

## Agenda

March 28, 2019

NOTE
This document contains recommendations and reports to the State Regents regarding items on the March 28, 2019 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to <a href="https://www.okhighered.org">www.okhighered.org</a> State System.
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#### OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

655 Research Parkway, Oklahoma City

#### AGENDA

Thursday, March 28, 2019 – 9 a.m.
Tulsa Community College
909 S Boston Ave, Tulsa, Oklahoma 74119
Chairman Jay Helm, Presiding

- 1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.
- 2. **Call to Order.** Roll call and announcement of quorum.
- 3. **Minutes of Previous Meetings.** Approval of minutes from the previous meetings.
- 4. **Report of the Chairman.** A brief comment on current activities. (No Action, No Discussion).
- 5. **Report of Chancellor.** Report of the Chancellor's activities on behalf of the State Regents. (No Action, No Discussion). Page 1.
- 6. **Resolution.** Approval of resolution commemorating the life and contributions of State Regent Bill W. Burgess, Jr. Page 5.

#### **STUDENTS**

7. **Students.** A student reports on higher education's impact. Page 7.

#### **ACADEMIC**

- 8. **New Programs.** 
  - a. Oklahoma State University. Approval to offer the Graduate Certificate in Elementary Mathematics Specialist, the Graduate Certificate in Recreation and Leisure Management, the Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences, and the Graduate Certificate in Effective Teaching in Secondary Schools. Page 9.
  - b. Carl Albert State College. Approval to offer the Associate in Arts in Exercise Science and Personal Training. Page 33.
- 9. **Program Deletions.** Approval of institutional requests for program deletions. Page 41.
- 10. **Course Equivalency Project.** Approval of the Course Equivalency Project for the 2019-2020 academic year. Page 45.

- 11. **Oklahoma College Savings Plan.** Approval of the Oklahoma College Savings Plan annual program update for 2019. Page 49.
- 12. **Financial Aid Programs.** Approval of participation of Community Care College in the Oklahoma Tuition Equalization Grant Program (OTEG). Page 55.
- 13. **Scholars for Excellence in Child Care.** Approval of contract modification between the Oklahoma Department of Human Services and the Oklahoma State Regents for the Scholars for Excellence in Child Care program. Page 59.
- 14. **State Authorization.** Request to authorize a private institution operating in Oklahoma. Page 63.
- 15. **Academic Policy.** Approval of revisions to the In-State/Out-of-State Status of Enrolled Students policy. Page 67.

#### FISCAL

16. **E&G Budget.** Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products. Page 79.

#### 17. **Tuition.**

- a. Posting of requested Academic Services Fee Changes and Peer Limits for Tuition and Mandatory Fees, 2019. Page 81.
- b. Announcement of public hearing on fees and tuition. Page 87.
- 18. **Master Lease Program.** Approval of listing of projects for submission to the Council of Bond Oversight of the 2019 Master Lease Real Property Projects. Page 89.

#### 19. **Policy.**

- a. Posting of Tuition and Fee Policy Amendments. Page 93.
- b. Approval of the Exception to Tuition and Fee Policy for Northern Oklahoma College. Page 95.
- c. Approval of the Exception to Tuition and Fee Policy for Northwestern Oklahoma State University. Page 97.
- 20. **Revenue Bonds.** Review and approval for transmittal to Attorney General the Oklahoma State University's Statement of Essential Facts for 2019 A/B General Obligation Bonds. Page 99.
- 21. **Contracts and Purchases.** Approval of FY 2019 purchases in excess of \$100,000. Page 101.
- 22. **Investments.** Approval of investment managers. Page 103.

#### **EXECUTIVE**

- 23. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 105.
- 24. **Executive Session.** Page 107.
  - a. Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board, with advice of its attorney, determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
  - b. Enter into executive session.
  - c. Open session resumes.
  - d. Vote to exit executive session.

#### CONSENT DOCKET

- 25. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
  - a. Programs. Program Modifications. Approval of institutional requests. Page 109.
  - b. Reconciliation. Approval of institutional requests. Page 121.
  - c. Electronic Delivery. Approval of a request from East Central University to offer the Bachelor of Science in Kinesiology, the Bachelor of Science in Nursing, and the Bachelor of Social Work in Social Work via online delivery. Page 123.
  - d. State Authorization Reciprocity Agreement. Ratification of institutional requests to renew participation in the State Authorization Reciprocity Agreement. Page 127.
  - e. High School Courses for College Admission. Ratification of requests to approve high school courses for college admission. Page 129.
  - f. Academic Nomenclature. Ratification of a request from Oklahoma State University Institute of Technology to consolidate academic schools. Page 131.
  - g. Agency Operations. Ratification of purchases in excess of \$25,000 for FY2019. Page 133.
  - h. Non-Academic Degrees. Ratification of a request from the University of Oklahoma to award honorary degrees. Page 135.

- 26. **Reports.** Acceptance of reports listed.
  - a. Programs. Current status report on program requests. Page 141. (Supplement)
  - b. Annual Reports.
    - (1) Acceptance of the Supplemental Pension Report, FY2019. Page 143. (Supplement)
    - (2) Acceptance of the Spring 2019 Preliminary Enrollment Survey Report. Page 147. (Supplement)
- 27. **Report of the Committees.** (No Action, No Discussion).
  - a. Academic Affairs and Social Justice and Student Services Committees.
  - b. Budget and Audit Committee.
  - c. Strategic Planning and Personnel Committee and Technology Committee.
  - d. Investment Committee.
- 28. **Announcement of Next Regular Meeting** The next regular meetings are scheduled to be held Wednesday, April 24, 2019 at 10:30 a.m. and Thursday, April 25, 2019 at 10 a.m. at the State Regents Office in Oklahoma City.
- 29. Adjournment.

## Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

March 28, 2019

#### **AGENDA ITEM #5:**

#### Report of the Chancellor.

**SUBJECT:** Report of the Chancellor's activities on behalf of the State Regents for the period of

January 12, 2019 through March 14, 2019.

#### **RECOMMENDATION:**

#### This is an information item only.

#### **ANALYSIS:**

The following are the activities that Chancellor Glen D. Johnson has participated in on behalf of the State Regents for the period of January 12, 2019 through March 14, 2019:

- Attended Inaugural Ceremony for Governor Kevin Stitt at the State Capitol in Oklahoma City
- Attended the Inaugural Ball for Governor Kevin Stitt at the Cox Convention Center in Oklahoma City.
- Met with Tulsa Community College (TCC) President Emeritus Tom McKeon in Oklahoma City to discuss higher education issues.
- Participated in conference call with Rogers State University (RSU) President Larry Rice to discuss higher education issues.
- Met with Senator Gary Stanislawski at Northeastern State University (NSU) in Broken Arrow to discuss higher education issues.
- Met with former Oklahoma Supreme Court Justice Steven Taylor in Oklahoma City to discuss higher education issues.
- Attended State Regents' Function Change and Mission Expansion Subcommittee meeting at the State Regents' office in Oklahoma City.
- Participated in conference call with Greater Oklahoma City Chamber President Roy Williams to discuss higher education issues.
- Attended Speaker's Ball at the National Cowboy & Western Heritage Museum in Oklahoma City.
- Attended reception honoring Oklahoma City Community College (OCCC) Regent Rick Moore at OCCC in Oklahoma City.
- Participated in a conference call with Senator Kim David to discuss higher education issues.
- Met with Senator Kim David at the State Capitol in Oklahoma City to discuss higher education issues.
- Met with Representative Mark McBride in Oklahoma City to discuss higher education issues.
- Participated in conference call with Rogers State University (RSU) President Larry Rice to discuss higher education issues.
- Participated in conference call with Oklahoma Panhandle State University (OPSU) President Tim Faltyn to discuss higher education issues.
- Met with Representative Sherrie Conley in Oklahoma City to discuss higher education issues.

- Participated in a conference call with Representative Jon Echols to discuss higher education issues
- Participated in a conference call with Representative Mark Lepak to discuss higher education issues.
- Participated in conference call with national Campus Compact Director Andrew Seligsohn to discuss higher education and Campus Compact issues.
- Met with Marc Nuttle in Oklahoma City to discuss higher education issues.
- Attended Governor Kevin Stitt's State-of-the-State Address at the State Capitol in Oklahoma City.
- Met with Secretary of State and Secretary of Education Michael Rogers that the State Capitol in Oklahoma City.
- Met with Ken Parker, President and CEO of NextThought, at the State Regents' office in Oklahoma City to discuss higher education issues.
- Met with Secretary of Finance Mike Mazzei at the State Capitol in Oklahoma City to discuss higher education issues.
- Met with First Assistant Attorney General Doug Allen in Oklahoma City to discuss higher education issues.
- Met with State Superintendent of Public Instruction Joy Hofmeister and CareerTech State Director Marcie Mack in Oklahoma City to discuss higher education, K-12, and CareerTech issues.
- Attended Oklahoma Academy New Legislator Welcome Reception at the Oklahoma History Center in Oklahoma City.
- Met with Rogers State University (RSU) President Larry Rice in Oklahoma City to discuss higher education issues.
- Met with House members to discuss Oklahoma Educational Television Authority (OETA) issues at the State Capitol in Oklahoma City.
- Attended University of Oklahoma (OU) College of Law's Order of the Owl induction ceremony and program.
- Met with Representative Marilyn Stark and Representative Nicole Miller in Oklahoma City to discuss higher education issues.
- Participated in conference call with Tulsa Community College (TCC) President Leigh Goodson to discuss higher education issues.
- Participated in conference call with Southern Regional Education Board (SREB) President Stephen Pruitt to discuss SREB and higher education issues.
- Met with Greater Oklahoma City Chamber President Roy Williams in Oklahoma City to discuss higher education issues.
- Participated in conference call with Oklahoma Panhandle State University (OPSU) President Tim Faltyn to discuss higher education issues.
- Met with Representative Mark McBride in Oklahoma City to discuss higher education issues.
- Met with Representative TJ Marti and Representative Dean Davis at the State Capitol in Oklahoma City to discuss higher education issues.
- Attended Northeastern Oklahoma A&M College's (NEO) higher education day dinner at Zio's in Oklahoma City.
- Met with Office of Management and Enterprise Services (OMES) Budget Director Jill Geiger, Deputy Director of Budget and Policy Brandy Manek, and Budget Analyst Manny Landaverde in Oklahoma City to discuss higher education issues.
- Participated in conference call with University of Oklahoma Health Sciences Center (OUHSC) Senior Vice President and Provost Jason Sanders to discuss higher education issues.
- Attended Oklahoma Hall of Fame Board of Directors meeting in Oklahoma City.

- Attended State Chamber of Commerce Board of Directors meeting and Legislative Reception at the Oklahoma History Center in Oklahoma City.
- Met with University of Science and Arts of Oklahoma (USAO) President John Feaver in Oklahoma City to discuss higher education issues.
- Met with Senator Roland Pederson in Oklahoma City to discuss higher education issues.
- Participated in conference call with Representative Sherrie Conley to discuss higher education issues.
- Met with Speaker Charles McCall in Oklahoma City to discuss higher education issues.
- Met with Representative Mark Lepak in Oklahoma City to discuss higher education issues.
- Participated in conference call with State Higher Education Executive Officers Association (SHEEO) President Rob Anderson to discuss higher education and SHEEO issues.
- Attended Oklahoma Business Roundtable Executive Briefing at the Oklahoma History Center in Oklahoma City.
- Participated in conference call with Oklahoma Panhandle State University (OPSU) President Tim Faltyn and Northeastern Oklahoma A&M College (NEO) President Jeff Hale to discuss higher education issues.
- Met with Oklahoma Center for the Advancement of Science and Technology (OCAST) Executive Director Michael Caroline in Oklahoma City to discuss higher education issues.
- Participated in conference call with Tulsa Community College (TCC) President Emeritus Tom McKeon to discuss higher education issues.
- Met with Labor Commissioner Leslie Osborn in Oklahoma City to discuss higher education issues
- Met with Representative Jon Echols in Oklahoma City to discuss higher education issues.
- Met with Speaker Charles McCall in Oklahoma City to discuss higher education issues.
- Met with Representative Harold Wright, Senator Marty Quinn, and Representative Todd Russ in Oklahoma City to discuss higher education issues.
- Participated in conference call with Tulsa Community College (TCC) President Leigh Goodson to discuss higher education issues.
- Met with Lieutenant Governor Matt Pinnell at the State Capitol in Oklahoma City to discuss higher education issues.
- Met with Secretary of State and Secretary of Education Michael Rogers at the State Capitol in Oklahoma City.
- Participated in conference call with University of Central Oklahoma (UCO) President Don Betz to discuss higher education issues.
- Participated in conference call with Representative Jon Echols to discuss higher education issues.
- Participated in conference call with Redlands Community College (RCC) President Jack Bryant to discuss higher education issues.
- Attended Greater Oklahoma City Chamber Chairman's Breakfast featuring Governor Kevin Stitt at the Cox Convention Center in Oklahoma City.
- Participated in conference call with Southwestern Oklahoma State University (SWOSU) President Randy Beutler to discuss higher education issues.
- Met with Representative Andy Fugate and Representative Trish Ranson in Oklahoma City to discuss higher education issues.
- Met with Secretary of Commerce Sean Kouplen at the Department of Commerce in Oklahoma City to discuss higher education and workforce development issues.
- Participated in conference call with Senator Brent Howard to discuss higher education issues.
- Participated om conference call with Southern Regional Education Board (SREB) President Stephen Pruitt to discuss SREB and higher education issues.
- Met with Representative Logan Phillips in Oklahoma City to discuss higher education issues.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION March 28, 2019

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Resolution.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION March 28, 2019

<b>AGENDA</b>	ITEM	#7:
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Students.

