoke at the Campus Emergency Planning Seminar at the University of Central Oklahoma on the CLASS Task Force's final report; spoke at the ribbon cutting and grand opening of the Seminole Nation Residential Learning Center at Seminole State College; spoke to the Council on Information Technology; addressed the Reach Higher Annual Conference; served as master of ceremonies at Tulsa Community College Vision in Education Leadership Award Dinner; and served as keynote speaker at the McAlester Rotary luncheon.
- **Dr. Beth Jones** of GEAR UP, presented "Multiple Facets of GEAR UP - Success in Student Programming, Community Engagement and Sustainability" at the 2008 Annual Conference of the National College Access Network (NCAN) in Houston, Texas in September.
- **Shiela Joyner**, Director of the Oklahoma Tuition Aid Grant (OTAG), was recently awarded the Distinguished Service Award for 2007-08 by the National Association of State Student Grant and Aid Programs (NASSGAP) in recognition of her dedication to the organization. NASSGAP's purpose is to enhance the administration of state student aid programs to further postsecondary education opportunities for students. The award was presented at NASSGAP's fall conference in New Orleans. Ms. Joyner has been Director of OTAG and a member of NASSGAP for 25 years. As a member of NASSGAP, Ms Joyner has served in the positions of President, President-Elect, Secretary, Board Member at Large, Conference Chairperson, and Chair of the Membership and Communications Committee.

- **Mary Manley, Renee Sinan, and Ricky Steele** conducted an internet session at the Reach Higher conference on Friday, September 26, 2008 which included a status update on Reach Higher and a demonstration of the online enrollment portion of the Reach Higher web site.
- **Donna Spain-Bryant** of GEAR UP, presented "On the Cutting Edge of College Access: The All New CollegeAccessMarketing.org" at the 2008 Annual Conference of the National College Access Network (NCAN) in Houston, Texas in September.
- **Sheilynda Stewart**, serving as President of Oklahoma Association for Institutional Research and Planning, lead the semi-annual Fall 2008 statewide conference on Friday, October 10, 2008 at the Rose State College Professional Training and Education Center.
- **Dr. Frank Waxman**, Director of EPSCoR, was named to the Oklahoma Higher Education Hall of Fame for his contribution to Higher Education in the State of Oklahoma.



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**AGENDA ITEM #18:**

**Executive Session.**

*Not Available Electronically.*



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**AGENDA ITEM #19:**

**Personnel.**

*Not Available Electronically.*



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**AGENDA ITEM #20:**

**State Regents' Meetings.**

**RECOMMENDATIONS:**

It is recommended that the State Regents approve the 2009 schedule of regular meetings for filing with the Office of Secretary of State according to law.

**STAFF ANALYSIS:**

The following times and dates for State Regents' regular meetings in 2009 are proposed.

<u>DATE</u>	<u>TIME</u>	<u>PLACE OF MEETING</u>
Thursday, February 12, 2009	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, April 2, 2009	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Friday, May 29, 2009	1 p.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, June 25, 2009	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, September 3, 2009	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, October 22, 2009	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, December 3, 2009	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma



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**AGENDA ITEM #21-a (1):**

**Programs.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve modifications to existing programs, as described below.**

**BACKGROUND:**

Oklahoma State University (OSU)  
1 degree program option addition

Langston University (LU)  
1 degree program option addition

Southwestern Oklahoma State University (SWOSU)  
3 degree program course requirement changes  
1 degree program requirement change

University of Central Oklahoma (UCO)  
1 degree program option name change  
1 degree program course requirement change

Oklahoma City Community College (OCCC)  
1 degree program option deletion  
1 degree program option addition

Oklahoma State University-Oklahoma City (OSU-OKC)  
1 degree program course requirement change  
1 degree program requirement change  
1 degree program option deletion

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

**OSU-Master of Science in Teaching, Learning and Leadership ((057)**

Degree program option addition:

- Add option "Mathematics/Science Education."

- Proposed option addition reflects the institution’s response to the teacher shortages in the areas of Math and Science.
- Total number of credits will not change.
- No courses will be added or deleted.
- No new funds are required.

**LU-Master of Education (052)**

Degree program option addition:

- Add option “Educational Leadership.”
- Proposed option will be offered via electronic delivery (see Electronic Delivery agenda item).
- Add courses EDL 5123, EDL 5133, EDL 5143, EDL 5153, EDL 5163, EDL 5173, EDL 5183 and EDL 5193 to “Educational Leadership” option.
- Proposed change will provide students with administrative training for urban schools and meets the criteria for standards of accreditation of state and national organizations.
- Total credit hours will not change.
- Eight new courses will be added.
- No new funds are required.

**SWOSU-Bachelor of Science in Education in Elementary Education (017)**

**Bachelor of Science in Education in Special Education (053)**

Degree program course requirement change:

- Delete MATH 1433 from general education requirements.
- Add MATH 1503 or MATH 1513 to general education requirements.
- Add MATH 1433 to teacher major requirements.
- Proposed changes will clarify the order for students and contribute to student success in the program.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**SWOSU-Bachelor of Science in Education in Mathematics Education (032)**

Degree program course requirement change and degree program requirement change:

- Delete “any scientific programming language” from Computer Science requirements.
- Add “minimum GPA in Math course work requirement is 2.5” to Regulations Pertaining to Graduation.
- Proposed changes better satisfy the National Council for Accreditation of Teacher Education requirements.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**UCO-Master of Science in Family and Child Studies (181)**

Degree program option name change and degree program course requirement change:

- Change option name from “Family and Child Studies-Family Support Specialist” to “Family and Child Studies-Infant/Child Specialist”
- Add course FMCD 5423 to required courses.
- Add course FMCD 5712 to specialization electives.
- Proposed changes will reflect the infant/toddler emphasis in the program.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.



**OCCC-Associate in Science in Business (004)**

Degree program option deletion:

- Delete option “Automotive Service Management.”
- Proposed option deletion corrects the error of assignment of option to wrong parent degree program.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**OCCC-Associate of Applied Science in Business (026)**

Degree program option addition:

- Add option “Automotive Service Management.”
- Proposed option addition will meet need of local industry.
- Total credit hours will not change.
- Four new courses will be added.
- No new funds are required.

**OSU-OKC-Associate in Science in Health Care Administration (071)**

Degree program option deletion:

- Delete option “Gerontology.”
- Proposed option deletion is requested due to the lack of student interest.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**OSU-OKC-Associate in Applied Science in Civil/Surveying Technology (018)**

Degree program requirement changes:

- Delete CSUR 2423 from Technical Occupational Specialty courses.
- Add CSUR 1101 and CSUR 2422 to Technical Occupational Specialty courses.
- Reduce required credit hours from 20 to 12 in Support and Related courses.
- Proposed changes reflect topics necessary for students to acquire surveyor license.
- Total credit hours will change from 69 to 60.
- No courses will be added or deleted.
- No new funds are required.

**OSU-OKC-Associate in Applied Science in Veterinary Technology (079)**

Degree program course requirement changes:

- Delete courses BIOL 1012 and VT 1012 from program.
- Add VT 1133 to Technical Occupational Specialty courses.
- Change VT 2316 to VT 2313 and VT 2443 to VT 2442.
- Proposed changes reflect specific concepts to be covered and accurately reflect the overall value of the courses.
- Total credit hours will change from 77 to 67.
- No courses will be added or deleted.
- No new funds are required.



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**AGENDA ITEM #21-a (2):**

**Programs.**

**SUBJECT:** Ratification of approved institutional requests to suspend degree programs.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the approved institutional request to suspend existing academic programs, as described below.**

**BACKGROUND:**

Oklahoma State University (OSU) requests authorization to suspend the Certificate in Leadership (454) and the Certificate in Gerontology (261).

**POLICY ISSUES:**

Suspending programs is consistent with State Regents' *Academic Program Review* policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

**ANALYSIS:**

OSU requests suspension of the Certificate in Leadership (454). OSU reports that the program has no students enrolled. Suspension of the program will allow faculty and administration additional time to assess the need for a certificate program. OSU plans to reactivate or delete the program by May 2011.

OSU requests suspension of the Certificate in Gerontology (261). OSU reports that the difficulty maintaining/growing the program is due to continued open position of Gerontology Institute Director. Suspension of the program will allow faculty and administration additional time to assess the program. OSU plans to reactivate or delete the program August 2010.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.



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**AGENDA ITEM #21-b:**

**Cooperative Agreements.**

**SUBJECT:** Ratification of approved institutional requests regarding cooperative agreements.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify Oklahoma State University Institute of Technology, Okmulgee's requests for Cooperative Agreements with Green Country Technology Center, Mid-Del Technology Center and Western Technology Center.**

**BACKGROUND:**

In 1988, the State Regents approved the *Guidelines for Approval of Cooperative Agreements Between Technology Centers and Colleges*. The policy was designed to expand Oklahomans' educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma's colleges and technology centers. Currently, 373 cooperative agreements (involving 130 associate in applied science programs) are offered through 18 colleges and 29 career technology centers (CTCs) within Oklahoma and two out-of-state CTCs.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

Oklahoma State University Institute of Technology, Okmulgee (OSUIT-OKM) requests authorization for a cooperative agreement with Green Country Technology Center (GCTC) to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Construction Technologies (011), Associate in Applied Technology in Engineering Technologies (080), Associate in Applied Science in Information Technologies (012) and the Associate in Applied Technology in Information Systems Technology (039). OSUIT-OKM also requests authorization for a cooperative agreement with Mid-Del Technology Center (MDTC) to allow students to receive college credit for coursework complete at the technology center toward the Associate in Applied Science in Automotive Collision Repair Technology (003), Associate in Applied Science in Automotive Service Technology (004) and the Associate in Applied Science in Construction Technology (011). Additionally, OSUIT-OKM requests authorization for a cooperative agreement with Western Technology Center (WTC) to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Automotive Collision Repair Technology (003), Associate in Applied Science in Automotive Service Technology (004), Associate in Applied Science in Diesel and Heavy Equipment Technology (018), Associate in Applied Science in Construction Technology (011), Associate in Applied Science in Culinary Arts (046), Associate in Applied Science in Information Technologies (012), Associate in Applied Science in Graphic Design Technology (014) and the Associate in Applied Science in Multimedia Graphics Technology (034).

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Cooperative Agreements Between Institutions and Career Technology Centers*.

**ANALYSIS:**

OSUIT-OKM requests authorization for cooperative agreements with GCTC, MDTC, and WTC to allow students to receive up to 32 hours of college credits for the Associate in Applied Science in Construction Technology (011).

OSUIT-OKM requests authorization for cooperative agreements with MDTC and WTC to allow students to receive up to 7 hours of college credits for the Associate in Applied Science in Automotive Collision Repair Technology (003) and up to 16 hours of college credits for the Associate in Applied Science in Automotive Service Technology (004).

OSUIT-OKM requests authorization for a cooperative agreement with WTC to allow students to receive up to 10 hours of college credits for the Associate in Applied Science in Diesel and Heavy Equipment Technology (018), up to 10 hours of credits for the Associate in Applied Science in Culinary Arts (046), up to 6 hours of college credits for the Associate in Applied Science in Information Technologies (012), up to 3 hours of college credits in the Associate in applied Science in Graphic Design Technology (014) and up to 3 hours of college credits in the Associate in Applied Science in Multimedia Graphics Technology (034).

