



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

March 7, 2013

NOTE

This document contains recommendations and reports to the State Regents regarding items on the March 7, 2013 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on March 7, 2013.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

A G E N D A

Thursday, March 7, 2013 – 9 a.m.
Student Union, Oklahoma State University
Chairman Marlin “Ike” Glass, Jr., Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Reports.**
 - a. **Report of the Chairman.** (No Action, No Discussion).
 - b. **Report of Chancellor.** (No Action, No Discussion).
5. **Host.** Welcome remarks by Oklahoma State University President Burns Hargis.

ACADEMIC

6. **New Programs.** Oklahoma State University – Center for Veterinary Health Sciences. Approval to offer the Graduate Certificate in Interdisciplinary Toxicology. Page 1.
7. **Program Deletions.** Approval of institutional requests for program deletions. Page 7.
8. **Policy.** Approval of revisions to the Professional Programs policy. Page 11.
9. **Course Equivalency Project.** Approval of the Course Equivalency Project for the 2013-2014 academic year. Page 35.

FISCAL

10. **E&G Budget.** Allocation of Cigarette and Tobacco Tax Revenue. Page 39.
11. **Tuition and Fees.**
 - a. Posting of requested Academic Services Fee Changes and Legislative Peer Limits for Tuition and Mandatory Fees, 2014. Page 41. (Supplement)
 - b. Announcement of public hearing on fees and tuition. Page 45.

12. **Revenue Bond Issuance.** Review and approval for submission to the Bond Oversight the POS for Rogers State University for the Dining Hall Facilities 2013 Bond Issuance. Page 47.
13. **Endowment.** Approval of matching funds for accounts in the queue. Page 49.
- 13.1 **Contracts and Purchases.** Approval of purchases over \$100,000. Page 50.1.
14. **Investments.** Approval of investment managers. Page 51.

EXECUTIVE

15. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 53.
16. **Executive Session.** Page 55.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Return to open session.

17. **Personnel.** Discussion and possible action regarding the position of the Director of Human Resources and the Interim Director of Communications. Page 57.

CONSENT DOCKET

18. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
 - a. Programs.
 - (1) Program Modifications. Approval of institutional requests. Page 63.
 - (2) Program Reinstatement. Approval of institutional request. Page 77.
 - b. Cooperative Agreements. Ratification of institutional request. Page 79.
 - c. Post Audit. Approval of institutional requests for final approval and review schedule extensions for existing programs. Page 81.
 - d. GEAR UP. Approval of funding to support summer institutes in science, technology, engineering and mathematics (STEM) topics for students and teachers at designated GEAR UP school sites. Page 85.
 - e. Capital. Ratification of capital allotments. Page 87.
 - f. Agency Operations. Ratification of purchases in excess of \$25,000. Page 89.

- g. Non-Academic Degrees.
 - (1) Approval of a request from the University of Oklahoma for a posthumous degree. Page 91.
 - (2) Approval of a request from the University of Oklahoma for honorary degrees. Page 93.
- 19. **Reports.** Acceptance of reports listed.
 - a. Programs. Status report on program requests. (Supplement) Page 99.
 - b. Annual Reports.
 - (1) Low Productivity Programs Report. Page 101.
 - (2) Oklahoma College Savings Plan – Annual Program Update for 2012. Page 105.
 - (3) Oklahoma High School Indicators Project Report: Mean ACT Scores by High School Site. Page 109.
- 20. **Report of the Committees.** (No Action, No Discussion).
 - a. Academic Affairs and Social Justice and Student Services Committees.
 - b. Budget and Audit Committee.
 - c. Strategic Planning and Personnel Committee and Technology Committee.
 - d. Investment Committee.
- 21. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."
- 22. **Announcement of Next Regular Meeting** — The next regular meetings are scheduled to be held on Wednesday, April 17, 2013 at 10:30 a.m. and Thursday, April 18, 2013 at 10 a.m. in Oklahoma City.
- 23. **Adjournment.**

Meeting of the
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AGENDA ITEM #6:

New Programs.

SUBJECT: Oklahoma State University-Center for Veterinary Health Sciences. Approval of request to offer the Graduate Certificate in Interdisciplinary Toxicology.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University-Center for Veterinary Health Science's (OSU-CVHS) request to offer the Graduate Certificate in Interdisciplinary Toxicology with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Graduate Certificate in Interdisciplinary Toxicology.** Continuation beyond Fall 2018 will depend upon:
 - Majors enrolled: a minimum of 6 students in Fall 2017; and
 - Graduates: a minimum of 3 students in 2017-2018.

BACKGROUND:

Academic Plan

Oklahoma State University's (OSU) Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates;
- Incorporating technology into learning to enhance educational opportunities;
- Continuing the research initiative begun in 2000-2001;
- Promoting international involvement, focusing on establishing partnerships with other countries; and
- Using new or reallocated funds to propose new programs.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU-CVHS has taken the following program actions in response to APRA:

0	Degrees and/or certificate programs deleted
0	Degrees and/or certificate programs added

Program Review

OSU-CVHS offers 1 degree and/or certificate program as follows:

0	Certificates
0	Associate in Arts or Sciences Degrees
0	Associate in Applied Science Degrees
0	Baccalaureate Degrees
0	Master's Degrees
0	Doctoral Degrees
1	First Professional Degree

State Regents' policy requires programs to be reviewed every five years with the exception of those programs with specialty accreditation. Reviews of programs with specialty accreditation are aligned with the accreditation review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy. OSU-CVHS's program is accredited by the American Veterinary Medical Association Council on Education (AVMCOE). Accreditation by AVMCOE is renewed on a yearly basis with a full evaluation every seven years. Therefore, this program has been reviewed in the past seven years.

Program Development Process

OSU-CVHS's faculty developed the proposal, which was reviewed and approved by institutional officials. OSU-CVHS's governing board approved delivery of the Graduate Certificate in Interdisciplinary Toxicology at the October 26, 2012 meeting. OSU-CVHS requests authorization to offer the graduate certificate, as outlined below.

POLICY ISSUES:

This action is consistent with the *Academic Program Approval* policy.

ANALYSIS:

Graduate Certificate in Interdisciplinary Toxicology

Program purpose. The purpose of the graduate certificate is to provide graduate and post-graduate students with the knowledge and understanding of current complex issues surrounding chemical hazards and chemical toxicity, enabling graduates to think critically about the impact of chemicals on the environment.

Program rationale and background. Toxicology is the study of adverse effects of chemicals on living systems, an inherently interdisciplinary field merging medicine, physical sciences, life sciences, environmental sciences, and engineering. In 2007 the National Research Council published a report calling for a global transformation for how toxicity testing should be conducted and thus how the safety of chemicals would be interpreted and regulated. This shift has dramatically increased the need to understand the interdisciplinary nature of toxicology. Additionally, the Society of Toxicology recently reviewed the future needs in toxicology training and indicated that integration of newer technologies and academic training/work force needs were among the highest ranked topics of importance for the future of toxicology. The emerging and merging areas of toxicology make a broad, interdisciplinary program in toxicology, such as the proposed graduate certificate, suitable to meet this demand.

Employment opportunities. Toxicology is an academic area in which broad employment opportunities exist. The U.S. Bureau of Labor Statistics estimates that jobs for biological scientists, including toxicologists, will increase by over 20 percent from 2008 to 2018. In Oklahoma, jobs for biological scientists are expected to increase 15 percent from 2010 to 2020. Graduates trained in toxicology can find employment at national government agencies, such as the Environmental Protection Agency, within local and state level environmental protection or environmental quality programs, or in research. Individuals trained in toxicology may also find employment in academia, using their knowledge in toxicology and their post-baccalaureate degree to instruct toxicology related coursework. Graduates from this certificate program may be particularly sought because of the interdisciplinary nature of the coursework and training. OSU-CVHS is confident graduates of this program will find employment within the discipline.

Student demand. The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	6	Fall 2017
Minimum Graduates from the program	3	2017-2018

Duplication and impact on existing programs. There are no Graduate Certificate in Interdisciplinary Toxicology programs offered in Oklahoma. A system wide letter of intent was communicated by email December 5, 2012. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed graduate certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added (Attachment A).

Content Area	Credit Hours
Program Core	6
Electives	6
Total	12

Faculty and staff. Existing faculty will teach the proposed graduate certificate program.

Support services. The library, facilities, and equipment are adequate.

Financing. The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Graduate Certificate in Interdisciplinary Toxicology are shown in the following tables.

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$10,820	\$21,641	\$30,297	\$36,789	\$43,281
<i>Narrative/Explanation and Calculations: Tuition is calculated based on student enrollment projected for the first 5 years with a tuition rate of \$240.45 per credit hour and each student completing 9 credit hours per academic year.</i>					
TOTAL	\$10,820	\$21,641	\$30,297	\$36,789	\$43,281

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$0	\$	\$	\$0	\$0
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$500	\$500	\$500	\$500	\$500
<i>Narrative/Explanation and Calculations: This amount reflects the salary of a student worker to design a website for promotion of the certificate.</i>					
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services					
Commodities	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
<i>Narrative/Explanation and Calculations: This amount will be used to pay for the travel and honorarium for guest speakers.</i>					
Printing	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<i>Narrative/Explanation: Amount to be used for two students to travel to workshops/training sites each year.</i>					
Awards and Grants	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<i>Narrative/Explanation and Calculations: Amount will be used for an award for the top graduating student selected by an ad hoc committee.</i>					
TOTAL	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500

Attachment

**OKLAHOMA STATE UNIVERSITY-CENTER FOR VETERINARY HEALTH
SCIENCES
GRADUATE CERTIFICATE IN INTERDISCIPLINARY TOXICOLOGY**

Degree Requirements	Credit Hours
Program Core	6
ZOOL 5303 Organismal Ecotoxicology	3
VBSC 6312 Advanced Toxicology	3
Electives (Choose 6 credit hours)	6
VBSC 5102 Biochemical Toxicology	2
FRNS 5523 Forensic Toxicology	3
VBSC 6201 Xenobiotic Disposition	1
ZOOL 5233 Techniques in Environmental Toxicology	3
ZOOL 5343 Population and Community Toxicology	3
BIOM 6543 Neurochemical Toxicology	3
FRNS 5282 Methods of Forensic Science	2
MICR 5203 Bioinformatics	3
BIOC 6820 Selected Topics in Biochemistry	1
Total	12

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AGENDA ITEM #7:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

Oklahoma State University (OSU) requests authorization to delete the programs listed below:

- Bachelor of Science in Clinical Laboratory Science (148)
- Bachelor of Science in Cellular and Molecular Biology (260)
- Bachelor of Science in Biomedical Science (402)
- Certificate in Leadership (454)

Redlands Community College (RCC) requests authorization to delete the programs listed below:

- Associate in Arts in English (011)
- Associate in Arts in Social Studies (015)
- Associate in Arts in Physical Education (025)
- Associate in Applied Science in Equine Science (064)
- Associate in Applied Science in Early Child Center Management (083)

Tulsa Community College (TCC) requests authorization to delete the program listed below:

- Associate in Applied Science in Chemical Laboratory Technology (249)
- Associate in Applied Science in Quality Control Technology (254)

POLICY ISSUES:

These actions are consistent with the State Regents' *Academic Program Review* policy.

ANALYSIS:

OSU requests authorization to delete the Bachelor of Science in Clinical Laboratory Science (148). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- This program was suspended in 2007 and approved as an option under the Bachelor of Science in Microbiology/Cell and Molecular Biology (149) at the March 15, 2007 State Regents' meeting.
- There are no students currently enrolled.

- No courses will be deleted as they are used as part of the option.
- No funds are available for reallocation.

OSU requests authorization to delete the Bachelor of Science in Cellular and Molecular Biology (260). This program was approved by the State Regents at the June 9, 1992 meeting. Reasons for requesting the deletion include:

- This program was suspended in 2007 and merged with the Bachelor of Science in Microbiology/Cell and Molecular Biology (149) at the March 15, 2007 State Regents' meeting.
- There are no students currently enrolled.
- No courses will be deleted.
- No funds are available for reallocation.

OSU requests authorization to delete the Bachelor of Science in Biomedical Science (402). This program was approved by the State Regents at the January 19, 1994 meeting. Reasons for requesting the deletion include:

- This program was suspended in 2007 and approved as an option under the Bachelor of Science in Microbiology/Cell and Molecular Biology (149) at the March 15, 2007 State Regents' meeting.
- There are no students currently enrolled.
- No courses will be deleted as they are used as part of the option.
- No funds are available for reallocation.

OSU requests authorization to delete the Certificate in Leadership (454). This program was approved at the December 10, 2005 State Regents' meeting. Reasons for requesting the deletion include:

- This certificate was suspended at the October 23, 2008 State Regents' meeting due to low enrollment.
- OSU reports that enrollment efforts are now focused toward the Leadership minor, which was established after the Certificate in Leadership (454) was approved.
- There are no students currently enrolled.
- No courses will be deleted as they are being used in the Leadership minor.
- No funds are available for reallocation.

RCC requests authorization to delete the Associate in Arts in English (011). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- RCC reports that this program is unable to meet productivity criteria as required by State Regents' policy.
- There are 10 students enrolled in the program with an expected graduation date of May 2013.
- RCC began a teach-out for these students in 2011.
- Five courses will be deleted.
- No funds are available for reallocation as English will be offered as an option under a proposed Associate in Arts in Applied Liberal Arts program (letter of intent submitted April 10, 2012) and will also be used to fulfill General Education requirements.

RCC requests authorization to delete the Associate in Arts in Social Studies (015). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- RCC reports that this program is unable to meet productivity criteria as required by State Regents' policy.
- There are 8 students enrolled in the program with an expected graduation date of May 2013.
- RCC began a teach-out for these students in 2011.
- Three courses will be deleted.

- No funds are available for reallocation as courses will be offered as an option under a proposed Associate in Arts in Applied Liberal Arts program (letter of intent submitted April 10, 2012) and will also be used to fulfill General Education requirements.

RCC requests authorization to delete the Associate in Arts in Physical Education (025). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- RCC reports that this program is unable to meet productivity criteria as required by State Regents' policy and that there is a greater interest in the Associate in Science in Athletic/Personal Trainer (082) program.
- There are 3 students enrolled in the program with an expected graduation date of May 2013.
- Three courses will be deleted.
- No funds are available for reallocation as courses will continue to be offered to fulfill General Education requirements.

RCC requests authorization to delete the Associate in Applied Science in Equine Science (064). This program was approved by the State Regents prior to 1990. This program is part of a Cooperative Agreement with Mid-America Technology Center. Reasons for requesting the deletion include:

- RCC reports that this program is unable to meet productivity criteria as required by State Regents' policy and declining enrollments at Mid-America Technology Center.
- There are 2 students enrolled in the program with an expected graduation date of May 2014.
- Two courses will be deleted.
- No funds are available for reallocation as courses will be offered as an option under the Associate in Science in Pre-Agriculture (027) program.

RCC requests authorization to delete the Associate in Applied Science in Early Child Center Management (083). This program was approved by the State Regents at the October 3, 2000 meeting. Reasons for requesting the deletion include:

- RCC reports that this program is unable to meet productivity criteria as required by State Regents' policy due to more student interest in the Scholars for Excellence in Child Care program sponsored by the State Regents.
- There are 10 students enrolled in the program with an expected graduation date of May 2013.
- Five courses will be deleted.
- No funds are available for reallocation as courses will be offered as an option under the Associate in Arts in Child Development/Family Studies (084) program.

TCC requests authorization to delete the Associate in Applied Science in Chemical Laboratory Technology (249). This program was approved at the November 1, 2002 State Regents' meeting.

Reasons for requesting the deletion include:

- This program was established as a cooperative agreement with Tulsa Technology Center but was suspended in 2009 after failing to meet productivity criteria.
- TCC does not have evidence of student demand for the program.
- The State Regents approved the discontinuance of the cooperative agreement at the December 6, 2012 meeting.
- No courses will be deleted as major courses were taught at the technology center.
- There are no students currently enrolled.
- No funds are available for reallocation.

TCC requests authorization to delete the Associate in Science in Quality Control Technology (254). This program was approved by the State Regents at the December 12, 2003 meeting. Reasons for requesting the deletion include:

- TCC no longer has an articulation agreement with Northeastern State University for this program and the program was suspended in 2010 due to low productivity.
- There are currently two students enrolled with an expected graduation date of May 2013.
- No courses will be deleted as they will continue to be offered for other similar programs.
- No funds are available for reallocation.

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AGENDA ITEM #8:

Policy.

SUBJECT: Approval of the *Professional Programs* policy.

RECOMMENDATION:

It is recommended that the State Regents approve revisions to 3.25 *Professional Programs* policy, as described below.

BACKGROUND:

In 2009, the State Regents' *Professional Programs* policy was revised and the changes adopted. Overall, the majority of the revisions involved editorial changes, updating standards for admission and retention, and moving prerequisite or required courses into the procedures manual.

During this process, policy language pertaining to the University of Oklahoma Health Sciences Center's (OUHSC) Doctor of Audiology, Doctor of Nursing Practice, Doctor of Physical Therapy, Doctor of Public Health, and Doctor of Science in Rehabilitation Science and Langston University's (LU) Doctor of Physical Therapy were inadvertently omitted.

OUHSC's Assistant Vice Provost for Academic Affairs and college deans and LU's Vice President for Academic Affairs and college dean were consulted and provided recommendations for policy language regarding the above mentioned professional programs.

This change to policy did not require action from the Council on Instruction due to the changes being non-substantive and editorial in nature.

POLICY ISSUES:

This action incorporates the OUHSC's Doctor of Audiology, Doctor of Nursing Practice, Doctor of Physical Therapy, Doctor of Public Health, and Doctor of Science in Rehabilitation Science and LU's Doctor of Physical Therapy into the *Professional Programs* policy.

ANALYSIS:

A summary of the language incorporated into the policy section for the above mentioned programs is provided below.

Summary of changes:

- Standards for Admission – lists the minimum standards to be considered for admission.
- Standards for Retention – lists the minimum retention standards to be eligible for continued enrollment.

- Standards for Promotion and Graduation – lists the minimum standards to be eligible for graduation from the professional program.
- Program pre-requisite requirements will be incorporated into State Regents' *Academic Affairs Procedures Handbook* at a later date.

3.25 PROFESSIONAL PROGRAMS

3.25.1 Purpose

This policy includes specific program requirements for admission, curriculum, retention, graduation, and other standards of those programs which require State Regents' oversight.

3.25.2 Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

“Cumulative Grade Point Average (CGPA)” is the average of a student’s earned grades calculated by point values assigned to letter grades that includes grades for all attempted regularly-graded course work, including activity courses and forgiven course work. The use of the CGPA on the transcript is optional, but it may be used to determine financial aid eligibility, admission to graduate or professional programs, or for graduation honors.

“Retention/Graduation Grade Point Average (hereinafter referred to as GPA unless preceded by another descriptor such as ‘high school’)” is the average of a student’s earned grades calculated by point values assigned to letter grades that is used to determine a student’s eligibility to remain enrolled or graduate from an institution. Activity courses and forgiven course work are not calculated in the GPA. (See the State Regents’ *Grading Policy*.) This GPA may be used to determine financial aid or eligibility, admission to graduate or professional programs, or for graduation honors.

3.25.3 Admission Standards for the Oklahoma State University College of Osteopathic Medicine (OSUCOM) and the University of Oklahoma College of Medicine (OUCOM)

The two public colleges of medicine within the state may admit students if they meet the specified Medical College Admission Test (MCAT) score and college GPA requirements or if they are admitted under the alternative admissions by the College of Medicine, using standards defined by the college.

In addition to meeting these quantitative standards, the student must also be judged to be qualified for entry through the qualitative institutional interview process. Within the total incoming class enrollment limits set by the State Regents (OSUCOM – 115 and OUCOM – 200), the colleges of medicine may admit out-of-state students per year as indicated below:

OSUCOM – 15 percent or 20 out-of-state students, whichever is greater

OUCOM – 25 percent or 50 out-of-state students, whichever is greater

Oklahoma students who have met both the qualitative and quantitative standards must be given priority over out-of-state applicants and, in addition, admission through the alternative admission category must give high priority to Oklahoma citizens and to addressing the need for cultural diversity within the student body.

When the MCAT system of scoring changes, the State Regents will specify the appropriate new MCAT score based on the same percentile ranking for the new scoring system as the percentile ranking of the scores specified above represent under the current scoring system. The State Regents *Academic Affairs*

Procedures Handbook lists the current admission criteria and courses needed for admission.

3.25.4 Program Standards for the OU College of Medicine

Grading, promotion and graduation standards are determined by college faculty ~~and are consistent in accordance~~ with the Liaison Committee for Medical Education (LCME) standards for accreditation of medical education programs leading to the Doctor of Medicine (M.D.) degree. LCME accreditation standards are described in the *Function and Structure of a Medical School* publication.

The grading, promotion and graduation standards are outlined in policies published in the College of Medicine Policy Manual and in the College of Medicine Student Handbook.

3.25.5 OU College of Allied Health

A. Doctor of Audiology

Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the Higher Learning Commission of the North Central Association (HLC) and the Council on Academic Accreditation (CAA) standards and will be outlined in policies published in the College of Allied Health policy manual and in the College of Allied Health Student Handbook.

B. Doctor of Physical Therapy

Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the Commission on Accreditation in Physical Therapist Education (CAPTE) standards and will be outlined in the policies published in the College of Allied Health policy manual and in the College of Allied Health Student Handbook.

The State Regents' *Academic Affairs Procedures Handbook* lists the courses needed for admission.

C. Doctor of Science in Rehabilitation Sciences

Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the HLC standards and will be outlined in the policies published in the College of Allied Health policy manual and in the College of Allied Health Student Handbook.

3.25.6 OU Doctor of Public Health

A. Functions

The College of Public Health is to support and sustain the state and regional public health workforce by providing doctoral level training in the form of a professional program emphasizing the translation of knowledge into practice.

B. Standards for Admission

Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the Council of Education for Public Health (CEPH). In addition to the general

admission requirements to the College of Public Health, the minimum standards to be considered for admission are as follows:

1. A Master of Public Health (MPH) degree from a CEPH accredited school. Applicants with other master's or doctoral degrees from non-CEPH accredited programs will be considered on an individual basis; however, if accepted, these students may be required by the advisory committee to take additional courses that guarantee competency in the MPH core.
2. A minimum of three years of work experience in a public health-related field.
3. Three letters of recommendation, of which at least one must be from a current or recent (within the past two years) work supervisor.
4. A transcript showing a graduate level GPA of at least a 3.5, based upon a 4.0 scale. For those applicants below a 3.5 GPA, the admissions committee may consider the applicant's work, educational experience, personal recommendations, and other relevant experience in making recommendations for admission.

C. Standards for Retention

In order to be eligible for continued enrollment in the program, a student must maintain a CGPA of at least a 3.00 in all coursework in the professional program. Additionally, the student must successfully pass a general comprehensive examination.

D. Standards for Graduation

In order to be eligible for graduation from the College of Public Health with a Doctor of Public Health degree, a student must achieve a CGPA of at least 3.00 in all courses required for the professional degree and successfully prepare, write and defend an original applied dissertation.

3.25.7 OSU College of Osteopathic Medicine

A. Functions

The 1988 Oklahoma Legislature adopted House Bill No. 1801, repealing provisions of law relating to establishment and operation of The Oklahoma College of Osteopathic Medicine and Surgery (70 O.S., Supp. 1981, §4501, §4502, §4503 and §4504), merging The Oklahoma College of Osteopathic Medicine and Surgery with Oklahoma State University (70 O.S., Supp. 1981, §3423 and §3424), and declaring the College of Osteopathic Medicine to be an agency and an integral part of Oklahoma State University (70 O.S., Supp. 1981, §3103). Among other provisions, House Bill No. 1801 expresses legislative intent ". . . that the Oklahoma State Regents for Higher Education, in determining the functions, programs of study, and standards of education of the college, continue to give emphasis to the preparation of doctors of osteopathic medicine in the field of general practice."

