



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

May 28, 2010

NOTE

This document contains recommendations and reports to the State Regents regarding items on the May 28, 2010 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on May 28, 2010.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

A G E N D A

May 28, 2010 – 9 a.m.
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman Stuart Price, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of the Chancellor.** (No Action, No Discussion).
6. **State Regent.** Administration of Oath of Office.

STUDENTS

7. **Student Advisory Board.**
 - a. Recognition of outgoing members and installation of incoming members of the Board. Page 1.
 - b. Presentation of annual report with recommendations. Page 3.

FISCAL

8. **E&G Budget.** Approval of allocation of state appropriated funds to institutions and programs for FY2011 and Acceptance of FY11 Budget Principles and Guidelines and ratification of the Federal Stimulus Funds for institutions of Higher Education. Page 15.
9. **Tuition.**
 - a. Approval of Tuition and Mandatory Fee Principles and Guidelines. Page 17.
 - b. Posting of Tuition Policy Amendments. Page 19.

10. **EPSCoR.**
 - a. Approval of EPSCoR IDeA Grant Allocations. Page 23.
 - b. Approval of Contract/Agreement for Facilities FY11. Page 25.
 - c. Promotional Video. Page 29.
11. **Contracts and Purchases.**
 - a. Approval of FY'10 purchases that exceed \$100,000. Page 31.
 - b. Approval of FY'11 purchases that exceed \$100,000. Page 33.
 - c. Approval of a contract with the Department of Human Services to continue to provide the TANF program located at OSU-OKC. Page 35.
12. **Endowments.** Approval of "Use of Proceeds Agreement" on Endowed Chairs Bond Issuance 2010. Page 39.
13. **Master Lease.** Approval of listing of projects for submission to the Council of Bond Oversight of the 2010A REAL Property Master Lease Program. Page 45.
14. **Deleted Item.** Page 49.

ACADEMIC

15. **New Programs.**
 - a. Oklahoma State University. Approval of request to offer the Bachelor of Arts and Bachelor of Science in Strategic Communication, the Bachelor of Arts and Bachelor of Science in Sports Media and the Bachelor of Arts and Bachelor of Science in Multimedia Journalism. Page 51.
 - b. University of Central Oklahoma. Approval of request to offer the Master of Arts in Substance Abuse Studies. Page 67.
16. **Program Deletions.** Approval of institutional requests for program deletions. Page 73.
17. **Academic Policy.** Posting of revisions to the State Regents' policy statement on *Institutional Admission and Retention, Undergraduate Transfer and Articulation, and Grading*. Page 75.
18. **Oklahoma Tuition Aid Grant.** Approval of Award Payment Schedule for 2010-2011. Page 117.
19. **GEAR UP.** Approval of GEAR UP sub-grant to Rose State College in support of implementing a College/Career Coach Strategy at Crooked Oak High School, Oklahoma City in 2010-2011. Page 121.

EXECUTIVE

20. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 125.

21. **Executive Session.** Page 127.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Vote to return to open session.

21.2 **Personnel.** Discussion and possible action regarding the position of Interim Vice Chancellor for Information Technology, Telecommunications and OneNet. Page 128.1.

CONSENT DOCKET

22. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.

a. Programs.

(1) Approval of institutional requests for program modifications. Page 129.

(2) Program Suspensions. Ratification of approved institutional requests to suspend exiting academic programs. Page 143.

b. Concurrent Enrollment. Ratification of Tulsa Community College's request to increase the concurrent enrollment ACT mathematics subject score. Page 145.

c. Electronic Media.

(1) Oklahoma City Community College (OCCC). Approval of request to offer an existing degree program and certificate of mastery via electronic delivery. Page 147.

(2) Rogers State University (RSU). Approval of request to offer existing degree program via electronic delivery. Page 149.

d. Supplemental Allocations. Ratification of institutional budget revisions. Page 151.

e. Capital. Ratification of capital allotments. Page 153.

f. Agency Operations. Ratification of purchases in excess of \$25,000 but not in excess of \$100,000. Page 155.

23. **Reports.** Acceptance of reports listed.
 - a. Programs. Status report on program requests. Page 157. (Supplement)
 - b. Annual Reports.
 - (1) National Guard Tuition Waiver 2009-10 Year-End Report and Institutional Reimbursement. Page 159.
 - (2) Academic Policy Exceptions Quarterly Report. Page 161.
 - (3) 2009-2010 George and Donna Nigh Scholarship Annual Report. Page 163.
 - (4) 2009-2010 William P. Willis Scholarship Annual Report. Page 165.
 - (5) 2009-2010 Tulsa Reconciliation Education and Scholarship Program Annual Report. Page 167.
 - (6) 2009-2010 Future Teachers Scholarship Program Annual Report. Page 169.
 - (7) 2009-2010 Chiropractic Education Assistance Program Annual Report. Page 171.
 - (8) High School Indicators Annual Report. Page 173.
24. **Report of the Committees.** (No Action, No Discussion).
 - a. Academic Affairs and Social Justice and Student Services Committees.
 - b. Budget and Audit Committee.
 - c. Strategic Planning and Personnel Committee.
 - d. Technology Committee.
 - e. Investment Committee.
25. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."
26. **Announcement of Next Regular Meeting — 9 a.m., Thursday, June 24, 2010, in Oklahoma City.**
27. **Adjournment.**

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #7-a:

Student Advisory Board.

Not Available Electronically.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #7-b:

Student Advisory Board.

SUBJECT: 2010 Annual Report of the Student Advisory Board.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

In 1988, the Oklahoma Legislature passed House Bill 1801, creating the Student Advisory Board (SAB). The purpose of the SAB is to communicate to the Oklahoma State Regents for Higher Education the views and interests of all Oklahoma colleges and university students on issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing students, the Student Advisory Board combines the opinions of students with quality research to develop the best proposals and recommendations for the Oklahoma State System of Higher Education. Seven members are elected annually by delegates to the Oklahoma Student Government Association. Members represent the public tier and independent colleges, and they serve a one-year term (May through April).

The *Student Advisory Board* policy requires the Student Advisory Board to submit an annual written report of activities to the State Regents.

POLICY ISSUES:

This action is consistent with the State Regents' *Student Advisory Board* policy.

ANALYSIS:

Some recommendations from the report are listed below. A copy of the report is attached.

- Joining with the Faculty Advisory Council to unanimously oppose the carrying of concealed weapons on college campuses and urge that House Bill 1083 or any bill allowing concealed weapons on campus not be passed.
- Supporting and increasing funding for two critical areas affecting the state's economic future: the Academic Scholars Program to retain the state's brightest students; and, research efforts in general.
- Endorsing the efforts of the task force on Student Financial Literacy to study the issue of financial literacy for students, and supporting its recommendations to ensure that a maximum number of students are educated on debt management and financial literacy, with the caveat of retaining institutional autonomy in determining the structure, duration, and depth of the financial literacy education.

- Improving communications between the student leadership groups, Student Advisory Board and Oklahoma Student Government Association, and the Oklahoma State Regents for Higher Education in the interests of working cooperatively to improve higher education in Oklahoma.

Attachment

ANNUAL REPORT

of the

Student Advisory Board

to the

Oklahoma State Regents
for Higher Education

May 28, 2010

ANNUAL REPORT

Purpose. The purpose of the Student Advisory Board is to communicate to the State Regents the views and interests of all Oklahoma college and university students on issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing students, the Student Advisory Board shall combine the opinions of students with good, sound research to develop the best proposals and recommendations for The Oklahoma State System of Higher Education.

Creation. The creation of this board is consistent with provisions of House Bill 1801 of the 1988 session of the Oklahoma Legislature. Seven members are elected annually by delegates to the Oklahoma Student Government Association. Members represent public tier and independent colleges and they serve a one-year term (May through April).

MEMBERS

Matthew Heggy, Chair, Southeastern Oklahoma State University

Joshua Maxwell, Vice Chair, Rose State College

Benjamin West, University of Oklahoma

Phyllis McLemore, Oklahoma State University

Daniel Stockton, University of Central Oklahoma (membership discontinued April, 2010)

Autumn Wiles, Seminole State College

Rosie Lynch, University of Tulsa (membership discontinued January, 2010)

Student Advisory Board

*Recommendations and Counsel
to the State Regents*

Concealed Weapons on College Campuses

Recommendation

**Faculty Advisory Council and Student Advisory Board
JOINT RESOLUTION
Concealed Weapons on College Campuses**

March 2010

WHEREAS, the indefinite and unproven benefits of the carrying of concealed handguns by faculty or college students can be clearly contrasted with the potential risks for accidental and intentional misuse of weapons in the environment of a college campus, and

WHEREAS, the safety and security of an entire campus community outweigh the need of the individual implicit in the definition of self-defense, and

WHEREAS, the policies of the university that provide safety to all of its constituencies, and the specific actions of its security team could be severely compromised by untrained and uncoordinated individual action for which the institution would bear the ultimate responsibility, and

WHEREAS, state statutes currently recognize the need to restrict the carrying of concealed weapons in a number of public places, and

WHEREAS, existing statutes adequately define and protect the rights of faculty and college students to possess firearms for legitimate uses.

THEREFORE BE IT RESOLVED that the members of the Faculty Advisory Council and the Student Advisory Board unanimously oppose the carrying of concealed weapons on college campuses and urge that HB 1083 or any bill allowing concealed weapons on campus not be passed.

**Faculty Advisory Council Chair
Dr. Frans Currier**

**Student Advisory Board Chair
Matthew Heggy**

Background / Analysis

Campus safety as it pertained to opposing the presence of concealed handguns was a recurring topic in SAB member discussions with students on their campuses and other campuses visited. The SAB viewed the video *If I Only Had a Gun*, produced by 20/20 at ABC, in its September meeting and fully endorsed the analysis outlined in the Joint Resolution with the Faculty Advisory Council. Later in this report the SAB makes an additional recommendation on campus safety concerning the availability of a resource for guidance for students, faculty, and administration when presented with a shooting incident.

Approval

Unanimous

Academic Scholars Program

Recommendation

The Oklahoma State Regents for Higher Education (OSRHE) should increase funding for the Academic Scholars Program to match the costs in tuition and fees each year, and should expand the scholarship to include funding for other direct costs of attendance at the institution of the scholar's choice, including textbooks, room and board.

Background / Analysis

The Academic Scholars Program has not received any increased funding in the past ten years. The current scholarship awards \$5,500 for students who attend the University of Oklahoma, Oklahoma State University, or The University of Tulsa; \$4,000 for students who attend any other Oklahoma four-year public or private college or university; and \$3,500 for students who attend Oklahoma two-year colleges. The participation rate in the Academic Scholars Program has grown 40percent from 1,523 students in 2000 to 2,136 in 2008. When these factors are coupled with an increase in the tuition rate of 78percent and 96percent respectively at the University of Oklahoma and Oklahoma State University over the same period of time for undergraduates, a picture of precipitously declining support becomes clear. Apart from this annual cash award, the most additional financial aid all scholars will qualify for is a tuition waiver, which still does not cover all the costs for the students. By contrast, the financial aid office at the University of Oklahoma estimates that the cost of attendance was \$16,131 for tuition, room and board, books, and fees for an Oklahoma resident attending full-time for the 2009-2010 academic year. If the tuition were waived, the student would still have \$12,594 in costs.

In order to retain bright Oklahoma high school students (those who scored at or above the 99.5 percentile on the SAT or ACT), the annual award should be re-evaluated. Oklahoma makes an investment in every student it educates in the K-12 program. When a high school graduate leaves to attend an out-of-state institution, he or she is more likely to exit the state permanently, and Oklahoma is more likely to lose its investment in that individual. Academic Scholar Program graduates who were Oklahoma residents are retained in the state either through employment or graduate enrollment at a rate of 74percent (2005-2006).

Approval

Unanimous

Support for Research

Recommendation

In the spirit of growing and diversifying Oklahoma's economy through institutions of higher education, the OSRHE should continue to fund divisions that facilitate the flow of grant funding into our state. Furthermore, the State Regents should encourage in every way possible the Oklahoma Center for the Advancement of Science and Technology, i2E, and the Economic Development Generating Excellence plan in their work to provide the downstream infrastructure that allows technology created within the state to be applied in the marketplace and create wealth for the state.

Background and Analysis

Funding organizations, Oklahoma's universities, and commercialization institutions constitute a vital infrastructure that will move our state forward. Oklahoma's status as a state not previously well regarded for its ability to draw competitive research grants lends itself to a special ability to draw in out-of-state funds through programs like Oklahoma Experimental Program to Stimulate Competitive Research (EPSCoR). While no funding has been appropriated to the EPSCoR program for FY 2010, Oklahoma's higher education system must remain on the offensive and pursue opportunities to fund scientific research within our state.

Economic development in our state in the next 100 years is most significantly dependent on our ability to innovate and create things of value. More specifically, value creation will depend on our ability to retain the best and brightest, and establish an environment that encourages technical innovation and its commercialization.

The method of accomplishing this should have two funding approaches. On one hand, research must be directly funded at the state level and the university level. Furthermore, the state must fund organizations that bring exponentially more federal research dollars to Oklahoma research institutions.

Approval

Unanimous

Student Financial Literacy Task Force

Recommendation

The SAB endorses the efforts of the task force on Student Financial Literacy, comprised of members of the Council on Student Affairs and the Council on Instruction, to study the issue of financial literacy for students, and supports its recommendations to ensure that a maximum number of students are educated on debt management and financial literacy concepts. At the time of the determination the recommendations made by the SAB to the OSRHE, the SAB had access to the third draft of the *Task Force Recommendations on Educating College Students about Financial Management*, dated March 26, 2010.