OSUIT-OKM requests authorization for a cooperative agreement with GCTC to allow students to receive up to 42 college credits (out of 55 articulated credit hours) for the Associate in Applied Science in Office Information Systems Technology (039), up to 24 college credit for the Associate in Applied Science in Engineering Technologies (080) and up to 6 hours of college credits for the Associate in Applied Science in Information Technologies (012).

It is understood that general education courses required for these degree programs will not be offered at the technology centers as part of these agreements, and high school students will be permitted to enroll in accordance with State Regents' policy.

Institutional, GCTC, MDTC and WTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

Approval was granted by the Chancellor. State Regents' ratification is requested.

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**AGENDA ITEM #21-c:**

**Academic Nomenclature.**

**SUBJECT:** Ratification of the University of Oklahoma Health Sciences Center's (OUHSC) institutional request to create an academic department.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the approved academic nomenclature change, as described below.**

**BACKGROUND:**

OUHSC requests ratification to create the School of Community Medicine under the University of Oklahoma College of Medicine. The institutional governing board approved the request on March 27, 2008.

**POLICY ISSUES:**

This action is consistent with the State Regents' *Approval of Changes in Academic Structure and Nomenclature* policy.

**ANALYSIS:**

The University of Oklahoma Health Sciences Center intends to organize its medical program in Tulsa to focus on community outreach in underserved areas with the ultimate goal of improving the health status of Oklahoma communities and vulnerable populations in rural and urban areas. The new School of Community Medicine will provide a special educational track to focus on public health, preventive medicine and community health through new innovative programs, funded by the Kaiser Family Foundation in Tulsa.

The School of Community Medicine will provide medical school education for third and fourth year medical students who elect to take their third and fourth year in Tulsa. Special educational aspects focusing primarily on public health and community systems of medical care will be presented to these students and their curricular content will vary somewhat from the traditional track. The School of Community Medicine will also continue to offer residency training in emergency medicine, family medicine, internal medicine, pediatrics, psychiatry and surgery. Over time it may expand its scope of residency training as the need arises.

Authorization was granted by the Chancellor for the above requests. State Regents' ratification is requested.





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**AGENDA ITEM #21-d:**

**Electronic Media.**

**SUBJECT:** Langston University. Approval of request to offer a new degree option via online delivery.

**RECOMMENDATION:**

**It is recommended that the State Regents provisionally approve Langston University (LU) request to offer the Master of Education (052) degree option in Educational Leadership online via electronic media with the stipulation that continuation of the electronic offering beyond Spring 2011 will depend on the successful completion of a best practice review prior to January 1, 2011.**

**BACKGROUND:**

Recently, LU has designed its distance education offerings in the state to meet the demands of employers and communities by utilizing ITV, WebCT and computer-based curricula. In 2007-2008, LU transmitted 36 online and electronic format courses to various approved locations around Oklahoma. LU requests approval to offer the Educational Leadership new degree option in Masters of Education (052) via electronic media. However, LU has not requested approval for an online program.

**POLICY ISSUES:**

This action is consistent with the State Regents' *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy. The Electronic Media Policy calls for a two-step approval process. Evidence of specified quality criteria must be provided at the time of the initial request, with provisional approval granted if the criteria are addressed satisfactorily. Following provisional approval, the institution must conduct a "best practice" review that provides quantitative and qualitative analysis of the electronic media offerings through a rigorous review of exemplary programs from other institutions. Final approval will depend on the results of this review. Once an institution has successfully completed a best practice review process and received final approval of an electronic delivery program, separate reviews will not be required to offer additional existing programs via electronic media.

**ANALYSIS:**

The proposed degree option will employ a research-based, five step method that will provide future administrators enrolled in the program with opportunities to practice recognizing and solving real-world educational problems. The coursework is designed to incorporate the five step method to help the students bridge the gap between theory and practice. LU's request satisfactorily addresses the criteria listed in the above mentioned policy for provisional approval. These criteria include faculty qualifications and training, student demand, adequacy of resources and funding. LU's responses are summarized below. This online delivery program request is also a new option in a separate agenda item.

**Student and employers need.** The proposed program is designed to serve students and teachers across the state of Oklahoma who are interested in obtaining academic credentials necessary for licensure as a school administrator. According to the 2008-2009 *Occupational Handbook*, most public school districts require principals and district level school administrators to obtain a master's degree in educational administration or educational leadership to maintain their position. This program will meet the needs of students who are seeking a flexible and transferable program. Additionally the program will meet the needs of teachers who want to gain and strengthen their skills while continuing to work in the community they serve. The new degree option is expected to enroll approximately sixty students for the 2008-2009 school year.

**Duplication.** The proposed online will utilize a research-based, case study approach. Courses include multimedia case studies that provide context for issues raised in the curriculum. The case study approach combined with the multimedia component makes the proposed program unique to Oklahoma. LU's request will not constitute unnecessary duplication.

**Delivery method.** The program will be delivered through an online learning management system developed and maintained by CaseNEX, a private online learning company. The system provides access to course materials, including multimedia case studies, a virtual library of scholarly resources, posting of work assignments and online discussion boards. CaseNEX will ensure reliable delivery of course materials and provide for frequent synchronous and asynchronous faculty to student and student to student contact.

**Faculty and staff.** Faculty teaching online courses hold the same academic credentials as faculty teaching traditional courses. Coursework will be taught by qualified faculty holding terminal degrees in teaching disciplines or closely related areas. Faculty members involved in electronic delivery receive training and instructional services to support their distance learning courses.

**Curriculum.** The proposed program will consist of 36 total credit hours from the following areas (Attachment A): common core (12 credit hours) and specialization courses (24 credit hours).

**Student support services.** Facilities, library resources and equipment are available to students on a 24/7 basis. Students will have access to the full range of student services as those students that attend on-campus classes. The services include but are not limited to admissions, financial aid counseling, business office services, academic counseling and technical support. Materials have been developed to accurately describe the degree program and the services provided by LU.

**Academic integrity and credibility of degree.** LU's faculty and administrators of the proposed new degree option are driven by the same vision of excellence that characterizes all LU's programs. Given the format and frequency of interaction between faculty members and students, the faculty will become well acquainted with the student's abilities therefore the degree option is academically sound.

**Advertising.** LU will use its office of public relations to publicize the degree program through print and broadcast media. Admissions materials will be developed and disseminated to the public which will accurately describe the degree program with a concentration in educational leadership and the services provided by LU.

**Financing.** The requested option will require an additional \$135,000 to support staff personnel as enrollment increases. Funds will be generated through tuition and fees received from courses being offered. Students will be charged \$213 per credit hour for in-state enrollment and \$327 per credit for out-of-state enrollment. An enrollment of approximately sixty students is expected for the 2008-2009 school year with each student completing approximately 18-21 credit hours per school year including the Summer term.

Current State Regents' policy requires that Langston University conduct a best practice review during the first two years of the program's online offerings. The Council on Instruction's Electronic Media Committee is working on a revised policy that may eliminate this requirement. If the changes are adopted by the State Regents before the best practice review is due, this requirement may change as well. Contingent upon possible changes in the Electronic Media policy, the new degree option will be implemented Spring 2009. Continuation of electronic delivery beyond Spring 2011 will depend on the results of the best practices review.

Attachment

**ATTACHMENT A**

**LANGSTON UNIVERSITY  
MASTER of EDUCATION DEGREE OPTION in EDUCATIONAL LEADERSHIP**

Degree Requirements	Credit Hours
<b><i>Common Core Courses:</i></b>	<b><i>12</i></b>
EDU 5003 Educational Research and Evaluation	3
EDU 5023 Theory and Application or Tests and Measurements	3
EDU 5033 Foundation of Education Psychology	3
EDU 5043 Educational Sociology	3
<b><i>Educational Leadership Specialization Courses:</i></b>	<b><i>24</i></b>
EDL 5123 Introduction to Educational Leadership	3
EDL 5133 School Administration	3
EDL 5143 School Finance	3
EDL 5153 School Law	3
EDL 5163 School Personnel	3
EDL 5173 Group Dynamics	3
EDL 5183 Curriculum Design and Supervision	3
EDL 5193 Clinical Supervision	3

***Total Credit Hours:***

***36***

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**AGENDA ITEM #21-e:**

**Degree Program Inventory.**

**SUBJECT:** Approval of institutional request for degree program inventory reconciliation.

**RECOMMENDATION:**

**It is recommended that the State Regents approve requests for degree program inventory reconciliations for East Central University, Connors State College, Oklahoma City Community College, Redlands Community College, Rose State College, Tulsa Community College, and Cameron University as described below.**

**BACKGROUND:**

East Central University (ECU) requests name changes for the Bachelor of Science in Education in Special Education (044) and the Bachelor of Science in Early Childhood (054) to reconcile institutional practice with the official degree program inventory.

Connors State College (CSC) requests an option name change and an option addition for the Associate in Applied Science in Business Administration (005). Additionally, CSC requests option deletions for the Associate in Science in Physical Science (042) and the Associate in Applied Science in Applied Technology (085) to reconcile institutional practice with the official degree inventory.

Oklahoma City Community College (OCCC) requests an option addition for the Associate in Applied Science in Computer Science (052) to reconcile institutional practice with the official degree program inventory.

Redlands Community College (RCC) requests option additions for the Associate in Science in Pre-Professional Science (028) and the Associate in Science in Pre-Agriculture (027) to reconcile institutional practice with the official degree program inventory.

Rose State College (RSC) requests option deletions for the Associate in Science in Chemistry (037). Additionally, RSC requests option additions to the Associate in Science in Physics (123) and the Associate in Applied Science in Applied Technology (114). Additionally, RSC requests a name change for an option in the Associate in Arts in Political Science (050) to reconcile institutional practice with the official degree program inventory.

Tulsa Community College (TCC) requests an option addition to the Associate in Science in Science Related Concentration (014). Additionally, TCC requests an option name change for the Associate in Science in Human Services (228) to reconcile institutional practice with the official degree program inventory.

Cameron University (CU) requests correction of an error made in its request for degree requirement changes to the Bachelor of Science in Medical Technology (570). Staff incorrectly listed the program title in the September 11, 2008 agenda item as "Bachelor of Science in Medical Terminology."

## **POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

## **ANALYSIS:**

ECU requests a name change from the Bachelor of Science in Education in Special Education (044) to the Bachelor of Science in Education in Special Education for Exceptional Children. Additionally, ECU requests a name change from the Bachelor of Science in Early Childhood (054) to Bachelor of Science in Early Childhood Education. The requested program names have been used historically but are not currently listed on the degree inventory. This action will reconcile the State Regents' records to current institutional practice.

CSC requests a name change for the option "Business and Industry" to "Business Administration" and addition of the option "NSU 2 plus 2" to the Associate in Applied Science in Business Administration (005). Additionally, CSC requests "Physics" and "Pre-Engineering" options be deleted from the Associate in Science in Physical Science (042). Additionally, CSC requests "Construction Management", "Transportation Management" and "Manufacturing Management" options be deleted from the Associate in Applied Science in Applied Technology (085). The options have never been part of the degree programs but are currently listed on the degree inventory. This action will reconcile the State Regents' records to current institutional practice.