In recognition of the merger of Oklahoma State University with The Oklahoma College of Osteopathic Medicine and Surgery, the Oklahoma

State Regents for Higher Education hereby determine the functions of Oklahoma State University to include the operation of a college of osteopathic medicine located in Tulsa County. The Oklahoma State University is authorized to carry out the following functions through the College of Osteopathic Medicine, effective July 1, 1988.

1. To prepare osteopathic physicians and surgeons for the State of Oklahoma through approved and accredited programs which offer complete medical studies, provide bases for further professional advancement, and encourage entrance into general practice.
2. To establish postgraduate programs of medical study, including multi-year internships and residencies, which prepare osteopathic physicians for full participation in both primary and specialized care aspects of professional practice in the State of Oklahoma.
3. To provide a program of public service to Oklahoma communities which are deficient in physician manpower by means of the college-affiliated outpatient clinics, hospitals, and other health-related centers.
4. To offer programs in continuing education for osteopathic physicians and related professionals in order to guarantee the continuation of high standards of osteopathic medical practice for the citizenry of Oklahoma.
5. To cooperate with scientific, educational, and public health agencies in the development of programs which contribute to the improvement of health service and are responsive to general public needs.
6. To engage in scientific research designed to improve the quality of health care with special emphasis given to the application of osteopathic concepts and principles.

B. Grading and Promotion Standards

1. In order to be eligible for promotion or graduation, a student must maintain a minimum of a 2.0 CGPA (based on a four-point scale) during any given academic year.
2. A student who receives a “D” or a “U” in any course may have the privilege of taking a single re-examination in that course or completing special projects or studies in the deficient area(s). If the student passes, the final grade may be no higher than a “C.” At the discretion of the department head, appropriate remedial action may be required prior to the re-examination.
3. A student may not be promoted from either the first, second, or third year with a “U” grade being the grade of record for any course taken during that year to be applied toward satisfaction of graduation requirements. All “U” grades must be satisfactorily cleared in accordance with existing academic policy before a student may be promoted from one academic year to the next.

4. A student may not be promoted to the third year of study without passing the Comprehensive Osteopathic Medical Licensing Examination (COMLEX) Level 1.

C. Graduation Criteria and Standards

1. A fourth-year student must have completed all scheduled course work including required courses and clerkships, scheduled electives, and preceptorship in order to be eligible for graduation.
2. All students graduating in 2008 and later must take and pass the COMLEX Level 2 Computer Exam (CE) and Performance Exam (PE) as a requirement for graduation.
3. No fourth-year student may be considered for graduation with a “U” grade being the grade of record on any course taken during that year. All “U” grades must be satisfactorily cleared in accordance with existing academic policy before a fourth-year student may be graduated.
4. No student shall graduate without the recommendation of the Faculty, College of Osteopathic Medicine. However, a student who successfully completes all academic requirements but who is not recommended for graduation shall be entitled to receive in writing from the Chief Academic Officer the reasons why he or she is not being recommended, and shall have the right of appeal utilizing an appropriate due process procedure established for this purpose.

3.25.8 OU College of Dentistry

A. Functions

The authorized functions for the College of Dentistry located at the University of Oklahoma Health Science Center are as follows:

1. To prepare dentists for the State of Oklahoma through an approved dental education program in dental education leading to a D.D.S. degree.
2. To prepare dentists for specialty practice, research and teaching by offering approved graduate post-doctoral programs leading to certification and/or M.S. degrees.
3. To present short courses in continuing education for the dentists of Oklahoma according to the need and demand.
4. To provide oral health care for the citizens of Oklahoma in the School's outpatient clinics, University hospitals, and extramural facilities.
5. To conduct research in various clinical and basic science areas.

B. Standards for Admission

~~In order to be eligible for consideration for admission to the first year class of the OU College of Dentistry, a student must meet the following requirements listed below. Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the Commission on Dental Accreditation (CODA) standards and will be outlined in policies published in the College of Dentistry policy manual and in the College of Dentistry Student Handbook. The State Regents *Academic Affairs Procedures Handbook* lists the courses needed for admission.~~

- ~~1. Completed 90 semester credit hours at an accredited institution of higher education, with a CGPA of 2.5 (based on a 4.0 scale). Coursework must include a minimum number of credit hours in subject areas with a grade of “C” or better for each course.~~
- ~~2. Submit competitive scores from the Dental Aptitude Test (DAT).~~
- ~~3. Present acceptable recommendations from 1) pre professional advisory committee or two science instructors, and 2) a practicing dentist.~~
- ~~4. Have accumulated at least 100 hours of paid or volunteer experience with a dental office, clinic or lab environment.~~
- ~~5. Be granted an interview by the Admissions Committee and earn an acceptable evaluation.~~

C. Advanced Standing Program for Foreign Trained Dentists

The program for advanced standing students offers qualified graduates of foreign dental programs seeking to practice dentistry in the United States (U.S.) the opportunity to earn the Doctor of Dental Surgery (D.D.S.) degree from the OU College of Dentistry.

Foreign trained dental students who have received their dental degree from an institution outside of the U.S. must meet the standards for retention and must meet the standards for graduation as defined in this policy.

In order to be eligible for consideration for admission to the advanced standing program, the student must have obtained a degree in dentistry from a foreign dental school and must meet the following requirements listed below.

1. The applicant must present official transcripts from previous dental education;
2. Present acceptable TOEFL scores;
3. Complete a comprehensive clinical skills assessment;
4. Pass Part I of the National Board Dental Examination; and
5. Interview.

Those who are conditionally admitted must successfully complete the following requirements below.

1. General orientation;
2. Pre-clinic orientation; and
3. Clinical and didactic integration.

Students admitted into the advanced standing program shall be fully integrated into the third-year class and shall receive the same clinical education as all other students receiving the D.D.S. degree.

D. Standards for Retention

In order to be eligible for continued enrollment in the professional program in dentistry a student must meet the following requirements:

1. Complete each prescribed course in the curriculum with a minimum grade of "C" (2.0 on a 4.0 scale).
2. Exhibit professional behavior according to the Principles of Ethics of the American Dental Association and the rules for student conduct as established by the University.
3. Pass Part I of the National Board Dental Examination prior to the third year.

E. Standards for Graduation

In order to be eligible for graduation from the School of Dentistry with a Doctor of Dental Surgery degree, a student must meet the following requirements: ~~The State Regents' Academic Affairs Procedures Handbook lists the courses needed for admission.~~

1. Complete each prescribed course with a minimum grade of "C."
2. Exhibit acceptable professional competence (knowledge, skills, attitudes) as judged by the faculty.
3. Pass Part II of the National Board Dental Examination.

3.25.9 ~~Admission Program~~ Standards for the OU Doctor of Pharmacy Program

~~The OU College of Pharmacy may admit students if they meet the specified Pharmacy College Admission Test (PCAT) score and college GPA requirements or if they are admitted under the alternative admissions by the College of Pharmacy, using standards defined by the college.~~

~~In addition to meeting these quantitative standards, the student must also meet qualitative standards which include, but are not limited to a personal interview. Preference will be given to Oklahoma residents. Current admission criteria can be obtained from the College of Pharmacy.~~

Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the Accreditation Council for Pharmacy Education (ACPE) standards and will be outlined in policies published in the College of Pharmacy policy manual and in the College of Pharmacy Student Handbook.

The State Regents' *Academic Affairs Procedures Handbook* lists the courses needed for admission.

3.25.10 SWOSU Doctor of Pharmacy

A. Functions

The College of Pharmacy is accredited by the Accreditation Council for Pharmacy Education and is a member of the American Association of Colleges of Pharmacy. The mission of the SWOSU College of Pharmacy is to educate and graduate highly competent practitioners of pharmaceutical care. The College of Pharmacy achieves its mission through excellence in teaching, research/scholarly activity, and service to the university, state, profession, and society.

B. Standards for Admission

The State Regents' *Academic Affairs Procedures Handbook* lists the courses needed for admission. The minimum standards to be considered for admission are as follows:

1. Satisfactory completion of at least 60 semester hours of the pre-pharmacy curriculum.
2. Completion of all pre-pharmacy biology, chemistry, mathematics, and physics courses.
3. A minimum CGPA of 2.50.
4. Submission of valid ACT or SAT scores.
5. Submission of Pharmacy College Admission Test (PCAT) scores from a PCAT test taken within 3 years of the date of application.

In addition to meeting these quantitative standards, applicants will be required to appear for a personal interview before a committee composed of faculty members and pharmacy students. Preference will be given to Oklahoma residents.

C. Standards for Retention

In order to be eligible for continued enrollment in the professional program in pharmacy a student must meet the following requirements:

1. Must maintain at least a 2.00 CGPA (based on a four-point scale) during any given academic year.
2. Complete each prescribed course in the curriculum with a minimum grade of "C."
3. Complete at least 12 hours during the fall and spring semesters.

D. Standards for Graduation

In order to be eligible for graduation from the College of Pharmacy with a Doctor of Pharmacy degree, a student must meet the following requirements.

1. Complete each prescribed course with a minimum grade of "C."
2. Maintain at least a 2.00 CPGA in the professional program.

3. Satisfy a minimum residency requirement of eight semesters or its equivalent while enrolled full-time in the professional program.

3.25.11 NSU College of Optometry

A. Functions

The authorized functions of the Optometry Education Program at NSU are as follows:

1. To establish, maintain and operate a four-year professional program leading toward the Doctor of Optometry (O.D.) degree.
2. To recruit, admit and train a number of optometry students sufficient to meet Oklahoma's need for optometrists, based upon criteria determined by the Oklahoma State Regents for Higher Education in collaboration with the optometry profession and recognized health manpower specialists. In the admission of first-time students, preference shall be given to qualified Oklahoma applicants.
3. To maintain and further develop a professional and support staff capable of operating a quality four-year professional program of optometric education.
4. To establish on the campus at Northeastern State University appropriate classroom and laboratory facilities necessary to support the didactic portion of the four-year professional program in optometry. Also, the institution may establish limited clinical facilities to supplement those external clinical experiences not provided by hospitals, public health agencies, nursing homes, private clinics, and the like.
5. To utilize the clinical facilities of the Hastings Indian Medical Center at Tahlequah as the primary clinical base for the implementation of the four-year professional program in optometry, and to develop agreements with other external clinical agencies as may be necessary to carry out the authorized functions of the professional program.
6. To cooperate with appropriate health care institutions and agencies toward the improvement of vision care among the public in the institution's geographic area of service.
7. To engage in departmental and other research activities designed to maintain and upgrade the professional skills of the faculty and consequently to improve instruction in the professional program of optometric education.
8. To provide leadership for maintaining and upgrading the quality of the optometry profession in Oklahoma through the provision of continuing education opportunities for practicing members of the profession.

B. Standards for Admission

In order to be eligible for admission to the NSU Professional Program in Optometry Education, a student must meet the following criteria and standards listed below. The State Regents' *Academic Affairs Procedures Handbook* lists the courses needed for admission.

1. The applicant must have completed a minimum of ninety (90) semester hours of work at an accredited college or university, which will include the satisfaction of the originating institution's lower-division general education requirement.
2. The applicant must present a transcript showing a composite GPA of at least 2.7, based upon a 4.0 scale.
3. The applicant must have taken the Optometric Admission Test (OAT).
4. The NSU Optometry Education Program will consider applicants for admission from all qualified candidates without regard to age, sex, race or national origin.

C. Retention

For continued enrollment in the program, a student must maintain a CGPA of 2.0 in the professional program. In addition, the student must demonstrate to the satisfaction of the faculty those moral, ethical and professional qualities deemed suitable to the professional practice of optometry.

D. Authorized Fees and Tuition Charges

The fees and tuition charges for professional optometry courses will be established at a level consistent with the fees and charges of other professional health-related programs and charges for courses outside the professional sequence will be the same as those authorized for other courses at Northeastern by academic level.

E. Standards for Graduation

A student who satisfactorily completes the first two years of the four-year professional optometry program, and who has met the basic admission standard of ninety (90) semester credit hours including the satisfaction of the general education requirement, shall be eligible to receive the bachelor of science degree with a major in vision science. Following receipt of the bachelor of science degree in vision science, a student who satisfactorily completes the final two years of the prescribed four-year professional optometry program shall be eligible to receive the Doctor of Optometry (O.D.) degree.

F. Degrees and Certificates

A student who satisfactorily completes the four-year professional optometry curriculum shall be awarded the Doctor of Optometry (O.D.) degree. A student who satisfactorily completes the baccalaureate curriculum as described above shall be awarded the Bachelor of Science degree.

3.25.12 OSU College of Veterinary Medicine

A. Functions

The functions of the College of Veterinary Medicine of OSU shall be as follows:

1. To offer a four-year course of professional training leading to the degree of Doctor of Veterinary Medicine.
2. To offer a two-year upper-division technical training program leading to the degree of Bachelor of Science.
3. To offer courses in the basic sciences leading to the Master of Science and Doctor of Philosophy degrees.
4. To offer graduate clinical training either with or without advanced degree objectives.
5. To offer service courses for students of the several colleges of OSU and other appropriate institutions.
6. To offer continuing education programs for the veterinary medical and related professions.
7. To maintain and operate clinics and hospitals to serve the instructional program.
8. To maintain and operate an animal care and procurement center for the College of Veterinary Medicine and for the university.
9. To work cooperatively with the state in the maintenance and operation of a diagnostic service for the benefit of the state of Oklahoma.
10. To conduct basic and applied veterinary medical research.

B. Admission Standards

Students are admitted to the OSU College of Veterinary Medicine on the basis of records of academic performance in preparatory studies; personal interviews and references to determine personal characteristics and career motivation; and standard achievement tests. The following specific criteria and standards are hereby adopted for first-time-entering students and transfer students. The State Regents' *Academic Affairs Procedures Handbook* lists the courses needed for admission.

In the determination of eligibility for first-year admission to the OSU College of Veterinary Medicine, fully qualified Oklahoma residents shall be given first priority over residents of other states.

1. Nonresident freshman enrollment shall be limited so that the number of nonresident students enrolling in the OSU College of Veterinary Medicine shall not exceed 25 percent of the total College student enrollment. See the State Regents' *Policy Statement on Contract Fees for Nonresident Students located in the fiscal policy section Policy and Procedures Relating to Student Fees and Tuition* for a definition of out-of-state contract students.

2. The number of students to be admitted shall be determined in accordance with physical facilities and financial resources available by the Dean of the College of Veterinary Medicine after recommendations of the College faculty and approval by the President of the University.
3. Students applying for first-time admission to the College of Veterinary Medicine shall present a minimum GPA of 2.8 (based on a 4.0 scale) for all courses specifically required for admission to the College of Veterinary Medicine.
4. A limited number of students may be admitted by transfer each year from other accredited colleges to fill the 2nd, 3rd, and 4th year classes back to their original authorized levels. However, the number of nonresident students enrolled at any given time shall not exceed 25 percent of the total enrollment for the college.
5. A maximum of 15 percent of the entering class may be admitted who meet special college admission criteria, but who do not meet the State Regents' admission criteria. These students must have credentials close to those required of students regularly admitted and must be interviewed. Special consideration should be given to the diversity of the students admitted to the program.

3.25.13 OU College of Law

A. Functions

The authorized functions of the Law Center at the University of Oklahoma shall be as follows:

1. To provide a three-year first-professional program of professional training in law culminating in the awarding of the Juris Doctor degree.
2. To provide advanced graduate and professional degree programs in the Law School designed to produce research scholars and specialists.
3. To provide continuing legal education for members of the bench and the bar through special courses, institutes and seminars, including the publication of appropriate materials in support of this function.
4. To provide nonprofessional legal training degree programs, vocational programs and programs designed for persons already qualified in professions other than the legal profession, which programs, when authorized, may culminate in the awarding of degrees or certificates of achievement.
5. To provide, upon request, service courses in law for institutions in The Oklahoma State System of Higher Education, with academic credit for such service courses to be granted by the requesting institution.

6. To provide a law library which supports the scholarly and instructional activities of the Law Center's faculty, staff, and students and which serves the informational needs of the University, the legal community, and the public.
7. To provide for the publication of legal periodicals such as, but not limited to, the Oklahoma Law Review, the American Indian Law Review, and the Oklahoma Journal of Law and Technology with the proceeds from the sale of such periodicals, together with royalty payments or charges for permission to use copyrighted material there from, to be held by the Law School for its exclusive use.

B. Admission

1. An applicant for admission to the College of Law must have a baccalaureate degree and must have taken the Law School Admission Test (LSAT); provided that a limited number of students with superior undergraduate grades and LSAT scores may be eligible for admission to the Law School after the successful completion of 90 hours of undergraduate study.

To be eligible for admission to the College of Law with advanced standing, applicants must have satisfactorily completed at least one full semester or equivalent of work at an American Bar Association accredited law school.
2. The number of students to be admitted shall be determined in accordance with physical facilities and financial resources available by the President of the University upon recommendations of the Dean of the College of Law.
3. Undergraduate College Grade Point Averages and scores on the LSAT shall be used as the primary factor in the screening and selection of students for admission purposes. Other factors, such as proven leadership ability, real life experiences, and success in college extra curricular activities may be considered.
4. Nonresident freshman enrollment shall be limited so that the number of nonresident students enrolling in the College of Law shall not exceed 15 percent of the total law student enrollment. Upon request of the Oklahoma State Regents for Higher Education or the Chancellor, a report on the number of nonresident students admitted each year with subsequent retention, graduation, and placement information will be provided.
5. Any student who has been admitted to the College of Law to begin his or her study with a given class but who cannot service shall be re-admitted at the first enrollment after the expiration of his or her original term of military service upon renewal of his or her application.

The State Regents have set standards for several areas within teacher education programs including admission, general education, required teaching competencies, articulation, and teacher education faculty. For specific details on teacher education program standards, see the State Regents' *Teacher Education Policy*.

3.25.15 Program Standards for Nurse Education

A. Associate Degree Nursing Programs

1. Institutions Eligible to Offer Programs

Associate degree nursing programs may be offered at institutions in the State System provided (a) there is a need for the program in the area served by the college and (b) adequate resources are available at the institution to support the program.

2. Procedures for Program Approval

Institutions desiring to offer associate degree nursing programs should first make application to the State Regents to establish eligibility. Following establishment of eligibility, the institution should proceed to develop the educational program in collaboration with the Oklahoma Board of Nursing (OBN). The State Regents coordinate consultation with qualified nursing educators to assist institutional officials in program development. After the program has been developed, formal application for program approval should be made to the State Regents following the *Academic Program Approval Policy*.

3. Educational Standards

The standards for nursing education programs offered at institutions in the State System are as follows:

- a. Institutions eligible to offer associate degree nursing programs will be expected to formulate proposed standards for the admission of students which will provide reasonable assurance of their successful completion of the program. The standards shall be submitted to the State Regents for approval.
- b. Faculty members who teach the nursing courses shall have qualifications comparable to other members of the faculty and shall be entitled to the same benefits and have similar responsibilities as other faculty members.
- c. The curriculum of the nursing program should meet the standards recommended by the National League for Nursing Accrediting Commission (NLNAC) or the Commission on Collegiate Nursing Education (CCNE) and when developed should be submitted to the OBN and the State Regents for final approval.
- d. Students who complete the curriculum will be expected to meet the graduation standards of the institution and shall be awarded the associate degree.

- e. Graduates of the program shall be eligible to make application to the OBN for examination for licensure as a registered nurse.

4. Accreditation

Accreditation of institutions approved to offer associate degree nursing programs is required. The institution must meet the standards of the OBN and hold provisional or full approval from the OBN while proceeding with the necessary steps to attain accreditation by the National League for Nursing NLNAC or the CCNE within a reasonable time.

B. Baccalaureate Degree Nursing Programs

1. Institutions Eligible to Offer Programs

Baccalaureate degree nursing programs may be offered at institutions in the State System provided (a) there is a need for the program in the area served by the college, and (b) adequate resources are available to support the program.

2. Procedures for Program Approval

Institutions desiring to offer baccalaureate degree nursing programs should first make application to the State Regents to establish institutional eligibility. Following establishment of eligibility, the institution should proceed to develop the educational program in collaboration with OBN. The State Regents will coordinate consultation with qualified nursing educators to assist institutional officials in program development. After the program has been developed, formal application for program approval should be made to the State Regents following the *Academic Program Approval Policy*.

3. Educational Standards

The standards for nursing education programs offered at institutions in the State System are as follows:

- a. Institutions eligible to offer baccalaureate degree nursing programs will be expected to formulate proposed standards for the admission of students which will provide reasonable assurance of their successful completion of the program. The standards shall be submitted to the State Regents for approval.
- b. Faculty members who teach the nursing courses shall have qualifications comparable to other members of the faculty and shall be entitled to the same benefits and have similar responsibilities as other faculty members.
- c. The curriculum of the nursing program should meet the standards recommended by the NLNAC or the CCNE and when developed should be submitted to the OBN and the Oklahoma State Regents for final approval.

- d. Students who complete the curriculum will be expected to meet the graduation standards of the institution and shall be awarded the bachelor's degree.
- e. Graduates of the program shall be eligible to make application to the Oklahoma Board of Nursing for examination for licensure as a registered nurse.

4. Accreditation

Accreditation of institutions approved to offer bachelor's degree nursing programs may be extended by the State Regents on a year-to-year basis until the first class is graduated. The State Regents' accreditation standards will be based on and consistent with those of the National League for Nursing. Institutions offering nursing programs will be expected to proceed with the necessary steps to attain accreditation by The National League for Nursing within a reasonable time. There is a recognized need for trained manpower in the field of professional nursing. Where appropriate, institutions may desire to develop proposed program offerings in this field. The staff of the State Regents' Office will be available to advise with institutional administrators regarding the need for nursing programs as reflected by results of research and study related to this area of manpower need. Accreditation of institutions approved to offer baccalaureate degree nursing programs is required. The institution must meet OBN standards and hold provisional or full approval from the OBN while proceeding with the necessary steps to attain accreditation by the NLNAC or the CCNE within a reasonable time.

3.25.16 Program Standards for the OU College of Nursing Doctor of Nursing Practice

A. Functions

The OU College of Nursing Doctor of Nursing Practice (DNP) program is a post master's option specifically for advanced practice registered nurses serving as nurse practitioners and clinical nurse specialists. This program will prepare nurse leaders in unique interdisciplinary and interprofessional environments such as:

- Clinical scholars.
- Health care and policy leaders.
- Evidence-based practice experts.
- Quality improvement leaders.
- Informatics leaders.

B. Program Standards

Admission, grading, promotion and graduation standards will be determined by college faculty in accordance with the National League for Nursing Accrediting Commission (NLNAC) standards and will be outlined in policies published in the College of Nursing policy and procedures and in the College of Nursing Student Handbook.

The State Regents' Academic Affairs Procedures Handbook lists the courses needed for admission.

3.25.17 LU School of Physical Therapy

A. Functions

The LU School of Physical Therapy was established to address the academic functions in the first professional degree program, the Doctor of Physical Therapy (DPT), and to develop graduate post-professional education opportunities. The functions for the DPT program at LU are as follows:

1. To educate individuals who have the desire to be professional physical therapists and will practice primary care physical therapy in communities with diverse racial and ethnic populations.
2. To educate the graduates of the DPT program to assume the role of professionals who will adhere to the standards of practice of the physical therapy profession.
3. To acculturate the graduates to primary care physical therapy and community health needs of individuals with diverse cultural and ethnic backgrounds living in rural or urban communities.
4. To prepare the DPT graduates as clinical generalists who will work in primary care physical therapy to provide physical therapy services to individuals of all ages who present with disease, injury, impairment, functional limitation and disability.
5. To prepare the DPT graduate to pursue evidence-based clinical practice that is founded on the principles of scientific inquiry and research and leads to best-practice options for physical therapists.
6. To promote the importance of life-long learning and self-directed professional development.
7. To provide the DPT graduates with exemplary role models in professional education, clinical research, clinical practice, and community leadership through the University's and the School of Physical Therapy's record of scholarship, clinical practice and community responsibility.

B. Standards for Admission

The minimum standards to be considered for admission are as follows:

1. Completed requirements for a baccalaureate degree at an accredited college or university with a minimum GPA of 3.0 on a scale of 4.0.
2. Complete the DPT Program specified prerequisite courses with a "C" or better grade in each course and an overall GPA of 2.5 for the prerequisite courses. Prerequisite courses must have been completed within the last 10 years. The State Regents Academic

Affairs Procedures Handbook includes a list of the Prerequisite courses for admission to the DPT program.

