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OKLAHOMA STATE REGENTS  
FOR HIGHER EDUCATION

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*Improving our future by degrees*

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# Agenda

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*May 23, 2008*

#### NOTE

This document contains recommendations and reports to the State Regents regarding items on the May 23, 2008 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to [www.okhighered.org](http://www.okhighered.org) State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on May 23, 2008.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
Research Park, Oklahoma City

**A G E N D A**

Friday, May 23, 2008 – 9 a.m.  
State Regents' Conference Room  
655 Research Parkway, Suite 200, Oklahoma City  
Chairman Bill Burgess, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of the Chancellor.** (No Action, No Discussion).
6. **State Regent.** Administration of Oath of Office.

**STUDENTS**

7. **Student Advisory Board. (SAB).**
  - a. Recognition of outgoing members and installation of incoming members of the Board. Page 1.
  - b. Presentation of annual report. Page 3.

**FISCAL**

8. **E&G Budget.** Approval of allocation of state appropriated funds to institutions and programs for FY2009 and Acceptance of FY09 Budget Principles and Guidelines. Page 13.
9. **Tuition and Fees.** Approval of Tuition and Mandatory Fee Principles and Guidelines. Page 15.
10. **Oklahoma Guaranteed Student Loan.** Approval of the Guaranteed Student Loan proposal on default fees. Page 19.
11. **Policy.** Posting of policy changes to the Tuition and Fee Policy relating to guaranteed tuition. Page 21.

12. **EPSCoR.**
  - a. Approval of matching funds for the Department of Energy grant. Page 39.
  - b. Approval of matching funds for NASA grant. Page 41.
  - c. Approval of matching funds for Department of Defense grant. Page 43.
  - d. Allocation of funds for the Regional University Research Day. Page 45.
  - e. Approval of Contract/Agreement for Facilities FY09. Page 47.
13. **Purchases.** Approval of purchases in excess of \$100,000. Page 51.

## **ACADEMIC**

14. **New Programs.**
  - a. Oklahoma State University. Approval of request to offer the Doctor of Philosophy in Geology and the Doctor of Philosophy in Fire and Emergency Management Administration. Page 53.
  - b. University of Central Oklahoma. Approval of request to offer the Bachelor of Arts in Humanities. Page 61.
15. **Program Deletions.** Approval of institutional requests for program deletions. Page 65.
16. **Student Transfer.** Approval of the Course Equivalency Matrix for the 2008-2009 academic year. Page 67. (Supplement)
17. **Oklahoma Educational Planning and Assessment System.** Annual Report and approval of the 2008-2009 EPAS Agreement. Page 71.
18. **Oklahoma Tuition Aid Grant Program.** Approval of Award Payment Schedule for 2008-2009. Page 77.

## **EXECUTIVE**

19. **Oklahoma's Promise.** Presentation of Oklahoma's Promise advertisements. Page 81. (Oral Presentation)
20. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 83.
21. **Executive Session.** Page 87.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (Attachment "A"), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Vote to return to open session.

22. **Personnel.** Discussion and possible action regarding executive level staff. Page 89.

### CONSENT DOCKET

23. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
- a. **Programs.** Approval of institutional requests for program modifications. Page 91.
  - b. **Policy.**
    - (1) Oklahoma State University. Ratification of an exception to the *Undergraduate Transfer and Articulation* policy. Page 97.
    - (2) University of Central Oklahoma. Ratification of an exception to the *Undergraduate and Degree Requirements* policy to count correspondence credit as resident credit. Page 99.
  - c. **GEAR UP.**
    - (1) Approval to expand contract for services relating to the college access information component of the GEAR UP grant. Page 101.
    - (2) GEAR UP. "Plan4College" Grants to Community Based Organizations. Page 105.
  - d. **Capital.** Ratification of capital allotments. Page 111.
  - e. **Supplemental Allocations.** Ratification of institutional budget revisions. Page 113.
  - f. **Agency Operations.**
    - (1) Ratification of purchases in excess of \$25,000 but not in excess of \$100,000. Page 115.
    - (2) Attorney General Contract. Authorization to enter into renewal contract for legal services with the Office of the Oklahoma Attorney General. Page 117.

24. **Reports.** Acceptance of reports listed.
  - a. Programs. Status report on program requests. Page 123.
  - b. Annual Reports.
    - (1) National Guard Tuition Waiver 2007-08 Year-End Report and Institutional Reimbursement. Page 133.
    - (2) 2006-2007 Teacher Education Admission Survey. Page 135.
    - (3) Academic Policy Exceptions Quarterly Report. Page 141.
    - (4) 2006-2007 Federal Teacher Education Report Card. Page 143.
    - (5) 2006-2007 Annual Student Financial Aid Report. Page 147.
25. **Report of the Committees.** (No Action, No Discussion).
  - a. Academic Affairs and Social Justice and Student Services Committees.
  - b. Budget and Audit Committee.
  - c. Strategic Planning and Personnel Committee.
  - d. Technology Committee.
  - e. Investment Committee.
26. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."
27. **Announcement of Next Regular Meeting— 1 p.m., Thursday, June 26, 2008, at the State Regents' Offices.**
28. **Adjournment.**

DIRECTOR LEVEL AND ABOVE POSITIONS

Chancellor  
General Counsel  
Vice Chancellor for Academic Affairs  
Vice Chancellor for Budget and Finance  
Vice Chancellor for Educational Partnerships  
Vice Chancellor for Information Technology and Telecommunications  
Vice Chancellor for Legislative Relations, Communications, and Research and Development  
Vice Chancellor for Student Affairs  
Associate Vice Chancellor for Administration  
Associate Vice Chancellor and Comptroller  
Associate Vice Chancellor for Academic Affairs  
Associate Vice Chancellor for Budget and Finance/Fiscal Affairs  
Associate Vice Chancellor for Budget and Finance/Legislative Affairs  
Associate Vice Chancellor for Budget and Finance/Purchasing  
Associate Vice Chancellor for Operations and Legal Affairs/OneNet  
Associate Vice Chancellor for Strategic Planning and Analysis  
Associate Vice Chancellor for State Grants and Scholarships  
Assistant General Counsel  
Assistant Vice Chancellor for Academic Affairs  
Assistant Vice Chancellor for Board Relations  
Assistant Vice Chancellor for Budget and Finance  
Assistant Vice Chancellor for Economic Development  
Assistant Vice Chancellor for GEAR UP  
Assistant Vice Chancellor for Governmental Relations  
Executive Director of Oklahoma Guaranteed Student Loan Program  
System Auditor  
Director for Communications, Financial Education and Outreach/OGSLP  
Director for Finance, Recoveries and Claims/OGSLP  
Director for Policy, Compliance and Training/OGSLP  
Director for School/Lender Services, Default Prevention and Outreach/OGSLP  
Director of Academic Programs  
Director of Administration and Planning  
Director of Business Services  
Director of Communications  
Director of Human Resources  
Director of Information Technology and Data Warehousing  
Director of LAN Operations  
Director of Network Operations  
Director of Oklahoma Tuition Aid Grants  
Director of Software Development  
Director of Special Programs  
Director of Student and Community Outreach Activities  
Director of Student Preparation  
Director of Technology and Chief Technology Officer  
Director of Research and Analysis and State IPEDS Coordinator  
Director of Teacher Education and MTRC  
Chief Information Security and Compliance Officer





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #7-a:**

**Student Advisory Board.**

*Not Available Electronically.*



# ANNUAL REPORT

*of the*

Student Advisory Board

*to the*

Oklahoma State Regents  
for Higher Education

May 2008

## **ANNUAL REPORT**

*Purpose.* The purpose of the Student Advisory Board is to communicate to the State Regents the views and interests of all Oklahoma college and university students on issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing students, the Student Advisory Board shall combine the opinions of student with good, sound research to develop the best proposals and recommendations for The Oklahoma State System of Higher Education.

*Creation.* The creation of this board is consistent with provisions of House Bill Number 1801 of the 1988 Session of the Oklahoma Legislature. Seven members are elected annually by delegates to the Oklahoma Student Government Association. Members represent public tier and independent colleges, and they serve a one-year term (May through April).

### **MEMBERS**

Olaf Standley, Chair, Northeastern State University, Broken Arrow

Jason Hines, Vice Chair, University of Central Oklahoma

Joshua Kalfas, University of Oklahoma

Kyle Ensley, Oklahoma State University

Sean O'Brien, Saint Gregory's University

Jeremy Bennett, Connors State College

Justin Huff, Seminole State College

## ***Student Advisory Board Recommendations and Counsel to the State Regents***

### **Student Advisory Board Procedures**

#### **Recommendation**

The following provisions in the *Oklahoma Administrative Code* and the *Oklahoma State Regents for Higher Education Policies and Procedures Manual* should be revised per the attached document:

- Attendance - Members should be required to attend all regularly scheduled meetings, with absence from three such meetings, excluding the June and July meetings, resulting in removal from the Board. A member removed from the Board may not be considered a past member.
- Position of Vice-Chair - The position of reporter should be replaced with a position of vice-chair. In addition to the current duties of the reporter, the vice-chair should be given the responsibility to preside in the absence of the chair.
- Schedule – Require the Board to conduct eleven regular meetings each term, with an exception for any unforeseen circumstances.
- Student Leadership Retreat – Encourage members to attend the annual Student Leadership Retreat, and allow their costs to be carried by the State Regents, instead of by their respective institutions.
- Amendments – Change the requirement to amend the SAB provisions in the *Oklahoma Administrative Code/State Regents Policy and Procedures Manual* from a majority vote to a two-thirds vote.

#### **Background / Analysis**

In order to maximize efficiency, address past problems, and strengthen its operations, the Board spent a considerable amount of time and effort reviewing the process and procedural rules for the SAB.

#### **Approval**

Unanimous

## **Textbook Costs**

### **Joint Recommendation with the Faculty Advisory Council**

The Oklahoma State Regents for Higher Education should recommend that:

- All Oklahoma institutions of higher education post the name, edition, ISBN, and university bookstore price of each textbook to be used on campus during a given semester on their college or university website no less than fourteen (14) days prior to the beginning of the semester; and
- All Oklahoma institutions of higher education provide at least one (1) copy of each textbook used on campus as a course reserve item in each campus library at no cost to the student.

### **Background / Analysis**

Textbook costs are one of the foremost concerns of Oklahoma College and University students. According to the United States Government Accountability office, "College textbook prices have risen at double the rate of inflation for the last two decades." One of the major reasons, as stated in all textbook cost reports, is the lack of options given to students for the procurement of textbooks.

The Oklahoma State Legislature passed House Bill 2103 in 2007 in an effort to, "Give students enrolled in institutions in The Oklahoma State System of Higher Education more choices for purchasing textbooks and instructional materials." Also, student and faculty organizations, including the Student Advisory Board and the Faculty Advisory Council to the Oklahoma State Regents for Higher Education, as well as the Oklahoma Student Government Association, have worked diligently in recent years through research and recommendations to effect a change in the high cost of textbooks within the State of Oklahoma.

### **Approval**

Unanimous

### **Faculty Advisory Council**

Dr. Jean Van Delinder, Associate Professor  
Sociology Department  
Oklahoma State University

Dr. Roger Frech, Professor  
Department of Chemistry and Biochemistry  
University of Oklahoma

Dr. Robin Jones, Assistant Professor  
Dept. of Communication and Theatre  
Southwestern Oklahoma State University

Dr. Jim Lambert, Professor  
Department of Music  
Cameron University

Ms. Tracy Jacomo, Instructor  
Sociology Department  
Seminole State College

Dr. Paul Buckelew, Professor  
Department of Mathematics  
Oklahoma City Community College

Dr. Steve Betts, Associate Professor  
School of Music  
Southern Nazarene University

## **Oklahoma Tuition Equalization Grant**

### **Recommendation**

The Oklahoma State Regents for Higher Education should seek amendment to Subsection G of Section 2632 of Title 70 of the Oklahoma Statutes on the Oklahoma Tuition Equalization Grant (OTEG), which states that a student must “not have begun their first semester of postsecondary enrollment more than five years prior to the enrollment period for which the grant is awarded”, in order to increase the eligibility of deserving non-traditional students.

### **Background / Analysis**

In recent years, the growing trend for adults to return to or begin their studies toward a baccalaureate degree, particularly in new colleges designed for working adults, has created a deficiency in funding for a significant portion of non-traditional students attending an independent institution of higher education. Also:

- The cost of attending an independent institution of higher education is on the average \$12,198 more expensive than a state university for 2007-2008.
- The cost of attending a university is increasing.
- Nine out of the eleven independent institutions of higher education used their entire initial allocation of OTEG funds from 2006-2007.
- While 44.7% of the students at independent institutions of higher education for 2006-2007 are non-traditional, only 22% of the recipients of OTEG were adult (generally age 24 or over).

After analysis of the data, we find it highly difficult for adult students, particularly at private universities, to fund their education, and are convinced that increasing financial aid will benefit these students.

### **Approval**

Unanimous

## **Communication of Tuition and Fee Requests to Student Government Organizations, Other Student Groups, and Students at Large**

### **Recommendation**

The Oklahoma State Regents for Higher Education should formally re-communicate and emphasize the importance of two-way communication with student government organizations, other student groups, and students at large on issues related to tuition and fees. For specific inclusion, the SAB recommends that the OSRHE re-communicate and emphasize to institutions the OSRHE's policies and procedures that outline the communication requirements of tuition and fee matters to/with students.

### **Background / Analysis**

Students regularly voice concerns to the SAB regarding changes to tuition and fees at institutions in Oklahoma. Unfortunately, the majority of these concerns stem from the general ignorance of these matters that accompanies each incoming class of students. Noting this, the SAB believes many institutional governing boards and administrations across Oklahoma have either overlooked or forgotten their responsibility to engage students and include student government associations, other students groups, and students at large in tuition and fee discussions. The SAB believes the fluidity of student bodies necessitates that institutional governing boards and administrations regularly discuss tuition and fee issues with students and regularly revisit these topics as new students begin studies and other students graduate.

Existing within the OSRHE's *Policy and Procedures Manual* are specific references to responsibilities institutions have in relation to tuition and fee changes. While visiting with student leaders from across the state (during campus visits, at leadership functions, etc.) the SAB frequently receives statements about tuition and fee charges. A common theme found within these statements is that students (student body presidents, students attending higher education day, etc.) who should be the most informed about institution specific changes in tuition and fees know little if anything about this topic. The SAB finds this concerning.

### **Approval**

Unanimous



## **Tobacco on College and University Campuses**

### **Recommendation**

All state-funded institutions of higher education in Oklahoma should become tobacco-free campuses. This tobacco ban would be individually implemented by each university administration.

### **Background / Analysis**

Several universities and colleges have already made the commitment to switch to a tobacco-free campus. This is also becoming a trend for many public school districts in the state of Oklahoma. Oklahoma City University and Oklahoma State University are two of the universities that have made commitments to become tobacco free. These institutions have adopted what is called a "24/7 policy", which bans all tobacco products from campus at all times.

There are 5 rationales for Oklahoma campuses to adopt 24/7 tobacco-free policies:

1. Promotion of a pro-health norm on the campus
2. Reinforcement of the classroom prevention messages
3. Preparation of students for the reality of smoke-free workplaces
4. Recognition of the fact that tobacco is a drug, and not just a bad habit
5. Provision of a cleaner environment.

The president of OSU-OKC, which recently went tobacco-free said, "OSU-OKC is committed to the promotion of wellness and healthy living for its employees and students."

This recommendation was presented to the Oklahoma Student Government Association during the Spring Congress in March and it was approved by a vote of 26-20.

Purdue University was one of the first universities to ban tobacco from campus and its mission within its policy reads "Purdue University is committed to providing a healthy, productive and supportive environment for students, faculty, staff and university guests and visitors."

### **Sample Copy of Tobacco-Free Policy**

#### Language

Effective January 1, 2009, smoking is prohibited both indoors and outdoors on all property owned or leased by the university. This policy applies to all university property, facilities and vehicles, owned or leased, regardless of location. Further, smoking is also prohibited in private vehicles parked on university property regardless of location. This policy addresses the use of all tobacco products including the use of smokeless tobacco

#### Discipline

Appropriate signage will be erected on the campus and posted within the buildings to notify the university community and the public of the policy and the effective date. Thereafter signage will be maintained to reinforce the policy.

#### Enforcement

Enforcement of this policy is dependent upon all members of the university community complying with the policy and by reminding and encouraging others to comply as well. The university policy department is authorized to provide information and warning to smokers. Repeat offenders will be reported through the appropriate administrative structure and be subject to progressive disciplinary action in accordance with established university policies and practices. Violations by faculty shall be reported to the respective dean of the office of Academic Affairs. Violations by staff shall be reported to the office of Human Resources. Violations by students shall be reported to the Dean of Students and handled in accordance with existing policy. Guests and visitors to the campus will be provided information about the policy and requested to comply accordingly.

**Approval**

4 Ayes, 2 Nays, 1 Absent

## ***2007-2008 Student Advisory Board Activities***

**Monthly Meetings.** Beginning in May, 2007, members of the Board met monthly, with the exception of December, to receive orientation, discuss work plans, and prepare and vote on recommendations.

**State Regents and COSA Meetings.** As Chair of the Board, Olaf Standley regularly attended meetings of the Oklahoma State Regents for Higher Education and the Council on Student Affairs.

**State Regents Tuition Hearing.** The Board Chair, Olaf Standley, and Vice-Chair, Jason Hines, attended and participated in the Oklahoma State Regents for Higher Education Tuition Hearing in Oklahoma City on April 17, 2008.

**CLASS Task Force.** Members of the Board served as resources to the Campus Life and Safety and Security Task Force by participating in the various CLASS Task Force Subcommittees.

**Higher Education Day at the State Capitol.** Members of the Board traveled to the State Capitol on February 27, 2008, to assist the state higher education community in representing The Oklahoma State System of Higher Education's concerns to state legislators and Governor Henry.

**Revision of SAB Website.** Josh Kalfas worked with the Communications Staff of the Oklahoma State Regents for Higher Education to substantially revise and update the SAB data on the State Regents website.

**Student Leadership Retreat.** Members of the Board worked in conjunction with the State Regents Council on Student Affairs and the Oklahoma Student Government Association to host the Seventh Annual Oklahoma Student Leadership Retreat that took place October 5-6, 2007 in Tulsa. As Chair of the Board, Olaf Standley participated on the Planning Committee for the 2008 Student Leadership Retreat.

**Oklahoma Student Government Association Conferences.** Members of the Board attended the annual OSGA fall and spring conferences at the State Capitol in Oklahoma City and at the University of Central Oklahoma in Edmond.

**Campus Visits.** In addition to representing the students at the institutions in their tier, the members of the Board collectively visited six other colleges, including one private institution, to gain a broader insight into student concerns.



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**AGENDA ITEM #8:**

**E&G Budget.**

*Not Available Electronically.*



Meeting of the  
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**AGENDA ITEM #9:**

**Tuition and Fees.**

**SUBJECT:** Approval of FY09 Tuition and Fee Guidelines.

**RECOMMENDATION:**

**It is recommended that the State Regents approve FY09 Tuition and Fee Approval Guidelines for dissemination to state system presidents and governing boards.**

**BACKGROUND:**

State Regents annually approve budget principles and guidelines for institutions to use in preparing their annual budgets. State Regents approved a similar document related to the preparation of each institution's tuition and fee request in accordance with 70 O. S. 2004 Supp., Section 3218.14, which conferred additional responsibility on institutional leadership and governing boards. The FY09 Tuition and Fee Approval Guidelines serve to define those responsibilities and to outline Regents' expectations concerning the process.

**POLICY ISSUES:**

The proposed FY09 Tuition and Fee Guidelines are consistent with Regents' responsibilities and the State Regents' tuition policy.

**ANALYSIS:**

The guidelines address six issues related to tuition and fees: 1) the responsibilities of various parties in the establishment of tuition and fees; 2) the State Regents' publication of peer information for planning purposes; 3) institutional compliance with legislative peer limits, 4) State Regents' communication of pertinent information to students; 5) documentation required of institutions; and 6) use of revenue from dedicated fees. These core issues which the guidelines address remain unchanged from the previous four years with the exception that an additional requirement was added in FY06 requiring documentation of institutions and governing boards to justify tuition and mandatory fee increases in excess of nine percent (9%) at any institution. Institutional requests for new fees and for increases to existing fees are scrutinized closely to ensure the revenue from these dedicated fees are required to meet specific costs and are not being requested, in essence, to obscure a tuition increase. These guidelines provide guidance in an effort to ensure access to higher education and to minimize the financial burden on students and their families.

Oklahoma State Regents for Higher Education  
**TUITION AND FEE APPROVAL GUIDELINES**  
**Fiscal Year 2009**

**Responsibility to Establish Tuition and Fees.** The Oklahoma Constitution, statutes, and State Regents for Higher Education policy confer responsibility for the establishment of tuition and fees at institutions in The Oklahoma State System of Higher Education at four levels: 1) Presidents of institutions analyze the need for resources to ensure the quality and availability of higher education offerings, balanced by students' needs and ability to pay, and propose tuition and fees to their respective governing board; 2) Governing boards review presidents' proposals and make a recommendation to the State Regents for Higher Education; 3) the State Regents for Higher Education review governing boards' recommendations, approve tuition and fees, and report to the Legislature annually their actions; and 4) the Legislature reviews State Regents for Higher Education actions within prescribed statutory limits.

**Publication of Peer Information for Planning Purposes.** Pursuant to 70 O. S. 2004 Supp., Section 3218.8, tuition and mandatory fees at public higher education institutions in Oklahoma will be compared to tuition and mandatory fees at peer (i.e., like-type) institutions in other states. State Regents will annually monitor and publish tuition and mandatory fees at peer institutions. Published in a timely fashion, the information will show the level of tuition and mandatory fees at each institution in Oklahoma compared to the legislative peer limit and the maximum possible dollar and percentage increase for the next academic year.

**Compliance with Legislative Peer Limits.** The Oklahoma Constitution authorizes the Oklahoma State Regents for Higher Education to establish tuition and mandatory fees within limits prescribed by the Legislature. At the research institutions, resident undergraduate tuition and mandatory fees must be at levels less than the average resident rates charged at public institutions in the Big Twelve Conference. At the regional and community colleges, resident undergraduate tuition and mandatory fees must be at levels less than the average charged at like-type institutions in surrounding and other states. Nonresident undergraduate tuition and mandatory fees must be at levels less than 105 percent of the average nonresident rates charged at their respective peer institutions.

**Establishment of Guaranteed Tuition Rates.** House Bill 2103 passed during the 2007 legislative session authorized the State Regents to establish a guaranteed tuition rate program for first-time, full-time resident students beginning with the 2008-09 academic year. Students will have the option to participate in the guaranteed tuition rate or the non-guaranteed tuition rate at the time of first enrollment and will be guaranteed this rate for four years, or the normal time-to-completion of the program as determined by the institution. Each institution shall provide students with the annual non-guaranteed tuition rate charged and the percentage increase that it would have to increase to equal or exceed the guaranteed tuition rate for the succeeding four years. The guaranteed rate shall not exceed 115 percent of the non-guaranteed rate charged to students at the same institution.

**Communication Between State Regents and Students.** Staff of the State Regents for Higher Education will assist in the preparation and dissemination of guidelines for students and student groups to inform themselves about the process and issues and to provide input both at the campus level and to the State Regents for Higher Education. The State Regents for Higher Education will hold a public hearing on proposed changes in tuition and fees at least 20 days prior to the date the change becomes effective. For changes effective for the 2008 fall semester, the hearing took place at the State Regents for Higher Education office in Oklahoma City, Oklahoma on Thursday, April 17, 2008. The State Regents for Higher Education will maintain and publish a record of testimony by students and other participants who appeared at the 2008 hearing.



**Guidelines to Institutions and Governing Boards.** Each institutional request for tuition and mandatory fees should be accompanied by documentation on the following items:

- 1) Communication of the tuition and mandatory fee request to student government organizations, other student groups, and students at large;
- 2) Efforts to increase need-based financial aid proportionately to tuition and fee increases;
- 3) Analysis of the expected effect of tuition and mandatory fee increases on the ability of student to meet the cost of attendance;
- 4) Analysis of the expected effect of tuition and mandatory fee increases on enrollment;
- 5) Detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%); and
- 6) Dedication to cost-effectiveness in institutional operations.

**Use of Revenue from Dedicated Fees.** Institutions that charge students special fees for library materials and services, classroom and laboratory materials, technology, etc. must ensure that the revenues are spent for the approved purpose of the fee and these fees must not exceed the cost of providing the service. Likewise, to the extent possible, traditional E&G support for the above and similar purposes should not be diminished as a result of student fee revenue. Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase. According to existing policy, institutions submit requests related to academic services fees to the State Regents for Higher Education by February 1 of the year prior to the effective date of the fee request.



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**AGENDA ITEM #10:**

**Oklahoma Guaranteed Student Loan Program:**

**SUBJECT:** Federal Default Fee Subsidy.

**RECOMMENDATION:**

**It is recommended that the State Regents authorize the Oklahoma Guaranteed Student Loan Program (OGSLP) to pay one half of the federal default fee (50 basis points) for borrowers for new loan volume guaranteed on or after May 1, 2008, for a period of up to three years.**

**BACKGROUND:**

At the June 29, 2001 meeting, the State Regents approved OGSLP's request to waive the 1 percent guarantee fee in response to the marketplace pressures of the student loan industry. The guarantee fee is now obsolete; however, the Higher Education Reconciliation Act of 2005, Pub. L. 109-171 mandated a new default fee that must be deposited into the guarantor's Federal fund and cannot be paid from federal sources.

Due to the current financial market crisis and the subsidy cuts for lenders created by the College Cost Reduction and Access Act, lenders remaining in the Federal Family Education Loan Program (FFELP) have become unable, in many cases, to provide what have become customary borrower benefits. Therefore, both lenders and schools are feeling pressure to partner with guarantors that are paying all or part of the federal default fee. Though the default fee differs from the historical guarantee fee, similar marketplace pressures on the student loan industry now require OGSLP to pay a portion of the federal default fee for Oklahoma borrowers to maintain a strong, financially sound program.

OGSLP is proposing to pay one half of the federal default fee (50 basis points) for borrowers for new loan volume guaranteed on or after June 1, 2008 for a period of up to three years. This action - a modest step, given that the majority of guarantors are paying the full federal default fee - is aimed at preventing an anticipated and undesired reduction in new loan volume, which would result in a significant loss of long-term revenue for OGSLP.

**POLICY ISSUES:**

None. U.S. Department of Education regulations require guarantee agencies to deposit 1 percent of the principal amount of each loan into the guarantor's Federal fund as a federal default fee.

**ANALYSIS:**

In developing this proposal, OGSLP has performed careful and thorough analyses to determine the financial and programmatic impact of subsidizing the federal default fee. Schools, lenders, and borrowers would react positively to a decision to pay half of the federal default fee. The approval and implementation of this proposal will enable OGSLP to maintain and perhaps strengthen market share, preserve valued school and lender customer relationships, and protect the financial integrity of the agency's loan portfolio.

Paying half of the default fee will help assure OGSLP's long-term ability to effectively compete in the Oklahoma student loan marketplace while continuing to offer a strong, financially sound program for Oklahoma students, families, schools and lenders.

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**AGENDA ITEM #11:**

**Policy.**

**SUBJECT:** Posting of Changes to Tuition and Fee Policy.

**RECOMMENDATION:**

**It is recommended that the State Regents post changes to the Tuition and Fee Policy which incorporate recent changes to the guaranteed tuition rate program.**

**BACKGROUND:**

**Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees**

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized by statute to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for comprehensive universities and less than the average rate charged at peer institutions for regional and two-year institutions, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

House Bill No. 2103 of the 2007 legislative session authorized the State Regents to establish a guaranteed tuition rate program for first-time, full-time, resident students beginning with the 2008-2009 academic year. Students will have the option to participate in the guaranteed tuition rate program or the non-guaranteed tuition rate at the time of first enrollment. The State Regents' approved updates to the Tuition and Fee Policy reflecting the provisions of HB 2103 at their meeting on April 17, 2008.

**POLICY ISSUES:**

This item is consistent with the State Regents' policy and procedures relating to tuition and student fees.

**ANALYSIS:**

House Bill No. 3397 of the 2008 legislative session removed community colleges from the requirements of the guaranteed tuition rate program and removed the guaranteed tuition rate from the legislative peer limit. The guaranteed tuition rate must still remain less than 115 percent (115%) of the institution's non-guaranteed tuition rate. In addition, the section addressing students who are members of the United States Armed Forces and who have elected to participate in the guaranteed tuition rate program and are subsequently required to withdraw for national defense emergencies was clarified in order to allow them

to re-enter when they return and continue to pay the guaranteed rate that was being charged to them at the time of their withdrawal.

Attached is the policy reflecting appropriate changes for the guaranteed tuition rate program. These changes are being posted for State Regents' review and public comment.

## TUITION AND FEES POLICY

### 4.18 STUDENT TUITION AND FEES

#### 4.18.1 Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

- A. Article XIII-A of the Constitution of the State of Oklahoma provides for the establishment of The Oklahoma State System of Higher Education (herein after referred to as The State System) and for the Oklahoma State Regents for Higher Education (herein after referred to as the State Regents) as a “coordinating board of control” for all institutions in The State System. Among those specific powers enumerated in the Constitution which are vested in the State Regents is the power to recommend to the Legislature proposed fees for all institutions in The State System within limits prescribed by the Legislature.
- B. Title 70, O. S. 2005 Supp., § 3218.2, further recognizes the authority of the State Regents to prescribe and coordinate student fees and tuition at institutions in The State System. By January 1 of each year, the State Regents shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of action taken in regard to and the schedule of tuition and fees approved for the current academic year. The annual report shall include data on the impact of any tuition and fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.
- C. Title 70, O. S. 2005 Supp., § 3218.8, authorizes the State Regents to establish nonguaranteed undergraduate resident and nonresident tuition and mandatory fees and guaranteed undergraduate resident tuition and mandatory fees, which students shall pay as a condition of enrollment, except as otherwise provided by law. At the research universities the combined average of the resident tuition and mandatory fees established for any school year for ~~either the guaranteed or~~ nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident tuition and mandatory fees at state-supported institutions of higher education that are members of the Big Twelve Conference. The combined average of undergraduate nonresident tuition and mandatory fees, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at the state-supported institutions of higher education that are members of the Big Twelve Conference. At the regional universities and community colleges, the combined average of the resident undergraduate tuition and mandatory fees established for any school year for ~~either the guaranteed or~~ nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma. The combined average of the nonresident undergraduate tuition and mandatory fees, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality learning opportunities, giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to effect a proportionate increase in the availability of need-based student financial aid which shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid and tuition waivers, and private donations. In addition, when determining the guaranteed tuition rates, the Regents shall consider the anticipated revenue needs during the four-year ~~or two-year~~ period of the guarantee.

- D. Title 70 O. S. 2007, Supp., §3218.8D authorizes institutions within The State System of Higher Education to offer to resident students enrolling for the first time as a full-time undergraduate a tuition rate that will be guaranteed for a period of not less than four (4) consecutive academic years at the comprehensive and regional institutions, or the normal time-to-completion period of the program as determined by the institution if greater than four (4) years, ~~and for not less than two (2) consecutive years at the two-year institutions.~~ Students shall have the option to participate or not participate in the guaranteed tuition rate program and shall indicate their election at the time of enrollment. Prior to their enrollment, each institution shall provide students with the annual tuition rate charged and the percentage increase for the previous four (4) academic years and the annual tuition and percentage increase that the nonguaranteed tuition rate would have to increase to equal or exceed the guaranteed tuition rate for the succeeding four (4) academic years. The guaranteed rate of undergraduate resident tuition charged to the student shall not exceed the amount charged at the time of first enrollment, nor shall it exceed ~~the lesser of 1) one hundred and fifteen percent (115%) of the nonguaranteed undergraduate tuition rate charged resident students at the same institution or 2) the legislative peer limit set forth in paragraph C above.~~
- E. Title 70, O. S. 2005 Supp., § 3218.9, authorizes the State Regents to establish resident and nonresident tuition and mandatory fees for graduate and professional courses and programs which shall remain less than the combined average of tuition and mandatory fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents. Professional courses and programs include, but are not limited to, law, medicine, veterinary medicine, optometry, pharmacy, and dentistry.
- F. Title 70, O. S. 2005 Supp., § 3218.10, authorizes governing boards of institutions within The State System to establish academic services fees at their respective institutions, with the approval of the State Regents, which may be required in addition to resident and nonresident tuition and mandatory fees. Such fees shall not exceed the actual costs of the academic services provided by the institution and may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials. It is the intent of the Legislature that the State Regents maintain information on established mandatory fees authorized in Title 70, O. S. 2005 Supp., § 3218.8 and 3218.9 and on the academic services fees authorized in this section. The information shall include,



but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.