OCCC requests "Computer Programming" be added as an option to the Associate in Applied Science in Computer Science (052). The requested option has been used historically but is not currently listed on the degree inventory. This action will reconcile the State Regents' records to current institutional practice.

RCC requests "Allied Health" and "Mathematics" be added as options to the Associate in Science in Pre-Professional Science (028). Additionally, RCC requests "Agriculture Economics," "General Agriculture," "Agronomy," "Horticulture," "Animal Science," "Equine Science" and "Farm and Ranch Management" be added as options to the Associate in Science in Pre-Agriculture (027). The requested options have been used historically but are not currently listed on the degree inventory. This action will reconcile the State Regents' records to current institutional practice.

RSC requests the "Chemistry" and "Engineering" options be deleted from the Associate in Science in Chemistry (037). RSC also requests the option "Physics" be added to the Associate in Science in Physics (123) and the option "Drafting" be added to the Associate in Applied Science in Applied Technology (114). Additionally, RSC requests the option "Political Science" be changed to "General" in the Associate in Arts in Political Science (050). The requested option deletions have never been part of the Associate in Science in Chemistry (037), but are currently listed on the degree inventory. The requested options to be added have been used historically but are not currently listed on the degree inventory. This action will reconcile the State Regents' records to current institutional practice.

TCC requests the "Horticulture" option be added to the Associate in Science in Science Related Concentration (014). TCC also requests the option "Individual, Family, and Community Services" be changed to "Child and Family Services" in the Associate in Science in Human Services (228). The requested options have been used historically but are not currently listed on the degree inventory. This action will reconcile the State Regents' records to current institutional practice.

In the September 11, 2008 Program Modification agenda item requesting a degree program requirement change, State Regents' staff incorrectly listed CU's program title as "Bachelor of Science in Medical

Terminology” while the correct title is “Bachelor of Science in Medical Technology” (570). This reconciliation request will correct this error.





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**AGENDA ITEM #21-f:**

**Governor's Advisory Committee on the Employment of People with Disabilities.**

**SUBJECT:** Approval of allocation of funds for scholarships.

**RECOMMENDATION:**

**It is recommended that the State Regents approve an allocation of \$3,000 for scholarships to be awarded by the Governor's Advisory Committee on Employment of People with Disabilities.**

**BACKGROUND:**

The Governor's Advisory Committee on Employment of People with Disabilities, through their liaison in the Office of Disability Concerns has requested that the State Regents sponsor three \$1,000 scholarships to be awarded to outstanding high school seniors with disabilities. The scholarship recipients would be selected by the Committee and honored at an award ceremony in Spring 2009. The Committee has made similar requests for the past five years, which the Regents have approved.

**POLICY ISSUES:**

This action complements the State Regents' policy to reward outstanding student achievement and to provide access to higher education for a diverse population of students. The students awarded the scholarship must meet college admission requirements.

**ANALYSIS:**

The scholarships are a one-time award and nonrenewable and may only be used at an institution of higher education in Oklahoma. The \$3,000 would be allocated from the Scholarship Reserve Fund (606/710-26120), which consists of residual private donations for scholarship programs that have now expired. As of July 1, 2008, the fund had an available balance of \$14,108.

The Committee reports that the State Regents' commitment of three scholarships in the past five years led to an equal commitment from the State Department of Career Technology as well as three additional scholarships funded from private sources. The Committee also reports that the visibility of the scholarships has helped raise the expectations of students with disabilities and has encouraged the United States Department of Labor to continue funding for the high school program in which these students participate.



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**AGENDA ITEM #21-g:**

**Capital.**

**SUBJECT:** Ratification of Capital Allotments for FY2009.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the capital allotments made during the period of August 22, 2008, through October 2, 2008.**

**BACKGROUND:**

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period August 22, 2008, through October 2, 2008, is attached. This listing is provided to the Regents for ratification.

**POLICY ISSUES:**

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

**ANALYSIS:**

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is \$11,934,425. This total is represented by \$7,480,592 in Section 13/New College allotments and \$4,453,833 in State Fund allotments.

ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS  
(For the Period of August 22, 2008, through October 2, 2008)  
Section 13, New College, and State Funding Sources

Institution	Resolution No.	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution
University of Oklahoma	Not Required	600-Section 13	Debt Service Retirement	8/26/2008	\$1,378,552		
	Not Required	600-Section 13	Debt Service Retirement	8/26/2008	\$678,028		
	Not Required	650-New College	Emergency Repairs, Renovations & Equipment & Technology	8/26/2008	\$2,105,840		
	Not Required	600-Section 13	HSC College of Allied Health Building	8/26/2008	\$775,172		
	Not Required	600-Section 13	HSC Asset Preservation Improvements	8/26/2008	\$750,000		
	Not Required	600-Section 13	HSC Academic & Lab Equipment ADA Improvement	8/26/2008	\$250,000		
			Total		\$5,937,592	\$0	\$5,937,592
Oklahoma State University	4858	295-State	Instructional Equipment	9/10/2008		\$32,000	
	4858	295-State	General Campus-Maintenance, Repair & Remodel	9/10/2008		\$105,000	
	4858	295-State	Computer Equipment Replacement Program	9/10/2008		\$500,000	
	4858	295-State	General University Building Maintenance, Repair & Remodel	7/21/2008		\$200,000	
	Not Required	600-Section 13	ADA	7/21/2008	\$100,000		
	Not Required	600-Section 13	General Campus-Maintenance, Repair & Remodel	7/21/2008	\$400,000		
	Not Required	600-Section 13	Hall of Fame Overlay	7/21/2008	\$600,000		
			Total		\$1,100,000	\$837,000	\$1,937,000
OSU Okmulgee	4853	295-State	Storage Building	7/21/2008		\$400,000	
			Total			\$400,000	\$400,000
East Central University	Not Required	650-New College	General Campus Repairs, Renovation, ADA Compliance	10/1/2008	\$100,000		
			Total		\$100,000	\$0	\$100,000
Northeastern State University	4861	295-State	Broken Arrow - Phase I	9/10/2008		\$600,000	
			Total		\$0	\$600,000	\$600,000
Northwestern Oklahoma State University	4855	295-State	Woodward Project	9/4/2008		\$339,000	
	Not Required	600-Section 13	Woodward Project	9/4/2008		\$142,000	
			Total		\$0	\$481,000	\$481,000
Langston University	Not Required	650-New College	Equipment	9/16/2008	\$100,000		
	Not Required	600-Section 13	Renovations	9/3/2008	\$5,000		
	Not Required	650-New College	Renovations	9/3/2008	\$228,000		
	Not Required	600-Section 13	Equipment	9/3/2008	\$10,000		
			Total		\$343,000	\$0	\$343,000
Oklahoma Panhandle State University	4854	295-State	Science & Agriculture Building Equipment	8/26/2008		\$650,000	
			Total		\$0	\$650,000	\$650,000
Oklahoma City Community College	4860	295-State	Classroom & Support Services Remodel/Addition	9/15/2008		\$107,347	
	4860	295-State	Classroom & Support Services Remodel/Addition	9/11/2008		\$62,000	
			Total		\$0	\$169,347	\$169,347
Murray State College	4857	295-State	Deferred Maintenance/Renovation	7/1/2008		\$300,000	
	4857	295-State	Technology	7/1/2008		\$175,334	
			Total		\$0	\$475,334	\$475,334
Northeastern Oklahoma A&M College	4856	295-State	Institutional Equipment	9/24/2008		\$50,000	
	4856	295-State	Academic Equipment	9/24/2008		\$50,000	
	4856	295-State	Equipment Upgrades	9/24/2008		\$327,059	
	4856	295-State	Master Lease Debt Service 2003C	9/9/2008		\$54,075	
	4856	295-State	Real Property Master Lease Debt Service 2007A	9/9/2008		\$105,758	
	4856	295-State	Master Lease Debt Service 2001B	9/9/2008		\$109,740	
			Total		\$0	\$696,632	\$696,632
Quartz Mountain Art & Conference Center	4859	295-State	Physical Plant Equipment	9/10/2008		\$144,519	
			Total		\$0	\$144,519	\$144,519
			System Totals		\$7,480,592	\$4,453,833	\$11,934,425

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**AGENDA ITEM #21-h:**

**Grant.**

**SUBJECT:** Ratification of Grant to University of Oklahoma in Support of Tomás Rivera Educational Empowerment (TREE) Conference

**RECOMMENDATION:**

**It is recommended that the State Regents ratify a grant to the University of Oklahoma to support the institution's annual conference created to promote higher education among minority high school students from the Oklahoma City area.**

**BACKGROUND:**

In November 2007 the University of Oklahoma's office of Latino Student Services hosted its second annual Tomás Rivera Educational Empowerment (TREE) Conference. The special conference was created to promote higher education among minority high school students and inform the students about the many resources available to help them get to college. More than 400 high school students, teachers and school administrators attended. The 2008 TREE Conference will be conducted on the campus of the University of Oklahoma on November 14, 2008. The conference is unique in that it is completely student-organized. The students, mostly from the Omega Delta Phi student organization, have requested funds to pay for buses to transport the conferences' student participants from their local high school to the campus.

**POLICY ISSUES:**

The U.S. Department of Education's Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) endorses partnerships with higher education institutions and community organizations. These partnerships create activities for early student intervention and facilitate college readiness. Included in these activities are visits to two-year and four-year high education institutions and the dissemination of information that will help aspiring students to see a pathway to college.

**ANALYSIS:**

Five hundred conference participants are expected to participate in the 2008 TREE conference. They are from central Oklahoma high schools including Oklahoma City, Norman and Moore public schools. The invited school sites have a high minority student population including many Hispanic students. Conference participants are selected by their sponsoring high school.

The TREE Conference is named in honor of Dr. Tomás Rivera, a graduate of the University of Oklahoma who grew up working alongside his family as a migrant worker. Overcoming significant barriers, he became an author, poet and educator. In 1979 Rivera was named Chancellor of the University of California, Riverside, a post that he held until 1984; however, Rivera is best remembered for his 1971 novella *Y no se lo tragó la tierra*, translated into English as *...and the earth did not swallow him*. In the spirit for Dr. Rivera's example for creating opportunities for greater college access, students at the conference will be able to participate in the following seminars:

- College Admissions and Financial Aid Workshop – students will learn how to best represent themselves when filing financial aid/admission and scholarship applications. They will also learn the importance of community service and leadership when filling out application forms.
- Student Panel – students will be given the opportunity to ask college students about college life and to alleviate fears they may have about pursuing a higher education.
- Latino Involvement – students will learn the importance of campus involvement in higher education and in community social issues such as immigration reform so they can become a positive force in their community.
- Admission and Scholarship Essay Writing Seminar – students will be given information on how to improve their writing skills and how to prepare a good essay for college admission/scholarship applications.
- Dress for Success – students will learn the importance of dressing appropriately for various important occasions such as scholarship banquets, job and intern interviews.

In conjunction with the conference seminars, the TREE conference will also host an Intra-University College Fair. The College Fair will give students an opportunity to visit with representatives from academic colleges at the University – the College of Engineering, College of Business, and College of Education - as well as various campus student organizations. Area community colleges have been invited to assist students who want to begin their higher education at a two-year institution, and then transfer to a four-year institution for the terminal degree.