3. Submit official undergraduate and graduate transcript(s) directly from all previously attended institutions to the School of Physical Therapy.
4. Submit three recommendations from academic advisors or individuals who can address the potential for success of the applicant.
5. Submit an autobiographical statement.
6. Submit scores from the Graduate Record Examination (GRE) directly to the School of Physical Therapy.
7. Submit documentation of 50 clinical observation hours with a licensed physical therapist.
8. Qualified applicants will complete an interview with the School of Physical Therapy Selection and Admissions Committee Members.

C. Standards for Retention

In order to be eligible for continued enrollment in the DPT program, a student must meet the following requirements:

1. Must earn a grade of “C” or better in each course and must have a GPA of 3.0 each semester to be a student in good standing.
2. Students with a GPA less than 3.0 but greater than or equal to a 2.6 will be placed on academic probation.
3. Students on academic probation must achieve a minimum GPA of 3.0 in the subsequent semester and continue to improve cumulative GPA each semester for continued enrollment in the program.
4. Students on academic probation must achieve a cumulative GPA of 3.0 by the end of the didactic coursework requirement in the summer semester of Year III to proceed to complete clinical education requirements for graduation.
5. Students enrolled in the clinical education courses must achieve the minimum performance standards set for each of the performance criteria.
6. Students must complete the courses in the sequence that the curriculum offers as presented in the DPT program course of study.

D. Standards for Graduation

Graduation standards will be determined by college faculty in accordance with the American Physical Therapy Association’s Commission on Accreditation of Physical Therapy Education standards and will be outlined in policies published in the School of Physical

Therapy policy and procedures and in the School of Physical Therapy
Student Handbook.

3.25.18 Program Standards for Health Education with External Clinical Components

Colleges and universities of the State System seeking to offer undergraduate programs of health education based in part on clinical training provided by external agencies shall do so only upon prior approval by the State Regents. The following statement is designed to facilitate the observance of uniform standards and practices among institutions awarding academic credit or granting academic degrees or certificates based on clinical training taken by students in hospitals or other external clinical settings.

A. General Principles

1. Colleges and universities are responsible to the public for the content and quality of their educational programs, including those in which the clinical part of the program is carried out by an external institution or agency.
2. Academic degrees or certificates conferred by institutions in health-related fields are typically based upon a combination of general education, preclinical specialized and related education, and specialized clinical training. The proportion of student credit hours devoted to each kind of education will vary depending upon the academic level, degree to be conferred, and field of training. However, the clinical component of health-related programs should probably not exceed 50 percent of a two-year program or 25 percent of a four-year program.
3. A student taking clinical training in a hospital or other external clinical setting must be enrolled in a college or university and must have paid his or her fees before an institution can certify that he or she is a bona fide student for any purpose, including certification to enable students to qualify for participation in a student assistance program.

B. Standards Relating to the Academic Calendar

Programs of clinical training carried out by hospitals and other external agencies will be expected to meet the same calendar standards applicable to colleges and universities of the State System. Although it is not expected that external agencies will conform to the calendar framework of the academic semester, students taking clinical training will be required to complete a requisite number of didactic and laboratory class hours to meet the standards contained in the State Regents' *Academic Calendars Policy*.

C. Standards Related to Licensure and Accreditation

Students completing health education programs utilizing an external clinical component must be eligible to qualify for state licensure or certification in the field in which the education and training has been received. Also the sponsoring institution will be expected to move toward accreditation by a national agency recognized by the Council on Postsecondary Accreditation within a reasonable length of time.

- D. Relationships between Academic Institutions and Clinical Agencies
1. Colleges and universities will be expected to make appropriate arrangements for the clinical portion of students' training which takes place in external agencies based upon bilateral affiliation agreements between institutions and clinical agencies.
 2. Academic standards for admission of students to the clinical portion of health-related programs shall be consistent with standards utilized by colleges or universities for admission to the clinical or internship portion of other academic programs on the same level.
 3. Colleges and universities can reasonably expect to reimburse clinical agencies for that portion of employee time and resources which can be identified as educational in nature and for which the clinical agency is not otherwise reimbursed.
 4. Responsibility for assessing student achievement and for awarding academic credit shall lie with the academic institution, whenever students are utilizing the clinical component of their health-related programs for application toward an academic degree or certificate.

E. Standards Relating to Awarding Academic Credit

1. Colleges and universities desiring to award academic credit for work taken by students engaged in clinical training carried out by external agencies shall submit requests for approval of specialized course offerings to the State Regents prior to the signing of affiliation agreements with external clinical agencies. Such requests shall describe the nature and content of each specialized course to be carried out by the external agency, together with the methodology to be utilized for the particular course offering, the qualifications of the personnel responsible for each course and the like.
2. Following completion of students' clinical training, the sponsoring college or university shall place on students' transcripts the name of each specialized clinical course undertaken, the appropriate academic mark earned by students in each course, and the name of the external clinical agency in which the specialized training occurred. The granting of block credit by institutions for clinical training without course-by-course designation is not authorized.
3. The awarding of academic credit or the conferring of academic degrees or certificates by colleges and universities shall not be contingent upon the passing of a state licensure examination or a standardized national board examination, without the express and prior approval of the State Regents.
4. Institutions desiring to award advanced standing credit for clinical training carried out by hospitals or other clinical

agencies shall do so in accordance with the State Regents' *Credit for Extracurricular Learning Policy*.

3.25.19 Program Standards for Business Education

This statement guides the State Regents and institutions of the State System with respect to the educational standards and the graduation requirements of business programs (associate in applied science degrees are exempt). The standards and requirements are to coordinate with the economic development functions of institutions as described in the State Regents' *Functions of Public Institutions Policy*.

A. Education Standards

The program curriculum shall:

1. Be integrated with and incorporate the input of an active community-based advisory board, including applicable business and industry leaders.
2. Include an entrepreneurial component that promotes enterprise development.
3. Include a student internship component or similar experience that ties classroom learning to business applications and provides feedback which may be used in future curriculum development.
4. Integrate technology into course content and deliver.
5. Systematically determine technology needs and develop a technology investment policy based on the evaluation of the desired student outcomes.

B. Accountability

Institutions shall conduct business program reviews that:

1. Collect data to compare program performance with a cohort of like institutions.
2. Evaluate student retention and graduation rates for university programs and transfer rates for community colleges with the goal of continued improvement.
3. Evaluate the demand for and uniqueness of the program to assure that it is not unnecessarily duplicative of existing programs (see the State Regents' *Academic Program Review Policy*). If the program is found to be unnecessarily duplicative, the institution should work to collaboratively meet program need with another institution(s).
4. Collect data from alumni in the workplace to ensure that program objectives and student outcomes are congruent.

C. Graduation Requirements

The program shall:

1. Provide comprehensive career services including career counseling, job fairs, resume preparation, interviewing skills,

and placement services. Such services should be publicized and readily available to students.

2. Require students to complete a capstone course or project that integrates business disciplines, incorporates practical field experience, and business applications.
3. Develop student learning outcomes standards and require students to demonstrate the designated learning competencies on appropriate assessments prior to graduation.

To monitor the progress, institutions are required to include planning and implementation information for business programs and economic development efforts within their annual academic plans.

4. OU and OSU Colleges of Medicine Admission Standards: Approved June 26, 1989. Revised August 16, 1994. Revised February 12, 2009. OU College of Medicine: Approved May 27, 1981. Revised September 8, 1995. Revised September 9, 2010. OSU College of Osteopathic Medicine: Approved April 22, 1981. Revised April 11, 1997. Graduation Criteria Revised December 3, 2009. OU College of Dentistry: Approved January 19, 1971. Revised September 9, 2010. Admission Standards Revised December 3, 2009. OU College of Dentistry Functions: Approved January 19, 1971. Revised September 9, 2010. Revised December 3, 2009. OU Doctor of Pharmacy: Approved May 5, 1990, Revised December 9, 1994. Revised December 3, 2009. NSU College of Optometry Admission Standards: Approved July 23, 1980. NSU College of Optometry: Approved July 29, 1981. Revised December 3, 2009. OSU College of Veterinary Medicine: Revised fall 1971; June 20, 1975; February 8, 1995; April 3, 1998; April 1, 2004. OU College of Law Functions: Approved May 1, 1970. Revised October 28, 1974. Revised December 3, 2009. OU College of Law Admission Standards: Revised February 12, 1965; January 24, 1972; June 27, 1997. Revised December 3, 2009. Nurse Education Programs: Approved December 15, 1970. Revised December 3, 2009. Health Education with External Clinical Component: Approved April 28, 1980. Business Programs: Approved May 26, 2000. Revised December 3, 2009. SWOSU Doctor of Pharmacy: Approved May 25, 2012. March [REDACTED], 2013.

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AGENDA ITEM #9:

Course Equivalency Project.

SUBJECT: Approval of Course Equivalency Project.

RECOMMENDATION:

It is recommended that the State Regents approve the system faculty's 2013-2014 Course Equivalency Project.

BACKGROUND:

During the 1996 legislative year, the State Regents presented *Facilitating Student Transfer: A Comprehensive Action Plan* to improve student transfer. This multifaceted plan included four parts: 1) creating working faculty transfer curriculum committees; 2) developing a systemwide electronic course transfer guide; 3) emphasizing academic advising; and 4) organizing an evaluation process to monitor transfer students' success. The State Regents submitted a second progress report on student transfer issues to the Legislature in December 1997. Its focus was the Course Equivalency Project (CEP)—the implementation phase of the *Comprehensive Action Plan*.

The CEP operates on an annual cycle. In Spring, the Council on Instruction (COI) determines which faculty committees will meet in the Fall; often eight to twelve disciplines convene. Presidents nominate faculty to the selected curriculum committees during the Summer. Each Fall, up to 500 faculty members from public and private institutions meet by discipline to update common course descriptions and establish new course equivalencies. Courses can also be added to course equivalency disciplines by public institutions that have no faculty meeting in the Fall, but the additions are subject to faculty review on respective campuses before being entered into the CEP. Chief academic officers update course information in August and December. In the Spring, faculty course recommendations are approved by the COI and forwarded to the State Regents for approval. After State Regents' approval, the CEP is considered final and made available to institutions and the public. Concurrently, the State Regents' web site is updated to include the CEP. The information is accessible at the State Regents' web portal: www.OKCourseTransfer.org.

Currently, all public institutions of higher education as well as several private colleges and universities participate in the CEP. It reinforces student access to the three-tiered higher education system and helps shorten the time it takes students to obtain a degree. To date, around 8,000 courses across more than forty disciplines are on the CEP. The CEP received the Governor's Commendation Award in 1999 for demonstrating innovation and efficiency. The CEP is a nationally recognized model; other states contact the State Regents for guidance when developing their own statewide course articulation systems.

CEP: Historical Review		
YEAR	COURSES	DISCIPLINES
1996-97	1,594	16
1997-98	2,875	22
1998-99	3,690	25
1999-00	4,187	30
2000-01	4,399	32
2001-02	4,531	32
2002-03	4,926	32
2003-04	5,343	33
2004-05	6,423	36
2005-06	6,668	39
2006-07	7,030	39
2007-08	7,450	39
2008-09	7,523	39
2009-10	7,634	40
2010-11	7,921	46
2011-12	8,076	46
2012-13	7,957	47
2013-14	8,104	49

Course equivalency is defined as follows: Course "A" is equivalent to course "B" if and only if course "A" satisfies at least 75 percent of the program requirements that course "B" satisfies—serving the same purpose with respect to content delivery, general education, or program degree requirements. Courses contained within a single equivalency group, or common grouping of courses (e.g., American History to the Civil War), *are guaranteed to transfer* among institutions that sponsor courses in that group.

POLICY ISSUES:

The State Regents' *Undergraduate Transfer and Articulation* policy provides standards for the articulation of course work between and among State System institutions. The CEP provides information that facilitates institutions' compliance with policy guidelines.

ANALYSIS:

Positive features of the CEP are listed below:

- It establishes content standards and expected learner outcomes through faculty-developed common course descriptions in most general education courses as well as more specialized coursework.
- It facilitates articulation of curriculum development as faculty design new courses to meet articulation guidelines and course content descriptions.
- A tracking system permits registrars to recognize the course changes, deletions, and additions made to the CEP from year to year.
- A course coding identification project allows State Regents' staff to monitor students' use of the courses contained in the CEP.

- The State Regents maintain a student transfer hotline (800-583-5883) to help students with transfer problems within the State System.
- Faculty members have the opportunity to share their course syllabi, evaluate learning materials, and discuss emerging trends in their discipline during course articulation meetings.

The 2013-2014 faculty CEP document is provided as a supplement to this item. The COI approved the 2013-2014 CEP document February 14, 2013. It is recommended that the State Regents approve the 2013-2014 CEP.

Supplement available upon request.

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AGENDA ITEM #10:

E&G Budget.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of \$1,625,248.81 to Oklahoma State University Center for Health Sciences (OSU CHS) and \$1,625,248.81 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the "Comprehensive Cancer Center Debt Service Revolving Fund," at the Health Sciences Center and the "Oklahoma State University College of Osteopathic Medicine Revolving Fund," at OSU CHS. The bill stated that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. In 2007, the Oklahoma Legislature updated the purpose for use of the "Comprehensive Cancer Center Debt Service Revolving Fund" to include Cancer Center operations. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents' policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit \$3,250,497.62. This amount is sufficient for a transfer of \$1,625,248.81 each to OSU CHS and OUHSC. The OU Health Sciences Center will use their funds for debt service and operations of the Comprehensive Cancer Center. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades. The current accumulated allocation to each institution, including this allocation, totals to \$49,011,648.10.

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AGENDA ITEM #11-a:

Tuition and Fees.

SUBJECT: Posting of legislative tuition and mandatory fee limits for resident and nonresident undergraduate, graduate, and professional programs for Fiscal Year 2014 and posting of institutional requests for changes to academic services fees for Fiscal Year 2014.

RECOMMENDATION:

It is recommended that the State Regents approve the posting of 1) legislative tuition and mandatory fee limits for resident and nonresident undergraduate, graduate, and professional programs for Fiscal Year 2014; and 2) institutional requests for changes to academic services fees for Fiscal Year 2014, as reported on the attached schedules.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

1) Legislative Tuition and Mandatory Fee Limits

The attached schedule lists “Not to Exceed” amounts for tuition and mandatory fees that are recommended for posting at this time for Fiscal Year 2014, as provided by law, for resident and nonresident tuition and mandatory fees for undergraduate, graduate, and professional programs. The guaranteed tuition rate of undergraduate resident tuition charged to students shall not exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate charged students at the same institution. Institutions and governing boards will submit their requested increases for tuition and mandatory fees for Fiscal Year 2014 in June, after the higher education appropriation is known. It is expected that most institutions will request new rates that are in compliance with and well under the maximum rates.

2) Academic Services Fees

The supplemental schedule lists institutional requests for changes to academic services fees for Fiscal Year 2014. Institutions assess special fees for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees

are required for all students receiving certain courses of instruction or academic services as designated by the institution. The requested changes to academic services fees for Fiscal Year 2014 are recommended for posting at this time. Institutions have provided justifications for requested increases in these fees, the total revenue to be collected from the fees, and the use of increased revenues.

A public hearing will be held at the State Regents' office on April 18, 2013 for the purpose of receiving views and comments on the requested changes to academic services fees, and the legislative limits for resident and nonresident tuition and mandatory fees. Institutional requests are posted here for discussion purposes. The State Regents will act on proposals at their regular meeting scheduled to be held on Thursday, June 27, 2013. State Regents' staff will subsequently review institutions' published tuition and fee schedules for compliance with State Regents' action.

POLICY ISSUES:

This item is consistent with the State Regents' Policy and Procedures Relating to Tuition and Student Fees.

ANALYSIS:

1) Legislative Tuition and Mandatory Fee Limits

70 O. S. 2004 Supp., Section 3218.8, specifies the legislative limits for resident and nonresident tuition and mandatory fees by tier, i.e., research universities, regional universities, community colleges and for professional programs. Regents' staff compiled a listing of tuition and mandatory fees charged at public institutions in the Big Twelve Conference, at like-type public institutions in surrounding and other states, at public community colleges receiving no local tax funding in surrounding and other states, and for professional programs, as shown in the *FY14 Legislative Peer Limits for Tuition and Mandatory Fees* schedules attached. Peer institutions in each tier also increased their tuition and mandatory fees in FY13, resulting in Oklahoma's rates, relative to those of their respective peers, increasing slightly as well. Research universities' current average tuition and mandatory fee rates are 85.9 percent of the Big 12 Conference average, a decrease of 0.9 percentage points from last year's average; the average for regional universities' tuition and mandatory fees increased 0.9 percentage points to 79.4 percent of the peer average; and the average for community colleges has increased 0.3 percentage points to 59.1 percent of their peer average for resident undergraduate tuition and mandatory fees. The State Regents annually monitor and publish the tuition and mandatory fees at peer institutions, at each institution in Oklahoma, and the maximum possible increase for the next academic year. This information is available upon request.

2) Academic Services Fees

Of the twenty-five public institutions and six constituent agencies in The State System, twenty-six requested changes in academic services fees for Fiscal Year 2014 and five had no requests for changes in these fees. Fifteen institutions have requested 47 changes in Special Instruction Fees; nine institutions have requested 38 changes in Facility/Equipment Utilization Fees; six institutions have requested 31 changes in Testing/Clinical Services Fees; fourteen institutions have requested changes in 88 Classroom/Laboratory Supply and Material Fees; and fifteen institutions have requested 79 changes in various Other Special Fees. A total of 283 changes have been requested to academic services fees for Fiscal Year 2014, an increase of 34 requests (+13%) when compared to FY13 requests. The complete listing of requests for posting is attached.

This information is being posted for State Regents' review and public comment.

Oklahoma State Regents for Higher Education
FY14 Legislative Peer Limits for Tuition and Mandatory Fees

Undergraduate (30 Credit Hours)	FY14 Peer Limit for Resident Tuition and Mandatory Fees	FY14 Per Credit Hour Rate	FY14 Peer Limit for Nonresident Tuition and Mandatory Fees	FY14 Per Credit Hour Rate		
Research Universities <i>(Includes OSU-OKC; OSU-Okmulgee; OSU, Tulsa; OU Health Sciences Center; and OU, Tulsa)</i>	\$8,609.00	\$286.97	\$24,149.00	\$804.97		
Regional Universities <i>(Includes Ardmore Higher Education Center)</i>	\$6,320.00	\$210.67	\$14,009.00	\$466.97		
University of Central Oklahoma	\$7,303.00	\$243.43	\$18,481.00	\$616.03		
Univ of Science & Arts of Okla	\$8,802.00	\$293.40	\$19,694.00	\$656.47		
Community Colleges	\$5,258.00	\$175.27	\$9,521.00	\$317.37		
Graduate (24 Credit Hours)	FY14 Peer Limit for Resident Tuition and Mandatory Fees	FY14 Per Credit Hour Rate	FY14 Peer Limit for Nonresident Tuition and Mandatory Fees	FY14 Per Credit Hour Rate		
Research Universities <i>(Includes OSU, Tulsa; OU Health Sciences Center; and OU, Tulsa)</i>	\$8,735.00	\$363.96	\$19,897.00	\$829.04		
Regional Universities <i>(Includes Ardmore Higher Education Center)</i>	\$6,306.00	\$262.75	\$13,026.00	\$542.75		
University of Central Oklahoma	\$8,666.00	\$361.08	\$18,006.00	\$750.25		
<p>70 O.S. 2004 Supp., Section 3218.8, provides that the limits for undergraduate resident tuition and mandatory fees shall be less than the average of resident tuition and mandatory fees at peer institutions for each tier. Guaranteed tuition shall not exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate.</p> <p>Undergraduate nonresident tuition and mandatory fees shall be less than 105 percent (105%) of the average of nonresident tuition and mandatory fees at peer institutions for each tier.</p> <p>70 O. S. 2004 Supp., Section 3218.9, provides that the limits for graduate resident and graduate nonresident tuition and mandatory fees shall be less than the average resident and nonresident tuition and mandatory fees at peer institutions for each tier.</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; vertical-align: top;"> <p><u>TIER</u></p> <p>Research Universities Regional Universities Community Colleges</p> </td> <td style="text-align: center; vertical-align: top;"> <p><u>PEER INSTITUTIONS</u></p> <p>Big 12 Public Institutions Like-type public institutions in surrounding and other states Public two-year colleges that receive no local tax funding in surrounding and other states</p> </td> </tr> </table> <p style="text-align: center;"><i>At their meeting in June FY13, State Regents will consider FY14 undergraduate and graduate tuition and mandatory fee requests from institutions which are within the legislative limits posted above.</i></p>					<p><u>TIER</u></p> <p>Research Universities Regional Universities Community Colleges</p>	<p><u>PEER INSTITUTIONS</u></p> <p>Big 12 Public Institutions Like-type public institutions in surrounding and other states Public two-year colleges that receive no local tax funding in surrounding and other states</p>
<p><u>TIER</u></p> <p>Research Universities Regional Universities Community Colleges</p>	<p><u>PEER INSTITUTIONS</u></p> <p>Big 12 Public Institutions Like-type public institutions in surrounding and other states Public two-year colleges that receive no local tax funding in surrounding and other states</p>					

Oklahoma State Regents for Higher Education
FY14 Legislative Peer Limits for Tuition and Mandatory Fees

Professional Programs	FY14 Peer Limit for <u>Resident</u> Tuition and Mandatory Fees	FY14 Peer Limit for <u>Nonresident</u> Tuition and Mandatory Fees
<i>University of Oklahoma</i>		
College of Law	\$25,489.00	\$38,661.00
<i>OU Health Sciences Center</i>		
Doctor of Medicine	\$29,234.00	\$54,116.00
Doctor of Dental Science	\$29,707.00	\$63,865.00
Physician's Associate	\$13,379.00	\$28,230.00
PharmD	\$21,138.00	\$39,398.00
Occupational Therapy	\$10,858.00	\$20,353.00
Physical Therapy -- Doctoral	\$13,103.00	\$26,555.00
Doctor of Audiology	\$12,403.00	\$25,031.00
Public Health	\$10,813.00	\$21,865.00
Nursing -- Doctor of Nursing Practice	\$9,652.00	\$20,734.00
<i>Oklahoma State University</i>		
Center for Health Sciences	\$30,646.00	\$57,282.00
College of Veterinary Medicine	\$22,280.00	\$44,319.00
<i>Northeastern State University</i>		
College of Optometry	\$24,313.00	\$37,201.00
<i>Southwestern Oklahoma State University</i>		
PharmD	\$21,704.00	\$33,511.00
<i>Langston University</i>		
Physical Therapy -- Doctoral	\$13,103.00	\$26,555.00
<p>70 O.S. 2004 Supp., Section 3218.9, provides that the limits for professional program resident and nonresident tuition and mandatory fees shall be less than the average of resident and nonresident tuition and mandatory fees for like-type professional programs at public institutions.</p>		

PUBLIC HEARING NOTICE

TUITION PEER LIMITS AND ACADEMIC SERVICES FEES Effective Academic Year 2013-2014

The Oklahoma State Regents for Higher Education will conduct a public hearing for the purpose of receiving views and comments on the subject of tuition peer limits and academic services fees charged students as a condition for enrollment at institutions in The Oklahoma State System of Higher Education. The hearing will be held in the State Regents' Conference Room on the second floor of 655 Research Parkway, Oklahoma City, Oklahoma on Thursday, April 18, 2013 at 9:00 a.m.

The following will be presented for comment:

- Tuition and mandatory fee limits for undergraduate and graduate programs;
- Tuition and mandatory fee limits for professional programs;
- Academic Service Fee proposals.

Those desiring to be heard should notify the Chancellor's Office of the State Regents by 5:00 p.m. on Friday, April 12, 2013 at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104, or by phone at (405) 225-9116.



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AGENDA ITEM #12:

Revenue Bond Issuance.

SUBJECT: Review of Statement of Essential Facts.

