



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

June 26, 2014

NOTE

This document contains recommendations and reports to the State Regents regarding items on the June 26, 2014 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on June 26, 2014.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

A G E N D A

Thursday, June 26, 2014 – 8:30 a.m.
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman James D. "Jimmy" Harrel, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
- 3.1. **Executive Session. Page (i).**
 - a. Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board's attorney determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
 - b. Enter into executive session.
 - c. Open session resumes.
 - d. Vote to exit executive session.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of Chancellor.** (No Action, No Discussion).
6. **Presentations.**
 - a. Presentation of "A Short History of the State Regents" by Dr. Dan Hobbs and Dr. Bob Blackburn.
 - b. Presentation on collaborative learning by Ken Parker, CEO of Next Thought LLC.

FISCAL

7. **E&G Budget.**
 - a. Approval of FY15 Educational and General Budgets of institutions, constituent agencies, the higher education center, special programs, and other programs. Page 1.
 - b. Approval of allocation from Cigarette and Tobacco Tax Revenue for OU and OSU. Page 3.
8. **Tuition.**
 - a. Approval of FY15 Academic Service Fees. Page 5.
 - b. Approval of FY15 Mandatory Fees and Tuition. Page 7.
9. **EPSCoR.**
 - a. Approval of Contract and Allocation of Matching Funds for the National Science Foundation. Page 9.
 - b. Approval of IDeA Grant Allocations. Page 13.
 - c. Approval of NASA Matching Funds. Page 15.
 - d. Approval of Contract/Agreement for Facilities. Page 17.
10. **Capital.** Approval of the FY15 Annual Campus Master Plan for submission to the Long-Range Planning Commission. Page 21.
11. **Contracts and Purchases.**
 - a. Approval of purchases over \$100,000 for FY2015. Page 23.
 - b. GEAR UP. Approval of a Contract/ Agreement with Battelle for Kids regarding professional development for schools for 2014-15. Page 27.
12. **Deleted Item.** Page 29.

ACADEMIC

13. **New Programs.**
 - a. University of Oklahoma. Approval to offer the Bachelor of Arts in Art, the Bachelor of Fine Arts in Visual Communication, the Graduate Certificate in Applications of Educational Research and Evaluation, and the Graduate Certificate in Natural Gas Technology. Page 31.

- b. East Central University. Approval to offer the Certificate in Business-Project Management/Management and the Certificate in Business Management Information Systems. Page 51.
 - c. Southwestern Oklahoma State University. Approval to offer the Master of Science in Healthcare Informatics and Information Management. Page 59.
 - d. Oklahoma City Community College. Approval to offer the Associate in Science in Chemistry, the Associate in Science in Biology, and the Associate in Science in Physics. Page 65.
 - e. Oklahoma State University-Oklahoma City. Approval to offer the Certificate in Public Service, the Certificate in Certified Nurse Assistant, the Certificate in Crime Victim/Survivor Services, the Certificate in Police Science-Crime Scene Investigation, the Certificate in Electric Power Technology-Relay Option, the Certificate in Power Transmission and Distribution Technology, and the Certificate in Computer Information Systems-Programming. Page 83.
 - f. Rose State College. Approval to offer the Certificate in Women's Studies, the Certificate in Computer Programming, the Certificate in Database Developer, the Certificate in General Business, the Certificate in Human Resources, the Certificate in Management, the Certificate in Small Business Operations, the Certificate in Marketing/Social Media, and the Certificate in Consumer Finance. Page 99.
14. **Program Deletions.** Approval of institutional requests for program deletions. Page 119.
15. **Intensive English Programs.** Approval of an extension of the review schedule for 1) The Language Company-Edmond and 2) The Language Company-Ada to offer Intensive English Programs. Page 121.
16. **Academic Policy.**
- a. Posting of revisions to the Grading policy. Page 123.
 - b. Posting of revisions to the In-State/Out-of-State Status of Enrolled Students policy. Page 133.

EXECUTIVE

17. **Legislative Update and Resolution.** Report on enacted legislation from the 2014 legislative session relating to higher education and approval of resolution. Page 143.
18. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 145.
19. **Deleted Item.** Page 147.

CONSENT DOCKET

20. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
 - a. Programs.
 - (1) Program Modifications. Approval of institutional requests. Page 149.
 - (2) Program Suspension. Approval of institutional requests. Page 157.
 - b. Electronic Media
 - (1) Approval of OSU-OKC's request to offer the existing AAS in Surveying Technology via electronic media. Page 159.
 - (2) Approval of Tulsa Community College's request to offer existing degree programs via electronic media. Page 161.
 - c. Reconciliation. Approval of an institutional request for degree program inventory reconciliation. Page 165.
 - d. Academic Nomenclature. Ratification of an institutional request for academic nomenclature. Page 167.
 - e. Agency Operations. Ratification of purchases over \$25,000 for FY2014. Page 169.
 - f. Resolutions. Approval of resolutions honoring retiring staff for their service. Page 171.
21. **Reports.** Acceptance of reports listed.
 - a. Programs. Status report on program requests. (Supplement) Page 173.
22. **Report of the Committees.** (No Action, No Discussion).
 - a. Academic Affairs and Social Justice and Student Services Committees.
 - b. Budget and Audit Committee.
 - c. Strategic Planning and Personnel Committee and Technology Committee.
 - d. Investment Committee.
23. **Officers.** Election of State Regents' officers for 2014-2015.
24. **Recognition.** Recognition of outgoing Chairman Jimmy Harrel.

25. **Announcement of Next Regular Meeting** — The next regular meetings are scheduled to be held on Wednesday, September 3, 2014 at 10:30 a.m. and Thursday, September 4, 2014 at 9 a.m. in Oklahoma City.
26. **Adjournment.**

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #3.1:

Executive Session.

SUBJECT: Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board's attorney determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #7-a:

E&G Budget.

This item will be available at the meeting.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #7-b:

E&G Budget.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of \$1,820,204.23 to Oklahoma State University Center for Health Sciences (OSU CHS) and \$1,820,204.23 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the "Comprehensive Cancer Center Debt Service Revolving Fund," at the Health Sciences Center and the "Oklahoma State University College of Osteopathic Medicine Revolving Fund," at OSU CHS. The bill stated that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. In 2007, the Oklahoma Legislature updated the purpose for use of the "Comprehensive Cancer Center Debt Service Revolving Fund" to include Cancer Center operations. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents' policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit \$3,640,408.46. This amount is sufficient for a transfer of \$1,820,204.32 each to OSU CHS and OUHSC. The OU Health Sciences Center will use their funds for debt service and operations of the Comprehensive Cancer Center. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to 57,000,919.23.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
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AGENDA ITEM #8-a:

Tuition.

SUBJECT: Approval of Institutional Requests for Changes to Academic Services Fees for Fiscal Year 2015.

RECOMMENDATION:

It is recommended that the State Regents approve all institutional requests for changes to academic services fees for Fiscal Year 2015 as reported in the supplemental schedules.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

State Regents' policy lists February 1 of each year as the deadline for submission of requests for changes in academic services fees to be charged the following academic year. Institutional requests for changes to academic services fees for Fiscal Year 2015 were posted at the State Regents' meeting held March 6, 2014. A public hearing was held on Thursday, April 24, 2014 at the State Regents' office for the purpose of receiving views and comments on the requested changes to academic services fees and the legislative limits for resident and nonresident tuition and mandatory fees.

An exception to the February 1 deadline of submission was requested and granted to post an additional academic services fee by Northern Oklahoma College at the State Regents' meeting held on May 30, 2014. A public hearing was held on Wednesday, June 25, 2014, at the State Regents' office for the purpose of receiving views and comments on Northern Oklahoma College's requested change to academic services fees for Fiscal Year 2015.

POLICY ISSUES:

This item is consistent with the State Regents' policy and procedures relating to tuition and student fees.

ANALYSIS:

The supplemental schedule lists institutional requests for changes to academic services fees for Fiscal Year 2015. Institutions assess special fees for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by the institution. Institutions have provided justifications for the requested increases in academic services fees, the total revenue to be collected from the fees, and the use of increased revenues.

Of the twenty-five public institutions and six constituent agencies in The State System, twenty-five have requested changes in academic services fees for Fiscal Year 2015 and six have no requests for changes in these fees. Fourteen institutions have requested 45 changes in Special Instruction Fees; nine institutions have requested 56 changes in Facility/Equipment Utilization Fees; four institutions have requested 13 changes in Testing/Clinical Services Fees; twelve institutions have requested changes in 113 Classroom/Laboratory Supply and Material Fees; and twelve institutions have requested 44 changes in various Other Special Fees.

A total of 271 changes have been requested to academic services fees for Fiscal Year 2015, a decrease of 13 requests (-4%) when compared to FY14 requests. Institutions estimate approximately \$7.43 million in new revenue will result from these changes to fees. The requests are listed in the supplement.

It is recommended that the State Regents approved these institutional requests for changes to academic services fees for Fiscal Year 2015.

(Supplement)

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AGENDA ITEM #8-b:

Tuition.

This item will be available at the meeting.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
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AGENDA ITEM #9-a:

EPSCoR.

SUBJECT: Approval of Contract and Allocation of Matching Funds for the National Science Foundation.

RECOMMENDATION:

It is recommended that the State Regents approve an agreement with Oklahoma State University to serve as the fiscal agent for matching funds for the National Science Foundation (NSF) EPSCoR Research Infrastructure Improvement Award (RII) and an allocation of \$800,000 for this program for FY 2015.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

For FY 2015, the State Regents budget provides an allocation of \$2,699,647 for all Oklahoma EPSCoR projects.

POLICY ISSUES:

This section is consistent with State Regents' policy and actions.

ANALYSIS:

Past NSF EPSCoR awards to Oklahoma not only supported individual investigators, but established research collaborations and programs that transcend individual campuses and institutions to build statewide inter-institutional Science and Technology Centers in biotechnology, materials science and environmental research. These centers bring together existing individual and group research strengths in the state and provide the critical mass of researchers and facilities to achieve national competitiveness for NSF grant funding.

Oklahoma has been awarded a five-year NSF EPSCoR Research Infrastructure Improvement award beginning June 1, 2013 in the amount of \$20 million. The grant application provides a matching commitment of \$800,000 per year from the Oklahoma State Regents of Higher Education.

The new award continues infrastructure improvements for the Science and Technology centers, encourages the success of minorities and women as professionals in science and engineering and promotes university-private sector partnerships.

Other areas of special focus include:

- the creation of a stable base of R&D funding for Oklahoma higher education;
- the recruitment and retention of high quality science and engineering faculty; and
- the enhancement of the public visibility of the state's research and graduate programs.

The Research Infrastructure Improvement award focuses on the theme of climate research. The award, “Adapting Socio-ecological Systems to Increased Climate Variability,” will facilitate research and learning opportunities for college faculty, college students and K-12 students. The NSF award is a multi-institutional collaborative project that includes researchers from Oklahoma State University, The Samuel Roberts Noble Foundation, the University of Oklahoma and the University of Tulsa.

The attached agreement formalizes Oklahoma State University's role as the fiscal agent for the second year of the award.

**Agreement Between the
Oklahoma State Regents for Higher Education
and
Oklahoma State University
Pertaining to
Experimental Program to Stimulate Competitive Research**

This agreement is between the Oklahoma State Regents for Higher Education (OSRHE), the party of the first part, and Oklahoma State University (OSU), the party of the second part, executed this 26th day of June 2014.

WHEREAS the Oklahoma EPSCoR Advisory Committee, together with Oklahoma State University, the University of Oklahoma, the Samuel Roberts Noble Foundation, initiated a Research Infrastructure Improvement Plan proposal under the Experimental Program to Stimulate Competitive Research (EPSCoR) of the National Science Foundation;

WHEREAS the National Science Foundation has made an award of monies based on scientific merit for the Oklahoma EPSCoR proposal;

WHEREAS the Oklahoma State Regents for Higher Education have allocated monies for EPSCoR sufficient to provide matching funds for this project; said allocated monies will be distributed by OSRHE for this program pursuant to the constitutional authority vested in OSRHE, the coordinating board of control for higher education;

WHEREAS the expanding number of Oklahoma EPSCoR programs and activities have likewise achieved a degree of statewide and national visibility;

THEREFORE, the parties agree that:

- 1) The OSRHE, as the coordinating board of control for higher education, shall allocate a sum of monies up to \$800,000 for the period of June 1, 2014 through May 31, 2015. Said monies represent the matching monies to the National Science Foundation grant to the Oklahoma EPSCoR Program and to institutional monies allocated to the purposes of the project.
- 2) OSU will act as the fiscal agent for this program for the term referenced above and shall distribute monies as appropriate to the other program participants including the University of Oklahoma and the Samuel Roberts Noble Foundation, subject to the following provisions:
 - a. The Principal Investigator (PI), James Wicksted, shall have final budget authority for all expenditures of State Regents matching funds.
 - b. OSU shall provide monthly reports in a timely manner of all expenditures on the award to the PI.
 - c. OSU shall request prior approval from the PI for any State Regents matching funds expenditure that differs from those listed in the budget submitted to NSF.
 - d. A no-cost extension may be requested for any unspent funds at the end of this agreement.

- e. OSU shall provide an annual report in a format to be determined jointly by the OSRHE and OSU, accounting for all monies expended under the terms of the agreement.
- 3) This agreement shall be subject to continuing approval by the National Science Foundation of the scientific and technical merits of the program.
- 4) OSU further agrees that by accepting said funds it will abide by the terms and provisions of the National Science Foundation grant.

THE PARTIES HAVE READ THE TERMS AND PROVISIONS OF THIS AGREEMENT AND HEREBY GIVE THEIR VOLUNTARY CONSENT TO THAT AGREEMENT.

Oklahoma State University

Oklahoma State Regents for Higher Education

By: _____
Vice President for Research

By: _____
Chancellor

Date: _____

Date: _____

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AGENDA ITEM #9-b:

EPSCoR.

SUBJECT: Approval of IDeA Grant Allocations.

RECOMMENDATION:

It is recommended that the State Regents approve an allocation of \$500,000 to participating universities for the first year of the National Institutes of Health INBRE (“Oklahoma IDeA Network of Biomedical Research Excellence”) grant award.

BACKGROUND:

The Institutional Development Award (IDeA) is the designation used by the National Institutes of Health for a program aimed to enhancing funds provided to states that have been and continue to be underfunded by NIH with regard to statewide research infrastructure. The NIH IDeA program is very similar to the National Science Foundation’s EPSCoR program. Oklahoma, twenty-two other states, and Puerto Rico are allowed to participate in the NIH IDeA Program. In May 2014, The University of Oklahoma Health Sciences Center successfully competed for and was awarded a renewal grant for more than \$18 million to continue the “Oklahoma IDeA Network of Biomedical Research Excellence” (INBRE) through the year 2019. The INBRE application included a letter of endorsement from the Chancellor with a commitment of \$500,000 per year for INBRE activities upon funding by the NIH. The primary goal of the Oklahoma INBRE Program is to establish a biomedical research network between various primarily undergraduate, community college, and research-intensive institutions. INBRE funds research programs for faculty and students at six undergraduate campuses in Oklahoma: Southeastern Oklahoma State University, Northeastern State University, Langston University, the University of Central Oklahoma, Cameron University, and Southwestern Oklahoma State University and at the Oklahoma City, Comanche Nation, Redlands, and Tulsa Community Colleges. The INBRE program also funds interdisciplinary science curriculum development to modernize and upgrade the educational opportunities for students at the undergraduate campuses.

POLICY ISSUES:

This section is consistent with State Regents’ policy and actions.

ANALYSIS:

The INBRE Program has stimulated intense faculty and student interest on the participating campuses to the point that demand for initiatives such as research grants has greatly exceeded the funds available through the NIH INBRE grant. State Regents’ funds are requested to be continued for INBRE initiatives including support of one-year research grant and equipment grant applications, ranging from \$15,000 to \$50,000, submitted by faculty at the universities that currently participate in the INBRE program. These applications are subjected to rigorous peer-review by a panel of biomedical research experts from

throughout the state and only those judged to be highly meritorious are eligible for funding. The funds will also be used to provide support to add additional students to the ongoing INBRE undergraduate summer research program.

State Regents' funding has greatly expanded the INBRE network to include more institutions in the NIH-funded Oklahoma INBRE program. While the six primarily undergraduate campuses cited above are formally included in the INBRE network, five others have only been able to participate due to support by the State Regents. These include East Central University, Northwestern Oklahoma State University, Rogers State University, Oklahoma Panhandle State University, and the University of Science and Arts of Oklahoma. The requested funding will continue to allow INBRE to permit inclusion of these five universities in INBRE activities, including competitive research and equipment grants, summer undergraduate student research, assistance in recruiting new science and math faculty with active research programs, and release time for grant writing and interdisciplinary curriculum development. State Regents' funding will further enhance the research and scholarly endeavors at all of Oklahoma's primarily undergraduate universities, improve the science curriculum and STEM (i.e., Science, Technology, Engineering, and Mathematics) education offered to undergraduate students, encourage students to consider STEM careers, and enhance the biomedical research pipeline in the state of Oklahoma.

The requested funds will extend State Regents' support for INBRE activities during the first year of the five-year award for the 2014-2015 academic year.

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AGENDA ITEM #9-c:

EPSCoR.

SUBJECT: Approval of Matching Funds for NASA.

RECOMMENDATION:

It is recommended that the State Regents approve EPSCoR matching funds in the amount of \$213,000 to the University of Oklahoma for NASA EPSCoR projects.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

For FY 2015, the State Regents approved an allocation of \$2,699,647 for all Oklahoma EPSCoR projects.

POLICY ISSUES:

This recommendation is consistent with State Regents' policy and actions.

ANALYSIS:

In April 2013, the State Regents committed \$150,000 in matching funds for a three-year award from the NASA EPSCoR program. In July 2013, the proposal, *A Nanstructured Energy Harvesting and Storage System for Space and Terrestrial Applications*, submitted by the University of Oklahoma was awarded federal funding in the amount of \$750,000 over the three-year period. It is recommended that the State Regents approve the allocation of \$50,000 for the second year of this award.

In 2012, the State Regents committed \$189,000 in matching funds for a three-year Research Infrastructure award from the NASA EPSCoR program. In October 2012, the proposal submitted by the University of Oklahoma was awarded federal funding in the amount of \$750,000 over the three-year period. It is recommended that the State Regents approve the allocation of \$63,000 for the third year of this award.

Also in 2012, the State Regents committed \$150,000 in matching funds for a three-year Cooperative Agreement award from the NASA EPSCoR program. In November 2012, the proposal, *Advanced Digital Radar Techniques for the Next Generation of Synthetic Aperture Radar (SAR) and Student Training*, was selected for funding in the amount of \$750,000. It is recommended that the State Regents approve the allocation of \$50,000 for the third year of the award.

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AGENDA ITEM #9-d:

EPSCoR.

SUBJECT: Approval of Contract/Agreement for Facilities

RECOMMENDATION:

It is recommended that the State Regents approve the FY 2015 contract between the Board of Regents of the University of Oklahoma and the State Regents for facilities leased effective July 1, 2014.

BACKGROUND:

The INBRE Sponsored Program Coordinator is housed in the State Regents' office facilities, which are leased from the University of Oklahoma Health Sciences Center. The INBRE administration utilizes space designated for one INBRE office. The purpose of this agreement is to expense the cost of the administrative facilities to the University of Oklahoma Health Sciences Center.

POLICY ISSUES:

The recommendation is consistent with State Regents' policy.

ANALYSIS:

This request for approval serves to formalize the attached agreement with the State Regents and the Board of Regents of the University of Oklahoma. The attached agreement outlines the costs that are being charged to the University of Oklahoma Health Sciences Center, including square footage and telecommunication services.

MEMORANDUM OF AGREEMENT

**Between the Oklahoma State Regents for Higher Education
and the
Board of Regents of the University of Oklahoma**

This agreement, effective July 1, 2014, is entered into between the Oklahoma State Regents for Higher Education (OSRHE) and the Board of Regents of the University of Oklahoma (OU) for the use of office space located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104.

WHEREAS, OU and the OSRHE are partners in Oklahoma IDeA Network of Biomedical Research Excellence (INBRE), an enterprise dedicated to improving federal funding support for Oklahoma institutions of higher education; and

WHEREAS, OU and the OSRHE both desire to provide adequate resources, including mutually convenient office space, to support Oklahoma INBRE and its related initiatives; and

WHEREAS, OU and the OSRHE have both committed significant staff resources to Oklahoma INBRE; and

WHEREAS, OU wishes to help defray some of the costs incurred in housing INBRE in exchange for continued opportunities to utilize space the OSRHE have dedicated to Oklahoma INBRE;

IN CONSIDERATION WHEREOF, the OSRHE and OU agree as follows:

1. The OSRHE will dedicate, from space it currently leases from OU, one office for INBRE use.
2. One person identified to the OSRHE by OU will have full access to the designated space for the conduct of INBRE business and will, at all times, be subject to the same rules and requirements of tenants within the OSRHE space.
3. OU will pay to the OSRHE the amount of \$ per month as per the attached supplement.
4. This Agreement is not intended to be a sub-lease. It is expressly understood and agreed that OU acquires no rights as a tenant under the lease Agreement between OSRHE and OU.
5. This Agreement will terminate June 30, 2015, provided that either party may terminate the Agreement upon ninety (90) days written notice to the other.
6. This Agreement is the complete and exclusive statement of the agreements between the parties with respect to the subject matter hereof and supersedes any oral or written communications or representations or agreement relating thereto. No changes, modifications or waivers regarding this Agreement shall be binding unless in writing and signed by the parties thereto. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall constitute the same agreement.

**OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION**

Signature

Printed Name

Title

Date

**BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA**

Signature

Printed Name

Title

Date

**Memorandum of Agreement Supplement
Between the University of Oklahoma Board of Regents
and the Oklahoma State Regents for Higher Education**

Space and office equipment will be provided by the Oklahoma State Regents for Higher Education to Oklahoma INBRE according to the following schedule for the period of July 1, 2014 to June 30, 2015:

	Square Footage	Term Cost 7/1/14 - 6/30/15 \$16.00 sf
Dawn Hammon office	260	4,160.00
Storage	21	336.00
Central Services		1,500.00
OneNet		180.00
Annual Cost		\$6,176
Monthly Cost		\$514.67

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AGENDA ITEM #10:

Capital.

SUBJECT: Transmittal of Capital Improvement Projects to the State of Oklahoma Long-Range Capital Planning Commission.

RECOMMENDATION:

It is recommended that the State Regents authorize the transmittal of institutional capital improvement plans for the five (5) fiscal years 2015-2020 to the State of Oklahoma Long-Range Capital Planning Commission. The institutional capital improvement plans are presented in the supplement to this agenda.

BACKGROUND:

The State of Oklahoma Long-Range Capital Planning Commission was created during the 1992 legislative session (62 O.S., Section 901). Its purpose was to establish a capital planning process that would result in an annually updated state capital improvement plan addressing all agency and institutional needs covering the next five years. The statute provides that the Oklahoma State Regents for Higher Education shall cooperate with the Commission by collecting from each institution and entity in The Oklahoma State System of Higher Education a detailed list of all capital projects anticipated for the next five years. Institutional listings identify projects that will require funding from state appropriations, as well as projects that will be self-funded by the institution from sources such as Section 13 and New College funds, revenue bond proceeds, auxiliary enterprise revenues and Section 13 Offset.

POLICY ISSUES:

None.

ANALYSIS:

Based on the information submitted by institutions and agencies, the Commission, submits prior to each legislative session, a state capital improvement plan to the Governor and legislative leadership that contains two sections. The first section includes projects identified by institutions and agencies that the Commission recommends for funding from state appropriations. The second section includes all self-funded projects that were identified by institutions and agencies.

The Commission's approach for development of a state capital improvement plan focuses on projects for which state appropriations are required. The Commission's evaluation process has, in prior years, placed a high priority on projects relating to telecommunications and technology, asset preservation, health and safety, and renovation of facilities.

A total of 816 capital projects are identified by State System institutions for submission to the Commission. These projects are summarized below by funding source. The report categorizes the

institutions' submitted project needs by the following funding categories: 1.) State Funds; 2.) Section 13 Offset Funds; 3.) General Obligation Bonds; 4.) Federal Funds; 5.) Revolving Funds; 6.) Gifts and Grants; 7.) Revenue Bond Funds; 8) Section 13 Funds, and 9.) Other Funds, including Oil Overcharge Funds and any other funding sources not listed.

<u>Source of Funds</u>	<u>Total</u>
State Funds	\$1,175,326,516
Section 13 Offset Funds	91,648,382
G.O. Bond Funds	87,136,317
Federal Funds	128,112,700
Revolving Funds	120,773,506
Gifts and Grant Funds	485,401,341
Revenue Bond Funds	924,937,800
Section 13 Funds	139,820,399
Other Funds	2,605,045,682
Total	\$5,758,202,643

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AGENDA ITEM #11-a:

Contracts and Purchases.

SUBJECT: Approval of FY-2015 Purchases in excess of \$100,000.

RECOMMENDATION:

It is recommended that the State Regents approve FY-2015 purchases for amounts that are in excess of \$100,000 that need to be in effect July 1, 2014.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

ANALYSIS:

The items below are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000

Core

- 1) Great Plains Network in the amount of \$194,154.00 to purchase annual membership fees, secondary participation fees and Internet connection fees. The Great Plains Network is a consortium of universities in the Midwest, partnering to connect its members to the National Research and Education infrastructure, including Internet2, and to facilitate the use of advanced cyber infrastructure across the network. OneNet is a member of the Great Plains Network and leverages the consortium for the benefit of Oklahoma research institutions by reducing internet related costs. (Funded from 210-Core).
- 2) Vendor to be determined in the amount not to exceed \$290,000.00 for annual subscription to PsycINFO databases. Request for Proposal B1410 Access to PsycINFO Database was issued on March 31, 2014 and closed on April 30, 2014. Currently, we are in the evaluation process and have not determined which vendor will be awarded the contract to provide these services to the public colleges and universities. All public colleges and universities have access to these subscriptions. It is intended that these services will be needed prior to the September Regents meeting; therefore, approval is requested at the June 26, 2014 State Regents meeting. (Funded from 210-Core).

- 3) Vendor to be determined in the amount not to exceed \$150,000.00 for annual subscription to Online Newspaper databases. Request for Proposal B1411 Online Newspaper Access was issued on March 31, 2014 and closed on April 30, 2014. Currently, we are in the evaluation process and have not determined which vendor will be awarded the contract to provide these services to the public colleges and universities. All public colleges and universities have access to these subscriptions. It is intended that these services will be needed prior to the September Regents meeting; therefore, approval is requested at the June 26, 2014 State Regents meeting. (Funded from 210-Core).