Finally, the TREE conference will conclude with a scholarship awards banquet. The banquet will feature a motivating keynote speaker and the presentation of four scholarships to outstanding high school seniors. The scholarships are provided by the University of Oklahoma.

Total funding for the grant is \$5,960 federal dollars - all derived from the State Regents' current GEAR UP grant award. No state dollars are involved.

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**AGENDA ITEM #21-i (1):**

**Agency Operations.**

**SUBJECT:** Ratification of Purchases.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between August 16, 2008 and September 26, 2008.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000 and requires State Regents' approval of purchases in excess of \$100,000.

**ANALYSIS:**

For the time period between August 16, 2008 and September 26, 2008, there were four (4) purchases in excess of \$25,000 but not in excess of \$100,000.

Purchases Between \$25,000.00 and \$99,999.99.

One (1) of the four (4) items relate to OGSLP. A requisition has been issued to Cox Media, Inc. in the amount of \$54,164.00 to purchase cable air time to run approximately 984 of the Cash for College "Backpack-Back to School" spots.

One (1) of the four (4) items relate to Gear UP. A requisition has been issued to Third Degree Advertising in the amount of \$42,978.84 for year two implementation of the statewide college access information component of the Gear UP grant.

Two (2) of the (4) items relate to OneNet. A requisition has been issued to Oklahoma State University in the amount of \$47,571.22 to develop an efficient pricing model for Telecommunications Services and a change order has been issued to OK Communications in the amount of \$16,572.00 bringing the total amount to \$38,572.00 for T1 circuits.





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**AGENDA ITEM #21-i (2):**

**Agency Operations.**

**SUBJECT:** FY2009 agreement with the Oklahoma Board of Career and Technology Education.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the agreement with the Oklahoma Board of Career and Technology Education for FY2009.**

**BACKGROUND:**

For the past several years, the State Regents have entered into an annual agreement with the State Board of Career and Technology Education whereby certain State System institutions carry out programs and services of a technical education nature utilizing funds provided by the Department of Career and Technology Education.

**POLICY ISSUES:**

State law (70 O.S. 1991, Section 2264) provides for the State Board of Career and Technology Education (formerly Oklahoma Board of Vocational and Technical Education) to contract with the State Regents for the administration of the amount of funds set aside for supplementing the funding of postsecondary programs. The State Regents assume responsibility for allocation of the funds.

**ANALYSIS:**

The attached contract provides for the transfer of approximately \$2 million in state and federal funding from the Oklahoma State Board of Career and Technology Education to the Oklahoma State Regents for Higher Education in exchange for services. The services provided by Oklahoma colleges and universities relate to the operation of Tech Prep programs, Carl D. Perkins programs and teacher in-service/professional development for CareerTech teachers. Programs coordinated by the State Regents include data/information sharing and fee waivers for high school students participating in Cooperative Alliances.

Attachment

**Agreement Between  
The Oklahoma Department of Career and Technology Education  
and  
The Oklahoma State Regents for Higher Education**

**2008-2009 PROGRAMS AND SERVICES**

This Agreement is entered into by and between the State Board of Career and Technology Education, herein referred to as "State Board," and the Oklahoma State Regents for Higher Education, herein referred to as "State Regents," in accordance with a Memorandum of Understanding pursuant to Senate Joint Resolution No. 35 of the Second Session of the Thirty-Fourth Oklahoma Legislature.

**WITNESSETH:**

**WHEREAS**, the State Board and the State Regents previously subscribed to a Memorandum of Understanding and Agreement regarding the necessity of cooperation of the two boards and their administrative offices as regards to their common responsibilities in the further development of career and technology education in Oklahoma; and

**WHEREAS**, this Memorandum of Understanding and Agreement was validated by the First Session of the Thirty-Fourth Oklahoma Legislature in its enactment of Senate Joint Resolution No. 35; and

**WHEREAS**, this Memorandum and Legislative Resolution provided that the State Board will annually enter into an Agreement with the State Regents for supplemental funding of programs operated at institutions under the jurisdiction of the State Regents and will provide certain funding; and

**WHEREAS**, the State Board and the State Regents agree that the performance of this Agreement shall begin on the 1st day of July 2008, and will terminate no later than the 30th day of June 2009.

**IT IS HEREBY STIPULATED AND AGREED** by and between the State Board and the State Regents as follows:

- \*1. Funds in the amount of \$115,000 will be provided by the State Board for the operation of Tech Prep programs (CFDA #84.243), which will strengthen the relationship between comprehensive high schools, area technology centers, and a higher education institution offering associate degree programs. Funds are to be allocated as follows:
  - a. Oklahoma City Community College 60,000
  - b. Redlands Community College 55,000
- 1.1 Funds in the amount of \$50,000 for Tech Prep dual credit (CFDA #84.243) will be provided by the State Board for the purpose of academic service fee waivers for qualifying disadvantaged high school students enrolled in career and technology education courses in a technology center and receiving college credit through an approved cooperative alliance partnership.

\*2. Funds in the amount of \$1,623,782 will be provided by the State Board for the purpose of postsecondary career-technical programs pursuant to the regulations of the Carl D. Perkins Vocational and Applied Technology Act of 1998 (CFDA #84.048). Allocation of funds to be as follows:

a.	Carl Albert State College	72,235
c.	Connors State College	113,821
d.	Murray State College	108,413
e.	Northern Oklahoma College	74,158
f.	Oklahoma City Community College	228,243
g.	Oklahoma State University, Okmulgee Technical Branch	163,580
h.	Oklahoma State University, Oklahoma City	280,526
i.	Redlands Community College	61,898
j.	Rogers State University	136,537
k.	Rose State College	140,624
l.	Tulsa Community College	243,747

\*3. The Oklahoma Department of Career and Technology Education will contract with the University of Central Oklahoma (UCO) and Oklahoma State University (OSU) to provide new teacher inservice/professional development/mentoring/supervision for new Career Tech teachers. This training and supervision will be provided in the field and on their respective campuses. The University of Central Oklahoma and Oklahoma State University will be paid at the rate of \$15,000 each. The money will be used to help hire additional personnel (one at each university) to work with CareerTech teachers. Travel expenses associated with providing above mentioned teacher in-service, professional development, mentoring, and supervision functions will be reimbursed to UCO and OSU not to exceed a combined amount of \$20,000.

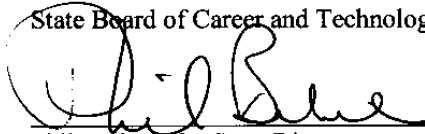
\*4. The Oklahoma Department of Career and Technology Education will contract with the University of Central Oklahoma and Oklahoma State University to provide inservice/professional development activities for new CareerTech teachers. This training will be provided in the field and on their respective campuses. The University of Central Oklahoma and Oklahoma State University will be paid, per approved teacher, at the rate of \$2,500 for one teacher, \$2,200 for the second teacher, \$2,000 for the third teacher, \$1,800 for the fourth teacher, \$1,600 for the fifth teacher and \$1,400 for each additional teacher after the fifth teacher. College credit will be available for the teachers attending the inservice if the teacher opts to pay for the credit hours.

5. The Oklahoma Department of Career and Technology Education will pay the State Regents \$50,000 to furnish information services, and to provide information needed to further develop career and technical education. The Oklahoma Department of Career and Technology Education will provide a schedule of reports and data requests with respective due dates to the State Regents. The Oklahoma Department of Career and Technology Education will provide the State Regents staff with as much advance notice as possible for any additional information requests.
6. The Oklahoma Department of Career and Technology Education will provide funding in the amount of \$5,000 to the University of Central Oklahoma for the Educators' Leadership Academy to be used for training future leaders in the career and technology field. The professional development provided will enable the participants to gain valuable knowledge about administrative, motivational, and leadership skills for the future of the Career Tech System.
7. The State Board's contribution is based upon contingencies that federal and state funding will be available for the support of programs at a level not less than the past fiscal year. In the event state and/or federal funding is decreased, the total amount will be revised proportionately.
8. The State Board shall make payment under this Agreement upon presentation of an expenditure report on a quarterly basis by the Higher Education institutions identified in this Agreement.
9. The institutions party to this Agreement will make reports to the State Board as necessary and appropriate.
10. Any additional services that the State Board wishes to have provided by the State Regents during Fiscal Year 2008 will be negotiated by the staff of the Oklahoma Department of Career and Technology Education working with each appropriate institution or agency of the State System to provide the needed services. Each such agreement for provision of services shall be separately negotiated and added as an amendment to this Agreement. Under the terms of this Agreement, amendments will be provided to the Oklahoma State Regents for Higher Education by the Oklahoma Department of Career and Technology Education.

\*It is understood that in cases where the State Board, through its Director and staff, makes arrangements for certain line-item projects to be funded, the State Regents will not be able to assume the responsibility for fully accounting for the expenditure of the funds since the monies do not perfunctorily pass through the State Regents by virtue of this Agreement.

**IN WITNESS WHEREOF**, the State Board and the State Regents have executed this Agreement and have caused the signatures of the authorized representative to be affixed hereto.

State Board of Career and Technology Education

  
\_\_\_\_\_  
Phil Berkenbile, State Director

Date 8/28/05

Oklahoma State Regents For Higher Education

\_\_\_\_\_  
Glen Johnson, Chancellor

Date \_\_\_\_\_



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #21-j:**

**Regents Education Program.**

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the education event described below for Regents Education Program credit.**

**BACKGROUND:**

Throughout the year, institutions and other organizations hold seminars, lectures or other events that are beneficial to the state's 128 regents and trustees. The State Regents also hold conferences relating to high priority issues and items on their workplan that are of benefit to the state's regents and trustees. If the events meet the criteria established in the Regents' Education Program, the Chancellor, in accordance with authority delegated to him in the Regents' Rules of Operation, alerts board members that the events qualify toward meeting the 15-hour continuing education credit requirement for new/reappointed board members.

**POLICY ISSUES:**

One event has qualified for credit under the Regents Education Program guidelines and procedures and need ratification as noted below.

**ANALYSIS:**

The following offerings have been authorized for Regents Education Program credit. Ratification by the State Regents is requested.

TITLE:	2008 REP Annual Conference Oklahoma's Second Century: New Challenges and New Directions
HOST:	OSRHE
DATE:	October 2, 2008
LOCATION:	Presbyterian Health Foundation Conference Center
REP CREDIT:	11 Hours Credit (9 core, 2 ethics)





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #22-a:**

**Programs.**

**SUBJECT:** Current Status Report on Program Requests.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2008 as well as requests pending from the previous year.

**POLICY ISSUES:**

This report lists pending requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Reduction Table

Letters of Intent notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in **Table 1** are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Rogers State University, Oklahoma State University – Oklahoma City, Oklahoma State University, Cameron University, Langston University, and University of Central Oklahoma.

**Table 2** lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents' meeting date (i.e., Status: September 11, 2008). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents' meeting.

**Table 3** provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

**Tables 4 and 5** are requested and approved degree program deletions from institutions for the academic year.

**Tables 6 and 7** are requested and approved degree program name changes from institutions for the academic year.

**Table 8** provides a listing of submitted and approved cooperative agreements for the academic year.

**Tables 9 and 10** provide a summary of suspended and reinstated programs for the academic year.

**Table 11** provides requested inventory reconciliations from institutions for the academic year.

**Table 12** provides a long-term summary of degree program deletions and additions by institutions over the past 17 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.

