

## **OCALD Membership (Virtual) Meeting Minutes**

January 28, 2021, 1:00 p.m. to 3:00 p.m.

### **Agenda**

Habib called the meeting to order.

David McMillan thanked everyone for the cards, gifts of food, and more while he was ill with Covid-19. He was unable to stay for the meeting. He hopes to have a report at the next meeting about Bacone College's tribal status.

Elaine explained the Google Doc to be used for attendance. A link was provided in the chat, and attendees were to enter their name and institution. The hope is that this will provide a more accurate list of participants. For future meetings, this link will be listed in the agenda.

- Link to Google Doc for attendance – posted in chat:  
<https://docs.google.com/document/d/1O9vV2giPhfrOR4IrqdZdR6WM5-g3DU0XtiluW56eR7Q/edit?usp=sharing>

### **Introductions – Habib Tabatabai, Chair**

Members:

- Shannon Leaper, Northwestern Oklahoma State University
- Mary Larson (for Sheila Johnson), OSU-Stillwater
- Sarah Robbins, OU-Norman
- Ona Lou Britton-Spears, Connors State College
- Melissa Huffman, Rose State College
- Karen Haught, College of the Muscogee Nation
- Habib Tabatabai, University of Central Oklahoma
- Stewart Brower, OU-Tulsa
- Jason Dupree, Southwestern Oklahoma State University
- Michael Jones, Northeastern State University
- Kaitlin Crotty (for Alan Lawless), Rogers State University
- Lynn Wallace, OSU-Tulsa
- Julie Rankin, Oklahoma Baptist University
- Megan Donald, University of Tulsa Law Library
- Nancy Draper, Randall University
- Elender Shirley (For Dr. Lynne Simpson), Langston University
- Victoria Swinney, Oklahoma City University
- Lee Anne Paris, Oklahoma Christian University
- Elaine Regier, OSU-OKC

Advisors: Brad Griffith (for Dr. Debbie Blanke), OSRHE; Melody Kellogg, ODL

Guests: Katie Prentice

### **Approval of minutes – Elaine Regier, Secretary**

Elaine forgot to send the corrected minutes until this point in the meeting. She requested comments about any edits.

## **OICALD Executive Committee Report**

Habib gave a brief summary of the executive committee. The committee discussed possible topics for future meetings. Habib encouraged members to submit suggestions through the listserv or to the executive committee.

### **Presentation of the Day - “Assessment Culture and the Launch of a Library Dashboard,” Katie Prentice, Executive Director, Texas Medical Center Library, Houston**

Library workers count things very well. We need to take that data and consider what it tells us. Katie shared Wikipedia’s definition and discussed the key words of process and evaluate. Library assessment goes beyond counting things; it’s what we actually do with the data and how we share the information. Assessment is part of everyone’s role.

Before leaving Schusterman Library at OU-Tulsa, Katie helped create a dashboard of their data. She encouraged everyone to set goals and consider needs in order to help share what the data reveals. They took data from LibWizard, Google Analytics, Alma, spreadsheets, and more. They also launched the use of an online form to track the types of questions as well as how these questions were answered. They used Google Data Studio, a free product.

She suggested attending the library assessment conference and joining the ARL Assessment listserv. Borrow ideas and cite them. They used the READ scale (1-5 measure of effort) to rate the reference questions.

With clean data, creating the dashboard could be done in a day. The more time-consuming task is streamlining the data and organizing the back end. This includes moving forms from paper to online.

## **Committee Reports and Discussions**

- By-Laws, Joy Summers-Ables – no report
- Cooperative Library Services and Standards, Jason Dupree – no report
- OK-Share, Stewart Brower – Stewart shared a preliminary report. Toni Hobrecht requested information twice and has heard from 30 libraries. There were 231 cards issued and 108 circulation transactions with only one item lost for a total of \$102.
- Website updates, Elaine Regier – The September minutes have been posted, as well as the minutes from 1998-1999 that Tamie Willis shared. There were no directory updates. Please send any updates to Elaine.
- Cooperative Collection Development & Resource Sharing, Victoria Swinney and Stewart Brower (co-chairs) – Victoria has been working with the Regents to extend the EBSCO contract to align with ODL’s contract. She believes this extends the contract through September 30, 2022.
- Archives, Jenny Duncan – Jenny provided a report by email, and Habib shared the information. She received a packet of documents from Tamie Willis. She plans to send an email to the listserv requesting any documents for the archive.

Habib thanked the tech team for their support.

## **OSRHE Report – Dr. Debbie Blanke**

Brad Griffith reported for Dr. Blanke. The EBSCO contract may only need a signature from the Chancellor to be finalized.