RECOMMENDATION:

It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statement of Essential Facts for Rogers State University, Student Dining Hall, Series 2013, in an amount not to exceed \$3,000,000 is substantially accurate.

BACKGROUND:

For revenue bonds issued pursuant to Title 70, Oklahoma Statutes, Section 4001 through 4014, a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers. Section 4014 of this statute requires that the State Regents examine the Statement of Essential Facts and, if found to be substantial accurate, certify such to the Attorney General of Oklahoma.

Rogers State University had initially submitted this project for approval to be financed through Master Lease Real Property Program. The project was approved through a legislative review process, the governing board, the State Regents and the Bond Oversight Commission under the Master Lease method of financing. However, since the Master Lease Real Property Program has been delayed the University is seeking approval for a second method of financing with the Oklahoma Development Finance Authority and is currently being presented for review by the State Regents for that proposed method of financing.

POLICY ISSUES: None

ANALYSIS:

The proceeds received from the Series 2013 financing will be used (a) to construct, and equip the Student Dining Hall, (b) to establish any required Reserve Fund and, (c) to pay certain costs of issuance.

The project financing will be through the Master Lease Real Property Program or through ODFA credit enhancement financing should the Master Lease Program not be available in a timely manner as required for the financing and construction period to commence.

The project will consist of the construction of an approximate 17,316 square foot facility to accommodate up to 1,000 students and guests. Amenities will include kitchen equipment, dining space, wireless telecommunications, televisions, a basement safe room, parking lot, lighting and landscaping. The building will include a generator to power the building during periods of electrical power outage and include security cameras for the protection of students.

The pledged revenues as anticipated by the University's Board will provide sufficient revenue to pay principal of and interest on the financing.

The Statement of Essential Facts as presented for the Student Dining Hall has been reviewed and found to be substantially accurate. Projected revenue, as described in the Statement, will assure that revenues will be adequate to cover debt service requirements at a minimum coverage ratio of 1.20.

A concurrent resolution authorizing issuance of the project has been approved by the legislature. The University's governing board is slated to review this project at their March 28, 2013, thus this recommended approval is subject to the Board of Regents for the University of Oklahoma's approval of this project.

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AGENDA ITEM #13:

Endowment.

SUBJECT: Approval of new accounts.

RECOMMENDATION:

It is recommended that the State Regents approve 26 accounts representing both new endowment accounts and increases to existing accounts to be matched using \$4.98 million in state funds received through Senate Bill 1969 as approved by the 2012 Legislature.

BACKGROUND:

The 2012 Legislature appropriated state-matching funds through Senate Bill No. 1969. These funds are appropriated to address the backlog in the endowed chairs queue. Funds originally received through this transfer were \$141.9 million and accounts were matched at the October 2012 meeting of the State Regents utilizing those funds. An additional \$4.98 million in earnings was received from the time of the authorized transfer and the closeout of the investment to the State Regents' Endowment Fund resulting in additional funds for matching purposes.

The methodology for distributing the state matching funds was adopted at the June 2012 meeting and allows for the same percentages be applied evenly between the two components (two-year/regionals and research tiers) that comprise the total amount of the queue at the time of the May 2012 legislation, with the amount distributed to the research tier to be divided equally. The amount for the two-year/regional tier was then applied to the next accounts in chronological order. This action is approval at the account level for full participation in the Endowed Chairs Program.

POLICY ISSUES:

The State Regents' Policy for Administering the Regents' Endowment Fund Program provides that:

Endowed chairs and distinguished professorships should be established in academic areas that will contribute to the enhancement of the overall cultural, business, scientific or economic development of Oklahoma.

Endowed chairs and professorships must be established in areas for which the institution has ongoing, approved academic programs.

An institution may apply for an endowed chair, professorship or other related project upon meeting the requirements for establishing an account (an institution must have on deposit at least 50 percent of the private funds minimum required match as set forth in the policy, with a written commitment that the balance will be on deposit within a 36-month period). Matching funds must originate from monies contributed to the institution from sources specifically designated by the donor for the purpose specified in the endowment fund policy.

ANALYSIS:

To date, institutions have requested a total of \$142.8 million for which state matching funds have not been available. Sufficient funds from the additional earnings from the transfer of funds by the 2012 legislature are available to match 26 new accounts and increases for existing accounts.

The total matching funds amount is \$146.9 million as transferred from the Economic Development Generating Excellence (EDGE) Trust Fund as authorized by Senate Bill 1969.

The accounts requested for approval at this time include accounts and increases at ten of the State System institutions, including seven (7) at the University of Oklahoma; three at OUHSC; three at OU Tulsa; seven (7) at OSU; one at OSU-Okmulgee; one at OSU-Tulsa; one at OSU College of Veterinary Medicine; and one at OSU Center for Health Science; one at Tulsa Community College and one at the University of Central Oklahoma. The entire match is on hand for these accounts. Donors have given the entire private amounts, making them eligible for state matching funds. The accounts are eligible to accrue earnings on the public matching funds, and if approved, academic departments could begin recruiting efforts to appoint a faculty member as holder of the chair or professorship.

Assuming approval of this item, still unmatched are approximately \$137.8 million in fully-funded accounts and increases to previously approved accounts system-wide.

Status Report on the Program - With the appropriation from the 2012 session, the Oklahoma State Regents have allocated a total of \$349.18 million since inception of the endowment program in 1988. Including the accounts presented in this item for approval, State Regents will have approved a total of 1002 accounts at 27 institutions, as shown below:

Approved Accounts, pending action of March 7, 2013:

Institution	Chairs	Professorships	Lectureships	Total
OU	109	107		216
OU-HSC	136	39		175
OU-Tulsa	39			39
OSU	117	126		243
OSU-CHS	7	4		11
OSU Tech Okmulgee	1	1	32	34
OSU Oklahoma City			3	3
OSU Vet. Med	2	3		5
OSU-Tulsa	9	1		10
UCO	7	2	1	10
ECU	8	8	7	23
NSU	4	2	3	9
NWOSU	20	1	2	23
SEOSU	11	5	9	25
SWOSU	10	3	6	19
Cameron	10	2	54	66
Langston	2	3	3	8
USAO	1	5	2	8
CASC			21	21
EOSC		1	1	2
OCCC			1	1
NEOA&M			1	1
Northern	1		5	6
Rogers State	5	1	2	8
Rose	1	5	2	8
TCC	11	2	5	18
WOSC		4	6	10
TOTAL	<u>511</u>	<u>325</u>	<u>166</u>	<u>1002</u>

Date Requested	Institution	Name of the Account	Amount of Private Donation	Match	Total by Institution
1/5/2007	OU	Increase to the Tommy C. Craighead Professorship of Meteorology	18,085	18,085	
8/14/2007	OU	Increase to the Tommy C. Craighead Chair in Meteorology (upgrade from Prof.) Wick Cary Endowed Professorship at The Center for America's Constitutional	254,346	254,346	
12/22/2011	OU	Heritage #1	500,000	312,500	
12/22/2011	OU	Wick Cary Endowed Professorship at The Institute for Quality Communities	500,000	312,500	
2/2/2007	OU	Increase to the Ted A. Kritikos Professorship of Civil Engineering	129,861	129,861	
1/29/2008	OU	Increase to the Ted A. Kritikos Professorship of Civil Engineering	92,847	92,847	
11/22/2006	OU	Charles C. & Virginia Ann Weddle Professorship in Accounting	261,294	261,294	
3/30/2006	OUHSC	CMRI #18/Chickasaw Nation Department of Pediatric College of Medicine	300,000	300,000	
1/16/2007	OUHSC	Increase to the CMRI Chickasaw Nation Chair in Pediatric Diabetes (partial)	200,000	136,679	
5/8/2006	OUHSC	Increase to the Frances E. and A. Earl Ziegler Chair in Palliative Care	83,158	83,158	
4/10/2006	OU-Tulsa	Increase to the Oxley Foundation Chair in Program for Assertive Community Treatment	250,000	250,000	
11/9/2007	OU-Tulsa	Increase to the Oxley Foundation Chair in Program for Assertive Community Treatment	250,000	250,000	
6/25/2008	OU-Tulsa	Increase to the Oxley Foundation Chair in the Program for Assertive Community Treatment	475	475	2,401,745
6/26/2008	OSU	Houston, Truax, Wentz Professorship in English II, formerly English Chair II** Cal and Marilyn Vogt Professorship in CEAT II, formerly Political Science B Chair	250,000	250,000	
6/26/2008	OSU	II**	253,627	253,627	
6/26/2008	OSU	Chuck and Kim Watson Chair in Education II, formerly Aviation Education Chair II** (partial)	500,000	250,000	
6/26/2008	OSU	Jim & Lynne Williams Professorship in Nutritional Sciences II, formerly Program Impact and Success Chair II**	250,000	250,000	
6/26/2008	OSU	Greg Massey Professorship in Finance II, formerly International Chair II** Thomas Berry Professorship in Water Research & Mgmt. II, formerly Water	250,000	250,000	
6/26/2008	OSU	Resources Chair II**	250,000	250,000	
6/26/2008	OSU	Claud Kniffin Professorship in Library Service & Educ. II, formerly Library Service and Education Professorship II** (partial)	250,000	83,422	
6/26/2008	OSUOKM	Increase to partial First National/Citizens Security Professorship II, formerly Business of Medicine Chair II**	64,696	64,696	
6/26/2008	OSUVET	Henthron Clinical Professorship in Small Animal Medicine II, formerly Small Animal Internal Medicine Chair II**	250,000	250,000	
6/26/2008	OSUCOMS	Northwest OK Osteopathic Professorship of Primary Care Program II, formerly Internal Medicine Chair II**	250,000	250,000	
6/26/2008	OSUTulsa	Gary Trennepohl in Finance II**	250,000	250,000	2,401,745
6/25/2008	TCC	George Kaiser Family Foundation Chair #9 (partial)	250,000	72,959	72,959
6/16/2008	UCO	Increase to the Swigear Professorship (upgrade to Artist-In-Residence Lectureship)	104,271	104,271	
					104,271
					\$4,980,720

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AGENDA ITEM #13.1:

Contracts and Purchases.

SUBJECT: Approval of FY-2013 Purchases in excess of \$100,000.

RECOMMENDATION:

It is recommended that the State Regents approve purchases for amounts that are in excess of \$100,000.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

ANALYSIS:

The items below are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000

OneNet

- 1) Refresh network routing equipment in the OneNet data center with Juniper products in the amount of \$1,200,000.00. The data center provides services for OSHRE, OCAP and OneNet. A few of the many services hosted out of the data center are Mail, Web, Firewall, Virtual Desktops and File Services. OneNet's current contract for Juniper products will be utilized for this project. (Funded from 718-OneNet).

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AGENDA ITEM #14:

Investments.

SUBJECT: Approval of investment manager.

RECOMMENDATION:

It is recommended that the State Regents approve a new investment managers and allocation of funds for the endowment trust fund.

BACKGROUND:

Mercer Hammond, investment consultants for the fund, has suggested new manager recommendations for consideration. This manager will continue to diversify our fund portfolio and meet the objectives of realignment to the policy asset class targets.

POLICY ISSUES: This action is consistent with Regents' asset allocation policy.

ANALYSIS:

Mercer is recommending the following manager for the portfolio:

DoubleLine Capital Total Return -- \$18 million – Doubleline is a manager in the fixed income asset class and seeks to maximize total return in the mortgage-backed securities, and believes that the most reliable way to enhance returns is to exploit inefficiencies within the subsectors of the mortgage-backed securities market, while maintaining active risk management constraints.

This new investment will be funded from cash and from receipts due to rebalancing and partial redemption units from the Commonfund Multi-Strategy Bond and PIMCO Total Return accounts within the portfolio.

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AGENDA ITEM #15:

Commendations.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

RECOGNITIONS:

State Regents' staff received the following state and national recognitions:

- **Jolynn Horn**, assistant vice chancellor for GEAR UP, **Terri Grissom**, program evaluator and **Lorri Thomas**, counselor and teacher intervention specialist, presented on the Implementation of Explore, Plan and ACT at the GEAR UP Capacity Building Workshop in Las Vegas, Nevada.
- **Chancellor Glen D. Johnson** met with members of the State Regents Online Education Task Force in Oklahoma City; attended the University of Oklahoma College of Medicine Alumni Association Benefit Dinner in Oklahoma City; taped a public service announcement for i2E's Governor's Cup; attended the Speaker's Ball at the Embassy Suites in Norman; attended Governor Fallin's State of the State address; met with Jason Langdon, College Board's senior director of higher education services, to discuss the release of College Board's *Advance Placement Report to the Nation*; met with Carl Albert State College's Interim President Ivey to discuss higher education issues; attended the Jim Thorpe Award Banquet in Oklahoma City; met with President Pro Tempore Brian Bingman in Oklahoma City to discuss higher education issues; taped an interview for *Oklahoma Horizon* in Stillwater; spoke at the retirement reception for Dr. Phil Berkenebile at CareerTech headquarters in Stillwater; attended a reception honoring former State Treasurer Scott Meacham in Oklahoma City; met with members of the Network Governance Board at OMES in Oklahoma City; Spoke at the 2013 Higher Education Day at the Capitol; met with Sam Combs, Rita Combs, Ted Fisher, and Terry Peach to discuss higher education issues; attended the State Chamber Board of Directors meeting in Oklahoma City; attended the State Chamber Legislative Reception in Oklahoma City; attended dedication for T. Boone Pickens at the State Capitol; met with Robert Buswell to discuss Office of Accountability issues; met with State Treasurer Ken Miller to discuss higher education issues; met with Representative Harold Wright to discuss higher education issues; spoke at the Oklahoma TRIO Day at the State Capitol; hosted "Coffee with the Chancellor" and welcome reception for OCAP employees in Oklahoma City; met with Secretary Preston Doerflinger to discuss higher education issues; met with Representative Fred Jordan in Oklahoma City to discuss higher education issues; met with

Representative Scott Martin to discuss higher education issues; attended the Oklahoma Academy Legislators' Welcome Reception in Oklahoma City; attended the retirement reception for Dr. Joe Alexander in Stillwater; met with Secretary McKeever in Oklahoma City to discuss higher education issues; attended a retirement reception for Mike Fogarty in Oklahoma City; met with Representative Earl Sears and Senator John Ford in Bartlesville to discuss higher education issues; spoke at Rogers State University's Bartlesville Scholarship Breakfast in Bartlesville; attended the confirmation hearing for Regent Jay Helm at the State Capitol; met with Representative Justin Wood in Oklahoma City to discuss higher education issues; met with Jim Strate in Oklahoma City to discuss higher education issues.

- **Michelle Van Swearingen**, OCAP communications specialist II, graduated with a Master of Arts in Liberal Studies from the University of Oklahoma in December 2012.
- **Goldie Thompson**, director, Teacher Education and Oklahoma Teacher Connection, along with other OU colleagues, moderated a discussion regarding the documentary entitled "The Color of Fear," presented by the OU Jeannine Rainbolt College of Education.
- The following staff from the Administrative Services and IT areas are to be commended for their above and beyond efforts during the recent Oklahoma College Assistance Program (OCAP) move to Building 840, Research Parkway: **Administrative Services- Glenda McDaniel, Jeff Anderson, Laura Weiss, Robert Smith, Tyson Vanburen, Sandra Wineberry, Rhonda Goss, Phyllis Smith, and Daquana Post; IT- Ricky Steele, Chris Evans, Chad Fuston, Ronnie Nuygen, Roger Bozarth, Trang Bui, Jeremy Wright, Gene Mattingly, Tyler Phillips, Ed Eckenstein, Jimmy Lim, Chris Grillo**, the Development Team and **Ricky Steele**. Because of their diligent work, long hours and careful planning, OCAP was able to complete the move within two days, minimizing downtime of services to students, families, borrowers and campuses.

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AGENDA ITEM #16:

Executive Session.

SUBJECT: Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

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AGENDA ITEM #17:

Personnel.

SUBJECT: Personnel Changes.

RECOMMENDATION:

It is recommended that the State Regents ratify the personnel changes as noted below.

BACKGROUND/POLICY ISSUES:

State Regents' personnel policy (2.8.2) requires Regents' ratification of decisions relating to director level and above personnel.

ANALYSIS OF DIRECTOR-AND-ABOVE ACTIONS.

It is recommended that the State Regents' ratify the following personnel actions regarding State Regents Staff:

Director of Human Resources. It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Tiffany Schilling as Director of Human Resources. Ms. Shilling is currently Personnel Specialist II. This position will report directly to the Chancellor and the Vice Chancellor for Administration. Ms. Shilling assumed her new position on February 11, 2013 with a salary of \$89,500. A copy of the job description and resume are attached.

Interim Director of Communications. It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Angela Caddell as Interim Director of Communications. Ms. Caddell is currently the Director of OCAP Communications, Financial Education and Outreach Services. This position will report directly to the Chancellor and the Vice Chancellor for Administration. Ms. Caddell will continue with all of her current duties and responsibilities as well as the duties involved in the Interim Director of Communications position. Ms. Caddell will assume her position on March 8, 2013 with an increase over her current base salary of \$1,500 per month. A copy of the job description is attached.



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JOB DESCRIPTION Director of Human Resources

**Exempt
Position #100096**

ESSENTIAL FUNCTIONS

Plan, direct and implement the Human Resources program for the agency.

RESPONSIBILITIES AND DUTIES

Provide leadership and have responsibility in all areas of operation, agency interaction, and compliance activities related to agency personnel. Such areas of responsibility shall include, but not be limited to personnel, budget, employment, recruitment, classification and salary administration, staff development, affirmative action, and contract negotiation. This individual will interact with all employees and constituencies in carrying out responsibilities as follows:

Staffing Patterns and Needs

- Monitor staffing patterns and needs of the agency divisions in order to maintain consistency and to formulate recommendations for adequate staffing levels.
- Project staffing needs and prepare and monitor personnel service portion of the office budget.
- Develop, administer, and maintain an agency job classification and compensation plan and performance evaluation system.
- Responsible for recommending hiring, firing, advancement, promotion or other changes in assigned employee(s) status.

Compliance with state/federal legislation, agency/state rules, regulations and policies

- Review personnel action submitted to or by the Chancellor including agency hiring, promotions, demotions, separations, and other personnel actions as may be necessary.
- Direct recruitment, interviewing, selection, hiring, placement, and orientation activities of all new employees for the agency.
- Develop, administer, and monitor agency Affirmative Action plan and ensure compliance by all divisions in all activities.
- Receive, investigate, and review all employee and agency grievances, prepare appropriate documentation, and render advice to supervisors and executive staff before, during, and in continuation of grievance.
- Serve as liaison to Human Capital Management on matters relating to personnel.

Agency personnel relations

Advise and counsel division heads, executive staff, and employees regarding interpretation and application of personnel policies, procedures, and employment laws, including OSRHE benefits and other HR programs.

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Revised September 2012

- Coordinates and/or conducts employee new hire orientation to acquaint new employees with State Regents' policies and procedures.
- Coordinates and/or conducts exit interviews to determine reasons behind separation.
- Proactively address personnel-related inquiries, which may include salary inequities, personal problems, personality conflicts, and record discrepancies.
- Assist in development and coordination of policies relating to personnel.
- Maintain an employee handbook.
- Maintain supervisory responsibility for workers' compensation reports and claims and maintenance of official personnel files.

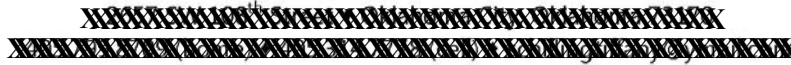
QUALIFICATIONS

Bachelor's degree required, Master's preferred; PHR/SPHR or similar certification preferred. At least five (5) years of relevant experience required and (2) years of supervisory experience preferred, including knowledge of management, supervision, and personnel administration principles and techniques, insurance contracts, rules, statutes, and grievance procedures. Must have the ability to manage, delegate, and motivate people, to communicate effectively with various constituencies, and interpret laws, contracts and regulations.

SUPERVISION

The employee performs work under the supervision of the Chancellor and the Vice Chancellor for Administration and reports to the Chancellor.

TIFFANY SCHILLING, CCP, SPHR



ACADEMIC CREDENTIALS

University of Oklahoma, Norman, Oklahoma
Master of Human Relations, 2004
emphasis in Organizational Development
Gamma Beta Phi honor society

Oklahoma City University, Oklahoma City, Oklahoma
Bachelor of Science, Psychology, 1998
minor in Spanish
graduated Cum Laude

CERTIFICATIONS

World at Work
Certified Compensation Professional (CCP)
September 22, 2011

HR Certification Institute
Senior Professional in Human Resources (SPHR)
June 20, 2012

PROFESSIONAL EXPERIENCE

Oklahoma State Regents for Higher Education, Oklahoma City, Oklahoma
Human Resources Specialist, 2005 – present

Key Responsibilities: Employee relations; Agency recruiter; Agency Insurance Coordinator; Review, implement and train others on applicant tracking system replacing paper process; Communicate agency, state and federal policies, procedures and regulations to employees; Consult with employees and managers on a variety of human resources issues; Organize and conduct new hire orientation; Process and conduct exit interviews; Maintain agency job descriptions; File workers compensation claims; Attend human resources training (NELI, CUPA-HR, OKC Employer's Council); Complete salary surveys (State Chamber, BLS, CUPA-HR); Assist with AON/Hewitt total compensation review; Gather data for annual OSHA paperwork; Assist with budget review, as needed.

Office of Personnel Management, Oklahoma City, Oklahoma
Compensation Analyst

Carl Albert Public Internship Program, Executive Fellow, 10/2004 - 6/2005

Key Responsibilities: Prepared recommendations or requests for salary changes in compliance with OK Merit Rules; Interpreted state and federal rules and regulations concerning employee personnel actions to OK agencies and employees; Assisted with annual OPM compensation report, ad hoc surveys and other reports, as needed.

TIFFANY SCHILLING, CCP, SPHR



PROFESSIONAL EXPERIENCE cont.

Oklahoma City Community College, Oklahoma City, Oklahoma
Financial Aid Counselor, 7/2000 - 10/2004

Key Responsibilities: Reviewed, verified and awarded financial aid in compliance with U.S. Department of Education guidelines; Counseled a diverse population of current and prospective students; Communicated decisions to students regarding professional judgment cases; Presented financial aid filing procedures to individuals and groups; Participated on counselor hiring team; Trained 2 new counselors; Wrote training manual for counselor position.

Waste Management/Recycle America, Oklahoma City, Oklahoma
Billing Coordinator, 1/2000 - 7/2000
Recycle Clerk, 1/1999 - 1/2000

Systems Consulting Service, Oklahoma City, Oklahoma
Human Resources Assistant, 6/1998 - 1/1999

Oklahoma City University, Oklahoma City, Oklahoma
Various positions (institutional Work Study, part-time and full-time positions), 8/1993 - 5/1998

COMPUTER/SOFTWARE

MS Office, Adobe Dreamweaver, Acrobat Professional, web insurance enrollment system, applicant tracking module, Kroll/HireRight, E-Verify, Sungard Banner, Datatel.

PROFESSIONAL AFFILIATIONS

- Society for Human Resource Management, member
- College and University Professional Association-HR, member
- Oklahoma Association for Affirmative Action, Secretary 2009-2011
- Kappa Phi service organization, alumni

PROFESSIONAL REFERENCES AVAILABLE UPON REQUEST



THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

JOB DESCRIPTION

Interim Director of Communications

**Exempt
Position #100130**

ESSENTIAL FUNCTION

Responsible for the development, coordination, and maintenance of a statewide communications strategy for Oklahoma higher education. The state strategy involves the advancement and promotion of the State System and individual Oklahoma colleges and universities to all constituencies such as the state executive and legislative branches, media, business community, federal funding agencies, prospective and current students, Oklahoma citizens, and private funders. The position works directly with senior staff.