Background / Analysis

The draft recommendations employ a broad based approach to strategies designed to reach the maximum number of students enrolling in institutions in the Oklahoma State System of Higher Education, including first-time entering freshman, full- and part-time students, and nontraditional students. These approaches include: a requirement for some financial literacy education when first enrolled; the provision of webinars and other online resources by the OSRHE in consultation with the private financial sector; an assessment of existing financial literacy programs along with an evaluation of their effectiveness; institutional plans to assure that a majority of all students will participate in the financial literacy programs; alignment of programs on student debt management with mandated Oklahoma high school curriculum; and taking advantage of services offered by Oklahoma Money Matters, with emphasis on its elements of financial planning.

Approval

Unanimous

Student Financial Literacy

Recommendation

The State Regents should allow Oklahoma's universities autonomy in determining the structure, duration, and depth of their financial literacy education requirements.

Background & Analysis

Financial literacy has become an increasingly important topic for college students as of late. If every student had the ability to create a personal budget and the knowledge of how to amortize debt obligations it would certainly have a positive impact. However, students' schedules are adequately burdened with classes that apply to their course of study, and will contribute directly to their ability to secure a job or gain admittance to graduate school. Addressing the issue through a mandate of one-size fits all instructional strategy, such as a certain course, required for every Oklahoma student constitutes an inefficient approach to solving the problem, and impinges on institutional autonomy. Allowing each campus the ability to pursue its preferred delivery of the necessary instruction is the most effective strategy to achieve the desired results.

Approval

Unanimous

Campus Life and Safety and Security Task Force

Recommendation

The OSRHE should continue to support and pursue fulfillment of unrealized recommendations of the Campus Life and Safety and Security Task Force. Matters involving safety and security were commonly raised by students at SAB member campuses and by students at campuses which SAB members visited.

Background / Analysis

The Campus Life and Safety and Security Task Force was established by Executive Order 2007-17 following the Virginia Tech shootings, and extended by Executive Order 2008-8. The purpose of the Task Force is to review and evaluate safety and security plans in place for higher education and career and technology institutions, and to determine what modifications, if any, are necessary to prevent crisis and enhance crisis response on higher education and career technology campuses. The Task Force is also charged to research methods for recognizing students in need and delivering to them appropriate services, such as counseling and substance abuse and mental health treatment. The Task Force is directed to work with campus personnel on measures to better protect campuses, improve emergency response, prevent crises, and enhance crisis response. Although many of the Task Force's subsequent recommendations have been implemented, many remain unrealized, often due to a lack of necessary funding.

Approval

Unanimous

Shots Fired, When Lightning Strikes Video

Recommendation

The *Shots Fired, When Lightning Strikes* video produced by The Center for Personal Protection and Safety and viewed by the Campus Life and Safety and Security (CLASS) Task Force this year should be provided or made available to every campus as a resource for training and security of students and institutional personnel.

Background / Analysis

The video provides useful guidance for the safest behavior and reactions when such crises occur on campus, and would be a useful tool in advancing security for students, faculty, and administration. The website for the video is: <http://www.shotsfiredvd.com/>.

Approval

Unanimous

SAB / State Regents Relationship

Matthew Heggy
Chairman - SAB
720 Chateau Avenue

Phone: (405) 922-3403
Email: mheggy10@me.com
Yukon, Oklahoma 73099

May 26, 2010

OSRHE
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

To the OSRHE:

First, thank you for the opportunity to serve the Students of the State of Oklahoma. Over the past year the members of the SAB have been afforded the opportunity to learn about the mission of the State Regents, and many of the departments, initiatives, and personnel employed under the offices of Higher Education. It has allowed me and the other members of the board the faculties to truly engage state wide issues on the behalf of all Students. The resources provided for our research are unparalleled on the student level.

The Oklahoma Student Government Association (OSGA) Board of Directors, the SAB (SAB), and the Council of Student Presidents (COSP) have all committed to improving communication between themselves and all the Student Bodies within the State. We hope, also, to commit to improving our communication with Council on Student Affairs and the State Regents. We hope that Chancellor Johnson will meet with us to help and make this goal a reality, and that we succeed in becoming a presence at the regular regents meetings.

We are a resource. A true voice of the Students and I have personally been shocked and pleased at the out pouring of concern and understanding by the members of these institutions for all Students within the State. When we come together we cease to be from different schools, different regions, and different backgrounds. We forget our prejudices and our personal vendettas and do our best to represent our constituencies. It is the SAB's recommendation that the State Regents take more of an active role with the SAB, OSGA, and COSP and utilize them fully as a resource.

We are also part of the answer to the question that is at the heart of the State Regents mission. Since I have joined the Board I have continually heard that prevention of "Brain Drain" within the state is a high priority. We are the Brains that you are trying to prevent from leaving. Supporting these three organizations can help keep many more students within this state. Involving and empowering them, and us, to become involved and concerned citizens is the best way to keep them within this state. In this we would request your help. I can say authoritatively that this works. My own concern and commitment to this state only occurred after I joined my Student Government Association. Perhaps it is a unique quality of Southeastern Oklahoma State University to expect and involve representatives of their Students, but I doubt it. My experiences have been the driving force behind my new personal commitment to this state.

The OSGA, COSP, and SAB have all, in recent years, seen an unfortunate fall in attendance at semester sessions of congress and service in directorship positions. It is our pleasure to announce that every spot on the OSGA Board of Directors is filled, and it is our intention to facilitate the fullest attendance at congress possible.

Sincerely yours,

Matthew E. Heggy
SAB Chairman
State Regents for Higher Education

Approval
Unanimous

Textbook Costs

Recommendation

The OSRHE should be aware of students' ongoing concern for the prohibitive costs of college textbooks and of the threat posed to student accessibility to and persistence in higher education, especially for those in the low-income sector. The State Regents should support strategies which ensure that students have more choices for and access to affordable textbooks.

Background / Analysis

The increased cost of college textbooks has grown at twice the rate of inflation in the last two decades. Much like the situation for patients in the United States with prescribed medicines today, students are captive consumers. Students recognize that this issue holds a high level of awareness, which is coupled with a great deal of research. As an example, the SAB wishes to commend the OSRHE for cosponsoring the event *Textbooks in the 21st Century: Evolution of the Textbook*, with Tulsa Community College in March, 2010. The SAB additionally recognizes legislative efforts at the state and federal levels, which have culminated in new laws addressing alternative strategies to provide maximum cost savings to students. However, the exorbitant costs of college textbooks continue to pose a barrier to entrance and completion in postsecondary education, and it is incumbent on the State Regents in their leadership role to continue to address this critical issue.

Approval

Unanimous

2009-2010 SAB Activities

Monthly Meetings. Beginning in May 2009, members of the SAB met monthly, with the exception of July and January, to receive orientation, discuss issues, campus visits, and work plans, and prepare and vote on recommendations.

COSA Meetings. Chairperson Matt Heggy and other SAB members often attended meetings of the Council on Student Affairs to report on progress and discuss issues.

State Regents Tuition Hearing. Chairperson Matt Heggy and Member Daniel Stockton attended and participated in the OSRHE Tuition Hearing in Oklahoma City on April 27, 2010. Chairperson Heggy consulted with numerous student government association presidents on various campuses prior to the hearing.

CLASS Task Force. Member Autumn Wiles and Chairperson Matt Heggy attended meetings of the Campus Life and Safety and Security Task Force.

Student Financial Literacy Task Force. Member Daniel Stockton attended a meeting of the Student Financial Literacy Task Force.

Student Veterans Conference. Member Autumn Wiles attended the Student Veterans Conference in October 2009.

Higher Education Day at the State Capitol. Members of the SAB traveled to the State Capitol on February 16, 2010, to work with the state higher education community in representing the Oklahoma State System of Higher Education's concerns to state legislators and Governor Brad Henry.

Student Leadership Retreat. Four members of the SAB worked in conjunction with the State Regents Council on Student Affairs and the Oklahoma Student Government Association to host the Ninth Annual Oklahoma Student Leadership Retreat that took place October 1-2, 2009 in Tulsa, Oklahoma. As Chair of the Board, Matt Heggy served on the Planning Committee for the 2009 Student Leadership Retreat.

Oklahoma Student Government Association Conferences. Members of the Board attended the annual OSGA Fall and Spring conferences at the State Capitol in Oklahoma City and at Oklahoma State University.

Campus Visits. In addition to representing the students at the institutions in their tier, members of the SAB visited about student interests at the following campuses:

East Central University
Murray State College
Oklahoma City Community College
Oklahoma City University
Oklahoma State University-Tulsa
Oral Roberts University
Rogers State University
Tulsa Community College

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #8:

E&G Budget.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #9-a:

Tuition.

SUBJECT: Approval of FY11 Tuition and Fee Guidelines

RECOMMENDATION:

It is recommended that the State Regents approve FY11 Tuition and Fee Approval Guidelines for dissemination to state system presidents and governing boards.

BACKGROUND:

State Regents annually approve budget principles and guidelines for institutions to use in preparing their annual budgets. State Regents approved a similar document related to the preparation of each institution's tuition and fee request in accordance with 70 O. S. 2004 Supp., Section 3218.14, which conferred additional responsibility on institutional leadership and governing boards. The FY11 Tuition and Fee Approval Guidelines serve to define those responsibilities and to outline Regents' expectations concerning the process.

POLICY ISSUES:

The proposed FY11 Tuition and Fee Guidelines are consistent with Regents' responsibilities and the State Regents' tuition policy.

ANALYSIS:

The guidelines address six issues related to tuition and fees: 1) the responsibilities of various parties in the establishment of tuition and fees; 2) the State Regents' publication of peer information for planning purposes; 3) institutional compliance with legislative peer limits, 4) State Regents' communication of pertinent information to students; 5) documentation required of institutions; and 6) use of revenue from dedicated fees. These core issues which the guidelines address remain unchanged from the previous four years with the exception that an additional requirement was added in FY06 requiring documentation of institutions and governing boards to justify tuition and mandatory fee increases in excess of nine percent (9%) at any institution. Institutional requests for new fees and for increases to existing fees are scrutinized closely to ensure the revenue from these dedicated fees are required to meet specific costs and are not being requested, in essence, to obscure a tuition increase. These guidelines provide guidance in an effort to ensure access to higher education and to minimize the financial burden on students and their families.

It is recommended that the State Regents approve the following *FY11 Tuition and Fee Approval Guidelines* for dissemination to state system presidents and governing boards.

Oklahoma State Regents for Higher Education
TUITION AND FEE APPROVAL GUIDELINES
Fiscal Year 2011

Responsibility to Establish Tuition and Fees. The Oklahoma Constitution, statutes, and State Regents for Higher Education policy confer responsibility for the establishment of tuition and fees at institutions in The Oklahoma State System of Higher Education at four levels: 1) Presidents of institutions analyze the need for resources to ensure the quality and availability of higher education offerings, balanced by students' needs and ability to pay, and propose tuition and fees to their respective governing board; 2) Governing boards review presidents' proposals and make a recommendation to the State Regents for Higher Education; 3) the State Regents for Higher Education review governing boards' recommendations, approve tuition and fees within legislatively prescribed statutory limits, and report to the Legislature annually their actions; and 4) the Legislature reviews State Regents for Higher Education actions.

Publication of Peer Information for Planning Purposes. Pursuant to 70 O. S. 2004 Supp., Section 3218.8, tuition and mandatory fees at public higher education institutions in Oklahoma will be compared to tuition and mandatory fees at peer (i.e., like-type) institutions in other states. State Regents will annually monitor and publish tuition and mandatory fees at peer institutions. Published in a timely fashion, the information will show the level of tuition and mandatory fees at each institution in Oklahoma compared to the legislative peer limit and the maximum possible dollar and percentage increase for the next academic year.

Compliance with Legislative Peer Limits. The Oklahoma Constitution authorizes the Oklahoma State Regents for Higher Education to establish tuition and mandatory fees within limits prescribed by the Legislature. At the research institutions, resident undergraduate tuition and mandatory fees must be at levels less than the average resident tuition and mandatory fee rates charged at public institutions in the Big Twelve Conference. At the regional and community colleges, resident undergraduate tuition and mandatory fee rates must be at levels less than the average tuition and mandatory fee rates charged at like-type institutions in surrounding and other states. Nonresident undergraduate tuition and mandatory fee rates must be at levels less than 105 percent of the average nonresident tuition and mandatory fee rates charged at their respective peer institutions. For graduate and professional programs, resident and nonresident tuition and mandatory fee rates shall remain less than the average tuition and mandatory fee rates at like-type graduate and professional programs.

Establishment of Guaranteed Tuition Rates. House Bill 2103 passed during the 2007 legislative session authorized the State Regents to establish a guaranteed tuition rate program for first-time, full-time resident students beginning with the FY2008-09 academic year. Students will have the option to participate in the guaranteed tuition rate or the non-guaranteed tuition rate at the time of first enrollment and will be guaranteed this rate for four years, or the normal time-to-completion of the program as determined by the institution. Each institution shall provide students with the annual non-guaranteed tuition rate charged and the percentage increase that it would have to increase to equal or exceed the guaranteed tuition rate for the succeeding four years. The guaranteed rate shall not exceed 115 percent of the non-guaranteed tuition rate charged to students at the same institution.

Communication Between State Regents and Students. Staff of the State Regents for Higher Education will assist in the preparation and dissemination of guidelines for students and student groups to inform themselves about the process and issues and to provide input both at the campus level and to the State Regents for Higher Education. The State Regents for Higher Education will hold a public hearing on proposed changes in tuition and fees at least 20 days prior to the date the change becomes effective. For changes effective for the 2010 fall semester, the hearing took place at the State Regents for Higher

Education office in Oklahoma City, Oklahoma on Tuesday, April 27, 2010. The State Regents for Higher Education will maintain and publish a record of testimony by students and other participants who appeared at this public hearing.