OCAP

- 4) Navient, formerly known as Sallie Mae, in the amount of \$2,500,000.00 for use of an integrated software system and services for administering student loans. (Funded from 701-OCAP).
- 5) Student Outreach Solutions, Inc in the amount of \$1,306,000.00 to provide student grace period and cohort management services on both Federal Direct and FFELP loans to certain state system schools and state technology schools with the most recently published 3-year cohort default rates in excess of 10%, with the goal to reduce cohort default rates for these schools, and for federally required FFELP default aversion services performed on behalf of OCAP. (Funded from 701-OCAP).
- 6) XAP Corporation in the amount of \$279,167 to exercise the option to renew our agreement with XAP Corporation for the operation and maintenance of the Student Portal also referred to as OKcollegestart.org. (Funded from 701-OCAP).

OneNet

- 7) Cross Cable Television, LLC in the amount of \$101,100.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 8) Pioneer Long Distance Inc. in the amount of \$101,500.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 9) Dobson Technologies Transport in the amount of \$400,500.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 10) Panhandle Telecom Cooperative Inc. in the amount of \$173,655.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 11) American Telephone and Telegraph Corporation in the amount of \$6,292,200.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).

- 12) Vendor to be determined in the amount of \$175,000.00 to purchase internet access circuits that connects the OneNet network to the internet. The current provider is Centurylink; OneNet is reviewing options to provide services at a lower cost, which may result in a change with the provider. It is intended that these services will be needed prior to the September Regents meeting; therefore, approval is requested at the June 26, 2014 State Regents meeting. (Funded from 718-OneNet).
- 13) Indian Nations Fiber Optics in the amount of \$718,000.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 14) Cox Communications in the amount of \$1,348,710.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 15) MBO Networks, LLC in the amount of \$681,000.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 16) Windstream Oklahoma, LLC in the amount of \$315,100.00 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 17) University of Indiana in the amount of \$300,000 for network monitoring services provided by the Global Research Network Operating Center (GRNOC). (Funded from 718-OneNet).
- 18) Rural Broadband Services Corporation in the amount of \$109,000 for circuits to provide services to OneNet customers. These costs are current OneNet customers which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).
- 19) Presidio in the amount of \$330,000 for SMARTnet maintenance to provide support for Cisco network equipment that is integrated into the OneNet network. (Funded from 718-OneNet).
- 20) SKC Communications in the amount of \$150,000 for maintenance of video servers and endpoints which provides video switching capabilities for distance learning, video conferences, and meetings. (Funded from 718-OneNet).
- 21) Computer Discount Warehouse in the amount of \$250,000 for Juniper network equipment that will be used to connect the Department of Mental Health to the OneNet network. This is a pass through cost and will be recovered upon installation of services. (Funded from 718-OneNet).
- 22) Expenditure request from OneNet to purchase professional services in the amount of \$300,000 for the re-engineering and re-development of the OneNet billing/accounts receivable software system. The requested amount represents the total cost to replace a fifteen (15) year-old software system that has reached the end of its service life. OneNet is currently in the process of searching out a provider and will leverage the state contract to satisfy purchasing requirements. (Funded from 718-17400).

Endowment Funds

- 23) Mercer Investment Consulting in the amount of \$383,000.00 for investment consulting services. This bill is paid in arrears on a monthly basis. (Funded from 707-Endowment Funds).

Various Funds

- 24) University of Oklahoma Health Science Center in the amount of \$196,316.13 for office space lease from July 1, 2014 to June 30, 2015 at 840 Research Parkway, Suite 450, Oklahoma City, OK 73104. (Funded from 730-GEAR UP and 701-OCAP).
- 25) University of Oklahoma Health Science Center in the amount of \$818,710.00 for office space lease from July 1, 2014 to June 30, 2015 at 655 Research Parkway, Suite 200, Oklahoma City, OK 73104. (Funded from 210-Core, 718-OneNet and 701-OCAP).

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #11-b:

Contracts and Purchases.

SUBJECT: Ratification of Letter of Agreement with the Battelle for Kids.

RECOMMENDATION:

It is recommended that the State Regents ratify the Letter of Agreement between Battelle for Kids and Oklahoma GEAR UP to provide phase three of leadership training for site administrators and teacher leaders. The yearlong training supports classroom instruction and evaluation.

BACKGROUND:

The State Regents' Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) project was created to significantly increase the number of students who are prepared to enter and succeed in postsecondary education. Based on the 2011 federal grant proposal, Oklahoma GEAR UP wrote in the activities and services section; optional professional development for LEA leadership teams, administrators, counselors and teachers will be provided to improve instructional practice, policies and student outcomes in secondary schools. Battelle for Kids (BFK) is a national, non-profit organization that provides counsel and innovative solutions for today's complex educational improvement challenges. Battelle for Kids specializes in creating strategies that advance the development of human capital, the use of strategic measures to inform practice, and the implementation of effective practices in education.

POLICY ISSUES:

The provision of professional development for teachers, counselors and school administrators is a major component of the 2011 GEAR UP project proposal to the U.S. Department of Education, along with communications for college success, partnerships with identified school districts, direct student services and parent education and involvement. While other professional development will be offered through the GEAR UP grant, elements of the Battelle for Kids are copyrighted (including workshop materials), and therefore can only be provided exclusively by Battelle for Kids. Battelle for Kids is an approved vendor to the State of Oklahoma. GEAR UP is in compliance with agency procedures for purchase of services and materials.

ANALYSIS:

In Phase III (2011-2018) of its project, GEAR UP has forged a new partnership with Battelle for Kids, and has negotiated training and materials for teacher leaders and school administrators. In the fall 2014 and spring/summer 2015 Battelle for Kids will provide the following services exclusively for Oklahoma GEAR UP:

SERVICES	COST OF SERVICE	TIMELINE/DATE
Summer 2014 2 Day Kick Off for Transformational Administrative Teams from 24 school districts	\$106,000	July 28-29, 2014
2 Learning Labs to be held in 2 different regions of the state	\$32,000	November 17-18, 2014 March 3-4, 2015
Formative Instructional Practices Learning Modules & Resources for district Administrators	\$10,000	July 2014-June 2015
Web-Based Communication and Collaborative Portal for Professional Learning Community development	\$28,000	July 2014-June 2015
	Total \$176,000	

In a letter of agreement, Battelle for Kids has described its provision of certified consultants and staff for each workshop. Battelle for Kids employs more than 60 staff members, consultants and faculty that have a wealth of experience serving as teachers, principals, superintendents, in other education leadership roles, as well as in business, project management, technology and communications.

The provision of workshop materials is in fulfillment of Battelle for Kids commitment to the GEAR UP project and the company's designation as a GEAR UP grant partner.

Total funding for the professional development services and deliverables is \$176,000 federal dollars - all derived from the State Regents' current GEAR UP grant award. No state dollars are involved.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #12:

Deleted Item.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #13-a:

New Programs.

SUBJECT: University of Oklahoma. Approval to offer the Bachelor of Arts in Art, the Bachelor of Fine Arts in Visual Communication, the Graduate Certificate in Applications of Educational Research and Evaluation, and the Graduate Certificate in Natural Gas Technology.

RECOMMENDATION:

It is recommended that the State Regents approve the University of Oklahoma's requests to offer the Bachelor of Arts in Art, the Bachelor of Fine Arts in Visual Communication, the Graduate Certificate in Applications of Educational Research and Evaluation via electronic media, and the Graduate Certificate in Natural Gas Technology via electronic media with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Bachelor of Arts in Art.** Continuation beyond Fall 2019 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 30 students in Fall 2018; and
Graduates: a minimum of 10 students in 2018-2019.
- **Bachelor of Fine Arts in Visual Communication.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 90 students in Fall 2017; and
Graduates: a minimum of 30 students in 2017-2018.
- **Graduate Certificate in Applications of Educational Research and Evaluation.** Continuation beyond Fall 2017 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 10 students in Fall 2016; and
Graduates: a minimum of 6 students in 2016-2017.
- **Graduate Certificate in Natural Gas Technology.** Continuation beyond Fall 2017 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 7 students in Fall 2016; and
Graduates: a minimum of 4 students in 2016-2017.

BACKGROUND:

Academic Plan

The University of Oklahoma's (OU) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- Continue aggressive recruitment of large freshmen classes and improve the processing of graduate student applicants for admission. We are in our first year of implementing the Common Application for undergraduates and in the first year of implementing the College-Net software for processing applications for graduate students.
- Continue an intense focus on undergraduate retention and graduate rates by 1) utilizing data from holistic admissions to provide early invention/mentoring/tutoring for students whose profiles suggest they will profit from aggressive intervention, 2) increase the coordination of undergraduate academic advising across campus, and 3) enhance course offerings during summer session. Additionally, we will continue to work to get undergraduate students taking 30 or more hours per year via the flat rate tuition policy to get them on a 4/5 year timeline to degree completion.
- Continue to manage undergraduate course offerings to adequately meet student needs for courses by requiring course sections to be close to fully enrolled and by adding sections (or increasing course size) as needed to meet student demand by utilizing qualified instructors, lecturers, and other adjunct instructors.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OU has taken the following program actions in response to APRA:

84	Degree and/or certificate programs deleted
71	Degree and/or certificate programs added

Program Review

OU offers 262 degree and/or certificate programs as follows:

10	Certificates
0	Associate of Arts or Sciences Degrees
0	Associate of Applied Science Degrees
112	Baccalaureate Degrees
86	Master's Degrees
54	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OU's program review

schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

OU's faculty developed the proposals, which were reviewed and approved by institutional officials. OU's governing board approved delivery of the Bachelor of Arts in Art, the Bachelor of Fine Arts in Visual Communication, and the Graduate Certificate in Applications of Education Research and Evaluation at the March 27, 2014 meeting. The Graduate Certificate in Natural Gas Technology was approved at the at the June 26, 2013 meeting. OU requests authorization to offer these programs and certificates as outlined below.

OU is currently approved to offer the following degree programs via electronic media:

- Bachelor of Arts in Administrative Leadership (375);
- Bachelor of Arts in Information Studies (343);
- Bachelor of Arts in Liberal Studies (231);
- Bachelor of Arts in Lifespan Care Administration in Lifecare Administration (394)
- Bachelor of Arts in World Cultural Studies (390);
- Bachelor of Science in Criminal Justice (365);
- Certificate in Human Resource Diversity and Development (340);
- Master of Arts in Administrative Leadership (373);
- Master of Arts in Liberal Studies (232);
- Master of Environmental Science (076);
- Master of Library and Information Studies (151);
- Master of Prevention Science (374);
- Master of Science in Criminal Justice (391);
- Master of Science in Civil Engineering (038);
- Master of Science in Construction Administration in Construction Administration (243);
- Master of Science in Knowledge Management (347); and
- Master of Legal Studies in Legal Studies (149).

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy and the Electronically Delivered and Traditional Off-Campus Courses and Programs policy.

Policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the President to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and student demand, and 5) cost and financing.

ANALYSIS:

Bachelor of Arts in Art

Program purpose. The purpose of this proposed program is to provide students who are not interested in professional studio practice with a program of study that is more relevant to their individual academic and career objectives.

Program rationale and background. This proposed program is part of an overall curriculum update being undertaken by the School of Art and Art History. OU currently offers a Bachelor of Fine Arts in Art (268) degree with options in Studio Arts, Visual Communications, and Art, Technology, and Culture. All students enter the school under the category of Art-Undecided. Following a review process and after

acceptance by one of the three option areas, student advance into the Bachelor of Fine Arts (BFA) degree track. With the proposed program, students will enter the school under the Bachelor of Arts in Art either until they are accepted into one of the BFA options, or they may choose to continue in the proposed program with a curriculum that is more relevant to their individual academic and career objectives.

Employment opportunities. The interdisciplinary nature of the proposed program allows students the flexibility to tailor their coursework to meet their individual goals. Therefore, these students have a limitless and unquantifiable number of career paths available to them. For example, a student interested in a career as a digital fabricator or prototyper can combine an art specialization area with electives in engineering while another student who wants to pursue a career as a book illustrator can specialize in traditional printmaking or painting along with electives in English or Professional Writing. OU is confident that students graduating with the proposed program will find employment in their chosen field.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	30	Fall 2018
Minimum Graduates from the program	10	2018-2019

Duplication and impact on existing programs. The proposed program would duplicate the following programs:

Institution	Existing Program
Oklahoma State University	Bachelor of Arts in Art (024)
Cameron University	Bachelor of Arts in Art (110)
Southeastern Oklahoma State University	Bachelor of Arts in Art (003)
University of Science and Arts of Oklahoma	Bachelor of Arts in Art (002)

A system wide letter of intent was communicated by email April 8, 2014. None of the State System institutions requested a copy of the program or notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 125-135 total credit hours as shown in the following table. Five new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
General Education	40-50
Program Core	12
Specialization	30
Art History Requirement	9-10
Secondary Emphasis and Electives	34
Total	125-135

Faculty and staff. Existing faculty will teach the proposed program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Bachelor of Arts in Art are shown in the following tables.

A. Funding Sources	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$10,793	\$10,793	\$10,793	\$10,793	\$10,793
Narrative/Explanation: The amounts above are resources being allocated from the School of Art and Art History.					
Student Tuition	\$39,570	\$79,140	\$118,710	\$118,710	\$118,710
Narrative/Explanation: Tuition was calculated based on students completing 9 credit hours per academic year. OU anticipates both resident and non-resident students enrolled in the program.					
TOTAL	\$50,363	\$89,933	\$129,503	\$129,503	\$129,503

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$9,873	\$9,873	\$9,873	\$9,973	\$9,873
Narrative/Explanation: The amounts above indicate 5.5 percent of faculty salaries used to teach the courses in the program.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$400	\$400	\$400	\$400	\$400

Narrative/Explanation: The amounts above will be used for printing recruitment materials.					
Telecommunications	\$60	\$60	\$60	\$60	\$60
Narrative/Explanation: The amounts above will be used for Ethernet ports for technology and internet services.					
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,333	\$10,333	\$10,333	\$10,333	\$10,333

Bachelor of Fine Arts in Visual Communication

Program purpose. The purpose of the proposed program is to provide students with skill sets that integrate both theory and practice in the field of Visual Communication and to prepare them for professional opportunities in the practice of graphic design.

Program rationale and background. This proposed program is part of an overall curriculum update being undertaken by the School of Art and Art History. A Bachelor of Fine Arts in Visual Communication is recognized as the professional degree in the field of Visual Communication/Graphic Design. The proposed program is currently offered as an option within the Bachelor of Fine Arts in Art (268) degree. In an effort to provide students with a more recognizable and professional credential, the faculty believe offering the Visual Communication option as a stand-alone degree is necessary. Additionally, the proposed program will better align the curriculum with the National Association of Schools of Arts and Design standards.

Employment opportunities. Students graduating from the proposed program will be able to pursue career paths in interactive design, mobile app design, environmental design, packaging, and advertising, as well as branding or information design. They can begin their careers as entry-level designers before moving into advanced roles such as creative directors, project managers, and senior creative strategists. According to the Oklahoma Employment Security Commission, careers in various design fields are expected to grow 2 to 11 percent by 2020. Students can expect to find employment in advertising agencies, interactive studios, and architectural firms, as well as corporations, entrepreneurial enterprises, medical entities, museums, non-profit organizations, and educational institutions. OU is confident that graduates of this program will find employment and be successful in their careers.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	90	Fall 2017
Minimum Graduates from the program	30	2017-2018

Duplication and impact on existing programs. The proposed program would duplicate the following programs:

Institution	Existing Program
Rogers State University	Bachelor of Fine Arts in Visual Arts (119)
Oklahoma Panhandle State University	Bachelor of Fine Arts in Fine Arts (058) with an option in Visual Art

A system wide letter of intent was communicated by email April 8, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 125-135 total credit hours as shown in the following table. Five new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
General Education	44-54
Core Curriculum	12
Specialization	33
Art History Requirement	9
Additional Courses	27
Total	125-135

Faculty and staff. Existing faculty will teach the proposed program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Bachelor of Fine Arts in Visual Communication are shown in the following tables.

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$10,793	\$10,793	\$10,793	\$10,793	\$10,793
Narrative/Explanation: The amounts above are resources being allocated from the School of Art and Art History.					
Student Tuition	\$120,293	\$126,624	\$126,624	\$142,452	\$142,452
Narrative/Explanation: Tuition was calculated based on students completing 12 credit hours in the program per academic year.					
TOTAL	\$131,086	\$137,417	\$137,417	\$153,245	\$153,245

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$50,000	\$60,000	\$70,000	\$70,500	\$74,000
Narrative/Explanation: The amounts shown represent a percentage of the faculty salary for those already teaching the existing courses under the existing Visual Communication option within the Bachelor of Fine Arts in Art (268) degree.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$150	\$150	\$150	\$150	\$150
Narrative/Explanation: The amounts shown will be used for printing recruitment materials.					
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$50,150	\$60,150	\$70,150	\$70,650	\$74,150

Graduate Certificate in Applications of Educational Research and Evaluation

Program purpose. The purpose of this proposed graduate certificate is to provide students who have an interest in evaluating grant-funded research projects with the foundation and knowledge needed to conduct sound evaluations.

Program rationale and background. Many disciplines outside of education have grant-funded research projects. In the past ten years, many National Science Foundation projects in engineering and computer science included educational outreach programs that require a type of evaluation more commonly found within education and educational research. As a result, the need for individuals who are able to thoroughly conduct research evaluation has risen. Faculty from the Instructional Psychology and Technology department at OU are often asked to serve as evaluators of grants from science and engineering disciplines. The proposed graduate certificate will provide researchers and graduate students in disciplines outside of education the tools needed to adequately evaluate their research.

Employment opportunities. The proposed certificate is not designed to lead to immediate employment, but to enhance the skills and credentials of individuals already employed and conducting research in their field. The curriculum required in the proposed certificate will provide these individuals the knowledge and tools necessary to thoroughly evaluate their research. Additionally, the proposed certificate can be beneficial to graduate students whose career goals include research.

Student demand. The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	10	Fall 2016
Minimum Graduates from the program	6	2016-2017

Duplication and impact on existing programs. There are no Graduate Certificate in Applications of Educational Research and Evaluation programs offered in Oklahoma. A system wide letter of intent was communicated by email April 8, 2014. None of the State System institutions requested a copy of the program or notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed graduate certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

Content Area	Credit Hours
Core Courses	12
Total	12

Faculty and staff. Existing faculty will teach the proposed graduate certificate program.

Delivery method and support services. Contents of each course of the certificate program will be captured by audio and video through Tegrity and will be made available to students on an as needed basis. OU will also utilize the Desire2Learn learning management system. OU will meet academic standards outlined in policy to ensure the quality of the degree program, which include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites.

Financing. The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Graduate Certificate in Applications of Educational Research and Evaluation are shown in the following tables.

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available	\$29,197	\$16,197	\$0	\$0	\$0

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
through Internal Allocation and Reallocation					
Narrative/Explanation: The funds shown will be allocated from the Jeannine Rainbolt College of Education.					
Student Tuition	\$4,205	\$4,205	\$10,512	\$9,460	\$9,460
Narrative/Explanation: Tuition was calculated based on students completing 6 credit hours per academic year.					
TOTAL	\$33,402	\$20,402	\$10,512	\$9,460	\$9,460

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$17,000	\$6,000	\$	\$	\$
Narrative/Explanation: The amounts provided will pay for compensation for development of online courses, which is being funded for the first two years. All courses will be taught "in-load."					
Graduate Assistants	\$10,197	\$10,197	\$0	\$0	\$0
Narrative/Explanation: The amounts shown will fund Graduate Assistants during the first two years. OU does not intend to use Graduate Assistants after year two.					
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$2,000	\$0	\$0	\$0	\$0
Narrative/Explanation: The amounts above are budgeted for potential advertising costs.					
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$29,197	\$16,197	\$0	\$0	\$0

Graduate Certificate in Natural Gas Technology

Program purpose. The purpose of this proposed graduate certificate is to provide students pursuing careers in the natural gas industry with the technical aspects needed to be successful. The program is not designed for students pursuing the Master of Science in Natural Gas Engineering and Management (NGEM) (344) but for individuals interested in acquiring the knowledge needed to improve their on-the-job performance while continuing their employment in the oil and natural gas industry.

Program rationale and background. The natural gas industry has recently experienced escalating activity and is playing a key role as the primary source of environmentally friendly fossil energy. These recent changes have increased the number of inquiries from individuals interested in completing course work in natural gas but not the NGEM degree. These inquiries have been specifically related to basic knowledge and information about natural gas technology and the need for training. In response, OU designed the graduate certificate to target those individuals who are not interested in the NGEM degree but would benefit professionally from obtaining this credential.

Employment opportunities. Careers in natural resource and mining and in oil and gas extraction are expected to increase 13 to 18 percent from 2010 to 2020. Although the majority of the individuals interested in pursuing the proposed graduate certificate will already be employed within the natural gas industry, the knowledge and training provided by this credential will make them more competitive in the job market and for potential career promotion opportunities.

Student demand. The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	7	Fall 2016
Minimum Graduates from the program	4	2016-2017

Duplication and impact on existing programs. There are no Graduate Certificate in Natural Gas Technology programs offered in Oklahoma. A system wide letter of intent was communicated by email June 24, 2013. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed graduate certificate program will consist of 15 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment D).

Content Area	Credit Hours
Core Courses	12
Guided Electives	3
Total	15

Faculty and staff. Existing faculty will teach the proposed graduate certificate program.

Delivery method and support services. Contents of each course of the certificate program will be captured by audio and video through Tegrity and will be made available to students on an as needed basis. OU will also utilize the Desire2Learn learning management system. OU will meet academic standards outlined in policy to ensure the quality of the degree program, which include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites.

Financing. The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Graduate Certificate in Natural Gas Technology are shown in the following tables.

A. Funding Sources	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Narrative/Explanation: The funds for the amounts shown are from the ONEOK Endowment for support of the Master of Science in Natural Gas Engineering and Management (344) program.					
Student Tuition	\$20,273	\$29,324	\$40,354	\$41,617	\$54,648
Narrative/Explanation: Tuition was calculated based on students completing 9 credit hours per academic year. OU anticipates having both resident and non-resident students enrolled in the program.					
TOTAL	\$30,273	\$39,324	\$50,354	\$51,617	\$64,648

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff	\$10,000	\$10,500	\$11,000	\$11,500	\$12,000
Narrative/Explanation: The amounts above reflect 20 percent of professional staff salary with a 4 to 5 percent annual increase.					
Faculty	\$15,000	\$15,750	\$16,500	\$17,300	\$18,000
Narrative/Explanation: The amounts above reflect 15 percent of faculty salary with a 4 to 5 percent annual increase.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$1,500	\$2,200	\$2,500	\$2,750	\$3,000
Narrative/Explanation: The amounts above will be used for communication and instructional materials and a certificate ceremony.					
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$500	\$600	\$700	\$800	\$1,000

Narrative/Explanation: The amounts above will be used for printing instructional materials.

Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$3,000	3,000	\$3,000	\$3,000	\$3,000

Narrative/Explanation: The amounts above will be used for travel expenses needed to promote the graduate certificate.

Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$30,000	\$32,050	\$33,700	\$35,350	\$37,000

Attachment

**UNIVERSITY OF OKLAHOMA
BACHELOR OF ARTS IN ART**

Degree Requirements	Credit Hours
General Education	40-50
ENGL 1113	Principles of English Composition 3
ENGL 1213 or EXPO 1213	Principles of English Composition Expository Writing 3
	Foreign Language (if not successfully completed in high school) 0-10
	Mathematics (MATH 1473 recommended) 3
	Natural Science (2 courses from different disciplines – one must include a laboratory) 7-8
PSC 1113	American Federal Government 3
	Social Science Elective 3
HIST 1483 or HIST 1493	United States, 1492-1865 United States, 1865 to Present 3
	Understanding Artistic Forms (select from AHI 2014, AHI 2213, or AHI 2223) 3-4
	Western Civilization and Culture Elective 3
	Non-Western Culture Elective 3
ART 4983	Senior Capstone Experience 3
	General Education Electives (if needed to total minimum 40 credit hours) 0-3
Core Courses	12
*ART 1033	Core I, Surface 3
*ART 1043	Core II, Space and Time 3
*ART 1133	Core III, Technology 3
*ART 1143	Core IV, Integrative Studio 3
Specialization Courses	30
	Students should select 30 credit hours from courses in ART, ATC, ARTC, and DES. At least 12 hours must be upper division.
Art History Courses	9-10
	Upper Division AHI Elective 6
	Select 1 courses from the following (must be different than course selected for Understanding Artistic Forms in General Education).
AHI 2014 or AHI 2213 or	Introduction to Art History Global Art I 3-4

AHI 2223	Global Art II	
Secondary Emphasis Electives		34
Students must select additional course work outside the School of Art and Art History. It is recommended that students select a minor, double major, or develop a specialized area of concentration.		
Total		125-135

*Asterisks denote new courses

**UNIVERSITY OF OKLAHOMA
BACHELOR OF FINE ARTS IN VISUAL COMMUNICATION**

Degree Requirements		Credit Hours
General Education		44-54
ENGL 1113	Principles of English Composition	3
ENGL 1213 or EXPO 1213	Principles of English Composition Expository Writing	3
	Foreign Language (if not successfully completed in high school)	0-10
	Mathematics (MATH 1473 recommended)	3
	Natural Science (2 courses from different disciplines – one must include a laboratory)	7-8
PSC 1113	American Federal Government	3
	Social Science Elective	3
HIST 1483 or HIST 1493	United States, 1492-1865 United States, 1865 to Present	3
AH 2213	Global Art I	3
	Western Civilization and Culture Elective	3
	Non-Western Culture Elective	3
DES 4983	Senior Capstone Experience	3
	General Education Electives (if needed to total minimum 44 credit hours)	6-7
Core Curriculum		12
ART 1033	Core I – Surface	3
ART 1043	Core II – Space	3
ART 1133	Core III – Technology	3
ART 1143	Core IV – Integrated Studio	3
Specialization Courses		33
DES 2633	Visual Communication I	3
DES 2643	Integrated Technology	3
DES 2653	Visual Communication II	3
DES 2663	Typography I	3
DES 3633	Visual Communication III	3
DES 3663	Typography II	3
DES 3653	Visual Communication IV	3
DES 3643	Digital Design	3

DES 4643	Visual Communication V	3
DES 4653	Typography III	3
DES 4663	Visual Communications VI	3
Art History Requirement		9
AHI 2223	Global Art II	3
AHI 3673	History of Visual Communication	3
	Upper-division AHI elective	3
Additional Courses		27
	Upper-division AHI course	9
	Students must select 18 credit hours of School of Art and Art History (SoAAH) electives, an approved minor, or approved concentration/emphasis in an area of study outside the SOAAH.	18
Total		125-135

**UNIVERSITY OF OKLAHOMA
GRADUATE CERTIFICATE IN APPLICATIONS OF EDUCATIONAL RESEARCH AND
EVALUATION**

Degree Requirements	Credit Hours
General Education	12
EIPT 5023 Quantitative Methods I	3
EIPT 5033 Introduction to Research and Evaluation in Education	3
EIPT 5203 Measurement and Evaluation	3
EIPT 6073 Program Evaluation	3
Total	12

**UNIVERSITY OF OKLAHOMA
GRADUATE CERTIFICATE IN NATURAL GAS TECHNOLOGY**

Degree Requirements	Credit Hours
Required Core Courses	12
PE 5613 Natural Gas Engineering	3
PE 5623 Natural Gas Processing	3
CHE 5643 Natural Gas Utilization	3
PE 5643 Natural Gas Finance Valuation and Investment	3
Guided Electives	3
Students must complete three credit hours of approved PE graduate elective courses.	
Total	15

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #13-b:

New Programs.