Brad expressed thanks for the support from various staff members for the initiatives of the Regents. He presented with Ann Raia at the OLA workshop about OER.

Pressbooks is an OER development platform and is available through Online Consortium of Oklahoma (OCO). There are currently five projects.

1. Introduction to Sociology
2. Information Literacy
3. Data Analysis Interpretation
4. OER 101 Resource

OCO evaluates proposals for grant funding.

### **ODL Report – Melody Kellogg**

ODL is working on a project similar to Katie's assessment.

The ODL Board has not met since September because the emergency rule for virtual meetings expired. They hope to meet again on February 8. This has significantly impacted public libraries. ODL has had limited ability to distribute state aid to these libraries and to participate in the rulemaking process.

Some requirements for receiving state aid were impacted by Covid and library closures. Emergency rules were in place to allow ODL to set aside those requirements. These rules now need to be made permanent as the Covid situation continues. The last opportunity to do this is February 8. Unless the legislature quickly allows the board to meet virtually, ODL will have to go through the emergency rulemaking process again.

Melody is now tracking legislation. There are almost 2,000 bills filed. Several are related to public libraries or state agencies.

Jan Davis is an archivist at ODL and can provide a program on resources for students and grant opportunities if OCALD is interested.

Overdrive prefers a consortium with the same type of library – no mixing public, school, and academic.

The Federal budget includes an increase of \$5 million for the Institute for Museum and Library Services (IMLS) with \$2 million designated for the grants to states program. ODL uses these funds to purchase the statewide databases. Although the department has fallen short in meeting the maintenance of effort, ODL still receives a slight increase in funding.

ODL is reviewing proposals for grants to state funding and is open to input on projects involving different types of libraries working together.

### **New Business – none**

### **Announcements/Institutional Updates**

- Institutional/Library Update – entering Spring 2021. Anything different from Fall 2020?
  - Lessons learned so far
  - Surprises, positive or negative

### **Elaine Regier, OSU-OKC**

- Received grant from Holleman Foundation to purchase lightboard studio package to be set up in one of the library study rooms

**Sarah Robbins, University of Oklahoma**

- No update for OU
- Oklahoma Library Association (OLA) Announcement
  - Topic: OLA Town Hall - Academic Library Leaders
  - Time: Feb 18, 2021 01:00 PM
  - Register: <https://www.oklibs.org/event/townhall03>
  - As the Oklahoma Library Association begins a new strategic planning process, our association is seeking input from our fellow library workers who are **not** currently active in our organization. If you are not a member of OLA or if you are a member who is not active in any of our divisions, roundtables, or committees, we want to hear from you!
  - For each of these hour-and-a-half Town Hall conversations, we invite participants to share ideas with OLA members about what you want for the future of Oklahoma libraries. As a thank you for your time, one participant in each Town Hall will be given a free one-year membership to OLA through a random drawing.
  - Contact Sarah with any questions or concerns.

**Melissa Huffman, Rose State College**

- Open and holding classes on campus

**Victoria Swinney, Oklahoma City University**

- Implemented LibCal Seats module for seating and computer appointments when campus is on high alert for Covid
- Open position for Learning Enhancement Center Supervisor
- Plan to post position for Acquisitions Specialist next month

**Jason Dupree, Southwestern Oklahoma State**

- SWOSU continues to host a vaccination clinic on campus. It offers a great experience for our Pharmacy and Nursing students. (<https://www.swosu.edu/news/2021/2021-01-13a.php>)
- Linda Pye announced her retirement after serving SWOSU for over 31 years. Her last day at work is March 10, 2021. To her credit, she decided to postpone her planned retirement to assist the library with tackling multiple issues - budget cuts, staffing shortage/reorganization, COVID restrictions, etc. She didn't want her departure to add to the library's challenges. I am forever thankful for her willingness to stick around a little longer. She will be missed.

**Habib Tabatabai, University of Central Oklahoma**

- All classes virtual for first three weeks. Otherwise, same as fall semester, a hybrid environment.

**Mary Larson, OSU-Stillwater**

- NEH CARES grant to digitize papers of Angie Debo. Finished project before break. Includes primary sources, photo collection, and transcribed diaries. Website launches Saturday, January 30, on her birthday. Sheila Johnson will share a link after the launch.

**Lee Anne Paris, Oklahoma Christian University**

- Campus is open with students on campus.
- Library open regular hours.
- Tested for Covid as students returned with good results. Will see how the semester goes.

Next virtual meeting: April 15, 2021, 1:00 – 3:00 p.m.

The meeting adjourned.

Respectfully submitted by,  
Elaine Regier