Guidelines to Institutions and Governing Boards. Each institutional request for tuition and mandatory fees should be accompanied by documentation on the following items:

- 1) Communication of the tuition and mandatory fee request to student government organizations, other student groups, and students at large;
- 2) Efforts to increase need-based financial aid proportionately to tuition and fee increases;
- 3) Analysis of the expected effect of tuition and mandatory fee increases on the ability of students to meet the cost of attendance;
- 4) Analysis of the expected effect of tuition and mandatory fee increases on enrollment;
- 5) Detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%); and
- 6) Dedication to cost-effectiveness in institutional operations.

Use of Revenue from Dedicated Fees. Institutions that charge students academic services fees, i.e. special fees for library materials and services, classroom and laboratory materials, technology, etc., must ensure that 1) the revenues are spent for the approved purpose of the fee and 2) that these fees must not exceed the cost of providing the service. Likewise, to the extent possible, traditional E&G support for the above and similar purposes should not be diminished as a result of student fee revenue. Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure 1) that the fees are required to meet specific costs and 2) that they are not requested to obscure, in essence, a tuition increase. According to existing policy, institutions submit requests related to academic services fees to the State Regents for Higher Education by February 1 of the year prior to the effective date of the fee request.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #9-b:

Tuition.

SUBJECT: Posting of Changes to Tuition and Fee Policy.

RECOMMENDATION:

It is recommended that the State Regents approve changes to the Tuition and Fee Policy which incorporates statutory changes and provides consistency in policy.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized by statute to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for comprehensive universities and less than the average rate charged at peer institutions for regional and two-year institutions, 2) establish undergraduate guaranteed tuition rates at public four-year institutions for first-time-entering, full-time, resident students, 3) establish academic services fees, not to exceed the cost of the actual services provided, and 4) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

POLICY ISSUES:

This recommendation is consistent with Regents' policy and procedures.

ANALYSIS:

The proposed changes to Oklahoma State Regents' Tuition and Fee Policy represent the incorporation of statutory changes and minor editorial changes to reflect a consistent format and clarity in procedures. This is all in an effort to provide a comprehensive up-to-date tuition policy.

- 1) Oklahoma State Regents' Policy Chapter 4.18.5.A.2. Request to update Immigration Status in policy to parallel statutory requirements.
- 2) Oklahoma State Regents' Policy Chapter 4.18.2.2.a and b. Request to bring clarity and consistency in policy definitions.
- 3) Oklahoma State Regents' Policy Chapter 4.18.3.E.F. Requesting transposition of procedures to align chronologically.
- 4) Oklahoma State Regents' Policy, Chapter 4.18.5.A.3.b. Request to update tuition waiver policy for clarification.

- 5) Oklahoma State Regents' Policy, Chapter 4.18.5.A.3.c. Request to add Emergency Medical Technicians in the Tuition Waiver policy based upon statutory changes.
- 6) Oklahoma State Regents' Policy, Chapter 4.18.5.A.3.e. Request to update Tuition Waiver policy for Exchange Students for clarification purposes.
- 7) Oklahoma State Regents' Policy, Chapter 4.18.5.A.3.k. Request to clarify Tuition Waivers for Concurrently Enrolled High School Students taking more than six (6) hours per semester.

1) State Regents' Policy, Chapter 4.18.5.A.2. In an effort to satisfy recent changes in law and to meet statutory requirements, changes to eligibility requirements regarding tuition waivers or any postsecondary education benefits for undocumented students are recommended. Title 70, O.S. 2009 Supp., § 3242.2 identifies additional requirements for undocumented students and defines specific procedures an undocumented student must take to be considered for any postsecondary education financial benefits and resident tuition rates. Title 70, O.S. 2009 Supp., § 3242 and § 3242.2 references undocumented students and illegal immigration status. The following change to State Regents' Policy is recommended.

Excerpt from State Regents' Policy, Chapter 4.18.5.A.2

2. Each institution is authorized to award scholarships to residents of the state of Oklahoma from the Educational and General Budget – Part I in the form of resident tuition waivers, the total amount of which shall not exceed three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. ~~Nothing in~~ This policy shall disqualify a student from receiving a tuition waiver scholarship on the basis of immigration status if the student does not qualify for resident tuition under the provisions of ~~Title 70, O. S. 2005 Supp., § 3242.~~ Title 70, O.S. 2009 Supp., § 3242 and § 3242.2.

2) State Regents' Policy, Chapter 4.18.2.2.a and b. Minor editorial changes are recommended to align Tuition and Fee Policy definitions with the recently approved change in Academic Policy definitions, approved by the State Regents on April 22, 2010. Modifying the Tuition and Fee Policy definitions will provide consistency in language used in the *Academic Procedures Handbook*.

Excerpt from State Regents' Policy, Chapter 4.18.2.2.a and b:

- a. Out-of-State/Nonresident Tuition. Payment required of an individual who is neither a resident of the state of Oklahoma nor qualified for resident tuition under the provisions of ~~Title 70, O. S. 2005 Supp., § 3242,~~ Title 70, O.S. 2009 Supp., § 3242 and § 3242.2 for enrollment to receive instruction at an institution of The State System. Nonresident tuition is payment in addition to fees as defined above in Section A.
- b. In-State/Resident Tuition. Payment required of an individual who is either a resident of the state of Oklahoma or qualified for resident tuition under the provisions of ~~Title 70, O. S. 2005 Supp., § 3242,~~ Title 70, O.S. 2009 Supp., § 3242 and § 3242.2 for enrollment to receive instruction at an institution of The State System. Resident tuition is payment in addition to fees as defined above in Section A. The definition of an In-State/Resident student can be found in State Regents' Policy on Academic Affairs.

3) State Regents' Policy, Chapter 4.18.3.E.F. State Regents' Tuition and Fee Policy addresses procedures for tuition and fee requests. Transpose E. and F. items to place procedures in chronological order.

Excerpt from State Regents' Policy, Chapter 4.18.3.E.F:

4.18.3 Approval of Tuition and Fees

- E. ~~The State Regents will hold a public hearing on proposed changes in tuition and fees at least twenty (20) days prior to the effective date of the increase.~~

- ~~F. The State Regents will give public notice of any increase in tuition and fees at least thirty (30) days prior to the effective date of the increase.~~
- ~~E. The State Regents' will give public notice of any increase in tuition and fees at least thirty (30) days prior to the effective date of the increase.~~
- ~~F. The State Regents' will hold a public hearing on proposed changes in tuition and fees at least twenty (20) days prior to the effective date of the increase.~~

4) State Regents' Policy, Chapter 4.18.5.A.3.b. To provide clarity in Tuition and Fee Policy, adding instructions to give institutions guidance on inherent policy.

Excerpt from State Regents' Policy, Chapter 4.18.5.A.3.b

- b. Waiver of Tuition for Prisoners of War, Persons Missing in Action, and Their Dependents. Title 70 O. S. § 2281 (2001), provides that any former prisoner of war or person missing in action and their dependents may, if otherwise qualified, enroll and pursue study at any state-supported institution of higher education or state-supported technical institute without payment of resident tuition. Institutions may waive tuition for out-of-state/nonresident students. The following points of policy and procedure will serve as guidance for institutions in the administration of this law.

5) State Regents' Policy, Chapter 4.18.5.A.3.c. To meet statutory requirements, Emergency Medical Technicians was added to the Tuition and Fee policy.

Excerpt from State Regents' Policy, Chapter 4.18.5.A.3.c

- c. Waiver for Dependents of Peace Officers, and Fire Fighters and Emergency Medical Technicians. Within The State System, no resident or nonresident tuition shall be charged to the dependents of Oklahoma peace officers, ~~or~~ fire fighters, or Emergency Medical Technicians who have given their lives in the line of duty. Institutions shall grant tuition waivers to eligible persons upon presentation of evidence that the deceased person was a duly appointed peace officer or fire fighter as defined in Title 70, O. S. 2005 Supp., § 3218.7-, or licensed emergency medical technician as defined in Title 63, O.S. 2005 Supp., § 1-2505. Such waivers shall be limited to a period of five (5) years from the date of the first waiver. A "dependent" means any child of an Oklahoma peace officer, ~~or~~ fire fighter or emergency medical technician who has given their life in the line of duty. A dependent ceases to be eligible for benefits when he/she turns twenty-four (24) years old. Such waiver of resident or nonresident tuition shall also apply to the children of members of the Oklahoma Law Enforcement Retirement System who have given their lives in the line of duty or whose disability is by means of personal and traumatic injury of a catastrophic nature and occurred in the line of duty, as defined by Title 47, O. S. 2005 Supp., § 2-300. Such waiver shall be a service benefit of each Oklahoma peace officer and firefighter. For the purpose of this section, "firefighter" means a volunteer firefighter or a permanent, salaried, professional member of any fire department within the state of Oklahoma. "Emergency medical technician" means a person volunteering or employed as an emergency medical technician and who is licensed as an emergency medical technician. Pursuant to Title 70, O.S. 2007 Supp., §3218.7-1, room and board charges shall be waived for children of commissioned law enforcement officers who have given their lives in the line of duty. The room and board waiver is limited to a period of five years from first enrollment.

6) Oklahoma State Regents' Policy, Chapter 418.5.A.3.e. Request to update Tuition Waiver policy to allow institutions to waive nonresident portion of tuition for Exchange Students in an effort by the institutions to attract more viable exchange students with attractive tuition offers.

Excerpt from State Regents' Policy, Chapter 418.5.A.3.e.

- e. Waiver for Exchange Students on a Reciprocal Basis. Institutions are hereby authorized to grant waiver of resident tuition and/or waive the nonresident tuition portion for students from institutions outside the continental limits of the United States that have entered into an exchange agreement with a State System institution to provide reciprocal waivers for students from the Oklahoma institution. The number of credit hours of nonresident students received by the Oklahoma institution is expected to equal the number of credit hours sent by the Oklahoma institution to the exchange institution. Such authorization will be effective for as long as a contract exists with the reciprocal institution.

7) Oklahoma State Regents' Policy, Chapter 4.18.5.A.3.k. Requesting additional explanation added to provide better instructions about Concurrent Enrollment Tuition Waivers.

Excerpt from State Regents' Policy, Chapter 4.18.5.A.3.k

- k. Waiver for Concurrently Enrolled High School Seniors. State System institutions shall waive up to six (6) credit hours of resident tuition per semester or summer term for ~~all~~ eligible high school seniors concurrently enrolled. The first six (6) hours will not count toward the waiver limits of three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. Students will be responsible for any applicable fees as well as the cost of books and supplies. State Regents will reimburse institutions for the resident tuition portion of these scholarships, subject to availability of state appropriations. Student eligibility will be governed by State Regents' admissions policy; provided, "high school senior" means a student who has completed the junior year but who has not yet graduated from high school. High school senior concurrent enrollment waivers for hours beyond these eligible six (6) credit hours per semester or summer term and all waivers for high school juniors concurrently enrolled will result in those credit hours counting toward the waiver limitation of the three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. "High school junior" mean a student who has completed the sophomore year and has not graduated from high school.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #10-a:

EPSCoR.

SUBJECT: Approval of IDeA Grant Allocation.

RECOMMENDATION:

It is recommended that the State Regents approve an allocation of \$500,000 in matching funds for the National Institutes of Health grant, “Oklahoma IDeA Network of Biomedical Research Excellence,” to participating universities.

BACKGROUND:

The Institutional Development Award (IDeA) is the designation for the National Institutes of Health’s EPSCoR Program. Oklahoma, twenty-two other states, and Puerto Rico participate in the IDeA Program. In April 2009, The University of Oklahoma Health Sciences Center was awarded a renewal grant award for more than \$18 million to continue the “Oklahoma IDeA Network of Biomedical Research Excellence” (INBRE) through the year 2014. The INBRE application included a letter of endorsement from the Chancellor with a commitment of \$500,000/year in matching funds upon funding by the NIH. The primary goal of INBRE is to establish a biomedical research network between selected primarily undergraduate and research-intensive institutions. INBRE funds research programs for faculty and students at six undergraduate campuses in Oklahoma: Southeastern Oklahoma State University, Northeastern State University, Langston University, the University of Central Oklahoma, Cameron University, and Southwestern Oklahoma State University. The INBRE also funds interdisciplinary science curriculum development to modernize and upgrade the educational opportunities for students at these campuses, following a blueprint developed by the National Academy of Sciences (“Bio2010”).

For FY 2010, the State Regents approved an allocation of \$2,699,647 for Oklahoma EPSCoR/IDeA projects.

POLICY ISSUES:

This section is consistent with State Regents’ policy and actions.

ANALYSIS:

The INBRE Program has stimulated intense faculty and student interest on the participating campuses to the point that demand for initiatives such as research grants has greatly exceeded the funds available through the NIH grant. State Regents’ funds are requested to be continued for INBRE initiatives including support of one-year research grant and equipment grant applications, ranging from \$25,000 to \$50,000, submitted by faculty at the universities that currently participate in the INBRE. These applications are subjected to rigorous peer-review by a panel of biomedical research experts and only those judged to be highly meritorious are eligible for funding. These funds will extend State Regents’ support for INBRE activities for the 2010-2011 academic year.

State Regents' funding is has greatly expanded the INBRE network to include more Institutions in the NIH-funded Oklahoma INBRE program. While the six primarily undergraduate campuses cited above are included in the INBRE, five others have traditionally not participated. These include East Central University, Northwestern Oklahoma State University, Rogers State University, Oklahoma Panhandle State University, and the University of Science and Arts of Oklahoma. The requested funding will continue to allow INBRE to permit inclusion of these five universities in INBRE activities, including competitive research and equipment grants, summer undergraduate student research, assistance in recruiting new science and math faculty with active research programs, and release time for grant writing and Bio2010 curriculum development. State Regents' funding will further enhance the research and scholarly endeavors at all of Oklahoma's primarily undergraduate universities, improve the science curriculum offered to undergraduate students, encourage students to consider scientific careers, and enhance the biomedical research pipeline in the state of Oklahoma.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #10-b:

EPSCoR.