SUBJECT: East Central University. Approval to offer the Certificate in Business – Project Management/Management and the Certificate in Business in Management Information Systems.

RECOMMENDATION:

It is recommended that the State Regents approve East Central University's requests to offer the Certificate in Business – Project Management/Management and the Certificate in Business in Management Information Systems with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Business – Project Management/Management.** The certificate is embedded within the Bachelor of Science in Business Administration (007) and will be included in the final approval review due in 2015.
- **Certificate in Business – Management Information Systems.** The certificate is embedded within the Bachelor of Science in Business Administration (007) and will be included in the final approval review due in 2015.

BACKGROUND:

Academic Plan

East Central University's (ECU) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- Implement the College, School, Academic Departments, and Academic Units strategic plans to coincide with the new ECU Strategic Plan for 2013-17 by October 16, 2013
- Identify all degree programs/departments which did not achieve or make progress towards their 2016-17 targets for majors, graduates, and student credit hours (data calculated in the Department-at-a-Glance Report) by June 30, 2014
- Achieve the OSRHE goal set for East Central University in the Complete College American project of 1,020 degrees/certificates awarded during 2013-14
- Revise the service learning undergraduate graduation requirement to include other options that promote student centeredness for implementation with the fall 2014 semester
- Move into the HLC Open Pathways Accreditation cycle, identify the Assurance System Coordinator, and begin preparations for the first required report in 2015-16, or year four

- Secure OSRHE approval to offer additional degree programs online, such as MEd in Secondary Education (Sports Administration option and Ed Tech option), BS in Organizational Leadership, and the RN to BSN concentration in Nursing, etc.
- Increase the number of ECU students studying abroad to 5, recruit 25 Chinese students to study at ECU, and oversee the establishment of The Language Company Intensive English Language program on the ECU campus
- Develop specific programs to recruit, retain, and serve Native American students to achieve a Native American student population of 25 percent.
- Expand programming in the Shawnee/Seminole leg of the TRIAD strategy and secure additional classroom space in Shawnee
- Submit requests to OSRHE for new Certificate Programs in Education, and possible other areas as needs are developed by the end of the fall semester

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, ECU has taken the following program actions in response to APRA:

8	Degree and/or certificate programs deleted
12	Degree and/or certificate programs added

Program Review

ECU offers 47 degree and/or certificate programs as follows:

4	Certificates
0	Associate of Arts or Sciences Degrees
0	Associate of Applied Science Degrees
33	Baccalaureate Degrees
10	Master’s Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with ECU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

ECU’s faculty developed the proposals, which were reviewed and approved by institutional officials. ECU’s governing board approved delivery of the Certificate in Business in Project Management/Management and the Certificate in Business in Management Information Systems at the January 14, 2014 meeting. ECU requests authorization to offer these certificates as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

Certificate in Business in Project Management/Management

Program purpose. The proposed certificate is embedded within the Management option under the Bachelor of Science in Business Administration (007) and will prepare students for entry-level employment or further education in business.

Program rationale and employment opportunities. The Chickasaw Nation has partnered with ECU to create the proposed certificate. The Chickasaw Nation has agreed to provide four certified Project Management Institute professionals to assist ECU with the project management part of the certificate.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Science in Business Administration (007) program.

Duplication and impact on existing programs. The proposed program may share some similar content with the following programs:

Institution	Existing Program
Tulsa Community College	Certificate in Management (193)

A system wide letter of intent was communicated by email February 18, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent April 30, 2014. Neither UCO nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Required Courses	6-9
Required Specialized Courses	15
Electives Courses	12-15
Total	30

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Bachelor of Science in Business Administration (007) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Business in Management Information Systems

Program purpose. The proposed certificate is embedded within the Bachelor of Science in Business Administration (007) and will provide students with skills needed for positions that require higher level technology skills.

Program rationale and employment opportunities. Employment recruiters continue to express the importance of technology skills and the desire to hire people who possess a higher level of competency in technological areas. The proposed certificate will help graduates be more competitive in the job market.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Science in Business Administration (007) program.

Duplication and impact on existing programs. There are no Certificate in Business - Management Information Systems programs offered in Oklahoma. A system wide letter of intent was communicated by email February 18, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent April 30, 2014. Neither UCO nor other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Required Courses	15
Electives	15
Total	30

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Bachelor of Science in Business Administration (007) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

**EAST CENTRAL UNIVERSITY
CERTIFICATE IN BUSINESS – PROJECT MANAGEMENT/MANAGEMENT**

Degree Requirements		Credit Hours
Required Course		6-9
ACCT 2013 and ACCT 2203 or ACCT 2003	Financial Accounting Managerial Accounting Financial and Managerial Accounting for Non-Business Majors	3-6
MGMT 3013	Principles of Management	3
Program Requirements		9
MGMT 3111	PM – Introduction to Project Management	1
MGMT 3121	PM – Project Planning	1
MGMT 3131	PM – Project Management Systems	1
MGMT 4111	PM – Project Controls	1
MGMT 4121	PM – Project Resource Management	1
MGMT 4131	PM – Project Budgeting	1
MGMT 4511	PM – Advanced Project Management Systems	1
MGMT 4522	PM – Capstone – Leading Project Management – Case Study	2
Program Requirements		12-15
Select 12-15 credit hours from the following		
ACCT 3203	Cost Accounting	3
CMPSC 3943	Software Design and Development	3
CMPSC 3223	Unix and C Programming	3
CMPSC 4223	Unix System Administration	3
CMPSC 3233	Linux Tools	3
COMM 2253 or COMM 1113	Business Communication in the Workplace Fundamental of Human Communications	3
ENTR 4413	Business Planning and Strategy for Entrepreneurs	3
ENTR 4503	Venture Creation	3
FIN 3313	Financial Management	3
FIN 4623	Applied Finance	3
MGMT 3063	Production/Operations Management	3
MGMT 4623	Dynamic Leadership	3
MGMT 3013	Organizational Behavior	3
MGMT 4813	Project Management Professional Certification Prep Course	3

MIS 4753	Development Project	3
MIS 3433	Management Information Systems	3
MIS 4513	Structured Systems Analysis and Design	3
MKTG 3313	Principles of Marketing	3
MKTG 3813	Professional Selling	3
MKTG 3353	Retailing and eBusiness Management	3
Total		30

ATTACHMENT B

**EAST CENTRAL UNIVERSITY
CERTIFICATE IN BUSINESS – MANAGEMENT INFORMATION SYSTEMS**

Degree Requirements		Credit Hours
Required Course		15
MGMT 3111	PM – Introduction to Project Management	1
MGMT 3121	PM – Project Planning	1
MGMT 3131	PM – Project Management Systems	1
CMPSC 1113	Computer Programming I	3
MIS 3453	Advanced Computer Business Applications	3
MIS 4653 or CMPSC 4213	Data Base Theory and Application Data Base Design	3
MIS 4753 or CMPSC 3943	Development Project Software Design and Development	3
Electives		15
Select 15 credit hours from the following		
ACCT 2003	Financial and Managerial Accounting for Non-Business Majors	3
ENTR 3103	Introduction to Entrepreneurship	3
MIS 1903	Computer Business Applications	3
MIS 3613	Data Communication and Computer Networks	3
MIS 4513	Structured Systems Analysis and Design	3
MGMT 3103	Principles of Management	3
MKTG 3313	Principles of Marketing	3
Total		30

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #13-c:

New Programs.

SUBJECT: Southwestern Oklahoma State University. Approval to offer the Master of Science in Healthcare Informatics and Information Management.

RECOMMENDATION:

It is recommended that the State Regents approve Southwestern Oklahoma State University's request to offer the Master of Science in Healthcare Informatics and Information Management with options in Thesis and Non-Thesis via electronic media with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Master of Science in Healthcare Informatics and Information Management.** Continuation beyond Fall 2017 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 16 students in Fall 2016; and
Graduates: a minimum of 6 students in 2016-2017.

BACKGROUND:

Academic Plan

Southwestern Oklahoma State University's (SWOSU) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- The 2013-14 school year will see the first stages of the implementation of our most current strategic plan. Among the changes will be an early alert system for students in academic trouble, creation of an Honors Program to challenge and reward our best students, revision and expansion of the General Education curriculum, an increase in application for grant funding, increased cooperation between faculty on Weatherford and Sayre campuses, and increased coordination of technology services.
- The revised GE curriculum will feature more course choices for students, a greater emphasis on critical thinking, and emphasis on writing across the disciplines.
- The College of Pharmacy will continue to develop the Rural Health Initiative – to expand current community pharmacy initiatives with services for rural, critical access hospital medication order review by pharmacists.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower

priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, SWOSU has taken the following program actions in response to APRA:

56	Degree and/or certificate programs deleted
31	Degree and/or certificate programs added

Program Review

SWOSU offers 69 degree and/or certificate programs as follows:

1	Certificate
10	Associate of Arts or Sciences Degrees
5	Associate of Applied Science Degrees
39	Baccalaureate Degrees
13	Master’s Degrees
0	Doctoral Degrees
1	First Professional Degree

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with SWOSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

SWOSU’s faculty developed the proposal, which was reviewed and approved by institutional officials. SWOSU’s governing board approved delivery of the Master of Science in Healthcare Informatics and Information Management at the January 13, 2014 meeting. SWOSU requests authorization to offer this program as outlined below.

SWOSU is currently approved to offer the following degree programs via electronic media:

- Associate in Science in General Studies (121);
- Bachelor of Business Administration (011);
- Bachelor of Science in Nursing (057);
- Master of Business Administration (086);
- Master of Education in Early Childhood Education (129);
- Master of Education in Education Administration (062);
- Master of Education in Elementary Education (063);
- Master of Education in School Counselor (079); and
- Master of Science in School Psychology (148).

POLICY ISSUES:

This action is consistent with the Academic Program Approval and the Electronically Delivered and Traditional Off-Campus Courses and Programs policies. Policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the President to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and student demand, and 5) cost and financing.

ANALYSIS:

Master of Science in Healthcare Informatics and Information Management

Program purpose. The purpose of the proposed program is to prepare students for upper-level healthcare jobs to meet the emerging need and focus in health informatics.

Program rationale and background. At September 6, 2012 meeting, the State Regents approved Healthcare Informatics as an option available under the Master of Science in Management (153) program available at SWOSU. Since the inception of this option, students from both the Department of Business and Entrepreneurship and the School of Nursing and Allied Health have indicated an interest in a stand-alone graduate degree related to healthcare. In Fall 2012, a survey was sent to healthcare professionals in Oklahoma, majority of which were graduates of SWOSU, regarding the proposed program. More than half of those responding believed that a master’s degree within the discipline was important. Additionally, respondents were interested in a graduate degree in Health Informatics and Information Management. In response to this interest, SWOSU developed the proposed degree to address the needs of both students and the workforce.

Employment opportunities. With the federal initiative for healthcare facilities to implement Electronic Health Records, the healthcare industry is experiencing a major shift in all facets of data collection. Due to many factors, including the recent focus on health information technology, the healthcare industry is infusing health information technology into every aspect of patient care. Students interested in the proposed degree will already be employed in the career field. However, in the near future, individuals interested in remaining competitive or seeking advancement in the healthcare information technology workforce will need a higher level of education. According to the Oklahoma Employment Security Commission and the Bureau of Labor Statistics’ Occupational Outlook Handbook, careers in Healthcare Informatics and Health Service Management will increase 18 to 23 percent over the next decade. SWOSU currently offers the only Bachelor of Science in Health Information Management (033) in Oklahoma and students interested in pursuing graduate education in the field are required to seek programs outside the State of Oklahoma. The proposed program will address the future needs in the health informatics workforce and SWOSU is confident graduates of the program will utilize the credential to advance in their careers.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	16	Fall 2016
Minimum Graduates from the program	6	2016-2017

Duplication and impact on existing programs. There are no Master of Science in Healthcare Informatics and Information Management programs in Oklahoma. A system wide letter of intent was communicated by email February 6, 2014. The University of Oklahoma requested a copy of the proposal, which was sent March 31, 2014. Neither OU nor any of the other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 36 total credit hours as shown in the following table. Thirteen new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Program Core	30
Option	6
Total	36

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method and support services. The program will be offered in an online format using the Canvas learning management system and SWOSU will meet the required academic standards outlined in policy to ensure the quality of the degree program. Academic standards include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites necessary to support the program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Master of Science in Healthcare Informatics and Information Management are shown in the following tables.

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$23,040	\$34,560	\$46,080	\$57,600	\$69,120
Narrative/Explanation: Tuition was calculated based on \$200 per credit hour and a \$40 per credit hour distance fee. SWOSU estimates the program enrolling 8, 12, 16, 20, and 24 students in years 1 through 5 and anticipates students completing 12 credit hours each academic year.					
TOTAL	\$23,040	\$34,560	\$46,080	\$57,600	\$69,120

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$6,000	\$6,000	\$9,000	\$9,000	\$9,000
Narrative/Explanation: Adjunct faculty will be utilized to instruct courses and/or reduce current School of Nursing and Allied Health Sciences faculty loads to instruct graduate courses. Anticipated cost is \$3,000 per course. No fringe benefits will be paid to adjuncts.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0

Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$500	\$500	\$0	\$0	\$0
Narrative/Explanation: Equipment and instructor's materials currently exist within the School of Nursing and Allied Health Sciences. A minimal amount of money is included for additional software and instructional resources that may be needed during the implementation of the program.					
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$50	\$50	\$50	\$50	\$50
Narrative/Explanation: The amounts above will be used for printing recruitment materials.					
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,550	\$6,550	\$9,050	\$9,050	\$9,050

Attachment

ATTACHMENT A

**SOUTHWESTERN OKLAHOMA STATE UNIVERSITY
 MASTER OF SCIENCE IN HEALTHCARE INFORMATICS AND
 INFORMATION MANAGEMENT**

Degree Requirements	Credit Hours
Program Core	30
*HIM 5233 Corporate Compliance and Quality Data Management in Healthcare	3
*HIM 5243 Healthcare Informatics Research Methods	3
*HIM 5253 Legal and Privacy Issues in Health Informatics	3
*HIM 5263 Healthcare Vocabularies and Clinical Terminologies	3
*HIM 5273 Data Integrity, Data Mining and Healthcare Data Warehousing	3
*HIM 5283 Healthcare Decision Support Systems	3
*HIM 5303 Project, Financial, IT Vendor Management in Healthcare	3
*HIM 5323 IT Ethics and Security	3
*HIM 5333 Healthcare Strategic Planning	3
MNGMT 5323 Managerial Leadership	3
Thesis Option	6
*HIM 5343 Graduate Research Proposal	3
*HIM 5353 Graduate Research	3
Non-Thesis Option	6
*HIM 5363 Capstone Project	3
*HIM 5373 Professional Practice Experience	3
Total	36

*Asterisks denote new courses

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #13-d:

New Programs.

SUBJECT: Oklahoma City Community College. Approval to offer the Associate of Science in Biology, the Associate in Science in Chemistry, and the Associate in Science in Physics.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma City Community College's request to offer the Associate in Science in Biology with options in Biology, Pre-Baccalaureate in Allied Health, and Pre-Baccalaureate Nursing; the Associate in Science in Chemistry; and the Associate in Science in Physics with options in Chemistry, Pre-Dentistry, Pre-Pharmacy, and Pre-Medicine, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Science in Biology.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 25 students in Fall 2017; and
Graduates: a minimum of 5 students in 2017-2018.
- **Associate in Science in Chemistry.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 25 students in Fall 2017; and
Graduates: a minimum of 5 students in 2017-2018.
- **Associate in Science in Physics.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 25 students in Fall 2017; and
Graduates: a minimum of 5 students in 2017-2018.

BACKGROUND:

Academic Plan

Oklahoma City Community College's (OCCC) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- Increase the Baccalaureate to Associate Degree Nurse Accelerated Pathway (BADNAP) program student numbers through implementation of a formal marketing and Public Relations initiative. Although a formal Public Relations campaign was not initiated during this academic year, the numbers of students enrolled in BADNAP increased from 43 in June 2012 to 63 in June 2013.

- The Speech Language Pathology Assistant (SLPA) program increased student numbers in FY13 by admitting in fall 2012 a second cohort group into the Program. There are currently 39 students in the program which includes the new fall 2013 class of 25. The program now has an established first and second year. May 2013 saw 14 students graduate from the SLPA program.
- In May 2013, The Occupational Therapy Assistant (OTA) program received formal approval from its national accrediting body to implement “Flex-Track” beginning spring 2015. Given that, efforts are now being undertaken to effectively address the varied logistics required in implementing and marketing this new curriculum option for the OTA program. In addition, we plan to re-institute “Preference Points” into the OTA Application for each entry.
- Faculty from the IT Division will visit and host students from area high school and career technical centers and present information about our curriculum and facilities.
- Multiple Computer Science and Computer Aided Technology courses added the IOS and Android devices relevant to the course topics. This year we are exploring adding mobile Windows devices as well.
- Computer Science is hosting a Summer camp for 5th through 8th grade on programming, graphics and cyber/security.
- Program under development include:
 - Associate in Science in Chemistry
 - Associate in Science in Biology
 - Associate in Science in Physics
 - Associate in Science in Geography
 - Associate in Applied Science in Engineering Technology
 - Certificates of Mastery under development within the current programs of study include:
 - Certificate of Mastery in Print Media
 - Certificate of Mastery in Multimedia
 - Certificate of Mastery in Photography
 - Certificate of Mastery in Human Services
 - Certificate of Mastery in Customer Service
 - Programs under development with our local Technology Centers include:
 - Certificate of Mastery in Medical Assistant
 - Certificate of Mastery in Pedorthics
 - Associate in Applied Science, Engineering Technology
 - Expanding the Network Technology AAS to include an additional partner

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OCCC has taken the following program actions in response to APRA:

50	Degree and/or certificate programs deleted
59	Degree and/or certificate programs added

Program Review

OCCC offers 77 degree and/or certificate programs as follows:

27	Certificates
24	Associate of Arts or Sciences Degrees
26	Associate of Applied Science Degrees
0	Baccalaureate Degrees
0	Master's Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OCCC program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

OCCC's faculty developed the proposals, which were reviewed and approved by institutional officials. OCCC's governing board approved delivery of the Associate in Science in Biology, Associate in Science in Chemistry, and Associate in Science in Physics at the February 17, 2014 meeting. OCCC requests authorization to offer the programs as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

Associate in Science in Biology

Program purpose. The purpose of the proposed program is to provide students with the first two years of content in the discipline, as well as prepare students for transfer to a four-year institution to pursue a degree in biology or other related field.

Program rationale and background. The proposed program will replace the Biology option currently available under the Associate in Science in Science (040) at OCCC. Enrollment in the current Biology option has been strong, achieving 2,486 declared majors and 97 graduates in 2013. OCCC anticipates interest in the major will remain unchanged and reports that the current Biology option students successfully transfer to similar programs within the state, particularly with the University of Central Oklahoma (UCO). However, OCCC indicates that many students transfer prior to completion of the Associate in Science in Science (040) and believes that having a stand-alone biology degree would allow students who might not have the financial means, or initial academic qualification for admission to a four-year institution, the means to complete a degree in a specific discipline.

Employment opportunities. The proposed program is not designed to prepare students for immediate employment upon graduation. Instead, the proposed program is intended for students whose goals are, minimally, to earn a Bachelor of Science (BS) degree in Biology or related discipline, such as genetics, immunology, and endocrinology. Students with a bachelor's degree in Biology can expect to find employment in government agencies, academia, and the non-profit sector. According to the Oklahoma Employment Security Commission, jobs as Biological Scientists are expected to increase nearly 15

percent through 2020. Careers in related fields are expected to increase 5 to 38 percent, depending on the career field. Students completing the proposed program will have several state institutions from which to choose to finish their education. These institutions offer bachelor's and graduate degrees in biology, cell biology, biochemistry, microbiology and related disciplines. OCCC is confident that students completing the proposed program will be successful in transferring to complete a Bachelor of Science degree and eventually finding employment.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Associate in Science in Biology

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	25	Fall 2017
Minimum Graduates from the program	5	2017-2018

Duplication and impact on existing programs. The proposed program may share some similar content with the following programs:

Institution	Existing Program
Connors State College	Associate in Science in Biological Science (053) with an option in General Biology
Eastern Oklahoma State College	Associate in Science in Life Sciences (005) with an option in Biology
Northeastern Oklahoma A&M College	Associate in Science in Natural Science (034) with an option in Biology
Tulsa Community College	Associate in Science in Science Related Concentration (040) with an option in Biology

A system wide letter of intent was communicated by email March 12, 2012. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed Associate in Science in Biology program will consist of 61 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
General Education	37-38
College Requirement	1
Common Core	9
Option Requirements	11-14
Total	61

Faculty and staff. Existing faculty will teach the proposed program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Associate in Science in Biology are shown in the following table.

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$2,053,617	\$2,156,298	\$2,264,113	\$2,377,318	\$2,496,184
Narrative/Explanation: The funds indicated above are 60 percent of the current Associate in Science in Science (040) program which will be reallocated to support the proposed program. The current Associate in Science in Science program will be deleted.					
Student Tuition	\$77,250	\$81,113	\$85,168	\$89,427	\$93,898
Narrative/Explanation: Tuition was calculated based on the current rate of \$103 per credit hour and on students completing 30 credits each academic year. OCCC anticipated 25 students enrolling each year for the first five years of the program. OCCC included a 5 percent tuition increase each year beginning year the second year.					
TOTAL	\$2,130,867	\$2,237,411	\$2,349,281	\$2,466,745	\$2,590,082

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	\$3,931	\$4,128	\$4,334	\$4,551	\$4,779
Narrative/Explanation: The amounts shown are a percentage of the costs of salary and benefits for administration, staff, and lab supervisor. A 5 percent annual increase is included.					
Faculty	\$14,059	\$14,762	\$15,501	\$16,275	\$17,089
Narrative/Explanation: The amounts shown are a percentage of the salary and benefits for full-time faculty and adjuncts. A 5 percent annual increase is included.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$210	\$220	\$230	\$240	\$250
Narrative/Explanation: The amounts shown are salaries for student workers.					
Equipment and Instructional Materials	\$1,092	\$1,092	\$1,092	\$1,092	\$1,092
Narrative/Explanation: The amounts shown are budgeted for supplies.					

Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$127	\$127	\$127	\$127	\$127
Narrative/Explanation: The amounts shown are budgeted for laboratory equipment items.					
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$58	\$58	\$58	\$58	\$58
Narrative/Explanation: The amounts shown are available for professional development opportunities or to travel to meetings.					
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$19,477	\$20,387	\$21,342	\$22,343	\$23,395

Associate in Science in Chemistry

Program purpose. The purpose of the proposed program is to provide students with the first two years of content in the discipline, as well as prepare students for transfer to a four-year institution to pursue a degree in chemistry or other related field.

Program rationale and background. The proposed program will replace the Chemistry option currently available under the Associate in Science in Science (040) at OCCC. Enrollment in the current Chemistry option has been strong, achieving 1,531 declared majors and 34 graduates in 2013. OCCC anticipates interest in the major will remain unchanged and reports that the current Chemistry option students successfully transfer to similar programs within the state, particularly with the University of Oklahoma (OU), Oklahoma State University (OSU) and UCO. However, OCCC indicates that many students transfer prior to completion of the Associate in Science in Science (040) and believes that having a stand-alone chemistry degree would allow students who might not have the financial means or initial academic qualification for admission to a four-year institution, the means to complete a degree in a specific discipline.

Employment opportunities. The proposed program is not designed to prepare students for immediate employment upon graduation. Instead, the proposed program is intended for students whose goals are, minimally, to earn a Bachelor of Science degree in Chemistry or related discipline. Students with a bachelor's degree in Chemistry can expect to find employment in government agencies, academia, and the non-profit sector. According to the Oklahoma Employment Security Commission, jobs requiring a bachelor's degree with a chemistry background are expected to increase 10 to 11 percent through 2020. Students completing the proposed program will have several state institutions from which to choose to finish their education. These institutions offer bachelor's and graduate degrees in chemistry, biochemistry, and related disciplines. OCCC is confident that students completing the proposed program will be successful in transferring to complete a Bachelor of Science degree and eventually finding employment.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Associate in Science in Chemistry

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	25	Fall 2017
Minimum Graduates from the program	5	2017-2018

Duplication and impact on existing programs. The proposed program would duplicate the following programs:

Institution	Existing Program
Rose State College	Associate in Science in Chemistry (037)
Murray State College	Associate in Science in Chemistry (006)

Additionally, proposed program may share some similar content with the following programs:

Institution	Existing Program
Rogers State University	Associate in Science in Physical Science (028) with an option in Chemistry
Rose State College	Associate in Science in Physics (123) with an option in Chemistry
Tulsa Community College	Associate in Science in Science Related Concentration (040) with an option in Chemistry

A system wide letter of intent was communicated by email March 12, 2012. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed Associate in Science in Chemistry program will consist of 61-66 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
General Education	40-42
College Requirement	1
Common Core	15
Option Requirements	5-8
Total	61-66

Faculty and staff. Existing faculty will teach the proposed program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Associate in Science in Chemistry are shown in the following table.

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$1,266,398	\$1,329,717	\$1,396,203	\$1,466,013	\$1,539,314
Narrative/Explanation: The funds indicated above are 37 percent of the current Associate in Science in Science (040) program which will be reallocated to support the proposed program. The current Associate in Science in Science program will be deleted.					
Student Tuition	\$77,250	\$81,113	\$85,168	\$89,427	\$93,898
Narrative/Explanation: Tuition was calculated based on the current rate of \$103 per credit hour and on students completing 30 credits each academic year. OCCC anticipated 25 students enrolling each year for the first five years of the program. OCCC included a 5 percent tuition increase each year beginning year the second year.					
TOTAL	\$1,343,648	\$1,410,830	\$1,481,371	\$1,555,440	\$1,633,212

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	\$5,352	\$5,620	\$5,901	\$5,196	\$6,505
Narrative/Explanation: The amounts shown are a percentage of the costs of salary and benefits for administration, staff, and lab supervisor. A 5 percent annual increase is included.					
Faculty	\$14,431	\$15,152	\$15,910	\$16,705	\$17,541
Narrative/Explanation: The amounts shown are a percentage of the salary and benefits for full-time faculty and adjuncts. A 5 percent annual increase is included.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$420	\$440	\$460	\$480	\$500
Narrative/Explanation: The amounts shown are salaries for student workers.					
Equipment and Instructional Materials	\$777	\$777	\$777	\$777	\$777
Narrative/Explanation: The amounts shown are budgeted for supplies.					
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$127	\$127	\$127	\$127	\$127
Narrative/Explanation: The amounts shown are budgeted for laboratory equipment items.					

Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$74	\$74	\$74	\$74	\$74
Narrative/Explanation: The amounts shown are available for professional development opportunities or to travel to meetings.					
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$21,181	\$22,190	\$23,249	\$23,359	\$25,524

Associate in Science in Physics

Program purpose. The purpose of the proposed program is to provide students with the first two years of content in the discipline, as well as prepare students for transfer to a four-year institution to pursue a degree in physics, astronomy, astrophysics, engineering physics, or other related field.

Program rationale and background. The proposed program will replace the Physics option currently available under the Associate in Science in Science (040) at OCCC. Enrollment in the current Physics option has been strong, achieving 101 declared majors in Summer 2013 and averaging 14 graduates over a 5 year period. OCCC reports that the current Physics option exists as a successful transfer program, particularly with OU and UCO; however, many students transfer prior to completion of the Associate in Science in Science (040). OCCC believes that having a stand-alone physics degree would allow students who might not have the financial means or initial academic qualification for admission to a four-year institution, the means to complete a degree in a specific discipline.

Employment opportunities. The proposed program is not designed to prepare students for immediate employment upon graduation. Instead, the proposed program is intended for students whose goals are, minimally, to earn a Bachelor of Science degree in Physics or a related discipline, such as astronomy, engineering physics, geo-science, and meteorology. According to the Oklahoma Employment Security Commission, jobs in these disciplines are expected to increase 6 to 26 percent through 2020, depending on the career field. Students completing the proposed program will have several state institutions from which to choose to finish their education, including OU, OSU and UCO. These institutions offer bachelor's and graduate degrees in physics, engineering physics, and related disciplines. Additionally, Oklahoma City University and Oklahoma Christian University offers degrees in physics and engineering physics. OCCC indicates that all these institutions readily accept students currently completing the Physics option under the Associate in Science in Science (040), with OU and UCO actively recruiting students from OCCC. OCCC is confident that students completing the proposed program will be successful in transferring to complete a Bachelor of Science degree and eventually finding employment.

Student demand. The proposed programs are expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Associate in Science in Physics

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	25	Fall 2017
Minimum Graduates from the program	5	2017-2018

Duplication and impact on existing programs. The proposed program would duplicate the following programs:

Institution	Existing Program
Rose State College	Associate in Science in Physics (123)

Additionally, the proposed program may share some similar content with the following programs:

Institution	Existing Program
Connors State College	Associate in Science in Physical Science (042) with an option in Physics
Rogers State University	Associate in Science in Physical Science (028) with an option in Physics
Tulsa Community College	Associate in Science in Science Related Concentration (040) with an option in Physics

A system wide letter of intent was communicated by email March 12, 2012. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed Associate in Science in Physics program will consist of 61 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

Content Area	Credit Hours
General Education	40
College Requirement	1
Program Core	12
Guided Electives	8
Total	61

Faculty and staff. Existing faculty will teach the proposed program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Associate in Science in Physics are shown in the following table.

A. Funding Sources	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$102,681	\$107,815	\$113,206	\$118,866	\$124,809
Narrative/Explanation: The funds indicated above are 3 percent of the current Associate in Science in Science (040) program which will be reallocated to support the proposed program. The current Associate in Science in Science program will be deleted.					
Student Tuition	\$77,250	\$81,113	\$85,168	\$89,427	\$98,898
Narrative/Explanation: Tuition was calculated based on the current rate of \$103 per credit hour and on students completing 30 credits each academic year. OCCC anticipated 25 students enrolling each year for the first five years of the program. OCCC included a 5 percent tuition increase each year beginning year the second year.					
TOTAL	\$179,931	\$188,928	\$198,374	\$208,293	\$223,707

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff	\$17,100	\$18,000	\$18,900	\$19,800	\$20,880
Narrative/Explanation: The amounts shown are 1/2 the cost of salary and benefits for the physics/chemistry lab supervisor plus 1/2 the cost of salary and benefits for physics/chemistry lab assistants. A 5 percent annual increase is included.					
Faculty	\$84,600	\$88,920	\$93,240	\$97,920	\$102,780
Narrative/Explanation: The amounts shown are the salaries for full-time faculty. A 5 percent annual increase is included.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$3,780	\$3,960	\$4,140	\$4,320	\$4,680
Narrative/Explanation: The amounts shown are salaries for student workers.					
Equipment and Instructional Materials	\$900	\$900	\$900	\$900	\$900
Narrative/Explanation: The amounts shown are budgeted for supplies.					
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$360	\$360	\$360	\$360	\$360
Narrative/Explanation: The amounts shown are budgeted for faculty to attend conferences.					

Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$106,740	\$112,140	\$117,540	\$123,300	\$129,600
Attachments					

**OKLAHOMA CITY COMMUNITY COLLEGE
ASSOCIATE IN SCIENCE IN BIOLOGY**

Degree Requirements		Credit Hours
General Education		37-38
ENGL 1113	English Composition I	3
ENGL 1213	English Composition II	3
HIST 1483 or HIST 1493	U.S. History to the Civil War U.S. History Since the Civil War	3
POLSC 1113	American Federal Government	3
	Humanities	6
	Social Science Elective (Allied Health students should take PSY 1113)	3
MATH 1513 or MATH 2013	College Algebra (Biology and Allied Health options) Introduction to Statistics (Pre-Baccalaureate Nursing option)	3
BIO 1134 or BIO 2125	General Biology II (Biology option) Microbiology (Allied Health and Pre-Baccalaureate Nursing options)	4-5
CHEM 1215 or BIO 1023	College Physics I (Biology and Allied Health options) Introductory Nutrition (Pre-Baccalaureate Nursing option)	3-5
	General Education Elective (Biology students should take PHYS 1114) (Allied Health students should take SOC 1113 or PSY 2403)	3-4
CS 1103	Introduction to Computers and Applications (Pre- Baccalaureate Nursing students only)	3
College Requirement		1
SCL 1001	Success in College and Life	1
Common Core		
BIO 1124	General Biology	4
CHEM 1115	General Chemistry I	5
Option Requirements		11-14
Biology Option		
	Select 7 credit hours from the following: BIO 1203, BIO 2000, BIO 2114, BIO 2125, BIO 2203, BIO 2215, BIO 2224, BIO 2234, BIO 2404, BIO 2324, and BIO 2255	7
CS 1103	Introduction to Computers and Applications	3
	Select 4 credit hours from the following: PHYS 1034/GEOL 1115, PHYS 1064, PHYS 1214, CHEM 2115, CHEM 2125, any CS course above CS 1103, any MATH course above MATH 1513, any 5 credit hour course from GRMN, FREN, or SPAN	4

Pre-Baccalaureate Nursing Option		
BIO 2234	Human Physiology	4
AHP 1013	Medical Terminology	3
	Select 6 credit hours of faculty advised elective from the following: BIO 2225 or equivalent, 3 credit hours social science, any CS course above CS 1103, any 5 credit hour course from GRMN, FREN, or SPAN	6
Allied Health Option		
BIO 2234	Human Physiology	4
AHP 1013	Medical Terminology	3
	4 credit hours from approved biology courses to be selected from the following: BIO 1204, BIO 2000, BIO 2012, BIO 2114, BIO 2203, BIO 2215, BIO 2224, BIO 2255, BIO 2324, BIO 2343, BIO 2403, or BIO 2404	4
CS 1103	Introduction to Computers and Applications	3
Total		61

**OKLAHOMA CITY COMMUNITY COLLEGE
ASSOCIATE IN SCIENCE IN CHEMISTRY**

Degree Requirements	Credit Hours
General Education	40-42
ENGL 1113 English Composition I	3
ENGL 1213 English Composition II	3
HIST 1483 or HIST 1493 U.S. History to the Civil War U.S. History Since the Civil War	3
POLSC 1113 American Federal Government	3
Social Science Elective (Pre-Pharmacy and Pre-Dentistry students should take PSY 1113) (Pre-Medicine students should take PSY 1113 or SOC 1113)	3
Humanities	6
MATH 1513 or MATH 1533 or MATH 1613 or MATH 1743 or MATH 2013 or MATH 2104 or MATH 2214 College Algebra Pre-Calculus and Analytic Geometry (Chemistry option only) Trigonometry Calculus I for Business, Life Sciences, and Social Sciences Introduction to Statistics Calculus and Analytic Geometry I (Chemistry option only) Calculus and Analytic Geometry II (Chemistry option only) (Pre-Pharmacy students should take MATH 1513 and MATH 1743)	6-8
PHYS 1114 or PHYS 2014 College Physics I Engineering Physics (Chemistry option only)	4
CHEM 1115 General Chemistry I	5
BIO 1124 General Biology I	4
Core Courses	15
CHEM 1215 General Chemistry II	5
CHEM 2114 Organic Chemistry I	4
CHEM 2122 Organic Chemistry Laboratory	2
CHEM 2124 Organic Chemistry II	4
BIO 1023 Introductory Nutrition	3
CS 1103 Introduction to Computer	3
Guided Electives	5-8
Chemistry Option	
Faculty approved electives chosen from CHEM 2980, BIO, ECON, or PHYS	
Pre-Pharmacy and Pre-Medicine Options	

Select 5-8 credit hours of faculty approved electives chosen
from BIO, ECON, or PHYS

Pre-Dentistry Option

Select 5-6 credit hours of faculty approved electives chosen
from BIO or PHYS

College Requirement		1
SCL 1001	Success in College and Life	1
Total		61-66

**OKLAHOMA CITY COMMUNITY COLLEGE
ASSOCIATE IN SCIENCE IN PHYSICS**

Degree Requirements		Credit Hours
General Education		40
ENGL 1113	English Composition I	3
ENGL 1213	English Composition II	3
HIST 1483 or HIST 1493	U.S. History to the Civil War U.S. History Since the Civil War	3
POLSC 1113	American Federal Government	3
	Social Science Elective	3
	Humanities	6
MATH 2104	Calculus and Analytic Geometry I	4
MATH 2214	Calculus and Analytic Geometry II	4
CHEM 1115	General Chemistry I	5
	Biological Science	3
	General Education Elective	3
Major Courses		12
PHYS 2014	Engineering Physics I	4
PHYS 2114	Engineering Physics II	4
MATH 2314	Calculus and Analytic Geometry	4
Guided Electives		8
CHEM 1215	General Chemistry II	5
CS 1143	Computer Programming or Faculty Approved Elective	3
College Requirement		1
SCL 1001	Success in College and Life	1
Total		61

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #13-e:

New Programs.

SUBJECT: Oklahoma State University-Oklahoma City. Approval to offer the Certificate in Computer Information Systems-Programming, the Certificate in Power Transmission and Distribution Technology, the Certificate in Electric Power Technology-Relay Option, the Certificate in Police Science-Crime Scene Investigation, the Certificate in Crime Victim/Survivor Services, the Certificate in Certified Nurse Assistant, and the Certificate in Public Service.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University-Oklahoma City's requests to offer the Certificate in Computer Information Systems-Programming, the Certificate in Power Transmission and Distribution Technology, the Certificate in Electric Power Technology-Relay Option, the Certificate in Police Science-Crime Scene Investigation, the Certificate in Crime Victim/Survivor Services, the Certificate in Certified Nurse Assistant, and the Certificate in Public Service with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Computer Information Systems-Programming.** This certificate is embedded within the Associate in Applied Science in Computer Information Systems (005) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Power Transmission and Distribution Technology.** This certificate is embedded within the Associate in Applied Science in Power Transmission and Distribution Technology (091) and will be included in the regular 5-year program review due in 2017.
- **Certificate in Electric Power Technology – Relay Option.** This certificate is embedded within the Associate in Applied Science in Electrical Power Technology (108) and will be included in the final approval review due in 2015.
- **Certificate in Police Science – Crime Scene Investigation.** This certificate is embedded within the Associate in Applied Science in Police Science (015) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Crime Victim/Survivor Services.** This certificate is embedded within the Associate in Applied Science in Crime Victim/Survivor Service (077) and will be included in the regular 5-year program review due in 2018.

- **Certificate in Certified Nurse Assistant.** This certificate is embedded within the Associate in Applied Science in Nurse Science (014) and will be included in the regular 5-year program review due in 2013.
- **Certificate in Public Service.** This certificate is embedded within the Associate in Science in Public Service (076) and will be included in the regular 5-year program review due in 2016.

BACKGROUND:

Academic Plan

Oklahoma State University-Oklahoma City's (OSU-OKC) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

The most important academic priorities for OSU-OKC are to increase retention and graduation rates, enhanced student success, and academic excellence.

- **Student Success and Opportunities Center and the Division of Initial College Studies:** These two areas partnered to place academic tutors within several developmental classrooms. These tutors were in the classrooms during the first two weeks of the semester. Student interaction with the tutors increased, both in and out of the classroom, due to students' having established a relationship with the tutors. Due to the early success, the program will be expanded this year.
- **Student Retention and Graduation:** The University recognizes the need to increase the retention and graduation rates of students. In addressing the notion that retention and graduation is more than just a task of Student Services, each academic division will develop a division plan for addressing student retention and graduation. This plan and metrics will be submitted to the Vice-President of Academic Affairs, and will be evaluated annually.
- **Soft Skills and Professionalism:** Business and industry stakeholders have expressed a trend in their hiring processes, noting the absence of soft skills in many of their new employees. In response to this need, academic programs will examine the need for soft skills instruction within their programs, and develop focused plans on how to address these much-needed skills through courses presently offered within the program.
- **Prior Learning Assessment:** Many non-traditional students enter college with many valuable real-world work experiences. Some of these experiences are complimentary of some of the technical competencies taught in college courses. The Prior Learning Assessment process provides an avenue for students to receive college credit for those experiences. The university will explore PLA to assist students in progressing towards their degree or certificate.
- **Academic Advising Support:** The President has approved of adding an additional academic advisor to the campus who will be focused on the Division of Arts and Sciences. While this is a half-time position, the level of student support through advisement will be enhanced by this addition. Since 2011, the campus has increased the number of academic advisors by over 150 percent.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower

priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU-OKC has taken the following program actions in response to APRA:

51	Degree and/or certificate programs deleted
47	Degree and/or certificate programs added

Program Review

OSU-OKC offers 47 degree and/or certificate programs as follows:

9	Certificates
8	Associate in Arts or Sciences Degrees
29	Associate in Applied Science Degrees
1	Baccalaureate Degrees
0	Master’s Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU-OKC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OSU-OKC’s faculty developed the proposals, which were reviewed and approved by institutional officials. OSU-OKC’s governing board approved delivery of the Certificate in Computer Information Systems-Programming, the Certificate in Power Transmission and Distribution Technology, the Certificate in Electric Power Technology-Relay Option, the Certificate in Police Science-Crime Scene Investigation, the Certificate in Crime Victim/Survivor Services, the Certificate in Certified Nurse Assistant, and the Certificate in Public Service at the March 7, 2014 meeting. OSU-OKC requests authorization to offer these certificates as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

Certificate in Computer Information Systems - Programming

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Computer Information Systems (005) and will prepare students for entry-level positions in computers and networking, as well as provide advanced training for individuals already working in the communications and networking field.

Program rationale and employment opportunities. The need for qualified information technology professionals can be found in any industry. According to the Oklahoma Employment Security Commission, careers in Network and Computer Systems are expected to increase approximately 24 percent through 2020. Additionally, careers as Computer Support Specialist will increase 14 percent

through 2020. The proposed certificate will provide students the knowledge needed to pursue certification as a Microsoft Certified Systems Administrator and in CompTIA A+, Network+, and Security+. OSU-OKC is confident that students completing the proposed certificate will find employment.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Computer Information Systems (005) program.

Duplication and impact on existing programs. The proposed program may share some similar content with the following programs:

Institution	Existing Program
Tulsa Community College	Certificate in Information Technology (133) with an option in Programming

A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Program Requirements	12
Total	12

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Computer Information Systems (005) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Power Transmission and Distribution Technology

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Power Transmission and Distribution Technology (091) and will prepare students for apprenticeship programs in the industry.

Program rationale and employment opportunities. OSU-OKC's advisory committee indicates that many current employees are reaching retirement age and the need for workers to fill these vacancies is increasing. According to the Oklahoma Employment Security Commission, industry demand for transmission and linemen will increase 13 percent through 2020. The proposed certificate will decrease the time to produce linemen to one year, allowing OSU-OKC to meet industry demand.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Power Transmission and Distribution Technology (091) program.

Duplication and impact on existing programs. There are no Certificate in Power Transmission and Distribution Technology programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions requested a copy of the program or notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 34 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Program Requirements	34
Total	34

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Power Transmission and Distribution Technology (091) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Electric Power Technology – Relay Option

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Electrical Power Technology (108) and will train students to become technicians to perform electrical tests and repairs related to the maintenance and performance of various electro-mechanical and solid state relays.

Program rationale and employment opportunities. Students have expressed an interest in receiving a certificate in electrical power technology to satisfy a continuing education requirement for their current job or to maintain licensure. Additionally, OSU-OKC’s advisory committee reports that current employees are nearing retirement age and there is a need for qualified substation technicians to fill these vacancies. Employment for electrical and electronics repairers for powerhouses, substations and relays are expected to increase 4 percent. OSU-OKC is confident students completing the proposed certificate will find employment.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Electrical Power Technology (108) program.

Duplication and impact on existing programs. The proposed program may share some similar content with the following programs:

Institution	Existing Program
Tulsa Community College	Certificate in Electronics Technology (223) with an option in Electrical Substation Technology

A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 38 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

Content Area	Credit Hours
Program Requirements	38
Total	38

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Electrical Power Technology (108) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Police Science – Crime Scene Investigation

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Police Science (015) and will serve current law enforcement agencies and other police professionals who wish to enhance their knowledge of crime scene investigations.

Program rationale and employment opportunities. Employers in the police and crime scene investigations fields see the proposed certificate as an enhancement to their employee's knowledge and skill base relating to criminal justice and investigations. Current degreed employees working in the police/criminal justice fields will be eligible to attain the International Association for Identification Crime Scene Certification. According to the Oklahoma Employment Security Commission, jobs for detectives/criminal investigators and other law enforcement personnel are expected to increase 11-15 percent through 2020. Interviews with current police professionals and advisory board members revealed strong support for the proposed certificate indicating that individuals with this credential will have an advantage over other applicants. OSU-OKC is confident students completing the proposed certificate will find employment within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Police Science (015) program.

Duplication and impact on existing programs. There are no Certificate in Police Science – Crime Scene Investigation programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent via email May 2, 2014. Neither UCO nor other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 34 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment D).

Content Area	Credit Hours
Program Requirements	34
Total	34

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Police Science (015) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Crime Victim/Survivor Services

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Crime Victim/Survivor Services (077) and will serve current victim advocate, counseling and/or police professionals who wish to enhance their knowledge of victim services and those who have been impacted by child abuse, sexual assault and/or domestic violence.

Program rationale and employment opportunities. Individuals obtaining the proposed certificate can find employment in a variety of agencies, including the District Attorney’s office, the Attorney General’s office, Department of Corrections, and non-profit advocacy groups. Examples of careers in which the proposed certificate would enhance the job market, as well as success on the job, are Social and Human Services Assistants, Community and Social Service Specialists, and others. The demand for employees in these fields is expected to increase 16-19 percent through 2020. OSU-OKC met with their Crime Victim/Survivor Services advisory board and discussed the implications the proposed certificate would have on the field. All board members, representing various victim advocacy groups, stated they would send their employees to OSU-OKC to obtain this certificate to enhance their current job skills. Advisory board members indicated that the curriculum and training offered in the certificate would create stronger applicants for entry-level positions in their offices. OSU-OKC is confident students completing the proposed certificate will find employment in the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Crime Victim/Survivor Services (077) program.

Duplication and impact on existing programs. There are no Certificate in Crime Victim/Survivor Services programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent via email May 2, 2014. Neither UCO nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 21 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment E).

Content Area	Credit Hours
Program Requirements	21
Total	21

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Crime Victim/Survivor Services (077) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Certified Nurse Assistant

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Nurse Science (014) and will prepare students to pursue the Certified Nurse Aide (CNA) certificate.

Program rationale and employment opportunities. OSU-OKC has approximately 120 students who complete the required course to be eligible for CNA certification. Healthcare facilities hire CNAs as entry-level employees, often giving preference to those individuals who are also enrolled in a degree pathway leading to a registered nurse (RN) credential. Students completing the CNA requirement will be eligible to work either during the academic year or during summer to supplement their income and gain valuable skills that will be applicable toward their future as an RN. According to the Oklahoma Employment Security Commission, jobs for nurses aids are expected to increase 24 percent through 2020. OSU-OKC is confident students completing the proposed certificate will find employment within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Nurse Science (014) program.

Duplication and impact on existing programs. There are no Certificate in Nurse Assistant programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 8 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment F).

Content Area	Credit Hours
Program Requirements	8
Total	8

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Nurse Science (014) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis.

Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Public Service

Program purpose. The proposed certificate is embedded within the Associate in Science in Public Service (076) and will prepare students for entry-level jobs in government or nonprofit organizations or for further course work toward an associate or bachelor's degree.

Program rationale and employment opportunities. Students completing the proposed certificate will be able to find employment in public administration, law, and nonprofit organizations. Careers for entry-level administrative service managers are expected to increase approximately 14 percent through 2020. The proposed certificate will prepare students for these positions, as well as prepare them to continue their education to earn an associate and/or bachelor's degree. OSU-OKC is confident students completing the certificate will find employment within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Science in Public Service (076) program.

Duplication and impact on existing programs. There are no Certificate in Public Service programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment G).

Content Area	Credit Hours
Program Requirements	30
Total	30

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Science in Public Service (076) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

ATTACHMENT A

OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN COMPUTER INFORMATION SYSTEMS-PROGRAMMING

Degree Requirements	Credit Hours
Program Requirements	12
CIS 1123 Programming Fundamentals	3
CIS 2363 Database Design	3
CIS 2023 C# (Sharp) Programming	3
CIS 2433 Advanced C# Programming	3
Total	12

ATTACHMENT B

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN POWER TRANSMISSION AND DISTRIBUTION TECHNOLOGY**

Degree Requirements		Credit Hours
Program Requirements		34
MATH 1413	General College Math	3
PTDT 1104	Introduction to Utility Industry/Climbing	4
PTDT 1102	Elements of Electricity and Electronics	2
PTDT 1154	Electric Circuits-High Voltage	4
PTDT 1353	Lineman Safety/Equipment	3
PTDT 1453	Principles of Power Transmission	3
PTDT 2003	Principles of Power Distribution	3
PTDT 2023	Principles of Switching and Metering	3
PTDT 2013	Driver Safety and CDL Training	3
PTDT 1103	Plan Reading for PTDT	3
FPST 1313	Introduction to Occupational Safety	3
Total		34

ATTACHMENT C

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN ELECTRIC POWER TECHNOOLOGY – RELAY OPTION**

Degree Requirements		Credit Hours
Program Requirements		38
MATH 1513	College Algebra	3
MATH 1613	Trigonometry	3
EET 1104	Fundamentals of Electricity	4
EET 1244	Circuit Analysis I	4
EPT 1123	Electrical Systems Components	3
EPT 2063	Electrical Systems Protection	3
EPT 2503	Transformers	3
EPT 2113	Substation Relays	3
EPT 2313	Substation Operations	3
EPT 2513	Substation Construction and Maintenance	3
EPT 2403	Advanced Electrical Systems	3
FPST 1313	Introduction to Occupational Safety	3
Total		38

ATTACHMENT D

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN POLICE SCIENCE – CRIME SCENE INVESTIGATION**

Degree Requirements		Credit Hours
Program Requirements		34
PLSC 1103	Introduction to Forensic Science	3
PLSC 1123	Introduction to Law Enforcement and Police Procedures	3
PLSC 1223	Penal Code and Related Criminal Laws	3
PLSC 1433	Crime Scene Photography	3
PLSC 2213	Principles of Investigation and Interview	3
PLSC 2222	Police Records and Reports	2
PLSC 2413	Technical Investigation I	3
PLSC 2434	Fingerprint Identification	4
INDD 1513 or CIS	Crime Scene Computer-Aided Drafting Any 3 credit hour CIS course	3
CHEM 1104	Basic Chemistry	4
ENGL 1113	English Composition I	3
Total		34

ATTACHMENT E

OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN CRIME VICTIM/SURVIVOR SERVICES

Degree Requirements		Credit Hours
Program Requirements		21
CVSS 1103	Victimology	3
CVSS 1113	Victim Services	3
CVSS 2113	Abuse and Exploitation of Children	3
CVSS 2123	Rape and Sexual Assault	3
CVSS 2233	Domestic and Family Violence	3
ENGL 1113	English Composition I	3
POLS 1113	American Government	3
Total		21

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN CERTIFIED NURSE ASSISTANT**

Degree Requirements		Credit Hours
Program Requirements		8
NURS 1118	Foundation of Nursing Concepts	8
Total		8

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
CERTIFICATE IN PUBLIC SERVICE**

Degree Requirements		Credit Hours
Program Requirements		30
PSER 2213	Introduction to Public Service Organizations	3
PSER 2023	Public Law	3
ENGL 1113	English Composition I	3
POLS 1113	American Government	3
PSER 2223	Leadership and Group Dynamics	3
PSER 1113	Introduction to Public Personnel Administration	3
PSER 2453	Technical Problems	3
ENGL 1213	English Composition II	3
PSER 2333	Introduction to Public/Nonprofit Finance and Budget	3
PSYC 1113	Introductory Psychology	3
Total		30

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #13-f:

New Programs.

SUBJECT: Rose State College. Approval to offer the Certificate in Women's Studies, the Certificate in Database Developer, the Certificate in General Business, the Certificate in Human Resources, the Certificate in Management, the Certificate in Small Business Operations, the Certificate in Marketing/Social Media, and the Certificate in Consumer Finance.

RECOMMENDATION:

It is recommended that the State Regents approve Rose State College's requests to offer the Certificate in Women's Studies, the Certificate in Database Developer, the Certificate in General Business, the Certificate in Human Resources, the Certificate in Management, the Certificate in Small Business Operations, the Certificate in Marketing/Social Media, and the Certificate in Consumer Finance with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Women's Studies.** The certificate is embedded within the Associate in Arts in Social Sciences (112) and will be included in the regular 5-year program review due in 2017.
- **Certificate in Database Developer.** The certificate is embedded within the Associate in Applied Science in Computer and Information Technology (010) and will be included in the regular 5-year program review due in 2017.
- **Certificate in Computer Programming.** The certificate is embedded within the Associate in Applied Science in Computer and Information Technology (010) and will be included in the regular 5-year program review due in 2017.
- **Certificate in General Business.** The certificate is embedded within the Associate in Applied Science in Business Administration (008) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Human Resources.** The certificate is embedded within the Associate in Applied Science in Business Administration (008) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Management.** The certificate is embedded within the Associate in Applied Science in Business Administration (008) and will be included in the regular 5-year program review due in 2018.