## CURRENT DEGREE PROGRAM INVENTORY

October 23, 2008

(Table reflects actions taken at the September 11, 2008 State Regents' meeting)

Institution	Number of Programs	Associate in Arts and Associate in Science	Associate in Applied Science	Baccalaureate	Master's	Doctoral	First Professional	Total	Certificates
<b>OU</b>	242	0	0	104	80	53	0	238	5
<b>OUHSC</b>	62	0	0	8	25	16	9	58	4
<b>OU-LAW</b>	1	0	0	0	0	0	1	1	0
<b>OSU</b>	217	0	0	88	69	46	0	203	14
<b>OSUTB-OKC</b>	46	7	32	1	0	0	0	40	6
<b>OSUTB-OKM</b>	24	2	19	3	0	0	0	24	0
<b>OSU Vet Med</b>	1	0	0	0	0	0	1	1	0
<b>OSU-CHS</b>	6	0	0	0	3	1	1	5	1
<b>ECU</b>	44	0	0	35	9	0	0	44	0
<b>NSU</b>	85	0	0	56	21	0	1	78	7
<b>NWOSU</b>	44	0	0	38	5	0	0	43	1
<b>RSU</b>	29	12	3	14	0	0	0	29	0
<b>SEOSU</b>	51	0	0	42	9	0	0	51	0
<b>SWOSU</b>	65	4	5	42	13	0	1	65	0
<b>UCO</b>	93	0	0	63	29	0	0	92	1
<b>CU</b>	60	2	9	41	7	0	0	59	1
<b>LU</b>	40	7	0	28	4	0	1	40	0
<b>OPSU</b>	32	4	2	26	0	0	0	32	0
<b>USAO</b>	24	0	0	24	0	0	0	24	0
<b>CASC</b>	38	24	9	0	0	0	0	33	5
<b>CSC</b>	25	17	5	0	0	0	0	22	3
<b>EOSC</b>	33	20	10	0	0	0	0	30	3
<b>MSC</b>	29	17	10	0	0	0	0	27	2
<b>NEOAMC</b>	46	20	8	0	0	0	0	28	18
<b>NOC</b>	38	21	17	0	0	0	0	38	0
<b>OCCC</b>	69	22	26	0	0	0	0	48	21
<b>RCC</b>	31	15	9	0	0	0	0	24	7
<b>RSC</b>	54	25	20	0	0	0	0	45	9
<b>SSC</b>	24	18	4	0	0	0	0	22	2
<b>TCC</b>	105	25	42	0	0	0	0	67	38
<b>WOSC</b>	13	2	10	0	0	0	0	12	1
<b>System Total</b>	<b>1,671</b>	<b>264</b>	<b>240</b>	<b>613</b>	<b>274</b>	<b>116</b>	<b>15</b>	<b>1,523</b>	<b>149</b>

<b>1. Letters of Intent</b>		
<b>Institution</b>	<b>Degree Program</b>	<b>Date Rec'd</b>
TCC	Certificate in Health Care Interpreting	October 25, 2007 (renewed)
TCC	Associate in Applied Science in Mortuary Science	November 13, 2006 (renewed November 6, 2007)
TCC	Certificate in Mortuary Science	November 13, 2006 (renewed November 6, 2007)
TCC	Associate in Applied Science in Paramedic Technology	November 13, 2006 (renewed November 6, 2007)
OCCC	Certificate of Automotive Technology	December 14, 2006
TCC	Certificate in Durable Medical Equipment Services	February 12, 2007
RSU	Bachelor of Science in Human Ecology	April 6, 2007
OCCC	Associate in Applied Science in E-Commerce	August 16, 2007 (renewed)
OCCC	Certificate in E-Commerce	August 16, 2007 (renewed)
OCCC	Associate in Science in Bioinformatics	August 16, 2007 (renewed)
OCCC	Associate in Applied Science in Aerospace Services	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Powerplant	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Airframe	August 16, 2007 (renewed)
OCCC	Certificate in International Business	August 16, 2007
OCCC	Certificate in Microcomputer Support Technology	August 16, 2007 (renewed)
OCCC	Certificate in Bioinformatics	August 16, 2007 (renewed)
TCC	Associate in Applied Science in Polysomnography	August 30, 2007 (renewed)
TCC	Associate in Applied Science in Sound Recording	November 6, 2007
TCC	Certificate in Sound Recording	November 6, 2007
TCC	Associate in Applied Science in Culinary Arts	November 6, 2007
TCC	Certificate in Culinary Arts	November 6, 2007
OCCC	Associate of Applied Arts in Petroleum Engineering Technology	November 29, 2007
OCCC	Certificate of Mastery in Petroleum Engineering Technology	November 29, 2007
CU	Master of Science in Organizational Leadership	December 18, 2007
OSU (Tulsa)	Bachelor of Science in Business Administration in Accounting (444)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Psychology (176)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Physical Education (239)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Secondary Education (182)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Geology (111)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Biological Sciences (030)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Mathematics (141)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Physics (161)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Chemistry (044)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Civil Engineering (047)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Construction Management Technology (076)	January 30, 2008
OSU-OKC	Associate in Applied Science in Biomedical Technology	February 22, 2008
TCC	Associate in Applied Science in Air Traffic Control	May 7, 2008
LU	Masters of Education in Educational Leadership	June 6, 2008
UCO	Graduate Certificate in UCO Music Academy	June 16, 2008
OSU	Graduate Certificate in Gender and Women's Studies	June 23, 2008
TCC	Associate in Science in Entrepreneurship	July 10, 2008
TCC	Associate in Applied Science in Entrepreneurship	July 10, 2008
TCC	Certificate in Science in Entrepreneurship	July 10, 2008

OSU-OKC	Associate in Applied Science in Electrical Power Technology	July 18, 2008
OCCC	Associate in Arts in Leisure Services Management	July 18, 2008
OCCC	Associate of Applied Science in Diesel Technology	July 18, 2008
OCCC	Certificate in Diesel Technician	July 18, 2008
OCCC	Certificate in Airframe and Power plant Technician	July 18, 2008
OCCC	Certificate in Orthotics Technician	August 1, 2008
OCCC	Certificate in Prosthetics Technician	August 1, 2008
OCCC	Certificate in Computer Animation	September 2, 2008
OSUIT-OKM	Bachelor of Technology in Manufacturing Engineering Technology	September 15, 2008
NSU	Bachelor of Arts in Cherokee Studies	September 15, 2008
CU	Associate in Applied Science in Medical Laboratory Technology	September 18, 2008
OCCC	Certificate in Clinical Research Coordinator Program	September 18, 2008
OCCC	Associate in Applied Science in Clinical Research Coordinator Program	September 18, 2008
RSC	Certificate in Correctional Employee Trainee	September 24, 2008

## 2. Degree Program Requests Under Review

Date of Receipt to present

Institution	Degree Program	Date Received	Status
OSU-OKC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Metro Technology Centers	May 6, 2005	under review
LU	Doctor of Philosophy in Rehabilitation Counselors Education	April 14, 2006	under review
NSU	Master of Social Work in Social Work	May 2, 2006	under review
RCC	Associate in Applied Science in Homeland Security and Emergency Preparedness	June 1, 2007	under review
OSU	Master of Science in Aerospace Administration and Operations	September 12, 2007	under review
OSU	Graduate Certificate in Aerospace Security	September 12, 2007	under review
OUHSC	Doctor of Rehabilitation Science	January 15, 2008	October 23, 2008
OSU (Tulsa)	Bachelor of Science in Hotel and Restaurant Administration (130)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Arts in English (085)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Science in Business Administration in Economics (445)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Arts in History (120)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Science in Sociology (184)	April 22, 2008	under review
TCC	Associate in Science in Environmental Science and Natural Resources	May 14, 2008	October 23, 2008
TCC	Certificate in Electronics, Alternative Energy	May 14, 2008	October 23, 2008
TCC	Certificate in Geographic Information Systems	May 14, 2008	October 23, 2008
TCC	Associate in Science, Nutrition (OSU Transfer Agreement)	May 30, 2008	October 23, 2008
OU	Bachelor of Arts in Geographic Information Science	May 21, 2008	October 23, 2008
OU	Bachelor of Science in Geographic Information Science	May 21, 2008	October 23, 2008
RSU	Bachelor of Arts in Public Administration	May 22, 2008	under review
TCC	Certificate in Human Services Direct Support Professional	May 29, 2008	October 23, 2008
TCC	Associate in Applied Science in Process Technology	February 22, 2008	October 23, 2008
TCC	Certificate in Process Technology	February 22, 2008	October 23, 2008
SWOSU	Associate in Science in Tribal Management (Sayre campus)	May 14, 2008	under review
SWOSU	Associate in Science in Wildland Firefighting (Sayre campus)	May 14, 2008	under review
SWOSU	Bachelor of Science in Wildland Fire Management	May 14, 2008	under review
SEOSU	Masters of Education in Mathematics Specialist	June 11, 2008	October 23, 2008
TCC	Certificate in Human Services Direct Support Professional	May 14, 2008	under review
OCCC	Certificate in Geographic Information Systems	June 26, 2008	October 23, 2008
OCCC	Certificate in Game Design	June 30, 2008	October 23, 2008
OUHSC	Master of Science in Clinical and Translational Science	July 25, 2008	October 23, 2008
OU	Bachelor of Arts in Judaic Studies	August 1, 2008	October 23, 2008
OSU-OKC	Associate in Applied Science in Wind Turbine Technology	September 18, 2008	October 23, 2008
OSU-OKC	Certificate in Wind Turbine Technology	September 18, 2008	October 23, 2008

**3. Approved Degree Program Requests**

July 1, 2008 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Date Approved</b>
NWOSU	Bachelor of Science in Agricultural Education	December 12, 2007	September 11, 2008
OU	Graduate Certificate in Administrative Leadership	May 21, 2008	September 11, 2008
EOSC	Associate in Applied Science in Ammunition Management and Safety	April 17, 2008	September 11, 2008

**4. Requested Degree Program Deletions**

July 1, 2008 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Status</b>
CASC	Associate in Arts in Speech and Theatre (035)	February 15, 2005	under review
CASC	Associate in Arts in Music (026)	February 15, 2005	under review
CASC	Associate in Arts in Art (002)	February 15, 2005	under review

**5. Approved Degree Program Deletions**

July 1, 2008 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Date Approved</b>
OPSU	Bachelor of Science in Medical Technology (016)	July 8, 2008	September 11, 2008
NWOSU	Bachelor of Science in Physics (029)	August 6, 2008	September 11, 2008

**6. Requested Degree Program Name Changes**

July 1, 2008 to present

<b>Institution</b>	<b>Current Program Name (program code)</b>	<b>Proposed Program Name</b>	<b>Date Received</b>	<b>Status</b>