SUBJECT: Approval of Contract/Agreement for Facilities.

RECOMMENDATION:

It is recommended that the State Regents ratify the FY 2011 contract between the Board of Regents of the University of Oklahoma and the State Regents for facilities leased effective July 1, 2010.

BACKGROUND:

The EPSCoR Director and staff are housed in the State Regents' office facilities leased from the Presbyterian Health Foundation. The EPSCoR administration utilizes space designated for five EPSCoR offices. The purpose of this agreement is to expense the cost of the administrative facilities to the federal EPSCoR award for which the University of Oklahoma Health Sciences Center is the principal recipient.

POLICY ISSUES:

The recommendation is consistent with State Regents' policy.

ANALYSIS:

This request for ratification serves to formalize the attached agreement with the State Regents and the Board of Regents of the University of Oklahoma. The attached agreement outlines the costs that are being charged to the OU Health Sciences Center on a quarterly basis and include square footage, modular furniture units and telecommunication services.

MEMORANDUM OF AGREEMENT
Between the Oklahoma State Regents for Higher Education
and the
Board of Regents of the University of Oklahoma

This agreement, effective July 1, 2010, is entered into between the Oklahoma State Regents for Higher Education (OSRHE) and the Board of Regents of the University of Oklahoma (OU) for the use of office space located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104.

WHEREAS, OU and the OSRHE are partners in Oklahoma EPSCoR, an enterprise dedicated to improving federal funding support for Oklahoma institutions of higher education; and

WHEREAS, OU and the OSRHE both desire to provide adequate resources, including mutually convenient office space, to support Oklahoma EPSCoR and its related initiatives; and

WHEREAS, OU and the OSRHE have both committed significant staff resources to Oklahoma EPSCoR; and

WHEREAS, OU wishes to help defray some of the costs incurred in housing EPSCoR in exchange for continued opportunities to utilize space the OSRHE have dedicated to Oklahoma EPSCoR;

IN CONSIDERATION WHEREOF, the OSRHE and OU agree as follows:

1. The OSRHE will dedicate, from space it currently leases from the Presbyterian Health Foundation (PHF), three offices for EPSCoR use.
2. Five persons identified to the OSRHE by OU will have full access to the designated space for the conduct of EPSCoR business.
3. OU will pay to the OSRHE the amount of \$1,054.26 per month as per the attached supplement.
4. This Agreement is not intended to be a sub-lease. It is expressly understood and agreed that OU acquires no rights as a tenant under the lease Agreement between OSRHE and the PHF.
5. This Agreement will terminate June 30, 2011, provided that either party may terminate the Agreement upon ninety (90) days written notice to the other.
6. This Agreement is the complete and exclusive statement of the agreements between the parties with respect to the subject matter hereof and supersedes any oral or written communications or representations or agreement relating thereto. No changes, modifications or waivers regarding this Agreement shall be binding unless in writing and signed by the parties thereto. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall constitute the same agreement.

**OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION**

**BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA**

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

**Memorandum of Agreement Supplement
Between the University of Oklahoma Board of Regents
and the Oklahoma State Regents for Higher Education**

Space and office equipment will be provided by the Oklahoma State Regents for Higher Education to Oklahoma EPSCoR according to the following schedule for the period of July 1, 2010 to June 30, 2011:

	Rate	Square Footage	FTE Cost	Term Cost 7/1/10 – 1/31/11	Term Cost 2/1/11- 6/30/11	Total Annual FY 11
FURNITURE						
Darrin Akins			5,802.20	338.46	241.76	580.22
Dawn Scott			6,735.68	392.92	280.65	673.57
Camelia Pop			6,735.68	392.92	280.65	673.57
FURNITURE TOTAL						1,927.36
SPACE - \$17.19 sf 7/1/10 – 1/31/11 \$17.45 sf 2/1/11 – 6/30/11						
Darrin Akins		232		2,326.38	1,686.83	4,013.21
Dawn Scott		135		1,353.71	981.56	2,335.27
Camelia Pop		135		1,353.71	981.56	2,335.27
SPACE TOTAL						8,683.75
OTHER						
Central Services						1,500.00
OneNet						
Darrin Akins	15.00		180.00			180.00
Dawn Scott	15.00		180.00			180.00
Camelia Pop	15.00		180.00			180.00
OTHER TOTAL						2,040.00
Annual Cost						12,651.11
Monthly Cost						1,054.26

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #10-c:

EPSCoR.

SUBJECT: EPSCoR Promotional Video.

RECOMMENDATION:

This is an information item only.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

POLICY ISSUES:

The recommendation is consistent with State Regents' policy.

ANALYSIS:

Past NSF EPSCoR awards to Oklahoma not only supported individual investigators, but established research collaborations and programs that transcend individual campuses and institutions to build statewide inter-institutional Science and Technology Centers in biotechnology, materials science and environmental research. These centers bring together existing individual and group research strengths in the state and provide the critical mass of researchers and facilities to achieve national competitiveness for NSF grant funding.

In February 2010, the EPSCoR Foundation requested video from the participating EPSCoR states highlighting such research strengths in their NSF EPSCoR programs. Videos from the EPSCoR states were compiled and presented at the annual EPSCoR Coalition meeting in Washington, DC. The purpose of this meeting is to provide information on the EPSCoR/IDeA programs to the legislature, as well as request appropriations for the federal EPSCoR/IDeA programs for the coming fiscal year. With the help of the State Regents Communications Department, EPSCoR collaborated with Garman Productions to produce a three-minute promotional video to present to the legislature, as well as to post on the EPSCoR website, www.okepscor.org, and share with other interested parties. Later in 2010, it is expected that a similar video will be produced with a focus on the Oklahoma IDeA programs.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #11-a:

Contracts and Purchases.

SUBJECT: Approval of FY-2010 Purchases in excess of \$100,000.

RECOMMENDATION:

It is recommended that the State Regents approve FY-2010 purchases for amounts that are in excess of \$100,000.00.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.00.

ANALYSIS:

The items below exceed 100,000.00 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000

Three (3) of seven (7) items relate to OneNet. 1) Qwest in the amount of \$173,863.82 for Cisco equipment purchases related to lighting the fiber from OSU-Tulsa to NEO A&M providing data flow from point to point (funded from 718-OneNet). 2) Qwest Communications in the amount of \$462,000 for optical equipment, Telco Supply in the amount of \$64,000 for fiber construction, Electrical work in the amount of \$5,000 pending discussions with OCCC and \$69,000 for project completion includes equipment racks, power conditioning, and miscellaneous parts for a total project cost of \$600,000. The Core DWDM Upgrade is a OneNet priority budget item for FY10 which will add an access point to the OneNet core ring located at Oklahoma City Community College. This will provide OneNet with a disaster recovery site for the Oklahoma City ETN Facility. It will also provide the Norman Hub with a second access point to the core ring without going through ETN. In addition to the new optical equipment to be purchased for the OCCC hub site the existing optical equipment at ETN and the Norman Hub will be upgraded to provide additional capability and capacity within the Core Network. AT&T and Cox Communications currently have a presence on the OCCC Campus which will provide OneNet and its customers access to their facilities in case of an emergence failover from ETN. The Storage Area Network (SAN) located at Cameron University will connect to the new core site and will provide the Regents and OneNet further protection for accessing offsite data storage. The acquisitions for the project include Qwest Communications for \$462,000 for optical equipment, Telco Supply for \$64,000 for fiber

construction, Electrical work for \$5,000 pending discussions with OCCC and \$69,000 for project completion includes equipment racks, power conditioning, and miscellaneous parts for a total project cost of \$600,000. 3) IBM in the amount of \$555,000, OneNet needs to expand data storage resources and performance. We are sunseting older Sun storage systems that are becoming expensive to maintain, currently \$45,000 per year, and no longer meets our performance requirements. We have chosen IBM N-Series storage, IBM's branded NetApp storage, to leverage an initial investment in N-Series storage made in 2007. This new acquisition will have a total cost of \$555,000, includes 3 years of maintenance, and will integrate with our current N-Series storage. The legacy storage being replaced is 37TB raw high-speed storage. The new storage includes 64 TB of high-speed storage(SAS) and 96 TB of bulk storage(SATA).The N-Series storage meshes with our disaster recovery plans. The solution includes capabilities to replicate data to our Tulsa datacenter and the project includes moving much of our current N-Series disks to Tulsa to enhance our disaster recovery options. The system also includes software to integrate with many of our applications to ensure consistent copies of the data to Tulsa. Additionally, this project meets a growing need for network performance statistics archives associated with increasing bandwidth in OneNet's routed network.

Change Orders to Previously Approved Purchase Orders Exceeding \$100,000

Three (3) of seven (7) items relate to OGSLP. 1) A change order has been submitted for the United States Postmaster in the amount of \$10,000. Additional funds are needed to cover the costs of sending out privacy notices (funded from 701-OGSLP). 2) A change order has been submitted for NCO Financial Services in the amount of \$50,000. Additional funds are needed for payment for providing collection services and remitting such collections to OGSLP for defaulted student loan borrowers. 3) A change order has been submitted for Premiere Credit of North America in the amount of \$140,000. Additional funds are needed for payment for providing collection services and remitting such collections to OGSLP for defaulted student loan borrowers.

One (1) of seven (7) items relate to Core. 1) A change order has been submitted for Nelson, Mullins, Riley & Scarborough LLP in the amount of \$75,000. Additional funds are needed to pay invoices received through June 30, 2010 (funded from 210-Legal).

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #11-b:

Contracts and Purchases.

SUBJECT: Approval of FY-2011 Purchases in excess of \$100,000.

RECOMMENDATION:

It is recommended that the State Regents approve FY-2011 purchases for amounts that are in excess of \$100,000 that need to be effective July 1, 2010.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

ANALYSIS:

A number of agency purchases for equipment maintenance, network circuits, lease of office space, memberships, professional services, and postage must be in place on July 1st of each year due to vendor requirements for renewal or payments that must be made in July. Several of these purchases are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000.

One (1) of the eighteen (18) items in excess of \$100,000 relate to Core. Hammond Associates in the amount of \$315,000 for investment consulting. This is paid in arrears on a monthly basis (funded from 707-Endowment Funds).

Thirteen (13) of the eighteen (18) items in excess of \$100,000 relate to OneNet. 1) AT&T for \$5,350,000 for customer and network infrastructure circuits and long distance services. 2) Chickasaw Holding for \$325,000 for customer and network infrastructure circuit cost. 3) Cox Communications for \$920,000 for customer and network infrastructure circuit cost. 4) Indian Nations Fiber Optic for \$155,000 for customer and network infrastructure circuit cost. 5) Intelleg Communications for \$115,000 for customer and network infrastructure circuit cost. 6) MBO Corporation for \$275,000 for customer and network infrastructure circuit cost. 7) Oklahoma Western Telephone for \$105,000 for customer and network infrastructure circuit cost. 8) Pioneer Telephone for \$150,000 for customer and network infrastructure circuit cost. 9) Windstream Communications for \$210,000 for customer and network infrastructure circuit cost. 10) Presidio for \$550,000 Maintenance of Cisco equipment. 11) Versatile for \$290,000 for

maintenance of Oracle equipment. 12) Qwest Communications for \$150,000 for Commodity Internet. 13) University of Oklahoma for \$170,000 for 24/7 Help Desk Services.

Four (4) of the twenty (18) items in excess of \$100,000 relate to OGSLP. 1) US Postmaster for \$244,000 for annual postage charges. 2) Oklahoma Law Enforcement Retirement System for \$428,797.50 for annual office space lease located at 421 NW 13th Street, Suite 250, Oklahoma City, Oklahoma. 3) NCO Financial Services for \$1,120,000 for the collection and remitting of defaulted loans. 4) Premiere Credit of North America for \$1,040,000 for the collection and remitting of defaulted loans.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #11-c:

Contracts and Purchases.

SUBJECT: Contract with the Department of Human Services to fund a job readiness Temporary Assistance to Needy Families (TANF) program.

RECOMMENDATION:

It is recommended that the State Regents approve the contract in the amount of \$137,962 to continue to provide the job readiness TANF program located at OSU-OKC.

BACKGROUND:

In spring 2005, The Department of Human Services proposed and OSU-OKC agreed to implement a supplemental job readiness program in addition to the college's existing TANF vocational training program. The supplemental program provides job readiness training and provides internships to TANF recipients. The supplemental component emphasizes job readiness (resume writing, interviewing techniques, career exploration, etc.) and workplace skills (time management, workplace attitude, teamwork, etc.) rather than focusing on specific job related vocational training required by the existing vocational training TANF programs. At their June 29, 2006 meeting the State Regents approved the contract to implement the job readiness program at OSU-OKC, with an extension clause for three one-year terms, ending June 30, 2010.

POLICY ISSUES:

This action is consistent with the State Regents commitment to the enhancement of educational opportunities, as well as coordination/cooperation between State Regents' institutions and other state agencies.

ANALYSIS:

Funding for this supplemental TANF program is from a different source of money than the vocational training TANF contract and therefore requires a separate contract. It is recommended that the attached contract to continue to provide the job readiness program at OSU-OKC, effective July 1, 2010 thru June 30, 2011 with an option to renew for three additional years, in the sum of \$137,962 be approved.

Note: Contract attachments are on file in the State Regents' office.

Attachment.