RESPONSIBILITIES AND DUTIES

- Develop, implement, and manage statewide communications strategy for advancing the State System and Oklahoma colleges and universities
- Coordinate a communications network of public media, public information officers on Oklahoma college and university campuses, representatives of state and federal agencies, and educational organizations
- Develop information campaigns to inform constituencies on the issues, resources, objectives, policies, programs, and initiatives of the State Regents
- Advise and assist the State Regents, Chancellor, and Regents' staff in the development of written and oral presentations to various constituencies
- Develop, design, publish and distribute publications as needed, including a newsletter regarding activities of the State Regents and State System
- Oversee the development and maintenance of the Oklahoma higher education web site
- Supervise Communications department staff
- Responsible for recommending hiring, firing, advancement, promotion and other changes in assigned employee(s) status
- Other similar duties as assigned

POSITION QUALIFICATIONS

Master's degree and eight (8) years of experience in communications area are preferred, including education and work experience that demonstrates creativity, originality and the ability to structure a dynamic and responsive communications network. Experience in the areas of printing and broadcast media; analytical marketing, budgeting and projecting costs, and knowledge of television and radio production and of the Oklahoma State System of Higher Education are preferred. Some travel required. The employee must provide his/her cell phone and cell phone service.

SUPERVISION

The employee performs work under the supervision of the Chancellor and the Vice Chancellor for Administration.

Revised June 2009

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- Worked continuously to develop and enhance OKMM's strategic partnerships with higher education campuses, K-12 schools, tribal governance, businesses and community organizations.
- Developed and maintained OKMM's operational structure, including staff supervision and evaluation, budget review, information dissemination campaigns, and visionary planning.
- Built, implemented and directed a nationally recognized 'best practice' AmeriCorps Education Award program, including developing training tools and a data management system; ensuring fulfillment of all administrative grant responsibilities and reporting requirements; serving as liaison to state and federal offices; program evaluation and outcomes measurement; and monitoring execution of grant activities at 17 field sites across the state.
- Served as a member of OCAP's Management Team and represented OCAP and OSRHE as an active member of relevant professional associations.

Oklahoma State Regents for Higher Education

1996 - 2004

Coordinator of Academic Affairs Projects

- Facilitated and coordinated routine and special projects of the Academic Affairs division, including material development, workload distribution, and progress tracking.
- Served as a staff liaison to the Council on Instruction, the principal statewide advisory council to the Chancellor in the review of academic and related policy and procedures.
- Administered the Oklahoma Teacher Preparation Residency Program, including working with teacher education officials at 12 State System and 9 private institutions to ensure compliance with statutory regulations and OSRHE policy, and preparing biannual and annual reports.
- Drafted and edited correspondence, reports, and agenda items, and managed development of the Academic Affairs segment of the agenda for each State Regents meeting.
- Utilized a variety of sources to research academic issues; create documents, graphs, charts, and presentations for internal and external audiences; and provide summaries and analysis of internal and external projects.
- Interacted with students, parents, faculty, administrators, and the general public, including responding to institutional and constituent inquiries regarding OSRHE academic policies, procedures, and initiatives.

Research Assistant for Academic Affairs

- Wrote analytical summaries, reports, and agenda items, and researched technical and academic topics.
- Drafted correspondence to address external inquiries regarding academic policies and issues.
- Refined and maintained the State System Degree Program Inventory, Degree Program Review Schedule, Option Inventory, Electronic Media Program Inventory, Technology Program Inventories, and Cooperative Agreement Inventory.

- Developed and maintained tracking systems for provisionally approved and suspended degree programs, as well as programs granted qualified continuation through technical-occupational and Intensive English Program accreditation reviews.
- Coordinated simultaneous special projects, including the Statewide Conference on Student Retention and Graduation and the Tinker Initiative.
- Served as staff liaison and provided support to several external organizations.

Staff Assistant II for Academic Affairs

- Reviewed programmatic submissions from the institutions for compliance with State Regents' policy and worked cooperatively with institutional officials to fortify programmatic requests.
- Facilitated the accreditation process for technical-occupational degree programs and Intensive English Programs, including evaluating the candidacy of external consultants; organizing site-visit logistics; preparing review materials; and assessing institutional self-studies.
- Coordinated the daily operation of the Academic Common Market (ACM) program, serving as a liaison for Oklahoma students, the higher education agencies of 16 participating states, and the Southern Regional Education Board (SREB). Project tasks included clarifying ACM procedures and governance for students, parents and educators; processing student applications; researching the compatibility of degree programs to determine ACM eligibility; and drafting all correspondence to students, the SREB, and participating institutions.
- Provided administrative support as needed, including meeting and event planning, purchasing, travel, and maintaining file systems, databases and listservs.

Ferguson Pontiac-Buick-GMC Truck, Norman, Oklahoma 1995 - 1996

Service Fleet Manager

- Managed all individual and commercial accounts for the Service Department vehicle fleet.
- Created, developed and delivered innovative public relations and customer service programs.
- Trained, supervised, and evaluated personnel.

BellSouth Telecommunications, Kennesaw, Georgia 1994 - 1995

Materials Manager

- Managed inventory for regional technical supply warehouse, including the cable distribution center.
- Initiated and executed successful quality control programs and reduced shrinkage.
- Trained and supervised personnel.

Vector Marketing Corporation, Norcross, Georgia 1993 - 1994

Associate Sales Manager

- Coordinated administration of numerous residential and commercial sales accounts.
- Recruited, trained, and supervised sales force.
- Designed and delivered effective promotional programs.

PROFESSIONAL ABILITIES

- Excellent writing, editing, research, and analytical skills, and exceptional attention to detail.
- Proficient in MS Office suite and Mac applications, Adobe creative suite, social media platforms, Web development and accessibility standards.
- Extensive public speaking experience.
- Proven success in managing multiple projects simultaneously within tight time constraints.
- Visionary leader with outstanding results in staff development and team building.

PROFESSIONAL AFFILIATIONS

- **Oklahoma Council on Economic Education, 2004 - present**
 - Personal Finance Institute Committee, 2012*
 - Strategic Planning Committee, 2012*
 - Chair of Board of Directors, 2011*
 - Board Development Chair, 2009, 2010*
 - Executive Committee of Board of Directors, 2007, 2008, 2009, 2010, 2011*
 - Special Development Committee 2006*
- **Oklahoma JumpStart Coalition for Personal Financial Literacy, 2004 - present**
 - Vice President and President-Elect, 2013*
 - Membership Committee, 2009*
 - Education Committee, 2007*
 - Networking Committee, 2005*
- **Oklahoma College Public Relations Association, 2007 - present**
- **National Council of Higher Education Resources, 2007 - present**
 - Consumer Financial Protection Bureau Effective Financial Education Workgroup, 2012*
 - Vice-Chair, College Access Initiative (CAI) Workgroup, 2010*
 - CAI Workgroup*
- **Oklahoma Homebuyer Education Association, 2006 - present**
- **Mapping Your Future, 2005 - present**
 - Early Assistance Workgroup*
 - Scholarship Search/Portfolio Tool Project Team*
 - Application/Portfolio Tool Project Team*
- **National Association of Economics Educators, 2005 - present**
- **Global Association of Teachers of Economics, 2005 - present**

PROFESSIONAL PRESENTATIONS & RECOGNITIONS *(comprehensive list available upon request)*

- ***Millenials and Student Debt***, Credit Union Association of Oklahoma, 2013
- ***OCAP Programs and Services***, OSRHE Legislative Orientation, 2013
- ***Campus Financial Education***, Redlands Community College In-Service Conference, 2012

- ***Student Debt: The Rest of the Story***, OSRHE Regents Education Program Conference, 2012
- Regional *Low- and Moderate-Income Survey* workbench contributor, Federal Reserve Bank of Kansas City, 2012
- ***Student Debt – Is It a Crisis?***, Financial Education in Oklahoma Conference, 2012
- ***Now What? College to Career - Tackling the Transition to Independence***, OCAP Annual Conference, 2011
- Nominee, OCAP Service Award for Dependability, 2010
- ***Making the Connection: College Access, Financial Literacy and Community Development***, Oklahoma Division of Student Assistance Fall Summit, 2010
- ***UCanGo2: Help Families Plan, Prepare and Pay for College***, Oklahoma State Department of Education’s Counselor Only Conference and Encyclomedia Conference, 2010
- Best Practices in Progressive and Innovative Programming: Oklahoma Money Matters and UCanGo2, Comptroller of the Currency of the U.S. Department of the Treasury, 2010
- ***Peril in the Pipeline: Strategies for Retaining ‘Generation Plastic’***, Oklahoma Association of Collegiate Registrars & Admissions Officers Conference, 2010
- ***Sink or Swim: Build an Engaged Team and Energetic Work Environment***, Oklahoma Association of Student Financial Aid Administrators Conference, 2009
- ***Structural Engineering: Helping Students Build a Solid Foundation for College and Beyond***, Oklahoma City Community Foundation Counselor Summit, 2007
- Appointed to *PASSport to Financial Literacy Advisory Committee*, Oklahoma State Department of Education Superintendent, 2007
- ***Making it Count: Financial Education Resources and Services***, Oklahoma Department of Career and Technology Education State Conference, 2006
- Nominee, State Regents’ Service Awards for Outreach and Spirit, 2006
- ***Consumers Without a Compass: Bridging the Financial Literacy Gap***, Oklahoma Association of Community Action Agencies Conference and Oklahoma College Student Personnel Association Conference, 2006
- Best Practices in National Service Programming: Oklahoma Money Matters, multi-state collaboration national service site visit, 2006
- Nominee, State Regents’ *Above and Beyond* awards for Outreach, Leadership, and Ambassador, 2005
- ***Advancing Financial and Economic Literacy Through National Service Programs***, National Council on Economic Education Conference, 2005
- Nominee, State Regents’ *Above and Beyond* award for Efficiency, 2004

references available upon request

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AGENDA ITEM #18-a (1):

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

Oklahoma State University (OSU)

- 2 degree program option additions
- 2 degree program requirement changes
- 3 degree program option deletions
- 3 degree program option name changes

Cameron University (CU)

- 5 degree program requirement changes

East Central University (ECU)

- 3 degree program requirement changes
- 1 degree program option addition
- 2 degree program option deletions

Tulsa Community College (TCC)

- 18 degree program requirement changes
- 1 degree program option addition
- 4 degree program option deletions
- 4 degree program option name changes

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Education (007)

Degree program option addition

- Add option “Agricultural Communications.”
- The proposed option addresses a recent collaboration between the State Department of Education and the Department of Career and Technology Education to offer Agricultural Education as a Fine Arts credit that can be used for high school graduation.

- The proposed option will provide students with the technical competencies required to teach agricultural communications with an emphasis on satisfying the Fine Arts designation at the secondary level.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 124 to 133.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Leadership (458)

Degree program option addition

- Add option “General.”
- The proposed option provides clarification to students who choose to pursue the Agricultural Leadership major without declaring one of the currently approved options.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Environmental Sciences (401)

Degree program requirement changes

- For the “Water Resources” option:
 - Remove ENVR 4112 from Core courses and change credit hours from 25 to 23.
 - Add NREM 4473 or GEOL 4453 as alternative courses to ZOOL 4434.
 - Change credit hour requirement for Related Courses from 16 to 14.
- For the “Natural Resources” option:
 - Remove ENVR 4112 from Core courses and change credit hours from 25 to 23.
 - Change credit hour requirement for related courses from 17 to 15.
- The proposed changes will bring the total number of credit hours required for the degree closer to the minimum State Regents’ requirement of 120 without compromising the curriculum.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 128 to 124.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Plant and Soil Sciences (004)

Degree program requirement changes, degree program option deletions, and degree program option name changes

- Delete options “Forage and Livestock Production,” “Plant Science,” and “Soil Geotechnology.”
 - The proposed changes stem from a restricting of the degree options to better reflect the size of the department. Key components of the deleted options have been incorporated into emphasis areas in the remaining options.
 - There are 20 students enrolled in the options and will be allowed to complete their degree requirements or transfer to another option.
 - No courses will be deleted as they are used in other options.
 - No funds are available for reallocation as they will be used to support the remaining options.
- For the “Plant Biotechnology” option:
 - Change name to “Plant Biotechnology and Improvement.”

- Remove MATH 2123 and MATH 2133 and add MATH 2144 and STAT 2013 to General Education.
- Add SPCH 3733 as an alternative course to SPCH 2713.
- Change General Education credit hour requirement from 39 to 40.
- Add ENTO 2993 to College/Departmental Requirements and change credit hours from 4 to 7.
- Remove BOT 3462, CHEM 3153, and STAT 2013 from Core courses and add PLNT 4353, PLNT 4123 or PLNT 4673, SOIL 4234, BIOC 3713, and PLP 3433.
- Change credit hours required for PLNT 4990 from 6 to 3.
- Change credit hours required for Core courses from 61 to 63.
- Change credit hours required for the emphasis area from 21 to 10.
- Change credit hours required for the option from 82 to 73.
- Change emphasis area selections to: Biochemistry, Botany, Microbiology, and Pre-Professional and require students to select one.
- For the “Bioenergy Production” option:
 - Change option name to “Crop Production and Management.”
 - Add MATH 1513 as an alternative course to MATH 2103 in General Education.
 - Add SPCH 3733 as an alternative course to SPCH 2713.
 - Remove ANSI 1124 and NREM 2013 from College/Departmental Requirements and add ENTO 2993.
 - Change credit hours for College/Departmental Requirements from 10 to 7.
 - Remove AGECE 3323, ENTO 2993, ENTO 3331, PLP 3343, GEOL 1114, PHYS 1014, GEOG 3023, MCAG 1413, MCAG 4203, ENVR 4112 from Core courses.
 - Add PHYS 1114 as an alternative course to BIOC 2344.
 - Change credit hours required for PLNT 4080 or PLNT 4990 from 6 to 3.
 - Add PLNT 3113, PLNT 3554, PLNT 4123 or PLNT 4673 or PLNT 4573, SOIL 3343 or SOIL 4483 or SOIL 4683 or SOIL 4593 to Core courses.
 - Change credit hours required for Core courses from 51 to 49.
 - Change credit hours required for the option from 76 to 74.
 - Change emphasis area selections to: Agronomic Crops, Forage and Livestock, Horticultural Crops, International Agriculture, and Pest Management and require students to select one.
- For the “Agribusiness” option:
 - Change option name to “Agronomic Business.”
 - Remove HIST 1483 and HIST 1493 as alternative courses for HIST 1103 in General Education.
 - Add SPCH 3733 as an alternative course to SPCH 2713.
 - Remove ANSI 1124, ENVR 1113, and NREM 2013 from College/Departmental requirements and add ENTO 2993.
 - Add PHYS 1114 as an alternative course to BIOC 2344.
 - Remove ENTO 2993 and ENTO 3331 from Core courses.
 - Change credit hours required for PLNT 4080 or PLNT 4990 from 6 to 3.
 - Require students to complete PLNT 3113, PLNT 3554, and PLNT 4123 or PLNT 4673, or PLNT 4573.
 - Require students to complete SOIL 3433 or SOIL 4483, or SOIL 4683, or SOIL 4893.
 - Add AGECE 3323 and AGECE 3713 to Core courses.
 - Change credit hours required for Core courses from 60 to 55.
 - Change credit hours required for the option from 78 to 74.
 - Change credit hours required for the emphasis area from 18 to 19.
 - Change emphasis area selections to: Agricultural Economics and Entrepreneurship, and require students to select one.

- For the “Soil and Water Resources” option:
 - Remove HIST 1483 and HIST 1493 as alternative courses for HIST 1103 in General Education.
 - Add SPCH 3733 as an alternative course to SPCH 2713.
 - Add MATH 2144 as an alternative course to MATH 2103.
 - Remove ANSI 1124 from College/Departmental Requirements.
 - Add PLNT 3133 or PLNT 3554 or PLNT 4123 or PLNT 4673, GEOG 2343 and SOIL 4234 to Core courses and remove BOT 1404.
 - Change credit hours required for PLNT 4080 or PLNT 4990 from 6 to 3.
 - Remove 4 credit hours of SOIL electives and 6 credit hours of PLNT electives.
 - Remove CHEM 2113 and CHEM 2122 as alternatives to BIOC 2344.
 - Change credit hours required for Core courses from 65 to 58.
 - Change credit hours required for the option from 79 to 74.
 - Change credit hours required for the emphasis area from 14 to 16.
 - Change emphasis area selections to: Conservation, Environmental Management, Geology, Precision Agriculture, and Soil Science and require students to select one.
- No new courses will be added and no courses will be deleted.
- The proposed changes stem from a revision of the program to better meet student needs and to reflect a campus-wide initiative related to on-time graduation.
- Total credit hours for the degree change from 124-125 to 120.
- No funds are requested from the State Regents.

CU – Bachelor of Arts in Music (160)

Bachelor of Music in Music (161)

Bachelor of Music Education in Music Education (681)

Degree program requirement changes

- Add MUSC 4900 to required Major courses.
- The proposed changes adds a zero-credit Senior Music Capstone course which will allow for exit examinations to be completed and provide students with a structured course to transition either into the workplace or graduate studies.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

CU – Bachelor of Science in Chemistry (340)

Bachelor of Science in Physics (385)

Degree program requirement changes

- Add a graduation requirement of 2.0 Grade Point Average (GPA) in all Major course work.
- The proposed changes will ensure students are prepared for job opportunities and admission into professional schools where the GPA in the Major course work is important.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

ECU – Bachelor of Arts in Communication and Performance Studies (045)

Degree program requirement change

- For all options:
 - Require students to complete COMM 1113 and COMM 2333 as part of their General Education requirements.

- Require students to complete 18 credit hours of Communication and Performance Studies Core to include the following courses: COMM 1001, COMM 1413, COMM 2002, COMM 2153, COMM 3000, COMM 3593, COMM 3613, COMM 4000, and COMM 4963.
- Remove all current course requirements for each option and add the requirements listed below.
- For the “Communication Studies” option:
 - Add a Communication Studies Core to include: COMM 3113, COMM 3213, COMM 3223, COMM 3243, COMM 4183, and COMM 4423.
 - Require 6 credit hours of Major Electives to be selected from the following: COMM 1153, COMM 2233, COMM 2241 (must take twice), COMM 2253, COMM 2313, COMM 2881-4, COMM 3153, COMM 4981-4, and COMM 4991-4.
 - Require 16-21 credit hours for a Minor.
- For the “Theatre” option:
 - Add a Theatre Core to include: COMM 1153, COMM 2453, COMM 3353, COMM 3363, COMM 3413, and COMM 3433.
 - Require 6 credit hours of Major Electives to be selected from the following: COMM 2423, COMM 2881-4, COMM 3423, COMM 3453, COMM 3503, COMM 3513, COMM 4453, COMM 4981-4, and COMM 4991-4.
 - Add 4 credit hours of Related Work from art, dance, and/or voice.
 - Require 16-21 credit hours for a Minor.
- For the “Speech Teacher Certification” option:
 - Add a Speech Teacher Certificate Core to include: COMM 1733, COMM 2233, COMM 2241 (must take twice), COMM 2453, COMM 3243 or COMM 3513, COMM 3353 or COMM 3363, COMM 3413 or COMM 4183, COMM 4922, and COMM 4943.
 - Add Related Work to include: PSYCH 1113.
 - Add 7 credit hours of Electives.
- For the “Musical Theatre” option:
 - Add a Musical Theatre Core to include: COMM 1153, COMM 2453, COMM 3413, COMM 4453, COMM 3503 and COMM 3353 or COMM 3363.
 - Require 6 credit hours of Major Electives to be selected from the following: COMM 2423, COMM 2881-4, COMM 3353 or COMM 3363, COMM 3423, COMM 3453, COMM 3513, COMM 4981-4, and COMM 4991-4.
 - Add 4 credit hours of Related Work from art, dance, and/or voice.
 - Require 16-21 credit hours for a Minor.
 - Add 12-17 credit hours of Electives.
- The proposed changes will allow the options to meet the State Regents’ policy requirement of a 50 percent common core.
- Five new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

ECU – Bachelor of Science in Business Administration (007)

Degree program requirement change

- Add a requirement that students must obtain a 2.25 grade point average in the General Education and Business Administration Core courses.
- The proposed change aligns the graduation requirement with the requirement currently in existence in ECU’s Bachelor of Science in Accounting (001) program and establishes consistency between the two degree programs.
- No new courses will be added and no courses will be deleted.

- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Master of Education in Grad-Elementary (080)
Master of Education in Grad-Secondary (083)**

Degree program requirement change, degree program option addition, and degree program option deletion

State Regents staff has been assisting ECU for the past 4 months in a realignment and reconstruction project for the Master of Education in Grad-Elementary (080) and the Master of Education in Grad-Secondary (083). ECU has historically offered the two degrees with options in each degree program. After research and examination, ECU has elected to realign and restructure their degree program offerings into more appropriate degree programs and options that meet State Regents’ policy of sharing an approximate 50 percent common core. To accomplish this curricular restructuring effort, the two existing degree programs, the Master of Education in Grad-Elementary (080) and the Master of Education in Grad-Secondary (081), will have program option additions, program option deletions, and program requirement changes (as noted above) and a new program will be established for what had been options under the umbrella of the two existing programs. For this independent program, a new program code will be assigned, although in reality, it is an existing program/content area historically offered at the ECU campus. The proposed changes will provide more meaning and structure to the present offerings and will provide more clarity to prospective students, ECU graduates who seek employment opportunities, and to employers seeking a qualified workforce.

The following degree program is being requested:

- Master of Education in Grad-Educational Leadership.

For the Master of Education in Grad-Elementary (080)

- Remove current Program Core and add new Program Core of: EDUC 5113, EDUC 5173 and EDUC 5183, and EDUC 5341 and EDUC 5681 or EDUC 5961.
- For the “Elementary Education” option:
 - Remove current requirements.
 - Add 6 credit hours of Supportive Area to include: EDUC 5133 and EDUC 5233.
 - Add 3 credit hours of Curriculum and Instruction to be selected from: EDUC 5023, EDUC 5303, EDUC 5413, PSYCH 5313, PSYCH 5323, and PSYCH 5473.
- Add option “Elementary Mathematics Specialist.”
 - The proposed option is a new certification area in Oklahoma and will provide elementary and early childhood teachers the tools necessary to meet the rigors of the Common Core State Standards and The Partnership for Assessment of Readiness for College and Career’s in-depth assessments.
- Delete option “Elementary School Principal.”
 - There are 52 students currently enrolled and will be accommodated with the new Master of Education in Grad-Educational Leadership curriculum.
 - No courses will be deleted as they will continue to be taught.
 - No funds are available for reallocation as they will be used to support the new program.
- Six new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

For the Master of Education in Grad-Secondary (083)

- Delete option “Secondary Principal.”
 - There are 63 students currently enrolled and will be accommodated with the new Master of Education in Grad-Educational Leadership curriculum.
 - No courses will be deleted as they will continue to be taught.
 - No funds are available for reallocation as they will be used to support the new program.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Arts in Pre-Education (006)

Degree program requirement change

- Remove CHLD 2032 and require students to select CHLD 2042 or CHLD 2052.
- The proposed change allows students to select a classroom field experience that aligns with age of student population that meets their educational objectives.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Science in Engineering (007)

Degree program requirement change

- For the “Electrical Engineering” option:
 - Remove CSCI 1901 from the Computer Information Systems required courses.
 - Change the credit hours required for Computer Information Systems from 7 to 6.
 - Change the credit hours required for Specialized Courses from 33 to 32.
 - Total credit hours for the option change from 70 to 69.
- For the Electrical Engineering-OSU Transfer option:
 - Remove CSCI 1901 from the Computer Information Systems required courses.
 - Change the credit hours required for Computer Information Systems from 4 to 3.
 - Change the credit hours required for Specialized Courses from 29 to 28.
 - Total credit hours for the option change from 66 to 65.
- For the “Electronics Technology” option:
 - Remove ELET 2622 from the Specialized Course Requirements.
 - Change the credit hours for Specialized Course Requirements from 27 to 25.
 - Total credit hours for the option change from 64 to 62.
- No new courses will be added and no courses will be deleted.
- No funds are requested from the State Regents.

TCC – Associate in Arts in Music (013)

Degree program requirement change

- Add four semesters of MUSC 1030.
- The proposed change will add a zero credit hour recital course, which is required for transfer to many baccalaureate programs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Arts in Theatre Arts (016)

Degree program requirement change

- Add four semesters of THEA 1000.