**7. Approved Degree Program Name Changes**

July 1, 2008 to present

<b>Institution</b>	<b>Current Program Name (program code)</b>	<b>Proposed Program Name</b>	<b>Date Received</b>	<b>Date Approved</b>
NEOAMC	Associate in Arts in Forestry and Wildlife (023)	Associate in Arts in Natural Resource Ecology and Management	July 29, 2008	September 11, 2008
NEOAMC	Associate in Applied Science in Ranch Management (042)	Associate in Applied Science in Equine and Ranch Management	July 29, 2008	September 11, 2008

### 8. Completed Cooperative Agreements

July 1, 2008 to present

<b>Institution</b>	<b>Area Career Technology Center</b>	<b>Degree Program (program code)</b>	<b>Date Received</b>	<b>Date Approved</b>	<b>Date Ratified</b>
OSU-OKC	Metro Technology Center	Associate in Applied Science in Culinary Arts (new)	May 6, 2005		under review
TCC	Tulsa Technology Center	Associate in Applied Science in Technology (247)	2005		Under review
NOC	Autry Technology Center	Associate in Applied Science in Engineering Technology-(070)	February 22, 2008	July 14, 2008	September 11, 2008
NOC	Pioneer Technology Center	Associate in Applied Science in Engineering Technology-(070)	February 22, 2008	July 14, 2008	September 11, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Construction Technology (011)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Engineering Technologies (080)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Information Technologies (012)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Information Systems Technology (039)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Mid-Del Technology Center	Associate in Applied Technology in Automotive Collision Repair Technology (003)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Mid-Del Technology Center	Associate in Applied Technology in Automotive Service Technology (004)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Mid-Del Technology Center	Associate in Applied Technology in Construction Technology (011)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Construction Technology (011)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Automotive Collision Repair Technology (003)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Automotive Service Technology (004)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Diesel and Heavy Equipment Technology (018)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Culinary Arts (046)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Information Technologies (012)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Graphic Design Technology (014)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Multimedia Graphics Technology (034)	September 19, 2008	October 10, 2008	October 23, 2008

### 9. Suspended Programs

July 1, 2008 to present

Institution	Degree Program (program code)	Date Suspended	Date Suspension Ratified	Date by which program must be reinstated or deleted

\*No requests approved prior to September 11, 2008 State Regents' actions.

### 10. Reinstated Programs

July 1, 2008 to present

Date Rec'd	Institution	Degree Program (program code)	Original Suspension Date	Date Reinstatement Ratified

\*No requests approved prior to September 11, 2008 State Regents' actions.

### 11. Requested Inventory Reconciliations

July 1, 2008 to present

Institution	Degree Program (program code)	Date Received	Status
ECU	Bachelor of Science in Special Education (044) name changed to Bachelor of Science in Special Education for Exceptional Children.	May 29, 2008	October 23, 2008
ECU	Bachelor of Science in Early Childhood (054) name changed to Bachelor of Science in Early Childhood Education.	May 29, 2008	October 23, 2008
CSC	Associate in Applied Science in Business Administration (005) option name changed from "Business and Industry" to "Business Administration" and add the "NSU 2+2" option.	September 8, 2008	October 23, 2008
CSC	Associate in Applied Science in Physical Science (042) deletion of "Physics" and "Pre-Engineering" options.	September 8, 2008	October 23, 2008
CSC	Associate in Applied Science in Applied Technology (085) deletion of "Construction Management," "Transportation Management," and "Manufacturing Management" options.	September 8, 2008	October 23, 2008
OCCC	Associate in Applied Science in Computer Science (052) addition of "Computer Programming" option.	September 8, 2008	October 23, 2008
RCC	Associate in Applied Science in Pre-Professional Science (028) addition of "Allied Health" and "Mathematics" options.	May 29, 2008	October 23, 2008
RCC	Associate in Science in Pre-Agriculture (027) addition of "Agricultural Economics," "General Agriculture," "Agronomy," "Horticulture," "Animal Science," "Equine Science," and "Farm & Ranch Management" options.	May 29, 2008	October 23, 2008
RSC	Associate in Science in Chemistry (037) deletion of "Chemistry" and "Engineering" options.	May 15, 2008	October 23, 2008
RSC	Associate in Science in Physics (123) addition of "Physics" option.	May 15, 2008	October 23, 2008
RSC	Associate in Applied Science in Applied Technology (114) addition of "Drafting" option.	May 15, 2008	October 23, 2008
RSC	Associate in Arts in Political Science (050) change "Political Science" option name to "General" as the option name.	May 15, 2008	October 23, 2008
TCC	Associate in Science in Science Related Concentration (014) addition of "Horticulture" option.	May 22, 2008	October 23, 2008
TCC	Associate in Science in Human Services (228) change "Individual, Family, and Community Services" option name to "Child & Family Services."	May 22, 2008	October 23, 2008
CU	Bachelor of Science in Medical Technology (570) was incorrectly listed as "Bachelor of Science in Medical Terminology" in CU's program requirement change request from the September 11, 2008 Program Modification item.	September 26, 2008	October 23, 2008



<b>12. Net Reduction Table</b>					
1991-92 through October 23, 2008					
<b>Institution</b>	<b>1991</b>	<b>Current</b>			
	Academic Year 1991-92 No. of Programs	Number of Programs	Number Deleted	Number Added	Net Reduction
Current as of September 11, 2008					
<b>OU</b>	278	242	74	38	36
<b>OUHSC</b>	62	62	16	16	0
<b>OU- LAW</b>	1	1	0	0	0
<b>OSU</b>	230	217	71	58	13
<b>OSU- OKC</b>	50	46	43	39	4
<b>OSUTB- OKM</b>	47	24	39	16	23
<b>OSU- Vet Med</b>	1	1	0	0	0
<b>OSU- CHS</b>	1	6	0	5	-5
<b>ECU</b>	43	44	5	6	-1
<b>NSU</b>	97	85	34	22	12
<b>NWOSU</b>	56	44	17	5	12
<b>RSU</b>	78	29	76	27	49
<b>SEOSU</b>	61	51	27	17	10
<b>SWOSU</b>	94	65	52	23	29
<b>UCO</b>	135	93	54	12	42
<b>CU</b>	36	60	3	27	-24
<b>LU</b>	41	40	14	13	1
<b>OPSU</b>	42	32	20	10	10
<b>USAO</b>	34	24	11	1	10
<b>CASC</b>	37	38	13	14	-1
<b>CSC</b>	61	25	43	7	36
<b>EOSC</b>	56	33	31	8	23
<b>MSC</b>	32	29	7	4	3
<b>NEOAMC</b>	87	46	55	14	41
<b>NOC</b>	54	38	34	18	16
<b>OCCC</b>	68	69	41	42	-1
<b>RCC</b>	62	31	44	13	31
<b>RSC</b>	82	54	51	23	28
<b>SSC</b>	31	24	12	5	7
<b>TCC</b>	107	105	66	64	2
<b>WOSC</b>	50	13	43	6	37
<b>System Total</b>	<b>2,114</b>	<b>1671</b>	<b>996</b>	<b>553</b>	<b>443</b>



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #22-b (1):**

**Annual Report.**

**SUBJECT:** 2008 Annual Report, *The State of Higher Education in Oklahoma: Degrees of Progress*

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

The Annual Report has traditionally been a statistical information piece published for historical purposes. The last published version of the report, completed in 2001, provided institutional, graduate, comparative statistics and regent information as it relates to the State System.

**POLICY ISSUES:**

There are no policy issues regarding this publication.

**ANALYSIS:**

The 2008 Annual Report features significant changes both to content and design. Now in a glossy, magazine format, the Annual Report contains information on the State Regents' strategic direction, academics, financial aid programs, student preparation programs, economic development, fiscal overview and highlights from each of Oklahoma's 25 public colleges and universities.

The new format is designed to have a more far-reaching impact and appeal to legislators, policymakers and stakeholders in higher education. 1,000 copies will be printed and distributed.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #22-b (2):**

**Annual Report.**

**SUBJECT:** Fall 2008 Preliminary Enrollment Report.

**RECOMMENDATION:**

**It is recommended that the State Regents accept the Fall 2008 Preliminary Enrollment Report.**

**BACKGROUND:**

Since 1941, enrollment data have been collected and reported by the State Regents for Oklahoma higher education institutions. Beginning in 1981, the Unitized Data System (UDS) was used to collect enrollment and other data at the end of each semester and to report unduplicated official enrollments. The original enrollment survey continues to collect preliminary enrollment that can be reported near the beginning of each semester.

**POLICY ISSUES:**

This activity is consistent with the State Regents' reporting responsibilities.

**ANALYSIS:**

- Concurrent headcount enrollment at Oklahoma public colleges and universities increased for all tiers from 5,252 in fall 2007 to 5,409 in fall 2008 (Table 4).
- The number of concurrent semester credit hours increased 9.0% from 26,458 in fall 2007 to 28,842 in fall 2008. The average number of credit hours per concurrent student increased from 5.0 to 5.3 (Table 4).
- The enrollment at Oklahoma public colleges and universities remained steady with 177,385 in fall 2008, compared to 177,436 in fall 2007. The research universities decreased 0.1 percent from 53,389 to 53,316. The regional universities decreased 1.5 percent from 55,425 to 54,570. The community colleges increased 1.3 percent from 68,622 to 69,499 (Table 1).
- The semester FTE enrollment at public institutions decreased 0.1 percent from 129,874 in fall 2007 to 129,732 in fall 2008. The semester FTE enrollment at private institutions decreased 2.7 percent from 19,571 to 19,038 (Table 2).
- The number of first-time freshmen decreased 1.6 percent from 30,317 in fall 2007 to 29,829 in fall 2008 at Oklahoma public institutions. The research universities decreased 3.0 percent from 7,092 to 6,876. The regional universities decreased 1.1 percent from 8,362 to 8,271. The community colleges decreased 1.2 percent from 14,863 to 14,682 (Table 3).
- The number of first-time freshmen decreased 4.5 percent from 3,486 to 3,330 at the private institutions (Table 3).

The full report is provided as a supplement to the agenda.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
October 23, 2008

**AGENDA ITEM #22-c:**

**Publications.**

**SUBJECT:** Preparing for College Mass Mailing

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

In January 1999 the Oklahoma State Regents for Higher Education announced an aggressive plan to increase the proportion of Oklahomans holding a bachelor's degree from 20 to 28 percent by 2010 and the proportion of associate degree holders from 5 to 10 percent. Called Brain Gain 2010: Building Oklahoma Through Intellectual Power, the plan is designed to move Oklahoma from the bottom to the top one-third of all states for its educational and economic performance. Regents are seeking to add more college degree holders to the state's population by focusing on three areas – increasing the proportion of Oklahomans who earn a college degree, keeping more Oklahoma graduates in the state and attracting college degree holders from outside the state.

Additionally, in 1997 the Citizens' Commission on the Future of Oklahoma Higher Education recommended that the State Regents expand efforts to explain the services Oklahoma higher education offers to Oklahoma and Oklahomans and the benefits the state and its citizens receive from those services.

For the 16<sup>th</sup> consecutive year, the Oklahoma State Regents for Higher Education, in a joint effort with the Oklahoma Guaranteed Student Loan Program, undertook a mass mailing of publications designed to help 8<sup>th</sup>-12<sup>th</sup> grade students better prepare for college. Many of the materials include information that has been specifically requested by 8<sup>th</sup>-12<sup>th</sup> grade counselors through annual surveys.