This is an oral presentation.

### Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

March 28, 2019

#### **AGENDA ITEM #8-a:**

New Programs.

**SUBJECT:** 

Oklahoma State University. Approval to offer the Graduate Certificate in Elementary Mathematics Specialist, the Graduate Certificate in Recreation and Leisure Management, the Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences, and the Graduate Certificate in Effective Teaching in Secondary Schools.

#### **RECOMMENDATION:**

It is recommended that the State Regents approve Oklahoma State University's requests to offer the Graduate Certificate in Elementary Mathematics Specialist, via traditional and electronic delivery, the Graduate Certificate in Recreation and Leisure Management, the Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences, and the Graduate Certificate in Effective Teaching in Secondary Schools, via electronic delivery, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

• Graduate Certificate in Elementary Mathematics Specialist. Continuation beyond Fall 2024 will depend upon meeting the following criteria:

Majors enrolled: a minimum of 5 students in Fall 2023; and

Graduates: a minimum of 3 students in 2023-2024.

• Graduate Certificate in Recreation and Leisure Management. Continuation beyond Fall 2021 will depend upon meeting the following criteria:

Majors enrolled: a minimum of 3 students in Fall 2020; and Graduates: a minimum of 2 students in 2020-2021.

• Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences. Continuation beyond Fall 2023 will depend upon meeting the following criteria:

Majors enrolled: a minimum of 6 students in Fall 2022; and

Graduates: a minimum of 5 students in 2022-2023.

• **Graduate Certificate in Effective Teaching in Secondary Schools.** Continuation beyond Fall 2024 will depend upon meeting the following criteria:

Majors enrolled: a minimum of 10 students in Fall 2023; and

Graduates: a minimum of 10 students in 2023-2024.

#### **BACKGROUND:**

#### **Academic Plan**

Oklahoma State University's (OSU) 2018-2019 Academic Plan lists the following institutional priorities and new funding initiatives:

#### **College of Agricultural Sciences and Natural Resources (CASNR)**

The main academic priorities in CASNR are improving undergraduate retention and graduation rates, increasing graduate program enrollment numbers, and enhancing graduate assistantship support.

#### College of Arts and Sciences (CAS)

CAS has several initiatives aimed at improving undergraduate retention including a partnership with ITLE to offer professional development workshops for incoming teaching assistants and faculty and career focused options for students majoring in liberal arts disciplines. Efforts to improve the quality of instructional facilities in the life sciences through model biological sciences teaching laboratories have been initiated.

#### College of Education, Health and Aviation (EHA)

The highest academic priorities in EHA are increasing the rate of degree completion in our undergraduate majors and continued enrollment growth in RN to BSN program, exercise science, and new graduate degree and certificate programs.

#### **College of Engineering, Architecture and Technology (CEAT)**

A main academic priority in CEAT is increasing student success. Strategies, including higher academic standards for enrolling in CEAT as a freshman, are articulated in the new CEAT Strategic Plan. Improving CEAT retention will be a high priority with focus on the new CEAT Parker Living Learning community and increased investment in advising. A robust 2 ½ week Summer Bridge program will continue, along with special programming and academic support activities throughout the freshman year.

Additionally, increasing faculty success is a pressing academic priority. The new CEAT Strategic Plan calls for increasing faculty success through growing the research enterprise, creating impact through innovation and interdisciplinary centers, and engaging faculty with highly qualified graduate students.

#### **College of Human Sciences (COHS)**

COHS has a continuing goal to increase undergraduate enrollment in two targeted academic majors, Design, Housing & Merchandising and Hospitality and Tourism Management, while maintaining undergraduate enrollment in other majors. New strategies for interactions with prospective students will be maintained and broadened during 2018-2019. Also, COHS will increase undergraduate student enrollment, undergraduate student credit hours and/or generated revenue through the following strategies: 1) launching a new Family Financial Planning undergraduate certificate program and seeking program registration from the Certified Financial Planning® Board of Standards, 2) beginning curricular proposals for a Public Health Nutrition program.

#### **Spears School of Business (SSB)**

Undergraduate core curriculum revision in SSB was introduced in the last year and will be fully implemented and refined during the upcoming year. The revised curriculum focuses on delivering content and skills that are needed by all business students and avoids extraneous material only needed by specific majors. Thus, more hours are made available to cover critical skills that were previously

not covered (e.g., interpersonal skills), and some hours are returned to the major departments to refine their own curricula.

Changes in accreditation standards allow SSB to utilize more practice professionals in the classroom. These practice professionals typically teach more classes. Likely, they will bring a very valuable applied perspective to business classrooms and will enable the offer of competitive teaching loads to the research-focused faculty.

#### School of Global Studies and Partnerships (SGSP)

With the reorganization of the School of International Studies to the School of Global Studies and Partnerships, and the move of the current MS in International Studies from the Graduate College to SGSP, the first priority is the transition to college status, including name change implementation throughout the OSU campus involving marketing, foundation relations, computer networks, and administrative systems. This also entails the addition of faculty to the program. Additionally, it is an academic priority to revise the masters' curriculum to bring the degree into compliance with OSRHE mandates related to offering at least 50 percent of courses within SGSP, and to reconfigure the degree to better prepare students for global careers. Finally, the immediate academic priority of SGSP is to arrest the decline in enrollment that has occurred since 2010, to develop new graduate certificates, and to develop an online program.

#### **The Honors College**

The first academic priority of the Honors College is to provide honors classes that take students on a rigorous and different intellectual journey from the type of courses they would encounter in the more traditional paths. Since the size of the Honors College incoming class for fall 2018 has increased by almost 25 percent, providing this enhanced academic experience is even more challenging.

The second academic priority is to provide high-impact experiences for students who enter college with significant amounts of AP or concurrent credit. Students who have such credit are rightly reluctant to take classes they perceived as repeats of such coursework, yet occasionally they are missing both the rigor and the sophistication of concepts and material they would have gained had they take these classes in the Honor College. For this reason, innovations to provide other experiences that build upon their basic knowledge from AP and concurrent and allow them to experience the rigor sophistication and depth appropriate for a university honors education

#### **OSU-Tulsa**

The most pressing academic priority for OSU-Tulsa is building a stronger relationship with Tulsa Community College. Over 85 percent of OSU-Tulsa's undergraduates transfer from TCC, and TCC sends the majority of its students to OSU (per OSRHE data). Over the past 18 months, program faculty, administrators and advisors at both institutions have worked together to develop almost twenty transfer maps between TCC and OSU-Tulsa. Each map includes important information for potential OSU students including: 1) Time and financial commitment, 2) Salary potential, 3) Class load, and 4) Year-by-year to-do lists. Additional maps will be rolled out as new transfer agreements between the institutions are negotiated.

A second academic priority is working with program faculty and administrators to streamline undergraduate and graduate programs and their delivery on the OSU-Tulsa campus, to create financial aid packages to support student enrollment (including work with area employers who offer tuition benefits for their employees), and to more effectively articulate the University's contributions to Tulsa and the surrounding communities.

#### **Center for Health Sciences (CHS)**

A pressing academic priority for CHS is growing academic programs through both the addition of new programs and the increase in headcount and credit hours in existing programs. Acknowledging that in order to continue growing academic programs, as a second priority services for graduate students will need to be formalized. Specifically, a career services model is under consideration to help connect students' academic progress with the workforce through internship and other programs.

#### **Center for Veterinary Health Sciences (CVHS)**

A critical academic priority for the CVHS is to correct the probationary status with the American Veterinary Medical Association Council on Accreditation. Another academic priority is to build a classroom building to support the increased enrollment in CVHS.

#### **New/Revised Academic Programs**

#### **College of Agricultural Sciences and Natural Resources**

CASNR is considering undergraduate and graduate certificates in various specialized areas of study, including food safety, agricultural leadership, ag systems management, sustainable ag production, horticulture, landscape design, precision agriculture management, food and agricultural forensics and biosecurity, and plant protection. Most certificate programs do not require additional faculty resources.

Also under consideration is a BSAG in Agricultural Systems Technology, additional faculty and funding support may be required to establish and grow the program, and a Master of Arts in Teaching (MAT) degree in Agricultural Education. The Department of Horticulture and Landscape Architecture may add a new undergraduate degree option in food safety and is examining the Landscape Management degree to see if it would be better placed as an option within the horticulture major. Additionally, the department may move its turfgrass management option to an undergraduate degree.

Multiple departments are examining undergraduate and/or graduate dual degree and transfer degree opportunities with international institutions such as China, Mexico, Ethiopia, and other strategic partners. At the graduate level, CASNR departments are considering 3+2 and 4+1 programs, both within similar disciplinary areas, such as agricultural economics, agribusiness, biochemistry and molecular biology, and entomology; across disciplines from CASNR entomology to CHS forensic science; and across institutions from CASNR departments to international institutions.

Potential degree name changes in CASNR include changing the MS-Agricultural Education to MS-Agricultural Education and Leadership and changing the MAg-Agricultural Leadership to MAg-Agricultural Education, Communications and Leadership. The Plant and Soil Sciences Department is considering a name change to better reflect the disciplinary areas of the department.

CASNR is conducting an external review of the undergraduate environmental sciences program. Potential outcomes could include movement of the interdisciplinary program into an academic department, restructuring of the undergraduate degree options, significant curricular revisions, and adjustment to faculty resources dedicated to the program.

#### **College of Arts and Sciences**

CAS is planning undergraduate certificates in Pre-Health Care Administration, Pre-medical Sciences, Digital Studies, Neurosciences, Broadcast Technology, and Research. A Post-baccalaureate Certificate in Communication Sciences and Disorders is planned. Graduate certificates are planned in

Global Communication, Brand Communication, Sports Communication, Gender and Women's Studies, and Computational Science and Engineering (Interdisciplinary).

Planned undergraduate degrees include a BA in American Sign Language, a BS degree in Neuroscience (interdisciplinary), BA and BS degrees in Psychology (existing degree offered via online delivery), and a BS in Computer Science (existing degree offered via online delivery). Planned graduate degree programs include an MA in American Sign Language.

Resources will be needed to hire an additional advisor whose duties will include advising undergraduate certificate students in pre-medical science, neurosciences, and research. Additional hires will add faculty in Psychology and Computer Science to increase teaching capacity for students pursuing online degrees. One or two additional faculty will be hired in the Department of Languages and Literatures to support the new MA program in American Sign Language.

#### College of Education, Health and Aviation

EHA proposes new graduate certificates in Effective Teaching at the Elementary Level, Special Education, English Language Learners, and Gifted and Talented Education. New degrees to be proposed include a PhD in Curriculum Studies and a four-year, on-campus BS in Nursing.

New Minors that are proposed include Multi-Tiered Systems of Instructional Support, Counseling, and Public Health. Future minors in the works are in Special Education and School Psychology. New options that will be proposed include 1) Pre-Counseling and Mental Health and 2) Pre-Medicine and Health Professions.

#### College of Engineering, Architecture and Technology

CEAT proposes an ME in Mechanical and Aerospace Engineering and a PhD in Petroleum Engineering; no new funds are needed for either program. Under discussion is an MS Biomolecular Engineering program in the School of Chemical Engineering.

Starting in July 2018, the Fire Emergency Management Program MS and PhD programs will move administratively from CAS to CEAT. The current budget for this program will follow it to CEAT and no new resources are needed for the transition.

#### **College of Human Sciences**

COHS proposes a BS in Early Childhood Education; an MS in Family and Community Services; an MS in Gerontology, Aging Services or similar title; an MS in Dietetics; and an MS in Retail Merchandising Leadership. No new funds are needed for any of these programs since they are replacing options in existing degrees. The MS degrees will be through electronic delivery in the Great Plains IDEA consortium.

A proposed embedded graduate certificate is in Dietetics and Human Nutrition. Additionally, a graduate certificate in Hospitality Revenue Management, a PhD in Human Development and Family Science, and a BS in Public Health Nutrition are proposed. No extra revenue is necessary for any of these programs.

#### **Spears School of Business**

SSB proposes undergraduate certificates in Business Foundations, MIS – Development, MIS – Data Science, MIS – Cybersecurity, Social Entrepreneurship, and New Business Ventures. Undergraduate and graduate certificates are proposed in 1) Energy Business and 2) Investments and Portfolio Management. A graduate certificate in Data Science is proposed, along with an MS in Finance.

Additional certificates are under consideration in collaboration with CAS (e.g., foreign languages) that will include coursework and study abroad programs from SSB.

#### **School of Global Studies and Partnerships**

SGSP plans to add new courses in Global Studies to support the updated degree plan, which includes eliminating outdated and underutilized focus areas and adding two new focus areas 1) Public Diplomacy and Global Communication, and 2) Global Disaster and Crisis Management. Additionally, three graduate certificates will be created that will be embedded in the new curriculum, but will also be available as free-standing certificates for non-MSGS students, including a joint degree with the School of Media & Strategic Communication in Public Diplomacy, Global Leadership and Global Trade. To support changes above, two new faculty lines will be used as needed, along with joint faculty appointments.

#### The Honors College

The Honors College is developing a research track, which will allow students to build an Honors degree within the framework of the CAS proposed research certificate. Undergraduate research is one of the most important experiences that students can have irrespective of their major, so as the track is developed it needs to ensure that it is as easy for students in the humanities, the social sciences, or in professional studies to pursue appropriate research as it is for students in the STEM disciplines. Given it will be integrated into the current degree structure no additional resources will be needed for this program

#### **Graduate College**

Environmental Science is submitting a graduate certificate, Environmental Certification Program, for approval in August.