- The proposed change will add a zero credit hour recital course, which is required for transfer to many baccalaureate programs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Science in Human Services (228)

Degree program requirement change, degree program option deletion, and degree program option name changes

- Delete option “Human Relation – OU Transfer.”
 - TCC reports that there is no longer an articulation agreement with OU for this program.
 - There are no students enrolled in the program.
 - No courses will be deleted and no funds are available for reallocation as they will be used to support other options.
- For the “Human Development – St. Gregory Transfer” option:
 - Change name to “Human Development.”
 - The proposed change removes the name of the articulating university.
- For the “Individual, Family, and Community Service” option:
 - Change name to “Child and Family Services.”
 - The proposed change aligns the option name to correspond with the articulated degree at OSU.
- Add MATH 1473 as an alternative course to MATH 1513.
- Add SOCI 1113 as an alternative course to PSYC 1113.
- Remove HSVC 2203 from required courses and add HSVC 1413 and HSVC 2003.
- Change credit hours for required courses from 18 to 21.
- Add PSYC 2813 or SOCI 2813.
- Change credit hours required for Controlled Electives from 5-6 to 3.
- The proposed changes facilitate an articulation agreement with OSU for a seamless transfer.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the major change from 23-24 to 27.
- Total credit hours for the degree change from 60-61 to 64.
- No funds are requested from the State Regents.

TCC – Associate in Science in Child Development (246)

Degree program requirement change, degree program option addition, degree program option deletions, and degree program option name change

- Add option “Early Childhood Education – NSU Transfer.”
 - The proposed option facilitates an articulation agreement with Northeastern State University.
- Delete options “Early Childhood Education – OSU Transfer” and “Early Care – OSU Transfer.”
 - TCC reports that OSU – Tulsa no longer offers these program and OSU – Stillwater will only accept 3 credit hours for transfer.
 - TCC also reports that the Early Care option has been incorporated into the Child and Family option.
 - There are 10 students enrolled in the Early Care option and 50 students in the Early Childhood Education option. Students will be encouraged to consult with advisors at both TCC and OSU to determine the best route to obtain their educational goal.
 - No courses will be deleted as they will be offered for other options in the program

- No funds are available for reallocation as they will be used to support other options.
- For the “Early Childhood Education – OU Transfer” option:
 - Add PSYC 1113 as an alternative course to SOCI 1113.
 - Total credit hours for the option will not change.
- For the “Early Care – NSU Transfer” option:
 - Change option name to “Human and Family Sciences/Early Care – NSU Transfer.”
 - Remove 18 credit hours of additional CHLD course work.
 - Add CHLD 2103, CHLD 2113, CHLD 2223, CHLD 2233, CHLD 2413, and CHLD 2513.
 - Remove 3 credit hours of Controlled Electives.
 - Change credit hours required for Specialized Course Requirements from 24 to 21.
 - Total credit hours for the option change from 65-66 to 62-63.
 - The proposed change aligns the option name with the articulated degree at Northeastern State University.
- For the “Child and Family – OSU Transfer” option:
 - Add GEOG 1043 as a specific course to partially fulfill the 6 credit hours of Humanities requirement.
 - Add BIOL 1114 as a specific course to partially fulfill the 7 credit hours of Science requirement.
 - Require only SOCI 1113 or PSYC 1113 to fulfill the 3 credit hours of Social and Behavioral Studies requirement.
 - Remove CHLD 2023, CHLD 2013 and 8 credit hours of Recommended Electives.
 - Add CHLD 2223, CHLD 2413, CHLD 2513 and 6 credit hours of Sociology to include: SOCI 2013 and SOCI/PSYC 2813.
 - Change credit hours required for the Specialized Course Requirements from 23 to 24.
 - Total credit hours for the option change from 60 to 61.
- The proposed curriculum changes align the curriculum with articulation agreements.
- No new courses will be added and no courses will be deleted.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Electronics Technology (031)

Degree program requirement change

- Remove ELET 1503 and add ELET 2514.
- Change credit hours required for Controlled Electives from 6 to 5.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Marketing (046)

Degree program requirement change

- Remove ACCT 2213, MGMT 2123, MGMT 2363 from required courses and add MKTG 2363.
- Change elective credit hours from 6 to 15.
- The proposed changes will provide more flexibility to students in course selection.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Information Technology (098)

Degree program option deletion, degree program option name change, and degree program requirement change

- For the “Networking” option:
 - Change option name to “Networking and Cloud Computing.”
 - Remove ITCV 2064 and add ICTV 2293.
- Delete option “Cloud Computing.”
 - There are 9 students enrolled in the option who will be transferred to the renamed “Networking and Cloud Computing” option.
 - No courses will be deleted and no funds are available for reallocation as they will still be used in the “Networking and Cloud Computing” option.
- The proposed changes are the result of a curriculum review and the merging of two similar options.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Dental Hygiene (167)

Degree program requirement change

- Change admission criteria to reflect the following:
 - Require science prerequisite course work to be completed the semester before the application deadline.
 - Remove high school chemistry as an alternative to CHEM 1124.
 - Remove MATH 0013 or high school algebra requirement and add MATH 1513.
- Require 8 credit hours of Chemistry in General Education.
- Remove CSCI 1203 and ENGL 1213 from General Education.
- Require MATH 1513 and change Math General Education requirement to 3 credit hours.
- Change credit hours required for General Education from 38-45 to 39.
- Change credit hours required for DHYG 1303 from 3 to 2 credit hours (1302).
- Change credit hours required for DHYG 1382 from 2 to 4 (1384).
- Change credit hours required for DHYG 2363 from 3 to 2 (2362).
- Change credit hours required for DHYG 2384 from 4 to 5 (2385).
- Change credit hours required for DHYG 2394 from 4 to 5 (2395).
- Delete DHYG 2372 and add DHYG 2382.
- Change the credit hours required in the major from 53 to 55.
- The proposed changes are the result of a comprehensive review of the program; they strengthen the math and science requirements for admission, eliminate courses not required for accreditation and licensure, and adjust credit hours for lecture, lab, and clinical clock hours where appropriate.
- One new course will be added and one course will be deleted.
- Total credit hours for the degree will change from 91-98 to 94.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Aviation Science Technology (199)

Degree program requirement change

- For the “Professional Pilot” option:
 - Remove AVST 2191 from required courses and add AVST 2152.
 - Add AVST 2172 as an alternative course to AVST 2162.
 - The proposed change provides students with an opportunity for a multi-engine Federal Aviation Administration rating.

- Two new courses will be added and no courses will be deleted.
- Total credit hours for the option change from 24 to 25.
- Total credit hours for the degree for this option will change from 61 to 62.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Digital Media (216)

Degree program requirement change

- For the “Multimedia Reporting Specialist” option:
 - Remove CSYS 1153 and add JRMC 2023.
- For the “Web Design Specialist” option:
 - Remove CSCI 1123, CSCI 1293, and CSYS 2733.
 - Add CSYS 2673, CSYS 2713, and CSYS 2603.
- The proposed changes are the result of recommendations by the advisory committee to better align the curriculum to meet current industry needs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Fire and Emergency Medical Services (234)

Degree program requirement change

- Add ENGL 1213 and SPCH 1113 as alternative courses to ENGL 2343.
- The proposed change provides students with greater flexibility in course selection and accepting credit from students transferring to TCC.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Cardiovascular Technology (264)

Degree program requirement change

- Remove SPCH 1113 from General Education and add ENGL 1213 or ENGL 2333.
- Move BIOL 1314 and CHEM 1114 from General Education to Core courses under Special Course Requirements.
- Change credit hours required in Specialized Course Requirements from 44 to 55.
- Change credit hours required for General Education from 29 to 18.
- Change credit hours for the following:
 - CVTC 1011 from 1 to 2 (1002).
 - CVTC 1022 from 2 to 3 (1023).
 - CVTC 1061 from 1 to 3 (1063).
 - CVTC 1073 from 3 to 4 (1044).
- Remove CSCI 1203, CVTC 1042, CVTC 1083, CVTC 1093, CVTC 1102, CVTC 1133, CVTC 1143, CVTC 1153, CVTC 1161, CVTC 1112, CVTC 1123, and CVTC 1173.
- Add PHIL 2153, CVTC 1034, CVTC 2103, CVTC 2113, CVTC 2125, CVTC 2133, CVTC 2145.
- The proposed changes are the result of a curriculum review and restructuring of specialized course requirements.
- Five new courses will be added and ten courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Diagnostic Medical Sonography (DMS) (281)

Degree program requirement change

- Remove ENGL 1213/ENGL 2333 and PHIL 2153 from General Education and add SPCH 1113.
- Add PSYC 2323 as an alternative course to PSYC 1113.
- Change credit hours required for General Education English from 6 to 3.
- Change credit hours required for General Education from 21 to 18.
- Remove BIOL 1224 and DMS 2203 from Specialized Course Requirements and add DMS 1224, DMS 1242, and ALDH 1323.
- Change credit hours for the following:
 - DMS 1003 from 3 to 2 (1002).
 - DMS 1105 from 5 to 3 (1103).
 - DMS 2015 from 5 to 3 (1223) (includes a course number change).
 - DMS 2022 from 2 to 3 (1233) (includes a course number change).
 - DMS 2102 from 2 to 1 (2101).
 - DMS 2112 from 2 to 3 (2123).
 - DMS 2122 from 2 to 3 (2133).
 - DMS 2133 from 3 to 1 (2131).
 - DMS 2145 from 5 to 8 (2148).
- Total credit hours for Specialized Course Requirements change from 51 to 53.
- Add admission criteria of:
 - All prospective applicants must complete an application for admission to TCC. Incomplete applications will not be considered for admission to the DMS program.
 - Acceptance to TCC does not guarantee admission to the DMS program.
 - All prospective applicants must complete a program application form and submit required materials by April 1.
 - Prerequisite coursework for the DMS program must be completed before the program starts in the Fall semester. These prerequisites include: BIOL 1314, ENGL 1113, MATH 1513, and PHYS 1003.
 - Eligible applicants to be interviewed for consideration for admission will be notified by mail or email.
 - All interviewed applicants will be notified by mail regarding their selection status.
 - In order to enroll in courses that include a clinical component and are part of the program degree plan, students must receive clearance on a criminal background check, including sex offender registry. Potential students need to be aware that drug testing and immunization clearance is a requirement for the participation in all clinical components.
- The proposed changes reflect an evaluation of the curriculum after the hiring of a new program director and adjustments to the curriculum were determined to be needed and program admission criteria were defined.
- Two new courses will be added and no courses will be deleted.
- Total credit hours will change from 72 to 71.
- No funds are requested from the State Regents.

TCC – Certificate in Diagnostic Medial Sonography (282)

Degree program requirement change

- Remove PHIL 2153 and DMS 2203.
- Change credit hours for the following:
 - DMS 1003 from 3 to 2 (1002).
 - DMS 1105 from 5 to 3 (1103).
 - DMS 2015 from 5 to 3 (1223) (includes a course number change).

- DMS 2022 from 2 to 3 (1233) (includes a course number change).
- DMS 2102 from 2 to 1 (2101).
- DMS 2112 from 2 to 3 (2123).
- DMS 2122 from 2 to 3 (2133).
- DMS 2133 from 3 to 1 (2131).
- DMS 2145 from 5 to 8 (2148).
- Add DMS 1224.
- Add admission criteria of:
 - All prospective applicants must complete an application for admission to TCC. Incomplete applications will not be considered for admission to the DMS program.
 - Acceptance to TCC does not guarantee admission to the DMS program.
 - All prospective applicants must complete a program application form and submit required materials by April 1.
 - Prerequisite coursework for the DMS program must be completed before the program starts in the Fall semester. These prerequisites include: BIOL 1314, ENGL 1113, MATH 1513, and PHYS 1003.
 - Eligible applicants to be interviewed for consideration for admission will be notified by mail or email.
 - All interviewed applicants will be notified by mail regarding their selection status.
 - In order to enroll in courses that include a clinical component and are part of the program degree plan, students must receive clearance on a criminal background check, including sex offender registry. Potential students need to be aware that drug testing and immunization clearance is a requirement for the participation in all clinical components.
- The proposed changes reflect an evaluation of the curriculum after the hiring of a new program director and adjustments to the curriculum were determined to be needed and program admission criteria were defined.
- One new course will be added and no courses will be deleted.
- Total credit hours for the certificate will not change.
- No funds are requested from the State Regents.

TCC – Certificate in Drafting and Design Engineering Technology (175)

Degree program requirement change

- Change credit hour requirement for Controlled Electives from 6-8 to 8-9.
- The proposed changes will strengthen the curriculum.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the certificate will change from 22-26 to 24-27.
- No funds are requested from the State Regents.

TCC – Certificate in Digital Media (217)

Degree program requirement change

- For the “Web Design Specialist” option:
 - Remove CSCI 1123, CSCI 1293, and CSYS 2733.
 - Add CSYS 2673, CSYS 2713, and CSYS 2603.
- The proposed changes are the result of recommendations by the advisory committee to better align the curriculum to meet current industry needs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
March 7, 2013

AGENDA ITEM #18-a (2):

Programs.

SUBJECT: Ratification of approved institutional request to reinstate a suspended degree program.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional request to reinstate a suspended academic program, as described below.

BACKGROUND:

Oklahoma State University (OSU) requested authorization to reinstate the Certificate in Gerontology (261), which was suspended October 23, 2008.

In accordance with policy, no students were recruited or admitted to the program during suspension, and the program was not listed in the college catalog.

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Review* policy, which stipulates that suspended degree programs must be reinstated or deleted within three years or other specified time period designated at the time of suspension.

ANALYSIS:

The Certificate in Gerontology (261) was suspended October 23, 2008 due to difficulty maintaining/growing the program and the lack of a Gerontology Institute Director. The faculty at OSU assessed the program and modified the curriculum to complement a master's or doctoral program in a related discipline. Reinstatement of the program will meet student needs and adhere to the intentions of OSU for the program.

It is understood that with this action, OSU is authorized to advertise, recruit, and admit students to the program. Consistent with its classification and status, this program will be placed on the regular program review cycle.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
March 7, 2013

AGENDA ITEM #18-b:

Cooperative Agreement.

SUBJECT: Ratification of approved institutional requests regarding cooperative agreements.

RECOMMENDATION:

It is recommended that the State Regents ratify Oklahoma State University-Oklahoma City's requests for cooperative agreements, as described below.

BACKGROUND:

In 1988, the State Regents approved the Cooperative Alliances Between Higher Education Institutions and Technology Center policy. The policy was designed to expand Oklahomans' educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma's colleges and technology centers. Currently, 390 cooperative agreements (involving 117 associate in applied science programs) are offered through 18 colleges and 29 career technology centers within Oklahoma.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

At the March 31, 2005 meeting, the State Regents approved three pilot sites to operate as Alliance partners and begin enrolling students in Fall 2005 with an approved exception to the Institutional Admission and Retention policy for concurrent high school students enrolling in technical programs and courses. The policy exception allows an eleventh or twelfth grade student enrolled in an accredited high school or a student who is at least 16 years of age and receiving high-school-level instruction at home or from an unaccredited high school to be admitted to a college or university in the State System that offers technical associate in applied science (AAS) and certificate programs and enroll in technical courses only if the student meets one of the following minimal standards: ACT/SAT in the 42nd percentile or an ACT PLAN score that predicts such student performance OR a high school GPA of 2.5.

At the February 12, 2009 meeting, the State Regents adopted revisions to the policy including the title of the policy, outlined the rationale behind the formation of Cooperative Alliances, added definitions pertinent to the policy, requirements for cooperative agreement programs regarding curriculum, quality assurance, criteria for admission, student support services, marketing and outreach, institutional reporting, and financial arrangements. There were also revisions to the reporting requirements for alliances.

Oklahoma State University–Oklahoma City (OSU-OKC) requested authorization for a cooperative agreement with Pontotoc Technology Center (PTC) to allow students to receive college credit for coursework completed at the technology center toward the AAS in in Engineering Technology in Municipal Fire Protection (009) and the Certificate in Engineering Technology in Firefighter I (029).

POLICY ISSUES:

These actions are consistent with the State Regents’ Cooperative Alliances Between Higher Education Institutions and Technology Centers policy.

ANALYSIS:

OSU-OKC

OSU-OKC requested authorization for cooperative agreements with PTC to allow students to receive up to:

Credit Hours	Program
27	AAS in Engineering Technology in Municipal Fire Protection (009)
24	Certificate in Engineering Technology in Firefighter I (029)

These cooperative agreements have been approved by PTC primary alliance partner, Murray State College. It is understood that general education courses required for these degree programs will not be offered at the technology center as part of these agreements and high school students will not be permitted to enroll in accordance with State Regents’ policy through a policy exception.

OSU-OKC and PTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

Approval was granted by the Chancellor. State Regents’ ratification is requested.

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AGENDA ITEM #18-c:

Post Audit.

SUBJECT: Approval of institutional requests for final approval of existing programs.

RECOMMENDATION:

It is recommended that the State Regents approve institutional requests for final approval of existing degree programs, as described below.

BACKGROUND:

The State Regents approve new programs provisionally with institutionally established and State Regents' approved criteria to be met prior to final approval. Examples of final program approval criteria include: minimum number of enrollments, graduates, and/or full-time equivalent enrollments (FTE's), accreditation from a regional or national accrediting agency, post-graduation employment rates, specific academic achievement profiles, and/or minimum ranking or pass rates on standardized tests or licensure examinations.

A summary of the recommendations is provided below. The accompanying table outlines the criteria, productivity and recommendation for each degree program.

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

As noted above, the following recommendations are included in the table (Attachment A), that lists the degree program, date of approval, criteria established by the institution and approved by the State Regents, productivity level, and recommendation for the program.

Recommendation: Final Approval

University of Central Oklahoma (UCO)

- Associate in Applied Science in Contemporary Music – Production (195)
This program exceeded the productivity criteria for enrollment (achieved 127 of the 60 required) and for graduates (achieved 19 of the 12 required). UCO has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Tulsa Community College (TCC)

- Certificate in Geographic Information Systems (278)

This program exceeded the productivity criteria for enrollment (achieved 12 of the 6 required) and for graduates (achieved 7 of the 6 required). TCC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Recommendation: Review Schedule Extension

UCO

- Associate in Applied Science in Contemporary Music – Performance (194)

This program did not meet the productivity criteria for enrollment (achieved 197 of the 240 required) or for graduates (achieved 30 of the 48 required). This program was approved at the February 12, 2009 State Regents' meeting. This program was established in partnership with the Academy of Contemporary Music (ACM) in London, England. UCO reports that the program is doing well; however, the productivity estimates were based on student attendance in the London programs and it has been learned that the student population in London has drastically different interests from students in Oklahoma City. The Oklahoma City students appear to have greater interest in the production side of contemporary music than their London counterparts. UCO also reports that modifications to one of UCO's baccalaureate programs are being explored in order to provide pathways that will encourage more ACM students to complete their associate in applied science degree and continue on to a bachelor's degree. Due to these factors UCO requests an adjustment to the productivity criteria. Based on current enrollment, expected graduates and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2014 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 150 in Fall 2013; and
- ✓ Graduates: 25 in 2013-2014.

UCO

Function change.

- Associate in Applied Science in Contemporary Music – Performance (194)
- Associate in Applied Science in Contemporary Music – Production (195)

As stated in the February 9, 2009 agenda item, UCO's request for a function change is required to be reviewed in conjunction with the final review of these two associate in applied science degrees. The function change was approved based on the specialized nature of the programs and with the understanding that no additional two-year programs for any discipline would be proposed by the UCO. This review for continuation of the function change will consider productivity, academic quality, student outcomes, and fiscal viability. UCO submitted a function review report, including the following summarized information:

- Productivity – As previously noted, the Associate in Applied Science in Contemporary Music – Production (195) met its productivity criteria and final approval is recommended. The Associate in Applied Science in Contemporary Music – Performance (194) did not meet productivity criteria and UCO has requested significantly reduced productivity expectations.
- Academic Quality – UCO indicated that activities are in process to assess academic quality (through focus group information gathering) and UCO is evaluating these data to propose and implement changes, but no other specific information was provided.
- Student Outcomes – UCO reported difficulties in providing measureable results due in part to the independent operation and remote location of the associate in applied science degree programs from the College of Fine Arts and Design, and plans to implement improvements from assessments of student learning objectives.

- Fiscal Viability – UCO indicated the programs’ startup costs have been paid and the infrastructure is in place, with long term fiscal viability directly reliant on future productivity (enrollments). Quality improvements from focus groups will be implemented along with a new Coordinator of Student Services and Advisement and possibly a Coordinator of PR/Marketing to increase recruiting/promotion of the program.

Based on the information provided by UCO, the function change review does not demonstrate strong evidence that the function change is meeting all expectations. Most elements are implementing changes with no results yet. An extension of the function change review to coincide with the final review of the Associate in Applied Science in Contemporary Music – Performance (194) in Fall 2014 is recommended.

Attachment

ATTACHMENT A
Productivity Criteria

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
UCO – Associate in Applied Science in Contemporary Music – Performance (194)	February 12, 2009	240 F2011	197	48 2011-12	30	2012	2014	Review Schedule Extension
UCO – Associate in Applied Science in Contemporary Music – Production (195)	February 12, 2009	60 F2011	127	12 2011-12	19	2012	2017	Final approval
TCC – Certificate in Geographic Information Systems (278)	October 23, 2008	6 F2013	12	6 2013-14	7	2012	2014	Final approval

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AGENDA ITEM #18-d:

GEAR UP.

SUBJECT: Approval of partnership contribution to Redlands Community College, Connors State College and Rogers State University in support of summer expanded learning opportunities for students in designated GEAR UP schools.

RECOMMENDATION:

It is recommended that the State Regents approve a partnership contribution of \$50,000 to Connors State College, \$23,000 to Redlands Community College and \$21,233 to Rogers State University to support summer institutes in science, technology, engineering and mathematics (STEM) topics for students and teachers in designated GEAR UP school sites.

BACKGROUND:

Educational research supports offering expanded learning opportunities (ELO's) to improve academic performance, college and career preparation, social and emotional development and health and wellness outcomes for underserved youth. The term "expanded learning opportunities" is used to describe the range of programs and activities available to young people that occur beyond regular school hours, including summer activities similar to the ongoing State Regents' Summer Academies in Math, Science and Technology program. In recent years because of limited resources the Summer Academies program has been challenged to provide sufficient numbers of academies to match student demand. Higher education institutions such as Redlands Community College, Connors State College, and Rogers State University while providing excellent academies have had to curtail the scope of their offerings. Additionally, because of the circumstances of many underserved students such as limited family support, many Oklahoma students simply have not had the opportunity to participate in expanded learning opportunities such as the Summer Academies program. The federally-funded Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) in Oklahoma seeks to address these issues by partnering with Redlands Community College, Connors State College and Rogers State University to offer three summer institutes in science, technology, engineering and mathematics (STEM) topics beginning in June 2013.

POLICY ISSUES:

The U.S. Department of Education's GEAR UP program endorses partnerships with higher education institutions. These partnerships create activities for early student intervention and facilitate college readiness.

ANALYSIS:

A report by the National Governor’s Association (NGA) Center for Best Practices cites evidence that expanded learning opportunities such as the summer institutes in science, technology, engineering and mathematics (STEM) topics proposed by the higher education institutions in partnership with GEAR UP can be a key component to meeting state challenges such as the high school dropout rate because they (1) support rigor in the classroom, (2) increase the relevance of academic content to students, and (3) establish supportive relationships between students and caring adults. Further, another study by the James Irvine Foundation determined that the average math score for participants in their expanded learning opportunity program was higher than 70 percent of their peers who did not participate.

In July 2011 the State Regents’ GEAR UP program solicited partnerships from Redlands Community College and Connors State College, to participate in the 2011 federal GEAR UP grant project. These institutions had previously produced high quality summer academy programs in science, technology, engineering and mathematics (STEM) topics on their respective campuses. For 2013, GEAR UP will add an additional partnership with Rogers State University. The partnership agreement specified that the expanded learning opportunity program would be made available to students from 24 current GEAR UP school sites in grades 8-9-10 and 11. Recruitment of students from the GEAR UP school sites must be completed by April 22, 2013. The grant funds available from GEAR UP are limited to a total of \$100,000; however each college has identified additional resources and facilities, including private foundation funds that make the summer programs possible. The names of the institutes: “Wilderness Adventure, Science = Education and Careers” at Connors State College, “Exploring Natural Resources” at Redlands Community College, and ART (Appreciating Real-work Technology) at Rogers State University suggest that the students will have an exceptional learning experience in summer 2013.