**AGREEMENT BETWEEN THE
OKLAHOMA DEPARTMENT OF HUMAN SERVICES**

**1. AND THE
2. OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**

I. PURPOSE:

This Contract is established between the Oklahoma State Regents for Higher Education (hereinafter “OSRHE”) and the Oklahoma Department of Human Services (hereinafter “OKDHS”), the IV-A Agency responsible for administering the Temporary Assistance to Needy Families (TANF) Program under the Title IV-A of the Social Security Act. The purpose of this Contract is to set forth a process designed to provide employment readiness program(s) at local community colleges to recipients of TANF in Oklahoma County. This contract is to serve TANF recipients needing to gain employment readiness skills as described in the attached proposal and budget (Attachments A and B, respectively). This process will utilize block grant funds allocated to OKDHS pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PL 104-193).

II. FINANCIAL COMMITMENT:

OKDHS will set aside an amount not to exceed \$137,962.00 (one hundred thirty-seven thousand, nine hundred sixty-two dollars) of its Block Grant funding for Fiscal year 2011. These funds will be available to serve those who are determined by OKDHS to be eligible to participate.

OSRHE assures that federal block grant funds identified for the purpose set forth in this contract will not be used to match other federal funds.

OKDHS and OSRHE will mutually determine the specific job readiness skills, including developing work sites for work-based training, for which the Block Grant funds will be used.

A program renewal application and budget must be completed each consecutive year. The application must reflect collaboration with each OKDHS county office served. After OSRHE and OKDHS have reviewed and approved the application, OSRHE will notify the College of the approval. In this notification, OSRHE will also identify the amount of funds awarded.

III. ASSURANCES:

OKDHS and OSRHE will comply with Titles VI, VII, and IX of the Civil Rights Act of 1964, Executive Order 11246, as amended, the Federal Regulations set forth in Title 45, Code of Federal Regulations, Part 80 (which implement PL 38-32), Civil Rights Act of 1964, Part 84 (which implements PL 93-112), Rehabilitation Act of 1973, Part 90 (which implements PL 94-135), Age Discrimination Act of 1975, and Americans with Disability Act of 1990.

IV. OKDHS RESPONSIBILITIES:

1. Inform OKDHS staff within the local counties of the job readiness program.
2. Make referrals to the Job Readiness Program with the Interagency Referral and Information Form, Form TW3.

3. Provide and/or refer the recipient to the needed social and supportive services as funds are available and participant's needs require. These services may include participant allowances, day care, family planning, and counseling.

V. OSRHE RESPONSIBILITIES:

1. Establish a program that will provide participants 35 hours per week of employment readiness training.
2. Establish a procedure for referring participants who have refused or failed to cooperate back to OKDHS.
3. Approval of any subcontract shall not relieve OSRHE of any responsibility for performance under this Contract.
4. All block grant funding for this Contract must be used for direct program use. No block grant funding may be used for out-of-state travel or consultant fees without prior written approval from OKDHS.

VI. GENERAL TERMS AND CONDITIONS:

1. The terms and conditions of this Contract shall be effective and binding from July 1, 2010 through June 30, 2011. It is agreed upon by both parties that this Contract may be terminated by written notice delivered via certified mail by either party 30 days prior to termination date.
2. At the sole option of OKDHS this Contract may be renewed, at the current level of services and budget unless terminated by either party, subject to modification or cancellation provisions contained herein. Such renewals will extend to four additional 12-month periods with a finite ending date of June 30, 2015.
3. In the event OSRHE fails to meet the terms and conditions of this Contract or fails to provide services in accordance with the provisions of this Contract, OKDHS may cancel this Contract upon written notice of default to OSRHE via certified mail. Such cancellation shall not be an exclusive remedy but shall be in addition to any other rights and remedies provided for by law.
4. Any modifications or amendments to this Contract shall be in writing and agreed to by both OSRHE and OKDHS; provided, however, that OSRHE is allowed to make budget adjustments not to exceed a 10% deviation within each category without a formal modification. The budget adjustments are submitted in writing by OSRHE and are subject to exception upon review for reasonableness by contract monitor for OKDHS.
5. OKDHS and OSRHE agree to permit the federal grantor agency, the Comptroller General of the United States or any authorized representative to examine during normal business hours all pertinent records and files, upon reasonable notice and at reasonable intervals, for the purpose of conducting an audit and compliance review.
6. OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.

7. Any equipment or other tangible materials directly and/or specifically purchased with funds provided through this Contract and previously approved for said purchase by OKDHS shall remain/become the property of OKDHS. Upon termination or cancellation of the Contract, for any reason, OKDHS may demand delivery/return of such equipment or materials at OSRHE's sole cost and expense. OSRHE shall notify OKDHS prior to relocation or substantial alteration of such equipment or materials.
8. Due to possible future reductions in State and/or Federal appropriation, OKDHS cannot guarantee the continued availability of funding for this Contract notwithstanding the consideration stated above. In the event funds to finance this Contract become unavailable, either in full or in part, due to such reduction in appropriations, OKDHS may terminate the Contract or reduce the consideration upon notice in writing to the OSRHE. Said notice shall be delivered by certified mail return receipt requested or in person with proof of delivery. OKDHS shall be the final authority as to the availability of funds. The effective date of such Contract termination or proposed reduction in consideration shall be specified in the notice as the date of service of said notice, or the actual effective date of the federal funding reduction, whichever is later. Provided, that reductions shall not apply to payments made for services satisfactorily completed prior to said effective date. In the event of a reduction in consideration, OSRHE may cancel this Contract as of the effective date of the proposed reduction upon the provision of advance written notice to OKDHS.
9. The travel expenses to be incurred by OSRHE pursuant to this Contract for services shall be included in the total amount of the contract award. OKDHS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, OKDHS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act. The OSRHE shall be responsible for all travel arrangements and providing supporting documentation when submitting claims for reimbursement.
10. The OSRHE hereby certifies that it is registered with and participates in the E-Verify Employment Status Verification System maintained by the United State Citizenship and Immigration Services. The OSRHE further certifies that any subcontractors approved to perform work under this Contract and which have employees are also registered with and participate in the E-Verify Employment Status Verification System.
11. The OSRHE agrees to comply with all applicable federal and state law and the OSRHE's policies concerning information security risk assessments, confidential information and data security.

IN WITNESS WHEREOF, the parties have each caused this Contract to be executed as of the latter date written below as evidenced by the signatures of their respective duly authorized officers.

 Howard Hendrick, Director
 Oklahoma Department of Human Services

 Glen D. Johnson, Chancellor
 Oklahoma State Regents for Higher
 Education

Date _____

Date _____

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #12:

Endowments.

SUBJECT: Approval of the Use of Proceeds Agreement.

RECOMMENDATION:

It is recommended that the State Regents approve the Endowed Chairs Use of Proceeds Agreement with the Oklahoma Capitol Improvement Authority (OCIA) for the advance funding of the state matching portion for approximate one-third of private gifts already on hand in the Endowed Chairs Program.

BACKGROUND:

During the 2004 legislative session, the Forty-ninth Oklahoma State Legislature passed House Bill No. 1904 that authorized the Oklahoma Capitol Improvement Authority (OCIA) to secure up to \$50 million in bond proceeds to be used for the state matching portion for the State Regents' Endowed Chairs Program. Those bonds were finally issued in March 2006 after two-year validation process by the Oklahoma State Supreme Court. In May 2008, the legislature expanded the bonding authorization to include an additional \$100 million bond issuance for the same purpose; however, sufficient debt service funding wasn't appropriated. In April 2010 the legislature authorized through House Bill 3031, the refunding of the existing 2006 bonds and the issuance of the additional \$100 million to an extended term of 20 years in order to utilize the FY10 funding currently allocated for debt service.

The State Regents are now required to enter into an agreement with OCIA for use of the bond proceeds in an advance funding program to match private gifts that have already been made to the program. OCIA accepted the proposed agreement at their meeting on April 21, 2010. The Council of Bond Oversight will be asked to grant approval for the bond issuance at its June 24, 2010, meeting.

POLICY ISSUES:

This action is in compliance with State Regents' policy.

ANALYSIS:

The debt services requirements of the 2006 issuance and the downturn in State revenues has limited the funding amount available for the state matching portion of the Endowed Chairs program. The program currently has a backlog in private donations that exceeds \$365 million. Many of the private donations have been in the queue since 2004 and a significant increase in private donations of several large gifts was experienced just prior to the June 2008 effective date of the new state-matching requirements.

The attached agreement will allow \$100 million of the \$365 million backlog to be funded using bond proceeds and provides for the use of the base allocation to the Endowment Trust fund for the retirement of the debt. That amount is currently \$12.4 million.

AMENDED AGREEMENT FOR USE OF BOND PROCEEDS

THIS AMENDED AGREEMENT FOR USE OF BOND PROCEEDS, dated as of the 1st day of July, 2010, by and between the OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY (hereinafter referred to as the "Authority"), as party of the first part, and the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION (the "State Regents"), party of the second part is entered into as a continuation of and replacement for that certain Agreement for Use of Bond Proceeds dated as of February 1, 2006, by and between the same parties:

RECITALS

WHEREAS, for the purpose of providing for the advance funding of the State share of the Oklahoma State Regents' Endowment Trust Fund established by Title 70 Oklahoma Statutes 2001, Section 3951 et seq. (the "Endowment Trust Fund Act"), the Authority issued its "Oklahoma Capitol Improvement Authority State Regents for Higher Education Endowed Chairs Funding Program Bonds, Federally Taxable Series 2006, in the aggregate principal amount of \$50,000,000 (herein referred to as the "Prior Bonds"), pursuant to the provisions of Title 70, Oklahoma Statutes 2004 Supp., Section 4019 and a resolution dated September 29, 2004 (the "Bond Resolution"); and

WHEREAS, the Legislature of the State of Oklahoma by the passage of Senate Bill No. 1373 of the Second Regular Session of the Fifty-first Legislature (the "New Funds Amendment") has determined that the need exists to fund an additional \$100,000,000 (the "New Funds") of the State's matching funds for deposit to the Endowment by the issuance of additional bonds which will assure that the State can continue to obtain the full benefit of private contributions for the Endowed Chairs Program for that purpose, has directed the Oklahoma Capitol Improvement Authority to issue bonds in addition to the Prior Bonds; and

WHEREAS, the Legislature of the State of Oklahoma by the passage of House Bill No. 3031 of the Second Regular Session of the Fifty-second Legislature (the "Refunding Amendment") has determined that the need exists to refinance the Prior Bonds by the issuance of refunding bonds in sufficient amount to pay the principal of and interest on the Prior Bonds, as due, or at redemption on July 1, 2014 (the "Refunding") and for that purpose, has directed the Oklahoma Capitol Improvement Authority to issue bonds; and

WHEREAS, the Authority has determined to provide funds for the Refunding, to provide New Funds for deposit in the Endowment Trust Fund and pay costs of issuance through the issuance of its "Oklahoma Capitol Improvement Authority Oklahoma State Regents for Higher Education Endowed Chairs Funding and Refunding Program Bonds, Federally Taxable Series 2010" in an amount not to exceed One Hundred Fifty Million Dollars (\$150,000,000) (herein called "Bonds) all pursuant to the provisions of the Original Endowed Chairs Act, the New Funds Amendment and the Refunding Amendment as well as Title 73, Oklahoma Statutes 2001, Section 151 et seq., as amended (all, hereinafter called the "Act"); and

WHEREAS, the Authority desires to enter into this Amended Agreement for Use of Bond Proceeds (the "Agreement") with the Oklahoma State Regents for Higher Education (the "State Regents") for the purpose of providing security for the Bonds; and

WHEREAS, pursuant to the Endowment Trust Fund Act, the State Regents are directed to make payments in sufficient amounts to pay the debt service on the Bonds with funds made available to the State Regents from appropriations; and

WHEREAS, pursuant to the Endowment Trust Fund Act, the State Regents are required to maintain, as trustees, the Oklahoma State Regents' Endowment Trust Fund (the "Trust Fund") comprised of funds derived from private and other sources matched by State deposits and used as provided in Title 70, Oklahoma Statutes 2001, Section 3952; and

WHEREAS, pursuant to the Endowment Trust Fund Act, as amended by House Bill 1904 enacted by the Second Regular Session of the Forty-ninth Legislature of the State of Oklahoma (the "Amendments") the State Regents are directed to deposit in a special separate account of the Trust Fund the proceeds of the Bonds made available by the Authority; and

NOW, THEREFORE, THIS AGREEMENT WITNESSETH:

In consideration of the respective agreements herein contained and subject to all the provisions hereof, and the agreement of the Authority to finance a portion of the State's matching contribution to the Trust Fund in the aggregate amount of \$150,000,000 consisting of funds in the amount of \$50,000,000 provided by the Prior Bonds and the New Funds in the amount of \$100,000,000 (together referred to herein as "Bonds Proceeds") and in further consideration of the covenants, agreements, duties and obligations of each of the parties hereto as hereinafter set forth, the Authority and State Regents do hereby agree as follows:

1. Funding. The Authority does hereby agree to provide funds to the State Regents in the net amount of Bond Proceeds after payment of the costs related to the issuance of the Bonds, including Bond insurance premiums, if any. The State Regents agree to use the funds derived from Bond Proceeds for the refinancing of the Prior Bonds and as directed by the Endowment Trust Fund Act and the Amendments, including the provisions relating to fifty percent (50%) of the funded endowed chair, professorship or lectureship positions shall involve research and development.

2. Payments by State Regents. The State Regents shall pay to the Authority on the 10th day of each month an amount equal to a monthly portion (the "Payments") of the debt service requirements for the Bonds as determined by the Authority in accordance with this Agreement and the Resolution; PROVIDED, HOWEVER, it is understood that the obligation of the State Regents to make payments is conditioned upon funds being legally available from legislative appropriations or some other legally available source for such purpose. Such Payments are subject to adjustment from time to time as hereinafter provided. The Authority shall notify the State Regents on or before the 1st day of January of each year during which any of the Bonds are outstanding, of the amount of payments to be made under this Agreement, for the next fiscal year (July 1 - June 30) based on the estimated need of the Authority, PROVIDED HOWEVER, the amount to be paid by the State Regents shall be subject to adjustment by increasing or decreasing the amounts hereinbefore specified whenever the Authority determines and notifies the State Regents that the aggregate amount being paid is more or less than the amount required to pay the principal and interest requirements for the Bonds. The Payments shall be as set forth on Exhibit "A" hereto unless notice is otherwise provided.