**POLICY ISSUES:**

This initiative is consistent with the Regents' Brain Gain 2010 initiative and with recommendations made by the Citizens' Commission on the Future of Oklahoma Higher Education in October 1997 to better publicize higher education services and benefits.

**ANALYSIS:**

In past years, the mass mailing was outsourced to temporary workers or to a mailing service. For the seventh consecutive year, in order to distribute the materials in a timely and cost-effective manner, the mailing was handled in-house by the following staff volunteers:

Sharon Bourbeau	Amy Goddard	Kendra Pitt	Erin Taylor
Cindy Brown	Ben Hardcastle	Robin Plumb	Deena Thomas
Candice Campbell	Matt Higdon	Rebecca Richardson	Goldie Thompson
Marcia Clifton	Lisa Holder	Emelia Ross	

Sandy Cunningham  
Katharine Gaddis

Risa Johnson  
Cari Lousch

Shipra Sinha  
Brenda Stone

Several other staff members assisted with other aspects of the mailing, including printing, procurement of supplies, room setup/cleanup and distribution.

Matthew Bellows  
Lee Diamond  
Martha Ellington  
Margie Humdy

Glenda McDaniel  
Tri Nguyen  
Jeff Teszlewicz

The following publications were distributed to head counselors at Oklahoma junior high and high schools in August 2008.

**8th-10th Graders...Do you have a plan for college? Oklahoma's Official Guide to Preparing for College**

**High School Juniors & Seniors...Do you have a plan for college? Oklahoma's Official Guide to Preparing for College**

More than 228,000 brochures on preparing for college were distributed to head counselors at Oklahoma public and State Department of Education-accredited private schools for distribution to each 8<sup>th</sup>-12<sup>th</sup> grade student in their schools. This is the sixth year that separate, grade-specific brochures were produced. Nearly 145,000 brochures focusing on early academic and financial planning for college were distributed to 8<sup>th</sup>-10<sup>th</sup> grades, and more than 84,000 brochures focusing on academic requirements and financial aid were sent to 11<sup>th</sup>-12<sup>th</sup> grades. The brochures were also sent statewide to home school organizations, libraries, educational organizations such as TRIO, Job Corps locations, and tribal and faith-based organizations. Online versions of both brochures are also available on the State Regents' Web site. The brochures are designed to inform students of the courses they must take in high school to be admitted to an Oklahoma state college or university. They also detail admission standards, placement score and financial aid information. In addition, they encourage students to call the State Regents' toll-free Student Information number or visit the [www.OKcollegestart.org](http://www.OKcollegestart.org) Web site for additional information. The brochures also feature a map of Oklahoma public colleges and universities with phone numbers and Web site addresses, as well as estimated college costs, hourly wage comparisons for various jobs and tips for choosing the right college. This is the 16<sup>th</sup> year these brochures have been produced.

**The Official Guide to Oklahoma's Colleges and Universities**

Approximately 500 guides were distributed in hard copy and CD-ROM to counselors at public and private high schools. At least one guide was sent to each Oklahoma high school with 12<sup>th</sup>-grade students. Copies were also sent statewide to home school organizations, libraries, educational organizations such as TRIO, Job Corps locations, and tribal and faith-based organizations. The guides are three-hole punched so that the information can be easily duplicated. Students, counselors, parents and others are also encouraged to access the online version of the guide on the State Regents' Web site. The guide provides a short profile on each college and university in Oklahoma and includes information on preparing for college, concurrent enrollment, transfer, college costs and financial aid. In addition, it provides a glossary of college-related terms, publicizes the State Regents' toll-free Student Information number and the [www.OKcollegestart.org](http://www.OKcollegestart.org) Web site, and includes sections on helpful Web sites and on features of [OKcollegestart.org](http://www.OKcollegestart.org). Also included is a section for international students, with information on English language requirements, costs, Oklahoma weather and culture, student populations and more. The guide is produced in coordination with the Communicators Council. This is the 13<sup>th</sup> year the guide has been produced.



**Are You Looking for Money?**

Approximately 500 copies of the “Are You Looking for Money?” publication were distributed to counselors at public and private high schools. Copies were also sent statewide to home school organizations, libraries, educational organizations such as TRIO, Job Corps locations, and tribal and faith-based organizations. Each Oklahoma high school with 12<sup>th</sup>-grade students received one copy of the booklet plus a separately designed black and white version for photocopying. The booklet is designed to be a “one-stop” reference guide of information about student loans and provides information on Federal Stafford and PLUS loans, including the application process, borrowing limits, interest rates, repayment, a glossary and financial aid checklists for juniors and seniors. The booklet is also available online on the State Regents’ Web site.



**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
655 Research Parkway, Oklahoma City

**MINUTES**

**Seven Hundred Fourteenth Meeting**



September 11, 2008



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Fourteenth Meeting  
September 11, 2008

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
Research Park, Oklahoma City

**Minutes of the Seven Hundred Fourteenth Meeting  
of the  
Oklahoma State Regents for Higher Education  
September 11, 2008**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9 a.m. on Thursday, September 11, 2008, in the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on October 30, 2007. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent White called the meeting to order and presided. Present for the meeting were State Regents Bill Burgess, Ron White, Stuart Price, Jody Parker, Julie Carson, Ike Glass, Jimmy Harrel, Cheryl Hunter, and John Massey.
3. **MINUTES OF THE PREVIOUS MEETING.** Regent Massey made a motion, seconded by Regent Glass, to approve the minutes of the State Regents' Committee-of-the-Whole on June 25, 2008, and the State Regents' regular meeting on June 26, 2008. Voting for the motion were Regents White, Price, Parker, Carson, Glass, Harrel, Hunter, and Massey. Voting against the motion were none.
4. **REPORT OF THE CHAIRMAN.** Chairman White asked for a moment of silence in memory of those Americans lost in the attacks in New York, Washington, and Pennsylvania, which occurred on that day seven years before. Chairman White stated that he was looking forward to working closely with the Chancellor and his staff to achieve the State Regents' goals for higher education in 2008-09.
5. **REPORT OF THE CHANCELLOR.** Chancellor Glen D. Johnson provided Regents with an update on events since their last meeting in June. He noted the Council of Presidents' Executive

Committee retreat, at which State Regents' staff were invited to provide information and updates on ongoing State Regents projects and initiatives. He also noted the new Board of Trustees for the Quartz Mountain Arts and Conference Center, which had been sworn into office in early August. Chancellor Johnson informed Regents of the upcoming Regents Education Program annual conference, scheduled for October 2, 2008.

6. **COMMENTS FROM THE PRESIDENT.** Chairman White welcomed President Michael Turner, Southeastern Oklahoma State University. President Turner thanked Regents for the opportunity to speak. He indicated that Southeastern Oklahoma State University would be celebrating its 100th anniversary in 2009, and that the institution had already started to prepare for a centennial celebration. President Turner also noted Southeastern's wellness initiatives, textbook programs, research programs, and its arts and athletic successes.

7. **NEW PROGRAMS.**

- a. Regent Hunter made a motion, seconded by Regent Massey, to approve the request from the University of Oklahoma to offer the Certificate in Administrative Leadership. Voting for the motion were Regents Price, Parker, Carson, Glass, Harrel, Hunter, Massey, and White. Voting against the motion were none.
- b. Regent Massey made a motion, seconded by Regent Harrel, to approve the request from Northwestern Oklahoma State University to offer the Bachelor of Science in Agriculture Education. Voting for the motion were Regents Parker, Carson, Glass, Harrel, Hunter, Massey, White, and Price. Voting against the motion were none.
- c. Regent Hunter made a motion, seconded by Regent Price, to approve the request from Eastern Oklahoma State College to offer the Associate in Applied Science in Ammunition Management and Safety. Voting for the motion were Regents Carson, Glass, Harrel, Hunter, Massey, White, Price, and Parker. Voting against the motion were none.



- 8. PROGRAM DELETIONS.** Regent Carson made a motion, seconded by Regent Massey, to approve the request from Oklahoma Panhandle State University to delete the Bachelor of Science in Medical Technology and the request from Northwestern Oklahoma State University to delete the Bachelor of Science in Physics. Voting for the motion were Regents Glass, Harrel, Hunter, Massey, White, Price, Parker, and Carson. Voting against the motion were none.
- 9. ACCREDITATION.** Regent Carson made a motion, seconded by Regent Hunter, to approve the recommendations for continued accreditation of Intensive English Programs for Shawnee English Institute for five years and The Language Company: Tahlequah Language Institute for four years. Voting for the motion were Regents Harrel, Hunter, Massey, White, Price, Parker, Carson, and Glass. Voting against the motion were none.
- 10. GRANTS.**
- a. Regent Parker made a motion, seconded by Regent Hunter, to accept the Improving Teacher Quality Grant Funds from the U.S. Department of Education in the amount of \$883,492. Voting for the motion were Regents Hunter, Massey, White, Price, Parker, Carson, Glass, and Harrel. Voting against the motion were none.
- b. Regent Hunter made a motion, seconded by Regent Glass, to approve the allocation of Minority Teacher Recruitment Center Pre-Collegiate and Collegiate Program expenditures in the amount of \$148,572. Voting for the motion were Regents Massey, White, Price, Parker, Carson, Glass, Harrel, and Hunter. Voting against the motion were none.
- c. Regent Massey made a motion, seconded by Regent Hunter, to accept federal funds in the amount of \$915,418 for the College Access Challenge Grant program for FY 2009 and approve non-federal matching funds in the amount of \$457,717. Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Glass, Harrel, Hunter, and Massey. Voting against the motion were none.

- 11. POLICY.** Bryce Fair, Associate Vice Chancellor for State Grants and Scholarships, presented the emergency administrative rule revisions for the Oklahoma’s Promise program. The emergency rule amendments address statutory changes made in Senate Bill 1038 of the 2008 legislative session, which will delay implementation of a new second income limit requirement until 2010-2011 and modify and delay implementation of a new minimum college GPA requirement. Regent Burgess made a motion, seconded by Regent Hunter, to approve the emergency administrative rule revisions for the Oklahoma’s Promise program and initiate the process for the adoption of emergency rule revisions. Voting for the motion were Regents White, Price, Parker, Carson, Glass, Harrel, Hunter, Massey, and Burgess. Voting against the motion were none. The revised policy is shown as Attachment “A”.
- 12. ACT 2007-2008 ANNUAL REPORT.** Dr. Cindy Brown, Director of Student Preparation, presented the 2007-2008 annual report for the ACT program. She indicated that although Oklahoma’s composite score remained at the 2007 level, the number of students taking the test increased significantly. In fact, 70 percent of the 2008 graduating class took the ACT. The gap between Oklahoma’s average composite score and the national average narrowed from 0.5 to 0.4; however, mathematics remains Oklahoma’s lowest-scoring subject area and largest gap when compared to the national average. Regent Hunter made a motion, seconded by Regent Massey, to accept the ACT 2007-2008 annual report. Voting for the motion were Regents Price, Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess, and White. Voting against the motion were none.
- 13. E&G BUDGET ALLOCATIONS.**

  - a. Regent Burgess made a motion, seconded by Regent Hunter, to approve the reimbursement of \$1,877,309 for the Teacher Professional Development Residency Program and to authorize the Chancellor to approve revised budgets for State System institutions. Voting for the motion were Regents Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess, White, and Price. Voting against the motion were none.