The three summer institutes in science, technology, engineering and mathematics (STEM) topics for students in designated GEAR UP school sites are funded (total: \$90,000) by federal grant dollars. No state funds are included in the grants.

Institution	Amount of Grant	Frequency/Duration	Number of Student Participants
Connors State College	\$50,000	2 one-week sessions	80
Redlands Community College	\$23,000	1 one-week session	24
Rogers State University	\$21,233	1 one-week session	30
Total	\$94,233		134

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AGENDA ITEM #18-e:

Capital.

SUBJECT: Ratification of Capital Allotments for FY2013.

RECOMMENDATION:

It is recommended that the State Regents ratify the capital allotments made during the period of January 12, 2013, through February 13, 2013.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period January 12, 2013, through February 13, 2013, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is \$2,344,731 representing \$16,033 in State funding and \$2,328,698 in Section 13/New College Funds.

ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS						
(For the Period of January 12, 2013 through February 13, 2013)						
Section 13, New College, and State Funding Sources						
Institution	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution
Northwestern OK State University	600-Section 13	Major Renovation & Repair	1/28/2013	20,000		
	600-Section 13	Energy Management Debt Service	1/28/2013	47,500		
	600-Section 13	Administrative Furniture & Equipment	1/28/2013	20,000		
		Total		87,500		87,500
Southeastern OK State University	600-Section 13	Hallie McKinney Hall Renovations	12/1/2013	1,700,000		
		Total		1,700,000		1,700,000
Langston University	600-Section 13	Educational Equipment	2/7/2013	100,000		
	650-New College	OKC Renovations	2/7/2013	405,183		
	295-State	Allied Health Center	2/7/2013		16,033	
	650-New College	Educational Equipment	2/7/2013	16,015		
		Total		521,198	16,033	537,231
Northern Oklahoma College	600-Section 13	Library Acquisitions	1-22-213	20,000		
		Total		20,000		20,000
		System Totals		2,328,698	16,033	2,344,731

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AGENDA ITEM #18-f:

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between December 21, 2012 and February 8, 2013.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000.

ANALYSIS:

For the time period between December 21, 2012 and February 8, 2013, there were two (2) purchases in excess of \$25,000 but not in excess of \$100,000.

Purchases Between \$25,000.00 and \$99,999.99.

GEAR UP

- 1) The College Board in the amount of \$43,000.00 for conducting the College Readiness workshops. The College Board will provide "Pre-AP" training for teacher professional development. These workshops will take place in 24 school districts under the GEAR UP grant across the state during the 2012-2013 school year. (Funded from 730-GEAR UP).

Various Funds

- 2) Office of Management and Enterprise Services in the amount of \$41,738.65 for FY13 property and motor vehicle annual insurance premiums. (Funded from 210-Core, 701-OCAP and 701-OneNet).

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AGENDA ITEM #18-g (1):

Non-Academic Degree.

SUBJECT: University of Oklahoma - Posthumous Degree

RECOMMENDATION:

It is recommended that the State Regents ratify the awarding of the nonacademic degree as listed below:

BACKGROUND:

The University of Oklahoma made a request to award a Bachelor of Architecture degree posthumously to Mr. Hok-Yin Chan, who died in a traffic accident on November 21, 2012. At the time of his death, Mr. Chan had completed 140 of the required 160 credit hours and maintained a 3.20 grade point average.

The University of Oklahoma Board of Regents approved the awarding of this degree at their regular meeting in January 2013.

POLICY ISSUES:

These requests are consistent with State Regents' policy which states such degrees are generally given to a student deceased in his/her last semester of study. The proposed diplomas for the posthumous degrees are attached for State Regents' ratification.

The Oklahoma State Regents for Higher Education
acting through

THE UNIVERSITY OF OKLAHOMA

make known that

Hok-Din Chan

having completed the requirements for the posthumous award of
the degree of

Bachelor of Architecture

has accordingly been admitted posthumously to that degree
and all the honors, privileges and obligations belonging thereto,
and in witness thereof have authorized the issuance of

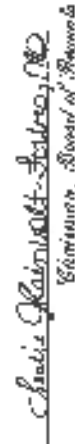
this Diploma hereby signed and sealed.

Issued at the University of Oklahoma at Norman, Oklahoma on the
tenth day of May two thousand and thirteen.

For the State Regents

For the University

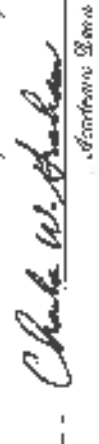

Regents


Charles Rainbolt, Secy., R2
Vice-Chancellor, Board of Regents


President


President of the University


Secretary


Charles W. Baker
Secretary General



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AGENDA ITEM #18-g (2):

Non-Academic Degrees.

SUBJECT: Honorary Degrees - University of Oklahoma.

RECOMMENDATION:

It is recommended that the State Regents ratify the University of Oklahoma's request to award five Honorary Degrees at their 2012 Spring Commencement.

STAFF ANALYSIS:

A request has been made from the University of Oklahoma to award an Honorary Doctor of Humane Letters to the following individuals:

1. Mr. Tom Boyd, David Ross Boyd Professor of Philosophy, for his contributions to continued excellence in education during his more than 40 years of teaching at the University of Oklahoma.
2. Judge Ralph Thompson, U.S. District Judge for the Western District of Oklahoma for his leadership in law and his service to the University of Oklahoma, the State of Oklahoma, and the United States of America.
3. Ms. Jan Marie Crawford, University of Oklahoma alum and former Union Activities Director at Oklahoma Memorial Union, for her leadership in the design in and aesthetic improvements throughout the University of Oklahoma campus.
4. Ms. Susan E. Brackett, former faculty of the University of Oklahoma College of Dentistry, for her leadership and service to the dental profession and her commitment to the development of Fine Arts at the University of Oklahoma.
5. The University of Oklahoma 2013 Spring Commencement Keynote Speaker, Mr. Fareed Zakaria, host of *CNN's Fareed Zakaria GPS*, editor-at-large and a columnist for *TIME* magazine, and a columnist for *The Washington Post*.

The request is consistent with State Regents' policy which requires:

- conferral of honorary degrees only at the highest level for which an institution is authorized to award earned degrees
- conferral of honorary degrees that are distinguishable from earned degrees
- conferral of honorary degrees not to exceed the number specified in the policy
- conferral of honorary degrees upon individuals who are not faculty, administrators, or other officials associated with the institution as specified in the policy.
- conferral of honorary degrees upon individuals who have made outstanding contributions to society through intellectual, artistic, scientific, or professional accomplishments

The University of Oklahoma request meets requirements of the State Regents' policy. The proposed diplomas for the honorary degrees are attached for State Regents' approval.

The Oklahoma State Regents for Higher Education
Acting Through

The University of Oklahoma

Confers
The Honorary Degree of Doctor of Humane Letters

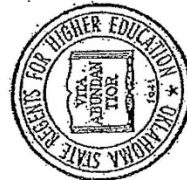
on
Tom W. Boyd

in recognition of excellence and meritorious achievements,
with all the honors, privileges and obligations belonging thereto, and in witness
thereof, has authorized the issuance of this diploma duly signed and sealed.

Issued at the University of Oklahoma
this tenth day of May, two thousand thirteen

For the State Regents

~~Chairman~~
~~Secretary~~
Chancellor



For the University

~~Chairman, Board of Regents~~
~~President of the University~~
Provost

The Oklahoma State Regents for Higher Education
Acting Through

The University of Oklahoma

Confers

The Honorary Degree of Doctor of Humane Letters

on

The Honorable Ralph G. Thompson

in recognition of excellence and meritorious achievements,
with all the honors, privileges and obligations belonging thereto, and in witness
thereof, has authorized the issuance of this diploma duly signed and sealed.

Issued at the University of Oklahoma
this tenth day of May, two thousand thirteen

For the State Regents

~~Chairman~~
~~Secretary~~
Chancellor



For the University

~~Chairman, Board of Regents~~
~~President of the University~~
Provost

*The Oklahoma State Regents for Higher Education
Acting Through*

The University of Oklahoma

Confers

The Honorary Degree of Doctor of Humane Letters

on

Jan Marie Crawford

*in recognition of excellence and meritorious achievements,
with all the honors, privileges and obligations belonging thereto, and in witness
thereof, has authorized the issuance of this diploma duly signed and sealed.*

*Issued at the University of Oklahoma
this tenth day of May, two thousand thirteen*

For the State Regents

~~Chairman~~
~~Secretary~~
Cancellor



For the University

~~Chairman, Board of Regents~~
~~President of the University~~
Provost

The Oklahoma State Regents for Higher Education
Acting Through

The University of Oklahoma

Confers

The Honorary Degree of Doctor of Humane Letters

on

Susan E. Brackett

in recognition of excellence and meritorious achievements,
with all the honors, privileges and obligations belonging thereto, and in witness
thereof, has authorized the issuance of this diploma duly signed and sealed.

Issued at the University of Oklahoma
this tenth day of May, two thousand thirteen

For the Senate Regents

~~Chairman~~
~~Secretary~~
Chancellor



For the University

~~Chairman, Board of Regents~~
~~President of the University~~
Provost

*The Oklahoma State Regents for Higher Education
Acting Through*

The University of Oklahoma

Confers

The Honorary Degree of Doctor of Humane Letters

on

Fareed Zakaria

*in recognition of excellence and meritorious achievements,
with all the honors, privileges and obligations belonging thereto, and in witness
thereof, has authorized the issuance of this diploma duly signed and sealed.*

*Issued at the University of Oklahoma
this tenth day of May, two thousand thirteen*

For the State Regents

~~_____
Chairman

Secretary

Cancellor~~



For the University

~~_____
Chairman, Board of Regents

President of the University

Provost~~

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AGENDA ITEM #19-a:

Programs.

SUBJECT: Current Status Report on Program Requests.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2012 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2012-2013).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.

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AGENDA ITEM #19-b (1):

Annual Reports.

SUBJECT: Low-Productivity Programs Report.

RECOMMENDATION:

This is an information item only.

BACKGROUND:

By State Regents' policy, all academic programs are required to be reviewed by faculty on a five-year cycle to ensure quality and currency of each program's content. In January 1996, the State Regents revised the *Academic Program Review* policy, which added a requirement that degree programs meet minimum productivity standards or be triggered for early review (see table). These minimum productivity standards promote the efficient and effective use of limited resources by requiring institutions either to justify the continuance of a low-productivity program or to request that it be deleted. Institutions review low-productivity programs on an annual basis.

	Minimum Degrees Conferred	Minimum Majors Enrolled
Associates in Arts or Sciences	5	25
Associates in Applied Sciences	5	17
Baccalaureate	5	12
Master's	3	6
Doctoral	2	4

First low-productivity program review cycle. In June 1996, institutions were informed of degree programs that did not meet the minimum productivity standards. State Regents' staff worked with institutional staff to complete the project. Based on these standards at the time adopted, 25 percent of the programs offered in 1996-97 fell below the minimum productivity standards.

Continuing low-productivity reviews. Since the first review cycle in 1996, institutions have revitalized, consolidated, justified, or deleted programs not meeting the minimum standards. In June 2011, the policy was revised to refine the review and continuation criteria for low producing programs as follows:

1. New programs provisionally approved with a specified period of time to operate and meet certain criteria may be granted an exception until the program gains full approval.

2. Liberal Arts and Sciences Programs. These liberal arts and sciences programs support the general education component and other degree programs, i.e., the continuation of a program may be justified as exempt based on the subject matter and/or service/support function.
3. Offline Programs. Programs scheduled for deletion or suspension.
4. Restructured Programs are expected to meet minimum productivity within a given time period.
5. Special Purpose Programs. The programs are designed to meet the special needs of the state and its constituents (e.g., Women's Studies, Native American Studies, Process Technology, Wind Turbine Technology and Technical Supervision and Management).
6. Data Discrepancies. This includes other factual issues that can be verified.
7. No Cost/Justifiable Cost Programs. Programs that require no additional cost or justifiable costs are not expected to meet minimum standards for productivity as listed in 3.7.5.B.3 of the Program Review Policy.

In May 2012, institutions were informed of programs not meeting the minimum productivity standards for the current cycle. Following these program reviews, only 19 percent of institutional programs did not meet the minimum productivity standards.

Reviewing low producing programs according to the program review criteria, including the criteria for exceptions for low producing programs, listed above, institutions make recommendations regarding appropriate measures to reduce its low producing program inventory. The following table describes the status and/or recommendation each institution has made for its low producing programs.

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Review* policy.

ANALYSIS:

A table showing Low-Productivity Degree Programs by Institutions and Disposition begins on the next page.

Low-Productivity Degree Programs by Institutions and Disposition

Institution	Total Programs Offered	Low Producing by Number and Percent		Disposition*by Number of Programs			Exceptions for Low Producing Program Granted (See Exception Categories Below)							
		#	%	DEL	SUS	EXP	1	2	3	4	5	6	7	
OU	260	47	18%	3	1	43		18					5	20
OUHSC	63	21	33%	2	0	19								19
OU-LAW	2	0	0%	0	0	0								
OSU	228	29	13%	0	0	29		7		8	6	5	3	
OSU-OKC	46	9	20%	1	0	8				6		2		
OSUIT	26	4	15%	0	0	4					3			1
OSU-VET	1	0	0%	0	0	0								
OSU-CHS	6	2	33%	0	0	2				1		1		
CU	42	6	14%	1	0	5		3				1	1	
ECU	85	1	1%	0	0	1		1						
LU	42	12	29%	0	0	12		4		2	3	1	2	
NSU	31	10	32%	0	0	10		8			2			
NWOSU	52	15	29%	0	0	15		15						
OPSU	70	15	21%	0	0	15		3		4	5		3	
RSU	101	3	3%	0	0	3		2						1
SEOSU	53	11	21%	0	0	11		5		2	3	1		
SWOSU	38	17	45%	0	0	17		3			5	1	8	
UCO	31	9	29%	1	0	8		1			7			
USAO	23	7	30%	0	0	7		6			1			
CASC	38	13	34%	0	0	13		6			6		1	
CSC	26	9	35%	2	0	7		2		1				4
EOSC	36	16	44%	0	0	16		5		3	4	3	1	
NEOAMC	50	10	20%	0	0	10		5		1	3		1	
NOC	41	15	37%	2	2	11		3			1	1	6	
OCCC	79	6	8%	0	0	6		1			2		3	
RCC	31	7	23%	5	0	2		1			1			
RSC	51	14	27%	0	0	14		1		2				11
SSC	24	5	21%	0	0	5		5						
TCC	103	9	9%	1	0	8		2		4				2
WOSC	21	3	14%	0	0	3					1			2
Totals	1730	325	19%	18	3	304	0	107	0	34	53	21	89	

* Disposition headings: DEL = deleted or scheduled for deletion. SUS = suspended or scheduled for suspension. EXP = exception for low producing program granted.

EXCEPTION CATEGORIES:

1. New program.
2. Liberal Arts and Sciences Program.
3. Offline Program.
4. Restructured Program.
5. Special Purpose Program.
6. Data Discrepancies.
7. No Cost/Justifiable Cost Program.

DISPOSITION:

1. **Deleted programs.** Eighteen programs (5.54 percent) have been deleted or are scheduled for deletion.
2. **Suspended programs.** Three programs (0.92 percent) have been suspended or are scheduled for suspension. Suspensions allow institutions to study and assess the viability of a program, keeping it available for students currently in the program to complete, but no new students are allowed to enroll. It is understood that the suspended programs will be reactivated or deleted within three years of the suspension date.
3. **Restructured or justified programs.** Three hundred and four programs (93.54 percent) have been restructured or justified. Restructured programs are revised to meet current student or industry demands, and are expected to meet the minimum productivity standards within a given time period. Justified programs with low-productivity are not expected to achieve minimum productivity standards. However, the institution has made a compelling case regarding the continuation of such programs, and the programs will be placed on the regular five-year review schedule. For example, an institution may have several humanities degree programs that provide excellent liberal arts programs from courses that are inherent to the institution's offerings with little saving if they were deleted. Some justified programs serve a unique and sometimes small population, and provide an important program to the local community. It is understood that each program's low-productivity will be addressed, and continuation, if recommended by the institution, must be justified.

The minimum productivity standards have strengthened the State Regents' *Academic Program Review* policy and Academic Planning/Resource Allocation initiative by focusing on the need to justify low-productivity programs. Program review remains the most effective way to improve the quality of degree programs and ensure the efficient use of resources.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
March 7, 2013

AGENDA ITEM #19-b (2):

Annual Reports.

SUBJECT: Program Update for 2012.

RECOMMENDATION:

This item is provided for information purposes only.

BACKGROUND:

The Oklahoma College Savings Plan (OCSP) began operation in April 2000. The Board of Trustees that oversees the OCSP is chaired by the State Treasurer. The Chancellor for Higher Education, an ex officio member, currently serves as vice-chair of the board. The State Regents' office also provides staffing support for the OCSP board.

The OCSP is Oklahoma's "529" plan, a designation based on the IRS code section which authorizes state "qualified tuition plans." As a "529" plan, earnings on investments in the program are exempt from both federal and state income taxes if used for qualified higher education expenses.

POLICY ISSUES:

The OCSP is designed to encourage Oklahoma families to save for higher education expenses. An OCSP account can be opened with as little as \$100 with subsequent contributions as small as \$25 dollars or \$15 per pay period. By encouraging savings, students are more likely to have the financial resources to afford college expenses without resorting to excessive student loan debt.

ANALYSIS:

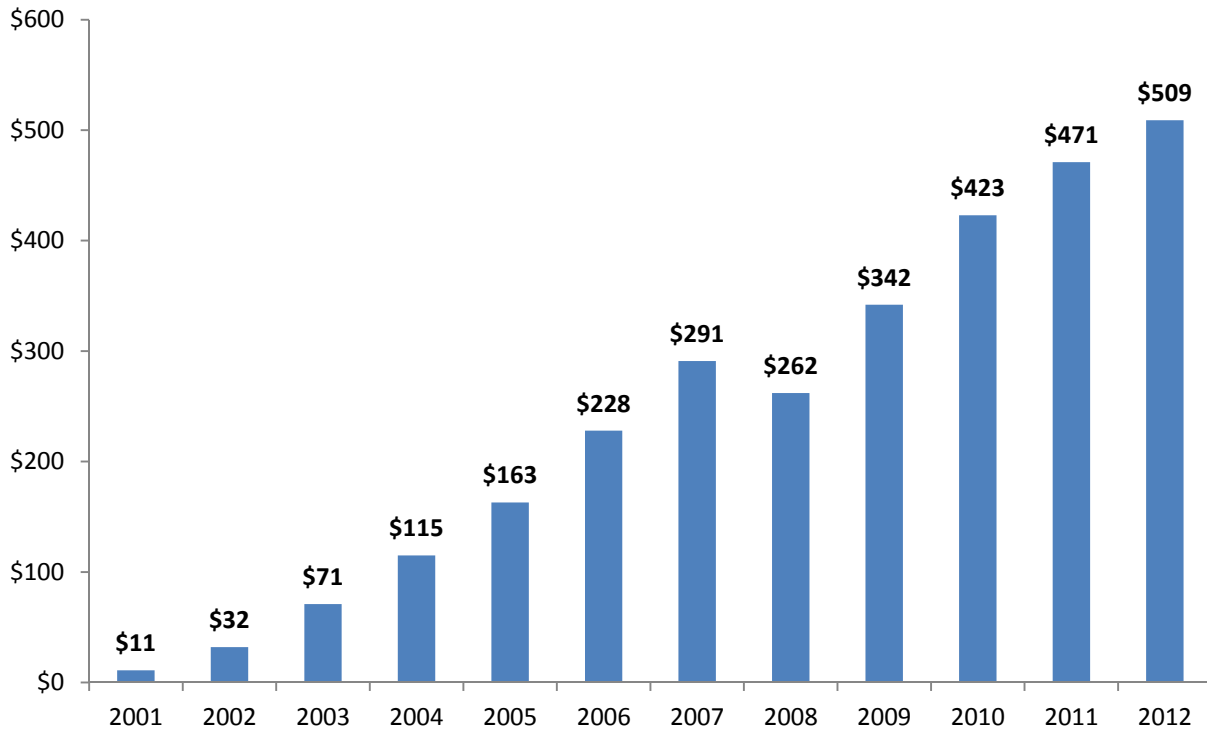
A new contract for program management of the plan began in 2010. TIAA-CREF Tuition Financing Inc., which administered the program during its first ten years, also won the new contract to continue administering the program. As a result of the re-bidding process, program participants have benefited from both lower costs and additional investment options. The current contract calls for an initial five year contract period from 2010 to 2015 with an option, at the discretion of the board, of a second five-year term to run from 2015 to 2020.

Following a 10 percent decline in asset values in 2008, the program's assets continued their fourth straight year of growth, increasing in 2012 by \$38.5 million.

Account and Asset Growth: The following table shows the growth of the program over the past ten years.

	<u>Accounts</u>	<u>Annual % Change</u>	<u>Total Assets</u>	<u>Annual % Chng</u>
As of 12/31/01	3,830	160%	\$10,729,693	251%
As of 12/31/02	12,017	213%	\$32,262,626	201%
As of 12/31/03	18,647	55%	\$70,823,971	120%
As of 12/31/04	24,390	31%	\$115,325,223	63%
As of 12/31/05	28,741	18%	\$163,146,757	41%
As of 12/31/06	32,735	14%	\$228,073,626	40%
As of 12/31/07	38,123	16%	\$290,897,749	28%
As of 12/31/08	41,744	9%	\$262,026,337	-10%
As of 12/31/09	44,466	7%	\$342,305,879	31%
As of 12/31/10	47,326	6%	\$422,735,335	23%
As of 12/31/11	51,088	8%	\$470,891,493	11%
As of 12/31/12	54,915	7%	\$509,442,395	8%

Plan Assets (in \$ millions)



Allocation of Investments: Most account owners choose the aged-based investment option that automatically adjusts the types of investments for the account as the child grows older. The following table shows the distribution of accounts and assets among the investment options as of 12/31/12.

	<u>Accounts</u>	<u>% of Total</u>	<u>Total Assets</u>	<u>% of Total</u>
Age-Based Allocation	26,527	52.8%	\$244,166,311	54.4%
100% Equity Option	7,556	15.0%	\$88,360,125	19.7%
Guaranteed Option	7,223	14.4%	\$62,089,968	13.8%
Balanced Option	3,131	6.2%	\$20,419,911	4.6%
Diversified Equity Option	2,275	4.5%	\$15,627,039	3.5%
Fixed Income Option	1,429	2.8%	\$11,573,292	2.6%
Equity Index Option	746	1.5%	\$4,751,678	1.1%
Oklahoma “SEED” Accounts ¹	1,360	2.7%	\$1,599,718	0.4%
Subtotal Direct-Sold Accounts	50,247	91.0%	\$448,588,042	88.0%
Advisor-Sold Accounts	4,668	9.0%	\$60,854,353	12.0%
Total - All Accounts	54,915	100.0%	\$509,442,395	100.0%

¹The “SEED” accounts are part of a long-term research project funded by private foundation grants. The foundation grants provide initial \$1,000 contributions for accounts of selected Oklahoma newborn children. The research project is intended to examine the impact of early college savings on the eventual college-going rates of the account beneficiaries.

Investment Options and 2012 Investment Performance:

Direct-Sold Program – The direct-sold program has nine investment options, including three age-based Managed Allocation options that mix equity, real estate, fixed income, and money market mutual funds based on the age of the beneficiary.

	<u>2012 Performance</u>
Moderate Managed Allocation	+5.4% to +14.6%
Conservative Managed Allocation	+1.7% to +15.4%
Aggressive Managed Allocation	+7.3% to +21.5%
U.S. Equity Index	+15.8%
Diversified Equity	+20.6%
Global Equity Index	+17.1%
Balanced (60% equities, 40% bonds)	+13.9%
Fixed Income Option	+5.1%
Guaranteed Option (principal protected from loss)	+1.7%

Advisor-Sold Program – The advisor-sold program has a total of twenty investment options, including six age-based portfolios, two static portfolios, and twelve individual fund options. The 2012 performance reflects Class A shares.