- G. Title 70, O. S. 2005 Supp., § 3218.12, authorizes the State Regents to contract for, charge, collect, receive, and use any and all fees, tuition, charges, grants, and allowances available through the United States Veterans Administration, or any other federal agency for the education and training of veterans, establish a system of student tuition and fee waiver scholarships for use at each institution of The State System, establish an educational assistance program utilizing state institutional matching funds when federal student loan programs require it, and establish a program for payment of tuition and fees by consumer credit card.
- H. Title 70, O. S. 2005 Supp., § 3218.14, authorizes the State Regents to review and consider requests submitted by institutions, constituent agencies, and/or their governing boards for tuition and fees, within the limits established by law, to be charged as a condition of enrollment at each institution or constituent agency. If appropriate, the State Regents may approve the recommendations.
- I. Title 70, O. S. 2005 Supp., § 3218.15, requires the State Regents to maintain for public inspection all reports submitted by institutions to the United States Department of Education regarding tuition and fees of institutions that receive federal funds. In addition, this section requires each institution in The State System that receives federal funds to submit the Integrated Postsecondary Education Data System Report annually to the Department of Education reflecting the average annual tuition and fees charged to its students.
- J. Title 70, O. S. § 4004(a)(6) (2001), authorizes the State Regents to set fees for use of buildings and facilities financed by institutional governing boards through revenue bonds, within limits established by law, on behalf of any higher education institution in The State System. The fees will be used for the repayment of principal and interest toward the retirement of the revenue bonds as authorized by appropriate provisions in the resolution(s) authorizing the bonds.

#### 4.18.2 Definitions

- A. The following words or terms, when used in this subchapter, shall have the following meaning, unless the concept clearly indicates otherwise.
  - 1. Fees. Those fees assessed students in addition to resident and nonresident tuition as a condition of enrollment.
    - a. Academic Services Fees. Fees assessed certain students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are assessed students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual costs of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.
    - b. Contract Credit Course Fee. A separate special fee, up to full cost, assessed for delivery of credit courses and programs with business, industry, and governmental entities.
    - c. Mandatory Fees. Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to,

facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.

2. Tuition. Payment required of an individual for enrollment to receive instruction at an institution of The State System. Tuition is payment in addition to fees that may be required, as defined above in Section A.
  - a. Nonresident Tuition. Payment required of an individual who is neither a resident of the state of Oklahoma nor qualified for resident tuition under the provisions of Title.70, O.S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Nonresident tuition is payment in addition to fees as defined above in Section A.
  - b. Resident Tuition. Payment required of an individual who is either a resident of the state of Oklahoma or qualified for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Resident tuition is payment in addition to fees as defined above in Section A. The definition of a resident student can be found in State Regents' Policy on Academic Affairs.

#### 4.18.3 Approval of Tuition and Fees

- A. The State Regents will annually, at a minimum, monitor and publish limits on tuition and mandatory fees at peer institutions. The information, published in a timely fashion, will show the level of tuition and mandatory fees at each institution in Oklahoma and the maximum possible increase for the next academic year.
- B. Institutions will submit requests for authorization to change tuition and fees to the State Regents. Requests for changes in tuition and fees require institutional governing board approval and will normally be considered by the State Regents one time each year. Requests for a change in academic services fees must be received in the State Regents' office by February 1 preceding the beginning of the fiscal year, July 1, in which the change is to be effective. Each institutional request for tuition and mandatory fees should be accompanied by documentation on the following items:
  1. communication of tuition and fee requests to student government organizations, other student groups, and students at large
  2. efforts to increase need-based financial aid proportionately to tuition
  3. statement of the expected effect of tuition and fee increases on enrollment
  4. dedication to cost-effectiveness in operations
- C. Tuition and mandatory fees for students enrolled in courses and programs at the Ardmore Higher Education Program in Ardmore shall be less than the average tuition and mandatory fees at peer institutions for the regional universities, as determined by the State Regents. Tuition and mandatory fees shall be approved by the State Regents with the advice of the participant institutions and the board

of trustees of the higher education program. The State Regents shall determine the proportionate distribution of revenue from the tuition and mandatory fees between the participant institutions or other institutions offering courses and the higher education program. Participant institutions and the trustees of the higher education program may request academic services fees to be charged to students enrolled at the higher education program.

- D. The State Regents will assist in preparation and dissemination of guidelines for students and student groups to inform themselves about the process and issues and to provide input both at the campus level and to the State Regents.
- E. The State Regents will hold a public hearing on proposed changes in tuition and fees at least twenty (20) days prior to the effective date of the increase.
- F. The State Regents will give public notice of any increase in tuition and fees at least thirty (30) days prior to the effective date of the increase.
- G. By January 1 of each year, the State Regents will submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature of the actions taken in regard to and the schedule of tuition and fees approved for the current academic year for The State System, with due regard for the provisions of 70 O. S. § 3218.14 (2001). The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

#### 4.18.4 General Policies

- A. Assessment and Waiver of Tuition and Fees. Resident and nonresident tuition and fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.
- B. Publication of Fee Schedule. Each institution shall publish a schedule annually of all tuition and fees charged.
- C. Contract Credit Course Fee. A special Contract Credit Course Fee is established in 70 O. S. § 3219.3 (2001). This section authorizes the State Regents to establish special fees for delivery of courses and programs to governmental entities, including, but not limited to, the military, profit and nonprofit associations, corporations, and other private entities in an amount sufficient to cover the cost of delivery of such courses and programs. This fee allows universities and colleges to negotiate a separate special fee, up to full cost, for delivery of credit courses with business, industry, and governmental entities. If the institution negotiates a special fee, the assessment and collection of additional fees from students (resident or nonresident tuition, mandatory fees, and academic services fees) shall be waived. This policy provision authorizes any institution to assess charges up to the cost of delivery of the course.
  - 1. Contract Fees for Nonresident Students at the Oklahoma State University College of Veterinary Medicine. The following will guide Oklahoma State University in negotiating contracts with state governments for the support of nonresident students at the OSU College of Veterinary Medicine.
    - a. Nonresident students admitted to the College of Veterinary Medicine will be those whose state of residence contracts with Oklahoma State University for payment of a nonresident charge based on the actual direct cost of instruction for the year period to the beginning of the contract period divided by the number of

Oklahoma residents enrolled full-time in the college. This is the contract fee for nonresident students.

- b. Although contract students are exempt from the nonresident enrollment restrictions, the total number of contract students cannot exceed the amount that would cause the College of Veterinary Medicine to increase its indirect, non-instructional fixed costs. (See State Regents' Criteria and Standards for Admission of First-Year-Entering Students and Transfer Students to reference the twenty percent (20%) limit on nonresident student enrollment.)
- c. The contract fee for nonresident students will be re-negotiated in contracts with other states biennially, based on the College budget of the previous year.
- d. Nonresident students enrolled in the College whose state of residence does not sign a new contract will be permitted to complete the DVM degree program at a charge equal to the contract fee paid by states having contracts in effect, plus the regular enrollment fee.

D. Disposition of Revenue Received from Tuition and Fees

- 1. Tuition and Academic Services Fees. Revenue derived from resident and nonresident tuition and academic services fees shall be deposited to the institution's Fund 290 revolving fund or may be deposited to the institution's Fund 295 or clearing account and then transferred to the institution's Fund 290 revolving fund.
- 2. Mandatory Fees. Revenue derived from mandatory fees shall be deposited to the institution's Fund 290 revolving fund or the Agency Special Account (Fund 700) revolving fund, as appropriate, or may be deposited to the institution's Fund 295 or clearing account and then transferred to the institution's Agency Special Account (Fund 700) revolving fund.
- 3. Expenditure of Student Fee Revenue. Institutions that charge students special fees for library materials and services, classroom and laboratory materials, or technology must ensure that the revenues are spent for the approved purpose of the fee. Likewise, to the extent possible, traditional E&G support for the above and similar purposes should not be diminished as a result of student fee revenue.

E. Assessing Tuition and Mandatory Fees. Resident and nonresident tuition and mandatory fee charges at institutions in The State System shall be based upon the academic level of the course, with the exception of certain professional programs. Institutions shall assess resident and nonresident tuition and mandatory fee charges based upon those course numbers appearing in the official catalog or bulletin. The following definitions and procedures shall be used to determine the level of tuition and mandatory fee charges.

- 1. Undergraduate. Courses numbered in the "1000 and 2000" (lower division) and "3000 and 4000" (upper division) series shall be classified as undergraduate courses for determining resident and nonresident tuition and mandatory fees charges. In addition, those developmental courses at the "less than 1000" level that normally do not carry collegiate credit shall be classified as undergraduate courses for resident and nonresident tuition and mandatory fees purposes.

2. Graduate. Courses offered by research and regional universities designated at the “5000” level and above shall be classified as graduate courses for resident and nonresident tuition and mandatory fees purposes.
- F. Collection of Tuition and Fees. Tuition and fees are due prior to the first day of class. Each institution shall establish and publish a deadline when tuition and fees are payable, after which payment may be subject to a late charge. Late payment will require payment in full as well as be subject to late payment charges in an amount determined and published by the institution.
- G. Refunds of Tuition and Fees. The refund policy for tuition and fees collected from students at institutions shall be as follows
1. Withdrawals and Changes of Enrollment. Changes in schedules and complete withdrawals from the institution during the defined add/drop period will result in full charges for courses added and full credit for courses dropped. No refunds will be made after the add/drop period for that session.
  2. Return of Title IV Funds for Students Who Cease Attendance. Title 20 U. S. C. § 1091(b), as amended by Section 485 of the Higher Education Amendments of 1998, Public Law 105-244, enacted October 7, 1998, requires that, if a recipient of Title IV grant or loan funds withdraws from an institution after beginning attendance, the amount of Title IV HEA program assistance earned by the student must be determined. If the amount of assistance disbursed to the student is greater than the amount the student earned, unearned funds must be returned. If the amount of assistance disbursed to the student is less than the amount the student earned, the student is eligible to receive a late disbursement in the amount of the earned aid that the student had not received. Each institution shall develop and publish policies and procedures that are in compliance with the above referenced law. Reference: [Federal Register: November 1, 1999 (Vol. 64, Number 210)] and 34 CFR, Parts 668, 682, and 685.
  3. Tuition and Fees Applicable Only for Current Semester. Tuition and fees are applicable only for the current semester. If a student withdraws and is entitled to a refund, the amount of the refund cannot be carried forward as a credit to a subsequent session.
  4. Refunds for Classes Offered on a Non-Standard Schedule. Institutions may refund tuition and fees paid by a student who must withdraw from a course offered on a schedule that differs from the standard 16-week term or 15-week trimester. Each institution may develop refund procedures for courses offered on a non-standard schedule.
- H. Refund of Tuition and Fees for Students with Hardship Circumstances. Institutions may refund tuition and fees paid by a student who must withdraw from the institution due to hardship or extraordinary circumstances. Each institution may develop institutional policy to address the definition of hardship or extraordinary circumstances and refund procedures.
- I. Refund of Tuition and Fees for Students Called to Active Military Service. If a student is called to active military service during a term in which the student has not completed an amount of work sufficient to receive a grade, the institution may refund the tuition and fees paid by the student for the current term or the institution may waive the amount of tuition and fees paid from the amount owed for tuition and fees for a future term following the student’s tour of duty.

- J. Tuition and Fees Relating to Course Audits. Students permitted to audit courses shall pay the same resident and nonresident tuition, mandatory fees, and academic services fees as required of students who enroll for credit.
- K. Guaranteed Tuition Rate Program Relating to Withdrawal, Transfers, Change of Major, and Full-Time Enrollment.
  - 1. Withdrawal. If a student who has elected to participate in the guaranteed tuition rate program is a member of the United States Armed Forces, including the Army and Air National Guard, the Army, Navy, Air Force, Marine Corps, and Coast Guard Reserves, or any other component of the Armed Forces, and when ordered by the proper authority to active or inactive duty or service is required to withdraw from an institution for military or other national defense emergencies, the amount of resident tuition the student is required to pay upon reentering the institution shall not exceed the amount the student was charged at the time of withdrawal.
  - 2. Transfers. If a student who has elected to participate in the guaranteed tuition rate program transfers to another institution or transfers from a constituent agency of an ~~comprehensive~~ institution to another constituent agency or the ~~comprehensive~~ institution after initial enrollment, the student shall be charged the amount of resident tuition charged to other students enrolling for the first time at that institution or constituent agency.
  - 3. Change of Major. If a student who has elected to participate in the guaranteed tuition rate program changes majors or transfers to another campus of the same institution after initial enrollment, the tuition charged to the student shall equal the amount the student would have been charged had the student been admitted to the changed major or enrolled at the new campus when the student first enrolled, unless the student transfers from a constituent agency of an ~~comprehensive~~ institution to another constituent agency ~~or to~~ of the comprehensive institution.
  - 4. Full-Time Enrollment. A student who elects to participate in the guaranteed tuition rate program shall maintain full-time enrollment during the guaranteed ~~four-year or two-year~~ period. Full-time enrollment for each institution shall be determined by the number of credit hours as defined by the State Regents for Higher Education.

4.18.5 Waiver of Tuition

- A. Resident Tuition Waiver Scholarships. Pursuant to Title 70, O. S. 2005 Supp., § 3218.12, authorizing the State Regents to establish a system of student scholarships, the following policy of resident tuition waiver scholarships is hereby authorized for each institution in The State System. Except as provided below, it is the intent of this policy to provide assistance to Oklahoma students with demonstrated financial needs and to promote excellence of scholarship throughout all of the academic and professional fields of study. It is further intended that this program provide equitably for all students at all academic levels from the freshman year through the graduate student. Also, insofar as is practicable, awards should be distributed so as to be supportive of the state's needs and demands for trained manpower in the various career and occupational areas. Finally, assistance under this program should be utilized to promote equity of treatment for those students in fields without access to funds from other student assistance programs.

1. Elements to be considered by institutions in the awarding of scholarships are financial need, scholastic aptitude and achievement, academic discipline or field of study, student activity participation, cultural diversity, and academic level. These elements shall be specifically incorporated into institutional procedures as follows:
  - a. At least fifty (50) percent of all scholarships awarded shall be on the basis of financial need of students. The criteria for determining financial need shall be determined by the institution.
  - b. Awards shall be apportioned in such a manner as to provide equity for students by academic discipline or field of study consistent with the state's educated workforce priorities and taking into consideration other kinds of funds available for the support of students in particular programs.
  - c. Awards shall be apportioned at each institution generally in accordance with the distribution of student enrollment among the various academic levels (undergraduate or graduate division) and by student classification (freshman, sophomore, junior, senior, master, or doctoral classification).
  - d. Scholarships shall be available to students regardless of the number of credit hours in which they are enrolled, as well as to high school students who are concurrently enrolled. Tuition waiver scholarships may also be awarded to students enrolled in on-line courses and other special students.
  - e. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.
2. Each institution is authorized to award scholarships to residents of the state of Oklahoma from the Educational and General Budget – Part I in the form of resident tuition waivers, the total amount of which shall not exceed three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. Nothing in this policy shall disqualify a student from receiving a tuition waiver scholarship on the basis of immigration status if the student qualifies for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242.
  - a. **Reduced Tuition Benefit for Eligible Employees.** Eligible employees at constituent institutions in The State System may enroll in courses at the institution where employed and be charged tuition at the rate of one-half the amount regularly charged to students. The term “benefit for eligible employees” means full-time and permanent employees of the institution who are eligible under the institution’s benefit eligibility criteria. It should be assumed that an employee’s enrollment in a course of study is for the benefit of both the employee and the institution. Procedures including appropriate limitation as to the number of credit hours in a given term for which the benefit will apply shall be determined by the institution. Upon the institution’s determination that the employee’s enrollment in a course of study is primarily for the benefit of the institution, the institution may waive or reimburse the employee for the remaining one-half of the tuition that was charged to the employee.

3. The following waivers, as noted below, shall not be included as tuition waiver scholarships awarded under the three and five-tenths (3.5) percent of the E&G Budget – Part I limitation above.
  - a. Auditing of Classes by Senior Citizens. State System institutions are hereby authorized to waive the tuition and fees for auditing of classes for residents of the state of Oklahoma who are sixty-five (65) years of age or older. Such students may be admitted without charge to classes on a space available basis.
  - b. Waiver of Tuition for Prisoners of War, Persons Missing in Action, and Their Dependents. Title 70 O. S. § 2281 (2001), provides that any former prisoner of war or person missing in action and their dependents may, if otherwise qualified, enroll and pursue study at any state-supported institution of higher education or state-supported technical institute without payment of resident tuition. The following points of policy and procedure will serve as guidance for institutions in the administration of this law.
    - i. A “prisoner of war” or a “person missing in action” means any person who was a resident of the state of Oklahoma at the time he or she entered service of the United States Armed Forces or whose official residence is within the state of Oklahoma and who, while in the United States Armed Forces, has been declared to be a prisoner of war or a person missing in action as established by the Secretary of Defense.
    - ii. A “dependent” means any child whose parent served as a prisoner of war or was declared by the United States Armed Forces to be a person missing in action. A dependent child ceases to be eligible for benefits when he/she turns twenty-four (24) years old.
    - iii. Dependents of prisoners of war, persons missing in action, or persons reclassified as killed in action are not eligible for this benefit if federal funds are provided to pay their tuition.
    - iv. Under this policy, the benefits to which an eligible person is entitled includes tuition waivers for five (5) years or the completion of the bachelor’s degree, whichever occurs first.
  - c. Waiver for Dependents of Peace Officers and Fire Fighters. Within The State System, no resident or nonresident tuition shall be charged to the dependents of Oklahoma peace officers or fire fighters who have given their lives in the line of duty. Institutions shall grant tuition waivers to eligible persons upon presentation of evidence that the deceased person was a duly appointed peace officer or fire fighter as defined in Title 70, O. S. 2005 Supp., § 3218.7. Such waivers shall be limited to a period of five (5) years from the date of the first waiver. A “dependent” means any child of an Oklahoma peace officer or fire fighter who has given their life in the line of duty. A dependent ceases to be eligible for benefits when he/she turns twenty-four (24) years old. Such waiver of resident or



nonresident tuition shall also apply to the children of members of the Oklahoma Law Enforcement Retirement System who have given their lives in the line of duty or whose disability is by means of personal and traumatic injury of a catastrophic nature and occurred in the line of duty, as defined by Title 47, O. S. 2005 Supp., § 2-300. Such waiver shall be a service benefit of each Oklahoma peace officer and firefighter. For the purpose of this section, “firefighter” means a volunteer firefighter or a permanent, salaried, professional member of any fire department within the state of Oklahoma.

- d. Waiver for Graduate Assistants. Graduate students with at least a one-quarter time graduate assistantship are eligible for these scholarships irrespective of Oklahoma residency status. Graduate assistants involved in teaching must be proficient in both oral and written English. The ability to communicate course material effectively in understandable English is required of all graduate teaching assistants awarded these waivers as defined in 70 O. S. § 3224 (2001).
- e. Waiver for Exchange Students on a Reciprocal Basis. Institutions are hereby authorized to grant waiver of resident tuition for students from institutions outside the continental limits of the United States that have entered into an exchange agreement with a State System institution to provide reciprocal waivers for students from the Oklahoma institution. The number of credit hours of nonresident students received by the Oklahoma institution is expected to equal the number of credit hours sent by the Oklahoma institution to the exchange institution. Such authorization will be effective for as long as a contract exists with the reciprocal institution.
- f. Waiver for Oklahoma State Regents’ Academic Scholars Program. Institutions shall waive resident tuition for Oklahoma residents and may elect to waive tuition for nonresident students who are recipients of the Oklahoma State Regents’ Academic Scholars Program scholarship in an amount that, when added to the State Regents’ cash award and any other state or federal financial aid for which the student qualifies, is sufficient to comply with the provisions of Title 70, O. S. 2005 Supp., § 2403 (C) and (E). Eligible recipients may be granted waivers of tuition for up to five (5) years of undergraduate and/or graduate study.
- g. Waiver for Regional University Baccalaureate Scholarships. The regional universities shall waive resident tuition for recipients of a Regional University Baccalaureate Scholarship in an amount that, when added to the State Regents’ cash award and any other state or federal financial aid for which the student qualifies, shall comprise a scholarship sufficient to cover the cost of tuition, fees, room, board, books, and supplies required for courses.
- h. Waiver for Students in Custody of the Department of Human Services (Independent Living Act). As established in 70 O. S. § 3230 (2001), State System institutions are authorized to waive

the resident tuition for any eligible Oklahoma resident who, within the past three (3) years, has been in the custody of the Department of Human Services for any nine (9) of the twenty-four (24) months after the individual's sixteenth (16) birthday and before the individual's eighteenth (18) birthday. To be eligible, the resident must have graduated within the previous three (3) years from a high school accredited by the State Board of Education, the Oklahoma School of Science and Mathematics, or, upon approval of the State Regents, a public high school in a state bordering Oklahoma in which the student enrolled with approval of the State Board of Education as provided in Title 70, O. S. 2005 Supp., § 8-103, or has completed General Educational Development (GED) requirements. The eligible student must be pursuing studies in this state leading to an associate or baccalaureate degree or studies in a postsecondary Career Tech program or course offered pursuant to a duly approved cooperative agreement between an area Career Tech school and an institution which is a member of The State System. To retain eligibility, the student shall maintain good academic standing and satisfactory academic progress and comply with the standards related to maintenance of eligibility as promulgated by the State Regents. The student shall be eligible for such waivers up to the age of twenty-six (26) years or upon completion of the requirements for a baccalaureate degree, whichever comes first.

- i. Waiver for Active Duty Military Personnel and Their Dependents. State System institutions shall waive the nonresident tuition of active-duty military personnel stationed in Oklahoma, of their spouses, and of their dependent children so long as the military personnel are stationed in the state in full-time military service and under military orders. Dependents of military personnel who have not established residency according to the provisions in State Regents' policy statement on Residence Status of Enrolled Students in the Oklahoma State System of Higher Education may continue their eligibility for the waiver if the military personnel are subsequently stationed out-of-state.
- j. Waiver for Oklahoma National Guard Students.
  - i. Goals of the Program. The Oklahoma National Guard Tuition Waiver is established as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state.
  - ii. Requirements for Program Eligibility. A student who is a member of the Oklahoma National Guard shall be eligible for a full resident tuition waiver, provided the student:
    - is a bona fide member of the Oklahoma National Guard at the beginning of the semester for which he/she is applying for a waiver or by the waiver application deadline determined by the

institution and the Educational Service Office of the Oklahoma Military Department;

- has been certified as a member in good standing by the Adjutant General;
- is an Oklahoma resident; Nonresident students who are actively participating members of the Oklahoma National Guard may be eligible for a waiver of the nonresident portion of tuition or will be charged the resident tuition rate only, dependent upon the tuition rate structure approved for the institution they are attending;
- does not currently hold a baccalaureate or graduate degree;
- meets all admission and retention requirements of the institution; and
- maintains a cumulative grade point average (GPA) of a minimum of 2.00.

iii. Certification of Eligibility. The student is required to coordinate each semester for which he/she is applying for the waiver with his/her Unit Administrator for application under the OKARNG Regulation 621-202 or the OKAGN Regulation 621-202 requirements. These regulations outline the application process used to certify that the student is in good standing with the National Guard and that the National Guard member agrees to abide by all program rules and procedures. The student should contact their Unit Administrator/Commander for participation in the program each semester by the following dates preceding the term in which the student is enrolling:

- Summer Semester – June 15th;
- Spring Semester – January 31st;
- Fall Semester – August 31st.

The official certification listing will be provided to the institutions by the Education Service Officer of the Oklahoma Military Department within two weeks of the published filing dates for each semester as defined above. Students whose names do not appear on the official certification listing will not be eligible for a waiver for that semester.

iv. Enrollment Requirements. A student meeting all of the program eligibility requirements will be awarded a full resident tuition waiver, provided the student:

- is enrolled in a program of study in an Oklahoma State System college or university leading to an associate degree or a baccalaureate degree;
- is enrolled in a minimum of three (3) semester credit hours. The student may meet enrollment requirements either at a single institution or

- more than one institution in the Oklahoma State System of Higher Education; and,
  - has submitted a plan for the completion of his/her degree with the Oklahoma National Guard.
- v. Fiscal Aspects of the Program.
  - The waiver will be awarded to students in programs leading to a baccalaureate or associate degree. Waivers will not be awarded for programs leading to a certificate, continuing education courses, or vo-tech courses which are not counted towards a degree program at another institution.
  - The waiver will cover resident tuition for all courses for which resident tuition is charged. The student is responsible for all other fees: mandatory fees, special course fees, student activity and facility fees, assessment fees, and others.
  - Concurrently enrolled high school students are not eligible for this tuition waiver.
  - The tuition waiver is not applicable to professional programs which do not require an earned degree.
  - A student may receive a waiver for a maximum of eighteen (18) semester credit hours each semester, until the student has met the requirements for a bachelor's degree.
  - A student may not receive a waiver for courses completed in a prior semester; that is, a student must apply for the waiver during the semester in which he or she is enrolled by the deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department. If a student fails to maintain a minimum GPA of 2.00 during a semester, he/she will be ineligible for a waiver in subsequent semesters until the student's cumulative GPA returns to a minimum of 2.00. Once the student's GPA has returned to 2.00 or higher, the student may apply for a waiver in the next semester.
  - The State Regents have approved a policy exception for the National Guard Tuition Waiver regarding provisions on financial need, on distribution of awards across fields of study and levels of students and on the budgetary limitation.
- vi. Institution Responsibilities.
  - The Education Service Officer of the Oklahoma Military Department shall establish a deadline

each semester for turning in the Certification of Eligibility as application for the waiver.

- The institution will report all hours and dollars waived at the end of each academic year. All hours from which the student withdraws subsequent to the add/drop period may be billed to the student and be ineligible for a waiver.
- The Ardmore Higher Education Center, will be responsible for reporting the number of credit hours waived for each National Guard member to each institution that provides courses at the center. The center's report to the State Regents' office should reflect only that portion of hours and dollars waived for which the center is responsible.

vii. National Guard Responsibilities.

- The National Guard will monitor student progress in the completion of the degree.
- The National Guard shall make available information materials including the application deadline and Statement of Understanding and Certificate of Basic Eligibility to National Guard members.
- The National Guard shall coordinate the circulation of the official certification listing of eligible students with State System institutions and determine the appropriate filing deadlines for the student in submitting his or her approved application prior to or early in each semester.

viii. Allocation of Funds. For reimbursement purposes, each institution is responsible for waiving tuition for a minimum number of credit hours each academic year, based on total undergraduate enrollment as shown below:

Undergraduate FTE	Minimum Hours Required for Reimbursement Eligibility
10,000 or greater	750
5,000 to 9,999	450
4,999 or less	300

Funds will be distributed to the institutions with the allocation of state appropriations for the next fiscal year on a prorated basis according to the number of credit hours waived in excess of the minimum commitment in the previous academic year.

(Approved June 28, 1995. Revised April 11, 1997; June 30, 2005; and June 29, 2006.)

- k. Waiver for Concurrently Enrolled High School Seniors. State System institutions shall waive up to six (6) credit hours of

resident tuition per semester or summer term for all eligible high school seniors concurrently enrolled. Students will be responsible for any applicable fees as well as the cost of books and supplies. State Regents will reimburse institutions for the resident tuition portion of these scholarships, subject to availability of state appropriations. Student eligibility will be governed by State Regents' admissions policy; provided, "high school senior" means a student who has completed the junior year but who has not yet graduated from high school.

4. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.

5. Institutions shall report to the State Regents on an annual basis the number of students and the amount of tuition waivers granted.

B. Nonresident Tuition Waiver Scholarships

1. Any institution in The State System may award a scholarship that includes a waiver of a portion of the nonresident tuition as provided in 70 O. S. § 3226 (2001), which amount shall not exceed the difference between nonresident tuition and the amount paid by resident students.

2. Institutions shall report to the State Regents on an annual basis the number of students and the amount of nonresident tuition waivers granted.

4.18.6 Waiver of Fees

A. Institutions may establish procedures for waiving of fees for students who are enrolled in courses offered on a non-standard schedule.

B. Institutions shall waive fees for courses offered under a contract with business, industry, military, and governmental entities pursuant to the State Regents' Policy on Contract Credit Course Fees as outlined above.

C. Institutions in The State System are authorized to establish policies that waive mandatory fees for students enrolled in off-campus, electronic media, and correspondence courses. Generally, fees for campus services and activities not available to students due to time and distance may be waived if the institution determines the waiver is in the best interests of the student and the institution.

D. Fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.

Approved by the State Regents for Higher Education on January 30, 1961. Revised on June 17, 1966; April 29, 1968; September 17, 1973; September 22, 1975; July 26, 1976; March 27, 1978; May 21, 1982; September 28, 1983; March 26, 1985; September 18, 1989; December 17, 1990; March 12, 1992; June 28, 1995; May 31, 1996; June 29, 2001; May 30, 2003; May 28, 2004; June 30, 2004; June 30, 2005; March 23, 2006; June 29, 2006; April 17, 2008; and June 26, 2008.

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**AGENDA ITEM #12-a:**

**Experimental Program to Stimulate Competitive Research (EPSCoR).**

**SUBJECT:** Approval of Matching Funds for the Department of Energy.

**RECOMMENDATION:**

**It is recommended that the State Regents approve EPSCoR matching funds in the amount of \$175,000 to Oklahoma State University for the second year of a three-year Department of Energy award.**

**BACKGROUND:**

The Experimental Program to Stimulate Competitive Research in Oklahoma has served as a major stimulus to improvements in the research infrastructure and in the competitiveness of Oklahoma researchers. The State Regents have made significant commitment of resources to support EPSCoR programs in Oklahoma through matching funds provided for EPSCoR grants. Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 27 states that participate in a program at one or more federal agencies.

For FY 2008, the State Regents approved an allocation of \$2,699,647 for Oklahoma EPSCoR projects.

**POLICY ISSUES:**

This recommendation is consistent with State Regents' policy and actions.

**ANALYSIS:**

In January, 2007, the Chancellor, in his role of Chairman of the EPSCoR Advisory Committee, endorsed the proposal "Oklahoma Center for High Energy Physics Research" at Oklahoma State University. This proposal was a competing renewal of the existing Center following an initial three years of funding. The proposal was submitted to the U.S. Department of Energy and received approval for a three-year award beginning August, 2007 in the amount of \$1,335,000. Participating universities will provide \$870,299 in matching funds over this time period. The Regents' EPSCoR allocation will provide matching funds of \$175,000 per year for three years.

It is recommended that the State Regents approve the commitment of these matching funds for this Department of Energy award to Oklahoma State University.





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**AGENDA ITEM #12-b:**

**Experimental Program to Stimulate Competitive Research (EPSCoR).**

**SUBJECT:** Approval of Matching Funds for NASA.

**RECOMMENDATION:**

**It is recommended that the State Regents approve EPSCoR matching funds in the amount of \$308,000 to the University of Oklahoma for the second year of three NASA EPSCoR projects.**

**BACKGROUND:**

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had limited federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 27 states that participate in a program at one or more federal agencies.