#### **OSU-Tulsa**

OSU-Tulsa will seek OSRHE approval to offer the undergraduate Hospitality and Tourism Management program in Tulsa. Development is underway on the undergraduate coursework that allows students to meet requirements that lead to pre-health/pre-medicine professional programs. For example, an option will be developed for a pre-professional therapy option with the Health Education and Promotion. An initiative is planned for fall 2018 to attract adults to earn a second bachelor's degree; a special emphasis will be on STEM fields.

#### **Center for Health Sciences**

The School of Biomedical Sciences has a graduate certificate in Medical Sciences and the School of Forensic Sciences has a PhD in Forensics Sciences awaiting approval from OSRHE. There are no new budget needs with these programs. However, a priority is hiring two new faculty in the School of Forensic Sciences.

A graduate certificate program may be drafted this year in the School of Forensic Sciences with an intent to provide training in firearms and tool markings, coursework requested by the Bureau of Alcohol, Tobacco, and Firearms.

A graduate certificate in Health Care Administration is currently pending the university review/approval process. This graduate certificate program is intended to provide multidisciplinary training for other graduate programs that want their students to have additional training in health care issues. Options within this proposed program include Healthcare Finance, Leadership and Organizational Development in Healthcare, and Global Health. No new faculty resources will be required. Additionally, in Health Care Administration an MS in Global Health to start in fall 2019 is

currently being developed and an option in Clinical Administration may be proposed as an option in the MS in Health Care Administration.

From the School of Allied Health, the Athletic Training Program will submit a proposal for a PhD in Athletic Training to meet the growing demands of the profession. An MS in Physician Assistant Studies is to be administratively located in the CHS School of Allied Health. The continuing needs for primary healthcare providers in Oklahoma and specifically rural Oklahoma make this degree offering essential to the state. This program will complement and work closely with our College of Osteopathic Medicine students and enhance healthcare worker interdisciplinary collaboration. It will also complement the additional site for the College of Osteopathic Medicine program being developed in Tahlequah with the Cherokee Nation. This degree option will have a graduate project as partial fulfillment of a graduate degree. The Physician Assistant Program will require the hiring of a Program Director, Medical Director, 3 principal faculty, and administrative support. A doctorate in nursing practice, DNP, is also under development.

A proposal for an MS and/or a PhD in Neuroscience may be proposed during the upcoming year. It would be intended to strengthen the research capacity for the Center for Wellness and Recovery. A PhD in Interdisciplinary Research on Substance Use may also be proposed to fit well within the mission of the Center for Wellness and Recovery.

#### **Center for Veterinary Health Sciences**

No new programs are under discussion or consideration.

#### **APRA Implementation**

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, Oklahoma State University has taken the following program actions in response to APRA:

90	Degree and/or certificate programs deleted
125	Degree and/or certificate programs added

#### **Program Review**

OSU offers 265 degree and/or certificate programs as follows:

44	Certificates
0	Associate in Arts or Science Degrees
0	Associate in Applied Science Degrees
94	Baccalaureate Degrees
80	Master's Degrees
47	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU's program review

schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

#### **Program Development Process**

OSU's faculty developed the proposals, which were reviewed and approved by institutional officials. OSU's governing board approved delivery of the Graduate Certificate in Elementary Mathematics Specialist, the Graduate Certificate in Recreation and Leisure Management, the Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences, and the Graduate Certificate in Effective Teaching in Secondary Schools at their September 7, 2018 meeting. OSU is currently approved to offer the following degree programs and certificates through online delivery:

- Master of Science in Engineering and Technology Management (411);
- Master of Science in Management Information Systems (412);
- Master of General Agriculture (302);
- Master of Science in Agriculture Education (008);
- Master of Science in Human Environmental Science (427);
- Graduate Certificate in Family Financial Planning (441);
- Master of Science in Industrial Engineering and Management (135);
- Graduate Certificate in Business Data Mining (464);
- Master of Science in Entrepreneurship (474);
- Graduate Certificate in Biobased Products and Bioenergy (484);
- Graduate Certificate in Grassland Management (488);
- Graduate Certificate in Business Sustainability (490);
- Graduate Certificate in Non-Profit Management (491);
- Graduate Certificate in Entrepreneurship (492);
- Graduate Certificate in Marketing Analytics (494):
- Master of Public Health in Public Health (500);
- Certificate in Public Health (499);
- Master of Science in Business Analytics (505);
- Master of Science in Applied Statistics (507);
- Certificate in Sustainable Business Management (508);
- Bachelor of Science in Business Administration in Marketing (451);
- Bachelor of Science in Applied Exercise (514);
- Master of Business Administration in Business Administration (035);
- Master of Science in Chemical Engineering (042);
- Master of Science in Mechanical and Aerospace Engineering (145);
- Master of Science in Electrical Engineering (072);
- Master of Science in Fire and Emergency Management Administration (414);
- Master of Science in Telecommunications Management(403);
- Master of Science in Biosystems Engineering (011);
- Master of Science in Computer Science (053);
- Bachelor of Science in Electrical Engineering Technology (077);
- Graduate Certificate in College Teaching (513);
- Bachelor of Science in Nursing (515);
- Bachelor of Science in Business Administration in General Business (447);
- Bachelor of Science in Business Administration in Management (449);
- Graduate Certificate in Developmental Disabilities (518);

- Graduate Certificate in Human Resource Management (517);
- Graduate Certificate in Infant Mental Health (516);
- Doctor of Philosophy in Fire and Emergency Management Administration (470);
- Master of Science in Engineering Technology (519);
- Bachelor of Arts in Global Studies (520);
- Graduate Certificate in Health Analytics (521);
- Bachelor of Science in Liberal Studies (442);
- Bachelor of Arts in Liberal Studies (443);
- Master of Science in Educational Leadership and Policy Studies (437);
- Master of Agriculture in International Agriculture (496);
- Master of Science in International Agriculture (497);
- Master of Engineering in Electrical Engineering (524);
- Grad Cert in Integrative Design of the Building Envelope (525);
- Bachelor of University Studies in University Studies (025);
- Master of Science in Education Technology (462);
- Master of Science in Education Psychology (068);
- Graduate Certificate in Museum and Curatorial Studies (531);
- Certificate in Interface Excellence (495);
- Grad Cert in Program Evaluation (538);
- Grad Cert in Workforce and Adult Education (539); and
- Bachelor of Science in Early Child Care and Development (537).

OSU requests authorization to offer these programs as outlined below.

#### **POLICY ISSUES:**

These actions are consistent with the Oklahoma State Regents for Higher Education's Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policy.

#### **ANALYSIS:**

#### **Graduate Certificate in Elementary Mathematics Specialist**

**Program purpose.** The proposed program is designed to prepare students for Elementary Mathematics Specialist certification.

Program rationale and background. With the increased rigor in the newly developed Oklahoma Academic Standards for mathematics, the need for increased mathematics knowledge and skills to work with elementary students is critical. However, like most states, Oklahoma experiences challenges in recruiting and developing elementary mathematics professionals. In response, the Oklahoma State Department of Education developed the Oklahoma Elementary Mathematics Specialist Certification, which allows elementary and early childhood teachers to earn elementary mathematics specialist certification in grades pre-kindergarten through fifth. The proposed program is designed specifically for students who already hold initial teacher certification or for students who already possess a master's degree. OSU reports there are approximately 15 students who have completed the elementary mathematics specialist while working toward a Master of Science in Teaching, Learning, and Leadership (057). Additionally, OSU reports interest from students who already have a master's degree but want to pursue the necessary course requirements for elementary mathematics specialist certification. The

proposed stand-alone graduate certificate would allow these students to be officially admitted, advised, and counted as program completers.

**Employment opportunities.** Individuals pursuing the proposed certificate will likely be employed as a teacher but wish to enhance their skills and career opportunities by obtaining additional certification. Many schools in Oklahoma have mathematics coaches, mathematics curriculum directors, and/or mathematics specialist/interventionists. While specialized certification is not necessary, each of these individuals would benefit from the proposed certificate as they enhance both their content knowledge and pedagogical skills. Additionally, teachers with this credential are typically highly recruited for employment.

**Student demand.** The proposed program is expected to meet the enrollment and graduation standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	5	Fall 2023
Minimum Graduates from the program	3	2023-2024

**Duplication and impact on existing programs.** There are no Graduate Certificate in Elementary Mathematics Specialist programs offered in Oklahoma. A system wide letter of intent was communicated by email on October 1, 2018. None of the State System institutions notified State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed Graduate Certificate in Elementary Mathematics Specialist program will consist of 18 total credit hours as shown in the following table. No new courses will be added to OSU's inventory and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Required Courses	18
Total	18

**Faculty and staff.** Existing faculty will teach the proposed program.

**Delivery method and support services.** Courses required for the proposed program will be delivered in both face-to-face and online format. Those courses offered online will be delivered primarily through Brightspace and will incorporate features within the software, including uploaded video lectures, links to additional reading tools, quizzes, and discussion boards to facilitate student-to-student and student-to-instructor conversations. Faculty will also utilize Zoom, flipgrid, online videos, and other online teaching tools. The library, classroom, and lab space are adequate for the degree program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Elementary Mathematics Specialist are shown in the following table.

#### **Year of Program**

A. Funding Sources	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$4,019	\$8,039	\$10,048	\$10,048	\$10,048
Narrative/Explanation: Tuition of completing 9 credit hours per acade years 1 through 5.	vas calculated demic year. (				
TOTAL	\$4,019	\$8,039	\$10,048	\$10,048	\$10,048
		Y	ear of Progra	ım	
B. Breakdown of Budget Expenses/Requirements	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$3,656	\$5,625	\$7,031	\$7,031	\$7,031
Explanation: The amounts above in percent FTE faculty in year 2, and			•		in year 1, 20
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$263	\$314	\$617	\$617	\$617
Explanation: The amounts above a	ire budgeted fo	or materials n	eeded for han	ds-on course a	and labs.
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$100	\$100	\$200	\$200	\$200
Explanation: The amounts above a	ire budgeted fo	or printing co	pies of activiti	es needed for	instruction.
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$2,000	\$2,200	\$2,200	\$2,200
Explanation: The amounts above between Tulsa and Stillwater.	are the estima	ted costs of tro	avel to Tulsa o	us classes rota	te each year
Awards and Grants	\$0	\$0	\$0	\$0	\$0

\$8,039

\$10,048

\$10,048

\$10,048

\$4,019

**TOTAL** 

#### **Graduate Certificate in Recreation and Leisure Management**

**Program purpose.** The proposed program will provide students with the skills needed to be successful in careers in recreation and leisure management.

Program rationale and background. Based on feedback from undergraduate and graduate students, practitioners, and prospective students, faculty have determined there is a need and desire for the proposed program. According to OSU, the recreation/leisure industry is attracting individuals with background and education outside the field, as well as continuing to include those practitioners who have been employed in the industry for many years. The proposed graduate certificate is designed for persons with a bachelor's degree who are interested in making a career change and acquiring skills needed in a variety of occupational settings in the recreation/leisure field. The proposed graduate certificate will also benefit those individuals already employed in the field but want to update their knowledge and skills. Additionally, professionals may be able to utilize the graduate certificate to gain needed education to assist in gaining national credentials as the objectives are aligned with the mission of recreation professional organizations, including the national Recreation and Park Association and the National Intramural and Recreational Sports Association.

**Employment opportunities.** OSU reports that as of 2016, the outdoor recreation field of the leisure services industry employed 6.1 million jobs in the United States and participants spent, on average, \$646 billion per year. In Oklahoma, recreation jobs accounted for 8.5 percent of the workforce; and, according to Oklahoma Employment Security Commission (OESC) data, opportunities for careers in Arts, Entertainment, and Recreation are expected to increase more than 18 percent through 2026. Additionally, OESC data indicate a 14 percent growth in Leisure and Hospitality jobs.

**Student demand.** The proposed program is expected to meet the enrollment and graduation standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	3	Fall 2020
Minimum Graduates from the program	2	2020-2021

**Duplication and impact on existing programs.** There are no Graduate Certificate in Recreation and Leisure Management programs offered in Oklahoma. A system wide letter of intent was communicated by email on October 1, 2018. None of the State System institutions notified State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed Graduate Certificate in Recreation and Leisure Management program will consist of 12 total credit hours as shown in the following table. No new courses will be added to OSU's inventory and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Required Courses	3
Guided Electives	9
Total	12

**Faculty and staff.** Existing faculty will teach the proposed program.

**Delivery method and support services.** The library, classroom, and lab space are adequate for the degree program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Recreation and Leisure Management are shown in the following table.

	Year of Program					
A. Funding Sources	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year	
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0	
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0	
Existing State Resources	\$0	\$0	\$0	\$0	\$0	
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0	
Student Tuition	\$5,359	\$8,031	\$10,718	\$13,398	\$16,078	

Narrative/Explanation: OSU anticipates enrolling 2, 3, 4, 5, and 6 students in years 1 through 5. The amounts above were calculated based on students completing 12 credit hours in one academic year and tuition of \$223.30 per credit hour.

TOTAL	\$5,359	\$8,031	\$10,718	\$13,398	\$16,078

	Year of Program				
B. Breakdown of Budget Expenses/Requirements	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$500	\$1,000	\$2,000	\$2,000	\$2,500
Explanation: The amounts above support in the scheduling of classes			_	ninistrative sta	aff to provide
Faculty	\$500	\$1,000	\$1,000	\$2,000	\$3,000
Explanation: The courses require existing faculty as part of their not faculty salaries associated with stu	ormal course l	oad. The am	ounts above a	re an estimat	
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$3,000	\$3,500	\$4,500	\$5,000	\$6,500
Explanation: The amounts above	will be used for	r cumplies for	practical app	lication of lai	cura thaorias

Explanation: The amounts above will be used for supplies for practical application of leisure theories as utilized during the Social Psychology of Leisure, Supervision and Leadership in Leisure Services, and Interpretive Services in Leisure Services courses.

Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500

Explanation: The amounts above are budgeted for printing promotional materials and information sheets. Additionally, some printing costs may be incurred for additional course handouts with the increase of students in the courses.

Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$5,000	\$7,000	\$9,000	\$10,500	\$13,500

#### Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences

**Program purpose.** The proposed program will prepare students for employment as professionals in fields of educational research and evaluation.

**Program rationale and background.** The proposed program will provide students with the knowledge and skills necessary for conducting research studies that involve data analysis, quantitative reasoning use of data, and knowledge of statistical methods. OSU reports there is an increased emphasis in evidence-based decision-making in education and other fields. Employers at the state, district, and local levels need professionals with knowledge of statistical methods to use and interpret data. According to OSU, many students outside of the Research, Evaluation, Measurement, and Statistics (REMS) department enroll in advanced-level REMS courses. Although the students' transcript documents these courses, the proposed graduate certificate will officially acknowledge the completion of a congruent set of specialized coursework.

**Employment opportunities.** Many students interested in pursuing the proposed graduate certificate will likely be employed in an education-related career field but need the specialized knowledge, training, and skills provided by the program to become highly qualified for employment in positions regarding school testing, assessment, and accountability. Additionally, industry professionals and executives who use data to make decisions will also benefit from the specialized courses required in the proposed program.

**Student demand.** The proposed program is expected to meet the enrollment and graduation standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	6	Fall 2022
Minimum Graduates from the program	5	2022-2023

**Duplication and impact on existing programs.** There are no Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences programs offered in Oklahoma. A system wide letter of intent was communicated by email on October 1, 2018. None of the State System institutions

notified State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences program will consist of 12 total credit hours as shown in the following table. No new courses will be added to OSU's inventory and the curriculum is detailed in the attachment (Attachment C).

Content Area	Credit Hours
Required Courses	9
Guided Electives	3
Total	12

**Faculty and staff.** Existing faculty will teach the proposed program.

**Delivery method and support services.** The library, classroom, and lab space are adequate for the degree program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Statistical Methods and Analyses in Educational and Behavioral Sciences are shown in the following table.

	Year of Program				
A. Funding Sources	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$19,066	\$17,386	\$18,206	\$17,527	\$17,347
Explanation: The amounts above allocated to support the proposed c	v	rrently availa	ble within th	e department	that will be
Student Tuition	\$5,359	\$8,039	\$10,719	\$13,398	\$16,078
Narrative/Explanation: OSU anticamounts above were calculated by and tuition of \$223.30 per credit has	ased on stude	_		•	_
TOTAL	\$24,425	\$25,425	\$28,925	\$30,925	\$33,425
		Y	ear of Progra	ım	

B. Breakdown of Budget Expenses/Requirements	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$1,000	\$1,000	\$2,500	\$2,500	\$2,500
Explanation: The amounts above outreach, and faculty needs.	will fund staj	ff to provide s	set-up and su	pport of cour	se schedules,
Faculty	\$16,425	\$16,425	\$16,425	\$16,425	\$16,425
Explanation: The current average faculty is \$65,699. Faculty are un The courses required for the proanticipates that half the students en pursuing the proposed certificate. La certificate is .25 FTE.	der a 1.00 F gram are al. arolled in eac	TE contract as so taught as h of the cours	nd teach 4-5 of part of othe ses required w	course per ac r graduate d vithin this pro	ademic year. egrees. OSU gram will be
Graduate Assistants	\$3,000	\$4,000	\$5,000	\$6,000	\$8,000
Explanation: The amounts above we management of the learning management	·		s to facilitate	online courses	s, grade, and
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$3,000	\$3,000	\$4,000	\$5,000	\$5,500
Explanation: The amounts above courses, as well as supplies and sup	_		computers n	ecessary for	some of the
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Explanation: The amounts above a materials being provided to student.		or printing exc	ams, in-class v	vorksheets, an	d other
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$24,425	\$25,425	\$28,925	\$30,925	\$33,425

#### **Graduate Certificate in Effective Teaching in Secondary Schools**

**Program purpose.** The proposed program is designed for alternatively certified teachers to complete professional development requirements.

**Program rationale and background.** The proposed program is specifically for students who are classroom teachers that hold alternative or emergency teacher certification in Secondary English, Mathematics, Science, Social Studies, or Agriculture and need to meet professional education required by the Oklahoma State Department of Education. Students who do not have a master's degree may apply the courses required in the program toward the Elementary, Middle, Secondary Education, and K-12 Education option available under the Master of Science in Teaching, Learning, and Leadership (057) program.

Employment opportunities. The proposed graduate certificate is designed for individuals already in the workforce but who are required to obtain professional development to meet Oklahoma State Department of Education (SDE) requirements. According to SDE's website, the number of emergency certification applications has risen to more than 1,400, as of August 2017. While these emergency certified classroom teachers hold bachelor's and/or master's degrees, they are required to complete 6 to 18 college credit hours, or 90 to 270 clock hours, of professional education, depending on prior education and experience. The proposed certificate will satisfy this requirement and ensure teachers have the knowledge and skills necessary to be effective in the classroom.

**Student demand.** The proposed program is expected to meet the enrollment and graduation standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	10	Fall 2023
Minimum Graduates from the program	10	2023-2024

**Duplication and impact on existing programs.** There are no Graduate Certificate in Effective Teaching in Secondary Schools programs offered in Oklahoma. A system wide letter of intent was communicated by email on October 1, 2018. None of the State System institutions notified State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed Graduate Certificate in Effective Teaching in Secondary Schools program will consist of 12 total credit hours as shown in the following table. Seven new courses will be added to OSU's inventory and the curriculum is detailed in the attachment (Attachment D).

Content Area	Credit Hours
Required Courses	9
Guided Electives	3
Total	12

**Faculty and staff.** Existing faculty will teach the proposed program.

**Delivery method and support services.** Courses required for the proposed program will be delivered primarily through Brightspace and will incorporate features within the software, including uploaded video lectures, links to additional reading tools, quizzes, and discussion boards to facilitate student-to-student and student-to-instructor conversations. Additionally, faculty may incorporate other tools such as interactive web-based programs to enhance learning. The library, classroom, and lab space are adequate for the degree program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Effective Teaching in Secondary Schools are shown in the following table.

	Year of Program					
A. Funding Sources	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year	
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0	
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0	
Existing State Resources	\$0	\$0	\$0	\$0	\$0	
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0	
Student Tuition	\$21, 093	\$21,093	\$42,186	\$42,186	\$42,186	
TOTAL	\$21, 093	\$21,093	\$42,186	\$42,186	\$42,186	
		Y	ear of Progra	ım		
B. Breakdown of Budget Expenses/Requirements	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year	
Administrative/Other Professional Staff	\$840	\$840	\$840	\$840	\$840	
Explanation: The amounts above Support Specialist.	e reflect 3 per	cent of the so	alary for the	department A	dministrativ	
Faculty	\$4,000	\$4,000	\$8,000	\$8,000	\$8,000	
Explanation: The course requirea their normal course load. The a associated with teaching students	mounts listed	above are a				
Graduate Assistants	\$13,452	\$13,452	\$26,903	\$26,903	\$26,903	
Explanation:The amounts above						
•	aauate studen	y ana				
courses in years 1 and 2 and 2 gr through 5. Student Employees	\$0	\$0	\$0	\$0	\$0	

Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$2,000	\$2,000	\$5,541	\$5,541	\$5,541
Explanation: The amounts above	are budgeted fo	r labs.			
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$100	\$100	\$200	\$200	\$200
Explanation: The amounts above	are budgeted fo	or recruitment	materials.		
Telecommunications	\$0	\$0	\$0	\$0	\$0

Travel	\$701	\$701	\$701	\$701	\$701	
Explanation: The amounts above are budgeted for travel for recruitment.						
Awards and Grants	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$21,093	\$21,093	\$42,185	\$42,185	\$42,185	

Attachments

#### ATTACHMENT A

## OKLAHOMA STATE UNIVERSITY GRADUATE CERTIFICATE IN ELEMETNARY MATHEMATICS SPECIALIST

#### **Program Requirements**

#### **Credit Hours**

Required Courses		18
SMED 5253	Teaching Rational Number Concepts, Proportional Reasoning, and Classroom Interactions	3
SMED 5273	Number Concepts and Assessment at the Elementary Level (PK-6)	3
SMED 5913	Teaching Geometry and Spatial Visualization	3
SMED 5923	Teaching Algebra and Mathematical Tasks	3
SMED 5933	Teaching Data and Probability in Schools	3
SMED 5943	Mathematics Leadership and Coaching	3
Total		18

#### ATTACHMENT B

### OKLAHOMA STATE UNIVERSITY GRADUATE CERTIFICATE IN RECREATION AND LEISURE MANAGEMENT

#### **Program Requirements Credit Hours Required Course** 3 **LEIS 5453** 3 Social Psychology of Leisure 9 **Guided Electives** Select one of the following **LEIS 5030** Special Topics: Field Problems in Leisure Studies 3 **LEIS 5423** 3 Supervision and Leadership in Leisure Services Select one of the following LEIS 5403 Interpretation in Leisure Services 3 **RMRT 4463** Areas and Facilities in Leisure Services 3 3 **RMRT 4713** Campus Recreation, Intramurals, and Sport Select one of the following **LEIS 5020** Workshop in Leisure Studies 3 LEIS 5020 3 Workshop in Recreation and Technology 3 LEIS 5023 Legal Aspects of Health, Physical Education 3 LEIS 5030 Special Topics: Recreation Specialization 3 LEIS 5413 Organization and Administration of Leisure Services **RMRT 4943** Grant Writing and Nonprofit Management 3 Total 12

#### ATTACHMENT C

## OKLAHOMA STATE UNIVERSITY GRADUATE CERTIFICATE IN STATISTICAL METHODS AND ANALYSES IN EDUCATIONAL AND BEHAVIORAL SCIENCES

#### **Program Requirements**

#### **Credit Hours**

<b>Required Courses</b>		9
REMS 6003	Analyses of Variance	3
REMS 6013	Multiple Regression Analysis in Behavioral Studies	3
REMS 6663	Applied Multivariate Research in Behavioral Studies	3
<b>Guided Electives</b>		3
	Select one of the following	
REMS 6683	Multilevel Modeling Methods in Education	3
REMS 6693	Structural Equation Modeling for Behavioral and Educational Research	3
Total		12

# ATTACHMENT D

# OKLAHOMA STATE UNIVERSITY GRADUATE CERTIFICATE IN EFFECTIVE TEACHING IN SECONDARY SCHOOLS

# **Program Requirements**

# **Credit Hours**

Required Courses		9
*CIED 5333	Effective Classroom Management for Secondary Schools	3
*CIED 5343	Effective Teaching Strategies for Teaching in the 6-12 Classroom	3
*CIED 5010	Practicum for Early Career Secondary Teachers	3
<b>Guided Electives</b>		3
	Select one of the following	
*CIED 5403	Teaching and Learning in the Secondary Schools: English/Language Arts Methods	3
*CIED 5413	Teaching and Learning in the Secondary Schools: Social Studies	3
*SMED 5153	Methods for Teaching Secondary Mathematics	3
*SMED 5143	Science Methods	3
AGED 5823	Advanced Methods for Teaching Agriculture	3
Total		12

<sup>\*</sup>Denotes new courses

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION Moreh 28, 2010

March 28, 2019

# **AGENDA ITEM #8-b:**

New Programs.

SUBJECT: Carl Albert State College. Approval to offer the Associate in Arts in Exercise Science

and Personal Training.

# **RECOMMENDATION:**

It is recommended that the State Regents approve Carl Albert State College's requests to offer the Associate in Arts in Exercise Science and Personal Training via traditional and electronic delivery, with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

• Associate in Arts in Exercise Science and Personal Training. Continuation beyond Fall 2023 will depend upon meeting the following criteria:

Majors enrolled: a minimum of 30 students in Fall 2022; and Graduates: a minimum of 12 students in 2022-2023.

#### **BACKGROUND:**

# **Academic Plan**

Carl Albert State College's (CASC) 2018-2019 Academic Plan lists the following institutional priorities and new funding initiatives:

 Academic priorities for CASC include developing community-based programs (Workforce Certificates, Community Education Programs), division-specific advisor positions, increasing faculty pay, implementing ZOOM technology, strengthening course design and rigor, implementing Nuventive Assessment software, streamlining syllabi, offering meaningful professional development.

# **APRA Implementation**

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, CASC has taken the following program actions in response to APRA:

30	Degree and/	or certificate	programs de	leted

27	Degree and/or certificate programs added
----	--

# **Program Review**

CASC offers 33 degree and/or certificate programs as follows:

10	Certificates
16	Associate in Arts or Science Degrees
7	Associate in Applied Science Degrees
0	Baccalaureate Degrees
0	Master's Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with CASC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

# **Program Development Process**

CASC's faculty developed the proposal, which was reviewed and approved by institutional officials. CASC's governing board approved delivery of the Associate in Arts in Exercise Science and Personal Training at their October 23, 2018 meeting. CASC is currently approved to offer the following degree programs via online delivery:

- Associate in Arts in Business Administration (006);
- Associate in Arts in Psychology/Sociology (037);
- Associate in Arts in Social Sciences (036);
- Associate in Applied Science in Computer Technology (040);
- Associate in Arts in Enterprise Development (675);
- Associate in Science in Enterprise Development (676);
- Associate in Applied Science in Child Development (012);
- Associate in Arts in Child Development (055);
- Associate in Arts in General Studies (039);
- Associate in Applied Science in Occupational Health and Safety (107);
- Associate in Applied Science in Healthcare Information Technology (159);
- Certificate in Child Development/Director's Certificate (065);
- Certificate in Child Development Infant Toddler (066);
- Certificate in Child Development (048); and
- Associate in Arts in Pre-Law Criminal Justice (030)

CASC requests authorization to offer this program as outlined below.