- **Certificate in Small Business Operations.** The certificate is embedded within the Associate in Applied Science in Business Administration (008) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Marketing/Social Media.** The certificate is embedded within the Associate in Applied Science in Business Administration (008) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Consumer Finance.** The certificate is embedded within the Associate in Applied Science in Business Administration (008) and will be included in the regular 5-year program review due in 2018.

BACKGROUND:

Academic Plan

Rose State College's (RSC) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- The division and college curriculum committees continue to review the academic programs, courses, and scheduling to help ensure the offerings are well aligned with the needs of the business sector, community, and various entities with which the college interacts. Numerous revisions have been made to the college schedule and degree plans to achieve this objective.
- The Aerospace Technology Associate in Applied Science degree program was vetted through the Aerospace Advisory Committee which meets twice a year. Members of the committee included Tinker, FAA, Northrup, Southwest Research Institute, Tinker Business and industrial Park, General Electric, Pratt Whitney, and Boeing. All were supportive of the objective of the program: To prepare students for engineering technician positions in the aerospace industry. The degree was submitted for funding from TAACCCT and was awarded. The College is in the second of the three year commitment for this funding. The degree is developed, classes are being offered, and enrollment measured.
- The Humanities Division is being reorganized to allow for a more collaborative environment. The Fine Arts areas of music, art, and theater will collaborate on improving enrollment and quality. The Music Engineering Program has a new faculty member which will continue to review and refine curriculum and the quality of the program. AVID certification is being investigated. English faculty are reviewing the composition courses to ensure that correct emphasis is being applied in the rhetoric and grammar areas.
- The College continues to examine its online courses and programs using tools such as Quality Matters. As the online courses and programs continue to be scrutinized, faculty are examining student success to evaluate whether the online interim classes are realistic. At the end of the Fall 2013 semester, success rates will be evaluated by course to determine whether courses should continue to be offered in this environment and modality.
- Rose State College applied for Higher Learning Commission approval to offer up to 100% of its academic programs online. The College received approval. In addition, RSC applied for approval from the Oklahoma State Regents for Higher Education to offer the

Networking/CyberSecurity Associate in Applied Science degree online. The College received approval in June, 2013.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, RSC has taken the following program actions in response to APRA:

63	Degree and/or certificate programs deleted
26	Degree and/or certificate programs added

Program Review

RSC offers 46 degree and/or certificate programs as follows:

3	Certificates
25	Associate of Arts or Sciences Degrees
18	Associate of Applied Science Degrees
0	Baccalaureate Degrees
0	Master's Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with RSC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

RSC's faculty developed the proposals, which were reviewed and approved by institutional officials. RSC's governing board approved delivery of the Certificate in Women's Studies, the Certificate in Database Developer, the Certificate in General Business, the Certificate in Human Resources, the Certificate in Management, the Certificate in Small Business Operations, the Certificate in Marketing/Social Media, and the Certificate in Consumer Finance at the May 1, 2014 meeting. RSC requests authorization to offer these certificates as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

Certificate in Women’s Studies

Program purpose. The proposed certificate is embedded within the Associate in Arts in Social Sciences (112) and will provide students with a foundation to work in various careers, such as domestic violence, counseling, human rights/social justice advocacy, and public policy.

Program rationale and employment opportunities. The proposed certificate is intended to provide students with an added credential that will increase their marketability when searching for employment in a variety of fields. Students who have already completed some of the courses required for the proposed certificate have indicated an interest in pursuing a credential in Women’s Studies to help their future careers and possible job opportunities. For those students with an interest in working in social work, criminal justice, counseling, law, sociology, as well as other career fields, the proposed certificate will supplement their ability to work in situations specific to women’s issues.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Arts in Social Sciences (112) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Women’s Studies programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 18 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Required Courses	6
Support and Related Courses	12
Total	18

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Arts in Social Sciences (112) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Database Developer

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Computer and Information Technology (010) and will provide students with the knowledge needed to gain entry-level positions within the technology field.

Program rationale and employment opportunities. According to the Oklahoma Employment Security Commission, careers in the computer industry that require knowledge in database development and

administration will continue to grow 13 to 25 percent through 2020. Students completing the proposed certificate will be able to secure entry-level positions in the field while continuing to work towards an associate's or bachelor's degree. Additionally, employees currently working in the field can benefit from the proposed certificate by increasing their likelihood of being considered for job promotion opportunities.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Computer and Information Technology (010) program.

Duplication and impact on existing programs. There are no Certificate in Database Developer programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 21, 2014. Neither UCO nor other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Required Courses	12
Total	12

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Computer and Information Technology (010) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Computer Programming

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Computer and Information Technology (010) and will provide students with the knowledge needed develop and utilize various programming languages.

Program rationale and employment opportunities. According to the Oklahoma Employment Security Commission, careers in the computer industry that require knowledge in computers will continue to grow 4 percent through 2020. Students completing the proposed certificate will be able to secure entry-level positions in the field while continuing to work towards an associate's or bachelor's degree. Additionally, employees currently working in the field can benefit from the proposed certificate by increasing their likelihood of being considered for job promotion opportunities.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Computer and Information Technology (010) program.

Duplication and impact on existing programs. The proposed certificate may share some similar content with the following programs:

Institution	Existing Program
Tulsa Community College	Certificate in Information Technology (133) with an option in Programming

A system wide letter of intent was communicated by email March 31, 2014. None of the State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

Content Area	Credit Hours
Required Courses	12
Total	12

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Computer and Information Technology (010) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in General Business

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Administration (008) and will provide students with the knowledge and skills needed to perform professionally in the workplace.

Program rationale and employment opportunities. Careers requiring a general business background vary from General Operations Managers, Administrative Services Management to Business Operations Specialists, as well as others. According to the Oklahoma Employment Security Commission, careers in these fields are expected to increase 3 to 14 percent through 2020. The proposed certificate will enhance students' opportunities for employment by providing the tools they need to secure entry-level positions within the industry.

Student demand. The proposed certificate program is expected to fulfill student demand within the Business Administration (008) program.

Duplication and impact on existing programs. There are no Certificate in General Business programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 8, 2014. Neither UCO nor other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 25 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment D).

Content Area	Credit Hours
Required Courses	25
Total	25

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Business Administration (008) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Human Resources

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Administration (008) and will provide students with the knowledge and skills needed to perform professionally in the workplace.

Program rationale and employment opportunities. According to the Oklahoma Employment Security Commission, careers in Human Resources are expected to increase 14 to 29 percent through 2020, depending on the position. Students completing the proposed certificate will be able to apply for entry-level positions within these areas while continuing their education toward an associate’s or bachelor’s degree.

Student demand. The proposed certificate program is expected to fulfill student demand within the Business Administration (008) program.

Duplication and impact on existing programs. The proposed certificate may share some similar content with the following programs:

Institution	Existing Program
East Central University	Certificate in Business-Human Resource Management (502)
Northwestern Oklahoma State University	Certificate in Human Resources Management (069)
Tulsa Community College	Certificate in Human Resources (184)

A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 8, 2014. Neither UCO nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 25 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment E).

Content Area	Credit Hours
Required Courses	25
Total	25

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Business Administration (008) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Management

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Administration (008) and will provide students with the knowledge and skills needed to perform professionally in the workplace.

Program rationale and employment opportunities. Careers requiring knowledge and skills in management vary. According to the Oklahoma Employment Security Commission, jobs in General and Operations Management, Administrative Services Management and General Management are expected to continue to grow 3 to 14 percent through 2020. The proposed certificate will provide students with a credential that will allow them to apply for entry-level positions within these various management fields.

Student demand. The proposed certificate program is expected to fulfill student demand within the Business Administration (008) program.

Duplication and impact on existing programs. There are no Certificate in Management programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 8, 2014. Neither UCO nor other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment F).

Content Area	Credit Hours
Required Courses	24
Total	24

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Business Administration (008) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-

supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Small Business Operations

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Administration (008) and will provide students with the knowledge and skills needed to succeed as a small business owner.

Program rationale and employment opportunities. The proposed certificate is designed to provide those individuals already owning a small business or who desire to open a small business the knowledge and skills needed to be a successful business owner and employer.

Student demand. The proposed certificate program is expected to fulfill student demand within the Business Administration (008) program.

Duplication and impact on existing programs. There are no Certificate in Small Business Operations programs offered in Oklahoma. A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 8, 2014. Neither UCO nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment G).

Content Area	Credit Hours
Required Courses	24
Total	24

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Business Administration (008) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Marketing/Social Media

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Administration (008) and will provide students with the knowledge and skills needed to promote a business and its web presence for an audience that is more likely to research products and services through social media avenues.

Program rationale and employment opportunities. Careers requiring skills in marketing social media can be found in a variety of industries. According to the Oklahoma Employment Security Commission, careers for Advertising and Promotions Managements, Marketing Managers, Sales Managers, and Market Research Analysts are expected to increase 9 to 36 percent through 2020, depending on the career. The

proposed certificate will allow students to pursue entry-level positions in the field while continuing their education toward an associate’s or bachelor’s degree. Additionally, the proposed certificate can provide current employees in the marketing field an added credential to seek other job or promotion opportunities as more and more companies create a web presence for their business.

Student demand. The proposed certificate program is expected to fulfill student demand within the Business Administration (008) program.

Duplication and impact on existing programs. The proposed certificate may share some similar content with the following programs:

Institution	Existing Program
Tulsa Community College	Certificate in Marketing (207) with an option in E-Business

A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 8, 2014. Neither UCO nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment H).

Content Area	Credit Hours
Required Courses	24
Total	24

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Business Administration (008) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Consumer Finance

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Administration (008) and will provide students with the knowledge and skills needed to work within the insurance, risk management, and income tax fields.

Program rationale and employment opportunities. According to the Oklahoma Employment Security Commission, careers in the Finance, Insurance, and Banking industry are expected to grow 5 to 20 percent through 2020, depending upon the position. The proposed certificate will prepare students for entry-level positions while they continue their education toward an associate’s or bachelor’s degree within the industry.

Student demand. The proposed certificate program is expected to fulfill student demand within the Business Administration (008) program.

Duplication and impact on existing programs. The proposed certificate may share some similar content with the following programs:

Institution	Existing Program
East Central University	Certificate in Business-Banking and Finance (500)
Northwestern Oklahoma State University	Certificate in Personal Finance Planning (071)
Oklahoma City Community College	Certificate in Banking and Finance (090)

A system wide letter of intent was communicated by email March 31, 2014. The University of Central Oklahoma (UCO) requested a copy of the proposal, which was sent May 8, 2014. Neither UCO nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment I).

Content Area	Credit Hours
Required Courses	24
Total	24

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Business Administration (008) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

ATTACHMENT A

**ROSE STATE COLLEGE
CERTIFICATE IN WOMEN'S STUDIES**

Degree Requirements	Credit Hours
Required Course	6
HIST 2133 Women's History	3
HIST 2263 Women's Studies	3
Support and Related Courses	12
Select 12 credit hours from the following	
POLS 2093 Women and Politics	3
ENGL 2253 Women in American Literature	3
CJ 2303 Cultural Diversity and Criminal Justice	3
HIST 2553 Frontier Women	3
HIST 2583 LGBT History	3
PSYC 2013 Human Relations	3
PSYC 2413 Psychology of Human Sexuality	3
SOC 1113 Introduction to Sociology	3
SOC 2123 Sex and Gender	3
SOC 2223 Social Problems	3
SOC 2403 The Family in Society	3
SOC 2503 Crime and Delinquency	3
SOC 2513 Marriage and Family Relations	3
Total	18

ATTACHMENT B

**ROSE STATE COLLEGE
CERTIFICATE IN DATABASE DEVELOPER**

Degree Requirements	Credit Hours
Required Course	12
CIT 2013 Database Theory and Design	3
CIT 2103 Access	3
CIT 1293 Oracle	3
CIT 2183 Advanced Database	3
Total	12

**ROSE STATE COLLEGE
CERTIFICATE IN COMPUTER PROGRAMMING**

Degree Requirements	Credit Hours
Required Course	12
CIT 1613 Introduction to JAVA	3
CIT 1173 C++ Language	3
CIT 2173 Windows Programming in C++	3
CIT 2613 Advanced JAVA Programming	3
Total	12

ATTACHMENT D**ROSE STATE COLLEGE
CERTIFICATE IN GENERAL BUSINESS**

Degree Requirements	Credit Hours
Required Course	24
BA 2513 Human Relations in Business	3
BA 2523 Problem Solving in Business	3
CIT 1093 Microcomputer Applications	3
ECON 2503 Introduction to Investments	3
MGMT 2113 Office Management	3
MGMT 2203 Human Resources Management	3
MKTG 1503 Concepts of Selling	3
BA 1403 Business English	3
Total	24

ATTACHMENT E**ROSE STATE COLLEGE
CERTIFICATE IN HUMAN RESOURCES**

Degree Requirements		Credit Hours
Required Course		25
BA 2703	Human Resources Training and Development	3
BA 2713	Labor-Management Relations	3
BA 2723	Legal Aspects of Employment	3
BA 2733	Employee Coaching and Counseling	3
BA 2743	Recruitment and Interviewing	3
BA 2793	Compensation	3
MGMT 2203	Human Resources Management	3
BA 1403	Business English	3
BA 2191	Business Administration Internship	1
Total		25

**ROSE STATE COLLEGE
CERTIFICATE IN MANAGEMENT**

Degree Requirements	Credit Hours
Required Course	24
BA 2713 Labor Management Relations	3
CIT 1093 Microcomputer Applications	3
MGMT 2113 Office Management	3
MGMT 2203 Human Resource Management	3
MGMT 2153 Teambuilding	3
MGMT 2703 Small Business Management	3
MGMT 2903 Management Seminar	3
BA 1403 Business English	3
Total	24

**ROSE STATE COLLEGE
CERTIFICATE IN SMALL BUSINESS OPERATIONS**

Degree Requirements	Credit Hours
Required Course	24
ACCT 2403 or ACCT 2413 or ECON 2503	3
BA 2603	3
BA 2723	3
CIT 1093	3
MGMT 2703	3
MKTG 1503	3
MGMT 2203	3
BA 1403	3
Total	24

**ROSE STATE COLLEGE
CERTIFICATE IN MARKETING/SOCIAL MEDIA**

Degree Requirements	Credit Hours
Required Course	24
CIT 1093 Microcomputer Applications	3
MKTG 1503 Concepts of Selling	3
MKTG 2213 Principles of Advertising	3
MKTG 2513 International Marketing	3
MULT 1103 Social Media Tools	3
MULT 2103 Social Media Marketing	3
MULT 2003 Web Authoring Tools	3
BA 1403 Business English	3
Total	24

**ROSE STATE COLLEGE
CERTIFICATE IN CONSUMER FINANCE ADMINISTRATION**

Degree Requirements	Credit Hours
Required Course	24
ACCT 2013 Financial Accounting	3
ACCT 2403 Personal Income Tax	3
BA 2103 Principles of Risk Management and Insurance	3
BA 2793 Compensation	3
CIT 1093 Microcomputer Applications	3
ECON 2203 Consumer Finance	3
ECON 2503 Introduction to Investments	3
BA 1403 Business English	3
Total	24

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AGENDA ITEM #14:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

Oklahoma State University (OSU) requests authorization to delete the program listed below:

- Bachelor of Science in Education (433)

The University of Oklahoma (OU) requests authorization to delete the program listed below:

- Master of Science in Professional Meteorology in Professional Meteorology (333)

Carl Albert State College (CASC) requests authorization to delete the programs listed below:

- Associate in Arts in Music (026)
- Associate in Arts in Film Studies (063)
- Associate in Arts in Speech/Theatre (035)
- Associate in Arts in Pre-Journalism (020)

POLICY ISSUES:

This action is consistent with the State Regents' Academic Program Review policy.

ANALYSIS:

OSU requests authorization to delete the Bachelor of Science in Education (433). This program was approved at the June 29, 2001 State Regents' meeting. Reasons for requesting the deletion include:

- OSU reports that the Bachelor of University Studies (025) provides students a better opportunity to develop a personalized curriculum and that the deletion of this program will eliminate the confusion that it leads to teaching certification.
- There are currently 60 students enrolled with an expected graduation date of Fall 2020.
- Student will be able to continue taking courses to meet degree requirements.
- No courses will be deleted as they are utilized in other degree programs.
- No funds are available for reallocation.

OU requests authorization to delete the Master of Science in Professional Meteorology in Professional Meteorology (333). This program was approved at the September 5, 1997 State Regents' meeting. Reasons for requesting the deletion include:

- OU reports that the School of Meteorology does not have the resources needed to keep the program viable.
- There are currently no students enrolled in the program.
- No courses will be deleted.
- No funds are available for reallocation.

CASC requests authorization to delete the Associate in Arts in Music (026). This program was approved prior to 1990. Reasons for requesting the deletion include:

- CASC reports low enrollment and graduates in the program and has added Music as an option under the Associate in Arts in Visual and Performing Arts (002).
- There are currently 17 students enrolled with an expected graduation date of Spring 2015.
- Nineteen courses will be deleted.
- Funds will be reallocated to the Associate in Arts in Visual and Performing Arts (002) program.

CASC requests authorization to delete the Associate in Arts in Film Studies (063). This program was approved at the September 14, 2006 State Regents' meeting. Reasons for requesting the deletion include:

- CASC reports low enrollment and graduates in the program and has added Film Studies as an option under the Associate in Arts in Visual and Performing Arts (002).
- There are currently 14 students enrolled with an expected graduation date of Spring 2015.
- No courses will be deleted.
- Funds will be reallocated to the Associate in Arts in Visual and Performing Arts (002) program.

CASC requests authorization to delete the Associate in Applied Science in Speech/Theatre (035). This program was approved prior to 1990. Reasons for requesting the deletion include:

- CASC reports low enrollment and graduates in the program and has added Film Studies as an option under the Associate in Arts in Visual and Performing Arts (002).
- There are currently 6 students enrolled with an expected graduation date of Spring 2015.
- No courses will be deleted.
- Funds will be reallocated to the Associate in Arts in Visual and Performing Arts (002) program.

CASC requests authorization to delete the Associate in Arts in Pre-Journalism (020). This program was approved prior to 1990. Reasons for requesting the deletion include:

- CASC reports low enrollment and graduates in the program and has added Pre-Journalism as an option under the Associate in Arts in Communications (014).
- There are currently 11 students enrolled with an expected graduation date of Spring 2015.
- Five courses will be deleted.
- Funds will be reallocated to the Associate in Arts in Communication (014) program.

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AGENDA ITEM #15:

Intensive English Programs.

SUBJECT: Approval to offer Intensive English Programs.

RECOMMENDATION:

It is recommended that the State Regents approve an extension of the review schedule for 1) The Language Company-Edmond for four months and 2) The Language Company-Ada for nine months.

BACKGROUND:

English language centers have been reviewed through the State Regents' Intensive English Program Approval and Review policy, since 1980 (formerly Policy Statement on Admissions of Students for Whom English is a Second Language). Beginning with the 1995 review, out-of-state evaluators with expertise in directing English as a Second Language (ESL) programs have been hired to conduct the reviews.

In Fall 1996, an English Language Institute committee was convened to work with State Regents' staff to revise the policy to include standards for the centers and an approval process. This committee consisted of representatives from proprietary and institutionally-based English language centers. The State Regents approved this policy in April 1997. The policy was reviewed again and updated in 2009.

The approval process includes a self-study report and an external evaluation team visit. The evaluation team prepares a report of findings on each standard and recommends one of the following: (1) approval without qualification with reexamination in five years; (2) provisional approval with reexamination in one, two, three or four years; or (3) deny approval. The evaluators compare the self-study to the standards outlined in the policy and verify the information in the self-study with observations from the on-site visit, providing a written report with recommendations. The center's staff has the opportunity to provide a written response to the evaluators' report.

POLICY ISSUES:

Consistent with State Regents' Institutional Admission and Retention policy, students for whom English is a second language must demonstrate English proficiency by meeting standards described in this policy. Students without the minimal Test of English as a Foreign Language (TOEFL) score (500 for undergraduate and 550 for graduate students) who have earned a TOEFL score of at least 460 for undergraduate or 500 for graduate students, or students without the minimal International English Language Testing System (IELTS) score (5.5 for undergraduate and 6.5 for graduate students) who have earned an IELTS score of at least 5.0 for undergraduate or 5.5 for graduate students, must complete an Intensive English Program (IEP) approved by the State Regents prior to admission.

IEPs are evaluated on criteria for the language program, administration, faculty, student services, finances and physical facilities, following the standards in the Intensive English Program Approval and Review policy. Embedded in these broad categories are standards for the curriculum, recruitment, assessment and contact hours of the program, standards for the faculty and administrators of the program and standards for advising and orientation services offered to students enrolled in the program.

ANALYSIS:

In 2013, the State Regents granted The Language Company in Ada (TLC-Ada) approval with the stipulation that the program be reviewed again in Spring 2014. In 2009, the State Regents granted The Language Company in Edmond (TLC-Edmond) approval with the stipulation that the program be reviewed again in Spring 2014.

As required by policy, a letter requesting a State Regents' program evaluation was received from TLC-Edmond and from TLC-Ada on November 11, 2013. Upon receipt of these requests, State Regents' staff worked with the IEP administrators to schedule dates for the evaluations. In agreement with the IEP administrators, the dates selected were April 1-2, 2014 for TLC-Ada and April 3-4, 2014 for TLC-Edmond. State Regents' staff recruited qualified IEP evaluators from a current pool of previous evaluators; however, due to conflicting professional conferences and prior commitments, staff was unable to secure two evaluators for the site visits.

In agreement with the IEP Administrators, State Regents' staff recommends an extension to TLC-Edmond for four months and to and TLC-Ada for nine months to allow for time to secure qualified evaluators. TLC-Edmond's evaluation site visit will be scheduled for July 10-11, 2014. TLC-Ada's evaluation site visit is pending for January, 2015.

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AGENDA ITEM #16-a:

Academic Policy.

SUBJECT: Amendment to the Grading Policy.

RECOMMENDATION:

It is recommended the State Regents post the amendments to the Grading Policy.

BACKGROUND:

Revisions to the Grading policy adopted by the State Regents in recent years are summarized below:

- December 9, 1994 - Revisions included increasing the allowed repeated courses/hours from 12 to 18 hours and limiting to four courses, adding language related to remedial courses, and slight revisions in the section on administrative withdrawals. In 1994, the Council on Instruction (COI) conducted a grading policy study that resulted in the approved revisions. The revisions presented by the COI suggested that the repeated courses provision allow for 18 hours or six courses. The State Regents approved the 18 hours, but limited students to four courses.
- March 29, 1996 - Revisions included requiring institutions to list academic standing and specific Grade Point Averages (GPA) (cumulative and retention) on a student's transcript.
- December 4, 2003 - Revisions included adding the academic renewal option, combining the terms "graduation GPA" and "retention GPA" to "retention/graduation GPA," defining the GPA terms, and updating other provisions including specifying how the GPA is calculated, that a student may only receive one academic reprieve or renewal in his/her academic career, and that the policy is for undergraduate students.
- June 29, 2006 - Revisions included only adding definitions, formatting and minor language changes.
- June 24, 2010 - Revisions included changes to the definitions including Cumulative GPA, Retention/Graduation GPA, and Transcript. Throughout the policy, all references of "cumulative GPA" were changed to "CGPA" and references of "retention/graduation GPA" were changed to "GPA" as appropriate. The changes were made for the sole purpose of making the CGPA optional on transcripts.

On April 7, 2014 Governor Fallin signed Senate Bill (SB) 1830 relating to higher education making students who are called to active duty eligible for a leave of absence at State System institutions, effective July 1, 2014.

POLICY ISSUES:

The Grading policy establishes a uniform system of grading for State System institutions in an effort to provide an efficient and effective system of transfer of students' credits between and among State System institutions and also to assist institutions in managing academic records more effectively.

ANALYSIS:

These revisions align with the provisions of SB 1830. The recommended changes will provide increased guidance to State System institutions. An excerpt of the policy that includes the section amended is attached.

Summary of proposed change:

3.11.2 – Definitions

The revision adds the following definition: “Institutional Financial Aid” is aid funded through institutional or private sources.

3.11.3 – Grading Terms

A sentence is added to the section regarding an “I” grade that refers members of the active uniformed military service to the new section 3.11.3.B.

3.11.3.B – Leave of Absence

A new section of policy that aligns with provisions of SB 1830 that requires State System institutions to grant a leave of absence to a student who is a member of the active uniformed military service and called to active duty. The new section provides the conditions in which a student will be eligible for withdrawal or receive an “I” from any or all courses.

It is recommended that the State Regents post the amendments to policy as outlined above.

Attachment

Policy Excerpt

3.11 Grading

3.11.1 Purpose

This policy is designed to establish a uniform system of grading for State System institutions. In an effort to provide for a more effective and efficient system of transfer of students' credits between and among public State System institutions, as well as to assist the institutions in managing academic records more effectively, all constituent units are expected to conform to the definitions of grading terms and the academic forgiveness provision related to repeated courses. Institutions may choose to offer students academic reprieve or academic renewal under the guidelines specified in this policy ~~statement~~.

3.11.2 Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

“Academic Forgiveness Provisions” are ways for students to recover from academic problems without forever jeopardizing academic standing. For purposes of this policy, repeating courses, reprieving semesters, and renewing all coursework prior to a certain date are considered academic forgiveness provisions.

“Cumulative Grade Point Average (CGPA)” is the average of a student's earned grades calculated by point values assigned to letter grades that includes grades for all attempted regularly-graded coursework, including activity courses and forgiven coursework. ~~The u~~Use of the CGPA on the transcript is optional, but it may be used to determine financial aid eligibility, admission to graduate or professional programs, or for graduation honors.

“GPA” see Retention/Graduation Grade Point Average.

“Institutional Financial Aid” is aid funded through institutional or private sources.

“Remedial/Developmental Courses” are zero-level courses that do not carry college credit and are designed to raise students' competency in the subject area to the collegiate level.

“Retention/Graduation Grade Point Average (GPA)” (hereinafter referred to as GPA unless preceded by another descriptor such as ‘high school’) is the average of a student's earned grades calculated by point values assigned to letter grades that is used to determine a student's eligibility to remain enrolled or graduate from an institution. Activity courses and forgiven coursework are not calculated in the GPA. (See the State Regents' *Grading* policy) This GPA may be used to determine financial aid eligibility, admission to graduate or professional programs, or for graduation honors.

“Transcript” is the official document issued by an institution with student information that is a complete and accurate reflection of a student's academic career. It includes information such as GPA, semesters of attendance,

courses taken, grades and credit hours awarded, degrees received, academic standing, academic honors, and transfer information. The transcript may also include the CGPA.