**POLICY ISSUES:**

This recommendation is consistent with State Regents' policy and actions.

**ANALYSIS:**

In February and July 2007, the Chancellor, in his role of Chairman of the EPSCoR Advisory Committee, endorsed three proposals submitted to the NASA EPSCoR program by the University of Oklahoma. All three proposals were funded. It is recommended that the State Regents approve the commitment of \$308,000 in matching funds for the second year of the three NASA awards to the University of Oklahoma. Universities participating in the awards will contribute \$335,240 in the second year with NASA providing \$615,000. The projects are:

“Research Infrastructure Development”

July 1, 2007 – June 30, 2010

\$63,000

“Tissue Equivalent Detectors for Space Crew Dosimetry and Characterization of the Space Radiation Environment”

September 15, 2007 – September 14, 2010

\$125,000

“Center for Lightning Advanced Studies and Safety (CLASS)”

September 18, 2007 – September 17, 2010  
\$120,000

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**AGENDA ITEM #12-c:**

**Experimental Program to Stimulate Competitive Research (EPSCoR).**

**SUBJECT:** Approval of Matching Funds for Department of Defense.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the allocation of matching funds to the University of Oklahoma, Oklahoma State University and The University of Tulsa for a total amount of \$242,891.**

**BACKGROUND:**

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 27 states that participate in a program at one or more federal agencies.

For FY 2008, the State Regents approved an allocation of \$2,699,647 for Oklahoma EPSCoR projects.

**POLICY ISSUES:**

The recommendation is consistent with State Regents' policy (II-1-25.2) and actions.

**ANALYSIS:**

The projects listed below received a letter of endorsement from the Chancellor with a commitment of matching funds upon funding by the federal EPSCoR agency. Historically, it has been the practice that institutions receiving matching funds for EPSCoR programs are funded at the beginning of the grant year. The projects listed were awarded by the Department of Defense DEPSCoR program. Over the three-year funding period for the five awards reflected here, the Department of Defense is providing \$2,170,175, participating universities are providing \$624,411 and the Regents are providing \$508,243 in matching funds. It is noteworthy that Oklahoma has received 12 awards from the DEPSCoR program over the past four years, the highest number for any state.

Year 2

Dale Teeters (TU) "The Integration of Nanoscale Techniques for and Improved Battery Technology"  
(FY07-FY09) \$44,628

John Mintmire (OSU) “Nanoscale Modeling of Tribological Processes in Extreme Conditions” (FY07 – FY09) \$30,270

Year 3

Deborah Watson (OU) “Manybody Applications to Quantum Confined Systems” (FY06-FY08) \$37,875

Tian-You Yu (OU) “Meteorological Studies with the Phased Array Weather Radar and Data Assimilation Using the Ensemble Kalman Filter (FY06-FY08) \$53,583

Kenneth Roberts (TU) “Quantum Dot Nanocrystals Coupled to DNA Aptamers: Sensors for Biological Weapons Detection” (FY06-FY08) \$76,535

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**AGENDA ITEM #12-d:**

**Experimental Program to Stimulate Competitive Research (EPSCoR).**

**SUBJECT:** Allocation of Funds.

**RECOMMENDATION:**

**It is recommended that the State Regents approve an allocation in the amount of \$30,000 to Northeastern State University for the 9<sup>th</sup> annual Regional University Research Day.**

**BACKGROUND:**

Northeastern State University Broken Arrow campus is hosting the 2008 Regional University Research Day. The State Regents' support enables students to attend the day-long poster display and symposium without cost. An estimated 750 students from regional universities will participate.

**POLICY ISSUES:**

This recommendation is consistent with State Regents' policy and actions.

**ANALYSIS:**

Northeastern State University requests \$30,000 in support for the ninth annual research exposition and symposium. This support provides display boards, flyers, program, expenses for speakers and judges and other meeting expenses. The State Regents along with several additional sponsors have agreed to host this annual event.



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**AGENDA ITEM #12-e:**

**Experimental Program to Stimulate Competitive Research (EPSCoR).**

**SUBJECT:** Approval of Contract/Agreement.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the FY 2009 contract between the Board of Regents of the University of Oklahoma and the State Regents for facilities leased effective July 1, 2008.**

**BACKGROUND:**

The EPSCoR Director and staff are housed in the State Regents' office facilities leased from the Presbyterian Health Foundation. The EPSCoR administration utilizes space designated for four EPSCoR offices. The purpose of this agreement is to expense the cost of the administrative facilities to the federal EPSCoR award for which the University of Oklahoma Health Sciences Center is the principal recipient.

**POLICY ISSUES:**

The recommendation is consistent with State Regents' policy.

**ANALYSIS:**

This request for ratification serves to formalize the attached agreement with the State Regents and the Board of Regents of the University of Oklahoma. The attached agreement outlines the costs that are being charged to the OU Health Sciences Center on a quarterly basis and include square footage, modular furniture units and telecommunication services.

## MEMORANDUM OF AGREEMENT

**Between the Oklahoma State Regents for Higher Education  
and the  
Board of Regents of the University of Oklahoma**

**This agreement, effective July 1, 2008, is entered into between the Oklahoma State Regents for Higher Education (OSRHE) and the Board of Regents of the University of Oklahoma (OU) for the use of office space located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104.**

WHEREAS, OU and the OSRHE are partners in Oklahoma EPSCoR, an enterprise dedicated to improving federal funding support for Oklahoma institutions of higher education; and

WHEREAS, OU and the OSRHE both desire to provide adequate resources, including mutually convenient office space, to support Oklahoma EPSCoR and its related initiatives; and

WHEREAS, OU and the OSRHE have both committed significant staff resources to Oklahoma EPSCoR; and

WHEREAS, OU wishes to help defray some of the costs incurred in housing EPSCoR in exchange for continued opportunities to utilize space the OSRHE have dedicated to Oklahoma EPSCoR;

IN CONSIDERATION WHEREOF, the OSRHE and OU agree as follows:

1. The OSRHE will dedicate, from space it currently leases from the Presbyterian Health Foundation (PHF), four offices for EPSCoR use.
2. Four persons identified to the OSRHE by OU will have full access to the designated space for the conduct of EPSCoR business.
3. OU will pay to the OSRHE the amount of \$1,423.61 per month as per the attached supplement.
4. This Agreement is not intended to be a sub-lease. It is expressly understood and agreed that OU acquires no rights as a tenant under the lease Agreement between OSRHE and the PHF.
5. This Agreement will terminate June 30, 2009, provided that either party may terminate the Agreement upon ninety (90) days written notice to the other.
6. This Agreement is the complete and exclusive statement of the agreements between the parties with respect to the subject matter hereof and supersedes any oral or written communications or representations or agreement relating thereto. No changes, modifications or waivers regarding this Agreement shall be binding unless in writing and signed by the parties thereto. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall constitute the same agreement.



**OKLAHOMA STATE REGENTS FOR  
HIGHER EDUCATION**

**BOARD OF REGENTS OF THE  
UNIVERSITY OF OKLAHOMA**

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Signature

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Signature

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Printed Name

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Printed Name

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Title

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Title

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Date

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Date

**Memorandum of Agreement Supplement  
Between the University of Oklahoma Board of Regents  
and the Oklahoma State Regents for Higher Education**

Space and office equipment will be provided by the Oklahoma State Regents for Higher Education to Oklahoma EPSCoR according to the following schedule for the period of July 1, 2008 to June 30, 2009:

	Rate	Square Footage	FTE Cost	Term Cost 7/1/08 – 1/31/09	Term Cost 2/31/09- 6/30/09	Total Annual FY 09
<b>FURNITURE</b>						
Frank Waxman			5,802.20	338.46	241.76	580.22
Dawn Scott			6,735.68	392.92	280.65	673.57
Shelley Wear			6,735.68	392.92	280.65	673.57
Camelia Pop			6,735.68	392.92	280.65	673.57
Jason Stevens			3,367.84	196.46	140.33	336.79
<b>FURNITURE TOTAL</b>						<b>2,937.72</b>
<b>SPACE - \$16.70 sf 7/1/08 – 1/31/09    \$16.94 sf 2/1/09 – 6/30/09</b>						
Frank Waxman		232		2,260.07	1,637.53	3,897.60
Dawn Scott		135		1,315.13	952.88	2,268.01
Shelley Wear		135		1,315.13	952.88	2,268.01
Camelia Pop		135		1,315.13	952.88	2,268.01
Jason Stevens		135		657.57	476.44	1,134.01
<b>SPACE TOTAL</b>						<b>11,835.64</b>
<b>OTHER</b>						
Central Services						1,500.00
OneNet						
Frank Waxman	15.00		180.00			180.00
Dawn Scott	15.00		180.00			180.00
Shelley Wear	15.00		180.00			180.00
Camelia Pop	15.00		180.00			180.00
Jason Stevens	15.00		90.00			90.00
<b>OTHER TOTAL</b>						<b>2,310.00</b>
<b>Annual Cost</b>						<b>17,083.36</b>
<b>Monthly Cost</b>						<b>1,423.61</b>

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**AGENDA ITEM #13:**

**Purchases.**

**SUBJECT:** Approval of FY-2009 Purchases in excess of \$100,000.

**RECOMMENDATION:**

**It is recommended that the State Regents approve FY-2009 purchases for amounts that are in excess of \$100,000 that need to be effective July 1, 2008.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases of \$100,000 or greater.

**ANALYSIS:**

A number of agency purchases for equipment maintenance, network circuits, lease of office space, memberships, professional services, and postage must be in place on July 1<sup>st</sup> of each year due to vendor requirements for renewal or payments that must be made in July. Several of these purchases are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000.

Nine (9) of the thirty (30) items are in excess of \$100,000 relate to Core. 1) U.S Postmaster for \$110,000 for annual cost of postage, 2) Newsbank for \$252,365 for annual subscription to newspaper databases, 3) Xerox Corporation for \$165,295 for annual copier leases, 4) Presbyterian Health Foundation for \$947,238 for annual office space lease, 5) ACT, Inc for \$750,000 for Educational Planning and Assessment System (EPAS), 6) National Lambda Rail for \$1,000,000 for annual membership dues, 7) University of Missouri for \$116,000 for Internet 2 fees, 8) XAP Corporation for \$606,000 for the Student Portal, and 9) XAP for \$162,000 for the Job Seeker Portal.

Thirteen (13) of the thirty (30) items are in excess of \$100,000 relate to OneNet. 1) AT&T for \$5,211,000 for customer and network infrastructure circuits and long distance services, 2) Chickasaw Holding for \$500,000 for customer and network infrastructure circuit cost, 3) Cox Communications for \$840,000 for customer and network infrastructure circuit cost, 4) Indian Nations Fiber Optic for \$186,000 for customer and network infrastructure circuit cost, 5) MBO Corporation for \$240,000 for customer and network infrastructure circuit cost, 6) Windstream for \$250,000 for customer and network infrastructure

circuit cost, 7) Level 3 for \$120,000 for Commodity Internet, 8) Vendor to be determined for \$603,500 for maintenance of Cisco equipment, 9) Versatile Systems for \$294,000 for maintenance of Sun equipment, 10) Qwest for \$250,000 for Commodity Internet, 11) National Lambda Rail for \$100,000 for Transit Rail Service Gbe Port, 12) University of Oklahoma for \$170,000 for 24/7 Help Desk Services, and 13) Vendor to be determined for \$300,000 for Professional Services to support the migration & configuration to a new Remedy Database software version.

Eight (8) of the thirty (30) items are in excess of \$100,000 relate to OGSLP. 1) U.S. Postmaster for \$137,500 for annual postage charges, 2) OSI Education Services for \$875,000 for services providing collection and remitting of defaulted loans, 3) Van Ru Credit Corp for \$690,000 for services providing collection and remitting of defaulted loans, 4) Premiere Credit of North America, LLC for \$685,000 for services providing collection and remitting of defaulted loans, 5) Sallie Mae Servicing for \$2,290,192 for use of an integrated software system for administering student loans, 6) Student Assistance Corporation for \$1,552,500 for default aversion services 7) OK Law Enforcement Retirement System for \$428,973 for office space lease and 8) Visual Image for \$425,000 for Year Two of the advertising campaign for Oklahoma's Promise.

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**AGENDA ITEM #14-a:**

**New Programs.**

**SUBJECT:** Oklahoma State University. Approval of request to offer the Doctor of Philosophy in Geology and the Doctor of Philosophy in Fire and Emergency Management Administration.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma State University's (OSU) request to offer the Doctor of Philosophy in Geology and the Doctor of Philosophy in Fire and Emergency Management Administration along with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Doctor of Philosophy in Geology.** Continuation beyond Fall 2013 will depend upon:
  - Majors enrolled: a minimum of 8 students in Fall 2012; and
  - Graduates: a minimum of 2 students in 2012-13.
- **Doctor of Philosophy in Fire and Emergency Management Administration.** Continuation beyond Fall 2013 will depend upon:
  - Majors enrolled: a minimum of 14 students in Fall 2012; and
  - Graduates: a minimum of 5 students in 2012-13.

**BACKGROUND:**

**Academic Plan**

OSU's Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates;
- Incorporating technology into learning to enhance educational opportunities;
- Continuing the research initiative begun in 2000-2001;
- Promoting international involvement, focusing on establishing partnerships with other countries; and
- Using new or reallocated funds to propose new programs.

## **APRA Implementation**

Since 1991-92, OSU has deleted 68 degree and/or certificate programs while adding 55 degree and/or certificate programs.

## **Program Review**

OSU offers 214 degree programs (88 baccalaureate, 68 masters, 44 doctoral, and 14 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

## **Program Development Process**

OSU faculty developed the proposal, which was reviewed and approved by institutional officials and OSU's governing board.

## **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy.

### ***Doctor of Philosophy (Ph.D.) in Geology***

**Program purpose.** The purpose of this program is to offer advanced graduate training in geology while emphasizing the intellectual and academic strengths of the School of Geology.

**Program rationale and background.** Geology is an integrative discipline which utilizes a wide spectrum of intellectual perspectives from the other physical and biological sciences and engineering. The proposed program will facilitate specialization in the topical field of continental tectonics, energy resources, hydro/environmental geology, paleoclimatology and biogeophysics. Within these specialty areas, students will develop programs that take advantage of faculty expertise in structural geology, hydrogeology, geochemistry, geophysics, sedimentology and petrology. The proposed program will provide candidates with advanced training and field experience and will ensure that the student acquire skills and knowledge commensurate with the doctoral degree. Students pursuing the Ph.D. will be expected to specialize in one of the focus areas of geology and will also be expected to develop a broad understanding of the discipline's theoretical foundations and traditions. The proposed program is founded upon a specific plan of advanced graduate study with the built-in flexibility needed to accommodate the intellectual needs of the individual student. Since the mid-1990's the doctoral student body has steadily increased, in spite of not being able to offer the Ph.D. in Geology. The Geology faculty has been involved with numerous Ph.D. candidates through the Environmental Science Program. However, a Ph.D. in Environmental Sciences is appropriate in only certain geological subdisciplines, such as hydrogeology or environmental geology. A student wishing to pursue a career in other fields would not be well served by the Environmental Ph.D. The addition of the proposed program will lead to an increase in external funding as research production increases and the faculty become eligible for additional external funding available for the departments with Ph.D. programs from agencies such as the National Science Foundation and the Department of Energy. Grants, contracts, awards, publications and growth in student demand have culminated in a strong proposal for this program.

**Employment opportunities.** OSU states that there is a strong demand, both nationally and in the state of Oklahoma, for scientists with advanced professional training in geology. In a report from the American

Association of Petroleum Geologists (2005), geologists in the petroleum industry with 3-5 years of experience averaged \$75,600 annually, up 10.4 percent over the previous year and those with 15-19 years of experience were up 11.6 percent to an average of \$116,000 annually. The increased demand for trained Ph.D. level geoscientists is well documented. OSU is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The proposed program is expected to enroll 8 majors in Fall 2012 and graduate 2 students in 2012-13.

**External Review.** Doctoral programs represent a long-term commitment for an institution. Faculty, support staff, equipment, facilities and resources are required for research and training doctoral students. This translates to considerable investments in time and funds, therefore institutions infrequently develop new doctoral programs.

For these reasons, two external reviewers, Dr. John M. Sharp, Jr. and Dr. John B. Anderson conducted a paper review (i.e., no site visit) of the proposed program. Dr. Sharp is the Carlton Professor of Geology in the Jackson School of Geosciences at the University of Texas, Austin, Texas. Dr. Anderson is the Maurice Ewing Professor of Oceanography in the Department of Earth Science at Rice University in Houston, Texas. Both reviewers have extensive experience in the academic area of geology as well as knowledge of the quality standards required for successful doctoral programs in geology.

The external evaluators' charge was to assess the viability and quality of the proposed degree program with specific attention to issues of duplication of programs, student demand and productivity standards and funding implications. The evaluators used the State Regents' *Academic Program Approval* policy and background information on the State Regents' Academic Planning and Resource Allocation initiative to frame the review.

The team's overall evaluation included the following findings:

- The OSU program is central to the mission of the university to provide the best possible educational experience for students through excellence in teaching, research and creativity activity and services to the state and society.
- The core group of faculty has the knowledge, experience and skills to initiate the program and build it over time.
- There is no substantial duplication with any program in the state.
- The focus area programs are important to the future of the economy and the environment in Oklahoma, nationally and globally.
- The establishment of a Ph.D. program will provide incentive for recruiting new faculty and for faculty retention, which are critical to maintaining excellent academic programs in any field or program.

The team declared strong support to establish the program at OSU. The reviewers agree that developing a Ph.D. program in Geology will maintain and enhance the quality of instruction, research and public service conducted at state colleges and universities and will respond to existing and emerging technological social, cultural, scientific, business/industry and economic needs. The evaluators felt the addition of this graduate program will provide high quality opportunities for intellectual growth and utilize the state and institutions' resources effectively and efficiently.

While recommending State Regents' approval, the evaluators offered some suggestions for improvement of the proposed program: 1) a periodic review of the focus areas, especially as new faculty members are added, 2) support for faculty research and development should be created and sustained over time, 3)

encouragement of faculty, perhaps by return of a suitable portion of the indirect costs to the principal investigator, to obtain grants, 4) consider requiring 12 semester hours to be taken outside the School of Geology to foster interdisciplinary emphasis and 5) conduct a follow-up assessment/interview with Ph.D. students, five to six years after graduation. OSU has responded satisfactorily to these recommendations.

The curriculum for the program meets State Regents' and national Geology programs, as do the proposed admission, retention, and graduation standards. The number of faculty, their level of activity, and scholarly expertise are consistent with successful doctoral programs. In sum, the evaluators indicated the proposed program was of high quality and they strongly supported its implementation.

**Duplication and impact on existing programs.** There is a similar program at the University of Oklahoma, however, the curricular foci are adequately different and will attract diverse student clientele. Therefore, approval of this program will not constitute unnecessary duplication.

**Curriculum.** The proposed degree program consists of a minimum of 60 credit hours, including 2 hours of a seminar course, 18-36 hours of coursework in Geology, and 40-50 hours of research and dissertation hours. Attachment A details the proposed curriculum. Eighteen new courses will be added to the proposed program and are asterisked.

**Faculty and staff.** Existing faculty from the School of Geology will teach the proposed program.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** Since OSU currently offers graduate courses in geology, the proposed program will use existing resources. No additional funds are requested.

### ***Doctor of Philosophy (Ph.D.) in Fire and Emergency Management Administration***

**Program purpose.** The purpose of this program is to offer advanced graduate training that will provide core instructional and research faculty in fire and emergency management and to contribute to the science of fire and emergency management through research and scholarly knowledge.

**Program rationale and background.** The proposed program is designed to develop students with strong research skills for placement in academic, governmental and professional settings. Graduates will be placed in academic settings and/or in governmental settings where research skills are a necessity for both hiring and promotion. A recent survey of directors of university based emergency management programs identified the need for qualified faculty as the number one pressing issue for academic emergency management programs in the United States (Fischer, 2004). Overall, doctoral programs are needed to produce the faculty who in turn will produce more highly educated professionals in the fire service profession. Doctoral level research is needed to better illuminate the cause of fires and suggest solutions. The growing need for doctoral programs for the fire service is reflected in recent calls for more research to address problems faced by the fire service. In March 2004, a summit was held in Tampa, Florida which resulted in 16 Life Safety Initiatives. Many of the 16 initiatives will require academic research (<http://www.everyonegoeshome.com>). The rapidly expanding field of emergency management is characterized by a similar need for doctoral programs to train faculty, researchers and professionals. Various reviews of the knowledge base show exponential growth (Neal, 2000). The proposed degree program will provide opportunities for graduates to learn in unique and innovative settings. Grants, contracts, awards, publications and student demand have culminated in this proposal for OSU.

**Employment opportunities.** OSU states that there is a demand, both nationally and in Oklahoma, for fire administration and emergency management professionals. There is need for faculty to teach these



professionals. The growing science of fire, disaster and emergency will require graduate degrees as those engaged as practitioners in these areas emerge. Individuals working in locations such as national research laboratories, governmental agencies or as consultants would also benefit from this proposed degree. OSU is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The proposed program is expected to enroll 14 majors in Fall 2012 and graduate 5 students in 2012-13.

**External Review.** Doctoral programs represent a long-term commitment for an institution. Faculty, support staff, equipment, facilities and resources are required for research and training doctoral students. This translates to considerable investments in time and funds, therefore institutions infrequently develop new doctoral programs.

For these reasons, two external reviewers, Dr. Larry R. Collins and Dr. David M. Simpson conducted a paper review (i.e., no site visit) of the proposed program. Dr. Collins is Associate Professor and Chair of Department of Safety, Security, and Emergency Management at Eastern Kentucky University in Richmond, Kentucky. Dr. Simpson is an Associate Professor of Urban and Public Affairs and Professor of Community Development at the University of Louisville in Louisville, Kentucky. Both reviewers have extensive experience in the academic area of fire and emergency management administration, and knowledge about quality standards required for successful doctoral programs in fire and emergency management administration.

The external evaluators' charge was to assess the viability and quality of the proposed degree program with specific attention to issues of duplication of programs, student demand and productivity standards and funding implications. The evaluators used the State Regents' *Academic Program Approval* policy and background information on the State Regents' Academic Planning and Resource Allocation initiative to frame the review.

The team's overall evaluation included the following findings:

- The OSU program has the unique opportunity to be the first program of its kind in the state and country.
- The OSU program has documented support and encouragement from the external community and prominent leaders in the profession.
- The OSU program is a natural extension of the current masters degree program in this area, as well as the recent addition of an undergraduate minor.
- The OSU program leverages existing departmental successes in research and leadership in establishing the *International Fire Service Journal of Fire Leadership and Management*.

The team made recommendations for major revisions to the proposal and OSU has responded to each recommendation. These recommendations include: 1) consider the space requirements that will be created by adding doctoral students in terms of desk and office space, 2) revisit, in the next cycle of program review, the current 3.0 GPA entry requirement. If degree demand is high, consider raising it to 3.5, which is more on par with Ph.D. programs admission requirements nationally, 3) consider adding a requirement for Ph.D. students to teach, 4) consider revising the requirement that a doctoral student have identified their committee prior to admission and require that the committee be identified in the first or second semester, and 5) there should be a minimum of two graduate research assistant lines added in support of the degree, to ensure recruiting and retention of highly qualified students.

The curriculum for the program meets State Regents' and national curricular standards for Fire and Emergency Management Administration programs, as do the proposed admission, retention and

graduation standards. The number of faculty, their level of activity and scholarly expertise are consistent with successful doctoral programs.

**Duplication and impact on existing programs.** There are no institutions in Oklahoma who offer a Ph.D. in Fire and Emergency Management Administration. There are several institutions that offer undergraduate degrees in Fire Protection and/or Emergency Services. Approval of this program will not constitute unnecessary duplication.

**Curriculum.** The proposed degree program consists of a minimum of 60 credit hours, including a completed Masters degree, 39 hours of required common coursework for both tracks: 15 hours in a common core, including 9 hours of research tools (6-9 credit hours of statistics and 3-6 credit hours of research), and 24 hours of dissertation. Attachment B details the proposed curriculum. Fifteen new courses will be added to the proposed program and are asterisked.

**Faculty and staff.** Existing faculty from the Department of Political Science, who teach regularly in the existing Master's program in Fire and Emergency Management, will teach the proposed program.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** Since OSU currently offers graduate courses in Fire and Emergency Management, the proposed program will use existing resources. No additional funds are requested.

Attachments

**OKLAHOMA STATE UNIVERSITY  
DOCTOR OF PHILOSOPHY IN GEOLOGY**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>For Students who hold an M.S. in Geology or the equivalent upon enrollment:</i></b>	
GEOL 5300 Geology Colloquium	2
Additional coursework in Geology ( may choose from any 4000 level Geology course, that is approved as a graduate level course, any 5000 level Geology course, or any of the following courses):	18
*GEOL 6XX3 Electrical and Electromagnetic Methods	3
*GEOL 6XX3 Gravity and Magnetic Methods	3
*GEOL 6XX3 Biogeophysics	3
*GEOL 6XX3 Advanced Aqueous Geochemistry	3
*GEOL 6XX3 Advanced Stable Isotope Geochemistry	3
*GEOL 6XX3 Advanced Metamorphic Petrology	3
*GEOL 6XX3 Trace Element and Isotope Geochemistry	3
*GEOL 6XX3 Tectonics of Mountain Ranges	3
*GEOL 6XX3 Advanced Structural Geology	3
*GEOL 6XX3 Biogeochemistry	3
*GEOL 6XX3 Sedimentary Geochemistry	3
*GEOL 6XX3 Advanced Sedimentary Petrology	3
*GEOL 6XX3 Advanced Karst Hydrogeology	3
*GEOL 6XX3 Advanced Electrical Resistivity	3
*GEOL 6XX3 Unconventional Petroleum Accumulations	3
*GEOL 6XX3 Sea-Level Changes Through Time	3
*GEOL 6001 Advanced Topics in Exploration Geophysics	1
*GEOL 6000 Dissertation (1-6 credits)	40
<b><i>For students who do not hold a master's degree in Geology or equivalent upon enrollment: (must equal 90 credit hours)</i></b>	
GEOL 5300 Geology Colloquium	4
Additional coursework in Geology (may choose from any 4000 level Geology course, that is approved as a graduate level course, any 5000 level Geology course, or any of the above listed courses):	36
*GEOL 6000 Dissertation (1-6 credits)	50
<b>Total Hours:</b>	<b>60-90</b>

\*Asterisks denote new courses.

**OKLAHOMA STATE UNIVERSITY  
DOCTOR OF PHILOSOPHY IN FIRE AND EMERGENCY MANAGEMENT  
ADMINISTRATION**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<i>Program Core</i>	<b>39</b>
*POLS 6003 Seminar in Fire and Emergency Management	3
*POLS 6013 Research Survey in Fire and Emergency Management:	3
POLS 5103 Research Design for Fire and Emergency Managers	3
*POLS 6123 Quantitative Methods for Fire and Emergency Managers	3
*POLS 6133 Qualitative Methods for Fire and Emergency Managers	3
<i>Dissertation</i>	24
<i>Fire Administration Track</i>	<b>21</b>
*POLS 6203 Comparative and International Dimensions of Fire Service	3
*POLS 6163 Risk Analysis	3
*POLS 6213 The Political Context of Fire and Emergency Management	3
Select from the following:	
POLS 5113 Analytical Methods for Fire and Emergency Managers	3
*POLS 6153 Pedagogical Methods for Fire and Emergency Managers	3
<i>Emergency Management Track</i>	<b>21</b>
Area 1	
*POLS 5153 Introduction to Disasters and Hazards	3
*POLS 6313 Mitigation	3
*POLS 6323 Preparedness and Planning	3
*POLS 6333 Response	3
POLS 5383 Disaster Recovery	3
Area 2 (select one of these courses)	
*POLS 6143 Methods of Disaster Research	3
POLS 5373 Populations at Risk	3
POLS 6343 Organizational Behavior in Disaster	3
POLS 5673 Terrorism	3
POLS 5393 The Politics of Disaster	3
POLS 5683 Policy and Practice in Emergency Management	3
<b>Total Hours:</b>	<b>60</b>

\*Asterisks denote new courses.

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**AGENDA ITEM #14-b:**

**New Programs.**

**SUBJECT:** University of Central Oklahoma. Approval of request to offer the Bachelor of Arts in Humanities.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Central Oklahoma's (UCO) request to offer the Bachelor of Arts in Humanities with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Bachelor of Arts in Humanities.** Continuation beyond Fall 2013 will depend upon:  
Majors enrolled: a minimum of 50 students in Fall 2012; and  
Graduates: a minimum of 12 students in 2012-13.

**BACKGROUND:**

**Academic Plan**

University of Central Oklahoma's Academic Plan lists the following institutional priorities:

- Implementing fourteen faculty positions.
- Library resource increases supporting broad student needs tied to materials and access.
- Funds to support the Transformative Learning initiative that enhances several distinct approaches to the long-term goals of the academic plan.
- Revisiting the current tuition waiver allocation process.
- Making undergraduate Research/Grantsmanship available to all colleges.

**APRA Implementation**

Since 1991-92, UCO has deleted 54 degree and/or certificate programs while adding 11 degree and/or certificate programs.

**Program Review**

UCO offers 92 degree programs (62 baccalaureate, 29 masters, and one certificate), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with UCO's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

## **Program Development Process**

UCO faculty developed the proposal, which was reviewed and approved by institutional officials and UCO's governing board.

### **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy.

### **ANALYSIS:**

#### ***Bachelor of Arts in Humanities***

**Program purpose.** The purpose of the proposed degree program is to prepare students for the complexities of the modern world, one in which the workforce must be adaptable, culturally literate, and globally aware. The proposed degree program will provide students with a background which will enable them to meet these needs.

**Program rationale and background.** The proposed degree program will provide a firm foundation in the ability to think critically, analyze and process diverse expressions and ways of knowing, research thoroughly and write effectively and persuasively. The proposed degree program will offer a broad-based education, uniquely poised to give students the flexibility to enter numerous fields, and to adapt to an increasingly fast-paced globalizing community with a solid grounding in research skills, critical thinking, global cultural awareness and effective writing. It is the interdisciplinary nature of the humanities which effectively trains students to be flexible and creative thinkers, who are able to adapt to the approach of numerous fields, and appreciate global differences and heritage. The proposed program will produce students who have a breadth of knowledge in addition to their areas of expertise. The proposed degree program will serve as excellent preparation for graduate and professional studies in many fields.

**Employment opportunities.** UCO indicates a growing demand nationwide for humanities education. According to the National Association of Colleges and Employers' 2005 Salary Survey, students with a degree in Liberal Arts or General Studies (the closest equivalent to Humanities in their listings) average starting salaries of \$32,457. This figure compares favorably with other fields in the arts and humanities. The numbers indicate that humanities majors are employable, with a reasonable starting salary. A survey of Humanities Net Job Guide ([www.h-net.org](http://www.h-net.org)) in March 2007 showed 507 jobs specifically listed in Humanities. Several of the posted jobs were for Oklahoma-based positions. UCO is confident students will have ample employment opportunities.

**Student demand.** The proposed degree program is expected to enroll a minimum of 50 majors in Fall 2012 and graduate a minimum of 12 students in 2012-13.

**Duplication and impact on existing programs.** No institutions in Oklahoma offer the Bachelor of Arts in Humanities. There are several institutions in the state offering degrees in General Studies, Interdisciplinary Studies or Liberal Arts/Studies. Due to the broad nature of the degree and UCO's expectation of an increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 124 total credit hours, with courses from the following areas (Attachment A): university core courses (42-45 credit hours), humanities major courses (45-53 credit hours), philosophy courses (6 credit hours), minor courses (up to 18 credit hours), modern languages (0-8 credit hours) and electives (to equal 124 credit hours). No new courses will be added.

**Faculty and staff.** UCO indicates it will utilize existing qualified faculty to teach the proposed degree program.

**Support services.** Facilities, library resources, and equipment are adequate.

**Financing.** UCO indicates the proposed degree program will be funded through internal funds and tuition generated. No funding is requested from the State Regents.