# **POLICY ISSUES:**

This action is consistent with the Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

# **ANALYSIS:**

# **Associate in Arts in Exercise Science and Personal Training**

**Program purpose.** The proposed program is designed to prepare students to transfer to a four-year institution and pursue a bachelor's degree in exercise science or kinesiology. Additionally, the curriculum is designed to prepare the graduate to sit for a nationally recognized certification exam such as the American College of Sports Medicine's Certified Personal Trainer.

**Program rationale and background.** According to CASC, the Associate in Science in Allied Health (032) is the most popular major on campus; however, few options exist for students not interested in nursing or physical therapy, or who are unable to gain admission to either specialty. The proposed program creates an avenue for students interested in a health-related career.

Employment opportunities. Increasing demand for health awareness and fitness has contributed to the rise in fitness centers in eastern Oklahoma. Specifically, both the Choctaw and Cherokee Nations of Oklahoma strongly promote fitness and are building state-of-the-art facilities. Additionally, Cross-fit, fitness centers, and community-based fitness programs have created a demand for qualified employees. Currently, many are hiring directors, trainers, and coaches who have little to no formal education or training in exercise science. According to CASC, there are approximately 20 fitness centers in the service area, most being staffed primarily by hobbyists rather than trained personnel. This narrative aligns with Oklahoma Employment Security Commission data that indicates career opportunities for Fitness Trainers are expected to increase nearly 30 percent in southeastern Oklahoma. This increase is much higher than any other region in Oklahoma. Although the proposed program is not designed to lead to immediate employment upon graduation, it will provide students with a foundation of coursework to seamlessly transfer to a four-year institution to complete a bachelor's degree.

**Student demand.** The proposed program is expected to meet the enrollment and graduation standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<b>Productivity Category</b>	Criteria	Deadline
Minimum Enrollment of majors in the program	30	Fall 2022
Minimum Graduates from the program	12	2022-2023

**Duplication and impact on existing programs.** There are no Associate in Arts in Exercise Science and Personal Training programs offered in Oklahoma. A system wide letter of intent was communicated via email on August 8, 2018. None of the State System institutions notified the State Regents' office of a protest. Due to distance between institutions and employment demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed degree program will consist of 61-62 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
General Education	38-39
Major Requirements	23
Total	62

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method and support services. CASC will deliver the program using ZOOM and the learning management system, Blackboard offers a variety of online features including discussion, assignments, assessments, group work, individual work, and projects. All faculty are required to attend and complete initial course set-up training, as well as ongoing professional development on best practices through CASC's Virtual Campus. Faculty are exposed to the Quality Matters Rubric for course design and content and are trained on the Expectations, Guidelines, and Procedures for Online Course Instruction before teaching an online course. The library, classroom, and lab space are adequate for this degree program.

Financing. The proposed degree program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the degree program.

Program resource requirements. Program resource requirements for the Associate in Arts in Exercise Science and Personal Training are shown in the following tables.

	Year of Program				
A. Funding Sources	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$30,540	\$61,080	\$76,350	\$91,620	\$106,890

Explanation and Calculations: Tuition was calculated based on students completing 24 credit hours each academic year and the program enrolling 10, 20, 25, 30, and 35 students in years 1 through 5. Currently a 12 credit hour load for in-state students is \$1,527.

TOTAL	\$30,540	\$61,080	\$76,350	\$91,620	\$106,890
		v	ear of Progra	m	

		Tear of Flogram				
B. Breakdown of Budget Expenses/Requirements	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year	
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0	
Faculty	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	

\$28,956	\$28,956	\$28,956	\$28,956	\$28,956
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
lotted \$100 for	printing and o	duplication co.	sts.	
\$100	\$100	\$100	\$100	\$100
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
		xisting budget	that will be i	ised to cover
\$4,856	\$4,856	\$4,856	\$4,856	\$4,856
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
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Attachment

# ATTACHMENT A

# CARL ALBERT STATE COLLEGE ASSOCIATE IN ARTS IN EXERCISE SCIENCE AND PERSONAL TRAINING

gree Requirement	s	<b>Credit Hours</b>
General Education	on	38-39
ENGL 1113	Freshman Composition I	3
ENGL 1213	Freshman Composition II	3
POLSC 1113	American Federal Government	3
HIST 1483 or HIST 1493	History to the Civil War History Since the Civil War	3
BIOL 1114 or BOT 1114 or ZOO 1114	General Biology General Botany General Zoology	4
GPS 1214 or CHEM 1115 PHYS 1114 GEOL 1014	General Physical Science with Lab General Chemistry I General Physics I General Geology	4-5
ORI 1111	Freshman Orientation	1
MATH 1413	Survey of Contemporary Math	3
	Any HPER course, except activity courses	2
CS 1103	Microcomputer Applications	3
HUM 2113 ART 1113 HIST 1113 MUS 1113 PHIL 2123 RLED 1123 HUM 2223 DRMA 1213 HIST 1123 HIL 1113 RLED 1113 RLED 2113	Select 6 credit hours from: General Humanities I Art Appreciation Early Western Civilization Music Appreciation Ethics New Testament General Humanities II Introduction to Theatre Modern Western Civilization Introduction to Philosophy Old Testament World Religions Any Literature Course	6
	Select any one course in psychology, social sciences, foreign language, and fine arts	3
Major Requirem	ents	23
ZOO 2124	Human Anatomy	4
ZOO 2114	Human Physiology	4
AHS 1203	Basic Nutrition	3
PHTA 2363	Kinesiology	3

Total		61-62
HPER 2373	Standard First Aide and Personal Safety	3
HPER 1113	Personal Health and Wellness	3
PHTA 2373	Therapeutic Exercise I	3

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

March 28, 2019

# **AGENDA ITEM #9:**

# **Program Deletions.**

**SUBJECT:** Approval of institutional requests for program deletions.

# **RECOMMENDATION:**

It is recommended that the State Regents approve the following requests for program deletions as described below.

#### **BACKGROUND:**

University of Oklahoma Health Sciences Center (OUHSC) requests authorization to delete the program below:

• Certificate in Geriatrics/Gerontology (082)

Murray State College (MSC) requests authorization to delete the programs below:

- Associate in Arts in Art (003)
- Associate in Science in Chemistry (006)
- Associate in Science in Conservation and Wildlife Management (007)
- Associate in Arts in History (015)
- Associate in Arts in Mathematics (019)
- Associate in Arts in Language Arts (048)

Oklahoma City Community College (OCCC) requests authorization to delete the program below:

• Associate in Applied Science in Diesel Technology (157)

#### **POLICY ISSUES:**

These actions are consistent with the Oklahoma State Regents for Higher Education's Academic Program Review policy.

# **ANALYSIS:**

OUHSC requests authorization to delete the Certificate in Geriatrics/Gerontology (082) effective immediately. This program was approved at the December 9, 2004 State Regents' meeting. OU reports:

- This program has been internally suspended since 2008 and is no longer a viable program.
- There are currently no students enrolled in the program.
- Courses were previously deleted.
- No funds are available for reallocation.

MSC requests authorization to delete the Associate in Arts in Art (003) effective immediately. This program was approved prior to 1990. MSC reports:

- This program has continuous low enrollment.
- There are currently seven students enrolled in the program with an expected graduation date of Spring 2020.
- No courses will be deleted as they will continue to be used in other programs.
- No funds are available for reallocation.

MSC requests authorization to delete the Associate in Science in Chemistry (006) effective immediately. This program was approved prior to 1990. MSC reports:

- This program has continuous low enrollment.
- There are currently five students enrolled in the program with an expected graduation date of Spring 2020.
- No courses will be deleted as they will continue to be used in other programs.
- No funds are available for reallocation.

MSC requests authorization to delete the Associate in Science in Conservation and Wildlife Management (007) effective immediately. This program was approved prior to 1990. MSC reports:

- This program has continuous low enrollment.
- There are currently fifteen students enrolled in the program with an expected graduation date of Spring 2020.
- No courses will be deleted as they will continue to be used in other programs.
- No funds are available for reallocation.

MSC requests authorization to delete the Associate in Arts in History (015) effective immediately. This program was approved prior to 1990. MSC reports:

- This program has continuous low enrollment.
- There are currently fourteen students enrolled in the program with an expected graduation date of Spring 2020.
- No courses will be deleted as they will continue to be used in other programs.
- No funds are available for reallocation.

MSC requests authorization to delete the Associate in Arts in Mathematics (019) effective immediately. This program was approved prior to 1990. MSC reports:

- This program has continuous low enrollment.
- There are currently nine students enrolled in the program with an expected graduation date of Spring 2020.
- No courses will be deleted as they will continue to be used in other programs.
- No funds are available for reallocation.

MSC requests authorization to delete the Associate in Arts in Language Arts (048) effective immediately. This program was approved prior to 1990. MSC reports:

- This program has continuous low enrollment.
- There are currently ten students enrolled in the program with an expected graduation date of Spring 2020.
- No courses will be deleted as they will continue to be used in other programs.
- No funds are available for reallocation.

OCCC requests authorization to delete the Associate in Applied Science in Diesel Technology (157) effective beginning the 2019-2020 academic year. This program was approved at the September 3, 2009 State Regents' meeting.

- This program has low enrollment and graduation rates.
- There are currently nine students enrolled in the program with an expected graduation date of Spring 2022.
- No courses will be deleted.
- No funds are available for reallocation.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION March 28, 2019

# **AGENDA ITEM #10:**

**Course Equivalency Project.** 

**SUBJECT:** Approval of the Course Equivalency Project for the 2019-2020 academic year.

# **RECOMMENDATION:**

It is recommended that the State Regents approve the system faculty's 2019-2020 Course Equivalency Project.

# **BACKGROUND:**

During the 1996 legislative year, the State Regents presented Facilitating Student Transfer: A Comprehensive Action Plan to improve student transfer. This multifaceted plan included four parts: 1) creating working faculty transfer curriculum committees; 2) development of a systemwide electronic course transfer guide; 3) emphasizing academic advising; and 4) organizing an evaluation process to monitor transfer students' success. The State Regents submitted a second progress report on student transfer issues to the Legislature in December 1997. Its focus was the Course Equivalency Project (CEP)—the implementation phase of the Comprehensive Action Plan.

The CEP operates on an annual cycle. In Spring, the Council on Instruction (COI) determines which faculty committees will meet in the Fall; often eight to twelve disciplines convene. Presidents nominate faculty to the selected curriculum committees during the Summer. Each Fall, up to 500 faculty members from public and private institutions meet by discipline to update common course descriptions and establish new course equivalencies. Courses can also be added to course equivalency disciplines by public institutions that have no faculty meeting in the Fall, but the additions are subject to faculty review on respective campuses before being entered into the CEP. Chief academic officers update course information in August and December. In the Spring, the COI approves the faculty's course recommendations, and then the State Regents approve the CEP and it is distributed to institutions. Concurrently, the State Regents' web site is updated to include the CEP. The information is accessible at the State Regents' web portal: www.OKCourseTransfer.org.

Currently, all public institutions of higher education as well as several private colleges and universities participate in the CEP. It reinforces student access to the three-tiered higher education system and helps shorten the time it takes students to obtain a degree. To date, over 8,000 courses across fifty disciplines are on the CEP. The CEP received the Governor's Commendation Award in 1999 for demonstrating innovation and efficiency. The CEP is a nationally recognized model; other states contact the State Regents for guidance when developing their own statewide course articulation systems.

<b>CEP: Historical Review</b>							
YEAR	Courses	DISCIPLINES					
1996-97	1,594	16					
1997-98	2,875	22					
1998-99	3,690	25					
1999-00	4,187	30					
2000-01	4,399	32					
2001-02	4,531	32					
2002-03	4,926	32					
2003-04	5,343	33					
2004-05	6,423	36					
2005-06	6,668	39					
2006-07	7,030	39					
2007-08	7,450	39					
2008-09	7,523	39					
2009-10	7,634	40					
2010-11	7,921	46					
2011-12	8,076	46					
2012-13	7,957	47					
2013-14	8,104	49					
2014-15	8,163	49					
2015-16	8,188	49					
2016-17	8,136	49					
2017-18	8,032	50					
2018-19	8,104	50					
2019-20	8,106	50					

Course equivalency is defined as follows: Course "A" is equivalent to course "B" if and only if course "A" satisfies at least 75 percent of the program requirements that course "B" satisfies—serving the same purpose with respect to content delivery, general education, or program degree requirements. Courses contained within a single equivalency group, or common grouping of courses (e.g., American History to the Civil War), are guaranteed to transfer among institutions that sponsor courses in that group. Beginning with academic year 2017-2018, faculty also began adding student learning outcomes to equivalency groups to further ensure equivalency among courses and seamless transfer for students.

# **POLICY ISSUES:**

The State Regents' Undergraduate Transfer and Articulation policy provides standards for the articulation of course work between and among State System institutions. The CEP provides information that facilitates institutions' compliance with policy guidelines.

# **ANALYSIS:**

Positive features of the CEP are listed below:

• It establishes content standards and expected learner outcomes through faculty-developed common course descriptions in most general education courses as well as more specialized coursework.

- It facilitates articulation of curriculum development as faculty design new courses to meet articulation guidelines and course content descriptions.
- A tracking system permits registrars to recognize the course changes, deletions, and additions made to the CEP from year to year.
- A course coding identification project allows State Regents' staff to monitor students' use of the courses contained in the course equivalency matrix.
- The State Regents maintain a student transfer hotline (800-583-5883) to help students with transfer problems within the State System.
- Faculty members have the opportunity to share their course syllabi, evaluate learning materials, and discuss emerging trends in their discipline during course articulation meetings.