It is recognized and agreed by the parties to this Agreement that the amount to be paid by the State Regents under this Agreement as hereinbefore provided shall produce sufficient revenue to pay as and when due the principal of and interest on the Bonds. It is specifically understood and agreed that the obligation of the State Regents is an obligation to pay for the use of the Bond proceeds for the State Regents' Endowment Trust Fund program and the obligation to make payments shall not abate under any circumstances other than as specifically set forth in Section 2 hereof; PROVIDED, that such obligation to make payments on the part of the State Regents is contingent upon funds being available for such purpose or legislative appropriation. The State Regents agree to include in the annual budget for Oklahoma higher education an appropriation request in an amount sufficient to pay the required Payments hereunder.

3. Oklahoma State Regents for Higher Education Endowment Trust Fund Series 2010 Bond Endowment Account. The State Regents hereby establish as a separate account within the Trust Fund an account to be named Oklahoma State Regents for Higher Education Series 2010 Bonds Endowment Account (the "Series 2010 Endowment Account"). The Series 2010 Endowment Account shall be maintained by the State Regents in trust as security for the Bonds at all times until the Bonds are fully retired. If for any reason the State Regents fail to make any Payment hereunder when due and arrangements have not been made

within ten days of the due date of such Payment to correct such failure, the State Regents shall transfer from the Series 2006 Endowment Account to the State Treasurer for deposit in the Sinking Fund established under the Bond Resolution the amount determined by the Authority and the State Treasurer to be necessary to pay the principal of and interest on the Bonds and other costs related to the redemption of the Bonds on the first date of redemption available to the Authority.

4. Security for Bonds. It is agreed and understood that the payments to the Authority hereinabove specified and the Series 2010 Endowment Account are to be pledged and used by the Authority as security and a source of payment of the Bonds and so long as any of the Bonds are outstanding the terms of this Agreement shall not be reduced, revised or suspended to the detriment of the security and source of payment of the Bonds and the payments by the State Regents shall not abate, other than as provided herein.

5. Events of Default. The following shall constitute events of default hereunder:

(a) Failure by the State Regents to make any Payment or other sum of money payable hereunder or under any other agreement between the Authority and the State Regents when due.

(b) Failure by the State Regents to comply with any term, provision or covenant of this Agreement, other than failure to make payments for a period of twenty (20) days after written notice thereof to the State Regents specifying such failure and requesting that it be remedied.

6. Remedies. Upon the occurrence of any of the aforesaid events of default, the Authority may pursue any remedies provided by law, or in equity and no such pursuit of any remedy shall constitute a forfeiture or waiver of any payments or other financial obligations due to the Authority hereunder or of any damages accruing to the Authority by reason of the violation of any of the terms, provisions and covenants herein contained. Failure or delay by the Authority to enforce one or more of the remedies herein provided or provided by law upon an event of default shall not be deemed or construed to constitute a waiver thereof or preclude the exercise thereof during the continuation of any default hereunder or be deemed or construed to constitute a waiver of any other violation or breach of any of the terms, provisions and covenants herein contained.

7. Notices. Except as otherwise specifically provided herein to the contrary, all notices required or permitted under this Agreement shall be given in writing, and shall be deemed to be properly given and effective on the date (i) when the same shall have been deposited in the United States mail, registered or certified mail with postage thereon prepaid, or (ii) when personally delivered to the address hereinafter identified. The parties hereto shall not refuse to accept delivery of any such notice.

(a) Address of Authority. Until changed in a written notice to the State Regents and the State Regents, the address of the Authority shall be:

Authority: Oklahoma Capitol Improvement Authority
Department of Central Services
2401 North Lincoln, Suite 206
Oklahoma City, Oklahoma 73105

(b) Address of State Regents. Until changed in a written notice to the Authority, the address of the State Regents shall be:

State Regents: Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, Oklahoma 73104-6266

(c) Payment Address. Until changed by thirty (30) days prior written notice to the State Regents, payments hereunder shall be made to the Authority either by mail or otherwise as follows:

Oklahoma Capitol Improvement Authority
Department of Central Services
2401 North Lincoln, Suite 206
Oklahoma City, Oklahoma 73105

8. Authority. Each party hereto affirms and states that it has full right and authority to enter into this Agreement.

9. Partial Invalidity. Should any paragraph, subparagraph, clause or provision of this Agreement be invalid or void for any reason, such invalid or void paragraph, subparagraph, clause or provision shall not affect the whole of this instrument, but the balance of the provisions hereof shall remain in full force and effect.

10. Amendments and Modifications. Except as otherwise provided in this Agreement, this Agreement shall not be amended, changed, modified, altered or terminated except by an instrument in writing executed by the parties hereto.

11. Survival of Covenants, Agreements, Representations and Warranties. All covenants, agreements, representations and warranties made by the State Regents in this Agreement shall survive the execution of this Agreement and shall continue in full force and effect as long as any amounts payable hereunder remain unpaid.

12. Binding Effect. All of the terms, stipulations, covenants, conditions, provisions and agreements contained in this Agreement shall extend to and be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

13. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma.

14. Descriptive Headings. The descriptive headings of the paragraphs of this Agreement are for convenience only and shall not be used in the construction of the contents hereof.

IN WITNESS WHEREOF, the Authority has caused this Agreement to be executed for and on its behalf by its _____ Chairman and Secretary and its corporate seal to be hereunto affixed and the State Regents have caused this Agreement to be executed for and on their behalf by an Authorized Officer, respectively, all done this 1st day of April, 2010.

(SEAL)
ATTEST:

Secretary

OKLAHOMA CAPITOL IMPROVEMENT
AUTHORITY

By: _____
Chairman

OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION

By: _____
Authorized Officer

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #13:

Master Lease.

RECOMMENDATION:

It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2010A Real Property Master Lease Series. The total projects from 12 entities amount to approximately \$129.7 million.

BACKGROUND:

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases. In May 2005, the legislature expanded the authorization to include financing of the acquisition of or improvements to real property. This group of projects was submitted for legislative review as required by statute.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards will have given prior approval of all projects submitted under this program before the bonds are issued.

POLICY ISSUES:

The recommendation is consistent State Regents' policy.

ANALYSIS:

The Master Lease Purchase Program provides the State System entities a method of financing major personal and real property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring equipment and new or renovated construction projects by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The 2010A series for real property includes 12 system institutions with an estimated total of approximately \$129.7 million in projects. The following table summarizes this series of project totals by institution with project descriptions provide by each institution following. Each of the listed projects was submitted for legislative review as required by statute in February 2010 and were considered approved due to no action taken.

Institution	Total Amount to be Financed in August Issue
University of Central Oklahoma	35,000,000
Carl Albert State College	7,000,000
Oklahoma City Community College	12,000,000
Rogers State University	28,500,000
Oklahoma State University	13,457,720
Northeastern Oklahoma A&M College	3,500,000
Murray State College	2,500,000
Southeastern Oklahoma State University	9,400,000
Tulsa Community College	2,647,211
Redlands Community College	1,300,000
Eastern Oklahoma State College	400,000
Southwestern Oklahoma State University	14,000,000
Total for August Issue	\$129,704,931

University of Central Oklahoma—State Medical Examiner’s Facility	\$35,000,000
--	--------------

The project is to construct a new facility to house the Oklahoma State Medical Examiner’s Facility. The facility is estimated to be approximately 45,000 gross square feet constructed on land already owned by the University. The debt service will be paid using the rental revenue received from the State Medical Examiner’s Office.

Carl Albert State College—Science and Math Building	\$7,000,000
---	-------------

This project is the construction of a 31,000 square foot, three-story Science and Mathematics Building to be located on the Poteau campus. The building will contain science laboratories, science lecture rooms, classrooms and faculty offices. The project will include furnishings, fixtures, equipment and exterior amenities and other related improvements. The debt service will be funded through a student facility fee.

Oklahoma City Community College – Performing Arts Center	\$4,000,000
--	-------------

This project includes the design and construction of a 1000-seat Performing Arts Center on the Oklahoma City campus. The theatre will accommodate the annual Cultural Arts Series programming; OCCC stage productions; choral and musical productions and special events to support community needs. The project includes furniture, fixtures and equipment as required for functionality. The debt service will be paid from operating reserves funds.

Rogers State University – Baird Hall/Classroom Building	\$3,500,000
---	-------------

This project involves the renovation and expansion of approximately 52,000 square feet. The new state-of-the-art facility will feature an entry hall, commons area, eight additional classrooms, several learning laboratories and faculty offices. Special features include a lecture hall with stage, elevated seating and special communications equipment. Also includes is a 2,100 square foot art gallery, special classroom and lounge for the University’s Honors Program, several renovated art studios and an archival room. The total cost is not expected to exceed \$10.6 million and includes design, construction costs, furnishings, and equipment. A portion of the cost has been funded from the 2005 Capital Bond Issue. The debt service will be funded by a proposed new facility fee.

Rogers State University –Bartlesville Renovation	\$1,000,000
--	-------------

This project involves the renovation of the ninth floor Bartlesville campus building and replacement of an elevator. The proposed area will provide three large areas for students, citizens and visitors to have

meetings, recreational rooms and eating facilities. A modern kitchen will be designed to accommodate preparation of meals for 100 people. A new elevator will be installed to comply with building codes and ADA. The debt service will be funded using auxiliary revenue and in part by revenue from the Frank Phillips Club's use of the dining facility for monthly meetings.

Rogers State University – Student Housing	\$16,000,000
---	--------------

This project will be conducted in two phases of new student housing. The facility will include a combination of one, two and four-bedroom units, a club house, offices, study areas, laundry, recreational facilities, parking and security. The debt service will be funded through lease revenue.

Rogers State University – Acquisition of Student Apartments	\$8,000,000
---	-------------

This project is the acquisition of existing student apartments to be owned by the University. The debt service will be funded through lease revenue.

Oklahoma State University – Fire Protection Publications & Training Offices	\$721,477
---	-----------

This project includes roof and other building repairs to both facilities and also includes HVAC replacements. These projects are immediate in nature to maintain the proper insurance coverage. The debt service will be funded through an auxiliary account.

Oklahoma State University – Venture I Building Purchase	\$8,000,000
---	-------------

Bond Proceeds will be used to purchase the Venture I building located in the Oklahoma Technology and Research Park. The University currently leases the building from a private owner. The building will be used for long-term research space and currently houses other tenants in a portion of the facility. The debt service will be funded through current lease revenue.

Oklahoma State University –Property Purchases	\$4,736,243
---	-------------

The University intends to purchase properties adjacent to the Stillwater campus for a variety on purposes. The purchases include the following projects: (1) Purchase of Properties on University Circle (\$1,107,800) -- Five lots will be bought for future campus parking and will include the demolition and/or removal of homes on the properties; (2) Purchase of existing parking lot from the OSU Alumni Association (\$1,205,000) – The lot south of the Student Union is currently used for student/faculty/staff parking. The purchase agreement may provide for exclusive use on game days and for evening events at the Alumni Center; (3) Purchase of the Farmhouse Fraternity House (\$1,603,443) The house and lot will eventually be used for future campus parking; (4) Purchase of the Postal Plaza (\$540,000) This facility will be used for future development of an Art Museum and currently houses rental tenants; and (5) Purchase of Tower Park (\$280,000) The park near fraternity row near the Stillwater campus will eventually be converted to use a parking lot. The debt service for these purchases will be funded through current lease revenue and ultimately from parking fees once they are converted to surface lots.

Northeastern Oklahoma A&M College – Renovation of Student Union	\$3,500,000
---	-------------

This project is renovation of the Student Union to include a new kitchen, new dining area, changes to the ballroom, additions of student lounge spaces and a café. The debt service will be funded through a current student facility fee.

Murray State College – Deferred Maintenance Renovations	\$2,500,000
---	-------------

The project includes addressing deferred maintenance projects; renovation of existing facilities including the completion of renovation projects already in process. Roof replacements, window replacements and various interior/exterior door replacements with a secure electronic locking system will also be included. The debt service will be funded using Section 13 Offset and revolving funds.