Attachment

## ATTACHMENT A

UNIVERSITY OF CENTRAL OKLAHOMA  
BACHELOR OF ARTS IN HUMANITIES

Degree Requirements	Credit Hours
<b><i>University Core:</i></b>	<b><i>42-45</i></b>
<b><i>Humanities Major</i></b>	<b><i>45-53</i></b>
<i>Basic Core Courses</i>	<i>9</i>
HUM 2113                    General Humanities: Ancient to Medieval	3
HUM 2223                    General Humanities: Renaissance to Modern	3
HUM 2423                    Non Western Humanities	3
<i>Cultural Core Courses (Select from the following)</i>	<i>15</i>
HUM 3013                    Bronze Age Humanities	3
HUM 3033                    Medieval Humanities	3
HUM 3043                    Renaissance and Broque Humanities	3
HUM 3053                    19 <sup>th</sup> and 20 <sup>th</sup> Century Humanities	3
HUM 3133                    Ancient Greek Culture	3
HUM 3233                    Ancient Roman Culture	3
<i>Other Humanities Courses</i>	<i>15</i>
HUM 3063                    American Humanities	3
HUM 3073                    Native American Humanities	3
HUM 3083                    Film Criticism	3
HUM 3113                    Old Testament Humanities	3
HUM 3123                    New Testament Humanities	3
HUM 3903                    History of Film I	3
HUM 3913                    History of Film II	3
HUM 4113                    World Religions	3
HUM 4123                    Pagan Europe	3
HUM 4133                    Women, Witches, and Religion	3
HUM 4153                    Love	3
HUM 4303                    National Cinemas	3
HUM 3990                    Advanced Topics OR	3-6
HUM 4910                    Seminar in Humanities	3-6
<i>Up to 4 hours of an ancient language may be substituted for one of the above courses</i>	
<b><i>Philosophy Courses</i></b>	<b><i>6</i></b>
<i>History of Philosophy (Selected from the following)</i>	
PHIL 2163                    History of Philosophy: Ancient to Medieval	3
PHIL 2183                    History of Philosophy: Modern	3
PHIL 3163                    Contemporary Philosophy	3
<i>Philosophy of Humanities (Selected from the following)</i>	
PHIL 3123                    Aesthetics	3
PHIL 3143                    Philosophy of Religion	3
PHIL 4213                    Philosophy of Fiction	3
<b><i>Modern Languages Requirement</i></b>	<b><i>0-8</i></b>
<b><i>Minor Requirement:</i></b>	<b><i>0-18</i></b>
<b><i>Electives to Bring Total to 124 credit hours</i></b>	

**Total Credit Hours:****124**



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**AGENDA ITEM #15:**

**Program Deletions.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the following requests for program deletions, as described below.**

**BACKGROUND:**

University of Oklahoma (OU) requests authorization to delete the Bachelor of Science in Zoology in Zoology (314).

Northeastern State University (NSU) requests authorization to delete the Bachelor of Science in Environmental Management (125).

Southeastern Oklahoma State University (SEOSU) requests authorization to delete the Bachelor of Science in Physics (040).

**POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Review* policy.

**ANALYSIS:**

OU requests authorization to delete the Bachelor of Science in Zoology in Zoology (314). This program is one of two offered by the Zoology department. By combining the two programs into one Bachelor of Science in Zoology (228), students will be able to organize their major more proficiently, making the alternate program redundant and unnecessary. There are 571 students still enrolled in the degree program who will be transitioned to the remaining program. Their anticipated date of completion is 2013. No courses will be deleted and there are no funds for reallocation.

NSU requests authorization to delete the Bachelor of Science in Environmental Management (125). This program is being offered as an option in the Bachelor of Science in Safety Management (076). There are 40 students remaining in the program. The students will either transition to the new option or complete the current program by 2009. No courses will be deleted and there are no funds for reallocation.

SEOSU requests authorization to delete the Bachelor of Science in Physics (040). There are no students enrolled or graduates anticipated. No courses will be deleted and there are no funds for reallocation.



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**AGENDA ITEM #16:**

**Student Transfer.**

**SUBJECT:** Acceptance of Course Equivalency Matrix.

**RECOMMENDATION:**

**It is recommended that the State Regents accept the system faculty's 2008-2009 Course Equivalency Matrix.**

**BACKGROUND:**

During the 1996 legislative year, the State Regents presented *Facilitating Student Transfer: A Comprehensive Action Plan* to improve student transfer. This multifaceted plan included four parts: 1) creating working faculty transfer curriculum committees; 2) proposing the development of a systemwide electronic course transfer guide; 3) emphasizing academic advising; and 4) organizing an evaluation process to monitor transfer students' success. The State Regents submitted a second progress report on student transfer issues to the Legislature in December 1997. Its focus was the Course Equivalency Project—the implementation phase of the *Comprehensive Action Plan*.

□ The Course Equivalency Project (CEP) operates on an annual cycle. In late Spring, the Council on Instruction (COI) determines which faculty committees meet in the Fall; not all committees meet every year. Presidents annually nominate faculty to the selected curriculum committees during the Summer. Each Fall, up to 500 faculty representing the entire State System meet by discipline to update curricula and establish new course equivalencies. Faculty committee reports are completed in November. Courses can also be added to course equivalency disciplines that have no faculty meeting in the Fall, but the additions are subject to faculty review on respective campuses before being entered into the course equivalency matrices. Academic vice presidents update the course equivalency information twice each year in August and December. In the Winter, the COI approves the faculty's course equivalency recommendations. The State Regents approve the matrix each Spring and it is distributed to institutions. Concurrently, the State Regents' web site is updated to include the latest equivalency information. The information is accessible electronically at <http://www.okhighered.org/student-center/transfer-stdnts/course-transfer.shtml>.

□ Course equivalency is defined as follows: Course "A" is equivalent to course "B" if and only if course "A" satisfies all program requirements that course "B" satisfies—serving exactly the same purpose with respect to content delivery, general education or program degree requirements. Courses contained within a single equivalency group, or common grouping of courses (e.g., English Composition I), are guaranteed to transfer among institutions that sponsor courses in that group.

From Fall 1995 through Fall 2007, dedicated faculty serving on Faculty Transfer Curriculum Committees consistently generated course equivalencies for this project. The course equivalency matrix reinforces

student access to the three-tiered higher education system and helps shorten the time it takes students to obtain a degree. State Regents' staff notices a marked and consistent increase in the number of students who are checking for course transferability through the transfer student portal at <http://okhighered.org>. The CEP received the Governor's Commendation Award in 1999 for demonstrating innovation and efficiency.

**POLICY ISSUES:**

The State Regents' policy on *Undergraduate Transfer and Articulation* provides standards for the articulation of course work between and among State System institutions. The course equivalency matrix facilitates institutions' compliance with policy guidelines.

**ANALYSIS:**

The following table illustrates the growing number of course equivalencies that faculty have established since the first meetings in 1995.

Year	Disciplines	Course Groupings	Courses
1996-1997	16	Not available	1,594
1997-1998	22	Not available	2,875
1998-1999	25	221	3,690
1999-2000	30	372	4,187
2000-2001	32	394	4,399
2001-2002	32	387	4,531
2002-2003	32	427	4,926
2003-2004	33	485	5,343
2004-2005	36	540	6,423
2005-2006	39	563	6,668
2006-2007	39	570	7,030
2007-2008	39	691	7,450
2008-2009	39	606	7,523

The following chart provides the totals for the current matrix.

Total Number of Courses and Semester Credit Hours with Established Equivalencies (2006-07)	
Total Number of Discipline Groups	39
Total Number of Course Equivalency Groups	606
Total Number of Courses	7,523
Approximate Total Semester Credit Hours	22,569

Attachment A is a bar graph summarizing the performance of individual disciplines for the duration of the course equivalency matrix.

Other positive features of the CEP are listed below.

- ❑ It facilitates articulation of curriculum development as faculty design new courses to meet articulation guidelines and course content descriptions.
- ❑ A tracking system permits registrars to recognize the course changes, deletions and additions made to the course equivalency matrices from year to year.
- ❑ A course coding identification project allows State Regents' staff to monitor students' use of the courses contained in the course equivalency matrix.
- ❑ The State Regents maintain a student transfer hotline (800-583-5883) to help students with transfer problems within the State System.

Other State Regents' initiatives related to course transfer include:

- ❑ Faculty was asked in Fall 2003 to begin discussion on ways to facilitate the transfer of blocks of courses within programs among institutions.
- ❑ Higher education and career technology centers have begun course articulation for technology center courses offered as part of cooperative agreements between higher education and technology centers.

The 2008-2009 faculty course equivalency information (matrices and course content descriptions) is provided as a supplement to this item. The COI approved the 2008-2009 course equivalency matrix on April 10, 2008. It is recommended that the State Regents accept this edition of the course equivalency matrix.

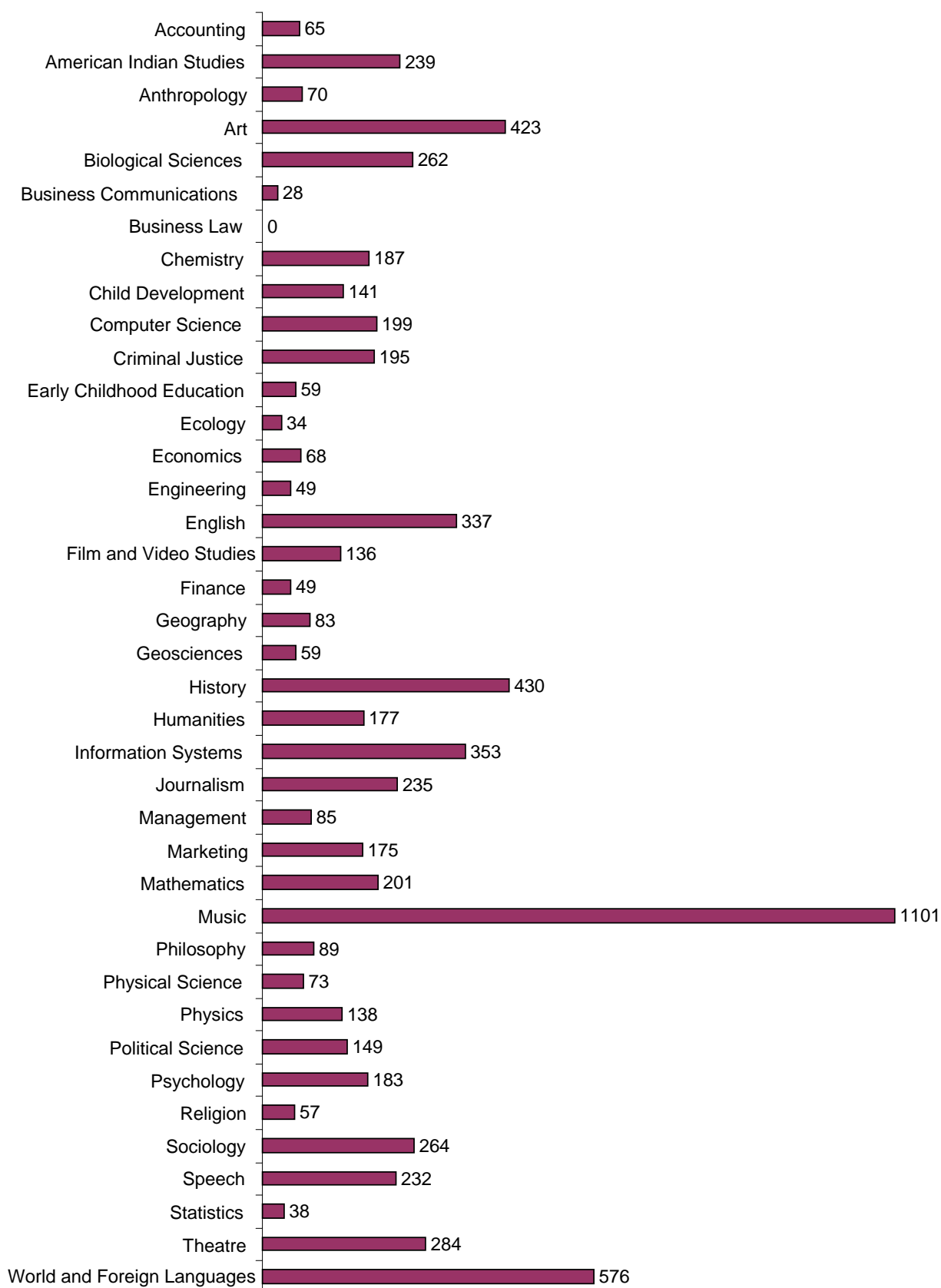
Attachment

Supplement available upon request

## SUMMARY OF FACULTY TRANSFER CURRICULUM COMMITTEES

2008-2009

## Total Courses Per Discipline With Established Equivalencies



*Note: The Business Law faculty group has met, but not established equivalency groups.*

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**AGENDA ITEM #17:**

**Oklahoma Educational Planning and Assessment.**

**SUBJECT:**

Annual Report of 2008-2009 Educational Planning and Assessment System and Approval of 2008-2009 ACT Agreement.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the 2008-2009 Educational Planning and Assessment System program as defined in the ACT Agreement.**

**BACKGROUND:**

The State Regents have sponsored the Oklahoma Educational Planning and Assessment System (EPAS) as a student preparation initiative since 1993. In the 2007-2008 academic year 83,235 students took the EPAS assessments. The EXPLORE assessment was taken by 43,214 8<sup>th</sup> grade students and 40,021 students took the 10<sup>th</sup> grade PLAN assessment. Beginning with four school districts in the 1993 pilot, EPAS has now grown to include over 500 participating districts, including 48 private schools. Currently 97.5% of Oklahoma's 429 K-12 school districts are participating in EPAS.

Each district voluntarily participates in EPAS, over and above the state's required testing for K-12 education. The EXPLORE, PLAN, and ACT assessments are linearly scaled, and developmentally progressive allowing for longitudinal monitoring of student progress toward college readiness over time. EPAS is the only assessment system in the state that provides feedback to the student, parents and educators relative to college benchmarks.

**POLICY ISSUES:**

EPAS was originally created as a social justice initiative to strengthen student academic preparation following State Regents' policy action to raise admissions standards in the 1990's. State Regents' EPAS involvement was deepened by State Regents' action to reallocate social justice resources to support an office of student preparation in 2000 as the primary State Regents' social justice focus for providing access to college through academic preparation. EPAS continues to be a valuable tool for Oklahoma middle and high school students and their parents and educators.

Continuing support of EPAS is consistent with State Regents' social justice policy and goals, the State Regents Public Agenda goals and supports the early intervention component of the federal GEAR UP program. EPAS is the foundation of State Regents K-16 student preparation efforts.

**ANALYSIS:**

The EXPLORE assessment, administered to 8<sup>th</sup> graders, is a good estimate of what a student would score on the PLAN assessment. In turn, PLAN is a good predictor of what the student would score on the ACT, had the student taken those assessments on the same date. The predictive nature of EPAS indicates that students will typically score two to four points higher on each successive assessment.

**Eighth Grade EXPLORE Assessment Results**

ACT has analyzed Oklahoma’s EPAS student data for a number of years and has established the Oklahoma College Readiness Benchmarks based on the ACT cut score of 19. The following table displays the EXPLORE results over the past five testing years against these Benchmarks. Data in bold indicate scores that fall below the Oklahoma benchmarks.

<b>Oklahoma EPAS</b>						
The EXPLORE Assessment over Five Years (Scale 1-25)						
Testing Area	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	OK College Readiness Benchmark (based on ACT cut score of 19)
English	14.0	<b>13.8</b>	<b>13.9</b>	14.0	14.0	14
Mathematics	<b>14.0</b>	<b>14.0</b>	<b>14.1</b>	<b>14.2</b>	<b>14.4</b>	15
Reading	14.0	<b>13.9</b>	<b>13.9</b>	14.0	14.1	14
Science	15.9	15.8	15.9	15.9	15.9	15
Composite	14.6	14.5	14.6	14.7	14.7	

At the eighth grade level, Oklahoma’s students appear to be on track for college readiness in English, Reading and Science. Mathematics, although showing good improvement, continues to fall below the benchmark.

**EXPLORE and Achievement Gaps**

This table compares the 2007-2008 scores of ethnic groups to the Oklahoma College Readiness Benchmarks which are based on the ACT cut score of 19. Data in bold indicate scores that fall below the Oklahoma benchmarks.

<b>Oklahoma EPAS</b>							
The EXPLORE Assessment 2007-2008 (Scale 1-25)							
Testing Area	African American (3,849)	American Indian (5,568)	Caucasian (22,258)	Hispanic (3,522)	Asian (799)	Multiracial, Other, PNR (4,713)	OK College Readiness Benchmark (based on ACT cut score of 19)
English	<b>11.8</b>	<b>13.3</b>	14.9	<b>12.2</b>	15.2	<b>13.4</b>	14
Mathematics	<b>12.2</b>	<b>13.7</b>	15.1	<b>13.1</b>	16.5	<b>13.9</b>	15
Reading	<b>12.3</b>	<b>13.6</b>	14.8	<b>12.6</b>	15.0	<b>13.5</b>	14
Science	<b>14.5</b>	15.6	16.5	<b>14.9</b>	17.2	15.5	15
Composite	12.9	14.2	15.5	13.3	16.1	14.2	



Oklahoma continues to struggle relative to equity of preparation for all subgroups. The disaggregated data by ethnic group shows significant achievement gaps for African Americans, Native Americans, Hispanics and those students identifying themselves as Multiracial, Other or Prefer not to respond. When the EXPLORE data are disaggregated by gender, female students outscore their male counterparts in all content areas except mathematics. Males and females as a group score the same in mathematics at the 8<sup>th</sup> grade level. Data in bold indicate scores that fall below the Oklahoma benchmarks.

<b>Oklahoma EPAS</b> The EXPLORE Assessment 2007-2008 (Scale 1-25)			
Testing Area	Females	Males	OK College Readiness Benchmark (based on ACT cut score of 19)
English	14.4	<b>13.6</b>	14
Mathematics	<b>14.4</b>	<b>14.4</b>	15
Reading	14.4	<b>13.7</b>	14
Science	16.0	15.8	15
Composite	14.9	14.5	

#### Other EXPLORE Data

The EXPLORE test also has questions that allow students to self report information in several key areas, such as educational aspiration, their plans to take core courses in high school and potential career plans. Additionally, State Regents are able to add some Oklahoma specific questions to the exam. The following are a sample of student responses:

- Fifty-five percent indicate a plan to attend a two-year or four-year college after high school. That is down ten percent from the previous year.
- Forty-one percent of eighth-grade students indicated they believe their courses were challenging.
- Only thirty-one percent agreed or strongly agreed that a teacher or counselor helps them plan their courses for school or graduation.
- Forty-six percent get most of their information about college from parents, friends or family while twenty-six percent get this information from teachers, counselor or coaches.

#### Tenth Grade PLAN Assessment Results

This table compares the PLAN results over the past five testing years against the Oklahoma College Readiness Benchmarks. Data in bold indicate scores that fall below the Oklahoma benchmarks.

<b>Oklahoma EPAS</b> The PLAN Assessment 2007-2008 (Scale 1-32)						
Testing Area	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	OK College Readiness Benchmark (based on ACT cut score of 19)
English	16.4	16.2	16.4	16.2	<b>15.8</b>	16
Mathematics	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.4</b>	17
Reading	16.5	16.4	16.5	16.5	16.4	15
Science	17.5	17.7	17.7	17.6	17.4	16
Composite	16.8	16.8	16.9	16.8	16.6	

## PLAN and Achievement Gaps

This table analyzes the 2006-2007 scores of ethnic groups compared to the Oklahoma benchmarks. Data in bold indicate scores that fall below the benchmarks.

<b>Oklahoma EPAS</b> The PLAN Assessment 2007-2008 (Scale 1-32)							
Testing Area	African American (3450)	American Indian (5175)	Caucasian (23109)	Hispanic (2942)	Asian (892)	Multiracial, Other, PNR (3706)	OK College Readiness Benchmark (based on ACT cut score of 19)
English	<b>13.4</b>	<b>15.1</b>	16.7	<b>13.8</b>	16.7	<b>15.3</b>	16
Mathematics	<b>14.0</b>	<b>15.6</b>	17.2	<b>15.1</b>	18.6	<b>15.9</b>	17
Reading	<b>14.0</b>	15.8	17.2	<b>14.8</b>	17.3	16.0	15
Science	<b>15.7</b>	16.8	18.0	16.3	19.0	17.0	16
Composite	14.4	16.8	17.4	15.1	18.0	16.2	

The challenge of achievement gaps continues throughout high school years. Even the majority Caucasian population is outpaced by Asian students which is the smallest self-identified group. When the PLAN data are disaggregated by gender, female students outscore their male counterparts in all content areas except mathematics. Males outscore females in the mathematics content area by one tenth of a point.

<b>Oklahoma EPAS</b> The PLAN Assessment for 2007-2008 (Scale 1-32)			
Testing Area	Females	Males	OK College Readiness Benchmark (based on ACT cut score of 19)
English	16.3	<b>15.3</b>	16
Mathematics	<b>16.4</b>	<b>16.5</b>	17
Reading	16.8	16.0	15
Science	17.5	17.4	16
Composite	16.9	16.4	

## Oklahoma Student Perspective

Among Oklahoma students who took the PLAN test in the 10<sup>th</sup> grade in 2007-2008:

- Forty-five percent agreed or strongly agreed that their classes are challenging.
- Thirty-six percent agreed or strongly agreed that counselors or teachers help them plan their courses for graduation.
- Sixty-five percent plan to attend a two-year or four-year college after high school.
- Thirty-five percent of these students get most of their information about college from teachers, counselors or coaches while twenty-eight percent get this information from parents, friends or family.

### **The 2008-2009 EPAS Agreement**

Fifteen years after full implementation, EPAS remains a significant student preparation and social justice initiative of the State Regents. EPAS also remains the only assessment system in Oklahoma that measures middle and high school student progress along a continuum of skills that are valid and reliable predictors of success in their first year of college.

It is recommended that the State Regent's accept the 2008-2009 Report on EPAS and approve the ACT Agreement.

Attachment



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**AGENDA ITEM #18:**

**Oklahoma Tuition Aid Grant Program.**

**SUBJECT:** Approval of Award Schedule for 2008-09.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the proposed 2008-2009 award schedule for the Oklahoma Tuition Aid Grant program.**

**BACKGROUND:**

The 1971 Oklahoma Legislature created the Oklahoma Tuition Aid Grant (OTAG) program. OTAG is a need-based grant program that currently provides awards for both full-time and part-time undergraduate students. The maximum award is \$1,000 at public institutions and \$1,300 at private institutions. The program currently serves about 26,000 students with a total budget of \$19.9 million. The award is available to students attending State System institutions, non-profit accredited private institutions and public career technology centers.

The federal Leveraging Educational Assistance Partnership (LEAP) and Special Leveraging Educational Assistance Partnership (SLEAP) programs provide supplemental matching funds when the state's allocation is sufficient to meet minimum "maintenance of effort" requirements. In 2007-2008 the state was awarded \$404,881 in LEAP funding and \$470,841 in SLEAP funding. State funds provided in the amount of \$18,927,327 met the matching requirements for the LEAP and SLEAP awards. Funding levels for 2008-2009 have not been finalized but are expected to be comparable to 2007-2008 amounts.

**POLICY ISSUES:**

OTAG continues to play an important role in providing college aid to Oklahoma students with the least financial resources, including a significant number of adult students.

**ANALYSIS:**

As shown in the attached document, the proposed award schedule reflects the following:

- Awards will initially be limited to students with an "Expected Family Contribution" (EFC) of \$1,700 or less and can be extended if funds are sufficient. The EFC is the amount that the student and their family are expected to pay "out of pocket" toward the student's college costs. The amount is determined by a formula utilized for the federal student financial aid application.
- While the highest EFC for awards is \$1,700, a maximum eligible EFC is determined in order to identify the total eligible OTAG applicant pool. The maximum EFC is \$4,531, which is consistent with eligibility for federal Pell Grants in 2008-2009.

- Awards will be made to students on a first-come/first-serve basis with an expectation to fund students applying at least through April 30. This date can be extended if funds are sufficient.
- The maximum award level will remain \$1,000 for students attending public institutions and \$1,300 for students attending private/independent institutions. The maximum award for students attending public institutions has remained \$1,000 since 1982.
- The proposed schedule will continue to exclude graduate students. Graduate student eligibility was initially suspended in 2003-2004 due to budget cuts. Due to the inability to fund all eligible undergraduate students, it is recommended that graduate students remain ineligible for the award.
- The proposed schedule includes an option for offering awards for summer enrollments if funds remain available after all Fall and Spring disbursements have been paid.

It is recommended that the State Regents approve the proposed 2008-2009 OTAG Award Schedule as indicated on the attached.

Attachment

**OKLAHOMA TUITION AID GRANT PROGRAM**  
**PROPOSED 2008-09~~2007-08~~ AWARD PAYMENT SCHEDULE**  
**EFC-DRIVEN NEED ANALYSIS FORMULA**

Expected Family Contribution (EFC) as calculated for federal student financial aid programs is the basis for determining OTAG award eligibility. The Oklahoma State Regents for Higher Education set an annual award payment schedule.

The applicant's EFC is incorporated into the payment schedule to determine the percentage of enrollment costs (tuition and mandatory fees charged to all students) the applicant is eligible to receive. The percentage is then applied to the appropriate standard OTAG enrollment cost for the school. Based on their EFC, an applicant is eligible for up to 75% of their enrollment costs. This percentage is applied to the school cost amount for the student's enrollment status (full-time or part-time) to determine the maximum OTAG award amount.

**Maximum Award Amount is 75% of Enrollment Costs, not to Exceed \$1,000 For Students Attending Public Colleges, Universities, and Career Technology Centers or \$1,300 for Students Attending Non-Profit Private Colleges and Universities**

<u>EFC RANGE</u>	<u>% OF ENROLLMENT COSTS</u>
0 – <del>1500</del> 1700	75%
<del>1501</del> 1701 – 2000	75%
2001 – 2500	75%
2501 – 3000	70%
3001 – 3500	65%
3501 – 4000	60%
4001 – <del>4110</del> 4500	55%
<del>4501</del> – 4531	<u>50%</u>

1. Shaded area represents initial 2008-2009 funding cutoff for non-renewal applicants. The EFC cutoff may be extended if funds remain available.
2. EFCs greater than ~~4110~~ 4531 are ineligible in 2008-2009.
3. In setting the annual schedule, an EFC cap (highest EFC an applicant can have and be eligible for OTAG) is based on the highest EFC a student can have and be eligible to receive federal Pell Grant funding.

### **2008-09 Awarding Priorities:**

Only undergraduates will be considered for awards in 2008-~~2009~~.

1. 1999-2000 renewal undergraduate applicants who are statutorily “grandfathered” in with EFCs at any level up to the maximum of ~~4140~~ 4531, or if they do not qualify under the EFC formula but do qualify at any level under the alternate EFI formula, will be awarded first. In 2007-2008 only four renewal applicants applied, and few if any are expected to apply in 2008-2009.
2. After undergraduate applications meeting the criteria in 1 above have been awarded, undergraduate applications with receipt dates of April 30 or earlier and EFCs from 0 through ~~1500~~ 1700 will be awarded. If funds are not available to award all eligible undergraduate applications with EFCs from 0 through ~~1500~~ 1700 received through April 30, those with the earliest application receipt dates will receive priority consideration.
3. If funds remain available after awarding eligible undergraduate applications meeting 1 and 2 above, the application receipt date cutoff may be extended beyond April 30 and/or the EFC cutoff may be extended beyond ~~1500~~ 1700.
4. If after all Fall and Spring disbursements have been paid funds remain available, the State Regents may authorize the payment of awards for summer enrollments. If the State Regents determine that funds are available to offer summer awards, institutions will be notified. At the time of notification, summer award amounts will be announced.



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**AGENDA ITEM #19:**

**Oklahoma's Promise.**

*Oral Presentation.*



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**AGENDA ITEM #20:**

**Commendations.**

**SUBJECT:** Staff Recognitions.

**RECOMMENDATION:**

**It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

State Regents' staff received the following state and national recognitions:

- **Carol Alexander**, Scholarship Coordinator for Oklahoma's Promise, and **Dr. Alicia Harris**, Scholarship Programs Coordinator, were recently invited to present research they conducted as Policy Fellows for the Western Interstate Commission for Higher Education (WICHE). Carol and Alicia were selected as Policy Fellows in 2007. On April 10-11 in Boulder, Colorado, they presented research from their paper entitled, "Oklahoma's Promise: Providing an Avenue to College for Foster Care Students and Benefiting the State's Workforce."
- **Pam Bridges**, GSL Recoveries Manager, will be serving a second term on the National Council of Higher Education Loan Program's (NCHELP) Debt Management Committee. The focus of this committee is to assist industry participants with default reduction initiatives by actively participating in the analysis, direction, and monitoring of issues relating to and impacting the management of student debt in the Federal Family Education Loan Programs.
- **Kyle Dahlem**, Director of Teacher Education, and Goldie Thompson, Coordinator of the Minority Teacher Recruitment Center, were invited speakers in Denver, May 1, at the Great Teachers for Our City Schools: A National Summit on Recruiting, Preparing and Retaining Quality Urban Teachers.
- **Rick Edington**, GSL Director for School/Lender Services and Default Prevention and Outreach, has been re-appointed to the National Council of Higher Education Loan Program (NCHELP) Program Operations Committee. The committee monitors and responds to issues that involve and impact loan operations and related federal reporting. The committee serves as a clearinghouse for information and coordinates the development of common and simplified forms, procedures, and policies between guaranty agencies, lenders/servicers, secondary markets and other participants. Of particular interest to the Program Operations committee is the fostering of new technology within the student loan industry.

- **Dr. Jeff Hale**, Associate Vice Chancellor for Administration, was the keynote speaker at the 2008 Economic Development Partnership Recognition program held on the campus of Rose State College. The OSRHE initiative, in its 3<sup>rd</sup> year highlights successful public / private partnerships between higher education institutions and area businesses. This year 19 businesses were recognized including such notables as The Boeing Company, ConocoPhillips, Tulsa Public Schools, Tchrizon and Workforce Texoma.
- **Chancellor Glen D. Johnson**. In April Chancellor spoke at the Global Education Conference at Langston-Tulsa; was keynote speaker at the Oklahoma Economic Development Council at the State Chamber of Commerce in Oklahoma City; spoke at the University of Central Oklahoma's National Campus Security Summit; spoke to the Tulsa Chamber of Commerce Board of Directors meeting; was keynote speaker for the Governor's Cup Awards Dinner in Oklahoma City and the Stanton L. Young Master Teacher Awards Dinner in conjunction with the OU College of Medicine in Oklahoma City; spoke at the "When Violence Comes to Campus: A Seminar on Preparedness" workshop at OSU-Stillwater; addressed the Epworth Villa Men's Coffee Group; and was commencement speaker at both commencements for Northern Oklahoma College – Tonkawa and Enid ceremonies.
- **Dr. Kermit R. McMurry**, Vice Chancellor for Student Services was the commencement speaker at OSU-Okmulgee, April 24, 2008.
- **Mary Mowdy**, Executive Director of the Oklahoma Guaranteed Student Loan Program, participated in two separate meetings with Secretary of Education Margaret Spellings in Washington D.C. to discuss the operational needs for the Lender of Last Resort program and the immediate needs for restoring liquidity to the student loan market for participating Federal Family Education Loan Program (FFELP) lenders.
- The Oklahoma Office of Personnel Management annually sponsors *Quality Oklahoma Team Day* at the Capitol. For 2008, three State Regents' projects were submitted for recognition and all three received the *Governor's Commendation for Excellence*. **Dr. Debra Stuart** accepted the award for Cooperative Alliances; **Dr. Debbie Blanke** accepted the award for ReachHigher and **Gina McPherson** accepted the award for Scholars for Excellence in Child Care Early Education: Pathway to CDA Program. The selection criteria included originality, use of quality processes and measurable outcomes. Cooperative Alliances and Scholars for Excellence also were nominated for the Red Tape Reduction Award and the Extra Mile Award, respectively.
- **Laura Weiss**, GSL Policy Specialist, will be serving a third term on the National Council of Higher Education Loan Program's (NCHELP), Program Regulations Committee. This committee is responsible for monitoring and analyzing current and proposed student financial aid law, regulations, other federal guidance, *Common Manual* proposals, and for producing simplified analytical documents for use as resource tools by interested parties.
- At the 2008 Employee Recognition Event **Zakia Jihad**, Central Receptionist and Administrative Specialist; **Ron Moths**, Network Technician I; and **Robert Norris** Central Services Manager – OGSLP were honored for 25 years of service to the State Regents. Special guest included State Regents chairman **Bill Burgess**.