The 2019-2020 faculty CEP document is provided as a supplement to this item. The COI approved the 2019-2020 CEP document February 14, 2019. It is recommended that the State Regents approve the 2019-2020 CEP.

Supplement available upon request.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

March 28, 2019

# **AGENDA ITEM #11:**

Oklahoma College Savings Plan.

**SUBJECT:** Approval of the Oklahoma College Savings Plan annual program update for 2019.

# **RECOMMENDATION:**

It is recommended that the State Regents approve the Oklahoma College Savings Plan annual program update for 2019.

# **BACKGROUND:**

The Oklahoma College Savings Plan (OCSP) began operation in April 2000. The Board of Trustees that oversees the OCSP is chaired by the State Treasurer. The Chancellor for Higher Education, an ex officio member of the board, currently serves as vice-chair. The State Regents' office also provides staffing support for the OCSP board.

The OCSP is Oklahoma's "529" plan, a designation based on the IRS code section which authorizes state "qualified tuition plans." As a "529" plan, earnings on investments in the program are exempt from both federal and state income taxes if used for qualified higher education expenses. The 2017 federal Tax Cuts and Jobs Act authorized withdrawals of up to \$10,000 per year to be used for eligible K-12 tuition expenses beginning January 1, 2018. In addition, Oklahoma provides an annual state income deduction on contributions of up to \$10,000 per taxpayer or \$20,000 for joint-filers.

# **POLICY ISSUES:**

The OCSP is designed to encourage Oklahoma families to save for higher education expenses. An OCSP account can be opened with as little as \$100 with subsequent contributions as small as \$25 dollars or \$15 per pay period. By encouraging savings, students are more likely to have the financial resources to afford college expenses without resorting to excessive student loan debt.

#### **ANALYSIS:**

A new contract for program management of the plan began in 2010. TIAA-CREF Tuition Financing Inc., which administered the program during its first ten years, also won the new contract to continue administering the program. As a result of the re-bidding process, program participants have benefited from both lower costs and additional investment options. The current contract called for an initial five-year contract period from 2010 to 2015 with an option, at the discretion of the board, of a second five-year term to run from 2015 to 2020. Prior to the expiration of the initial five year contract, the board approved the five year extension at the June 3, 2014 meeting. As the current contract expires in June of 2020, the re-bidding process for a program manager will soon be underway.

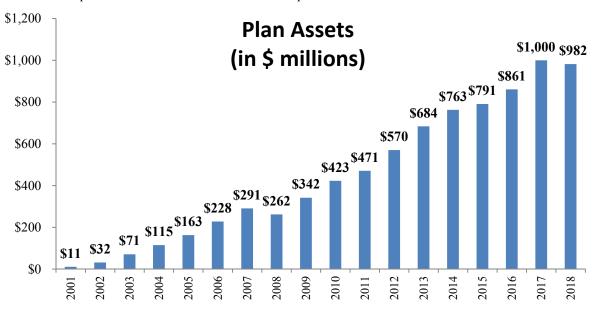
Following nine years of growth in asset values, there was a 2 percent decline in 2018. Since the program's inception, Oklahoma families have withdrawn almost \$515 million to pay for college expenses.

# **OCSP History of Account and Asset Growth**

# of Investment

	Investment				
	Option	Unduplicated	Annual		Annual
	Accounts	Total Accounts	% Chng	Total Assets	% Chng
As of 12/31/01	3,830		160%	\$10,729,693	251%
As of 12/31/02	12,017		213%	\$32,262,626	201%
As of 12/31/03	18,647		55%	\$70,823,971	120%
As of 12/31/04	24,390		31%	\$115,325,223	63%
As of 12/31/05	28,741		18%	\$163,146,757	41%
As of 12/31/06	32,735		14%	\$228,073,626	40%
As of 12/31/07	38,123		16%	\$290,897,749	28%
As of 12/31/08	41,744		9%	\$262,026,337	-10%
As of 12/31/09	44,466		7%	\$342,305,879	31%
As of 12/31/10	47,326		6%	\$422,735,335	23%
As of 12/31/11	51,088		8%	\$470,891,493	11%
As of 12/31/12	54,915	45,170*	7%	\$570,296,748	21%
As of 12/31/13	58,869	48,453*	7%	\$684,331,826	20%
As of 12/31/14	62,974	51,830*	7%	\$762,694,816	11%
As of 12/31/15	66,549	54,637*	6%	\$791,295,519	4%
As of 12/31/16	70,741	56,948*	4%	\$861,154,764	9%
As of 12/31/17	75,377	59,688*	7%	\$1,000,310,064	16%
As of 12/31/18	80,772	64,911*	7%	\$982,341,603	-2%

<sup>\*</sup>Beginning with 2012, the program administrator began providing the number of total unduplicated accounts irrespective of the number of investment options within each account.



# **Allocation of Investments**

Most account owners choose the aged-based investment option that automatically adjusts the types of investments for the account as the child grows older. The following table shows the distribution of accounts and assets among the investment options as of December 31, 2018.

	# of			
	Investment			
	Option			
	<u>Accounts</u>	% of Total	Total Assets	% of Total
Age-Based Allocation	42,424	52.52%	\$513,953,731	52.32%
100% Equity Option	7,148	8.85%	\$114,315,958	11.64%
Guaranteed Option	7,495	9.28%	\$74,947,946	7.63%
Balanced Option	4,387	5.43%	\$40,171,826	4.09%
Diversified Equity Option	3,693	4.57%	\$34,144,392	3.48%
Fixed Income Option	1,455	1.80%	\$10,578,769	1.08%
Equity Index Option	4,147	5.13%	\$44,932,701	4.57%
Subtotal Direct-Sold Accounts	70,749	87.59%	\$833,045,323	84.80%
Advisor-Sold Accounts	10,023	12.41%	\$149,296,280	15.20%
Total - All Accounts	80,772	100.00%	\$982,341,603	100.00%

# **OCSP History of Qualified Withdrawals for College Expenses**

	Qualified	Unique
<u>Year</u>	Withdrawals	<u>Beneficiaries</u>
2001	-\$12,681	3
2002	-\$230,549	92
2003	-\$1,478,822	417
2004	-\$3,136,835	854
2005	-\$6,562,560	1,418
2006	-\$11,534,223	2,103
2007	-\$16,741,130	2,607
2008	-\$20,513,720	3,047
2009	-\$23,941,975	3,454
2010	-\$27,863,243	3,943
2011	-\$31,799,282	4,239
2012	-\$36,150,803	4,603
2013	-\$41,578,157	5,018
2014	-\$46,393,229	5,431
2015	-\$52,262,552	5,901
2016	-\$57,121,259	6,408
2017	-\$62,679,670	6,806
2018	-\$74,863,498	9,480
Total	-\$514,864,188	24,289

# **Investment Options and 2018 Investment Performance**

**Direct-Sold Program** – The direct-sold program has nine investment options, including three age-based Managed Allocation options that mix equity, real estate, fixed income, and money market mutual funds based on the age of the beneficiary.

	2018 Performance
Conservative Managed Allocation	+0.93% to -5.38%
Moderate Managed Allocation	-1.24% to -6.38%
Aggressive Managed Allocation	-2.20% to -7.70%
U.S. Equity Index	-5.50%
Diversified Equity	-11.94%
Global Equity Index	-7.66%
Balanced (60% equities, 40% bonds)	-8.07%
Fixed Income Option	-0.72%
Guaranteed Option (principal protected from loss)	+1.74%

**Advisor-Sold Program** – The advisor-sold program has a total of eighteen investment options, including six age-based portfolios, two static portfolios, and ten individual fund options. The 2018 performance reflects Class A shares.

Age-Based Portfolios	2018 Performance
Ages 0-8	-11.34%
Ages 9-11	-10.01%
Ages 12-14	-6.19%
Ages 15-16	-3.70%
Ages 17-18	-1.92%
Ages 19+	-0.79%
Static Portfolios	2018 Performance
Capital Appreciation	-11.15%
Capital Preservation	-1.69%
Individual Funds	2018 Performance
	<u>2018 Performance</u> -17.31%
Individual Funds AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity	·
AllianzGI Best Styles International Equity	-17.31%
AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity	-17.31% -6.32%
AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity AllianzGI Global Allocation	-17.31% -6.32% -9.05%
AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity AllianzGI Global Allocation AllianzGI Income & Growth	-17.31% -6.32% -9.05% -4.55%
AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity AllianzGI Global Allocation AllianzGI Income & Growth PIMCO Income	-17.31% -6.32% -9.05% -4.55% -0.09%
AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity AllianzGI Global Allocation AllianzGI Income & Growth PIMCO Income PIMCO Real Return	-17.31% -6.32% -9.05% -4.55% -0.09% -2.62%
AllianzGI Best Styles International Equity AllianzGI Best Styles U.S. Equity AllianzGI Global Allocation AllianzGI Income & Growth PIMCO Income PIMCO Real Return PIMCO Short Asset Investment	-17.31% -6.32% -9.05% -4.55% -0.09% -2.62% +1.37%

# **Program Costs for Participants**

**Direct-Sold Program** – There are no enrollment fees or commissions assessed on contributions in the direct-sold program. The annual administrative fee to participants is based on a management fee assessed

for TIAA-CREF's administrative services plus the underlying mutual fund fees (excluding the Guaranteed Option, which has no administrative fee). Total annual fees for participants range from 0.35 percent to 0.78 percent, depending on the investment option.

**Advisor-Sold Program** – Investments in the advisor-sold program are purchased as either Class A or Class C shares. Class A shares have a 4.25 percent initial sales charge, a \$20 annual account maintenance fee, and total annual asset-based fees ranging from 0.81 percent to 1.69 percent. Class C shares have a 1.00 percent initial sales charge, a \$20 annual account maintenance fee, and total annual asset-based fees ranging from 0.89 percent to 2.44 percent.

# **National Rating**

<u>SavingforCollege.com</u>, an independent and authoritative website on state college savings plans, continues to give the OCSP direct-sold program a high rating of 4.5/5.0 and the advisor-sold program a rating of 3.5/5.0.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION March 28, 2019

# **AGENDA ITEM #12:**

Financial Aid Programs.

**SUBJECT:** Approval of participation of Community Care College in the Oklahoma Tuition

Equalization Grant Program (OTEG).

# **RECOMMENDATION:**

Pursuant to the decision of Oklahoma County District Court holding that SB 600 was unconstitutional and to the subsequent Settlement Agreement between Community HigherEd Institute, et al. v. The State of Oklahoma, et al., State Regents staff have determined that Community Care College of Tulsa meets the statutory requirements to participate in the Oklahoma Tuition Equalization Grant program (OTEG). The statutes require the State Regents to approve institutions meeting the statutory requirements as eligible to participate in the OTEG program. Community Care College would begin participating in the OTEG program in the 2019-2020 academic year.

#### **BACKGROUND:**

The OTEG program was initially enacted by the Oklahoma Legislature in 2003. OTEG provides grants to Oklahoma residents attending nonprofit, independent institutions in Oklahoma that are accredited by the Higher Learning Commission or a national accrediting body recognized by the U.S. Department of Education. Recipients must have family incomes of not more than \$50,000. Grants of \$2,000 per academic year (\$1,000 per semester) can be awarded to students for up to five consecutive years of full-time undergraduate study. In 2017-2018, \$2.6 million was awarded to 1,492 students.

In March 2016, in accordance with state statute, the State Regents determined that Community Care College of Tulsa (under the corporate legal name of Community HigherEd Institute) met the statutory requirements to participate in the OTEG program. In June 2016, the State Regents approved funding for the OTEG program for the 2016-2017 fiscal year, which included an allocation for Community Care College.

In the 2017 legislative session, the Oklahoma Legislature and Governor Mary Fallin approved SB 600 which added a statutory requirement for institutions to participate in the OTEG program. The new amendatory language in SB 600 stated, "To be eligible, institutions must have been granted not-for-profit status by the Internal Revenue Service and the U. S. Department of Education prior to July 1, 2012." SB 600 was signed into law by Governor Fallin on April 25, 2017 with an effective date of July 1, 2017. Based on federal Internal Revenue Service (IRS) documents, Community HigherEd Institute did not receive not-for-profit status from the IRS until October 31, 2014, which is after the date required by the new statutory language in SB 600. Community HigherEd Institute was notified in writing by a letter dated May 10, 2017 that, due to SB 600, it would no longer be eligible to participate in the OTEG program.

Funding for the OTEG program for 2017-2018 did not include an allocation for Community Care College.

In October 2017, Community HigherEd Institute and two of its students filed a lawsuit against the State of Oklahoma and the State Regents in Oklahoma County District Court claiming that SB 600 violated the Oklahoma Constitution's prohibition of "special laws." The State of Oklahoma and the State Regents were represented in the lawsuit by the Oklahoma Attorney General's Office. In July, 2018, the Court issued its decision holding that SB 600 was unconstitutional. In September, 2018, during the period of time within which the State of Oklahoma and the State Regents could have filed an appeal, the parties entered into a Settlement Agreement approved by the Court. One of the provisions of the agreement is that Community HigherEd Institute be treated as an "eligible institution" for the OTEG program in the 2019-2020 fiscal year, provided that the institution meets all other lawful statutory requirements.

# **POLICY ISSUES:**

The statutes creating the OTEG program state that the purpose of the program is "to maximize use of existing educational resources and facilities within this state, both public and private."