- b. Regent Massey made a motion, seconded by Regent Hunter, to approve allocation in the amount of \$218,350 to the institutions for reimbursement of tuition waivers awarded to senior high school students during the summer 2008 term. Voting for the motion were Regents Carson, Glass, Harrel, Hunter, Massey, Burgess, White, Price, and Parker. Voting against the motion were none.
  - c. Regent Massey made a motion, seconded by Regent Hunter, to approve the allocation of \$1,085,852.15 each to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from revenue collected from the taxes placed on the sale of cigarettes and tobacco products. Voting for the motion were Regents Glass, Harrel, Hunter, Massey, Burgess, White, Price, Parker, and Carson. Voting against the motion were none.
  - d. Regent Burgess made a motion, seconded by Regent Massey, to approve a one-time grant allocation to the University of Oklahoma in the amount of \$250,000 in support of the Center for Collaborative Adaptive Sensing Radar. Voting for the motion were Regents Harrel, Hunter, Massey, Burgess, White, Price, Parker, Carson, and Glass. Voting against the motion were none.
- 14. ENDOWMENT.** Regent Burgess made a motion, seconded by Regent Massey, to approve a distribution in the amount of \$16,856,382 for fiscal year 2008 and \$15,959,336 for prior years' carryover for institutional expenditure from eligible Endowment Trust Fund accounts. Voting for the motion were Regents Hunter, Massey, Burgess, White, Price, Parker, Carson, Glass, and Harrel. Voting against the motion were none.
- 15. POLICY.** Regent Massey presented changes to the Tuition and Fee Policy. The changes incorporate clarifications to the guaranteed tuition rate program related to full-time enrollment, bachelor's degree programs requiring graduate level courses, Oklahoma's Promise, and tuition waivers. This item is for posting and does not require State Regents' action.

- 16. PURCHASING.** Regent Massey made a motion, seconded by Regent Price, to approve FY 2009 purchases for amounts that are in excess of \$100,000 that must be effective prior to October 23, 2008. Voting for the motion were Regents Massey, Burgess, White, Price, Parker, Carson, Glass, Harrel, and Hunter. Voting against the motion were none.
- 17. CONTRACT.** Regent Burgess made a motion, seconded by Regent Glass, to approve the Letter of Agreement between the College Board and Oklahoma GEAR UP to provide 18 professional development workshops and associated materials during 2008-09. Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Glass, Harrel, Hunter, and Massey. Voting against the motion were none.
- 17.1 APPROVAL OF INVESTMENT MANAGERS.** Regent Parker made a motion, seconded by Regent Massey, to approve Charterhouse Capital Partners IX and Walton Street Capital, LLC as new investment managers and funds for the endowment trust fund. Voting for the motion were Regents White, Price, Parker, Carson, Glass, Harrel, Hunter, Massey, and Burgess. Voting against the motion were none.
- 18. BRAIN GAIN.** Tony Hutchison, Associate Vice Chancellor for Strategic Planning and Analysis, presented the Brain Gain FY09 annual report. Oklahoma showed an increase in the awarding of associate and bachelor's degrees in 2006-07 from 2005-06. Mr. Hutchison noted that each year since the inception of Brain Gain, public institutions have experienced an increase in degree production. He indicated that retention rates had experienced a decrease and suggested that students may be tempted to leave school for employment opportunities available across the state. Regent Burgess made a motion, seconded by Regent Hunter, to accept the report and approve the allocation of \$3,699,370 for Brain Gain funds for FY2009. Voting for the motion were Regents Price, Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess, and White. Voting against the motion were none.
- 19. COMMENDATIONS.** Regents recognized State Regents' staff for service and recognitions on state and national projects.

- 20. EXECUTIVE SESSION.** Regent Price made a motion, seconded by Regent Hunter, to go into executive session in order to discuss personnel and litigation items. Voting for the motion were Regents Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess, White, and Price. Voting against the motion were none.
- 21. PERSONNEL.** Regent Massey made a motion, seconded by Regent Parker, to approve the addition of two new FTE funded through the College Access Challenge Grant Program (CACGP). The program is administratively funded for two years; however, positions are contingent on the availability of grant funds. Voting for the motion were Regents Carson, Glass, Harrel, Hunter, Massey, Burgess, White, Price, and Parker. Voting against the motion were none.
- 22. CONSENT DOCKET.** Regent Massey made a motion, seconded by Regent Hunter, to approve the following consent docket items:
- a. Approval of institutional requests for program modifications.
  - b. Ratification of request from Northern Oklahoma College's request for Cooperative agreement.
  - c. Ratification of institutional request to add an academic department.
  - d. Electronic Media.
    - (1) Approval of request to offer the Master of Science in Knowledge Management degree via electronic media.
    - (2) Approval of request to offer the Bachelor of Science in Human and Family Science – Early Care option via electronic media.
  - e. Ratification of capital allotments.
  - f. Agency Operations.
    - (1) Ratification of purchases in excess of \$25,000 but not exceeding \$100,000.
    - (2) Ratification of "Raising College Aspirations" Grants supporting community and faith-based organizations that promote the Oklahoma's Promise scholarship program.

g. Ratification of a request from the University of Oklahoma for honorary degrees.

Voting for the motion were Regents Glass, Harrel, Hunter, Massey, Burgess, White, Price, Parker, and Carson. Voting against the motion were none.

**23. REPORTS.** Regent Massey made a motion, seconded by Regent Hunter, to accept the following reports:

a. Status report on program requests.

b. Annual Reports.

(1) Annual Report on Program Requests

(2) 2006-2007 Annual Student Assessment Report

(3) Academic Policy Exceptions Quarterly Report

(4) 2006-07 Degrees Conferred Annual Report

(5) Employment Outcomes Report Annual Report

(6) Financial Operations Report FY2008

(7) Tuition and Fees Rate Book, FY2009

(8) Student Cost Survey, FY2009

(9) Cash Reserve Report for FY09

**24. REPORT OF THE COMMITTEES.**

a. Academic Affairs and Social Justice and Student Services Committees. Regent Carson stated that the committee's items had been acted on.

b. Budget and Audit Committee. Regent Massey reported that all of the committee's items had been handled during the meeting.

c. Strategic Planning and Personnel Committee. Regent Burgess reported that all of the committee's items had been acted on.

d. Technology Committee. Regent Glass stated that the State Regents' staff provided an operations update that highlighted the work being done by Oklahoma State University on

both a pricing/cost allocation model as well as the State Regents' IT security policies. In addition, an NLR update and budget status report were also provided.

e. Investment Committee. Regent Parker stated that the committee had no additional items to bring before the Regents.

**25. NEW BUSINESS.** No new business was brought before the Regents.

**26. ANNOUNCEMENT OF NEXT REGULAR MEETING.** Chairman White announced that the next regular meeting of the State Regents would be held at 9 a.m. on Thursday, October 23, 2008, at the State Regents' offices in Oklahoma City, Oklahoma.

**27. ADJOURNMENT.** With no additional items do discuss, the meeting was adjourned.

ATTEST:

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Ron White, Chairman

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Joseph L. Parker, Jr., Secretary

## **SUBCHAPTER 23. OKLAHOMA HIGHER LEARNING ACCESS PROGRAM**

### **610:25-23-5. Securing Program benefits**

- (a) To qualify for the program benefits for the first semester or other academic unit of postsecondary enrollment, the participant must:
- (1) Be a resident of this state both at the time of application to the program and at the time the student graduates from high school, or have been enrolled in a school district located in this state that serves students who reside in both this state and an adjacent state pursuant to a contract as authorized in Section 5-117.1 of Title 70 of the Oklahoma Statutes.
  - (2) Have graduated within the previous three years from a high school or other educational program if homeschooled.
  - (3) Have a record of satisfactory compliance with the agreements and program requirements described in 610:25-23-4. Students failing to comply with the agreement and program requirements shall not be eligible for awards. Compliance shall be verified by the local contact person upon a form provided by the OSRHE. Final verification of compliance shall be determined by the OSRHE. A copy of the student's final high school transcript shall be submitted by the local contact person with the student's verification form.
  - (4) Have satisfied admission standards as established by the Oklahoma State Regents for Higher Education for first-time-entering students for the appropriate type of institution (OSRHE Policy Statement on Admission to, Retention in and Transfer Among Colleges and Universities of the State System) or, if attending a private institution, satisfy the admission standards determined by the private institution; provided, that no student participating in the program shall be admitted into an institution of higher education by special admission standards.
  - (5) Have secured admission to, and enrolled in, an institution which is a member of The Oklahoma State System of Higher Education, a postsecondary program offered pursuant to a duly approved cooperative agreement between a public technology center and an institution of The Oklahoma State System of Higher Education, or a private institution of higher learning located within this state and accredited pursuant to Section 4103 of Title 70 of the Oklahoma Statutes.
  - (6) Be a United States citizen or lawfully present in the United States. This provision shall not apply to any student that was enrolled in the program prior to the end of 2006-07 school year.
- (b) For students receiving the program benefit award for the first time in ~~2009-10~~ 2010-11 and thereafter, at the time the student begins postsecondary education and prior to receiving any program benefit award, the income from taxable and nontaxable sources of the student's parent(s) shall not exceed \$100,000 per year. The determination of financial qualification as set forth in this paragraph shall be based on income of the student, not the income of the parent(s), if the student:
- (1) is determined to be independent of the student's parents for federal financial aid purposes,
  - (2) was in the permanent custody of the Department of Human Services at the time the student enrolled in the program, or
  - (3) was in the court-ordered custody of a federally-recognized Indian tribe, as defined by the federal Indian Child Welfare Act, at the time the student enrolled in the program.
- (c) Award recipients shall apply for financial aid at the institution in which they enroll.
- (d) All students eligible to receive the program benefit award for the first time in ~~2009-10~~ 2010-11 and thereafter must complete an application for federal financial aid (Free Application for Federal Student Aid or FAFSA) or its equivalent. Students not eligible to complete the FAFSA will be provided an alternate method by the OSRHE.
- (e) Any person incarcerated in a state, federal, or private correctional facility shall not be eligible to receive program benefits.



**610:25-23-6. Retaining eligibility in postsecondary education**

- (a) To retain eligibility for program benefits while pursuing a program of higher learning in an institution of The Oklahoma State System of Higher Education, the student shall maintain good academic standing and satisfactory academic progress according to standards of the Oklahoma State Regents for Higher Education. Students attending an eligible private institution shall maintain good academic standing and satisfactory academic progress according to the standards of the institution in which they are enrolled. [70 O.S. § 2603; OSRHE Policy II-2-46.3]
- (b) Effective January 1, 2008, any student receiving the program benefit award that is expelled or suspended for more than one semester from an institution of higher education for conduct reasons shall permanently lose eligibility for program benefits.
- (c) For students receiving the program benefit award for the first time in ~~2009-10~~ 2010-11 and thereafter, the student must achieve a minimum cumulative grade point average of 2.0 on a 4.0 scale or its equivalent for courses taken ~~during~~ through the student's sophomore year and achieve a minimum grade point average of 2.5 on a 4.0 scale or its equivalent for courses taken during the student's junior year and thereafter.