- At the 2008 Employee Recognition Event, **Jeff Anderson**, Assistant Director for Business Services; **Connie Armour**, Accounting Specialist I; **Roger Brown**, Network Support Engineer; **Marion Dilbeck**, Director of Information Technology and Data Warehousing; **Rick Edington**, Director of Operations and Client Services; **Kim Elston**, Senior Regulator and Compliance Specialist; **Larry Levern**, Recoveries and Skip Trace Coordinator; **Wayne Sparks**, Default Prevention Manager were honored for 20 years of service to the State Regents.



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**AGENDA ITEM #21:**

*Not Available Electronically.*





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**AGENDA ITEM #22:**

**Personnel.** Discussion and possible action regarding executive level staff.

**SUBJECT:** Personnel Changes

**RECOMMENDATION:**

**It is recommended that the State Regents approve the hiring of Assistant General Counsel.**

**BACKGROUND/POLICY ISSUES:**

State Regents policy (2.6.2) requires State Regent approval of decisions relating to personnel at or above director level.

**ANALYSIS:**

**DIRECTOR-AND-ABOVE HIRE.** State Regents' approval of the following hiring action is recommended.

Assistant General Counsel. It is recommended that the State Regents approve the appointment of David Harting to the Assistant General Counsel position, effective May 23, 2008. He will replace former Assistant General Counsel Nancy Connally, who has transferred to the position of Associate Vice-Chancellor, Operations and Legal Affairs/OneNet. The duties of the Assistant General Counsel will be primarily in the areas of student loans, OHLAP, FERPA, policy and procedure, rulemaking, and employment law. This full-time position will be funded as an 0.5 FTE by OGSLP and as an 0.5 FTE by OSRHE Core. David Harting is highly qualified for the position, having served as OGSLP Staff Attorney and Legal Manager since 2000, and having been engaged in private practice for a number of years before that. A Job Description for the position and a résumé for David Harting are attached.



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**AGENDA ITEM #23-a:**

**Programs.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve modifications to existing programs, as described below.**

**BACKGROUND:**

University of Oklahoma (OU)  
3 degree program course requirement changes

Cameron University (CU)  
2 degree program requirement changes

East Central University (ECU)  
1 degree program course requirement change

Northeastern State University (NSU)  
7 degree program course requirement changes  
1 degree program name change  
2 degree program option additions

Oklahoma Panhandle State University (OPSU)  
1 degree program option addition

Southeastern Oklahoma State University (SEOSU)  
1 degree program course requirement change  
1 degree program requirement change

Southwestern Oklahoma State University (SWOSU)  
1 degree program course requirement change

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

**OU – Bachelor of Science in Architectural Engineering in Architectural Engineering (357)**

Degree program course requirement changes:

- Add AME 3173, AME 2213, and AME 3363 to program requirements.
- Remove ARCH 3433, ARCH 4833, ENGR 2033 and ENGR 2461 from program requirements.
- Proposed changes result from accreditation visit recommendations.
- Proposed changes will remove duplicated courses.
- Total number of credit hours will change from 127 to 126.
- No courses will be added or deleted.
- No new funds are required.

#### **OU – Bachelor of Science in Zoology (228)**

Degree program course requirement changes:

- Delete ZOO 1114, ZOO 1121, ZOO 2094 and ZOO 2204 from required courses.
- Delete required choice of one elective course from each of three core groups of population, organismal and cellular.
- Delete requirement for at least a 4000 or 5000 level course.
- Add ZOO 1124, BIOL 1134 and ZOO 3331 to required courses.
- Change course number ZOO 3013 to ZOO 2013.
- Delete ZOO 2343 and ZOO 3823 from list of ZOO courses excluded for major credit.
- Change number of major hours required from 35 to 36.
- Add elective hours requirement to include 15 hours from courses to be selected from an approved list in consultation with the departmental advisor which must include at least two upper division courses with laboratories.
- Delete required Botany/Microbiology introductory course in minor.
- Delete CHEM 3012 and CHEM 3013 option in minor.
- Add CHEM 3653 as alternative to CHEM 3153 in minor.
- Move statistics requirement to the list of major requirements.
- Add “an approved course in the ethics of medicine or biology determined in consultation with a departmental advisor” as an option for the History of Science requirement.
- Proposed changes will emphasize a reduction in specifically identified core courses and reduce enrollment bottlenecks.
- Proposed changes will allow for greater detail in review of animal diversity.
- Proposed changes will be more inclusive of all of biology, emphasizing general principles common to animals, plants, and microorganisms.
- Proposed changes will give students more flexibility in selection of electives.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

#### **OU – Bachelor of Music Education in Music Education (306)**

Degree program course requirement changes:

- Replace MUTE 3242 with MUTE 2242.
- Replace MUTE 3252 with MUTE 2252.
- Proposed changes will accommodate additional requirements needed to prepare for classroom instruction.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**CU – Master of Education in Reading (620)**

**Master of Science in Educational Leadership (670)**

Degree program requirement changes:

- Change name of EDUC 5100 from “M.Ed. Introductory Seminar” to “Introductory Seminar for Graduate Programs.”
- Require all graduate candidates in the program to take EDUC 5100 during their first semester.
- Proposed changes will orient all graduate candidates to the policies, requirements, and expectations of their respective programs.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**ECU – Master of Education in Graduate Special Education (085)**

Degree program course requirement changes:

- Delete EDUC 5042, EDUC 5082 and EDUC 5223 from Section II: Specialization.
- Change EDUC 5332 from two hour credit course to EDUC 5333, three credit hour course.
- Add EDUC 5746 and EDUC 5753 to Section II: Specialization.
- Proposed changes reflect new requirements in Individuals with Disabilities Education Act and program assessment results.
- Total number of credit hours will not change.
- Two new courses will be added.
- No new funds are required.

**NSU – Bachelor of Business Administration in Business Administration (012)**

Degree program course requirement changes:

- Replace ACCT 3123 with FIN 4183 in core requirements.
- Require IBUS 4843 and MGMT 4103 or MKT 4333 in General Business option.
- Proposed changes will provide more structure in program.
- Proposed changes will assist students in finding post college employment.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Master of Science in Counseling Psychology (019)**

Degree program course requirement changes:

- Delete PSYC 5743 from required courses.
- Add PSYC 5693 to required courses.
- Proposed changes will better meet standards of counseling accreditation.
- Total number of credit hours will not change.
- One new course will be added.
- No new funds are required.

**NSU – Bachelor of Science in Early Childhood Education (023)**

Degree program course requirement changes:

- Add HFS 3223 and HFS 4213 to course requirements.
- Delete HFS 4293, PSYC 4133 and SCI 4111 from course requirements.
- Proposed changes will better align with National Association of the Education for Young Children accreditation guidelines.
- Proposed changes will better meet community demands.
- Total credit hours will not change.

- One new course will be added.
- No new funds are required.

**NSU – Bachelor of Science in Safety Management (076)**

Degree program name change and option additions:

- Change name to “Environmental, Health, and Safety Management.”
- Add options “Environment Management,” “Safety Management,” and “Combined Environmental and Safety Management.”
- Change program core requirements from 54 to 48 credit hours.
- Proposed changes will provide name recognition and increase opportunities for student employment.
- Proposed changes will provide students with a more integrated degree.
- Proposed changes will eliminate the need for separate programs and instead provide a venue for additional faculty resources.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Bachelor of Arts in Psychology (072)**

Degree program course requirement changes:

- Add PSYC 4153 to required courses.
- Add PSYC 3353 as an elective within the options.
- Delete the minor requirement “Industrial Organizational Management” from the Human Resource Development option.
- Add a required minor from the College of Business and Technology to the Industrial Organizational Management option.
- Add PSYC 4133, PSYC 3323 and PSYC 4363 to required guided electives in Developmental option.
- Proposed course additions will provide better alignment with state and national standards.
- Proposed changes will provide more flexibility to students.
- Proposed changes will strengthen students’ understanding of the counseling field.
- Total credit hours will not change.
- One new course will be added.
- No new funds are required.

**NSU – Bachelor of Science in Education in Special Education Mild/Moderate Disorders (084)**

Degree program course requirement changes:

- Delete SPED 4683.
- Change SPED 4484 to SPED 4483.
- Proposed changes will provide better focus on the etiology and syndromes associated with current educational practice.
- Proposed changes will eliminate faculty overload and provide a venue to adequately complete course content.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Bachelor of Business Administration in International Business (126)**

Degree program option additions and course requirement changes:

- Add options “Finance/Economics,” “Information System,” “Marketing,” and “Global Strategies.”

- Add three hours of experiential learning to degree core.
- Delete IBUS 4333 from core requirements.
- Delete IBUS 4633 from core requirements.
- Proposed option additions will provide students with more global experiences for job placement.
- Proposed changes will provide students with specific content and correct deficiencies within the curriculum.
- Total credit hours will not change.
- One new course will be added.
- No new funds are required.

**NSU – Bachelor of Business Administration in Entrepreneurship (136)**

Degree program course requirement changes:

- Delete MKT 3253, MGMT 4113, ACCT 3123 and Business Elective 3/4000, 3 hours in required courses.
- Add MGMT/FIN 3553, MGMT/MKT 3563, MGMT 3573, and MGMT/MKT 3583 to required courses.
- Proposed changes will provide a more comprehensive program to students.
- Proposed changes will better align curriculum with other similar programs both statewide and nationally.
- Total credit hours will not change.
- Seven new courses will be added.
- No new funds are required.

**OPSU – Bachelor of Fine Arts in Fine Arts (058)**

Degree program option addition:

- Add option “Traditional Art.”
- Additional option will allow students more flexibility.
- Proposed change will better prepare students for the workforce.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**SEOSU – Bachelor of Business Administration in Accounting (001)**

Degree program course requirement changes:

- Reduce required accounting course credit hours from 30 to 27.
- Delete ACCT 3343, ACCT 4243 and ACCT 4613 in electives.
- Proposed changes will make better use of funding.
- Proposed changes are consistent with accreditation from Association for Collegiate Business Schools and Programs and American Association of Schools and Colleges of Business.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**SEOSU – Master of Technology in Occupational Safety and Health (107)**

Degree program requirement change:

- Allow students to enter program with either a GRE score of 700 or submission of a professional portfolio.
- Proposed change will allow more nontraditional students to be admitted to program.
- Proposed change will allow students with previous masters’ degrees to be admitted to program.

- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**SWOSU – Bachelor of Science in Athletic Training (143)**

Degree program course requirement changes:

- Divide ATEP 4344 into two, three credit hour courses: ATEP 4363 and ATEP 4353.
- Change ALHLT 2442 from a two credit hour course to ALHLT 2453, a three credit hour course.
- Proposed changes will strengthen program course offerings.
- Proposed changes will better accommodate curricular requirements by accrediting agency.
- Total number of credit hours will not change.
- Two courses will be deleted and three courses will be added.
- No new funds are required.



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**AGENDA ITEM #23-b (1):**

**Policy.**

**SUBJECT:** Ratification of the approval for Oklahoma State University's request for an exception to their increased transfer admission standard.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma State University's request for an exception to their increased transfer admission standards, as described below.**

**BACKGROUND:**

Oklahoma State University (OSU) was authorized in May 2004 to increase student admission standards for transfer students. The transfer admission standards were increased beginning with the Fall 2005 school year (see table below).

<b>Hours</b>	<b>Previous OSU Standard</b>	<b>Adopted Fall 2005</b>
<b>7-23 hours</b>	1.7 retention/graduation GPA for residents; 2.0 retention/graduation GPA for nonresidents; plus satisfy freshman admission requirements	2.25 retention/graduation GPA and satisfy freshman admission requirements
<b>24-30 hours</b>	1.7 retention/graduation GPA for residents; 2.0 retention/graduation GPA for nonresidents	2.25 retention/graduation GPA
<b>31-59 hours</b>	2.0 retention/graduation GPA	2.25 retention/graduation GPA
<b>60 or more hours</b>		2.0 retention/graduation GPA

To address the needs of individual students whom OSU believes to be deserving of admission, but who do not at the time of application meet the authorized increased transfer admission standards as noted above, OSU is requesting an exception to their increased transfer admission standards.

**POLICY ISSUES:**

The State Regents' *Undergraduate Transfer and Articulation* policy establishes alternate transfer admission requirements and principles for OSU. Policy allows higher standards. However, higher standards should be based on information and data which have been shown to be related to student success.

## **ANALYSIS:**

OSU believes the increase in its minimum GPA for transfer students has prevented some deserving students from being admitted to OSU. This exception will enable OSU to amend their transfer admission requirements and set up a procedure by which students may petition for admission on transfer probation.

Proposed changes:

1. OSU may admit a limited number of transfer students each year who do not meet established criteria for transfer admission; not to exceed four percent of new transfers in an academic year. Four percent would be approximately eighty students. The percentage is derived by examining the six-year graduation rate for transfers who began at OSU in the 1997, 1998 or 1999 Fall semesters. The percentage of admitted transfer students with GPAs below 2.25 in those years was 10.7. Thirty-nine percent of that group graduated, which equals 4.2 percent of all admitted transfers.
2. Student must provide documented evidence of the academic ability to succeed, extraordinary circumstances that led to past academic difficulties or specific academic program needs that cannot be met elsewhere.
3. Student's admission classification will be "Transfer Probation" and be under the advisement of University Academic Services.

Proposed Procedure:

1. Students who apply for transfer admission that do not meet the criteria will be denied admission but will be given the opportunity to petition for admission on transfer probation
2. Petitions will be reviewed by a committee comprised of one representative each from Undergraduate Admission, Academic Affairs and the Director of Student Academic Services from the College the student wishes to enter.
3. Transfer probation students with curricular skills deficiencies must remove the deficiencies within the first 12 hours of enrollment.
4. Students who have achieved or maintained good standing will transfer to a college provided they meet admissions standards for their program.

The proposed policy exception changes passed OSU's Instruction Council in April 2006, Faculty Council and Deans Council May 2006. Since May 2004 when OSU was granted approval to increase their transfer admission requirements, OSU has not asked for a policy exception to allow a student who did not meet their increased transfer admission requirements admission to any program. The proposed change does not represent a circumvention of State Regents' *Undergraduate Transfer and Articulation* policy. The changes would take affect Summer 2008. This exception has been approved by the governing board and Chancellor Glen D. Johnson and staff recommends the State Regents' ratify this request.

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**AGENDA ITEM #23-b (2):**

**Policy.**

**SUBJECT:** Ratification of the approval for the University of Central Oklahoma to count correspondence credit as resident credit.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the governing board and Chancellor Glen D. Johnson's approval of the University of Central Oklahoma's (UCO) request to allow the use of correspondence credit earned exclusively at UCO to be counted as residence credit to satisfy the 30 hour resident credit requirement noted in the *Undergraduate Degree Requirement* policy. The institutional exception is effective in May 2008. UCO is required to notify students who may not complete the program at UCO that this exception is for UCO graduates only.**

**BACKGROUND:**

UCO's Correspondence Education program has been in place since 1917 and is administered within the office of Academic Affairs. UCO currently offers 56 college credit courses taught by highly skilled full-time staff. During the 2007 academic year, student enrollment in the 56 college credit courses was just under 600 students. Students enrolled in the correspondence courses generated 2,013 credit hours. The Correspondence Education program allows UCO students to have the freedom to explore educational alternatives and the opportunity to schedule their own study time.

**POLICY ISSUES:**

This action is an institutional exception to the State Regents' *Undergraduate Degree Requirements* policy which states, "the faculty of the awarding institution should have an opportunity to make a judgment as to the candidate's fitness for the degree. Therefore, a minimum of 30 hours of resident credit applied toward the baccalaureate degree shall be taken at the awarding institution, exclusive of correspondence work."

**ANALYSIS:**

The use of correspondence course work to count towards the 30 hour residence credit will be unique to UCO. Students who enroll in the correspondence courses at UCO have one year to complete the course. There is also a term-based contract being proposed at the campus level to allow students choosing the term-based option to gain access to financial aid dollars. Students who enroll in correspondence courses can expect tutorial support and asynchronous and synchronous interaction between the student and faculty. The correspondence courses so closely parallel traditional courses that UCO considers correspondence to be an alternative course delivery method, rather than a separate category of coursework.



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**AGENDA ITEM #23-c (1):**

**GEAR UP.**

**SUBJECT:** Approval of dollar amount increase to the contract for services relating to the college access information component of Phase II of the GEAR UP grant.

**RECOMMENDATION:**

**It is recommended that the State Regents approve an increase in the amount of \$50,000 to the current one-year renewal with Third Degree Advertising for Year 3 of the college access information component of Phase II of the GEAR UP grant.**

**BACKGROUND:**

In 1999 Oklahoma was a recipient in the inaugural round of Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grants provided by the U.S. Department of Education to address the needs of low-income students to attend and succeed in college. Then-Governor Frank Keating designated the Oklahoma State Regents as the state education agency responsible for creating a statewide plan for early college readiness. Recognized nationally for innovation in academic intervention, the five-year project was extended for an additional year in 2004 and an additional \$4.4 million.

In 2005 the Oklahoma State Regents were awarded a consecutive six-year grant (2005-2011). The new grant designated as Oklahoma GEAR UP Phase II is projected to receive \$20.6 million over the life of the grant to address the factors that place Oklahoma students at risk for educational failure, including generational poverty, gaps in knowledge about the college experience, and weak academic preparation.

The project design for Oklahoma's Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) includes a statewide college access information component designed to help increase the high school to college-going rate of students currently in grades five through 12. The primary target audiences of the GEAR UP college access information effort are Oklahoma 5<sup>th</sup> – 12<sup>th</sup> grade students and their parents; Oklahoma educators of 5<sup>th</sup> – 12<sup>th</sup> grade students; first-generation (to attend college) students; and minority and low-income students. Secondary target audiences of the GEAR UP public engagement effort are extended family members of 5<sup>th</sup> – 12<sup>th</sup> grade students; adults with influence in 5<sup>th</sup> – 12<sup>th</sup> grade students' lives (tribal, community and faith-based leaders, coaches, youth organization leaders, mentors, tutors, etc.)

The specific objectives of the campaign are to:

- Increase students' educational aspirations
- Increase parents' expectations of their child's educational attainment
- Inform target audiences about academic preparation required for college
- Correct misperceptions about the cost of attending an Oklahoma state college or university
- Inform target audiences about state and federal financial aid opportunities
- Foster and improve parental involvement in preparing their children for college

- Help teachers and counselors academically prepare their students for college
- Inform teachers and counselors of the many resources available to help prepare students for college.

On Jan. 12, 2006, the State Regents approved a contract with Third Degree Advertising for the initial implementation of the college access information component of Phase II of the GEAR UP grant. The terms of the contract included five one-year renewal options.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 1 of Phase II, utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The commercial seven-week network television campaign resulted in:

- 1,344 television spots aired statewide (200-225 spots/weekly).
- 88.3 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 5.6 times.
- Oklahomans were exposed to the message 9,134,307 times.
- 953 bonus (no charge) spots ran during March and April. The spots are valued at \$110,013. The value added contributed an additional 48 percent to the schedule.

The seven-week cable television campaign resulted in:

- 2,721 commercials aired (453 spots/weekly).
- 73.6 percent of cable households in the state of Oklahoma were reached.
- 448,973 subscriber households were reached.

The seven-week radio campaign resulted in:

- 6,238 total paid commercials aired.
- 83.8 percent of target audience was reached by the schedule in metropolitan areas.
- An average of 70.2 percent of listeners were reached in non-metro counties.
- The message was heard an average of 11 times.
- Oklahomans were exposed to the message 11,538,781 times.
- 6,238 bonus (no charge) spots ran during March and April. The spots are valued at \$98,250.

The outdoor campaign resulted in:

- 114 billboards were posted in 62 cities statewide. The billboards were located in strategic high traffic areas and/or around schools.
- 80 percent of the target audience viewed the boards during March through May.
- Target audience viewed the boards an average of 8.5 times.
- The GEAR UP outdoor campaign received 100 percent of their paid media dollars in bonus posting time.

On Feb. 8, 2007, the State Regents approved a one-year contract renewal with Third Degree Advertising for Year 2 implementation of the college access information component of Phase II of the GEAR UP grant.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 2 of Phase II, utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The media buy featured the newly created GEAR UP TV commercials (four in English and one in Spanish); radio ads (five in English and one in Spanish);

and billboard art (five in English and two in Spanish). The commercial eight-week network television campaign resulted in:

- Television spots aired statewide (120-125 spots/week).
- 93 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 6.5 times.
- Oklahomans were exposed to the message 21,711,995 times (gross impressions).
- Cost per thousand impressions is \$5.30.
- Oklahoma television stations aired 726 bonus spots for Oklahoma State Regents during March through July. The estimated value of the bonus spots is \$84,942.

The eight-week cable television campaign resulted in:

- 5,032 commercials aired (629 spots/week).
- The schedule reached 87 percent of cable households in the state of Oklahoma.
- 649,070 cable subscriber households were reached.

The seven-week radio campaign resulted in:

- 2,656 total paid commercials aired.
- 70.6 percent of the teen target audience was reached by the schedule in the metropolitan areas an average of 16 times.
- Oklahoma teens in metropolitan areas were exposed to the message 2,715,343 times (gross impressions).
- 44.8 percent of the P25-54 target audience was reached by the schedule in the metropolitan areas an average of 12.3 times.
- Oklahomans aged 25-54 in metropolitan areas were exposed to the message 4,931,383 times (gross impressions).
- Total target audience gross impressions were 7,646,726.
- 2,656 bonus (no charge) spots aired March through July. The spots are valued at \$97,576.

The outdoor campaign resulted in:

- 108 billboards were posted in 57 cities statewide. The billboards were located in strategic high traffic areas and/or around schools.
- This outdoor schedule represented approximately 720 gross rating points per market.
- 76.8 percent of the target audience was exposed to the billboard message during the schedule which ran March through May.
- The target audience viewed the boards an average of 8.2 times.
- Based on previous year's average, we can estimate that the boards stayed up an average of 30 days past the 30 day paid showing.
- Based on an average of 30 additional posting days, this is an added value of \$49,450.
- The GEAR UP outdoor campaign received 100 percent of their paid media dollars in bonus posting time.

On Nov. 29, 2007, the State Regents approved a one-year contract renewal with Third Degree Advertising for Year 3 implementation of the college access information component of Phase II of the GEAR UP grant for an amount not to exceed \$467,503.25.

#### **POLICY ISSUES:**

Approval of a dollar amount increase to the contract for services relating to the college access information component of Phase II of the GEAR UP grant is consistent with the project design and management plan

presented in the Phase II GEAR UP grant application (April 2005). The dollar amount increase of this contract is consistent with the State Regents Purchasing Policy.

**ANALYSIS:**

Third Degree Advertising has purchased a very aggressive paid media schedule for Year 3 of Phase II utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The spring media schedule is concluding. It is recommended that a late-summer paid media schedule be purchased to augment and reinforce the “preparing for college message” during the time when students and parents are finalizing enrollment and making choices for the upcoming school year.

Based on the successful services provided by Third Degree Advertising for Years 1, 2 and 3 implementation of the GEAR UP college access information component, it is recommended that the State Regents approve an increase in the amount of \$50,000 to the one-year contract with Third Degree Advertising for Year 3 of the college access information component of Phase II of the GEAR UP grant. This \$50,000 increase would change the Year 3 contract from \$467,503.25 to \$517,503.25.



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**AGENDA ITEM #23-c (2):**

**GEAR UP**

**SUBJECT:** GEAR UP “Plan4College” Grants to Community Based Organizations

**RECOMMENDATION:**

**It is recommended that the State Regents ratify grants to community and faith-based organizations to create “Plan4College” sites.**

**BACKGROUND:**

Through its involvement with the Southern Regional Education Board (SREB), the Oklahoma State Regents for Higher Education’s GEAR UP project is prepared to support the creation of eleven “Plan4College” sites in community and faith-based organizations (CBO’s) in Oklahoma. In 2007 the GEAR UP project piloted five Plan4College sites; the current year’s addition will bring the total to sixteen sites. Plan4College sites are facilities dedicated to delivering the message to students and families that postsecondary education is desirable, attainable and affordable. Each site is unique and may be located in public schools, libraries and other community facilities. Plan4College sites are patterned after similar sites in other SREB states, where a variety of college access activities are incorporated into a single location. These activities include:

- Access to computers and the Internet where students can research colleges, careers and the Oklahoma’s Promise scholarship program utilizing the Oklahoma State Regents portal, [OKcollegestart.org](http://OKcollegestart.org).
- Tutoring – activities that support classroom instruction in core academic courses.
- College awareness counseling – activities that inform students and parents about the college experience including college fairs, printed materials about college and visits to college campuses.
- Financial aid counseling – activities that inform families about the costs of college and how to pay for college.
- Mentoring – student counseling or advisement activities including mentor coordination and training.

The implementation of Plan4College sites will be closely followed for an additional project year (2008-2009) in order to continue assessing their effectiveness. The long term plan is to continue increasing the number of Plan4College sites, in follow-on years through 2011.

**POLICY ISSUES:**

The provision of early intervention activities and scholarships is a required component of the U.S. Department of Education’s Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP). The federal GEAR UP program also endorses the involvement of community-based organizations as partners to ensure local sustainability of early intervention strategies for college readiness. Through the creation of Plan4College sites, both of these objectives are addressed.

## **ANALYSIS:**

The Southern Regional Education Board (SREB) has promoted the creation of facilities like Plan4College sites through its *GO Alliance* program and has provided training workshops for GEAR UP staff as well as consultation in the creation of the sites. For 2008-2009, the GEAR UP staff has solicited five Oklahoma community schools and organizations that have agreed to create Plan4College sites:

1. Southeastern Library System, McAlester Public Library, McAlester, OK
2. Lawton Library, Lawton, OK
3. Rudisill Library, Tulsa, OK
4. Shawnee Library, Shawnee, OK
5. Anadarko Public Library, Anadarko, OK
6. Guthrie Public Library, Guthrie, OK
7. Daniel Webster High School Library, Tulsa, OK
8. Western Plains Library, Weatherford Public Library, Weatherford, OK
9. Greater Oklahoma City Hispanic Chamber of Commerce, Oklahoma City, OK
10. Choctaw Nation Library System, Durant, OK
11. Martin Regional Library, Tulsa, OK

Each site will enter into a Memorandum of Understanding (attached) for receipt of a one-time grant (\$2,000 each) that will support creation of the Plan4College sites. Total funding for the grants is \$22,000 federal dollars, all derived from the State Regents' current GEAR UP grant award. No state funding is involved.

**Plan4College Subgrants  
Memorandum of Understanding**

The Oklahoma State Regents for Higher Education is pleased to provide subgrant funds to K-12 school districts and school sites, tribal and community and faith-based organizations that will be used to implement a college access “Plan4College” program in school year 2008-2009. The purpose of the Plan4College program is to increase college awareness and access for Oklahoma students, families and communities. This program is funded through Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP), a U.S. Department of Education initiative created to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

Examples of college access activities that may be incorporated into the Plan4College program include:

- Promotion of Oklahoma’s Promise scholarship program.
- Tutoring – activities that support classroom instruction in core academic courses.
- College Awareness Counseling – activities that inform students and parents about the college experience including college fairs, printed materials about college and visits to college campuses.
- Financial Aid Counseling – activities that inform families about the costs of college and how to pay for college.
- Mentoring – student counseling or advisement activities including mentor coordination and training.

**The Oklahoma State Regents for Higher Education will:**

- Provide up to \$2,000 in subgrant funds. The distribution of grant funds is scheduled for June 2008.
- Provide technical support for advancing the Plan4College program.

**Plan4College subgrantees will:**

- Identify a Plan4College program contact person. This person will serve as the grantee’s representative to the Oklahoma State Regents for Higher Education and will be responsible for coordinating Plan4College program activities. A portion of grant funds may be used to compensate the contact person.
- Create a Plan4College site - a facility dedicated to delivering the message to students and families that post secondary education is desirable, attainable and affordable. Each site is unique and specifics of the Plan4College site should be arranged through the assigned GEAR UP Coordinator/Trainer.
- Use provided Plan4College materials, including curricula for presenting workshops to students and parents. These materials, available in English and Spanish, help communicate the Plan4College message.
- Engage Plan4College volunteers. Trained college student and community mentors are valuable resources in helping students reach their potential through education.
- Partner with one or more Oklahoma colleges or universities. The college partner may be a resource for information and for recruiting Plan4College program volunteers.
- Form a Plan4College program committee. The purpose of the committee is to provide advice and support to the grantee, especially in promoting the Plan4College program and helping to sustain the program after GEAR UP grants are expended. The Committee should include representatives from the local education agency including but not limited to teachers, administrators, students and parents; representatives from community-based or business organization partners; and representatives from college/university partners.

- Provide reports and information to the Oklahoma State Regents for Higher Education designed to evaluate the effectiveness of the Plan4College program. The required reports and information will be determined by the assigned GEAR UP Coordinator/Trainer.

Funding provided through the GEAR UP Plan4College program must be used solely for the program activities. Plan4College program grantees are encouraged to extend and sustain the project through the inclusion of other community partners and in the acquisition of additional funds from sources.

Funds from Plan4College program must be used to supplement (increase the level of services) and not supplant (replace) funds from nonfederal sources. Any project activity required by state law, State Department of Education rules or local school board policy may not be paid with these funds. State or local funds may not be decreased or diverted for other uses merely because of the availability of these funds. Grantees must maintain documentation which clearly demonstrates the supplementary nature of these funds.

By signing this Memorandum of Understanding, the Oklahoma State Regents for Higher Education and the Plan4College program grantee agree to the elements of the memorandum as well as the “Additional Terms and Conditions” (attached as page 3).