Age-Based Portfolios	<u>2012 Performance</u>
Ages 0-8	+13.98%
Ages 9-11	+13.11%
Ages 12-14	+10.09%
Ages 15-16	+8.65%
Ages 17-18	+7.47%
Ages 19+	+6.84%
Static Portfolios	<u>2012 Performance</u>

Capital Appreciation	+14.14%
Capital Preservation	+7.50%
Individual Funds	
Allianz AGIC Income & Growth	+11.81%
Allianz NFJ Dividend Value	+13.42%
Allianz NFJ International Value	+21.01%
Allianz RCM Large-Cap Equity	+9.18%
PIMCO Diversified Income	+13.75%
PIMCO Global Multi-Asset	+8.64%
PIMCO Government Money Market	+0.00%
PIMCO Real Return	+8.47%
PIMCO Total Return	+9.59%
TIAA-CREF International Equity Index	+18.08%
TIAA-CREF S&P 500 Index Fund	+14.77%
TIAA-CREF Small-Cap Blend Index Fund	+15.59%

Program Costs for Participants:

Direct-sold program: There are no enrollment fees or commissions assessed on contributions in the direct-sold program. The annual administrative fee to participants is based on a management fee assessed for TIAA-CREF's administrative services plus the underlying mutual fund fees (excluding the Guaranteed Option, which has no administrative fee). Total annual fees for participants range from 0.47 percent to 0.95 percent, depending on the investment option.

Advisor-sold program: Investments in the advisor-sold program are purchased as either Class A or Class C shares. Class A shares have a 4.25 percent initial sales charge, a \$20 annual account maintenance fee, and total annual asset-based fees ranging from 0.78 percent to 1.79 percent. Class C shares have a 1.00 percent initial sales charge, a \$20 annual account maintenance fee, and total annual asset-based fees ranging from 0.78 percent to 2.54 percent.

National Ratings: SavingforCollege.com, an independent and authoritative website on state college savings plans, continues to give the OCSF a high rating (4.5 on a 5.0 scale for Oklahoma residents for both the direct-sold and advisor-sold options). The program is also recommended by Kiplinger.com and the national financial aid website finaid.org.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
March 7, 2013

AGENDA ITEM #19-b (3):

Annual Reports.

SUBJECT: Oklahoma High School Indicators Project. Reports required by 1989 legislation relating to (1) high school to college-going rate by high school site, (2) performance of college freshmen by high school site, and (3) ACT performance by high school site.

RECOMMENDATION:

It is recommended that the State Regents accept the report of the High School Indicators Project.

BACKGROUND:

In Senate Bill No. 183 from the 1989 legislative session, Section 13 set up a program designed to evaluate the performance of individual schools and school districts in the state of Oklahoma. This program not only required multiple types of evaluation by the State Department of Education, but also required that the individual schools and districts be notified of these evaluations, and that the general public also be advised as to the "effectiveness" of individual schools or districts.

In response to the directive of SB 183, the State Regents will be providing four reports; (1) High School to College-Going Rates for Oklahoma High School Graduates to Oklahoma Colleges; (2) Headcount, Semester Hours, and GPA Report; (3) Mean ACT Scores by Oklahoma High School Site; and (4) Remediation Rates for Oklahoma High School Graduates in Oklahoma Public Higher Education (beginning in 1995).

POLICY ISSUES:

These reports are consistent with States Regents' policy.

ANALYSIS:

The mean ACT scores lists the computed mean subject and composite scores for the 2012 Oklahoma high school graduates taking the ACT and the number of high school graduates taking the exam by county, district, and high school site. This computation is based on the *highest* test score of those who took the ACT more than one time. ACT, Inc. calculates the mean ACT composite score on the *last* test score. The student's ACT score is credited to the high school where the highest score was earned. If the high school code does not match a valid Oklahoma high school site, then the score is excluded from this report. A summary of 2012 Oklahoma high school graduates ACT scores are contained within this agenda.

In compliance with Senate Bill No. 183, the State Regents will transmit these data to the Office of Accountability upon approval.

Mean ACT Scores by Oklahoma High School Site

According to ACT, 1,666,017 high school graduates across the United States took the test. Oklahoma high school graduates represent 29,342 of these test-takers. Of these test-takers, 28,597 (97.5%) provided enough information to be matched with a valid Oklahoma high school code.

Oklahoma's 2012 senior class scored an average composite score of 21.0, which is one-tenth of a point higher than the previous year. The State's scores in mathematics (20.2) increased two-tenths of a point from the previous year. English (20.5) as did Reading (21.7) remained unchanged from the previous year. Science (21.1) increased by one-tenth of a point. School composite scores range from a high 32.3 to a low of 14.4.

Year	Students with Valid Oklahoma High School Code	English	Mathematics	Reading	Science	Composite
2008	25,048	20.7	20.0	21.8	20.8	21.0
2009	25,555	20.6	20.0	21.8	20.9	21.0
2010	26,665	20.5	20.1	21.6	21.0	20.9
2011	27,639	20.5	20.0	21.7	21.0	20.9
2012	28,597	20.5	20.2	21.7	21.1	21.0

Statewide, forty-seven percent of the students taking the ACT fail to score 19 or higher on the Mathematics portion of the exam and remains an area of weakness in Oklahoma student preparation. Over seventy-five percent of the Oklahoma graduating class of 2012 took the ACT at least once.

Many Oklahoma students are taking more challenging courses that better prepare them for college. In 2012 sixty-eight percent of Oklahoma's graduating seniors took the ACT college preparatory core curriculum.

A complete list of ACT Scores by high school site is available on the State Regents website at <http://www.okhighered.org/oeis/preparation/>.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Forty-Seventh Meeting



January 31, 2013

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Forty-Seventh Meeting
January 31, 2013

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

**Minutes of the Seven Hundred Forty-Seventh Meeting
of the
Oklahoma State Regents for Higher Education
January 31, 2013**

- 1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9 a.m. on Thursday, January 31, 2013, in the Regents Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on November 6, 2012. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
- 2. CALL TO ORDER.** Regent Glass called the meeting to order and presided. Present for the meeting were State Regents Toney Stricklin, Ron White, Stuart Price, Jody Parker, Ike Glass, Jimmy Harrel, and John Massey.
- 3. MINUTES OF THE PREVIOUS MEETINGS.** Regent Massey made a motion, seconded by Regent Stricklin, to approve the minutes of the State Regents' Committee-of-the-Whole and the minutes of the State Regents' regular meeting on December 5, 2012, and December 6, 2012. Voting for the motion were Regents Price, Parker, Glass, Harrel, Massey, and Stricklin. Voting against the motion were none. Regent White was not present for the vote.
- 4. REPORTS.**

 - a. Report of the Chairman. Chairman Glass noted a presentation given by Dr. Stephen McKeever to the State Regents discussing the progress of STEM education and the future needs of the State of Oklahoma's business and industry. He stated that, based on the projections provided in the presentation, the State Regents and the State System of Higher Education had been issued a mandate by the public to accomplish the needs of STEM education and the needs of business and industry.

b. Report of the Chancellor. Chancellor Glen D. Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents. Chancellor Johnson also advised Regents of several upcoming events.

5. **NEW PROGRAMS.** Regent Massey made a motion, seconded by Regent Parker, to approve the request from East Central University of offer the Certificate in Business-Banking and Finance, the Certificate in Business-Human Resources Management, and the Certificate in Business-Entrepreneurship. Voting for the motion were Regents Parker, Glass, Harrel, Massey, Stricklin, White, and Price. Voting against the motion were none.

6. **PROGRAM DELETIONS.** Regent Stricklin made a motion, seconded by Regent Massey, to approve the following institutional requests for program deletions:

- The University of Oklahoma Health Sciences Center requested to delete the Doctor of Philosophy in Health Administration and Policy, the Master of Science in Health Administration and Policy, and the Master of Science in Geriatrics/Gerontology.

Voting for the motion were Regents Glass, Harrel, Massey, Stricklin, White, Price, and Parker.

Voting against the motion were none.

7. **POLICY.**

a. Regents reviewed the revisions to State Regents' policy 3.25 *Professional Programs*, which re-incorporates the following programs into the policy: University of Oklahoma Health Sciences Center – Doctor of Audiology, Doctor of Nursing Practice, Doctor of Physical Therapy, Doctor of Public Health, and Doctor of Science in Rehabilitation Science; and Langston University – Doctor of Physical Therapy. This item was for posting only and did not require State Regents' action.

b. Regent Stricklin made a motion, seconded by Regent Harrel, to approve the permanent rule revisions for the Oklahoma's Promise – Oklahoma Higher Learning Access Program. The revisions clarify that the student GPA will be rounded to two decimal points, providing guidance regarding minimum GPA cut-off requirements. The revisions

also clarify that the three-year period in which a student must begin using the Oklahoma's Promise award is measured as three calendar years. Voting for the motion were Regents Harrel, Massey, Stricklin, White, Price, Parker, and Glass. Voting against the motion were none.

8. COMPLIANCE REVIEW REPORT. Regent Stricklin made a motion, seconded by Regent Massey, to accept the Compliance Review Report on Western Oklahoma State College's accelerated online courses. Voting for the motion were Regents Massey, Stricklin, White, Price, Parker, Glass, and Harrel. Voting against the motion were none.

9. OKLAHOMA'S PROMISE. Mr. Bryce Fair, Associate Vice Chancellor for Scholarships and Grants, provided Regents with an overview of the Oklahoma's Promise Year End Report for 2011-2012. Included in the report were updates to the enrollment in the program, the estimated eligible population, the number of students completing the program requirements, and projected enrollment in the program through the 2013-2014 academic year. Regent Stricklin made a motion, seconded by Regent Price, to accept the report as presented. Voting for the motion were Regents Stricklin, White, Price, Parker, Glass, Turpen, and Massey. Voting against the motion were none.

10. E&G BUDGET.

a. Regent White made a motion, seconded by Regent Massey, to approve the updated request for state appropriations for FY2014 in the amount of \$1,052,699,145, representing an increase of \$97.4 million or 10.2 percent for support of the State System. The updated request includes a request for the replacement of the debt service obligation for the partial refunding of the 2005 Capital Bond Issuance, which totals \$23,950,000. Voting for the motion were Regents White, Price, Parker, Glass, Turpen, Massey, and Stricklin. Voting against the motion were none.

b. Regent White made a motion, seconded by Regent Massey, to approve a grant allocation in the amount of \$10,000 for a one-time commitment to the Oklahoma Historical Society

for support of the publication of an Oklahoma Higher Education History. Voting for the motion were Regents Price, Parker, Glass, Turpen, Massey, Stricklin, and White. Voting against the motion were none.

11. MASTER LEASE PROGRAM. Regent White made a motion, seconded by Regent Massey, to approve the recommendation to submit to the Council of Bond Oversight two additional Real Property Master Lease Series projects totaling approximately \$48 million. Voting for the motion were Regents Parker, Glass, Turpen, Massey, Stricklin, and White. Voting against the motion were none. Regent Price was not present for the vote.

12. EPSCoR. Dr. Jerry Malayer, State Program Director for EPSCoR, presented the following items related to the Experimental Program to Stimulate Competitive Research (EPSCoR):

- a. Appointment of Dr. Paul Risser, University of Oklahoma, Dr. Scott Rollins, Selexys Pharmaceuticals, and Dr. James Sorem, The University of Tulsa, to the EPSCoR Advisory Committee through December 2014.
- b. Ratification of payment of EPSCoR/IDeA Coalition dues in the amount of \$32,500 for the calendar year 2013.
- c. Acceptance of the 2012 Oklahoma EPSCoR Advisory Committee Annual Report.
- d. Approval of EPSCoR matching funds in the amount of \$113,000 to the University of Oklahoma for NASA EPSCoR projects.

Regent Massey made a motion, seconded by Regent Parker, to approve the above EPSCoR items. Voting for the motion were Regents Glass, Turpen, Massey, Stricklin, White, and Parker. Voting against the motion were none. Regent Price was not present for the vote.

13. CONTRACTS AND PURCHASES. Regent White made a motion, seconded by Regent Massey, to approve the following purchases for amounts that are in excess of \$100,000.

- Presbyterian Health Foundation in the amount of \$11,750.00 for monthly parking fees for employees and visitor parking tokens at the new OCAP location at 840 Research

Parkway Suite 400, Oklahoma City, Oklahoma. This is a change order, which will bring the new total of the purchase order to \$106,287.50.

Voting for the motion were Regent Turpen, Massey, Stricklin, White, Parker, and Glass. Voting against the motion were none. Regent Price was not present for the vote.

14. **DELETED ITEM.** Chairman Glass announced the item 14 had been deleted from the agenda.
15. **CAMPUS SECURITY AND SAFETY TASKFORCE.** Regent Massey made a motion, seconded by Regent Parker, to approve the formation of a Campus Security and Safety Taskforce to review campus safety policies. Voting for the motion were Regents Massey, Stricklin, White, Price, Parker, Glass, and Turpen. Voting against the motion were none.
16. **COMMENDATIONS.** Regent Massey made a motion, seconded by Regent White, to commend staff for state and national recognitions. Regent Massey stated that he has always been very proud of State Regents' staff for their accomplishments. He noted that Dr. Raquel Schmitz, Vice Chancellor for Administration, had served as the 2012 Fall Commencement speaker at the Texas Women's University. Voting for the motion were Regents Stricklin, White, Price, Parker, Glass, Turpen, and Massey. Voting against the motion were none.
17. **EXECUTIVE SESSION.** Mr. Bob Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.
18. **DELETED ITEM.** Chairman Glass announced that item 18 had been deleted from the agenda.
19. **CONSENT DOCKET.** Regent Harrel made a motion, seconded by Regent Price, to approve the following consent docket items.
 - a. Programs.
 - (1) Program Modifications. Approval of institutional requests.
 - (2) Program Suspensions. Ratification of institutional requests.
 - b. Cooperative Agreements. Ratification of institutional requests.
 - c. Academic Program Reconciliation. Approval of institutional requests.

- d. Electronic Media. Oklahoma State University-Oklahoma City. Approval of request to offer an existing degree program via electronic media.
- e. GEAR UP Grants.
 - (1) Ratification of incentive monies to support the implementation of a College Liaison/Coach intervention strategy serving students at participating GEAR UP middle and high schools.
 - (2) Ratification of incentive monies to support professional learning activities and direct services to students designed to increase and enhance student preparation and access to post-secondary education.
- f. Capital. Ratification of capital allotments.
- g. Agency Operations. Ratification of purchases in excess of \$25,000.

Voting for the motion were Regents White, Price, Parker, Glass, Harrel, Massey, and Stricklin.

Voting against the motion were none.

20. REPORTS. Regent Harrel made a motion, seconded by Regent Parker, to approve the following reports:

- a. Programs. Status report on program requests.
- b. Annual Reports.
 - (1) Academic Policy Exceptions Quarterly Report.
 - (2) Financial Operations Report FY2011-2012.

Voting for the motion were Regents Price, Parker, Glass, Harrel, Massey, Stricklin, and White.

Voting against the motion were none.

21. REPORT OF THE COMMITTEES.

- a. Academic Affairs and Social Justice and Student Services Committees. Regent Stricklin reported that all of the Committee's items had been acted on during the meeting.
- b. Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.

- c. Strategic Planning and Personnel and Technology Committee. The Strategic Planning and Personnel and Technology Committee had no action items.
 - d. Investment Committee. The Investment Committee had no items for Regents' action.
- 22. NEW BUSINESS.** No new business was brought before the Regents.
- 23. ANNOUNCEMENT OF NEXT REGULAR MEETING.** Regent Glass announced that the State Regents' next regular meetings would be held on Wednesday, March 6, 2013, at 10:30 a.m. and Thursday, March 7, 2013, at 9 a.m. at Oklahoma State University in Stillwater, Oklahoma.
- 24. ADJOURNMENT.** With no additional items to address, the meeting was adjourned.

ATTEST:

Ike Glass, Chairman

Michael C. Turpen, Secretary

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Research Park, Oklahoma City

MINUTES OF THE COMMITTEE-OF-THE-WHOLE Wednesday, January 30, 2013

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Committee-of-the-Whole met at 10:30 a.m. on Wednesday, January 30, 2013, at the State Regents' Offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on November 6, 2012. A copy of the agenda had been posted as required by the Open Meeting Act.
2. **CALL TO ORDER.** Participating in the meeting were Regents Toney Stricklin, Ron White, Stuart Price, Jody Parker, Ike Glass, Jimmy Harrel, Mike Turpen, and John Massey. Regent Glass called the meeting to order and presided.
3. **EXECUTIVE SESSION.** Regent Turpen made a motion, seconded by Regent Massey, to go into executive session for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions. Voting for the motion were Regents Parker, Glass, Harrel, Turpen, Massey, and Stricklin. Voting against the motion were none. Regents White and Price were not present for the vote.

Following executive session discussions, Regents returned to open session.

4. **OneOklahoma: A STRATEGIC PLAN FOR SCIENCE & TECHNOLOGY IN OKLAHOMA, 2012.** Dr. Stephen McKeever, Oklahoma Secretary for Science and Technology and the Vice President for Research and Technology Transfer at Oklahoma State University, provided Regents with an overview of "OneOklahoma", a report on Oklahoma Science and Technology by the Governor's Science and Technology Council. Regents discussed the implications of the report and discussed recruitment of teachers for both K-12 and higher education STEM disciplines.
5. **BENEFITS OF POST-SECONDARY DEGREES.** Mr. Tony Hutchison, Vice Chancellor for Strategic Planning and Analysis and Economic and Workforce Development, provided Regents with an overview of three recent studies that focused on the benefits of postsecondary education: Pew Center on the State's Economic Mobility Project, January 9, 2013; Georgetown University Center for Education and Workforce: The College Advantage: Weathering the Economic Storm, August 16, 2012; and SHEEO: Economic Benefits of Postsecondary Degrees: A State and National Level Analysis, December 2012.
1. **6. COMPLIANCE REVIEW REPORT.** Chancellor Glen D. Johnson provided Regents with a summary of the Compliance Review Report for Western Oklahoma State College. He asked Dr. Blake Sonobe, Vice Chancellor for Academic Affairs, to expand on the findings and recommendations. Dr. Sonobe stated that the compliance review team focused on courses offered online in a 10-day, 3-hour credit format during the 2011-2012 academic year.

Based on the compliance review, insufficient evidence was found that the courses offered by Western Oklahoma State College in a 10-day, 3-hour credit format were appropriate as college level courses within a college level curriculum, contained the appropriate academic rigor, or met academic calendar requirements for awarding semester credit hours. It was also found that there

was insufficient evidence that Western Oklahoma State College complied with policy requiring that concurrent enrollment experiences include opportunities for high school students to achieve college credit through a collegiate experience, as measured by the rigor of the course, qualifications of the faculty delivering the course, and the student's readiness for college. Finally, it was determined that Western Oklahoma State College did not provide the required documentation to demonstrate that the out-of-state offerings through the courses offered online did not diminish the institution's responsibilities to the citizens of Oklahoma.

Dr. Sonobe further explained that there are two methods of determining sufficient academic rigor for college level courses. The first, known as the Carnegie Unit, measures of the amount of time a student has studied a subject and requires approximately 120 hours of work and class time for each 3-credit-hour course. The second is a competency based measurement, in which students are tested on subject knowledge and skill attainment. Dr. Sonobe stated that there was neither sufficient time required of students nor evidence of competency based exams to constitute the required academic rigor.

The recommendations based on the above findings are as follows:

- **FINDING 1:** Due to insufficient evidence that the intersession courses are appropriate as college level courses within a college level curriculum, contain appropriate academic rigor, or meet the academic calendar requirements for awarding semester credit hours, it is recommended that the intersession courses in a 10-day accelerated format be discontinued immediately. Discontinuation of the 10-day intersession courses eliminates the necessity for a comprehensive compliance review plan. However, there are concerns around the academic oversight and development of the intersession courses at WOSC. For this reason, it is recommended that any proposed courses or programs offered through an accelerated format by WOSC be submitted for review and consideration in a format prescribed by the State Regents.
- **FINDING 2:** If the intersession courses are discontinued, as recommended above, this finding requires no further action.
- **FINDING 3:** If the intersession courses are discontinued, as recommended above, this finding requires no further action. However, if there are future plans to market courses or programs outside Oklahoma or the country, WOSC must provide documentation that the proposed offerings will not diminish the performance of the institution's responsibility to serve Oklahoma citizens. Further, WOSC must provide this documentation in a format prescribed by the State Regents' office prior to advertising them as available or enrolling students.
- Due to the fact that 19 of the 34 courses offered during the semesters and term reviewed are listed on the state's Course Transfer Matrix, it is recommended that State Regents' staff work with WOSC to develop a plan of action regarding the transferability of the courses.
- After the report is received by the State Regents, it is recommended that copies be sent to WOSC's governing board and the HLC.

Regents discussed the implications of the report and the possibility of conducting a statewide review of accelerated and online courses to help ensure statewide policy compliance.

7. **MASTER LEASE PROGRAM.** Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance, Information Technology, Telecommunications, and OneNet, provided Regents with an update on the Attorney General opinion regarding the master lease program as well as an overview of the master lease program approval process. She stated that the program was designed to help institutions save individual financing costs for real property and equipment. The State Regents participate in the process due to their ability to withhold allocations for payments as needed and the ability of the State System of Higher Education to negotiate a group rate, resulting in reduction of financing and administrative costs.
8. **BUDGET UPDATE.** Vice Chancellor Paliotta provided Regents with an update on the state's budget outlook. She noted that State Regents' staff had attended a House and Senate joint hearing to discuss the budget needs of the State System. She also noted that the State Equalization Board would be releasing the official revenue numbers for use by the legislature for developing the FY2014 budget.
9. **CAMPUS SAFETY AND SECURITY TASKFORCE.** Mr. Ben Hardcastle, Director of Communications, provided Regents with a summary of recent campus safety and security issues and provided Regents with an overview of the former Campus Life and Safety and Security (CLASS) Task Force, which was developed by Governor Brad Henry and concluded in December 2010. Regents discussed the formation of a new Higher Education Campus Safety and Security Taskforce to research, review, and address campus safety issues throughout the state of Oklahoma. Regents asked Chancellor Glen D. Johnson to form and appoint members to the Higher Education Campus Safety and Security Taskforce.
10. **FINANCIAL LITERACY REPORT.** Ms. Angela Caddell, Director for OCAP Communications, Financial Education, and Outreach Services, provided Regents with a report on student financial literacy. She noted that in 2011, Oklahoma saw the 8th lowest debt levels in the United States, at approximately 21 percent below the national average. She added that the figures reported include both four-year public and four-year private universities. She also discussed student credit behavior, noting that college students carry 4 credit cards on average and hold an average balance of over \$4,000. She added that nearly 30 percent of students use credit cards to pay for tuition. The Oklahoma College Assistance Program (OCAP) focuses on student financial education and partners with institutions across the state to provide educational support and materials.
11. **LEGISLATIVE UPDATE.** Ms. Hollye Hunt, Associate Vice Chancellor for Legislative Affairs, provided Regents with review of the 2012-2013 Regional Legislative Tours, which concluded earlier in January 2013. She also discussed pending legislation concerning higher education.
12. **"BEST OF HIGHER EDUCATION" REPORT.** Regents received the January 2013 update on institutional activities.
13. **ANNOUNCEMENTS.**
 - a. Chancellor Johnson advised Regents of a donation to the Chancellor Hans Brisch Scholarship Fund made by Dr. Margaret Brisch.
 - b. Chancellor Johnson advised Regents that the annual State Regents Hearing on Tuition and Mandatory Fees was scheduled in conjunction with the State Regents' regular meeting on Thursday, April 18. The hearing would be conducted at 9 a.m. with the State Regents meeting to follow at 10 a.m.

14. ADJOURNMENT. With no other items to discuss, the meeting was adjourned.

ATTEST:

Ike Glass, Chairman

Michael C. Turpen, Secretary