# **ANALYSIS:**

The OTEG statutes state the following related to the State Regent's responsibility for approving institutions as eligible to participate in the OTEG program:

"...the Oklahoma State Regents for Higher Education are authorized to award Oklahoma Tuition Equalization Grants to Oklahoma residents enrolled as undergraduate students in a private or independent institution of higher education that is located in this state and *approved* by the State Regents pursuant to this act." (Oklahoma Statutes, Title 70, Section 2631, emphasis added)

"The State Regents <u>shall approve</u> as eligible institutions of higher education only those private or independent, not-for-profit colleges or universities that are domiciled within this state, meet approved program and accreditation standards as determined by the State Regents, and are fully accredited by the Higher Learning Commission of the North Central Association on Colleges and Schools or a national accrediting body recognized by the United States Department of Education." (Oklahoma Statutes, Title 70, Section 2632, emphasis added)

Community HigherEd Institute is a corporation which operates an educational institution in Tulsa comprised of a main campus named Community Care College and two branch campuses named Clary Sage College and Oklahoma Technical.

In April 2015, Community HigherEd Institute was notified by the IRS of its tax-exempt status as a 501(c)(3) public charity dating back to October 2014. Effective July 1, 2015, Community HigherEd Institute began operating Community Care College as a nonprofit college. Community Care College offers both certificate programs accredited by the Oklahoma Board of Private Vocational Schools and occupational associate degrees accredited by the Accrediting Commission of Career Schools and Colleges and in compliance with oversight by the Oklahoma State Regents for Higher Education.

Documents obtained by the State Regents' office confirm that Community Care College meets the lawful statutory requirements for participation in the OTEG program. Community Care College:

• is an independent or private, nonprofit college or university domiciled in Oklahoma;

- meets approved program and accreditation standards as determined by the Oklahoma State Regents for Higher Education;
- is fully accredited by the Higher Learning Commission or a national accrediting body recognized by the United States Department of Education [Accrediting Commission of Career Schools and Colleges]; and
- is required to adhere to the complaint process policies and procedures administered by the State Regents.

# **OTEG Program Funding Implications**

For 2018-2019, each institution participating in OTEG was allocated a lump-sum based on its actual OTEG expenditures in the prior year as a percentage of all OTEG expenditures in the prior year. The Settlement Agreement requires that Community Care College will be allocated OTEG funds in 2019-2020 using the same methodology used in 2016-2017. Under this methodology each institution will receive an allocation equal to the number of eligible students at the institution as a percentage of all eligible students. To bring Community Care College into the funding allocation for 2019-2020 will likely require the re-distribution of funds from current participating institutions to Community Care College, depending on the total amount of funding allocated to the program.

The following table shows the allocation of OTEG funds for the 2018-2019.

# OKLAHOMA TUITION EQUALIZATION GRANT 2018-2019 ALLOCATION OF FUNDS

	201	7-18 Initial		17-18 End of Year	% of Total Expenditures		Calculated	Adi	usted Allocation		ange from 2017-18	% Change from 2017-18
Institution	Al	location	Exp	enditures	2017-18	Α	llocation 2018-19	_	2018-19	Ex	penditures	Expenditures
Bacone College	\$	204,000	\$	197,000	7.85%	9	213,113	\$	214,000	\$	17,000	8.63%
Family of Faith Christian University	\$	6,000	\$	6,000	0.24%	\$	6,491	\$	6,000	\$	-	0.00%
Randall University	\$	70,000	\$	70,000	2.79%	9	75,726	\$	76,000	\$	6,000	8.57%
Mid-America Christian University	\$	156,000	\$	159,000	6.33%	9	172,005	\$	172,000	\$	13,000	8.18%
Oklahoma Baptist University	\$	466,000	\$	468,000	18.65%	9	506,279	\$	506,000	\$	38,000	8.12%
Oklahoma Christian University	\$	186,000	\$	188,000	7.49%	9	203,377	\$	204,000	\$	16,000	8.51%
Oklahoma City University	\$	196,000	\$	197,000	7.85%	9	213,113	\$	214,000	\$	17,000	8.63%
Oklahoma Wesleyan University	\$	142,000	\$	132,000	5.26%	9	142,797	\$	142,000	\$	10,000	7.58%
Oral Roberts University	\$	328,000	\$	328,000	13.07%	9	354,828	\$	354,000	\$	26,000	7.93%
St. Gregory's University	\$	114,000	\$	60,000		9	-	\$	-	\$	(60,000)	-100.00%
Southern Nazarene University	\$	346,000	\$	345,000	13.75%	9	373,219	\$	374,000	\$	29,000	8.41%
Southwestern Christian University	\$	70,000	\$	66,000	2.63%	9	71,398	\$	72,000	\$	6,000	9.09%
The University of Tulsa	\$	354,000	\$	354,000	14.10%	9	382,955	\$	382,000	\$	28,000	<u>7.91%</u>
Totals	\$ 2	2,638,000	\$ 2	2,570,000	100.00%	\$	2,715,301	\$	2,716,000 *			

#### Notes:

\*State approportations for FY 19 were 2,625.301. This represents an equal appropriation to FY 18 after a mid-year reducation. Over \$90,000 was available for carryover partially due to the closure of one institution. Projected interest earnings will be used to allow a slight increase in the adjusted allocation over the calculated allocation.

Each institution's 2018-19 allocation is based on each school's percentage of total OTEG expenditures for the same institutions (statewide) in 2017-18.

State appropriations for FY 18 were \$2,641,414. The program experienced a 6% reduction. However, one institution was removed from eligibility by SB 600 requiring institutions to have been granted not-for-profit status by the IRS and USDE prior to July 1, 2012.

State appropriations for FY 17 were 2,812,462. The program experienced a 16% reduction.

No funds have been withheld for transfer students in 2018-19. Institutions are responsible for ensuring that transfer students are funded in the spring semester using funds from the institution's OTEG allocation.

Total excludes St. Gregory's expenditure.

The following table shows the impact when funds were allocated to Community Care College in 2016-2017. The negative impact on other colleges participating in the OTEG program was exacerbated by an overall reduction in program funding of 21 percent. If funding for OTEG remains at about \$2.6 million in 2019-2020 and Community Care College's allocation is similar to what it was in 2016-2017, the reduction to colleges currently participating in OTEG could be about 15 percent.

# OKLAHOMA TUITION EQUALIZATION GRANT 2015-2016 Allocation and 2016-2017 Proposed Allocation

FY2016 Allocation of \$3,560,000 = \$3,346,368 + \$134,240 one-time funds + \$79,391 prior year carryover

					Potential		-			
				All	ocation for					%
				20	16-17 (16%					Change
		2015-16	Proposed %	cu	t; less one-		2016-17		Change	from
		Actual	for 2016-17	t	ime; less		Adjusted	fro	m 2015-16	2015-16
Institution	Α	llocations	Allocations	С	arryover)	1	Allocation	All	ocation %	Allocation
Bacone College	\$	314,000	6.60%	\$	185,360	\$	186,000	\$	(128,000)	-41%
Family of Faith College	\$	10,000	0.13%	\$	5,757	\$	6,000	\$	(4,000)	-40%
Hillsdale Free Will Baptist College	\$	78,000	2.27%	\$	63,874	\$	64,000	\$	(14,000)	-18%
Mid-America Christian University	\$	148,000	5.08%	\$	142,777	\$	142,000	\$	(6,000)	-4%
Oklahoma Baptist University	\$	618,000	15.06%	\$	423,323	\$	424,000	\$	(194,000)	-31%
Oklahoma Christian University	\$	224,000	6.04%	\$	169,705	\$	170,000	\$	(54,000)	-24%
Oklahoma City University	\$	284,000	6.35%	\$	178,472	\$	178,000	\$	(106,000)	-37%
Oklahoma Wesleyan University	\$	130,000	4.61%	\$	129,627	\$	130,000	\$	-	0%
Oral Roberts University	\$	456,000	10.61%	\$	298,079	\$	298,000	\$	(158,000)	-35%
St. Gregory's University	\$	164,000	3.70%	\$	103,952	\$	104,000	\$	(60,000)	-37%
Southern Nazarene University	\$	526,000	11.99%	\$	336,905	\$	336,000	\$	(190,000)	-36%
Southwestern Christian University	\$	100,000	2.27%	\$	63,874	\$	64,000	\$	(36,000)	-36%
The University of Tulsa	\$	508,000	11.48%	\$	322,502	\$	322,000	\$	(186,000)	-37%
Community Care College	\$	-	13.81%	\$	388,255	\$	388,000	\$	388,000	na
TOTALS	\$	3,560,000	100.00%	\$	2,812,462	\$	2,812,000	\$	(748,000)	-21%

2015-16 Initial Allocation		\$ 3,560,000
Less 2015-16 One-time funds		\$ (134,240)
Less carryover funds from 201	4-15	\$ (79,391)
Less FY2016 legis. base reduct	ion (7%)	\$ (234,246)
Less FY2017 appro. reduction	(9%)	\$ (299,661)
Potential FY2017 Allocation		\$ 2,812,462
	\$ Change	\$ (747,538)
	% Change	-21%

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

March 28, 2019

# **AGENDA ITEM #13:**

Scholars for Excellence in Child Care.

SUBJECT: Approval of contract modification between the Oklahoma Department of Human

Services and the Oklahoma State Regents for the Scholars for Excellence in Child Care

program.

#### **RECOMENDATION:**

It is recommended that the State Regents approve the Scholars for Excellence in Child Care Scholars scholarship contract modification to modify the contract budget per Attachment A, for FY 2019. The budget is increased by \$38,400, from \$1,206,171 to \$1,244,571 for FY 2019.

#### **BACKGROUND:**

Since June 2000, the Oklahoma State Regents for Higher Education (OSRHE) and the Oklahoma Department of Human Services (OKDHS) have contracted to fund the Scholars for Excellence in Child Care (Scholars) program, in an effort to improve the quality of care children received in licensed child care facilities, increase teacher educational levels and compensation, and improve retention. The annual contract allows community colleges to, among other things, offer specialized academic and support programs and to recruit licensed child care providers as a way to encourage child care professionals to further their education in the field of early childhood and child development.

Given the success of the Scholars program and the desire of OKDHS to continue to improve the quality of services available to child care staff, the Director of OKDHS asked the Chancellor to broaden the State Regents' current scholarship offerings, beginning Fall 2004, by assuming responsibility for administering and managing the scholarship program (formerly Teacher Education and Compensation Helps-TEACH) in conjunction with the Scholars program. Therefore, a contract between the two parties was entered into to provide funding for administering the scholarship program.

# **POLICY ISSUES:**

This action is consistent with the State Regents' commitment to enhance educational opportunities, credential and degree completion, and encourage coordination and cooperation between the OSRHE, State System institutions and other state agencies.

#### **ANALYSIS:**

The Scholars program has achieved success since its inception. Through Summer 2018, there have been approximately 442 child care providers that, through taking courses at the community colleges, have obtained a Child Development Associate (CDA), a nationally recognized credential; approximately 3,603 have earned a certificate of mastery and 1,125 an associate degree through the Scholars program initiative.

There have been 334 directors/assistant directors who have obtained a Director's Certificate of Completion awarded through the Scholars program. Twenty-six scholars have received a bachelor's degree through the pilot bachelor's scholarship.

Since the inception of the Early Education Pathway to Your CDA curriculum in Spring 2007, area technology centers have offered on-line and classroom training to prepare students for the national CDA credential. The Scholars program has provided a scholarship to assist with the cost. Since Summer 2018, approximately 451 child care providers in the state have obtained a national CDA credential.

Beginning FY 2019, the OKDHS approved a budget that provided additional funding to award child care providers an educational stipend for earning a certificate of mastery. In January 2019, OKDHS decided to expand the awarding of stipends to include child care providers who have earned a national CDA credential, an associate degree, and/or bachelor's degree while participating in the Scholars program. Therefore, due to the expansion of the educational stipends, the FY 2019 budget is being increased by \$38,400, from \$1,206,171 to \$1,244,571.

The contract modification will continue the program through FY 2019.

Note: Supplements to the contracts are on file in the State Regents' office.

Attachments

# **Contract Modification**

The State of Oklahoma Department of Human Services (hereinafter "OKDHS") and the Oklahoma State Regents for Higher Education (hereinafter "OSRHE") hereby mutually agree to amend the current contract, PA# 17000352, PO# 300352 effective 1/1/2019.

This modification serves to modify the contract budget per Attachment A, for FY 2019. The budget is increased to \$1,244,571 (one million two hundred forty-four thousand five hundred and seventy-one dollars) for FY 2019.

All terms, conditions and provisions of the contract as enacted shall remain in full force and effect except as modified by this amendment.

Approval:	Approval:	
Authorized Representative Oklahoma Department of Human Services	Glen D. Johnson, Chancellor Oklahoma State Regents for Higher	Education
Date	Date	

# Attachment A

# Oklahoma State Regents for Higher Education Scholars for Excellence in Child Care Program Administration (357 & 358) FY19 Budget

Personnel Costs (Fund 357)	129,250
Indirect Cost Rate @ 13.175% (Fund 357)	17,029
Scholarships & Stipends (Fund 357)	262,637
Institutional Allocations (Fund 358)	835,655
Total:	1,244,571

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION March 28, 2019

# **AGENDA ITEM #14:**

State Authorization.

**SUBJECT:** Request to authorize a private institution operating in Oklahoma.

# **RECOMMENDATION:**

It is recommended that the State Regents authorize a private institution to operate in Oklahoma, as described below.

# **BACKGROUND:**

On October 29, 2010, the United States Department of Education (USDE) published final regulations addressing program integrity and student aid programs. The regulations created rules and definitions covering a wide range of issues affecting colleges and universities as well as state higher education agencies. Most notably, a state authorization regulation, which is detailed in 600.9 of Title 34, United States Code, was established to strengthen consumer protection and increase institutional accountability. As a result of this regulation, to maintain eligibility to award federal financial aid, a higher education institution must obtain authorization in each state in which it is physically located.