Name of Grantee:  
Address of Grantee:

_____	_____
School Superintendent or Chief Executive Officer of Grantee	Date
_____	_____
Assistant Vice-Chancellor for GEAR UP	Date
_____	_____
Chancellor, Oklahoma State Regents for Higher Education	Date

## ADDITIONAL TERMS AND CONDITIONS

1. The Memorandum of Understanding (pages 1-2), and these statements and provisions all are incorporated and constitute the grant agreement. It is specifically provided, however, that these Additional Terms and Conditions shall prevail in all cases of conflict arising from the terms of the Memorandum of Understanding.
2. This grant is awarded by the Oklahoma State Regents for Higher Education (OSRHE) subject to the availability of funds from a U.S. Department of Education GEAR UP federal grant, funds appropriated by legislative act for the purposes stated and to the receipt of adequate private funding. All amendments and/or extensions or subsequent grants entered into for the same or continued purposes are executed contingent upon the availability of federal grant funds, appropriated funds and private funding. Notwithstanding any other provision in this grant or any other document, this grant is void upon appropriated funds becoming unavailable or the unavailability of private funding.
3. Grantee agrees that no other agreement, written or oral, purporting to alter or amend this grant shall be valid. This grant may be extended or otherwise amended only by formal written amendment properly executed by both OSRHE and the Grantee. This grant constitutes the entire agreement between OSRHE and Grantee for the accomplishment of the grant project.
4. In the conduct of the grant project, Grantee shall be subject to the laws of the State of Oklahoma governing this grant and the grant project. This grant shall be interpreted according to the laws of the State of Oklahoma except as may be otherwise provided for in this grant.
5. Grantee, to the extent permitted by law, shall hold OSRHE harmless from and shall indemnify OSRHE against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising from, or in connection with, any acts of Grantee, its agents, employees, and Subgrantees, done in the conduct of the project.
6. Grantee shall establish, maintain, and utilize internal program procedures sufficient to provide for the appropriate and effective management of all activities relevant to this grant. Grantee shall maintain its records and accounts in a manner which shall assure a full accounting for all funds received and expended by Grantee in connection with the grant project. These records and accounts shall be retained by Grantee and made available for programmatic or financial audit by OSRHE and by others authorized by law or regulation to make such an audit for a period of not less than five years from the date of completion of the grant project or the date of the receipt by OSRHE of Grantee's final claim for payment or final expenditure report in connection with this grant, whichever is later. If an audit has been announced, the records shall be retained until such audit has been completed and all questions have been resolved.
7. If Grantee, in OSRHE's sole determination, fails or refuses for any reason to perform any of its obligations under this grant, OSRHE may impose such sanctions as it may deem appropriate. This includes, but is not limited to, the withholding of payments to Grantee until Grantee complies; the cancellation, termination, or suspension of this grant in whole or in part; and the seeking of other remedies as may be provided by this grant or by law. Any cancellation, termination, or suspension of this grant, if imposed, shall become effective at the close of business on the day of Grantee's receipt of written notice thereof from OSRHE. This grant may be also terminated by the OSRHE at any time upon notice to Grantee.
8. Expenditures and/or activities for which Grantee may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from the OSRHE. If this grant is canceled, terminated, or suspended by OSRHE prior to its expiration date, the monetary value of services properly performed by Grantee pursuant to this grant shall be determined by OSRHE and paid to Grantee as soon as reasonably possible. If OSRHE determines that OSRHE is due a refund of money paid to Grantee pursuant to this grant, Grantee shall pay the money due to OSRHE within 30 days of Grantee's receipt of written notice that such money is due to OSRHE. If Grantee fails to make timely payment, OSRHE may obtain such money from Grantee by any means permitted by law, including, but not limited to, offset, counterclaim, cancellation, termination, suspension, total withholding, and/or disapproval of all or any subsequent applications for said funds.
9. Grantee shall submit programmatic and fiscal expenditure reports in the time and manner requested by OSRHE. Failure to submit reports in a timely manner may result in imposition of sanctions as outlined in paragraph 8.
10. Grantee agrees that any alterations, additions, or deletions to the terms of this project which are required by changes in state or federal law or regulations shall be automatically incorporated into this project and shall become effective on the date designated by such law or regulation.
11. To the extent applicable laws, regulations, court orders, or official interpretations require OSRHE to include additional language in its contracts, Grantee agrees to amend this grant agreement and to cooperate in the execution of any amendment to this grant agreement necessary to effectual such laws, regulations, court orders or official interpretations.
12. Grantee understands that acceptance of funds under this grant agreement acts as acceptance of the authority of the State Auditor's Office, U.S. Department of Education, the Comptroller General of the United States or any authorized representative, or any successor agency, to conduct an audit or investigation in connection with those funds. Grantee further agrees to cooperate fully with any such agencies in the conduct of the audit or investigation, including providing all records requested.

*The U.S. Department of Education awarded Oklahoma with state GEAR UP grants totaling \$20.5 million in August 1999 and \$20.6 million in August 2005. The grants have been matched by more than \$47 million from state and partner resources. With the addition of the 2005 multi-year, federal grant, Oklahoma's GEAR UP program will ultimately receive more than \$45.6 million in federal funds by 2011. GEAR UP receives 49 percent of total funding from the federal government and 51 percent from other organizations.*



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**AGENDA ITEM #23-d:**

**Capital.**

**SUBJECT:** Ratification of Capital Allotments for FY2008.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the capital allotments made during the period of March 19, 2008, through April 30, 2008.**

**BACKGROUND:**

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period March 19, 2008, through April 30, 2008, is attached. This listing is provided to the Regents for ratification.

**POLICY ISSUES:**

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

**ANALYSIS:**

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is \$2,291,443. This total is represented by \$1,771,000 in Section 13/New College allotments and \$520,443 in State Fund allotments.

ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS  
 (For the Period of March 19, 2008, through April 30, 2008)  
 Section 13, New College, and State Funding Sources

Institution	Resolution No.	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution
Oklahoma State Univesrity	Not Required	600-Section 13	General University Buildings	4/ 11/ 2008	351,000		
	Not Required	650-New College	Lake Carl Blackwell	4/ 11/ 2008	125,000		
	Not Required	650-New College	Street Repairs and Maintenance	4/ 11/ 2008	1,075,000		
	Total					1,551,000	
Oklahoma State University - OKC	4811	295-State	General Campus Maintenance	4/ 15/ 2008		53,000	
			Total				
East Central University	Not Required	600-Section 13	General Campus Repairs, Renovation, ADA Compliance	4/ 11/ 2008	100,000		
			Total				100,000
Oklahoma Panhandle State Universi	4809	295-State	Equipment & Materials	4/ 16/ 2008		175,443	
	4809	295-State	Land Purchases	4/ 2/ 2008		130,000	
	4809	295-State	Hamilton Hall Electrical	4/ 2/ 2008		160,000	
	Not Required	650-New College	Instructional Materials & Equipment	4/ 9/ 2008	50,000		
	Total					50,000	465,443
Carl Albert State College	4810	295-State	Motor Pool	4/ 11/ 2008		2,000	
			Total				
Northern Oklahoma College	Not Required	650-New College	Instructional Equipment - Enid	4/ 16/ 2008	20,000		
	Not Required	600-Section 13	Purchase of Vehicles	4/ 16/ 2008	25,000		
	Not Required	650-New College	Purchase of Vehicles-Enid	4/ 16/ 2008	25,000		
	Total					70,000	0
System Totals					1,771,000	520,443	2,291,443



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**AGENDA ITEM #23-e:**

**Supplemental Allocations.**

**SUBJECT:** Approval of revolving fund allocations and revised FY07-08 budgets for institutions.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the authorization of the additional Educational and General, Part I Budget allocations as requested in the resolution following this memorandum and approve the revised budgets.**

**BACKGROUND:**

An additional allocation of Revolving Funds for the 2007-08 fiscal years in support of the Educational and General Budget - Part I has been requested subsequent to the allocation made by the Regents on June 28, 2007, Resolution No. 4741. Evidence of availability of these additional funds, not previously taken into account, has accompanied the institution's request.

**POLICY ISSUES:**

This action is in accordance with Policy 4.14 (I.)

**ANALYSIS:**

OSU Tulsa has requested that the allocation for the current year's E&G Budget be increased from \$25,413,912 to \$25,713,552, an increase of \$299,640. The supplemental funding for the increase will be funded from a transfer from the Oklahoma State University Stillwater campus as was not accounted for in the original budget submission. The supplemental funding will be used for personnel services.

Oklahoma City Community College has requested that the allocation for the current year's E&G Budget be increased from \$49,648,965 to \$50,179,513, an increase of \$530,548. The supplemental funding for the increase will be state appropriations not accounted for in the original budget submission. The supplemental funding will be used for, supplies, property, furniture, equipment and other operating expenses.

East Central University has requested that the allocation for the current year's E&G Budget be increased from \$34,069,859 to \$34,280,671, an increase of \$210,812. The supplemental funding for the increase will be state appropriated funds that were not previously accounted for in the original budget submission. The supplemental funding will be used for personnel services.

Southwestern Oklahoma State University has requested that the allocation for the current year's E&G Budget be increase from \$46,200,000 to \$46,800,000, an increase of \$600,000. The supplemental funding for the increase will be state grant funds, gifts and other funds not previously accounted for in the

original budget submission. The supplemental funding will be used for personnel services, travel, supplies, property, equipment and scholarships.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
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**AGENDA ITEM #23-f (1):**

**Agency Operations**

**SUBJECT:** Ratification of Purchases.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between March 19, 2008 and April 29, 2008.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000 and requires State Regents' approval of purchases in excess of \$100,000.

**ANALYSIS:**

For the time period between March 19, 2008 and April 29, 2008, there were three (3) purchases.

Purchases in excess of \$25,000 but not in excess of \$100,000:

One (1) of the three (3) items relate to CORE. A requisition has been issued to Chickasaw Telecom in the amount of \$36,538.00 for the upgrade of internal hardware servers and software for VoIP.

One (1) of the three (3) items relate to OneNet. A requisition has been issued to Office of State Finance for \$63,318.74 for repairs and improvements to the OSRHE/OneNet Fiber Route.

One (1) of the three (3) items relate to OGSLP. A requisition has been issued to Cox Media in the amount of \$44,630.00 for the purchase of cable air time for Cash for College Media Buy.



Meeting of the  
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**AGENDA ITEM #23-f (2):**

**Agency Operations.**

**SUBJECT:** Contract with Attorney General.

**RECOMMENDATION:**

**It is recommended that the State Regents authorize the Chancellor to enter into a renewal contract (attached) for legal services with the Office of the Attorney General for Fiscal Year 2009.**

**BACKGROUND:**

Since September 2001, the State Regents have contracted with the Office of the Attorney General for legal services. The contract has been renewed annually thereafter. Upon the departure of Assistant Attorney General Lisa Davis to become General Counsel to Governor Brad Henry, the contract was modified (and approved by the State Regents on February 13, 2004) to substitute the half-time services of an AAG assigned by the Office of the Attorney General. Since 2004, the Office of the Attorney General has assigned AAG Gretchen Harris. Ms. Harris has been with the Office of the Attorney General for many years, and is a senior attorney with extensive experience in state government, including the Oklahoma Securities Commission, the Central Purchasing Department, and the Department of Tourism and Recreation.

**POLICY ISSUES:**

Contracts for legal services between the Office of the Attorney General and certain named agencies, specifically including the State Regents, are authorized by 74 O.S. 2001, § 181 as amended. This is a renewal of an existing contract.

**ANALYSIS:**

The contract provides considerable value to the State Regents and to the State System.

- The contract provides a strong connection with the Office of the Attorney General, current information about its thinking on a variety of legal issues, and links to its advice to other agencies on issues of common concern.
- The contract has enabled the State Regents to provide legal services support to the Quartz Mountain Arts and Conference Center and Nature Park, and to small institutions that do not have ready access to legal services. This is consistent with the State Regents' preventive law philosophy.

- Ms. Harris' prior experience is especially relevant to the State Regents' needs with respect to the Quartz Mountain Arts and Conference Center and Nature Park.

The annual cost of the contract is \$57,767.04 annually (an increase of \$23.99 from the cost of this contract for FY08) and will be billed at \$4,813.92 per month. This includes Ms. Harris' salary, benefits, and non-salary costs incurred in connection with the provision of legal services pursuant to the contract. A copy of the proposed contract is attached. The contract provides that the assigned AAG, if requested by the State Regents, shall provide quarterly reports to the State Regents setting forth the time expended and the work performed by that AAG. The Legal Department will continue to request such quarterly reports. The contract also provides that the State Regents, acting through the Chancellor or his designee, reserve the right to determine the scope of the assigned AAG's activities on behalf of the State Regents. The Chancellor will direct that the assigned AAG not include within the scope of the activities any matters pertaining to the Ardmore Higher Education Program or the Office of Accountability. Approval of the contract is recommended.

**CONTRACT FOR LEGAL SERVICES  
FISCAL YEAR 2009**

**1. PARTIES:**

This Agreement is between the Office of Attorney General and the Oklahoma State Regents for Higher Education (OSRHE), and the authorized signatures below bind the parties to the terms set out hereafter.

**2. AUTHORITY:**

This Agreement is authorized by virtue of 74 O.S. 2001, § 18f.

**3. CONTRACT DURATION:**

This Agreement commences July, 1, 2008, and covers fiscal year 2009, ending June 30, 2009.

**4. CONSIDERATION:**

(a) The Attorney General's Office ("AGO") shall provide the legal services of the Assigned Attorney for and on behalf of OSRHE during the contract period, in exchange for payment in the amount of \$57,767.04 annually, with monthly payments in the amount of \$4,813.92. This sum is comprised of the salary and benefits of the Assigned Attorney and non-salary costs incurred in connection with the provision of legal services pursuant to this contract. The OSRHE will be billed monthly for the monthly amount set forth above. Should the OSRHE desire that the Assigned Attorney have additional training, any costs associated with such training shall be paid by the OSRHE. The OSRHE shall reimburse the Assigned Attorney pursuant to the Travel Reimbursement Act for travel undertaken by the Assigned Attorney on behalf of OSRHE.

(b) The scope of legal services to be provided by the Assigned Attorney includes matters pertaining to the OSRHE's official duties, particularly including representation in legal proceedings, provision of legal advice and assistance, appearance at meetings of the OSRHE as necessary and other legal needs, consistent with the provisions of Paragraph 6.

(c) The Assigned Attorney, if requested by the OSRHE at the beginning of the contract period, shall provide quarterly reports to the OSRHE setting forth the work performed by the Assigned Attorney. These reports shall be furnished by October 15, January 15, April 15 and July 15.

(d) It is explicitly recognized, however, that the consideration paid herein by the OSRHE is in the nature of a retainer that enables the AGO to employ and ensure the availability of the Assigned Attorney one-half time for the OSRHE regardless of whether the Assigned Attorney is in fact utilized. It is agreed by the parties that the Assigned Attorney's obligation to provide legal services to the OSRHE will be fulfilled by the availability of the Assigned Attorney for the purposes provided for in this Agreement, regardless of the number of hours actually used by the OSRHE.

**5. OFFICE LOCATION:**

The Assigned Attorney will maintain an office with the AGO, to facilitate the delivery of legal services.

**6. SUPERVISION:**

The Assigned Attorney will be expected to coordinate his/her activities on behalf of the OSRHE with the OSRHE General Counsel. The OSRHE, acting through the Chancellor and his designee, reserve the right to determine the scope of the Assigned Attorney's activities on their



behalf. However, the supervision of the Assigned Attorney and his/her work product, and its consistency with AGO policies, shall remain the prerogative of the AGO.

7. **TERMINATION:**

This agreement may be terminated by either party upon 60 days written notice.

8. **AGENCY DESIGNEES:**

The authorized agent and designee for the Office of Attorney General is Gay Abston Tudor. The authorized agent and designee for the OSRHE is Glen D. Johnson.

**OKLAHOMA STATE REGENTS  
FOR HIGHER EDUCATION**

**OFFICE OF THE ATTORNEY GENERAL**

By: \_\_\_\_\_  
Glen D. Johnson  
Chancellor

By: *Gay Abston Tudor*  
Gay Abston Tudor  
Assistant Attorney General  
Chief, General Counsel Section

DATE: \_\_\_\_\_

DATE: *04/01/08*

Regents



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #24-a:**

**Reports.**

**SUBJECT:** Status Report on Program Requests.

**RECOMMENDATION:**

**This is item is for information only.**

**BACKGROUND:**

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2007 as well as requests pending from the previous year.

**POLICY ISSUES:**

This report lists pending requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Deletion Table

Letters of Intent notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in **Table 1** are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Rogers State University, Oklahoma State University – Oklahoma City, Cameron University, Eastern Oklahoma State College, and Oklahoma State University.

**Table 2** lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents' meeting date (i.e., Status: May 23, 2008). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents' meeting.

**Table 3** provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

**Tables 4** and **5** are requested and approved degree program deletions from institutions for the academic year.

**Tables 6** and **7** are requested and approved degree program name changes from institutions for the academic year.

**Table 8** provides a listing of submitted and approved cooperative agreements for the academic year.

**Tables 9** and **10** provide a summary of suspended and reinstated programs for the academic year.

**Table 11** provides requested inventory reconciliations from institutions for the academic year.

**Table 12** provides a long-term summary of degree program deletions and additions by institutions over the past 16 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.

## CURRENT DEGREE PROGRAM INVENTORY

May 23, 2008

(Table reflects actions taken at the April 17, 2008 State Regents' meeting)

Institution	Number of Programs	Associate in Arts and Associate in Science	Associate in Applied Science	Baccalaureate	Master's	Doctoral	First Professional	Total	Certificates
<b>OU</b>	242	0	0	105	80	53	0	238	4
<b>OUHSC</b>	62	0	0	8	25	16	9	58	4
<b>OU-LAW</b>	1	0	0	0	0	0	1	1	0
<b>OSU</b>	214	0	0	88	68	44	0	200	14
<b>OSUTB-OKC</b>	45	7	31	1	0	0	0	39	6
<b>OSUTB-OKM</b>	24	2	19	3	0	0	0	24	0
<b>OSU Vet Med</b>	1	0	0	0	0	0	1	1	0
<b>OSU-CHS</b>	6	0	0	0	3	1	1	5	1
<b>ECU</b>	43	0	0	35	8	0	0	43	0
<b>NSU</b>	86	0	0	57	21	0	1	79	7
<b>NWOSU</b>	44	0	0	38	5	0	0	43	1
<b>RSU</b>	29	12	3	14	0	0	0	29	0
<b>SEOSU</b>	52	0	0	43	9	0	0	52	0
<b>SWOSU</b>	65	4	5	42	13	0	1	65	0
<b>UCO</b>	92	0	0	62	29	0	0	91	1
<b>CU</b>	60	2	9	41	7	0	0	59	1
<b>LU</b>	40	7	0	28	4	0	1	40	0
<b>OPSU</b>	33	4	2	27	0	0	0	33	0
<b>USAO</b>	24	0	0	24	0	0	0	24	0
<b>CASC</b>	38	24	9	0	0	0	0	33	5
<b>CSC</b>	25	17	5	0	0	0	0	22	3
<b>EOSC</b>	32	20	9	0	0	0	0	29	3
<b>MSC</b>	29	17	10	0	0	0	0	27	2
<b>NEOAMC</b>	46	20	8	0	0	0	0	28	18
<b>NOC</b>	38	21	17	0	0	0	0	38	0
<b>OCCC</b>	69	22	26	0	0	0	0	48	21
<b>RCC</b>	32	16	9	0	0	0	0	25	7
<b>RSC</b>	57	25	21	0	0	0	0	46	11
<b>SSC</b>	24	18	4	0	0	0	0	22	2
<b>TCC</b>	103	25	41	0	0	0	0	66	37
<b>WOSC</b>	12	2	9	0	0	0	0	11	1
<b>System Total</b>	<b>1,668</b>	<b>265</b>	<b>237</b>	<b>616</b>	<b>272</b>	<b>114</b>	<b>15</b>	<b>1519</b>	<b>149</b>

<b>1. Letters of Intent</b>		
<b>Institution</b>	<b>Degree Program</b>	<b>Date Rec'd</b>
TCC	Associate in Applied Science in Paramedic Technology	November 13, 2006
TCC	Certificate in Health Care Interpreting	October 25, 2007 (renewed)
TCC	Associate in Applied Science in Mortuary Science	November 13, 2006
TCC	Certificate in Mortuary Science	November 13, 2006
OCCC	Certificate of Automotive Technology	December 14, 2006
TCC	Certificate in Durable Medical Equipment Services	February 12, 2007
RSU	Bachelor of Science in Human Ecology	April 6, 2007
OSU-OKC	Associate in Applied Science in Dietetic Technician	April 30, 2007
OSU-OKC	Certificate in Pharmacy Technician	April 30, 2007
OCCC	Associate in Applied Science in E-Commerce	August 16, 2007 (renewed)
OCCC	Certificate in E-Commerce	August 16, 2007 (renewed)
OCCC	Associate in Science in Bioinformatics	August 16, 2007 (renewed)
OCCC	Associate in Applied Science in Aerospace Services	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Powerplant	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Airframe	August 16, 2007 (renewed)
OCCC	Certificate in International Business	August 16, 2007
OCCC	Associate in Applied Science in Computer-Aided Technology: Geographic Information Systems Emphasis	August 16, 2007
OCCC	Associate in Art in Leisure Management Program	August 16, 2007
OCCC	Certificate in Microcomputer Support Technology	August 16, 2007 (renewed)
OCCC	Certificate in Bioinformatics	August 16, 2007 (renewed)
TCC	Associate in Applied Science in Polysomnography	August 30, 2007 (renewed)
OCCC	Associate of Applied Arts in Petroleum Engineering Technology	November 29, 2007
OCCC	Certificate of Mastery in Petroleum Engineering Technology	November 29, 2007
CU	Master of Science in Organizational Leadership	December 18, 2007
OSU (Tulsa)	Bachelor of Science in Business Administration in Accounting (444)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Psychology (176)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Physical Education (239)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Secondary Education (182)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Geology (111)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Biological Sciences (030)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Mathematics (141)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Physics (161)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Chemistry (044)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Civil Engineering (047)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Construction Management Technology (076)	January 30, 2008
TCC	Associate in Applied Science and Certificate of Achievement in Process Technology	February 22, 2008
OSU-OKC	Associate in Applied Science in Biomedical Technology	February 22, 2008
TCC	Associate in Science, Environmental and Natural Science (OSU Transfer agreement)	March 12, 2008
TCC	Associate in Science, Nutrition (OSU Transfer Agreement)	March 12, 2008
RSU	Bachelor of Arts in Public Administration	April 11, 2008
EOSC	Associate in Applied Science in Ammunition Management and Safety	April 17, 2008
TCC	Associate in Applied Science in Computer Programming-Transaction Processing Facility	April 18, 2008
TCC	Certificate of Achievement in Computer Programming-Transaction Processing Facility	April 18, 2008

## 2. Degree Program Requests Under Review

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Status</b>
OSU-OKC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Metro Technology Centers	May 6, 2005	undergoing review
LU	Doctor of Philosophy in Rehabilitation Counselors Education	April 14, 2006	undergoing review
NSU	Master of Social Work in Social Work	May 2, 2006	undergoing review
RCC	Associate in Applied Science in Homeland Security and Emergency Preparedness	June 1, 2007	undergoing review
OSU	Doctor of Philosophy in Fire and Emergency Management Administration	June 30, 2007	May 23, 2008
OSU	Doctor of Philosophy in Geology	June 30, 2007	May 23, 2008
OSU	Master of Science in Aerospace Administration and Operations	September 12, 2007	undergoing review
OSU	Graduate Certificate in Aerospace Security	September 12, 2007	undergoing review
NWOSU	Bachelor of Science in Agricultural Education	December 12, 2007	undergoing review
OUHSC	Doctor of Rehabilitation Science	January 15, 2008	undergoing review
UCO	Bachelor of Arts in Humanities	January 31, 2008	May 23, 2008
ECU	Master of Science in Accounting	March 18, 2008	May 23, 2008
WOSC	Associate of Applied Science in Production Agriculture	April 17, 2008	undergoing review
OSU (Tulsa)	Bachelor of Science in Business Administration in Economics (445)	April 22, 2008	undergoing review
OSU (Tulsa)	Bachelor of Science in Hotel and Restaurant Administration (130)	April 22, 2008	undergoing review
OSU (Tulsa)	Bachelor of Arts in English (085)	April 22, 2008	undergoing review
OSU (Tulsa)	Bachelor of Arts in History (120)	April 22, 2008	undergoing review
OSU (Tulsa)	Bachelor of Science in Sociology (184)	April 22, 2008	undergoing review

## 3. Approved Degree Program Requests

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Date Approved</b>
OUHSC	Doctor of Philosophy in Nursing	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Design	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Development	November 13, 2006	September 13, 2007
OSU	Graduate Certificate in Teaching English to Speakers of Other Languages	December 20, 2006	September 13, 2007
OCCC	Associate in Applied Science in Diagnostic Medical Sonography as a Cooperative Agreement with Moore Norman Technology Center	March 29, 2007	September 13, 2007
TCC	Associate in Science in Health Sciences-Pre-Nursing	May 17, 2007	September 13, 2007
TCC	Certificate in Business Health Care	May 17, 2007	September 13, 2007
TCC	Certificate in Electronics - NanoTechnology	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Management Leadership	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence CISCO Routing BASICS	May 17, 2007	September 13, 2007
SWOSU	Master of Science in Management	May 22, 2007	September 13, 2007
SWOSU	Associate in Applied Science in Criminal Justice	May 22, 2007	September 13, 2007
MSC	Associate in Applied Science in Occupational Therapy Assistant	September 25, 2007	November 29, 2007
OU	Bachelor of Science in Criminal Justice	September 14, 2007	November 29, 2007
CASC	Associate of Applied Science in Culinary Arts as a Cooperative Agreement with Kiamichi Technology Center	April 10, 2006	November 29, 2007
OSU	Certificate in University Faculty Preparation	November 19, 2007	February 7, 2008
OSU	Bachelor of Science in Computer Engineering	November 29, 2007	February 7, 2008
CU	Bachelor of Science in Information Technology	April 5, 2007	March 13, 2008
CU	Associate in Applied Science in Information Technology	April 5, 2007	March 13, 2008
OSU-OKC	Certificate in Pharmacy Technology	January 10, 2008	March 13, 2008
OSUTB-OKM	Associate in Applied Technology in Power Plant Technology	March 14, 2008	April 17, 2008

#### 4. Requested Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Status
CASC	Associate in Arts in Speech and Theatre (035)	February 15, 2005	undergoing review
CASC	Associate in Arts in Music (026)	February 15, 2005	undergoing review
CASC	Associate in Arts in Art (002)	February 15, 2005	undergoing review
OU	Bachelor of Science in Zoology in Zoology (314)	April 1, 2008	May 23, 2008
SEOSU	Bachelor of Science in Physics (040)	April 1, 2008	May 23, 2008
NSU	Bachelor of Science in Environmental Management (125)	April 17, 2008	May 23, 2008

#### 5. Approved Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Date Approved
WOSC	Associate in Applied Science in Medical Laboratory Technician (046)	June 14, 2007	September 13, 2007
RSC	Associate in Science in Health, Physical Education and Recreation (036)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Music (032)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Theatre (013)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Art (004)	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in Broadcast Communication (070)	June 6, 2007	September 13, 2007
EOSC	Associate in Science in Pre-Med and Medical Technology (038)	July 10, 2007	September 13, 2007
EOSC	Associate in Science in Pre-Nursing (039)	July 10, 2007	September 13, 2007
CASC	Associate in Arts in Accounting (001)	August 2, 2007	September 13, 2007
EOSC	Certificate in Surgical Technology (072)	August 9, 2007	September 13, 2007
NEOAMC	Certificate in Banking (070)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Early Child Education (071)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Early Child Education (010)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Integrated Technology (119)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (076)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (094)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (075)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (093)	August 6, 2007	October 25, 2007
SEOSU	Bachelor of Science in Environmental Science (100)	Sept 12, 2007	November 29, 2007
EOSC	Associate in Applied Science in Accounting Assistant (068)	Sept 14, 2007	November 29, 2007
LU	Associate in Science in Horticulture (063)	December 6, 2007	February 7, 2008
NOC	Associate in Applied Science in Aviation Maintenance Technology: Airframe and Powerplant Technology (076)	February 1, 2008	March 13, 2008
OSU	Certificate in Central Asian Studies (405)	February 4, 2008	March 13, 2008
OSU	Certificate in Ancient and Medieval Studies (417)	February 4, 2008	March 13, 2008
OSU	Certificate in Asian Studies (418)	February 4, 2008	March 13, 2008
OSU	Certificate in Latin American Studies (419)	February 4, 2008	March 13, 2008
OSU	Certificate in Russian and Eastern European Studies (420)	February 4, 2008	March 13, 2008
OSU	Certificate in African American Studies (421)	February 4, 2008	March 13, 2008
OSU	Certificate in Native American Studies (422)	February 4, 2008	March 13, 2008
OSU	Master of Arts in Arts Management (415)	February 4, 2008	March 13, 2008
TCC	Certificate in Transportation Management (243)	September 11, 2007	April 17, 2008
TCC	Associate in Applied Science in Transportation Management (242)	September 11, 2007	April 17, 2008

#### 6. Requested Degree Program Name Changes

July 1, 2007 to present

Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Status
NSU	Bachelor of Science in Safety Management (076)	Bachelor of Science in Environmental, Health, and Safety Management	April 17, 2008	May 23, 2008



### 7. Approved Degree Program Name Changes

July 1, 2007 to present

<b>Institution</b>	<b>Current Program Name (program code)</b>	<b>Proposed Program Name</b>	<b>Date Received</b>	<b>Date Approved</b>
TCC	Certificate in Telecommunications (232)	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Telecommunications Information Security Essentials (259)	Certificate in Information Technologies Convergence, Information Security Essentials	May 17, 2007	September 13, 2007
SSC	Associate in Applied Science in Business and Information Systems (114)	Associate in Applied Science in Business	May 30, 2007	September 13, 2007
RSC	Associate in Arts in Journalism (026)	Associate in Arts in Mass Communication	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in E-Commerce and Webmaster (121)	Associate in Applied Science in Web Development Technology	June 6, 2007	September 13, 2007
RSC	Associate in Science in Wellness (107)	Associate in Science in Health and Sports Sciences	June 6, 2007	September 13, 2007
RSU	Associate in Arts in Early Childhood/Elementary Education (011)	Associate in Arts in Elementary Education (011)	August 21, 2007	October 25, 2007
OUHSC	Bachelor of Science in Radiologic Technology (043)	Bachelor of Science in Medical Imagery and Radiation Science	September 21, 2007	November 29, 2007
CASC	Associate of Arts in Information Systems (060)	Associate of Arts in Computer Information Systems	July 26, 2007	February 7, 2008
SWOSU	Master of Education in School Counseling (079)	Master of Science in Community Counseling	December 4, 2007	February 7, 2008
NSU	Bachelor of Arts in Education in Speech Education (091)	Bachelor of Arts in Education in Communication Education	November 7, 2007	February 7, 2008
OSUTB-OKM	Associate of Applied Science in Food Service Management in Culinary Arts (046)	Associate in Applied Science in Culinary Arts	January 11, 2008	March 13, 2008
NWOSU	Bachelor of Science in Social Work (036)	Bachelor of Social Work	January 30, 2008	March 13, 2008
CSC	Associate of Applied Science in Agriculture Equine Technology (066)	Associate of Science in Agriculture Equine	February 22, 2008	April 17, 2008

## 8. Completed Cooperative Agreements

July 1, 2007 to present

Institution	Area Career Technology Center	Degree Program (program code)	Date Received	Date Approved	Date Ratified
OSU-OKC	Metro Technology Center	Associate in Applied Science in Culinary Arts (new)	May 6, 2005		undergoing review
RCC	Central Technology Center	Associate in Applied Science in Sustainable Agriculture, Viticulture, and Enology (027), Technology option	September 21, 2005	April 11, 2008	April 17, 2008
CASC	Kiamichi Technology Center	Associate in Applied Science in Culinary Arts (new)	April 8, 2006	November 29, 2007	N/A
OSUTB-OKM	Southwest Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Automotive Service Technology (004)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Construction Technology (011)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Engineering Technologies (080)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Office Information Systems Technology (039)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Graphic Design Technology (014)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Multi-Media Graph Technology (034)	July 6, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Management (053)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science In Information Technology (094)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Technical Communications (064)	April 27, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Great Plains Technology Center	Associate in Applied Science in Information Technologies (012)	October 3, 2007	October 19, 2007	October 25, 2007
OSUTB-OKM	Francis Tuttle Technology Center	Associate in Applied Science in Construction Technologies (011)	October 3, 2007	October 19, 2007	October 25, 2007
TCC	Tulsa Technology Center	Associate in Applied Science in Technology (247)	2005		undergoing review
NEOAMC	Northeast Technology Center	Associate in Applied Science in Administrative Office Support (043)	Sept 4, 2007	October 29, 2007	November 29, 2007
NEOAMC	Northeast Technology Center	Associate in Applied Science in Marketing and Management (032)	April 30, 2007	November 1, 2007	November 29, 2007
WOSC	Western Technology Center	Associate in Applied Science in Office Systems Technology (049)	December 19, 2007	January 4, 2008	February 7, 2008
WOSC	Western Technology Center	Associate in Applied Science in Nursing (040)	December 19, 2007	January 4, 2008	February 7, 2008
WOSC	Southwest Technology Center	Associate in Applied Science in Nursing (040)	April 28, 2004	January 4, 2008	February 7, 2008
WOSC	Great Plains Technology Center	Associate in Applied Science in Nursing (040)	December 19, 2007	January 4, 2008	February 7, 2008
NOC	Autry Technology Center	Associate in Applied Science in Engineering Technology-Automation technology-Instrumentation	February 22, 2008		undergoing review
TCC	Tulsa Technology Center	Associate in Applied Science in Interior Design (111)	February 22, 2008	March 6, 2008	April 17, 2008
TCC	Tulsa Technology Center	Certificate in Interior Design (194)	February 22, 2008	March 6, 2008	April 17, 2008
TCC	Tulsa Technology Center	Associate in Applied Science in Paralegal (039)	February 22, 2008	March 6, 2008	April 17, 2008
TCC	Tulsa Technology Center	Associate in Applied Science in Radiography (070)	February 22, 2008	March 6, 2008	April 17, 2008