Southeastern Oklahoma State University	\$9,400,000
<p>The project includes the acquisition of the existing student housing facility of approximately 95,478 square feet. The facility includes 66 four-bedroom suites, 18 two-bedroom suites and six efficiency apartments for a total of 306 beds. The University is currently already providing management of the facility currently owned by the Southeastern Foundation. The debt service will be funded through lease revenue.</p>	
Tulsa Community College – Long-Range Planning and Development Projects	\$2,647,211
<p>The project includes replacements for roofs and roof maintenance on the Northeast, Southeast and West Campuses. These projects are intended for the physical facilities sustainability and prevention of excessive deferred maintenance. The debt service will be funded through operating funds.</p>	
Redlands Community College – Royse Ranch Master Plan	\$1,300,000
<p>The project includes the use of proceeds to refinance the purchase loan of approximately \$800,000 and upgrades and renovations to complete a portion of the master plan for the Royse Ranch. The projects will include construction of new buildings, adding roads, sidewalks, parking and telecommunications and technology infrastructure. The debt service will be funded through Section 13 Offset funds.</p>	
Eastern Oklahoma State College – Remodel/Renovate Student Apartments	\$400,000
<p>The project includes renovation, repair and remodel of the student apartments on the Wilburton campus. The 38 apartments were originally built in the 1960’s and are in need of major renovation and remodel for comfort and security. The project will include new roofs, repair to roof lines, thermal windows and doors, insulation, new siding, new HVAC units, new flooring, kitchen updates and plumbing fixtures, painting and new lighting. Also a new centralized laundry facility will be built to better serve the students. The debt service will be funded through lease revenue.</p>	
Southwestern Oklahoma State University—Parker Hall	\$2,000,000
<p>The project will complete the renovation of the lobby and north wing of Parker Hall for academic program use. Approximately 35,000 square feet are involved on three floors of the original building constructed in 1963 as a resident hall. The renovation will upgrade all aspects of the building with much of the internal structure replaced to provide for additional insulation, updated wiring, fire alarm and other improvements. The debt service will be funded through operating revenue.</p>	
Southwestern Oklahoma State University – The Event Center	\$12,000,000
<p>The project is a joint project with the City of Weatherford and is designed to be the home of three intercollegiate sports, house athletic offices and serve as a community event center. The approximate 75,000 square foot facility should seat 3,500 for sporting events and 4,000 for concerts and will be the event center of west central Oklahoma. The center will be located on the Weatherford campus just south of the football stadium. The debt service will be provided by a temporary city sales tax and student fee revenue. The City of Weatherford will invest additional funding to provide access roads and has designated a Hotel/Motel tax to assist in promotion of the Center.</p>	

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #14:

Deleted Item.

Not Available Electronically.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #15-a:

New Programs.

SUBJECT: Oklahoma State University. Approval of request to offer the Bachelor of Arts and Bachelor of Science in Strategic Communication, the Bachelor of Arts and Bachelor of Science in Sports Media, and the Bachelor of Arts and Bachelor of Science in Multimedia Journalism.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University's (OSU) request to offer the Bachelor of Arts and Bachelor of Science in Strategic Communication, the Bachelor of Arts and Bachelor of Science in Sports Media, and the Bachelor of Arts and Bachelor of Science in Multimedia Journalism, along with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Bachelor of Arts in Strategic Communication.** Continuation beyond Fall 2015 will depend upon:
Majors enrolled: a minimum of 60 students in Fall 2014; and
Graduates: a minimum of 30 students in 2014-15.
- **Bachelor of Science in Strategic Communication.** Continuation beyond Fall 2015 will depend upon:
Majors enrolled: a minimum of 60 students in Fall 2014; and
Graduates: a minimum of 30 students in 2014-15.
- **Bachelor of Arts in Sports Media.** Continuation beyond Fall 2015 will depend upon:
Majors enrolled: a minimum of 20 students in Fall 2014; and
Graduates: a minimum of 10 students in 2014-15.
- **Bachelor of Science in Sports Media.** Continuation beyond Fall 2015 will depend upon:
Majors enrolled: a minimum of 14 students in Fall 2014; and
Graduates: a minimum of 7 students in 2014-15.
- **Bachelor of Arts in Multimedia Journalism.** Continuation beyond Fall 2015 will depend upon:
Majors enrolled: a minimum of 36 students in Fall 2014; and
Graduates: a minimum of 18 students in 2014-15.
- **Bachelor of Science in Multimedia Journalism.** Continuation beyond Fall 2015 will depend upon:
Majors enrolled: a minimum of 30 students in Fall 2014; and
Graduates: a minimum of 15 students in 2014-15.

BACKGROUND:

Academic Plan

OSU's Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates;
- Incorporating technology into learning to enhance educational opportunities;
- Continuing the research initiative begun in 2000-2001;
- Promoting international involvement, focusing on establishing partnerships with other countries; and
- Using new or reallocated funds to propose new programs.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	75
Degrees and/or certificate programs added	61

Program Review

OSU offers 216 degree and/or certificate programs as follows:

Certificates	14
Associate of Arts or Sciences Degrees	0
Associate of Applied Science Degrees	0
Baccalaureate Degrees	89
Master’s Degrees	69
Doctoral Degrees	44
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OSU faculty developed the proposal, which was reviewed and approved by institutional officials and OSU’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ *Academic Program Approval* policy.

ANALYSIS:

Bachelor of Arts in Strategic Communication
Bachelor of Science in Strategic Communication
Bachelor of Arts in Sports Media
Bachelor of Science in Sports Media
Bachelor of Arts in Multimedia Journalism
Bachelor of Science in Multimedia Journalism

Program purpose. The purpose of these programs is to separate program options in the School of Journalism and Broadcasting into new degree programs in Strategic Communication, Sports Media, and Multimedia Journalism.

Program rationale and background. The proposed degree programs are designed to provide students with cutting edge knowledge and skills in all areas of strategic communication management, sports media, and multimedia journalism. The many changes in the media environment require that students should no longer be narrowly trained in these areas. Employers increasingly require communication professionals to first have an understanding of the relevant audiences with which they wish to communicate and then choose the best communication methods. Additionally, the new media environment requires that professionals have skills they can apply to every media platforms, be it print, television, radio, or on the Internet. Students who wish to work in communication practices will be better served by converging public relations and advertising which will prepare them for their careers in communication practice in a more seamless way. The proposed programs support the findings of a panel of external reviewers from October, 2006, which recommended that “the school needs to reconsider the separate curricula for the four options it offers.” Dramatic changes in the media environment necessitated the proposed degree program in another report from the Accrediting Council on Education in Journalism and Mass communication (ACEJMC). The reviewers suggested that the curriculum needed to be restructured “to respond...to the students’ desire for more cross-platform expertise.” The proposed programs further supports the panel’s suggestion “to give a more clear and distinctive focus to its mission and vision” with the specific aim of highlighting its distinctive assets, needs and wants. Each of the courses in the curriculum was re-evaluated and new courses were introduced to ensure that students receive the most recent knowledge and skills in the field. By changing from a program option to a degree, students will be exposed to all the facets of a rapidly developing field.

Employment opportunities. OSU states that there is a demand, both nationally and in Oklahoma, for program graduates. OSU states that there are 204 legal newspapers and 28 television stations that need journalists trained in these various areas. OSU cites Joe Hight, Director of Information and Development at The Oklahoman, as saying “The demand for journalists who have multimedia experience will continue to grow here at The Oklahoman, as well as newspapers and televisions worldwide. The student who will be hired in the future will be versatile in writing, taking photos and video, and posting stories online – or have expertise in a certain area that puts them in high demand. Journalists of the future will be storytellers in print, online, and video, and thus their college experience must include a diversity of education in these areas.” OSU is confident there will be sufficient employment opportunities for program graduates.

Student demand. The proposed degree programs are expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Proposed Degree Program	Productivity Category	Criteria	Deadline
BA Strategic Communications	Minimum Enrollment of majors in the program:	60	Fall 2014
	Minimum Graduates from the program:	30	2014-2015
BS Strategic Communications	Minimum Enrollment of majors in the program:	60	Fall 2014
	Minimum Graduates from the program:	30	2014-2015
BA Sports Media	Minimum Enrollment of majors in the program:	20	Fall 2014
	Minimum Graduates from the program:	10	2014-2015
BS Sports Media	Minimum Enrollment of majors in the program:	14	Fall 2014
	Minimum Graduates from the program:	7	2014-2015
BA Multimedia Journalism	Minimum Enrollment of majors in the program:	36	Fall 2014
	Minimum Graduates from the program:	18	2014-2015
BS Multimedia Journalism	Minimum Enrollment of majors in the program:	30	Fall 2014
	Minimum Graduates from the program:	15	2014-2015

Duplication and impact on existing programs. All of the institutions who offer baccalaureate degrees offer similar BS or BA degree programs which would duplicate the proposed programs except Oklahoma Panhandle State University. Institutions with existing programs did not notify the State Regents’ office of a protest to the proposed program. Due to student demand and the current existence of these content areas as option, approval will not constitute unnecessary duplication.

Curriculum. The proposed BA in Strategic Communication, BA in Sports Media, and BA in Multimedia Journalism degree programs will consist of 125 total credit hours from the following areas:

Content Area	Credit Hours
General Education Courses	41
College/Departmental Courses	23
Major Courses	57
Elective Courses	4
Total	125

The new courses for the proposed degree program are denoted with an asterisk on the attached curriculum (Attachments A - four new courses, C - three new courses, and E - two new courses).

Curriculum. The proposed BS in Strategic Communication, BS in Sports Media, and BS in Multimedia Journalism degree programs will consist of 125 total credit hours from the following areas:

Content Area	Credit Hours
General Education Courses	41
College/Departmental Courses	13
Major Courses	57
Elective Courses	14
Total	125

The new courses for the proposed degree program are denoted with an asterisk on the attached curriculum (Attachments B – four new courses, D – three new courses, and F – two new courses).

Faculty and staff. Existing faculty will teach the proposed degree program.

Support services. The library, facilities and equipment are adequate.

Financing. OSU states that the budget is based on total existing courses of income for the School of Journalism and Broadcasting from which all programs are funded. No additional funding is requested from the State Regents for these programs.

Cost/Funding Summary:

Program Resource Requirements

A. Funding Sources	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$62,000	\$62,000	\$65,000	\$65,000	\$65,000
<i>Existing unrestricted Foundation account for scholarship funds</i>					
Existing State Resources	\$1,485,300	\$1,485,300	\$1,559,565	\$1,559,565	\$1,559,565
<i>School of Journalism and Broadcasting administrative, faculty, graduate assistant and student employee budget, which is in the existing operational budget</i>					
State Resources Available through Internal Allocation and reallocation	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000
<i>Student technology fee allocations through the College of Arts and Sciences</i>					
Student Tuition	\$0	\$0	\$0	\$0	\$0
<i>No direct income since income from tuition is allocated the College of Arts and Sciences, which in turn, allocates funds to programs.</i>					
TOTAL	\$1,597,300	\$1,597,300	\$1,699,565	\$1,699,565	\$1,699,565

B. Breakdown of Budget Expenses/Requirements	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Staff:	\$0	\$0	\$0	\$0	\$0
Administrative/Other Professional	\$257,100	\$257,100	\$269,955	\$269,955	\$269,955
<i>6 permanent staff members, 2 student advisors, 1 engineer, 1 receptionist, 1 budget officer, and 1 senior administrative officer</i>					
Faculty	\$1,099,250	\$1,099,250	\$1,151,665	\$1,151,665	\$1,151,665
<i>15 tenure track or tenured faculty members, 1 clinical professor, 3 visiting professors, and 5 adjunct faculty members</i>					

Graduate Assistants	\$36,250	\$36,250	\$38,060	\$38,060	\$38,060
<i>Six graduate assistants who assist with teaching labs</i>					
Student Employees	\$23,700	\$23,700	\$24,885	\$24,885	\$24,885
<i>Student employees act as undergraduate assistants in teaching labs.</i>					
Equipment and Instructional Materials	\$50,000	\$50,000	\$75,000	\$75,000	\$75,000
<i>All departments in the College of Arts and Sciences can apply once per semester for a grant from student technology fees. Money has consistently been received for teaching needs, often far more than the budgeted amount.</i>					
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$2,100	\$2,100	\$2,300	\$2,300	\$2,300
<i>Services are supplied by the OSU physical plant</i>					
Commodities	\$28,500	\$28,500	\$29,000	\$29,000	\$29,000
<i>Supplies such as copy paper, copier lease agreement, and other office supplies</i>					
Printing	\$6,250	\$6,250	\$6,750	\$6,750	\$6,750
<i>Regular postage, parcel services, printing of alumni newsletters and mailing costs</i>					
Telecommunications	\$16,750	\$16,750	\$17,500	\$17,500	\$17,500
<i>Local and long distance telephone services, broadcasting, and network services</i>					
Travel:	\$17,500	\$17,500	\$19,450	\$19,450	\$19,450
<i>These funds are available for faculty members to present their research at conferences and to attend committee obligations in academic and professional organizations.</i>					
Awards and Grants	\$49,500	\$49,500	\$50,000	\$50,000	\$50,000
<i>Student awards are made annually for deserving students from existing foundation accounts.</i>					
TOTAL	\$1,586,900	\$1,586,900	\$1,684,565	\$1,684,565	\$1,684,565

Attachment

**OKLAHOMA STATE UNIVERSITY
BACHELOR OF ARTS IN STRATEGIC COMMUNICATION**

Degree Requirements	Credit Hours
<i>General Education Courses:</i>	<i>41</i>
*MC 1143 Media in a Diverse Society (included in Social and Behavioral Science requirements)	
<i>College/Departmental Courses</i>	<i>23</i>
A&S 1111 Orientation	1
Arts and Humanities	9
Natural and Mathematical Sciences	3
Foreign Languages	10
<i>Major Requirements</i>	<i>57</i>
MC 2003 Mass Media Style and Structure	3
MC 2023 Electronic Communication	3
*MC 4143 Ethics and Issues In Mass Communications	3
MC 4163 Mass Communication Law	3
SC 2013 Introduction to Strategic Communication: Advertising OR	3
SC 2183 Introduction to Strategic Communication: Public Relations	
*SC 3353 Persuasive Writing for Strategic Communicators	3
SC 3753 Graphic Design for Strategic Communication	3
*SC 3953 Research Methods for Strategic Communication	3
SC 4843 Strategic Communication Campaigns OR	3
SC 4980 Advertising Competitions	
SC 3383 Public Relations Management and Strategies OR	6
SC 4493 Advanced Public Relations Media OR	
SC 4013 Advertising Media and Markets OR	
SC 3603 Copywriting and Creative Strategy	
Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)	9
Six credit hours of Marketing courses (upper division)	6
Nine credit hours of upper division Traditional Liberal Arts or Business courses	9
<i>Elective Courses</i>	<i>4</i>
Hours selected may need to be in traditional liberal arts and three hours may need to be upper division.	
<i>Total</i>	<i>125</i>