3.11.3 Grading Terms

The following types of grading entries with respective definitions will be used for institutional transcript notations:

Grades Used in the Calculation of GPA

Grade	Note	Grade Point Per Hour
A	Excellent	4
B	Good	3
C	Average	2
D	Below Average	1
F	Failure	0

A. Other Symbols

- I An incomplete grade may be used at the instructor's discretion to indicate that additional work is necessary to complete a course. It is not a substitute for an "F," and no student may be failing a course at the time an "I" grade is awarded. To receive an "I" grade, the student should have satisfactorily completed a substantial portion of the required coursework for the semester. The time limit to satisfy the "I" will be at the discretion of the institution. "I" grades not changed by the instructor to a credit-bearing grade or an "F" within the specified time limit will remain as a permanent "I" and not contribute to the student's GPA.

For students who are members of the active uniformed military service, refer to policy section 3.11.3.B below.

- AU Audit status is used for ~~the~~ a student who is not interested in obtaining a course grade, but who is enrolled ~~simply~~ to get course content information/knowledge. The allowable time to change an enrollment status from audit to credit will be established by each institution, but may not exceed the institution's add period and must be consistent with the State Regents' add period, which is defined as the first two weeks of a regular semester/term and the first week of a summer semester/term. Students who change their enrollment status from audit to credit must meet institutional admission/retention standards, as set by the State Regents. The allowable time to change an enrollment status from credit to audit will be established by each institution, but will not exceed the institution's last date for withdrawal from classes. An AU will not contribute to the student's GPA neutral.

- W An automatic withdrawal grade of "W" is issued when a student initiates a withdrawal during the institution's allowable

withdrawal period. An institution's withdrawal period for an automatic "W" shall begin after the tenth day of classes in the regular session and the fifth day of classes in the summer term and shall not exceed 12 weeks of a 16-week semester or, in general, not exceed three-fourths of the duration of any term. (These are maximum limits. The State Regents encourage institutions to establish shorter limits.) For any drop or withdrawal accepted after this deadline, a "W" or "F" will be assigned depending upon the student's standing in the class and the institution's stated withdrawal policy. If an "F" grade is assigned, it is calculated in the student's GPA; the "W" grade is GPA neutral.

AW Administrative Withdrawal may be assigned by the Office of Academic or Student Affairs to indicate that a student has been "involuntarily" withdrawn from class(es) after the institution's drop-and-add period for disciplinary or financial reasons or inadequate attendance. Such withdrawals must follow formal institutional procedures. Administrative withdrawals are GPA neutral.

S-U/P-NP An institution may ~~elect to~~ use the grades "S" or "~~P~~U" and "~~U~~P" or "NP" for specified courses or may allow students to elect an "S/U" or "P/NP" option under circumstances specified by the institution. The "S" and "P" are grades ~~are neutral~~ indicating minimum course requirements have been met and credit has been earned. The "S" and "P" grades may also be used to indicate credit earned through advanced standing examinations. The grades of "U" and "NP" indicate that a student did not meet minimum requirements in a course designated for "S/U" or "P/NP" grading. While all four grades "S, U, P, N/P" are GPA neutral, they are counted in the total number of attempted hours for retention and the total number of attempted and earned hours for graduation.

P-F An institution may ~~elect to~~ use Pass-Fail as an option for students in specified courses. The Pass grade indicates hours earned but does not contribute to the GPA. The Fail grade is an "F" and is calculated into the GPA.

N An "N" grade may be used by an institution to indicate that the semester grade was not submitted by the instructor by the appropriate deadline. The "N" grade must be replaced by the appropriate letter grade prior to the end of the subsequent semester. The "N" grade is GPA neutral.

X An "X" grade is assigned for graduate thesis or dissertation in progress and is GPA neutral.

B. Leave of Absence

Pursuant to Title 70, O.S., Section 3248, State System institutions shall grant a leave of absence, which shall not exceed a cumulative five (5) years, to a student who is a member of the active uniformed military services of the

United States and called to active duty. The student shall be eligible to:

1. Withdraw from any or all courses for the period of active duty service without penalty to admission status or GPA and without loss of institutional financial aid (for refund of tuition and fees refer to *Budget and Fiscal* policy 4.18.4.I); or
2. Receive an "I" for any or all courses for the period of active duty status irrespective of the student's grade at the time the "I" is awarded; provided, however, that the student has completed a minimum of fifty percent (50%) of all coursework prior to being called to active duty and the student completes all courses upon return from active duty. The student's admission status and GPA shall not be penalized and the student shall not experience loss of institutional financial aid.

3.11.4 Grade Point Averages

The GPA is used to determine a student's eligibility to remain enrolled or graduate from an institution. Activity courses and forgiven coursework are not calculated in the GPA. This GPA may be used to determine financial aid eligibility, admission to graduate or professional programs, or for graduation honors.

The CGPA includes grades for all coursework, including activity courses and forgiven coursework. The use of the CGPA on transcript is optional, but it may be used to financial aid eligibility, admission to graduate or professional programs, or for graduation honors.

Remedial/developmental courses, audited courses, and courses in which the grades of I, W, AW, S, U, P, NP, N, and X are given are not calculated in the GPA or CGPAs. Institutions may calculate and include on student transcripts additional GPAs such as semester, transfer, institutional, combined, etc.

3.11.5 Remedial/Developmental Courses

Remedial/developmental courses ~~are to~~ shall be coded as zero-level and collegiate-level credit may not be awarded for the completion of ~~such~~ these courses. Remedial/developmental courses may be graded "S-U" or "P-NP" or letter graded at the discretion of the institution. Regardless of the grades awarded, remedial/developmental courses are not calculated in the GPA or CGPAs.

3.11.6 Academic Forgiveness Provisions

Circumstances may justify a student being able to recover from academic problems in ways which do not forever jeopardize the student's academic standing.

Academic forgiveness may be warranted for currently enrolled undergraduate students in three specific circumstances:

- B. For pedagogical reasons, a student will be allowed to repeat a course and count only the second grade earned in the calculation of the GPA under

the prescribed circumstances listed below.

- C. There may be extraordinary situations in which a student has done poorly in up to two semesters due to extenuating circumstances which, in the judgment of the appropriate institutional officials, warrants excluding grades from those semesters in calculating the student's GPA.
- D. A student may be returning to college after an extended absence and/or under circumstances that warrant a fresh academic start.

Students may seek academic forgiveness utilizing the following institutional procedures. Students may receive no more than one academic reprieve or renewal in the academic career, and only one option (reprieve or renewal) can be used. The repeated courses provision may be utilized independent of reprieve or renewal within the limits prescribed below. All institutions will conform to the repeated courses forgiveness provision. Institutions may ~~elect to~~ offer students academic reprieve or academic renewal as detailed below. Institutions that granting academic reprieve and/or academic renewal must submit an annual report to the State Regents.

E. Repeated Courses

All State System institutions are required to offer the repeated courses provision.

A student shall have the prerogative to repeat courses and have only the second grade earned, even if it is lower than the first grade, count in the calculation of the GPA, up to a maximum of four courses, but not to exceed 18 hours, in the courses in which the original grade earned was a "D" or "F." Both attempts shall be recorded on the transcript with the earned grade for each listed in the semester earned. The Explanation of Grades section of the transcript will note that only the second grade earned is used in the calculation of the GPA. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the GPA. Students repeating courses above the first four courses or 18 credit hours of "Ds" or "Fs" repeated may do so with the ~~original~~ initial grades and repeat grades averaged.

F. Academic Reprieve

Offering academic reprieve for students is optional for all State System institutions.

Academic reprieve is a provision allowing a student who has experienced extraordinary circumstances to disregard up to two semesters in the calculation of his or her GPA.

A student may request an academic reprieve from ~~public~~ State System institutions with academic reprieve policies consistent with these guidelines:

1. At least three years must have elapsed between the period in which the grades being requested reprieved were earned and the reprieve request;
2. Prior to requesting academic reprieve, the student must have

earned a GPA of 2.0 or higher with no grade lower than a “C” in all regularly graded coursework (a minimum of 12 hours) excluding activity or performance courses;

3. The request may be for one semester or term of enrollment or two consecutive semesters or terms of enrollments. If the reprieve is awarded, all grades and hours are included during the ~~enrollment period~~ semester(s) for which a reprieve has been requested are included. If the student's request is for two consecutive semesters, the institution may choose to reprieve only one semester;
4. The student must petition for consideration of academic reprieve according to institutional policy; and
5. All courses remain on the student’s transcript, but are not calculated in the student’s GPA. Coursework with a passing grade included in a reprieved semester may be used to demonstrate competency in the subject matter. However, the coursework may not be used to fulfill credit hour requirements.

G. Academic Renewal

Offering academic renewal for students is optional for all State System institutions.

Academic renewal is a provision allowing a student who has had academic trouble in the past and who has been out of higher education for a number of years to recover without penalty and have a fresh start. Under academic renewal, coursework taken prior to a date specified by the institution is not counted in the student’s GPA.

A student may request academic renewal from ~~public~~ State System institutions with academic renewal policies consistent with these guidelines:

1. At least five years must have elapsed between the last semester being renewed and the renewal request;
2. Prior to requesting academic renewal, the student must have earned a GPA of 2.0 or higher with no grade lower than a “C” in all regularly graded coursework (a minimum of 12 hours) excluding activity or performance courses;
3. The request will be for all courses completed before the date specified in the request for renewal;
4. The student must petition for consideration of academic renewal according to institutional policy; and
5. All courses remain on the student’s transcript, but are not calculated in the student’s GPA. Neither the content nor credit hours of renewed coursework may be used to fulfill any degree or graduation requirements.

3.11.7 Reporting Academic Standing

H. Retention Standards and Requirements

Each student's transcript will list the student's current GPA and may also include the CGPA and will denote each semester when a student is placed on academic probation or is academically suspended from the institution.

I. Transcription Notations

The student's academic transcript should be a full and accurate reflection of ~~the facts of the~~ student's academic ~~life~~career. Therefore, in situations ~~which~~that warrant academic forgiveness, the transcript will reflect all courses in which a student was enrolled and in which grades were earned, with the academic forgiveness provisions reflected in such matters as how the GPA is calculated. Specifically, for those students who ~~receive~~ing academic forgiveness by repeating courses or through academic reprieve or renewal, the transcript will reflect the GPA excluding forgiven courses/semesters. The transcript may also note the CGPA which includes all attempted regularly graded coursework.

The Explanation of Grades section of the transcript will note the courses and semester(s) reprieved or renewed. Institutions will include a legend developed by the State Regents and consistent with this policy which defines the grading symbols listed on the student's transcript to the reader.

Approved May 29, 1992. Revised December 9, 1994; March 29, 1996; December 1, 2003; June 24, 2010, and _____, 2014

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #16-b:

Academic Policy.

SUBJECT: Amendment to the In-State/Out-of-State Status of Enrolled Students Policy.

RECOMMENDATION:

It is recommended the State Regents post the amendments to the In-State/Out-of-State Status of Enrolled Students Policy.

BACKGROUND:

Revisions to the In-State/Out-of-State Status of Enrolled Students policy adopted by the State Regents in recent years are summarized below:

- April 1, 2004 - Revisions aligned with Senate Bill 596, which allowed an equitable system of determining residence status for undocumented students, Oklahoma high school graduates, military dependents, and full-time professional practitioners or workers' dependents. Additional revisions included updating language, and updating the introduction to reflect legislative changes regarding the way tuition is determined by institutions.
- June 29, 2006 - A comprehensive revision to Chapter 2 (now Chapter 3) – Academic Affairs Policies and Procedures necessitated non-substantive changes to the Residence Status of Enrolled Students policy including format, definitions, and separating policy from procedures into the Academic Affairs Procedures Handbook to include detailed information regarding admission standards scores, frequently asked questions, and other useful information pertinent to policy application.
- October 25, 2007 - Revisions to the policy were required to enact legislation regarding undocumented students according to state law, Title 70, O.S. Section 3242 (2007), that requires a postsecondary student without lawful immigration status to establish eligibility to pay resident tuition by filing an affidavit upon admission or an application for permanent resident status in order to qualify for state financial aid.
- April 22, 2010 - Revisions included new provisions providing clarification to confusing passages, reduction to ambiguities in the policy language and clear guidance to State System institutions regarding residence status. The revisions also included a title change from Residence Status of Enrolled Students to In-State/Out-of-State Status of Enrolled Students.
- June 24, 2010 – Revisions pertained to an amendment adding language to policy section 3.17.7 Military Personnel to allow institutions better flexibility and provide clarity to better serve members of the armed forces.
- May 25, 2012 – Revisions clarified and linked Chapter 3 Academic Affairs In-State/Out-of-State Status of Enrolled Students policy with the Chapter 4 Budget and Fiscal Affairs Student Tuition and Fees policy pertaining to the Oklahoma National Guard tuition waiver.
- December 6, 2012 – Revisions included provisions for dependent children of members of the military reserve as required by House Bill 2689.

On April 25, 2014 Governor Fallin signed Senate Bill (SB) 1829 relating to higher education making students who participate in the Reserve Officer Training Corps eligible for resident tuition, effective July 1, 2014.

POLICY ISSUES:

The In-State/Out-of-State Status of Enrolled Students policy sets the principles, definitions, criteria and guidelines to assist institutional officials in the classification of students as in-state or out-of-state for tuition and scholarship purposes.

ANALYSIS:

These revisions align with the provisions of SB 1829 and provide a definition for “home of record.” The recommended changes will provide increased guidance to State System institutions. An excerpt of the policy that includes the section amended is attached.

Summary of proposed change:

3.17.2 – Definitions

The revisions change the “in-state” definition to read as follows: “In-state” status is a classification for a postsecondary student who has lived continuously in Oklahoma for at least 12 months not primarily as a postsecondary student, and has established domicile in Oklahoma, ~~and~~ or meets requirements associated with in-state status including sections 3.17.4, 3.17.7 and 3.17.89. Students classified upon admission as in-state are eligible to apply for state scholarship and financial aid programs.

The revision adds the following definition: “Home of record” is the location where the military member enlisted, reenlisted, or was commissioned into the military.

3.17.8 – Reserve Officer Training Corps

A new section of policy that aligns with provisions of SB 1829 that allows for resident tuition for a student who is participating in the Reserve Officer Training Corps.

It is recommended that the State Regents post the amendments to policy as outlined above.

Attachment

Policy Excerpt

3.27 In-state/out-of-state Status of Enrolled Students

3.27.1 Purpose

Oklahoma statute 70 O.S., Supp. 2003, §3218.2 authorizes the State Regents to establish tuition and fees charged at public institutions to in-state/out-of-state postsecondary students. This policy statement establishes definitions, principles, criteria, and guidelines to assist institutional officials in the classification of postsecondary students as in-state/out-of-state students. Also, the policy statement should be helpful to prospective students in the determination of their in-state/out-of-state status prior to enrollment or for those out-of-state students seeking to be reclassified as in-state. Determination of in-state status for purposes of attendance at an institution in the state is based primarily on domicile, as defined below.

Since 1890, it has been public policy in Oklahoma to provide comprehensive, public higher education opportunities for citizens to improve themselves, to upgrade the knowledge and skills of the Oklahoma work force, and to enhance the quality of life in Oklahoma generally. Therefore, residents of Oklahoma are afforded subsidies covering a portion of their educational costs at state colleges and universities. Out-of-state students are also provided educational subsidies, although at lower levels than those provided for permanent in-state students.

Out-of-state tuition waivers provide Oklahoma institutions the ability to attract and graduate out-of-state students with academic abilities and talents who contribute to the economic development, vitality and diversity of the state's campuses. Additionally, Oklahoma institutions located near the state's borders are especially sensitive to serving demographic areas where population, tax dollars, property ownership, etc., cross state borders frequently. Out-of-state tuition waivers allow institutions to serve the community and surrounding area to the benefit of the institution and its students without detriment to Oklahoma residents.

3.27.2 Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

“Dependent Person” is one who is under the care, custody, and support of a parent or legal guardian.

“Domicile” is a person's true, fixed, permanent home or habitation. It is the place where he or she intends to remain and to which he or she expects to return. A person can have more than one residence, but only one domicile. Domicile has two components -- residence and the intent to remain. When these two occur, there is domicile.

“Documented foreign national” is a person who was born outside the jurisdiction of the United States (U.S.), is a citizen of a foreign country, and has not become a naturalized U.S. citizen under U.S. law, but has entered the U.S. by way of legal documentation such as a visa.

“Full-Time Active Duty Military Personnel” for the purposes of this policy, are members of the armed forces who are on active duty for a period of more than 30 days (means active duty under a call or order that does not specify a period of 30 days or less). Personnel and their spouse and dependent children may be classified upon admission as in-state as long as they are continuously enrolled.

“Armed Forces” means Army, Navy, Air Force, Marine Corps and Coast Guard. Such term does not include full-time National Guard duty. For details regarding the Oklahoma National Guard, refer to Chapter 4 Budget and Fiscal Affairs policy section 4.18.5.j pertaining to eligibility requirements for the tuition waiver.

“Full-Time Professional Practitioner or Worker” is a U.S. Citizen or Lawful Permanent Resident who has come to Oklahoma to practice a profession on a full-time basis, conduct a business full-time, or work on a full-time basis.

“Full-Time Student” is an undergraduate student enrolled in a minimum of 12 credit hours per semester in an academic year or a minimum of six credit hours in a summer session. A full-time graduate student is one enrolled in a minimum of nine credit hours per semester or as required by the institution.

“Home of Record” is the location where the reservist enlisted, reenlisted, or was commissioned into the military.

“Independent person” is one who is responsible for his or her own care, custody, and support.

“In-state” status is a classification for a postsecondary student who has lived continuously in Oklahoma for at least 12 months not primarily as a postsecondary student, ~~and~~ has established domicile in Oklahoma, and or meets requirements associated with in-state status including sections 3.17.4, 3.17.7 and 3.17.8~~9~~. Students classified upon admission as in-state are eligible to apply for state scholarship and financial aid programs.

“Lawful permanent resident” is a naturalized alien who has been granted official immigration status as a lawful permanent resident of the U.S. This is evidenced by a lawful permanent resident card (also called a “green card”).

“Out-of-state” status means an individual does not meet in-state requirements defined in this policy unless otherwise allowed by exceptions or provisions in policy.

“Out-of-state tuition waiver” is the portion of tuition that is waived in excess of that paid by students classified as in-state. This is referred to as “Nonresident Tuition Waiver” in State Regents’ *Fiscal Policy*.

“Undocumented student” is a person who was born outside the jurisdiction of the U.S., is a citizen of a foreign country, and has not become a naturalized U.S. Citizen under U.S. Law and has entered the U.S. without documentation. Refer to 3.17.6

“U.S. Citizen” is a person born in the United States, a U.S. Territory or former U.S. Territory or who has been granted citizenship by the U.S. Government.

3.27.3 Principles

As part of the admissions process, institutions are responsible for determining students’ in-state/out-of-state status consistent with this policy. Administrators interview students, review documentation and are in the best position to determine whether the student may be classified as in-state. Each institution must designate an appropriate administrative official (most often the Admissions Officer) as responsible for administration of this policy. Clarification and additional information including documentation examples and frequently asked questions are in the *Academic Affairs Procedures Handbook*.

The burden of proof to establish in-state status shall be upon the student. Since residence or domicile is a matter of intent, each case will be judged on its own merit by the appropriate administrative official(s) consistent with this policy. Mere assertion by a student such as checking “In-State” on the application for admission is insufficient. The appropriate administrative official must review relevant documents, consider the policy principles and procedures, circumstances, and documentation to determine in-state status. While no set criteria, documentation, or set of circumstances can be used for this purpose, the principles outlined below guide the process.

- A. Attendance at a postsecondary educational institution, albeit a continuous and long-term experience, does not establish in-state status. Therefore, a student neither gains nor loses in-state status solely by such attendance.
- B. Students attending an Oklahoma college or university may perform many objective acts, some of which are required by law (i.e. payment of taxes), and all of which are customarily done by some out-of-state students who do not intend to remain in Oklahoma after graduation, but are situational and necessary and/or voluntary (i.e. registering to vote, obtaining a driver's license). Such acts and/or declarations alone are insufficient evidence of intent to remain in Oklahoma beyond the college experience.
- C. An out-of-state student attending an Oklahoma college or university on more than a half-time basis is presumed to be in the state primarily for educational purposes.
- D. An individual is not deemed to have acquired in-state status until he or she has been in the state for at least a year primarily as a permanent resident and not primarily as a student and has established domicile. Likewise, an individual classified as in-state shall not be reclassified as out-of-state until 12 months after leaving Oklahoma to live in another state.
- E. Unless residency has been established in another state, an individual who resided in Oklahoma at the time of graduation from an Oklahoma high school and has resided in the state with a parent or legal guardian for two years prior to graduation from high school will be eligible for in-state status and as allowed in 3.17.6, 3.17.7 and 3.17.89.
- F. Each spouse in a family shall establish his or her own status on a separate basis. Exceptions include the following: when an out-of-state status

individual marries a person with in-state status, the out-of-state individual may be considered in-state after documentation of the marriage and proof of domicile are satisfied without the 12 month domiciliary waiting period, and as provided in sections 3.17.7 or 3.17.89.

- G. Initial classification as out-of-state shall not prejudice the right of a person to be reclassified thereafter for following semesters or terms of enrollment as in-state provided that he or she establish domicile as defined in this policy. Institutions must establish procedures for students to appeal out-of-state status classification.
- H. Institutions may, but are not required, to waive out-of-state tuition (also known as Nonresident Tuition Waiver) in accordance with current State Regents' Tuition and Fees Policy 4.18.5.B that allows any institution in the State System to waive a portion of the out-of-state tuition which amount shall not exceed the difference between out-of-state tuition and the amount paid by in-state students.
- I. When a student transfers from one institution to another, the institution to which the student transfers is not bound by the in-state/out-of-state classification previously determined and may request documentation to determine the student's in-state/out-of-state status.

3.27.4 **Dependent and Independent Persons**

- A. The legal residence of a dependent person is the postsecondary student's parents or the residence of the parent who has legal custody or the parent with whom the student habitually resides. If the student is under the care of those other than the parents, the legal residence is that of the student's legal guardian.
- B. In-state/out-of-state classifications of postsecondary students with extenuating circumstances (e.g., divorced parents with joint custody when one parent or legal guardian lives out-of-state and/or claimed as a dependent on a tax return, etc.) may be considered on a case-by-case basis. Guidance for administrative officers charged with classifying students will be provided in the procedures manual.
- C. A dependent person may establish independent person status through circumstances including, marriage, formal court action, abandonment by parents, etc. To qualify, a dependent person must have completely separated from the parental or guardian domicile and prove that such separation is complete and permanent. Additionally, the individual must provide evidence that they are responsible for their housing and living expenses. Mere absence from the parental or guardian domicile is not proof of its complete abandonment. If an applicant can provide adequate and satisfactory evidence of independent status and domicile, they may be granted in-state status.
- D. If an independent person can provide evidence of coming to Oklahoma to establish domicile, the applicant may be granted in-state status at the next enrollment occurring after expiration of 12 months following establishment of domicile in Oklahoma.

3.27.5 Documented Foreign Nationals

Documented foreign nationals may attend as postsecondary students if they have appropriate educational visas. These individuals are eligible for in-state classification if they become lawful permanent residents, have resided in Oklahoma for at least 12 consecutive months, and meet domicile requirements as set forth in this policy.

Documented foreign nationals who are present in the U.S. with visas that allow full-time employment for extraordinary ability in sciences, arts, education, business, athletics, as an executive, manager, or specialist of a treaty nation company operating in the U.S. are eligible for out-of-state tuition waivers as long as they remain in full-time working status. Dependents of these documented foreign nationals who are lawfully present in Oklahoma based on the documented foreign national's visa are also eligible for out-of-state tuition waivers.

3.27.6 Undocumented Students

~~In accordance with~~ Pursuant to Title 70, O.S., Section 3242 (2007) (also known as HB1804 of the First Regular Session of the 51st Legislature), an individual who cannot present to the institution valid documentation of United States nationality or an immigration status permitting study at a postsecondary institution but who:

- A. Graduated from a public or private Oklahoma high school;
- B. Resided in this state with a parent or legal guardian while attending classes at an Oklahoma public or private high school in this state for at least two (2) years prior to graduation; and
- C. Satisfies admission standards for the institution.

Individuals who meet the above requirements are eligible for enrollment and/or out-of-state tuition waivers if that individual:

- 1. Provides the institution with a copy of a true and correct application or petition filed with the United States Citizenship and Immigration Service (USCIS) to legalize the student's immigration status, or
- 2. Files an affidavit with the institution stating that the student will file an application to legalize his or her immigration status at the earliest opportunity the student is eligible to do so, but in no case later than:
 - a. One (1) year after the date on which the student enrolls for study at the institution, or
 - b. If there is no formal process to permit children of parents without lawful immigration status to apply for lawful status without risk of deportation, one (1) year after the date the USCIS provides such a formal process, and
- 3. If the student files an affidavit pursuant to subsection B. above, presents to the institution a copy of a true and correct application

or petition filed with the USCIS no later than:

- a. One (1) year after the date on which the student enrolls for study at the institution, or
 - b. If there is no formal process to permit children of parents without lawful immigration status to apply for lawful status without risk of deportation, one (1) year after the date the USCIS provides such a formal process, which copy shall be maintained in the institution's records for that student.
4. Any student who completes and provides the institution with a copy of a true and correct application or petition filed with USCIS to legalize the student's immigration status shall not be disqualified on the basis of the student's immigration status from any scholarships or financial aid provided by this state as long as the student meets the following:
- a. Graduated from a public or private Oklahoma high school;
 - b. Resided in this state with a parent or legal guardian while attending classes at an Oklahoma public or private high school in this state for at least two (2) years prior to graduation; and
 - c. Satisfies admission standards for the institution.
5. This policy shall not impose any additional conditions to maintain eligibility for an out-of-state tuition waiver at a postsecondary educational institution within The Oklahoma State System of Higher Education on a student who was enrolled in a degree program and first received an out-of-state tuition waiver and/or access to state scholarships at that institution during the 2006-2007 school year or any prior year.

3.27.7 Military Personnel

Members of the armed forces who provide evidence that they are full-time active duty in the armed forces stationed in Oklahoma or temporarily present through military orders shall be immediately classified upon admission as in-state status along with their spouse and dependent children. Further, when members of the armed services are transferred out-of-state, the member, their spouse and dependent children shall continue to be classified as in-state as long as they remain continuously enrolled.

Pursuant to Title 70, O.S., Section 3247, Dependent children of members of the military reserve on full-time active duty shall be immediately classified upon admission as in-state status provided that Oklahoma is the home or record and the student maintains continuous enrollment. These dependent children shall retain in-state status without the 12 month requirement provided that the member of the military reserve was discharged or released under conditions other than dishonorable and as long as the student remains continuously enrolled. ~~For the~~

~~purpose of this section, “home of record” is the location where the reservist enlisted, reenlisted, or was commissioned into the military.~~

Former full-time active military personnel who remain in Oklahoma after their service may retain their in-state status without the 12 month requirement if they establish domicile as defined in this policy.