### 9. Suspended Programs

July 1, 2007 to present

Institution	Degree Program (program code)	Date Suspended	Date Suspension Ratified	Date by which program must be reinstated or deleted
LU	Bachelor of Arts in Art History (020)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Translator (108)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Voicewriting (129)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Associate in Applied Science in Court Reporting (009)	August 17, 2007	September 13, 2007	August 17, 2010
RCC	Associate in Applied Science in Emergency Medical Technology (076)	August 17, 2007	September 13, 2007	August 17, 2010
OSU	Master of Science in Control Systems Engineering (413)	October 19, 2007	November 29, 2007	October 12, 2010
OSU	Bachelor of Science in Pre-Veterinary Science (175)	October 12, 2007	February 7, 2008	October 12, 2010

### 10. Reinstated Programs

July 1, 2007 to present

Date Rec'd	Institution	Degree Program (program code)	Original Suspension Date	Date Reinstatement Ratified
August 14, 2007	WOSC	Associate in Applied Science in Aviation (003)	May 21, 2007	September 13, 2007
August 14, 2007	WOSC	Associate in Science in University Studies (030)	May 21, 2007	September 13, 2007

### 11. Requested Inventory Reconciliations

July 1, 2007 to present

Institution	Degree Program (program code)	Date Received	Status
OU	Master of Arts in Journalism (138), program name change to reconcile institutional practice with the official degree program inventory.	July 19, 2007	September 13, 2007
OCCC	Associate in Science in Pre-Child Development (089), degree name and degree designation change to reconcile institutional practice with the official degree program inventory.	July 25, 2007	September 13, 2007
OUHSC	Bachelor of Science in Medical Imaging and Radiation Science (043), Added options in: Radiology, Nuclear Medicine Technology, Sonography, Radiation Therapy	January 30, 2008	March 13, 2008

**12. Net Reduction Table**  
1991-92 through May 23, 2008

<b>Institution</b>	<b>1991</b>	<b>Current</b>			
	Academic Year 1991-92 No. of Programs	Number of Programs	Number Deleted	Number Added	Net Reduction
<b>OU</b>	278	242	73	37	36
<b>OUHSC</b>	62	62	16	16	0
<b>OU- LAW</b>	1	1	0	0	0
<b>OSU</b>	230	214	71	55	16
<b>OSU- OKC</b>	50	45	43	38	5
<b>OSUTB- OKM</b>	47	24	39	16	23
<b>OSU- Vet Med</b>	1	1	0	0	0
<b>OSU- CHS</b>	1	6	0	5	-5
<b>ECU</b>	43	43	5	5	0
<b>NSU</b>	97	86	33	22	11
<b>NWOSU</b>	56	44	16	4	12
<b>RSU</b>	78	29	76	27	49
<b>SEOSU</b>	61	52	26	17	9
<b>SWOSU</b>	94	65	52	23	29
<b>UCO</b>	135	92	54	11	43
<b>CU</b>	36	60	3	27	-24
<b>LU</b>	41	40	14	13	1
<b>OPSU</b>	42	33	19	10	9
<b>USAO</b>	34	24	11	1	10
<b>CASC</b>	37	38	13	14	-1
<b>CSC</b>	61	25	43	7	36
<b>EOSC</b>	56	32	31	7	24
<b>MSC</b>	32	29	7	4	3
<b>NEOAMC</b>	87	46	55	14	41
<b>NOC</b>	54	38	34	18	16
<b>OCCC</b>	68	69	41	42	-1
<b>RCC</b>	62	32	43	13	30
<b>RSC</b>	82	57	48	23	25
<b>SSC</b>	31	24	12	5	7
<b>TCC</b>	107	103	66	62	4
<b>WOSC</b>	50	12	43	5	38
<b>System Total</b>	<b>2,114</b>	<b>1668</b>	<b>987</b>	<b>541</b>	<b>446</b>

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #24-b (1):**

**Annual Reports.**

**SUBJECT:** Oklahoma National Guard Tuition Waiver 2007-08 Year End Report.

**RECOMMENDATION:**

**This is for information only.**

**BACKGROUND:**

For the 2007-08 academic year, the State Regents allocated \$2,045,612 million for the Oklahoma National Guard Tuition Waiver, based on the number of hours waived during the 2006-07 academic year. The State Regents established the tuition waiver as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state. Oklahoma residents who are members of the National Guard are eligible for tuition waivers for up to eighteen credit hours per semester. Each participating institution is responsible for waiving a minimum number of credit hours each academic year based on the total undergraduate enrollment. The tuition waiver policy provisions related to financial need, to distribution of awards across fields of study and levels of students and to the limit of 3.5 percent of E&G budget do not apply to this program.

**POLICY ISSUES:**

This report is consistent with the State Regents' policy.

**ANALYSIS:**

For the 2007-08 academic year, National Guard members received waivers totaling \$2,074,567, a decrease of 15.8 percent or \$389,638 from 2006-07. The total number of hours waived decreased by 26.8 percent. Of the total dollar amount waived, \$1,331,833 was waived in excess of the minimum required for institutional reimbursement and is the basis for the FY09 allocation to be approved along with the FY09 E&G budget item. These large decreases are attributed to the fact that the State of Oklahoma had a significant number of guardsmen deployed to Iraq and Afghanistan during the 2007-08 academic year.

Oklahoma State Regents for Higher Education  
National Guard Fee Waivers  
2007-2008 Year-End Report

Institution	2006-07							2007-08							Difference from Previous Year
	Total Dollars Waived	Total Hours Waived	Average amount per hour	Minimum Hours Required by FTE	Number of Hours above minimum	Dollars waived above minimum and basis for FY08 Allocation	Percent of Total Dollars above Minimum	Total Dollars Waived	Total Hours Waived	Average amount per hour	Minimum Hours Required by FTE	Number of Hours above minimum	Dollars waived above minimum and basis for FY09 Allocation	Percent of Total Dollars above Minimum	
University of Oklahoma	\$ 374,843	3,962	\$ 94.61	750	3,212	\$ 303,886	17.2%	\$ 358,436	3,004	\$ 119.32	750	2,254	\$ 268,946	20.2%	\$ (34,940)
Oklahoma State University	421,714	3,979	\$ 105.98	750	3,229	\$ 342,225	19.3%	371,299	3,105	\$ 119.58	750	2,355	\$ 281,613	21.1%	(60,612)
Oklahoma City Community College	118,506	2,270	\$ 52.21	450	1,820	\$ 95,014	5.4%	103,115	1,899	\$ 54.30	450	1,449	\$ 78,680	5.9%	(16,333)
Langston University	21,873	302	\$ 72.43	300	2	\$ 145	0.0%	29,855	318	\$ 93.88	300	18	\$ 1,690	0.1%	1,545
Southeastern Oklahoma State	77,087	737	\$ 104.60	300	437	\$ 45,708	2.6%	47,698	438	\$ 108.90	300	138	\$ 15,028	1.1%	(30,680)
Northern Oklahoma College	39,262	861	\$ 45.60	300	561	\$ 25,582	1.4%	23,295	473	\$ 49.25	300	173	\$ 8,520	0.6%	(17,062)
Rose State College	43,840	819	\$ 53.53	450	369	\$ 19,752	1.1%	69,439	1,114	\$ 62.33	450	664	\$ 41,389	3.1%	21,637
Oklahoma State University - Okm	45,131	582	\$ 77.54	300	282	\$ 21,868	1.2%	29,735	361	\$ 82.37	300	61	\$ 5,024	0.4%	(16,843)
Southwestern Oklahoma State University	76,882	879	\$ 87.47	300	579	\$ 50,642	2.9%	38,380	385	\$ 99.69	300	85	\$ 8,474	0.6%	(42,169)
Redlands Community College	13,948	167	\$ 83.52	300	0	\$ -	0.0%	7,842	90	\$ 87.13	300	0	\$ -	0.0%	-
Seminole State College	13,908	287	\$ 48.46	300	-13	\$ -	0.0%	5,679	108	\$ 52.58	300	0	\$ -	0.0%	-
Western Oklahoma State	12,502	266	\$ 47.00	300	0	\$ -	0.0%	7,948	163	\$ 48.76	300	0	\$ -	0.0%	-
University of Central Oklahoma	365,075	3,704	\$ 98.56	450	3,254	\$ 320,722	18.1%	315,510	2,876	\$ 109.70	450	2,426	\$ 266,143	20.0%	(54,579)
Oklahoma State University - OKC	96,488	1,468	\$ 65.73	300	1,168	\$ 76,770	4.3%	66,274	950	\$ 69.76	300	650	\$ 45,345	3.4%	(31,424)
University of Oklahoma Health Sciences	25,454	259	\$ 98.28	300	-41	\$ -	0.0%	49,720	357	\$ 139.27	300	57	\$ -	0.0%	-
Murray State College	20,406	263	\$ 77.59	300	-37	\$ -	0.0%	11,537	151	\$ 76.40	300	0	\$ -	0.0%	-
Oklahoma Panhandle State University	3,866	111	\$ 34.83	300	0	\$ -	0.0%	1,494	18	\$ 83.00	300	0	\$ -	0.0%	-
Eastern Oklahoma State College	11,524	172	\$ 67.00	300	0	\$ -	0.0%	6,420	94	\$ 68.30	300	0	\$ -	0.0%	-
Northwestern Oklahoma State	33,914	362	\$ 93.68	300	0	\$ -	0.0%	18,050	174	\$ 103.74	300	0	\$ -	0.0%	-
Rogers State University	79,614	1,041	\$ 76.48	300	741	\$ 56,670	3.2%	42,250	514	\$ 82.20	300	214	\$ 17,590	1.3%	(39,080)
Connors State College	7,185	129	\$ 55.70	300	0	\$ -	0.0%	13,670	227	\$ 60.22	300	0	\$ -	0.0%	-
Tulsa Community College	181,636	3,593	\$ 50.55	450	3,143	\$ 158,887	9.0%	110,744	1,964	\$ 56.39	450	1,514	\$ 85,370	6.4%	(73,517)
Northeastern Oklahoma A&M College	8,797	177	\$ 49.70	300	0	\$ -	0.0%	4,812	92	\$ 52.30	300	0	\$ -	0.0%	-
Northeastern State University	156,436	1,758	\$ 88.99	450	1,308	\$ 116,393	6.6%	138,647	1,444	\$ 96.02	450	994	\$ 95,440	7.2%	(20,953)
Carl Albert State College	5,805	129	\$ 45.00	300	0	\$ -	0.0%	7,655	162	\$ 47.25	300	0	\$ -	0.0%	-
University of Science and Arts	23,075	265	\$ 87.08	300	0	\$ -	0.0%	30,808	323	\$ 95.38	300	23	\$ 2,194	0.2%	2,194
East Central University	63,061	783	\$ 80.54	300	483	\$ 38,900	2.2%	34,100	380	\$ 89.74	300	80	\$ 7,179	0.5%	(31,721)
Cameron University	120,004	1,601	\$ 74.96	300	1,301	\$ 97,517	5.5%	128,488	1,467	\$ 87.59	300	1,167	\$ 102,212	7.7%	4,695
Ardmore Higher Ed. Center	2,369	103	\$ 23.00	300	0	\$ -	0.0%	672	28	\$ 24.00	300	0	\$ -	0.0%	-
Downtown Consortium-UCO								995	9	\$ 110.50	300	0	\$ 995		995
<b>TOTAL</b>	<b>\$ 2,464,205</b>	<b>31,029</b>	<b>\$ 79.42</b>	<b>10,350</b>	<b>21,798</b>	<b>\$ 1,770,681</b>	<b>100.0%</b>	<b>\$ 2,074,567</b>	<b>22,688</b>	<b>\$ 91.44</b>	<b>10,650</b>	<b>14,322</b>	<b>\$ 1,331,833</b>	<b>100.0%</b>	<b>\$ (438,848)</b>

\*Note: OSU-Tulsa reported with the OSU Main Campus

\*\* Beginning with the FY07 the non-resident hours waived are included with total hours waived.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #24-b (2):**

**Annual Reports.**

**SUBJECT:** Teacher Education Program Admission Study.

**RECOMMENDATION:**

**This is for information only.**

**BACKGROUND:**

In response to the legislature in 1985, the State Regents selected the Pre-Professional Skills Test (PPST) as one criterion for admission to teacher education programs. The test has been required since 1990, initially of all students. In September 1997, a general education teacher certification test was added as a licensing requirement by the legislature. In May 2002, the Oklahoma General Education Test (OGET) was added to the admission criteria.

Currently, the admission criteria include 1) earning a GPA of 3.00 or higher in all liberal arts and sciences courses (a minimum of 20 hours), 2) passing all three sections of the PPST, 3) passing the OGET, or 4) holding a baccalaureate degree from an accredited university in the United States.

This is the eighth study of teacher education program admission since the policy was implemented in 1990. This report focuses on the period of time from 1996-97 to 2006-07, the most recent data available.

**POLICY ISSUES:**

The State Regents' policy, *Criteria for Admission to Teacher Education* (3.22.3) regulates admission standards to teacher education programs and requires a review of data to evaluate its impact.

**ANALYSIS:**

- During 2006-07, the 12 Oklahoma public universities with teacher education programs admitted a total of 2,018 students to teacher education programs (Chart 1). The number of students admitted decreased 39.2 percent from 3,320 in 1996-97 to 2,018 in 2006-07, possibly due to the availability of alternative certification.
- Most of the students admitted were Caucasians (79.2 percent). The next largest ethnic group, Native Americans, comprised 14.0 percent of admissions, an increase of 4.1 percent over 2005-06 (Chart 2). Males comprised 19.7 percent of admissions with females making up 79.4 percent. Gender was unknown for 0.9 percent of admissions (Chart 3).
- In 2006-07, 86.3 percent of the students were admitted to teacher education programs by passing the OGET, 10.4 percent by achieving a GPA of 3.00 or higher, 0.8 percent by passing the PPST and 2.4

percent had at least a bachelor's degree (Chart 4). The OGET was not used as an admission criterion until 2002-03.

### **CONCLUSIONS:**

- Admissions to teacher education programs have decreased 39.2 percent, from a high of 3,320 in 1996-97 to 2,018 in 2006-07.
- Male admissions are the lowest in ten years, a decline from 863 in 1996-97 to 398 in 2006-07.
- Black admissions decreased by 16.7 percent from 54 in 2005-06 to 45 in 2006-07
- Low minority admissions, especially Black and Hispanic, are of concern.
- The number and percentage of OGET test takers continues to increase.
- Students should continue to be advised to pass courses in the general education core curriculum before taking the OGET or PPST.

### **RECOMMENDATIONS:**

1. Monitor the use of the PPST option for teacher education admission. Consider phasing it out as an admission option if it continues to be under-utilized.
2. Explore the effects of alternative certification on teacher education admissions to monitor teacher quality.
3. Develop a comprehensive action plan to increase the diversity of the teaching population.

Attachments



CHART 1  
NUMBER OF STUDENTS ADMITTED TO TEACHER EDUCATION PROGRAMS AT PUBLIC UNIVERSITIES  
1996-07 TO 2006-07

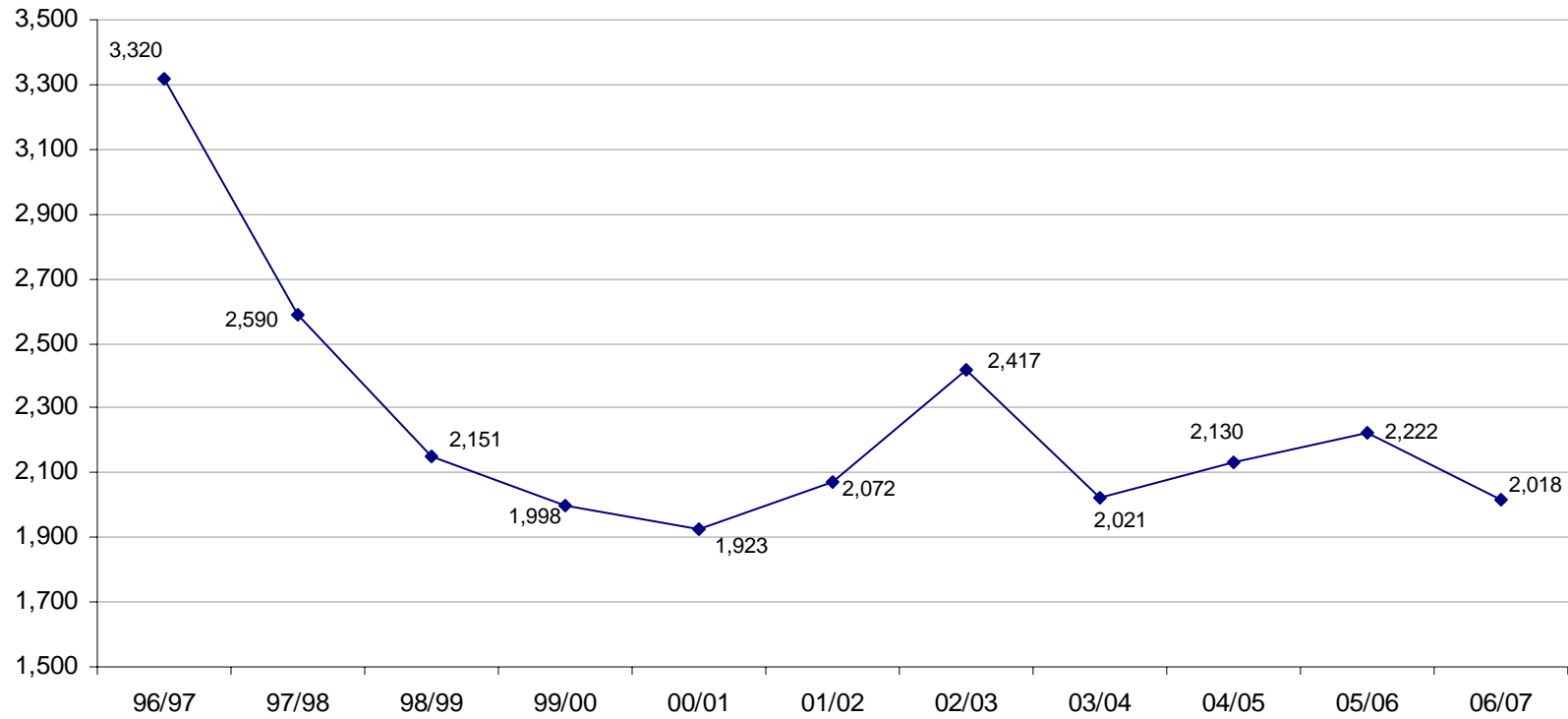


CHART 2  
 NUMBER OF STUDENTS ADMITTED TO TEACHER EDUCATION PROGRAMS BY ETHNIC GROUP  
 1996-97 TO 2006-07

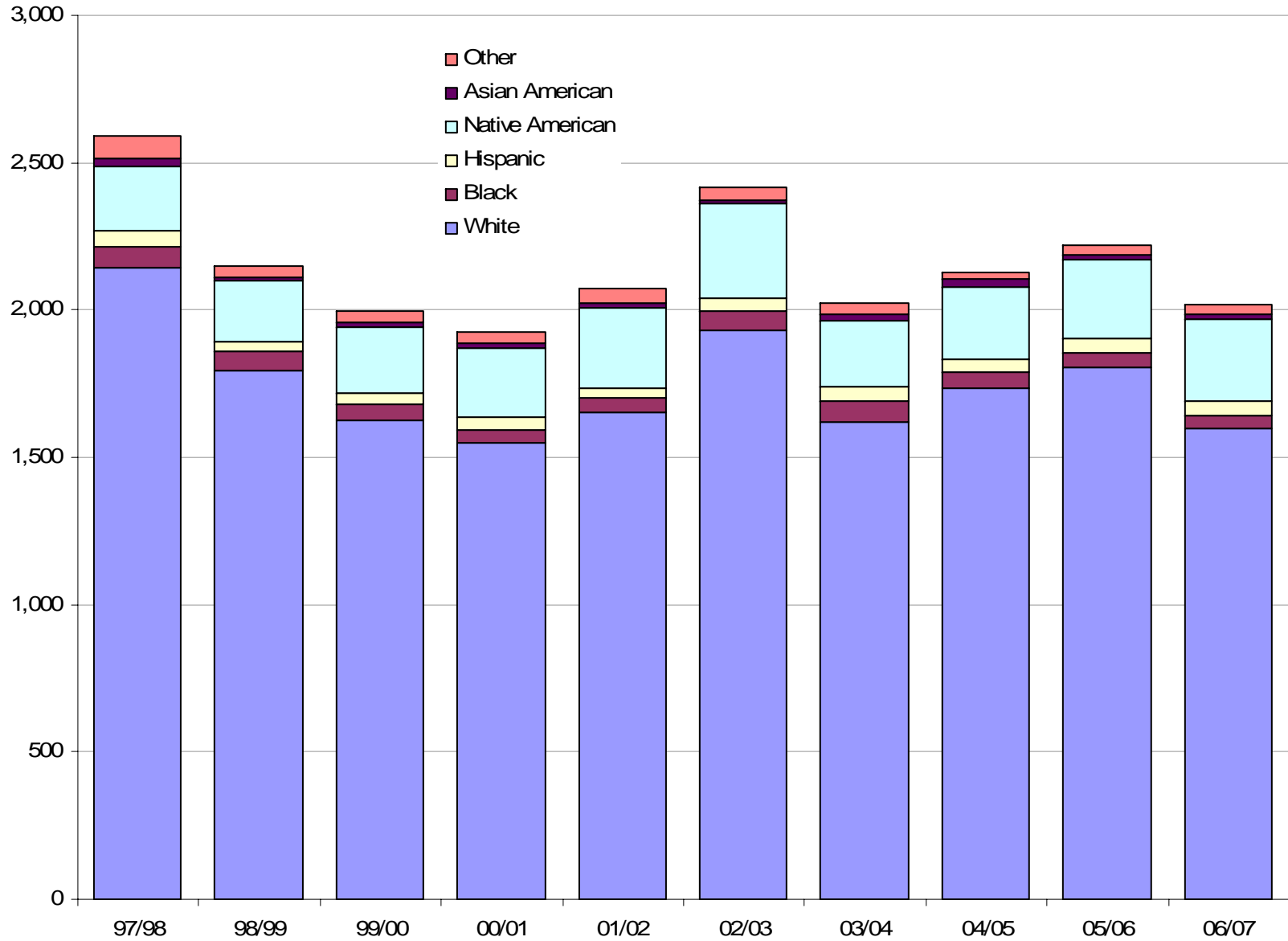


CHART 3  
NUMBER OF STUDENTS ADMITTED TO TEACHER EDUCATION PROGRAMS BY GENDER  
1996-97 TO 2006-07

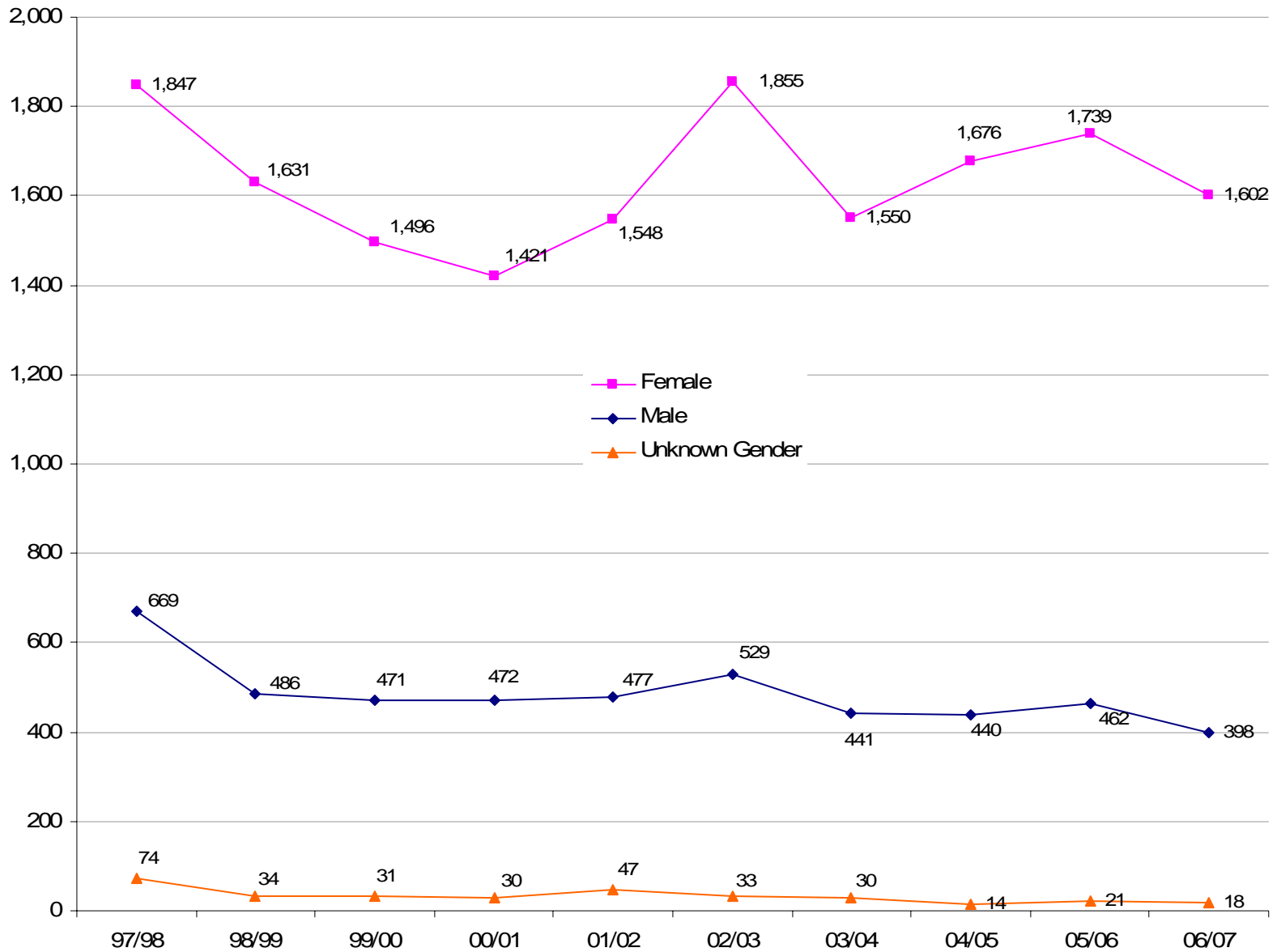
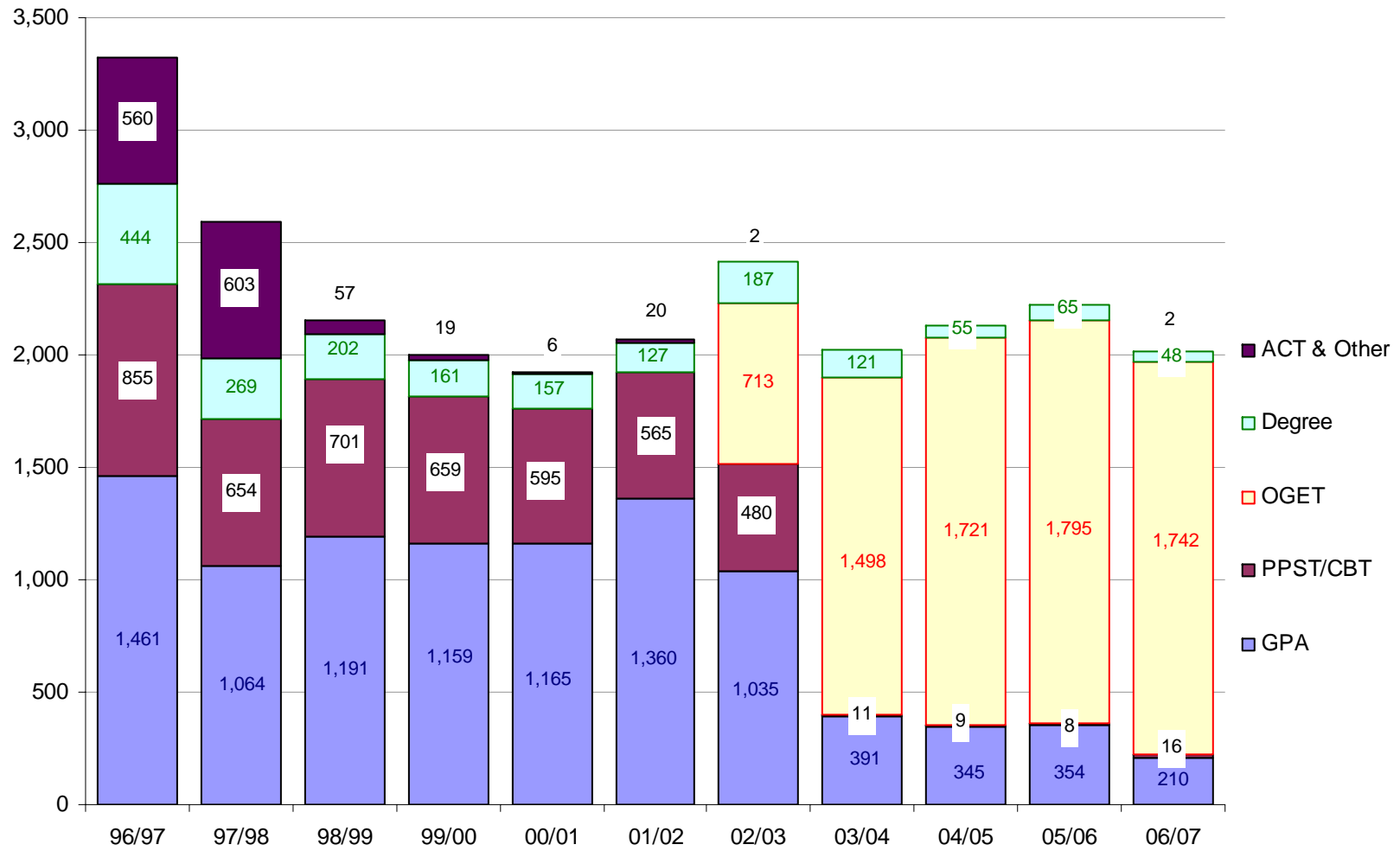


CHART 4  
 NUMBER OF STUDENTS ADMITTED TO TEACHER EDUCATION PROGRAMS BY ADMISSION CRITERION  
 1996-97 TO 2006-07



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #24-b (3):**

**Reports.**

**SUBJECT:** Academic Policy Exceptions Quarterly Report.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

At the May 1994 meeting, the Oklahoma State Regents for Higher Education delegated authority to the Chancellor to approve minor exceptions and clarifications to State Regents' policy that will not result in a broad scale circumvention of policy. All exceptions are to be reported to the State Regents on a quarterly basis. This is the 40<sup>th</sup> report of exceptions to academic policy granted by the Chancellor.

**POLICY ISSUES:**

Four exceptions to State Regents' academic policies were granted by the Chancellor since the last report on September 13, 2007.