*Asterisks denote new courses

ATTACHMENT B

OKLAHOMA STATE UNIVERSITY
BACHELOR OF SCIENCE IN STRATEGIC COMMUNICATION

Degree Requirements	Credit Hours
General Education Courses:	41
*MC 1143 Media in a Diverse Society (included in Social and Behavioral Science requirements)	
College/Departmental Courses	13
A&S 1111 Orientation	1
Arts and Humanities	3
Natural and Mathematical Sciences	9
Major Requirements	57
MC 2003 Mass Media Style and Structure	3
MC 2023 Electronic Communication	3
*MC 4143 Ethics and Issues In Mass Communications	3
MC 4163 Mass Communication Law	3
SC 2013 Introduction to Strategic Communication: Advertising OR SC 2183 Introduction to Strategic Communication: Public Relations	3
*SC 3353 Persuasive Writing for Strategic Communicators	3
SC 3753 Graphic Design for Strategic Communication	3
*SC 3953 Research Methods for Strategic Communication	3
SC 4843 Strategic Communication Campaigns OR SC 4980 Advertising Competitions	3
SC 3383 Public Relations Management and Strategies AND SC 4493 Advanced Public Relations Media OR SC 4013 Advertising Media and Markets AND SC 3603 Copywriting and Creative Strategy	6
Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)	9
Six credit hours of Marketing courses (upper division)	6
Nine credit hours of upper division Traditional Liberal Arts or Business courses	9
Elective Courses	14
Hours selected may need to be in traditional liberal arts and three hours may need to be upper division.	
Total	125

*Asterisks denote new courses

ATTACHMENT C

OKLAHOMA STATE UNIVERSITY
BACHELOR OF ARTS IN SPORTS MEDIA

Degree Requirements	Credit Hours
General Education Courses:	41
*MC 1143 Media in a Diverse Society (included in Social and Behavioral Science requirements)	
College/Departmental Courses	23
A&S 1111 Orientation	1
Arts and Humanities	9
Natural and Mathematical Sciences	3
Foreign Languages	10
Major Requirements	57
MC 2003 Mass Media Style and Structure	3
MC 2023 Electronic Communication	3
*MC 4143 Ethics and Issues In Mass Communications	3
MC 4163 Mass Communication Law	3
SPM 2843 Sports and the Media	3
SPM 3843 Contemporary Sports Media	3
Select one of the following areas of emphasis:	
Sports Media Broadcast Production	
MMJ 3153 Fundamentals of Audio and Video Production	3
MMJ 3263 Reporting	3
MMJ 3913 Field Production	3
MMJ 4863 Managing Multimedia News Outlets	3
SPM 4813 Sports Media Production	3
SPM 4883 Sports in the Newsroom	3
Six credit hours of Mass Communications, Multimedia Journalism, Strategic Communication, or Sports Media courses (3 must be upper division)	6
Fifteen credit hours of upper division Traditional Liberal Arts or Business courses	15
Sports Media Multimedia Journalism	
MMJ 3263 Reporting	3
MMJ 3313 Editing in a Multimedia Environment	3
MMJ 4393 Computer Assisted Journalism	3
SPM 3853 Sports Writing	3
SPM 3863 Electronic Sports Reporting	3
SPM 4883 Sports in the Newsroom	3
Six credit hours of Mass Communications, Multimedia Journalism, Strategic Communication, or Sports Media courses (3 must be upper division)	6
Fifteen credit hours of upper division Traditional Liberal Arts or Business courses	15

<i>Sports Media Strategic Communications/Promotion</i>		
SC 2183	Introduction to Strategic Communications: Public Relations	3
*SC 3353	Persuasive Writing for Strategic Communicators	3
SC 3753	Graphic Design for Strategic Communication	3
SPM 3783	Sports Public Relations	3
SPM 4933	Advanced Sports Public Relations	3
Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)		9
Six credit hours of Marketing courses (upper division)		6
Nine credit hours of upper division Traditional Liberal Arts or Business courses		9
<i>Elective Courses</i>		4
Hours selected may need to be in traditional liberal arts and three hours may need to be upper division.		
<i>Total</i>		125

*Asterisks denote new courses

ATTACHMENT D

OKLAHOMA STATE UNIVERSITY
BACHELOR OF SCIENCE IN SPORTS MEDIA

Degree Requirements	Credit Hours
General Education Courses:	41
*MC 1143 Media in a Diverse Society (included in Social and Behavioral Science requirements)	
College/Departmental Courses	13
A&S 1111 Orientation	1
Arts and Humanities	3
Natural and Mathematical Sciences	9
Major Requirements	57
MC 2003 Mass Media Style and Structure	3
MC 2023 Electronic Communication	3
*MC 4143 Ethics and Issues In Mass Communications	3
MC 4163 Mass Communication Law	3
SPM 2843 Sports and the Media	3
SPM 3843 Contemporary Sports Media	3
<i>Select one of the following areas of emphasis:</i>	
<i>Sports Media Broadcast Production</i>	
MMJ 3153 Fundamentals of Audio and Video Production	3
MMJ 3263 Reporting	3
MMJ 3913 Field Production	3
MMJ 4863 Managing Multimedia News Outlets	3
SPM 4813 Sports Media Production	3
SPM 4883 Sports in the Newsroom	3
Six credit hours of Mass Communications, Multimedia Journalism, Strategic Communication, or Sports Media courses (3 must be upper division)	6
Fifteen credit hours of upper division Traditional Liberal Arts or Business courses	15
<i>Sports Media Multimedia Journalism</i>	
MMJ 3263 Reporting	3
MMJ 3313 Editing in a Multimedia Environment	3
MMJ 4393 Computer Assisted Journalism	3
SPM 3853 Sports Writing	3
SPM 3863 Electronic Sports Reporting	3
SPM 4883 Sports in the Newsroom	3
Six credit hours of Mass Communications, Multimedia Journalism, Strategic Communication, or Sports Media courses (3 must be upper division)	6
Fifteen credit hours of upper division Traditional Liberal Arts or Business courses	15
<i>Sports Media Strategic Communications/Promotions</i>	
SC 2183 Introduction to Strategic Communications:	3

Public Relations		
*SC 3353	Persuasive Writing for Strategic Communicators	3
SC 3753	Graphic Design for Strategic Communication	3
SPM 3783	Sports Public Relations	3
SPM 4933	Advanced Sports Public Relations	3
Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)		9
Six credit hours of Marketing courses (upper division)		6
Nine credit hours of upper division Traditional Liberal Arts or Business courses		9
<i>Elective Courses</i>		<i>14</i>
Hours selected may need to be in traditional liberal arts and three hours may need to be upper division.		
<i>Total</i>		<i>125</i>

*Asterisks denote new courses

ATTACHMENT E

**OKLAHOMA STATE UNIVERSITY
BACHELOR OF ARTS IN MULTIMEDIA JOURNALISM**

Degree Requirements	Credit Hours
<i>General Education Courses:</i>	41
*MC 1143 Media in a Diverse Society (included in Social and Behavioral Science requirements)	
<i>College/Departmental Courses</i>	23
A&S 1111 Orientation	1
Arts and Humanities	9
Natural and Mathematical Sciences	3
Foreign Languages	10
<i>Major Requirements</i>	57
MC 2003 Mass Media Style and Structure	3
MC 2023 Electronic Communication	3
*MC 4143 Ethics and Issues In Mass Communications	3
MC 4163 Mass Communication Law	3
MMJ 3263 Reporting	3
MMJ 4393 Computer Assisted Journalism	3
MMJ 4863 Managing Multimedia News Outlets	3
MMJ 4973 Multimedia Journalism Capstone	3
<i>Select one of the following areas of emphasis:</i>	
<i>Multimedia News</i>	
MMJ 3313 Editing in a Multimedia Environment	3
MMJ 3553 Electronic Reporting AND MMJ 4313 Public Affairs Reporting OR MMJ 4423 Advanced Reporting and Writing AND MMJ 3293 Information Graphics	6
Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)	9
POLS 3613 State and Local Government OR POLS 3983 Court and Judicial Process	3
Choose three credit hours from the following: POLS 3414 Political Campaigns and Candidacy POLS 3453 The Legislative Process POLS 3613 State and Local Government POLS 3983 Court and Judicial Process	3
Nine credit hours of upper division Traditional Liberal Arts or Business courses	9
<i>Multimedia Production</i>	
MMJ 3153 Fundamentals of Audio and Video Production	3
MMJ 3913 Field Production	3
MMJ 4953 Advanced Production Practices	3

Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)	9
Fifteen credit hours of upper division Traditional Liberal Arts or Business courses	15
<i>Elective Courses</i>	<i>4</i>
Hours selected may need to be in traditional liberal arts	
<i>Total</i>	<i>125</i>

*Asterisks denote new courses

**OKLAHOMA STATE UNIVERSITY
BACHELOR OF SCIENCE IN MULTIMEDIA JOURNALISM**

Degree Requirements	Credit Hours
<i>General Education Courses:</i>	41
*MC 1143 Media in a Diverse Society (included in Social and Behavioral Science requirements)	
<i>College/Departmental Courses</i>	13
A&S 1111 Orientation	1
Arts and Humanities	3
Natural and Mathematical Sciences	9
<i>Major Requirements</i>	57
MC 2003 Mass Media Style and Structure	3
MC 2023 Electronic Communication	3
*MC 4143 Ethics and Issues In Mass Communications	3
MC 4163 Mass Communication Law	3
MMJ 3263 Reporting	3
MMJ 4393 Computer Assisted Journalism	3
MMJ 4863 Managing Multimedia News Outlets	3
MMJ 4973 Multimedia Journalism Capstone	3
<i>Select one of the following areas of emphasis:</i>	
<i>Multimedia News</i>	
MMJ 3313 Editing in a Multimedia Environment	3
MMJ 3553 Electronic Reporting AND MMJ 4313 Public Affairs Reporting OR MMJ 4423 Advanced Reporting and Writing AND MMJ 3293 Information Graphics	6
Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)	9
POLS 3613 State and Local Government OR POLS 3983 Court and Judicial Process	3
Choose three credit hours from the following: POLS 3414 Political Campaigns and Candidacy POLS 3453 The Legislative Process POLS 3613 State and Local Government POLS 3983 Court and Judicial Process	3
Nine credit hours of upper division Traditional Liberal Arts or Business courses	9
<i>Multimedia Production</i>	
MMJ 3153 Fundamentals of Audio and Video Production	3
MMJ 3913 Field Production	3
MMJ 4953 Advanced Production Practices	3

Nine credit hours of Mass Communications, Multimedia Journalism, Strategic Communication or Sports Media courses (6 hours must be upper division)	9
Fifteen credit hours of upper division Traditional Liberal Arts or Business courses	15
<i>Elective Courses</i>	<i>14</i>
Hours selected may need to be in traditional liberal arts	
<i>Total</i>	<i>125</i>

*Asterisks denote new courses

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 28, 2010

AGENDA ITEM #15-b:

New Programs.

SUBJECT: University of Central Oklahoma. Approval of request to offer the Master of Arts in Substance Abuse Studies.

RECOMMENDATION:

It is recommended that the State Regents approve the University of Central Oklahoma's (UCO) request to offer the Master of Arts in Substance Abuse Studies along with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Master of Arts in Substance Abuse Studies.** Continuation beyond Fall 2013 will depend upon:
 - Majors enrolled: a minimum of 40 students in Fall 2012 and
 - Graduates: a minimum of 15 students in 2012-13.

BACKGROUND:

Academic Plan

UCO's Academic Plan lists the following institutional priorities:

Academic Long-Term Goals

- Engage students in transformative learning through a) leadership, b) research, scholarly and creative activities, c) service learning and civic engagement activities, d) global and cultural competencies, and e) self awareness and healthy lifestyles.
- Improve student outcomes through a) persistence towards academic goals, b) academic performance, and c) post-graduate success.
- Enhance the learning environment through a) student-faculty ratio, b) integration of part-time faculty, c) learning spaces, and d) learning technologies.
- Support learning collaborations a) on the UCO Campus, b) among institutions, and c) with metropolitan, regional and global communities.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, UCO has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	54
Degrees and/or certificate programs added	14

Program Review

UCO offers 95 degree and/or certificate programs as follows:

Certificates	1
Associate of Arts or Sciences Degrees	0
Associate of Applied Science Degrees	2
Baccalaureate Degrees	63
Master’s Degrees	29
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with UCO’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

UCO faculty developed the proposal, which was reviewed and approved by institutional officials and UCO’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ *Academic Program Approval* policy.

ANALYSIS:

Master of Arts in Substance Abuse Studies

Program purpose. The purpose of the proposed degree program is to prepare students for employment in the substance abuse field.

Program rationale and background. The proposed degree program is designed to provide students with the academic foundation to become eligible for licensing in the field of substance abuse studies in the state of Oklahoma. Nationally, a trend exists for substance abuse counselors to hold graduate degrees, which represent a change from previous times in which most alcohol and drug treatment providers were “paraprofessional helpers.” This trend is clearly reflected in Oklahoma. “Title 59. Chapter 43B-Licensed Alcohol and Drug Counselors Act,” enacted by the Oklahoma legislature in 2004, mandates all future Licensed Alcohol and Drug Counselors have a master’s degree in substance abuse studies. The date, originally scheduled for January 2010, was later postponed to January 1, 2012, due to a lack of graduate program availability to meet the new education standards. The licensing board estimates a flow of 50-100 new applications for licensure annually over the next several years. If approved, the proposed degree program will be the only program in the Oklahoma City area, which has the largest population and largest number of treatment centers. The proposed degree program will assist students in developing therapeutic skills and promote professional social advocacy for improved alcohol and drug treatment and facilities. The proposed program will prepare students for leadership roles in prevention and treatment of addiction as well as leadership roles in research, evaluation, and program management. Objectives of the proposed