3.27.8 **Reserve Officer Training Corps**

Pursuant to Title 70, O.S., Section 3242.3, an out-of-state student participating in the Reserve Officer Training Corps shall be eligible for an out-of-state tuition waiver (i.e., resident tuition) under the following conditions:

- A. Satisfies admission standards, has secured admission to and enrolled in an institution within the State System; and
- B. Presents to the institution valid documentation of receipt of an Air Force Reserve Officers’ Training Corps, Army Reserve Officers’ Training Corps, Marines Reserve Officers’ Training Corps, or Navy Reserve Officers’ Training Corps full scholarship.

A student who is only a participant in or who has received only partial scholarships from the Air Force Reserve Officers’ Training Corps, Army Reserve Officers’ Training Corps, Marines Reserve Officers’ Training Corps, or Navy Reserve Officers’ Training Corps shall not be eligible for resident tuition.

3.27.9 **Full-Time Professional Practitioner or Worker**

A U.S. citizen or Lawful Permanent Resident who provides evidence of having come to Oklahoma to practice a profession on a full-time basis, conduct a business full time, or work on a full-time basis shall be immediately classified as in-state status along with the individual’s spouse and dependents without the 12 month domiciliary requirement so long as they continue in such full-time employment capacity or until such time that they independently establish in-state status as described in section 3.17.3 of this policy.

- 3.27.10 A full-time professional practitioner or worker who is temporarily assigned to another location but maintains domicile in Oklahoma shall be considered to have in-state status along with the practitioner’s spouse and dependent children.

Approved: July 1958. Revised March 28, 1967; December 16, 1974; June 29, 1977; July 25, 1984; December 5, 1988; October 23, 1989; March 24, 1993; June 28, 1996; June 30, 2003; April 1, 2004; October 25, 2007 (effective November 1, 2007); April 22, 2010 (Approved revised policy effective Fall 2011- earlier implementation is possible through an exception requested by the President and approved by the Chancellor; revised June 24, 2010 (approved slight change to the Military Personnel section of the policy (implementation Fall 2011 unless approved by exception by the Chancellor); May 25, 2012 (Approved slight change to the Definitions section of the policy). December 6, 2012 (Approved slight change to the Military Personnel section). **September XX, 2014.**

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AGENDA ITEM #17:

Legislative Update and Resolution.

This item will be available at the meeting.

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AGENDA ITEM #18:

Commendations.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

RECOGNITIONS:

State Regents' staff received the following state and national recognitions:

- **Amy Bruce**, GEAR UP School and Student communications specialist will serve as a presenter on Oklahoma GEAR UP's College Application Week at the Lumina National College Application Week Training in Charleston, South Carolina.
- **Tonii Christopher**, application system analyst and **Jackie Oram**, senior system analyst are participating in panels and discussion at the WebFocus Users Annual Conference in Orlando Florida (June 2014). Jackie and Tonii are key staff in bringing the new OSRHE Complete College America Dashboard on line.
- **Marion Dilbeck**, assistant vice chancellor for Student Performance Data and Research and **Dr. Gayle Northrop**, director of Student Performance Data Projects, participated in panel discussions at the United States Department of Education IPED's Conference in Washington D.C.
- **Tony Hutchison**, vice chancellor for Strategic Planning, Analysis and Workforce and Economic Development, served on the ECS Remediation Reform Thinkers Group and Advisory Committee at ECS in Denver and served on a panel at Sovereignty Symposium in Oklahoma City.
- **Chancellor Glen D. Johnson** met with Secretary of Commerce Larry Parman in Oklahoma City to discuss higher education issues; attended and provided remarks at Oklahoma City Community College's (OCCC) spring Commencement Ceremony in Oklahoma City; attended and served as commencement speaker at Oklahoma Panhandle State University's (OPSU) spring Commencement Ceremony in Guymon; attended the Oklahoma Foundation for Excellence Academic Awards Banquet in Norman; provided welcoming remarks at the OneNet Oklahoma Higher Education IT Summit in Oklahoma City; participated in conference call with Eastern Oklahoma State College (EOSC) President Steve Smith to discuss higher education issues; attended and provided remarks at Oklahoma State University – Oklahoma City's (OSU-OKC) spring Commencement Ceremony in Oklahoma City; met with Representative Jason Nelson at the State Capitol in Oklahoma City to discuss higher education issues; met with Representative Earl Sears at the State Capitol in Oklahoma City to discuss higher education issues; met with Representative Scott Martin at the State Capitol in Oklahoma City to discuss higher education issues; met with Senator Clark Jolley at the State Capitol in Oklahoma City to discuss higher

education issues; participated in conference call with Secretary of Finance, Administration, and Information Technology Preston Doerflinger to discuss higher education issues; met with Secretary of Education and Workforce Development Robert Sommers in Oklahoma City to discuss higher education and CareerTech issues; provided closing remarks at Operation College Promise's CareerTech for Vets conference at the Cox Convention Center in Oklahoma City; met with Ken Parker, Chief Executive Officer of Next Thought LLC, in Oklahoma City to discuss higher education issues and online education; participated in conference call with Rogers State University (RSU) President Larry Rice to discuss higher education issues; participated in conference call with Quartz Mountain Resort Arts and Conference Center Executive Director Dr. Terry Mosley to discuss higher education issues; met with Northern Oklahoma College (NOC) President Cheryl Evans in Oklahoma City to discuss higher education issues; attended and served as master of ceremonies for Council of Presidents Retirement Dinner honoring Tulsa Community College (TCC) President Tom McKeon in Oklahoma City; met with Eastern Oklahoma State College (EOSC) President Steve Smith in Oklahoma City to discuss higher education issues; participated in conference call with University of Oklahoma (OU) President David Boren to discuss higher education issues; participated in conference call with Southern Regional Education Board (SREB) President Dave Spence to discuss higher education issues; attended and provided remarks at retirement reception honoring Tulsa Community College (TCC) President Tom McKeon at the TCC Center for Creativity in Tulsa; attended and provided remarks at retirement dinner honoring Tulsa Community College (TCC) President Tom McKeon at Southern Hills Country Club in Tulsa; participated in Southern Regional Education Board (SREB) Executive Committee conference call; met with Dr. Terrence Stull, Chair of the Department of Pediatrics at Children's Hospital, in Oklahoma City to discuss higher education issues; attended and served as panelist at the American Association of State Colleges and Universities (AASCU) Millennium Leadership Initiative (MLI) Institute in Washington, DC.; met with OSU A&M Regent Rick Davis, OSU A&M Regent Andy Lester, and OSU A&M Board of Regents Chief Executive Officer Jason Ramsey in Oklahoma City to discuss higher education issues; participated in conference call with Association of Governing Boards (AGB) President Rick Legon and Executive Director of the Iowa State Board of Regents Robert Donley to discuss a panel presentation for the annual State Higher Education Executive Officers Association (SHEEO) meeting on July 9, 2014; and participated in conference call with Oklahoma Educational Television Authority (OETA) Executive Director Dan Schiedel to discuss higher education issues.

- **Connie Lake**, assistant vice chancellor workforce and economic development, served as part of the Oklahoma delegation to the Alternative Clean Transportation Convention.
- **Dr. Kermit R. McMurry**, vice chancellor for Student Services, will serve as a peer reviewer for the U.S. Office of Education TRIO Training competition.

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AGENDA ITEM #19:

Deleted Item.

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AGENDA ITEM #20-a (1):

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

University of Oklahoma (OU)
3 degree program requirement changes

Northeastern Oklahoma A&M College
3 degree program requirement changes
1 degree program option deletion
2 degree program option additions
1 degree program name change

Oklahoma City Community
1 degree program name change

Rose State College (RSC)
19 degree program requirement changes
7 degree program options additions
4 degree program option deletions
2 degree program option name changes
2 degree program name changes

Western Oklahoma State College (WOSC)
1 degree program requirement change

Reach Higher Two-Year Institutions
1 degree program requirement change
1 degree program requirement clarification on substitutions

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OU – Bachelor of Arts in Arabic (376)

Degree program requirement changes

- Remove ARAB 3013/ARAB3023 and add ARAB 3423.
- The proposed changes better serve students intending to study abroad.
- One new course will be added and two courses will be removed.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Bachelor of Business Administration in Marketing/Supply Chain Management (152)

Degree program requirement changes

- For the “Supply Chain Management” option:
 - Remove SCM 3323 from “Major Requirements” and add SCM 4003.
 - Change credit hours required for “Upper-division Business Electives” from 3 to 6 and add SCM 3323.
 - Change credit hours required for “Upper-division Electives” from 18 to 15.
- The proposed changes better serve students and the industry.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Master of Science in Engineering Physics (072)

Degree program requirement changes

- For students completing a thesis:
 - Remove the requirement of 3 credit hours of Math at the 4000 level or above.
- For students not completing a thesis:
 - Require an oral comprehensive exam in addition to the departmental qualifying exam.
- The proposed changes will better serve students and allow OU to better assess the quality of the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NEOAMC – Associate in Science in Education/Elementary (016)

Degree program requirement changes

- Add GEOG 1013, HHP 2603, MATH 2513, PHIL 1113, SOCI 1113, SPAN 1113, SPAN 1115, ECON 1113, ENGL 2413, ENGL 2433, FRCE 1113, FRCD 2013, MATH 2413, and PSYC 1603 to “Core Requirements.”
- Change credit hours required for “Core Requirements” from 7 to 23.
- Remove 15 credit hours of “Advisor Directed Electives” and all courses listed for this requirement.
- The proposed changes ensure students will be prepared to transfer to a similar program at a four-year institution.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NEOAMC – Associate of Applied Science in Equine and Ranch Management (042)

Degree program requirement changes and degree program option additions

- Remove EQNE 1103, EQNE 1112, EQNE 1121, EQNE 1112, EQNE 2022, EQNE 2123/FRMT 1113, EQNE 2124, EQNE 2133/FRMT 2123, EQNE 2212, EQNE 2222/FRMT 1122, EQNE 2234, EQNE 2333, and PLNT 1213 from “Technical/Occupational Specialty” courses.
- Change credit hours required for “Technical/Occupational Specialty” courses from 22 to 24-25 and add FRMT 1013, FRMT 1222, and FRMT 2223.
- Add options “Ranch Management” and “Beef Cattle Management.”
- For the “Equine” option:
 - Require 8 credit hours of the following: EQNE 1103, EQNE 2012, and EQNE 2123.
- The proposed changes broaden the opportunities for students and ensure students are prepared for careers in the industry.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NEOAMC – Associate in Applied Science in Construction Technology (014)

Degree program requirement changes, degree program name change, and degree program option deletion

- Delete option “Drafting and Design.”
 - The proposed deletion is the result of a recommendation of the faculty, department chair and advisory council.
 - There currently are no students enrolled in the option.
 - No funds are available for reallocation.
- Change program name to “Construction Management.”
 - The proposed change aligns the program name with degree requirements and objectives.
- Remove CNST 1123, CNST 1213, and CNST 1223 from “Technical/Occupational Specialty” and add CNST 2123, CNST 2233, and CNST 2333.
- The proposed changes will ensure students are better prepared for careers in the industry.
- No new courses will be added and one course will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OCCC – Certificate in Computer Science: Network Technician (121)

Degree program name change

- Change program name to “Computer Networking Support.”
- The proposed name change is more descriptive of the program’s content and aligns the name with current industry language.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Health and Sports Sciences (107)

Degree program requirement changes

- For all options:
 - Remove HPER 2323 and add HPER 2333.
 - The proposed changes will better transfer to a four-year institution.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.

- No funds are requested from the State Regents.

RSC – Associate in Arts in Mass Communication (026)

Degree program requirement changes, degree program option deletions, and degree program name change

- Change program name to “Mass Communications.”
- Delete options “Journalism,” “Broadcasting,” and “Photography.”
 - There currently are 24 students enrolled in the “Journalism” option, 14 students enrolled in the “Broadcasting” option, and 30 students enrolled in the “Photography” option.
 - Students will be allowed to complete the degree under which they matriculated or transfer to the revised curriculum.
 - No courses will be deleted as they will continue to be offered.
 - No funds are available for reallocations as they will continue to be used to support the program.
- Require 17 credit hours of “Program Requirements” to include the following: MCOM 1103, MCOM 1203, MCOM 1401, MCOM 2203, MCOM 2503, MCOM 2603, and MCOM 2901.
- Require 6 credit hours of “Support/Related Requirements” to be selected from the following: MCOM 1401, MCOM 2091-3, MCOM 2313, MCOM 2323, MCOM 2333, MCOM 2703, and MCOM 2801-3.
- Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science.
- The proposed changes align the program name to that of similar programs at other institutions and update the curriculum to improve transferability.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Health Information Technology (094)

Degree program requirement changes

- Add HSHI 2533 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 33 to 36.
- Change credit hours required for “Support/Related Requirements” from 18-19 to 16-20.
- Remove 2 credit hours of HPER course work from “General Education.”
- The proposed changes better align the curriculum with employer needs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 65-66 to 64-68.
- No funds are requested from the State Regents.

RSC – Associate in Science in Environmental Sciences (118)

Degree program requirement changes

- For the “Environmental Quality/Safety” option:
 - Remove BIOL 2444 from “Program Requirements.”
 - Change credit hours required for “Program Requirements” from 35 to 31.
 - Change credit hours required for “Support/Related Requirements” from 5 to 8.
- The proposed changes align the program with Higher Learning Commission requirements regarding the number of hours that may be taken at off-site locations.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Computer and Information Technology (010)

Degree program requirement changes

- For all options:
 - Remove CIT 1123 from “Program Requirements” and add MGMT 2513.
 - Remove CIT 1713, CIT 2093, CIT 2123, CIT 2533, and CIT 2663 from “Support/Related Requirements”
- The proposed changes will better meet the needs of the workforce and are the result of recommendations from the advisory committee.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Networking/Cyber Security (111)

Degree program requirement changes

- For all options:
 - Remove CIT 1613, CIT 2323, CIT 2343, CIT 2643, and MATH 2103 from “Program Requirements” and add CIT 1203, CIT 2533, CIT 2093, and CIT 2583.
 - Change credit hours required for “Program Requirements” from 27 to 24.
- For the “Networking” option:
 - Remove CIT 2353, CIT 2403, and CIT 2623.
 - Add CIT 2323, CIT 2343, and CIT 2643.
- For the “Cyber Security” option:
 - Remove CIT 2513 and add CIT 2603
- The proposed changes will better meet the needs of the workforce and are the result of recommendations from the advisory committee.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 68 to 62.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Business Administration (008)

Degree program requirement changes, degree program option addition, and degree program option deletion

- Delete option “Corporate Education.”
 - The proposed deletion is due to low interest in the option.
 - There currently are no students enrolled.
 - No courses will be deleted as they are used in other options.
 - No funds are available for reallocation as they will continue to be used to support the program.
- Add option “Hospitality and Event Management.”
 - The proposed option will prepare students for employment in the hospitality and event management field.
- For the “General Business Administration” option:
 - Remove MKTG 2213 as an alternative course to MKTG 1503.
- The proposed changes will better align the program and options with the needs of potential employers.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Aerospace Technology (132)

Degree program name change

- Change program name to “Technology.”
- The proposed name better reflects the general perspective of the curriculum.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Psychology (042)

Associate in Arts in Family Service/Child Development (014)

Associate in Arts in Pre-Education/Secondary Education (015)

Associate in Arts in History (125)

Associate in Arts in Political Science (050)

Associate in Arts in Modern Languages (022)

Associate in Arts in Sociology (124)

Degree program requirement change

- Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science which must be selected from: ASTR, BIOL, CHEM, ENSC 1103, GEOG 1114, GEOL, HSBC 1104, HSBC 2103, HSBC 2203, PHSC, PHYS (excluding PHYS 1613) or METR (excluding METR 1121 or METR 1131).
- The proposed change will provide greater flexibility to students in the non-science degree plans.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in English (018)

Degree program requirement change

- Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science.
- The proposed change will provide greater flexibility to students in the non-science degree plans.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Liberal Studies (047)

Degree program requirement changes, degree program option additions, and degree program option name change

- Add options “Cultural Studies,” “Photography,” “Musical Theatre,” and “Philosophy.”
 - The proposed options will prepare students for transfer to a similar program at a four-year institution.
- For all options:
 - Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science.
 - The proposed change will provide greater flexibility to students in the non-science degree plans.
- For the “General” option:
 - Change option name to “General Studies.”

- The proposed name change aligns the title with that used by most universities.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Business Administration (007)

Degree program requirement changes and degree program option name change

- For all options:
 - Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science.
 - The proposed change will provide greater flexibility to students in the non-science degree plans.
- For the “Corporate Education” option:
 - Change option name to “Professional Business Studies.”
 - Remove SPCH 1213 from “General Education.”
 - Change credit hours required for “General Education Electives from 3 to 6.
 - The proposed changes will ease the transferability to a four-year institution.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Criminal Justice (049)

Degree program requirement change and degree program option addition

- Add option “Counterterrorism.”
 - The proposed option will prepare students for careers in counterterrorism operations in the United States.
- Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science which must be selected from: ASTR, BIOL, CHEM, ENSC 1103, GEOG 1114, GEOL, HSBC 1104, HSBC 2103, HSBC 2203, PHSC, PHYS (excluding PHYS 1613) or METR (excluding METR 1121 or METR 1131).
- The proposed change will provide greater flexibility to students in the non-science degree plans.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Social Sciences (112)

Degree program requirement change and degree program option addition

- Add option “Native American Studies.”
 - The proposed option will provide students the history and an understanding of Native American culture.
- Change General Education “Science” requirement from 3-4 credit hours of Life Science and 3-4 credit hours of Physical Science to 7 credit hours of Life and/or Physical Science which must be selected from: ASTR, BIOL, CHEM, ENSC 1103, GEOG 1114, GEOL, HSBC 1104, HSBC 2103, HSBC 2203, PHSC, PHYS (excluding PHYS 1613) or METR (excluding METR 1121 or METR 1131).
- The proposed change will provide greater flexibility to students in the non-science degree plans.
- No new courses will be added and no courses will be deleted.

- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

WOSC – Associate in Science in Agricultural Science (070)

Degree program requirement change

- Change credit hours required for AGRI 1114 from 4 to 3 (1113).
- Change credit hours required for “Electives from 19 to 20.
- The proposed change aligns the curriculum with similar programs at four-year institutions.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**Reach Higher Two-Year Institutions - Associate in Arts in Enterprise Development (675)
Associate in Science in Enterprise Development (676)**

Degree program requirement change

Degree program requirement clarification on substitutions

- The Two-Year Reach Higher Campuses include: Carl Albert State College, Connors State College, Eastern Oklahoma State College, Murray State College, Northeastern Oklahoma A&M College, Northern Oklahoma College, Oklahoma City Community College, Redlands Community College, Rose State College, Seminole State College, Tulsa Community College, Western Oklahoma State College, Oklahoma State University-Oklahoma City (AS only), and Oklahoma State University Institute of Technology (AS only).
- The Two-Year Council on Instruction is the academic council to advise and recommend modifications to the programs for the Reach Higher collaborative of institutions. This council met on May 22, and recommended modifications:
 - Combine the requirements for 3-4 credit hours in Life Sciences and 3-4 credit hours in Physical Sciences to be “7 credit hours in science (one course must be a laboratory science);”
 - “Institutions may allow course substitutions within a content area if the course is equal to or higher in rigor and consistent with institutional practice for course substitutions in such content areas for other degree programs at the institution.”
- This will allow institutions flexibility in advising transfer students.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

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AGENDA ITEM #20-a (2):

Programs.

SUBJECT: Ratification of approved institutional request to suspend degree programs.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional request to suspend an existing academic program, as described below.

BACKGROUND:

Northern Oklahoma College (NOC) requested authorization to suspend the program listed below:

- Associate in Applied Science in Aviation – Professional Pilot (078).

POLICY ISSUES:

Suspending programs is consistent with the State Regents' Academic Program Review policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

ANALYSIS:

NOC requested authorization to suspend the Associate in Applied Science in Aviation – Professional Pilot (078):

- NOC reports low enrollment possibly due to the expenses incurred by students to complete the program.
- NOC intends to explore restructuring and partnership options to make the program viable and more affordable.
- NOC will reinstate or delete the program by May 31, 2017.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.

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AGENDA ITEM #20-b (1):

Electronic Media.

SUBJECT: Oklahoma State University-Oklahoma City. Approval of request to offer an existing degree program via electronic delivery.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University-Oklahoma City's request to offer the existing Associate in Applied Science in Surveying Technology (018) via electronic media.

BACKGROUND:

Oklahoma State University-Oklahoma City (OSU-OKC) is currently approved to offer the following degree programs via electronic media:

- Associate in Applied Science in Business Technologies (096);
- Associate in Applied Science in Business Technology-Management (053);
- Associate in Applied Science in Crime Victim/Survivor Services (077);
- Associate in Applied Science in Political Science (015);
- Associate in Applied Science in Quality Management (075);
- Associate in Science in Enterprise Development (676);
- Associate in Science in Healthcare Administration (071);
- Associate in Science in Political Science (068);
- Associate in Science in Public Service (076);
- Bachelor of Technology in Emergency Responder Administration (102); and
- Certificate in Early Care Education Administration (087).

OSU-OKC's governing board approved offering the existing Associate in Applied Science in Surveying Technology program through online delivery on March 7, 2014 and OSU-OKC requests authorization to offer the existing program via electronic media, as outlined below.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education's Electronically Delivered and Traditional Off-Campus Courses and Programs policy. This policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the president to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and demand, and 5) cost and financing.

ANALYSIS:

OSU-OKC satisfactorily addressed the policy requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Associate in Applied Science in Surveying Technology

Demand. Recently, OSU-OKC has experienced an increase in student enrollment for the Associate in Applied Science in Surveying Technology. This increase in enrollment may be attributed to fact that beginning in January 2014, the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors began requiring a two-year degree in surveying. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in surveying look favorable with an average growth rate. The OESC projects 10.84 percent increase through 2022 and the BLS 2013-2014 *Occupational Outlook Handbook* indicates a 17 percent increase through 2022.

OSU-OKC's adult students have time management constraints based upon the need to balance work, home, family and completing a higher education degree. By offering the degree through the online format, OSU-OKC will help alleviate the time management constraints experienced by these students.

Delivery method. OSU-OKC will use Desire2Learn (D2L) as its learning management system, which is a complete web-based suite of easy-to-use teaching and learning tools for course development, delivery and management. D2L allows the student to log on to a secure web-browser to gain access to course syllabi, documents, assignments, tests, and other course and program related material. Additionally, D2L provides students with asynchronous interaction with faculty.

Funding. The existing degree program will be funded through existing allocations and the tuition and fee structure and no new funding will be required from the State Regents to deliver the existing program via electronic media.

The degree program has met or exceeded minimum program productivity requirements and OSU-OKC seeks to continue meeting student demand by offering the existing program via electronic media. OSU-OKC will meet the needs of its students who have time management constraints and will provide its students with an option that will give them skills and the broad knowledge base necessary to understand the complex context in which they work or will work. These skill sets will enable students to become more valuable employees and provide advancement opportunities.

A system wide letter of intent was distributed electronically to presidents on March 31, 2014 and no institution requested a copy of the proposal for delivery by electronic media.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve OSU-OKC's request to offer the existing degree program via electronic media as described above.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #20-b (2):

Electronic Media.

SUBJECT: Tulsa Community College. Approval of request to offer existing degree programs via electronic media.

RECOMMENDATION:

It is recommended that the State Regents approve Tulsa Community College's request to offer the existing Associate in Applied Science in Accounting (017), Associate in Applied Science in Management (093), Certificate in Accounting (173), and Certificate in Hospitality Management (257) via electronic media.

BACKGROUND:

Tulsa Community College (TCC) is currently approved to offer the following degree programs via electronic media:

- Associate in Applied Science in Business (153);
- Associate in Applied Science in Child Development and Family Relations (200);
- Associate in Applied Science in Computer Information Systems (133);
- Associate in Applied Science in Electronics Technology (031);
- Associate in Applied Science in Information Technology (098);
- Associate in Applied Science in Telecommunications (230);
- Associate in Applied Science in Telecommunications Management (248);
- Associate in Applied Science in Transportation Management (242);
- Associate in Arts in Communications (005);
- Associate in Arts in Enterprise Development (675);
- Associate in Arts in International Studies (213);
- Associate in Arts in Liberal Arts (009);
- Associate in Arts in Pre-Education (006);
- Associate in Arts in Social Science (015);
- Associate in Science in Business Administration (003);
- Associate in Science in Child Development and Family Relations (246);
- Associate in Science in Enterprise Development (676);
- Associate in Science in Health and Human Performance (256);
- Associate in Science in International Business (236);
- Associate in Science in Marketing (222);
- Certificate in Business (241);
- Certificate in Child Development (206);

- Certificate in Computer Information Systems (133);
- Certificate in Emergency and Community Preparedness (258);
- Certificate in Information Technologies Convergence (232);
- Certificate in Marketing (207);
- Certificate in Telecommunications Information Security Essentials (259); and
- Certificate in Transportation Management (243).

TCC's governing board approved offering the existing degree programs through electronic media on June 12, 2014 and TCC requests authorization to offer the existing programs via electronic media, as outlined below.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education's Electronically Delivered and Traditional Off-Campus Courses and Programs policy. This policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the president to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and demand, and 5) cost and financing.

ANALYSIS:

TCC satisfactorily addressed the policy requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Associate in Applied Science in Accounting

Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects look favorable with about as fast as average growth rate for entry level positions. Through 2022, the OESC projects a 12.74 percent increase and the BLS 2013-2014 Occupational Outlook Handbook projects an 11.4 percent increase.

Additionally, the Tulsa Workforce Investment Area (WIA) shows a job growth rate of 9.4 percent through 2020 for accountants and auditing clerks and the Northeast Oklahoma WIA shows a job growth rate of 18.4 percent for accountants and auditing clerks through 2020.

Associate in Applied Science in Management

Demand. The OESC and the BLS indicate job prospects in business related occupations look favorable with a modest growth rate for entry level positions. Through 2022, the OESC projects a 2.46 percent increase and the BLS 2013-2014 Occupational Outlook Handbook projects a 7.2 percent increase.

Certificate in Accounting

Demand. The OESC and the BLS indicate job prospects look favorable with about as fast as average growth rate for entry level positions. Through 2022, the OESC projects a 12.74 percent increase and the BLS 2013-2014 Occupational Outlook Handbook projects an 11.4 percent increase.

Additionally, the Tulsa WIA shows a job growth rate of 9.4 percent through 2020 for accountants and auditing clerks and the Northeast Oklahoma WIA shows a job growth rate of 18.4 percent for accountants and auditing clerks through 2020.

Certificate in Hospitality Management

Demand. The OESC and the BLS indicate job prospects look favorable with about as fast as average growth rate for entry level positions. Through 2022, the OESC projects a 17.06 percent increase and the BLS 2013-2014 Occupational Outlook Handbook projects a 9.3 percent increase.

Members of the TCC hospitality management program advisory committee indicate the need for qualified employees remains high. Therefore, TCC has partnered with the Tulsa Hotel Lodging Association to increase employment opportunities for graduates of the hospitality management program.