**ANALYSIS:**

*Oklahoma State University (OSU)*

February 26, 2008

An exception to the *Undergraduate Degree Requirements* policy, which states baccalaureate degrees shall be based upon a minimum of 60 hours, excluding education physical activity courses, at a baccalaureate degree-granting institution, was granted to OSU for a student who earned 57 hours. This exception was based on an enrollment advising error regarding courses the student had previously taken.

*Northeastern State University (NSU)*

March 10, 2008

An exception to the *Undergraduate Degree Requirements* policy which states baccalaureate degrees shall be based upon a minimum of 60 hours, excluding physical education activity courses, at a baccalaureate degree-granting institution, 40 hours of which must be upper-division course work excluding physical education activity courses was granted to NSU for a student who had earned 142 hours. This exception was based on an enrollment advising error regarding courses the student had previously taken.

***Connors State College (CSC)***

January 4, 2008

An exception to the *Institutional Admission and Retention* policy that states that a student who is academically suspended twice from the same institution may not return to the suspending school until the student has demonstrated the ability to succeed academically by raising his or her GPA to the retention standards by attending another institution, was granted to CSC for a student that was place bound and for whom a CSC Appeals Committee recommended readmission.

***Oklahoma City Community College (OCCC)***

February 13, 2008

An exception to the *Institutional Admission and Retention* policy, which states that high school concurrent enrollment courses be taught by regular faculty whose primary employment is as a faculty member at the institution delivering the course, was granted to OCCC for instructors who have met the qualifications of a regular, full-time faculty member as approved by the department chair and dean of the college offering the course.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #24-b (4):**

**Annual Report.**

**SUBJECT:** Federal Teacher Education Report Card.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

In October 1998, the U.S. Congress enacted Title II of the Higher Education Act (HEA) authorizing 1) new federal grant programs to improve recruitment, preparation, and support of new teachers and 2) new teacher preparation and licensing accountability measures and reporting requirements for higher education institutions and states. The HEA Title II accountability measures were developed by the United States Department of Education's (USDE) National Center for Education Statistics (NCES) based on feedback from various organizations, focus groups and a consultative committee. Dr. Debra Stuart, Vice Chancellor for Educational Partnerships, served as a member.

In a three-stage annual process, higher education institutions with teacher preparation programs submit data to the state, the state compiles a report to the USDE, and the USDE compiles a national report for Congress. Each of these three reports are made public. As the agency in Oklahoma that licenses teachers, the State Department of Education (SDE) is responsible for compiling the state report.

**POLICY ISSUES:**

Section 207 in Title II of the HEA requires states that receive HEA funds to prepare an annual report on teacher preparation and licensing. Involvement with the HEA Title II report card and use of these data are consistent with the State Regents' teacher education initiatives to ensure accountability and quality teacher education programs.

**ANALYSIS:**

Title II requires each institution to report annually on the following:

- Basic aspects of its program, such as number of students, amount of required supervised practice teaching and the student-faculty ratio in supervised practice teaching.
- How well individuals who complete its teacher preparation program perform on initial state licensing and certification assessments in their areas of specialization.
- Whether it is classified by the state as "low-performing."

- Licensing and certification requirements (including cut scores on required examinations).
- Descriptions of alternative routes through which individuals may become teachers.
- The percentage of teaching candidates who passed certification or licensure assessments - statewide, for each institution, and for each alternative route to certification.
- Information on the use of waivers of certification or licensure requirements, and the proportion of teachers with these waivers distributed across high- and low-poverty school districts and across subject areas.
- Criteria for assessing the performance of an institution's teacher preparation program.

The annual state report must include adjusted quartile rankings for each institution reporting in the state, based on 1) its pass rate on all assessments (i.e., general knowledge, subject area, and professional knowledge) and 2) its summary pass rate. Each quartile must have institutions listed, but since tied scores fall in the same adjusted quartile, some quartiles will be larger than 25 percent in size, and some will be smaller.

Of the ten institutions with a 100 percent pass rate, two more than last year, six are State System institutions. Of the 22 Oklahoma Colleges of Education, the lowest percentage reported is 76 percent. Three private institutions had fewer than ten program completers. The "rule of ten" refers to institutions with fewer than ten students taking an examination. Privacy rules restrict the posting of those numbers.

Oklahoma State University has the largest number of completers passing at least one component of the Oklahoma licensure/certification test and has had a 100 percent pass rate for the fifth consecutive year. The University of Science and Arts of Oklahoma had a 100 percent pass rate for the fourth consecutive year and the University of Oklahoma had a 100 percent pass rate for the third consecutive year.

In addition to the required accountability measures, the institutions were encouraged to provide information to further describe their teacher preparation programs, which might account for the pass rates. As required, the universities submit reports to the SDE in April. The reports were due to the USDE in October 2007. To date, the SDE has not provided the reports to the State Regents' office for review.

Attachment



**Title II Institution Status Report 2007**  
**2006-2007 Program Completers\***

	<b>Institution</b>	<b>Number of Students Tested</b>	<b>Number of Passing Students</b>	<b>Pass Rate</b>
<b>FIRST QUARTILE</b>	East Central University	109	109	100%
	Northwestern Oklahoma State University	72	72	100%
	Oklahoma State University	303	303	100%
	University of Science and Arts of Oklahoma	39	39	100%
	University of Central Oklahoma	219	219	100%
	University of Oklahoma	161	161	100%
	Oklahoma Baptist University	57	57	100%
	Oklahoma Christian University	23	23	100%
	Oral Roberts University	26	26	100%
	University of Tulsa	26	26	100%
<b>SECOND QUARTILE</b>	Cameron University	71	69	97%
	Northeastern Oklahoma State University	430	424	99%
	Southeastern Oklahoma State University	142	139	98%
<b>THIRD QUARTILE</b>	Oklahoma Panhandle State University	26	25	96%
	Oklahoma City University	21	20	95%
	Southern Nazarene University	30	28	93%
<b>FOURTH QUARTILE</b>	Langston University	14	12	86%
	Southwestern Oklahoma State University	101	93	92%
	Oklahoma Wesleyan University	17	13	76%

\*2006-07 completers have taken at least one component of the Oklahoma licensure/certification test - the Oklahoma General Education Test, Oklahoma Subject Area Test, and/or Oklahoma Professional Teaching Examination.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
May 23, 2008

**AGENDA ITEM #24-b (5):**

**Annual Report.**

**SUBJECT:** Financial Aid Update and the 2006-2007 Annual Student Financial Aid Survey.

**RECOMMENDATION:**

**This item is for information purposes. The Annual Student Financial Aid Survey is presented for the State Regents' acceptance.**

**BACKGROUND:**

For 33 consecutive years, the Oklahoma State Regents for Higher Education have compiled an Annual Financial Aid Report (OCR B3) for State System institutions. This report is used to track the amounts and types of financial aid distributed in Oklahoma public higher education institutions. The information is also compiled according to race and gender. The data provides trend information on the long-term changes in the financial aid environment of students attending Oklahoma public colleges and universities. Information concerning grants, scholarships, loans and employment is collected in aggregate form directly from the institutions.

For the third year, most private/independent colleges also provided aggregate information on students at their institutions.

**POLICY ISSUES:**

The information provided by this report is critical for monitoring the impact of financial aid on the policy goals of the State Regents to increase the number of students earning college degrees in Oklahoma.

**ANALYSIS:**

In 2006-2007, students attending Oklahoma public and independent (private) colleges and universities received financial aid totaling \$1.22 billion, an increase of \$21 million or less than 2 percent compared to 2005-2006. Students at State System institutions received \$941 million while students at independent institutions received \$281 million. Over half of the amount, \$655 million or 53 percent was in the form of loans.

Highlights of the 2006-2007 data include:

- The total amount of *State System* financial aid in 2006-2007 was virtually unchanged compared to 2005-2006. This small change is markedly different than the previous four years that saw annual increases of 5 percent, 16 percent, 11 percent and 15 percent.

- Over the past three years, the percentage of students receiving any form of financial aid in the State System increased from 57 percent in 2004-2005 to 60 percent in 2005-2006 and to 63 percent in 2006-2007.
- The number of State System students receiving the federal Pell Grant declined by about 4,300 or 7 percent. The total dollar amount of Pell Grants awarded to state system students also declined by 7 percent or \$9.1 million. A change in the federal formula that determines a student's eligibility for the Pell Grant appears to have contributed to this decline. The change, which modified a formula factor for state taxes paid, eliminated Pell Grant eligibility for some students and reduced the amount of the grant for others.
- According to federal data sources, 4,754 Oklahoma students received the new federal Academic Competitiveness Grant (ACG) in 2006-07 with a total value of \$3.6 million. Some 970 students received the new federal National Science Mathematics Access to Retain Talent (SMART) Grant worth a total of \$2.9 million.

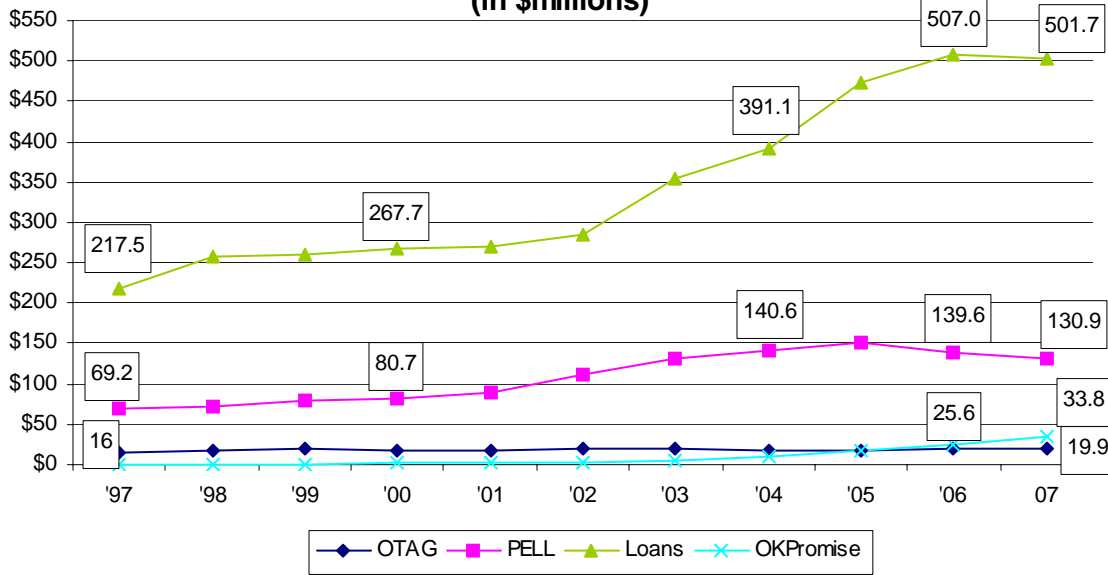
Additional details are provided on the attached charts.

Attachments

**Trends for Students in the State System for Higher Education:**

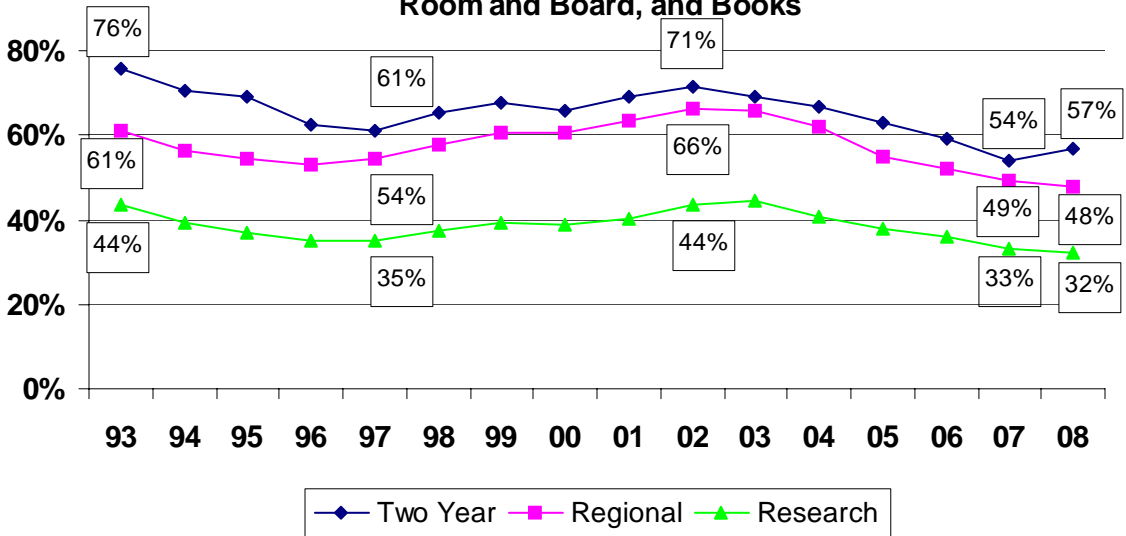
- After several years of significant increases, the volume of student loan borrowing by State System students actually decreased slightly from \$507 million in 2005-2006 to about \$502 million in 2006-2007. The amount of federal Pell Grants awarded also declined moderately.

**OTAG, OKPromise, Federal Pell Grants, and Student Loans  
(in \$millions)**



- The maximum Pell Grant in 2006-2007 was \$4,050, virtually unchanged since 2002-2003. In 2006-2007, the maximum federal Pell Grant covered a smaller portion of public college costs than at any point since 1992-1993. In 2007-2008 (shown in chart), the maximum increased to \$4,310, enough to reverse the trend for students at two-year colleges.

**Pell Grant Maximum as % of Public College Tuition, Fees, Room and Board, and Books**



**2006-2007 Financial Aid for Students Attending State System Institutions:**

- About 148,000 students attending State System institutions received approximately \$941 million dollars in student aid. Just over 63% of the nearly 233,000 students attending State System institutions in 2006-2007 received some form of financial aid.
- Over the past four years, the total amount of financial aid distributed to State System students increased by \$247 million, or 36%. The amount of student loans borrowed by state students increased 42% over those four years.

(amounts in \$ millions)

	<u>2002-2003</u>	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>Percent</u>
Grants/scholarships	290	319	363	372	380	31%
Loans	354	391	472	507	502	42%
Employment	<u>49</u>	<u>60</u>	<u>60</u>	<u>61</u>	<u>59</u>	<u>20%</u>
Total	694	770	895	940	941	36%

Attachment B provides a more detailed summary of the 2006-2007 financial aid.

- Student Loans:
  - More than half (53 percent, or \$502 million) of all financial aid dollars awarded were in loans. All other types of financial aid combined—scholarships, grants, and work-study— totaled slightly less than \$439 million (47 percent).
  - The percentage of all students taking out student loans has increased from 22 percent in 1994-1995 to 31 percent in 2006-2007.
  - Loans by Tier:

	<u>Total Loans in Millions</u>	<u>Total Borrowers</u>	<u>Average Loan Per Borrower</u>
Research University	\$284*	24,254*	\$11,709*
Regional University	149	26,580	5,606
Community Colleges	<u>69</u>	<u>21,626</u>	<u>3,191</u>
Total	\$502	72,460	\$6,928

\*Includes undergraduate, graduate, and professional degree students.

- Financial Aid by Tier:

	<u>Total Aid in Millions</u>	<u>Percent of Total Aid</u>	<u>Percent Students in Tier With Aid</u>	<u>Percent of Aid from Loans</u>	<u>Percent of Aid Recipients w/ Loans</u>
Research University	\$475	50%	72%	60%	55%
Regional University	300	32%	74%	50%	52%
Community Colleges	<u>166</u>	<u>18%</u>	<u>51%</u>	<u>42%</u>	<u>41%</u>
Total	\$941	100%	61%	53%	49%

- Gender and ethnicity: Female and minority students account for a slightly greater proportion of student aid recipients than their proportion of total student enrollment.

	<u>Percent of Aid Recipients</u>	<u>Percent of Headcount Enrollment</u>	<u>Difference</u>
Female	60.6%	57.4%	3.2%
Male	39.4%	42.6%	(3.2)%
Black/African American	12.3%	8.8%	3.5%
American Indian	12.2%	10.9%	1.3%
Asian	2.5%	2.4%	0.1%
Hispanic	3.9%	3.6%	0.3%
White	69.1%	70.6%	(1.5)%

**2006-2007 Financial Aid for Students Attending Independent/Private Institutions:** For the third year, independent colleges participating in the Oklahoma Tuition Equalization Grant (OTEG) program were also required to submit aggregate financial aid data. In 2006-2007, students attending independent institutions received \$281 million in total financial aid, of which \$153 million or 54% was in the form of loans. A more detailed summary of the sources of financial aid is included in Attachment B.

**Combined 2006-2007 Financial Aid for State System and Independent/Private Institutions:** A total of \$1.22 billion in financial aid was disbursed to students attending Oklahoma public and independent colleges in 2006-2007. The table below shows the proportion of aid coming from each source for the two sectors.

(Total Financial Aid in \$ Millions)				
	<u>Grants, Waivers, Scholarships</u>	<u>Loans</u>	<u>Employment</u>	<u>Total</u>
State System	380	502	59	941
Independent/Private	<u>122</u>	<u>153</u>	<u>6</u>	<u>281</u>
TOTAL	502	655	65	1,222
(Percent of Totals)				
State System	40%	53%	6%	100%
Independent/Private	<u>43%</u>	<u>54%</u>	<u>2%</u>	<u>100%</u>
TOTAL	41%	54%	5%	100%

A copy of the full report is available upon request as a supplement to the agenda.

**ATTACHMENT B**

**State System Institutions  
Overview of Financial Aid for 2006-07**

In 2006 - 2007, over 147,000 students attending state system institutions received approximately \$941 million in the form of grants, scholarships, loans and student employment.

	Dollar Amount	Percent of Total	Number of Students
<b>Grants</b>			
Federal Pell Grants	\$130,470,802	13.9%	58,761
Federal SEOG	\$5,583,190	0.6%	9,831
Vocational Rehabilitation Grants (federal)	\$3,907,678	0.4%	1,453
State Grants (includes OTAG)	\$25,397,836	2.7%	27,825
Private Sources	\$962,549	0.1%	777
Institutional Grants	\$2,953,639	0.3%	2971
Resident Tuition Waivers	\$42,228,742	4.5%	45,694
Nonresident Tuition Waivers	\$43,242,686	4.6%	12,702
Other Grants	\$26,854,805	2.9%	13,284
Subtotal Grants	\$281,601,927	29.9%	101,496*
<b>Scholarships</b>			
State-Funded Scholarships (OKPromise, ASP)	\$35,287,624	3.7%	18,165
Other Scholarships	\$63,547,728	6.8%	44,569
Subtotal Scholarships	\$98,835,352	10.5%	40,555*
<b>Loans</b>			
Federal Perkins Loan	\$8,531,937	0.9%	2,712
Other Federal Loans	\$462,916,877	49.2%	109,202
Institutional Loans	\$2,301,060	0.2%	844
Private Sources	\$20,922,988	2.2%	2,708
Other Loans (repayable by cash only)	\$6,370,179	0.7%	1164
Other Loans (repayable by cash or service)	\$639,643	0.1%	36
Subtotal Loans	\$501,682,684	53.3%	72,460*
<b>Student Employment</b>			
Federal Work Study	\$6,477,564	0.7%	5,428
Institutional Student Employment	\$52,613,414	5.6%	15,614
Subtotal Employment	\$59,090,978	6.3%	19,913*
<b>Total Financial Assistance</b>	<b>\$941,210,941</b>	<b>100.0%</b>	<b>147,862*</b>

\*The number of students in each category may include duplicated students that receive more than one type of financial aid. The subtotals are unduplicated for that category of aid. The total number of 147,862 is unduplicated for all sources of aid.

Source: OCR B3 Financial Aid Survey for 2006-2007  
Does not include Federal Hope and Lifetime Learning tax credits.



**Independent Institutions  
Overview of Financial Aid for 2006-07**

	Dollar Amount	Percent of Total
<b>Grants</b>		
Federal Pell Grant	\$13,010,339	5%
Federal SEOG	\$1,785,432	1%
Vocational Rehabilitation Grants (federal)	\$139,494	0%
State and Local Grants	\$4,199,731	1%
Private Sources	\$1,241,778	0%
Institutional Grants	\$6,660,430	2%
Resident Tuition Waivers	\$7,700,379	3%
Nonresident Tuition Waivers	\$0	0%
Other Grants	\$2,093,071	1%
Subtotal Grants	\$36,830,654	13%
<b>Scholarships</b>		
State-Funded Scholarships	\$4,121,860	1%
Other Scholarships	\$81,334,010	29%
Subtotal Scholarships	\$85,455,870	30%
<b>Loans</b>		
Federal Perkins Loan	\$10,715,156	4%
Other Federal Loans	\$115,427,249	41%
Institutional Loans	\$183,173	0%
Private Sources	\$22,960,771	8%
Other Loans	\$3,716,575	1%
Subtotal Loans	\$153,002,924	54%
<b>Student Employment</b>		
Federal Work-Study	\$4,384,313	2%
Institutional Student Employment	\$1,093,387	0%
All Other Work-Study	\$20,590	0%
Subtotal Employment	\$5,498,290	2%
<b>Total Financial Assistance</b>	<b>\$280,787,738</b>	<b>100%</b>

Source: OCR B3 Survey for 2006-07  
Does not include Federal Hope and Lifetime Learning tax credits.

Dollar amounts include responses from Bacone College, Mid-America Christian University, Oklahoma Baptist University, Oklahoma Christian University, Oklahoma City University, Oral Roberts University, Oklahoma Wesleyan University, Southern Nazarene University, St. Gregory's University, Southwestern Christian University and University of Tulsa.



**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
655 Research Parkway, Oklahoma City

**MINUTES**

**Seven Hundred Twelfth Meeting**



April 17, 2008



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Twelfth Meeting  
March 13, 2008

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**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
Research Park, Oklahoma City

**Minutes of the Seven Hundred Twelfth Meeting  
of the  
Oklahoma State Regents for Higher Education**  
April 17, 2008

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9 a.m. on Thursday, April 17, 2008, in the State Regents' Offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on October 30, 2008, and amended on April 1, 2008. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Burgess called the meeting to order and presided. President for the meeting were State Regents Bill Burgess, Stuart Price, Jody Parker, Julie Carson, Ike Glass, Cheryl Hunter, and John Massey. State Regents Ron White and Jimmy Harrel were unable to attend the meeting.
3. **MINUTES OF THE PREVIOUS MEETING.** Regent Parker made a motion, seconded by Regent Hunter, to approve the minutes of the State Regents' Committee-of-the-Whole on March 12, 2008, and the State Regents' Regular Meeting on March 13, 2008. Voting for the motion were Regents Price, Parker, Carson, Glass, Hunter, Massey, and Burgess. Voting against the motion were none.
4. **REPORT OF THE CHAIRMAN.** Chairman Burgess reported on the Systemwide Board Chairmen's meeting held on April 7, 2008. The meeting was well attended by Chairmen as well as other members of each board.
5. **REPORT OF THE CHANCELLOR.** Chancellor Glen Johnson provided Regents with an update on legislation currently under consideration. Among these was the legislation that would allow concealed handguns to be carried on institution campuses. Although the legislation had not

been successful to date, President John Hays encouraged the State Regents to remain vigilant on the issue. Chancellor Johnson reported on the press conference held the previous day on the supplemental funding request for higher education and the impact to institutions should that funding not be provided. Chancellor Johnson also provided Regents with a schedule of institution commencements and a list of State Regents and State Regents' staff who were serving as commencement speakers.

6. **CHANCELLOR HANS BRISCH SCHOLARSHIP PROGRAM AWARDS.** Regent Parker presented the recipients of the 2008-09 Chancellor Hans Brisch Scholarship Program Award: Ms. Chrishelle Drew, Haskell High School, Haskell, Oklahoma; Mr. Brandon Highfill, Chisholm High School, Enid, Oklahoma; Ms. Mallory Caitlyn Kutch, Putnam City North High School, Oklahoma City, Oklahoma; Ms. Kylynn Pool, Jenks High School, Jenks, Oklahoma; and Bradley Ray Youngblood, Tushka High School, Tushka, Oklahoma. Each student received a one-time cash award of \$2,000, an award certificate, and a personalized gift from Chancellor Johnson. Regent Parker made a motion, seconded by Regent Massey, to ratify the payment of the scholarship award. Voting for the motion were Regents Parker, Carson, Glass, Hunter, Massey, Burgess, and Price. Voting against the motion were none.
7. **NEW PROGRAMS.** Regent Hunter made a motion, seconded by Regent Glass, to approve the request from Oklahoma State University Technical Branch-Okmulgee to offer the associate in applied science in power plant technology. Voting for the motion were Regents Carson, Glass, Hunter, Massey, Burgess, Price, and Parker. Voting against the motion were none.
8. **PROGRAM DELETIONS.** Regent Massey made a motion, seconded by Regent Hunter, to approve the request from Tulsa Community College to delete the certificate in transportation management and the associate in applied science in transportation management. Voting for the motion were Regents Glass, Hunter, Massey, Burgess, Price, Parker, and Carson.
9. **COOPERATIVE ALLIANCE.**



- a. Regent Massey made a motion, seconded by Regent Hunter, to approve the Cooperative Alliance agreement between Oklahoma State University Technical Branch-Okmulgee, Rogers State University, Northeastern Oklahoma A&M College, Tulsa Community College and Tri County Technology Center. This agreement marks the twenty-ninth and final CareerTech center to join the Cooperative Alliance initiative. Voting for the motion were Regents Hunter, Massey, Burgess, Price, Parker, Carson, and Glass. Voting against the motion were none.
- b. Regent Massey made a motion, seconded by Regent Glass, to approve a resolution of appreciation to the Oklahoma Department of Career and Technology Education for dedication and support of higher education and student success by supporting Cooperative Alliances statewide. Voting for the motion were Regents Massey, Burgess, Price, Parker, Carson, Glass, and Hunter. Voting against the motion were none.

**10. E&G BUDGETS.**

- a. Regent Massey made a motion, seconded by Regent Price, to approve the allocation of \$855,247.99 each to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from revenue collected from the taxes placed on the sale of cigarettes and tobacco products. Voting for the motion were Regents Burgess, Price, Parker, Carson, Glass, Hunter, and Massey. Voting against the motion were none.
- b. Regent Massey made a motion, seconded by Regent Hunter, to approve reduced allocations to State System institutions as a result of the shortfall in revenue allocated for the FY08 OCIA Bond Debt Service requirements totaling \$2,800,000. Voting for the motion were Regents Price, Parker, Carson, Glass, Hunter, Massey, and Burgess. Voting against the motion were none.
- c. Regent Massey made a motion, seconded by Regent Glass, to approve the allocation of \$12,500 as a sponsorship of the National Security Summit held at the University of

Central Oklahoma on April 14, 2008. Voting for the motion were Regents Parker, Carson, Glass, Hunter, Massey, Burgess, and Price. Voting against the motion were none.

**11. TUITION.** Regent Massey made a motion, seconded by Regent Hunter, to approve changes to the Tuition and Fee Policy, which incorporate the guaranteed tuition rate program and clarify the reimbursement of the resident tuition portion of waivers for concurrently enrolled high school seniors. Voting for the motion were Regents Carson, Glass, Hunter, Massey, Burgess, Price, and Parker. Voting against the motion were none.

**12. CONTRACTS.**

a. Regent Massey made a motion, seconded by Regent Price, to approve Hammond Associates Institutional Fund Consultants, Inc. to serve as the Investment Consultant for a term beginning April 1, 2008, through March 31, 2009, with an option to renew on an annual basis for a period of up to three additional years. Voting for the motion were Regents Glass, Hunter, Massey, Burgess, Price, Parker, and Carson. Voting against the motion were none.

b. Regent Massey made a motion, seconded by Regent Price, to approve the letter of agreement between the Center for Parent Leadership and Oklahoma GEAR UP to provide training and associated materials in 2008 for leadership development of parents in Oklahoma. voting for the motion were Regents Hunter, Massey, Burgess, Price, Parker, Carson, and Glass. Voting against the motion were none.

c. Regent Massey made a motion, seconded by Regent Parker, to approve the renewal of the license for the PsychINFO database through EBSCO in the amount of \$225,320.00. Voting for the motion were Regents Massey, Burgess, Price, Parker, Carson, Glass, and Hunter. Voting against the motion were none.

d. Regent Massey made a motion, seconded by Regent Price, to authorize OneNet to execute the Additional Contribution Request contract agreement to continue as a “Class A” member in the National LambdaRail (NLR) and expend \$700,000 for an additional

one-year membership. Voting for the motion were Regents Burgess, Price, Parker, Carson, Glass, Hunter, and Massey. Voting against the motion were none.

**13. INVESTMENTS.**

a. Regent Parker made a motion, seconded by Regent Massey, to approve the transfer of \$4,605,322 to the trust account established with the Bank of Oklahoma for the purpose of paying the benefits for the State Regent's supplemental retirement benefit plan. Voting for the motion were Regents Price, Parker, Carson, Glass, Hunter, Massey, and Burgess. Voting against the motion were none.

b. Item Deleted.

**14. ADVISORY REPORT.** Jon Domstead, System Auditor for the Oklahoma State Regents for Higher Education, presented a report on the financial review of Quartz Mountain Arts and Conference Center and Nature Park. He indicated that a continued revenue shortfall of around \$200,000 each year was expected. The report was presented for Regents' information only.

**15. COMMENDATIONS.** Regent Massey made a motion, seconded by Regent Hunter, to recognize State Regents' staff for service and recognitions on state and national projects. Voting for the motion were Regents Parker, Carson, Glass, Hunter, Massey, Burgess, and Price. Voting against the motion were none.

**16. EXECUTIVE SESSION.** Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, stated that there was no known need for the State Regents to enter into an executive session at this time.

**17. PERSONNEL.** Regent Hunter made a motion, seconded by Regent Glass, to approve four changes to personnel at the director and above level within the Oklahoma Guaranteed Student Loan Program. Voting for the motion were Regents Carson, Glass, Hunter, Massey, Burgess, Price, and Parker. Voting against the motion were none.

**18. CONSENT DOCKET.** Regent Massey made a motion, seconded by Regent Hunter, to approve the following consent docket items:

- a. Program Modifications. Approval of institutional requests.
- b. Cooperative Agreements. Approval of institutional request.
- c. GEAR UP. Ratification of GEAR UP College Access Subgrants for Oklahoma School Districts and School Sites.
- d. Capital. Ratification of capital allotments.
- e. Agency Operations. Ratification of purchases exceeding \$25,000.
- f. Non-Academic Degrees.
  - (1) Ratification of posthumous degree requests from Oklahoma State University.
  - (2) Ratification of posthumous degree request from the University of Oklahoma.
  - (3) Ratification of honorary degree request from the University of Oklahoma.
  - (4) Approval of honorary degree requests from Northeastern State University.

**19. REPORTS.** Regent Parker made a motion, seconded by Regent Massey, to accept the following reports:

- a. Status report on program requests.
- b. Annual Reports.
  - (1) Faculty Salary Report, FY 2008.
  - (2) High School Indicators Report.

**20. REPORT OF THE COMMITTEES.**

- a. Academic Affairs and Social Justice and Student Services Committees. Regent Parker stated that all of the committee's items had been handled during the meeting.
- b. Budget and Audit Committee. Regent White reported that all of the committee's items had already been discussed.
- c. Strategic Planning and Personnel Committee. Regent Price stated that all of the committee's items had been acted on.
- d. Technology Committee. Regent Carson reported that all of the committee's items had been addressed during the meeting.

e. Investment Committee. Regent Parker reported that all of the committee's items had been acted on during the meeting.

**21. NEW BUSINESS.** No new business was brought before the Regents.

**22. ANNOUNCEMENT OF NEXT REGULAR MEETING.** Chairman Burgess announced that the next regular meeting of the State Regents would be held at 1 p.m. on Friday, May 23, 2008, in the State Regents' offices in Oklahoma City, Oklahoma.

**23. ADJOURNMENT.** With no additional items to discuss, the meeting was adjourned.

ATTEST:

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Bill Burgess, Chairman

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Stuart Price, Secretary