Delivery method. For the existing certificate and degree programs, TCC will use the Blackboard learning management system (LMS) to deliver engaging content and activities to students in online courses. Blackboard is a fully supported LMS that allows for asynchronous and synchronous learning activities that enhance teaching and learning.

Funding. The existing certificate and degree programs will be funded through existing allocations and the tuition and fee structure and no new funding will be required from the State Regents to deliver the existing programs via electronic media.

The aforementioned certificate and degree programs have met or exceeded minimum program productivity requirements and TCC seeks to continue meeting student demand by offering these existing programs via electronic media. TCC will meet the needs of its students who have time management constraints and will provide its students with an option that will give them skills and the broad knowledge base necessary to understand the complex context in which they work or will work. These skill sets will enable students to become more valuable employees and provide advancement opportunities.

A system wide letter of intent was distributed electronically to presidents on March 12, 2014 and no institution requested a copy of the proposals for delivery by electronic media.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve TCC's request to offer the existing certificate and degree programs via electronic media as described above.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #20-c:

Reconciliation.

SUBJECT: Approval of an institutional request for degree program inventory reconciliation.

RECOMMENDATION:

It is recommended that the State Regents approve a request for degree program inventory reconciliation as described below.

BACKGROUND:

Oklahoma State University (OSU) requested a program modification change for the Bachelor of Science in Aerospace Engineering (424) to reconcile institutional practice with the official degree program inventory.

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OSU requested a program modification change for the Bachelor of Science in Aerospace Engineering (424), which was approved at the April 24, 2014 State Regents' meeting. The modification indicated the removal of MAE 3003 from Required Courses. The modification should have requested the removal of MAE 3033 from Required Courses. This action will reconcile institutional practice with the official degree inventory.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
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AGENDA ITEM #20-d:

Academic Nomenclature.

SUBJECT: Ratification of Northeastern State University's institutional request to create academic departments.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved nomenclature change as described below.

BACKGROUND:

Northeastern State University (NSU) requests ratification to create the Department of Teacher Education in the College of Education and the Department of Marketing, Hospitality, and Supply Chain in the College of Business and Technology. NSU's governing board approved the request at the April 11, 2014 meeting.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education's Approval of Changes in Academic Structure and Nomenclature policy.

ANALYSIS:

NSU requested authorization to reorganize its College of Education from four departments to five departments. Specifically, NSU proposes to divide the current Department of Educational Foundations and Leadership into two departments: the Department of Educational Foundations and the Department of Teacher Education. This proposed reorganization provides the director of the Teacher Education program direct oversight and responsibility for all student internships and regulations. Under this proposal the role of the Department of Educational Foundations changes to focus only on graduate level programs.

NSU requested authorization to reorganize its College of Business and Technology from three departments to four departments and create the Department of Marketing, Hospitality, and Supply Chain. The proposed change also results in a realignment of disciplines to establish departments centered more on common themes and will equalize the number of majors in each department.

No additional funding is requested for the changes.

Authorization was granted by the Chancellor for the above requests. State Regents' ratification is requested.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #20-e:

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between May 5, 2014 and May 31, 2014.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000.

ANALYSIS:

For the time period between May 5, 2014 and May 31, 2014, there is one purchase in excess of \$25,000 but not in excess of \$100,000.

Purchases Between \$25,000.00 and \$99,999.99.

Core

- 1) Business Imaging Systems in the amount of \$56,112.00 to provide services that will allow the Oklahoma State Regents for Higher Education to handle the retention and archiving of the email system. This enhancement will prepare the Records, Legal and the Information Technology department's to field and process open records requests and any electronic document discovery needs that might arise in the future. (Funded From 210-Core).

Meeting of the
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June 26, 2014

AGENDA ITEM #20-f:

Resolutions.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2014

AGENDA ITEM #21-a:

Programs.

SUBJECT: Current Status Report on Program Requests.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2013 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents' Academic Program Approval policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2013-2014).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Fifty-Eighth Meeting



May 30, 2014

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Fifty-Eighth Meeting
May 30, 2014

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

**Minutes of the Seven Hundred Fifty-Eighth Meeting
of the
Oklahoma State Regents for Higher Education
May 30, 2014**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9:00 a.m. on Friday, May 30, 2014, in the State Regents' Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on December 11, 2013. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Harrel called the meeting to order and presided. Present for the meeting were State Regents Ron White, Jody Parker, Ann Holloway, Ike Glass, Jimmy Harrel, Mike Turpen and John Massey. Regent Jay Helm joined the meeting at 9:30 a.m.
3. **MINUTES OF THE PREVIOUS MEETINGS.** Regent Massey made a motion, seconded by Regent White, to approve the minutes of the State Regents' Committee-of-the-Whole and the minutes of the State Regents' regular meeting on April 23, 2014, and April 24, 2014. Voting for the motion were Parker, Holloway, Glass, Harrel, Turpen, Massey and White. Voting against the motion were none.
4. **Report of the Chairman.** Regent Harrel thanked Chancellor Glen Johnson and the Oklahoma State Regents for Higher Education's (OSRHE) staff for the tremendous job done during the legislative session in taking care of the agency's finances for the coming year.
5. **Report of the Chancellor.** Chancellor Glen Johnson thanked Regent Harrel for his comments and stated that the final appropriation for the agency was a flat budget, which was a significant effort considering where the agency started at the beginning of the session. Chancellor Johnson thanked the State Regents and the OSRHE staff for their team effort, as well as, Governor Mary

Fallin and the budget negotiators in the legislature. He stated that the flat budget was a great victory for higher education. Chancellor Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents. He also distributed a recent article from *The Oklahoman* written by Silas Allen focusing on how the OSRHE standstill budget will allow the state's degree completion initiative to stay on track. Chancellor Johnson distributed an article from the *New York Times* focusing on the value of a college degree and also a transcript of a commencement address by Admiral William McRaven at the University of Texas. Finally, Chancellor Johnson announced that Regent Glass and Regent Helm were recognized by Oklahoma State University as being in the top 100 graduates of the Spears School of Business. The Spears School's Centennial Celebration Reception to recognize the top 100 graduates will be held on September 5, 2014.

6. STATE REGENTS. Chairman Harrel introduced Oklahoma Supreme Court Justice Yvonne Kauger, who was present to administer the oath of office. Chief Justice Kauger administered the oath of office to Regent Jody Parker, who was appointed to a nine-year term by Governor Mary Fallin. All Regents congratulated Regent Parker.

7. STUDENT ADVISORY BOARD.

a. Justice Kauger administered the oath of office to incoming members of the Student Advisory Board (SAB). Members of the SAB are elected to serve a one-year term by delegates to the Oklahoma Student Government Association at their annual meeting.

b. Dr. Kermit McMurry, Vice Chancellor for Student Affairs, introduced Mr. C.J. Cavin, President of the Student Advisory Board, who provided Regents with an overview of the SAB annual report and recommendations. Recommendations included encouraging institutions to provide clear procedures for academic advising, adding a financial literacy course as a general education requirement, supporting the agency budget request, adjusting the Oklahoma's Promise income eligibility limit, supporting increased partnerships with other educational entities, creating a system-wide reverse transfer

program, supporting priority enrollment for student veterans, and opposing guns on campus.

8. **E&G BUDGET.** Regent Massey made a motion, seconded by Regent Parker, to approve the allocation of FY2015 state appropriations to colleges, universities, constituent agencies, centers, Regents' operations and other special programs and to approve the FY2015 Budget Principles and Guidelines. Voting for the motion were Holloway, Glass, Harrel, Turpen, Massey, White and Parker. Voting against the motion were none.
9. **TUITION AND FEE GUIDELINES.** Regent White made a motion, seconded by Regent Parker, to approve the FY2015 Tuition and Fee Approval Guidelines for dissemination to state system presidents and governing boards. Voting for the motion were Glass, Harrel, Turpen, Massey, White, Parker and Holloway. Voting against the motion were none.
10. **MASTER LEASE PROGRAM.** Regent White made a motion, seconded by Regent Massey, to approve the listing of projects for submission to the Council of Bond Oversight of the 2014B Refunding Equipment Property Master Lease Program. Voting for the motion were Harrel, Turpen, Massey, White, Parker, Holloway and Glass. Voting against the motion were none.
11. **CONTRACTS AND PURCHASES.**
 - a. Regent White made a motion, seconded by Regent Massey, to approve the following purchases for amounts in excess of \$100,000:
 - Ellucian in the amount of \$125,922 to provide telephone support and upgrades to the Banner software system.
 - US Postmaster in the amount of \$130,000 for annual postage to cover mailing charges for FY15.
 - Xerox Corporation in the amount of \$129,413.40 for the annual lease of the black and white and color production copiers for FY15, including software and print charges.

Voting for the motion were Turpen, Massey, White, Parker, Holloway, Glass and Harrel.

Voting against the motion were none.

- b. Regent White made a motion, seconded by Regent Holloway to approve the 2014-2015 ACT agreement. Voting for the motion were Massey, White, Parker, Holloway, Glass, Harrel and Turpen. Voting against the motion were none.

12. ITEM DELETED.

13. NEW PROGRAMS.

- a. Regent Helm made a motion, seconded by Regent Glass, to approve the request from Oklahoma State University to offer the Master of Public Health in Public Health and the Certificate in Public Health. Voting for the motion were White, Helm, Parker, Holloway, Glass, Harrel, Turpen and Massey. Voting against the motion were none. Regent White abstained from voting.
- b. Regent Parker made a motion, seconded by Regent Holloway, to approve the request from Cameron University to offer the Associate in Applied Science in Engineering. Voting for the motion were Helm, Parker, Holloway, Glass, Harrel, Turpen, Massey and White. Voting against the motion were none.
- c. Regent Holloway made a motion, seconded by Regent Glass, to approve the request from the University of Central Oklahoma to offer the Bachelor of Science in Software Engineering. Voting for the motion were Parker, Holloway, Glass, Harrel, Turpen, Massey, White and Helm. Voting against the motion were none.
- d. Regent Parker made a motion, seconded by Regent Glass, to approve the request from Northern Oklahoma College to offer the Certificate in Practical Nurse Eligibility. Voting for the motion were Holloway, Glass, Harrel, Turpen, Massey, White, Helm and Parker. Voting against the motion were none.
- e. Regent Holloway made a motion, seconded by Regent Massey, to approve the request from Oklahoma State University – Oklahoma City to offer the Certificate in Non-Profit

Management. Voting for the motion were Glass, Harrel, Turpen, Massey, White, Helm, Parker and Holloway. Voting against the motion were none.

14. PROGRAM DELETIONS. Regent Parker made a motion, seconded by Regent Massey, to approve the following requests for program deletions:

- Cameron University requested to delete the Associate in Applied Science in Applied Technology.
- Carl Albert State College requested to delete the Associate in Applied Science in Hotel, Restaurant, and Tourism Management, the Associate in Applied Science in Culinary Arts and the Certificate in Office Science.

Voting for the motion were Harrel, Turpen, Massey, White, Helm, Parker, Holloway and Glass. Voting against the motion were none.

15. SCHOLARS FOR EXCELLENCE IN CHILD CARE.

- a. Regent Parker made a motion, seconded by Regent Massey, to approve contract modifications between the Oklahoma Department of Human Services and the Oklahoma State Regents for Higher Education to continue the Scholars for Excellence in Child Care program. Voting for the motion were Turpen, Massey, White, Helm, Parker, Holloway, Glass and Harrel. Voting against the motion were none.
- b. Regent Parker made a motion, seconded by Regent Massey, to approve the allocation of funds to Oklahoma community colleges participating in the Scholars for Excellence in Child Care Program pursuant to the contract with the Oklahoma Department of Human Services. Voting for the motion were Massey, White, Helm, Parker, Holloway, Glass, Harrel and Turpen. Voting against the motion were none.

16. TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF).

- a. Regent Parker made a motion, seconded by Regent Massey, to approve modifications to the contracts between the Oklahoma State Regents for Higher Education and the Oklahoma Department of Human Services relating to the Temporary Assistance to Needy

Families program. Voting for the motion were White, Helm, Parker, Holloway, Glass, Harrel, Turpen and Massey. Voting against the motion were none.

- b. Regent Parker made a motion, seconded by Regent Massey, to approve the allocation of funds to Oklahoma community colleges participating in the Temporary Assistance to Needy Families program pursuant to the contracts with the Oklahoma Department of Human Services. Voting for the motion were Helm, Parker, Holloway, Glass, Harrel, Turpen, Massey and White. Voting against the motion were none.

17. OKLAHOMA TUITION AID GRANT. Regent Parker made a motion, seconded by Regent Massey, to approve the proposed 2014-2015 award schedule for the Oklahoma Tuition Aid Grant program. Voting for the motion were Parker, Holloway, Glass, Harrel, Turpen, Massey, White and Helm. Voting against the motion were none.

18. POLICY. Regent Massey made a motion, seconded by Regent Parker to approve amendments to the Communicators Council bylaws to section 2.18 of the Policy and Procedures Manual. Voting for the motion were Holloway, Glass, Harrel, Turpen, Massey, White, Helm and Parker. Voting against the motion were none.

19. COMMENDATIONS. Regent Turpen made a motion, seconded by Regent Massey, to recognize State Regents' staff for their service and recognitions on state and national projects. Voting for the motion were Glass, Harrel, Turpen, Massey, White, Helm, Parker and Holloway. Voting against the motion were none.

20. EXECUTIVE SESSION. Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.

21. CONSENT DOCKET. Regent Massey made a motion, seconded by Regent Helm, to approve the following consent docket items.

- g. Programs.

- (1) Program Modifications. Approval of institutional requests.

- (2) Program Suspension. Approval of institutional requests.
- h. Cooperative Agreement. Ratification of institutional requests regarding cooperative agreements.
- i. GEAR UP. Ratification of GEAR UP Partnership Support for Oklahoma School Districts.
- j. Supplemental Allocations. Ratification of institutional budget revisions.
- k. Agency Operations.
 - (1) Ratification of purchases over \$25,000.
 - (2) Approval of the contract renewal for legal services with the Office of the Attorney General for FY2014.
- l. Non-Academic Degrees.
 - (1) Ratification of a request from Cameron University to award a posthumous degree.
 - (2) Ratification of a request from Langston University to award a posthumous degree.
 - (3) Ratification of a request from Oklahoma City Community College to award a posthumous degree.

Voting for the motion were Harrel, Turpen, Massey, White, Helm, Parker, Holloway and Glass.

Voting against the motion were none.

22. REPORTS. Regent Turpen made a motion, seconded by Regent Massey, to approve the following reports:

- a. Programs. Status report on program requests.
- b. Reports.
 - (1) 2013-2014 Chiropractic Education Scholarship Program Year End Report.
 - (2) 2013-2014 Future Teachers Scholarship Program Year End Report.
 - (3) 2013-2014 William P. Willis Scholarship Year End Report.
 - (4) 2013-2014 George and Donna Nigh Scholarship Year End Report.
 - (5) Tulsa Reconciliation Education and Scholarship Program-Year End Report for 2013-14.

- (6) 16th Annual Teacher Education Annual Report.
- (7) National Guard Tuition Waiver 2013-2014 Year End Report and Institutional Reimbursement.

Voting for the motion were Turpen, Massey, White, Helm, Parker, Holloway, Glass and Harrel.

Voting against the motion were none.

23. REPORT OF THE COMMITTEES.

- a. Academic Affairs and Social Justice and Student Services Committees. The Academic Affairs and Social Justice and Student Services Committees had no additional items for Regents' action.
- b. Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.
- c. Strategic Planning and Personnel and Technology Committee. The Strategic Planning and Personnel and Technology Committee had no additional items for Regents' action.
- d. Investment Committee. The Investment Committee did not meet.

24. NEW BUSINESS. No new business was brought before the Regents.

25. ANNOUNCEMENT OF NEXT REGULAR MEETING. Regent Harrel announced that the next regular meetings are scheduled to be held on Wednesday, June 25, 2014 at 10:30 a.m. and Thursday, June 26, 2014 at 9 a.m. at the State Regents Office in Oklahoma City.

26. ADJOURNMENT. With no additional items to address, the meeting was adjourned.

ATTEST:

James D. Harrel, Chairman

John Massey, Secretary

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Research Park, Oklahoma City

MINUTES OF THE COMMITTEE-OF-THE-WHOLE

Thursday, May 29, 2014

- 1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Committee-of-the-Whole met at 11:30 a.m. on Thursday, May 29, 2014, in the Regents Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on December 11, 2013. A copy of the agenda had been posted as required by the Open Meeting Act.
- 2. CALL TO ORDER.** Participating in the meeting were Regents Ron White, Jay Helm, Jody Parker, Ann Holloway, Ike Glass, Jimmy Harrel, Mike Turpen and John Massey. Regent Harrel called the meeting to order and presided.
- 3. EXECUTIVE SESSION.** Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.
- 4. BUDGET UPDATE.** Chancellor Glen Johnson noted that it was a very successful legislative session, with the Oklahoma State Regents for Higher Education (OSRHE) receiving a flat budget with no cuts. Chancellor Johnson thanked the State Regents and OSRHE staff for the roles they played this legislative session.

Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance, Information Technology, Telecommunications, and OneNet, provided Regents with an overview of the higher education appropriation for FY2015. Ms. Paliotta stated that even though we were given a flat budget, it is definitely a victory and that the institutions will start drafting their budgets for submission by June 13, 2014. OSRHE staff will then start formulating the final educational and general budgets that will be recommended for approval at the June State Regents meeting.

Ms. Paliotta provided Regents with a proposed schedule of institutional allocations for FY2015. She noted one change regarding the OSRHE's longstanding commitment to Langston University (LU) to give \$2 million each year to build their endowment to \$30 million. This year, LU only needed \$880,000 to reach the \$30 million goal. OSRHE staff recommended that the difference remaining of the yearly \$2 million allocation be moved to help fund concurrent enrollment. Ms. Paliotta stated that concurrent enrollment is one of the most successful programs in the state system in terms of the growing number of students, courses taken and moving the needle on our graduation rate. Regent Helm asked how many concurrent students stay in Oklahoma to attend college. Chancellor Johnson stated that approximately 85 percent of concurrent students from an Oklahoma high school continue on to an Oklahoma college or university.

Ms. Paliotta also reviewed potential uses for the FY2014 cash reserves, which total approximately \$2 million. OSRHE staff recommended using the reserves for the following:

- Concurrent Enrollment Tuition Waiver Program: \$1,039,857
- Oklahoma Tuition Aid Grant and Oklahoma Tuition Equalization Grant: \$400,000
- Quartz Mountain Arts and Conference Center: \$250,000
- University of Science and Arts of Oklahoma Mission Enhancement: \$200,000
- National Guard Tuition Waiver Reimbursements: \$150,000

Chancellor Johnson stated that this budget allows the agency to address all of the priority areas and continue all programs without restricting progress.

- 5. OKLAHOMA COLLEGE ASSISTANCE PROGRAM.** Chancellor Johnson stated that one of the unintended consequences of the federal budget agreement was a reduction of fees paid to guarantee agencies, such as the Oklahoma College Assistance Program (OCAP), with regard to rehabilitation of student loans. This significantly reduced the amount of fees and interest OCAP could collect and would reduce staff and services. Mr. Rick Edington, Executive Director of the Oklahoma College Assistance Program, gave a brief update on the status of OCAP. Mr. Edington stated that the current compromise being proposed to Congress is that the guarantee agency would keep 8.5 percent of principal and up to 16 percent of collection costs as compared to before the cut at 18.5 percent of principal, 100 percent of accrued interest and up to 18.5 percent of collection costs. The National Council on Higher Education Resources is working with Congress to try to find a potential legislative vehicle to attach this proposal to.

Mr. Edington stated that of the 52 staff positions being impacted by this cut:

- 13 positions were already vacant;
- One person obtained a job within the agency;
- Four people obtained a job outside of the agency;
- Seven people are retiring; and
- 25 are currently looking for other employment.

Mr. Edington stated that he would keep the Regents informed of any new developments.

- 6. ASSOCIATION OF GOVERNING BOARDS.** Chancellor Johnson stated that he was recently appointed to the Association of Governing Boards (AGB) of Universities and Colleges Council of Presidents. Chancellor Johnson stated that this is a great opportunity for the State Regents to be more involved with the AGB.
- 7. SOUTHERN REGIONAL EDUCATION BOARD.** Mr. Tony Hutchison, Vice Chancellor for Strategic Planning and Analysis and Workforce and Economic Development presented highlights from the Southern Regional Education Board (SREB) State Data Exchange 2012-2013 Indicators Report. Mr. Hutchison stated that Oklahoma is involved in a number of projects with the SREB and one of them is a data exchange with the other participating SREB states. Some highlights from the report include:
- Oklahoma placed 3rd (13.5 percent) among SREB states in the change in degrees and certificates conferred between 2010-2011 and 2011-2012. Mr. Hutchison stated that this is a great result, given that Oklahoma is progressing without any new resources.
 - Oklahoma has the lowest tuition percent change from 2011-2012 to 2012-2013 of any of the SREB states. Oklahoma's tuition change for that time period was 7 percent.

- For concurrent enrollment, Oklahoma is right in the middle compared with other SREB states. Of Oklahoma high school students, 4.6 percent are taking concurrent courses.
- Additionally, the report shows that Oklahoma concurrent enrollment student graduation rates are 6-7 percentage points higher than other students in all three tiers: research, regional and community colleges.
- Oklahoma placed 4th among other SREB states for the percentage of undergraduate instruction taught through e-learning in 2012-2013.

8. REPORT.

- a. Ms. Angela Caddell, Interim Director of Communications, gave a brief update on the 2013 Annual Report. The report contains an overview of public higher education, the OSRHE public agenda, key initiatives and outlines programs and services in several areas. The report also includes a profile for every public higher education institution in the state and lists some of the most popular fields of study. Ms. Caddell stated that the report also details the cost of tuition and mandatory fees for Oklahoma institutions.
- b. Ms. Caddell also gave a brief overview of the State System Guide. This book outlines the history of the agency, the state system, the role of the Chancellor and the State Regents, and changes in name, mission or institutional status.

9. LEGISLATIVE UPDATE. Ms. Hollye Hunt gave a brief legislative update and started by stating that this legislative session was a great success. She gave a status update on the few bills that would affect the agency:

- SB 2127 – The general appropriations bill was passed and there were no cuts to higher education. The OSRHE received a flat budget.
- HB 3211 – This bill would have required an Oklahoma’s Promise student to enroll in a minimum of 30 credit hours each academic year. Ms. Hunt stated that after speaking with Speaker Jeff Hickman and working through several aspects of the legislation, he decided not to move forward with the bill.
- HJR1026 – This joint resolution would have restricted the state from imposing laws on licensure, registration or special taxation on the acquisition, ownership or possession of arms, ammunition, or the components of arms or ammunition. Ms. Hunt stated that this bill did not move forward; however, she is sure that bills like this will be introduced next year.
- HB 2873 – This bill passed and will require institutions to not take action or enforce a policy that would deny a religious student association any benefit available to any other student association.
- HB 3399 – This bill would repeal the implementation of Common Core if signed by Governor Mary Fallin. Ms. Hunt stated that if it is repealed, the state will revert back to using the Oklahoma Priority Academic Student Skills (PASS) standards for a temporary period until new standards can be drafted and evaluated.

10. TASKFORCE REPORTS.

- a. **Online Education Task Force.** Dr. Blake Sonobe, Vice Chancellor for Academic Affairs, gave a brief update on the work of the Online Education Task Force. Dr. Sonobe stated that on Friday, April 25, 2014, the first annual Quality Summit Conference was held at Rose State College (RSC). This conference was for online education providers and it was very successful. Dr. Sonobe thanked RSC for hosting the conference and said they will definitely hold it again next year.

Dr. Sonobe also stated that the subcommittees are continuing their work on developing the policy and procedures necessary to approve institutions in Oklahoma for the State Authorization Reciprocity Agreement.

- b. **State Regents Campus Safety and Security Task Force.** Ms Angela Caddell, Interim Director of Communications, gave a brief update on the work of the State Regents Campus Safety and Security Task Force.

Ms. Caddell stated that the task force is planning a statewide summit for this fall. The conference will be in partnership with the Memorial Institute for the Prevention of Terrorism, the City of Midwest City and Rose State College. The target date for the conference is October 29, 2014 and will be held at the Reed Conference Center in Midwest City.

Ms. Caddell also stated that the task force work groups are currently working on projects.

The Campus Best Practices workgroup has finalized the best practice compilations for each of the key security topics: guns on campus, campus threat assessment, drug, alcohol and mental health counseling, cyber security, weather safety, Title IX and Cleary Act reporting compliance, and student travel. The compendium is now available on the OSRHE website.

The Training and Plan Development workgroup has created an assessment tool to help identify training needs on campus with respect to campus safety and security. The survey was distributed and the workgroup has reviewed the results of the survey and have identified several potential training needs: vulnerability assessment, damage assessments following a natural disaster, preparedness training for both staff and students, mass notification systems and crisis communication. The outcomes of the survey will drive campus training needs going forward.

Ms. Caddell also stated that every Friday, an email communication is sent to all OSRHE staff called News Center Extra. These are highlights of local and national articles related to higher education and there is significant staff time involved in this project. However, after evaluating the traffic on the News Center website, it was determined that the page views and the activity levels are consistently low. Ms. Caddell stated that if there are no objections, this service will be discontinued. The State Regents all agreed to discontinue the News Center Extra.

11. “BEST OF HIGHER EDUCATION” REPORT. Regents received the May 2014 update on institutional activities.

12. ADJOURNMENT. With no other items to discuss, the meeting was adjourned.

ATTEST:

James D. “Jimmy” Harrell, Chairman

Toney Stricklin, Secretary

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

**Minutes of the Special Meeting
of the
Oklahoma State Regents for Higher Education
Thursday, June 12, 2014**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held a special meeting at 11:30 a.m. on Thursday, June 12, 2014, in the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on June 10, 2014. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Harrel called the meeting to order and presided. Present for the meeting were Regents Toney Stricklin, Ron White, Jody Parker, Ann Holloway, Ike Glass, Jimmy Harrel, Mike Turpen, and John Massey.
3. **EXECUTIVE SESSION.** Regent Massey made a motion, seconded by Regent Turpen, to go into executive session for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action, if the board's attorney determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Voting for the motion were Regents White, Parker, Holloway, Glass, Harrel, Turpen, Massey and Stricklin. Voting against the motion were none.

Following executive session discussions, Regents returned to open session.
4. **POSSIBLE DISCUSSION AND VOTE ON MATTERS ARISING OUT OF EXECUTIVE SESSION.** Regent Parker made a motion, seconded by Regent Stricklin to approve the matters discussed in executive session. Voting for the motion were Regents Parker, Holloway, Glass, Harrel, Turpen, Massey, Stricklin and White. Voting against the motion were none.
5. **ADJOURNMENT.** Regent Stricklin made a motion, seconded by Regent Massey to approve the matters discussed in executive session. Voting for the motion were Regents Holloway, Glass, Harrel, Turpen, Massey, Stricklin, White and Parker. Voting against the motion were none.

ATTEST:

James D. Harrel, Chairman

John Massey, Secretary