To ensure students attending private degree granting institutions and out-of-state public degree granting institutions that operate in Oklahoma do not unnecessarily lose their federal financial aid, Senate Bill 1157 established the statutory basis for a state authorization process. As a result of this legislation, which was effective November 1, 2016, private degree granting institutions and out-of-state public degree granting institutions that operate in Oklahoma are required to be:

- accredited by a national or regional accrediting agency who is recognized by the United States Department of Education; and
- authorized according to policies and procedures established by the Oklahoma State Regents for Higher Education.

In an effort to meet the intent of the federal regulation, Senate Bill 1157 limited the scope of the State Regents' policy and procedure elements to a complaint process, standards for operation, stipulations for a written enrollment agreement between the institution and the student, and reporting requirements.

On October 20, 2016, the State Regents approved substantive revisions to the Institutional Accreditation policy (now titled the Institutional Accreditation and State Authorization policy) to meet the statutorily mandated functions that are prescribed in Senate Bill 1157.

It is also important to note that Senate Bill 1157 exempted private institutions that participate in the Oklahoma Tuition Equalization Grant program (OTEG), which is a program that awards grants to Oklahoma residents enrolled as full-time undergraduate students at qualified Oklahoma not-for-profit, private higher education institutions, from being subject to the requirements detailed therein. Therefore, OTEG institutions will not be subject to the State Regents' state authorization policy provision.

# **POLICY ISSUES:**

The Institutional Accreditation and State Authorization policy specifies the institutional eligibility requirements to seek approval to operate as a degree granting institution in Oklahoma and the conditions that institutions shall meet to continually operate in Oklahoma.

An institution that wishes to seek authorization to operate as a degree granting institution in Oklahoma is required to submit an electronic state authorization application. This application is composed of five sections that direct an institution to provide general institutional information, designate an institutional director who is responsible for overseeing compliance with the Institutional Accreditation and State Authorization policy, disclose accreditation information, report data, and attach specific documentation.

The documentation section, which was established to ensure compliance with certain provisions of the Institutional Accreditation and State Authorization policy, requires an institutional applicant to attach:

- proof of accreditation by a national or regional accrediting agency that is recognized by the United States Department of Education;
- a copy of the institution's student complaint process; and
- a copy of the institution's student enrollment agreement.

#### **ANALYSIS:**

Prior to March 28, 2019, State Regents' staff received a request to be authorized from the institution listed below:

Name	Туре	Accreditor
Wayland Baptist University (Texas)	Private Not-for-Profit	Southern Association of Colleges
Locations: Altus Air Force Base and		and Schools
Fort Sill		

After reviewing the applications and required documentation, State Regents' staff concluded that Wayland Baptist University (WBU) meets the state authorization requirements. As such, it is recommended that the State Regents authorize WBU to operate in Oklahoma.

For information purposes, the data that were submitted within the state authorization application are detailed below.

#### 2017-2018 Data

Number of Programs Offered by Level

Institution	Diploma	Associate	Baccalaureate	Master	Doctoral
WBU	0	0	5	7	0

# Enrollment by Level

Institution	Diploma	Associate	Baccalaureate	Master	Doctoral
WBU	0	0	12	14	0

# Credentials Awarded

Institution	Diploma	Associate	Baccalaureate	Master	Doctoral
WBU	0	0	1	3	0

# Total Number of Students Enrolled and Number of Students Receiving Federal Financial Aid

Institution	Total Enrollment	Total Number of Students Receiving Financial Aid
WBU	27	11

#### **AGENDA ITEM #15:**

Policy.

**SUBJECT:** Approval of revisions to the In-State/Out-of-State Status of Enrolled Students policy.

#### **RECOMMENDATION:**

It is recommended the State Regents approve the revisions to the In-State/Out- of-State Status of Enrolled Students policy.

#### **BACKGROUND:**

Revisions to the In-State/Out-of-State Status of Enrolled Students policy adopted by the State Regents in recent years are summarized below:

- April 1, 2004 Revisions aligned with Senate Bill 596, which allowed an equitable system of determining residence status for undocumented students, Oklahoma high school graduates, military dependents, and full-time professional practitioners or workers' dependents. Additional revisions included updating language and updating the introduction to reflect legislative changes regarding the way tuition is determined by institutions.
- June 29, 2006 A comprehensive revision to Chapter 2 (now Chapter 3) Academic Affairs Policies and Procedures necessitated non-substantive changes to the Residence Status of Enrolled Students policy including format, definitions, and separating policy from procedures into the Academic Affairs Procedures Handbook to include detailed information regarding admission standards scores, frequently asked questions, and other useful information pertinent to policy application.
- October 25, 2007 Revisions to the policy were required due to enacted legislation regarding
  undocumented students according to state law, Title 70, O.S. Section 3242 (2007), that requires a
  postsecondary student without lawful immigration status to establish eligibility to pay resident
  tuition by filing an affidavit upon admission or an application for permanent resident status in
  order to qualify for state financial aid.
- April 22, 2010 Revisions included new provisions providing clarification to confusing passages, reduction to ambiguities in the policy language and clear guidance to State System institutions regarding residence status. The revisions also included a title change from Residence Status of Enrolled Students to In-State/Out-of-State Status of Enrolled Students.
- June 24, 2010 Revisions pertained to an amendment adding language to policy section 3.17.7 Military Personnel to allow institutions better flexibility and provide clarity to better serve members of the armed forces.
- May 25, 2012 Revisions clarified and linked Chapter 3 Academic Affairs In-State/Out-of-State Status of Enrolled Students policy with the Chapter 4 Budget and Fiscal Affairs Student Tuition and Fees policy pertaining to the Oklahoma National Guard tuition waiver.
- December 6, 2012 Revisions aligned with House Bill 2689 that included provisions for dependent children of members of the military reserve.

- September 4, 2014 Revisions aligned with Senate Bill 1829 that included resident tuition provisions for students who participate in the Reserve Officer Training Corps.
- May 29, 2015 Revisions aligned with the Veterans Access, Choice, and Accountability Act of 2014, which was codified as Section 3679 of Title 38 of United States Code, and Senate Bill 138.
   These legislative directives required that certain military personnel and their dependent children and spouses, who meet certain conditions, be classified as in-state.
- April 20, 2017 Revisions aligned with public law 114-315, which modified section 3679(c) of Title 38 of United States Code. These legislative directives created more opportunities for military personnel and their dependent children and spouses to be classified as in-state.
- January 24, 2019 Revisions were made based on public law 115-251, which amended section 3679(c) of Title 38 of the United States Code. The revisions specified that individuals who meet certain criteria and use educational assistance under chapter 31 are eligible for in-state status.

Based on a recent guidance document released by the Department of Veteran Affairs (VA) regarding section 3679(c) of Title 38 of the United States Code, a subsequent revision to the policy is needed. After reviewing the VA guidance document, it was determined that the existing requirement in policy section 3.18.7.B.1, which requires a student to have been discharged or released from a period of not fewer than ninety (90) days of active duty uniformed service, less than five (5) years before the date of enrollment in the course(s) concerned, does not apply to Chapter 31 VA benefit recipients.

Therefore, a chapter 31 VA benefit recipient is eligible for in-state status if he/she 1) files with the institution within the State System at which the student intends to register a letter of intent to establish residence in the state and 2) resides in the state while enrolled in the institution.

# **POLICY ISSUES:**

The In-State/Out-of-State Status of Enrolled Students policy sets the principles, definitions, criteria and guidelines to assist institutional officials in the classification of students as in-state or out-of-state for tuition and scholarship purposes.

The State Regents' policy revision process allows for changes to be posted for one month and changes approved at a subsequent State Regents' meeting. However, based on the fact that the amendments to section 3679(c) took effect on March 1, 2019, the need for ample time to communicate and implement necessary procedural changes with State System institutions, and it being immediately necessary for the preservation of services that are in the best interest of student veterans, an emergency is hereby declared to exist, by reason whereof these policy revisions, without the customary one month posting, shall be effective and be in full force from and after State Regents' approval.

# **ANALYSIS:**

These revisions align with the recent guidance issued by the VA. A summary of the proposed changes is provided below.

Policy Section	Summary of Proposed Revisions
3.18.7.B.1.b	Chapter 31 was removed from this subsection because in-state status eligibility for an individual using this chapter is not contingent on him/her having served a minimum of 90 days of active uniformed services and enrolling within a five year window after the active duty service concluded.
	Also, the language "while living in Oklahoma" was removed because it is redundant. The overarching heading of section B, which applies to all cases listed thereunder, specifies that there is a requirement to reside in the state.
3.18.7.B.4	Added a new standalone subsection to address in-state status eligibility for chapter 31 VA benefit recipients.

It is recommended that the State Regents approve the revisions to policy as outlined above. Attachment

# 3.18 IN-STATE/OUT-OF-STATE STATUS OF ENROLLED STUDENTS

# 3.18.1 Purpose

Oklahoma statute 70 O.S., Supp. 2003, §3218.2 authorizes the State Regents to establish tuition and fees charged at public institutions to in-state/out-of-state postsecondary students. This policy statement establishes definitions, principles, criteria, and guidelines to assist institutional officials in the classification of postsecondary students as in-state/out-of-state students. Also, the policy statement should be helpful to prospective students in the determination of their in-state/out-of-state status prior to enrollment or for those out-of-state students seeking to be reclassified as in-state. Determination of in-state status for purposes of attendance at an institution in the state is based primarily on domicile as defined below.

Since 1890, it has been public policy in Oklahoma to provide comprehensive, public higher education opportunities for citizens to improve themselves, to upgrade the knowledge and skills of the Oklahoma work force, and to enhance the quality of life in Oklahoma generally. Therefore, residents of Oklahoma are afforded subsidies covering a portion of their educational costs at state colleges and universities. Out-of-state students are also provided educational subsidies, although at lower levels than those provided for permanent in-state students.

Out-of-state tuition waivers provide Oklahoma institutions the ability to attract and graduate out-of-state students with academic abilities and talents who contribute to the economic development, vitality and diversity of the state's campuses. Additionally, Oklahoma institutions located near the state's borders are especially sensitive to serving demographic areas where population, tax dollars, property ownership, etc., cross state borders frequently. Out-of-state tuition waivers allow institutions to serve the community and surrounding area to the benefit of the institution and its students without detriment to Oklahoma residents.

# 3.18.2 Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Dependent Person" is one who is under the care, custody, and support of a parent or legal guardian.

"Domicile" is a person's true, fixed, permanent home or habitation. It is the place where he or she intends to remain and to which he or she expects to return. A person can have more than one residence, but only one domicile. Domicile has two components -- residence and the intent to remain. When these two occur, there is domicile.

"Documented foreign national" is a person who was born outside the jurisdiction of the United States (U.S.), is a citizen of a foreign country, and has not become a naturalized U.S. citizen under U.S. law, but has entered the U.S. by way of legal documentation such as a visa.

"Full-Time Professional Practitioner or Worker" is a U.S. Citizen or Lawful Permanent Resident who has come to Oklahoma to practice a profession on a full-time basis, conduct a business full-time, or work on a full-time basis.

"Full-Time Student" is an undergraduate student enrolled in a minimum of 12 credit hours per semester in an academic year or a minimum of six credit hours in a summer session. A full-time graduate student is one enrolled in a minimum of nine credit hours per semester or as required by the institution.

"Home of Record" is the location where the reservist enlisted, reenlisted, or was commissioned into the military.

"Independent person" is one who is responsible for his or her own care, custody, and support.

"In-state" status is a classification for a postsecondary student who has lived continuously in Oklahoma for at least 12 months not primarily as a postsecondary student and has established domicile in Oklahoma or meets requirements associated with in-state status including sections 3.18.4, 3.18.7 and 3.18.9. Students classified upon admission as in-state are eligible to apply for state scholarship and financial aid programs.

"Lawful permanent resident" is a naturalized alien who has been granted official immigration status as a lawful permanent resident of the U.S. This is evidenced by a lawful permanent resident card (also called a "green card").

"Out-of-state" status means an individual does not meet in-state requirements defined in this policy unless otherwise allowed by exceptions or provisions in policy.

"Out-of-state tuition waiver" is the portion of tuition that is waived in excess of that paid by students classified as in-state. This is referred to as "Nonresident Tuition Waiver" in State Regents' *Fiscal* policy.

"Undocumented student" is a person who was born outside the jurisdiction of the U.S., is a citizen of a foreign country, and has not become a naturalized U.S. Citizen under U.S. Law and has entered the U.S. without documentation. Refer to 3.18.6.

"Uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard, National Oceanic and Atmospheric Administration, and Public Health Service.

"U.S. Citizen" is a person born in the United States, a U.S. Territory or former U.S. Territory or who has been granted citizenship by the U.S. Government.

# 3.18.3 Principles

As part of the admissions process, institutions are responsible for determining students' in-state/out-of-state status consistent with this policy. Administrators interview students, review documentation and are in the best position to determine whether the student may be classified as in-state. Each institution must designate an appropriate administrative official (most often the Admissions Officer) as responsible for administration of this policy. Clarification and additional information including documentation examples and frequently asked questions are in the *Academic Affairs Procedures Handbook*.

The burden of proof to establish in-state status shall be upon the student. Since residence or domicile is a matter of intent, each case will be judged on its own merit by the appropriate administrative official(s) consistent with this policy. Mere assertion by a student such as checking "In-State" on the application for admission is insufficient. The appropriate administrative official must review relevant documents, consider the policy principles and procedures, circumstances, and documentation to determine in-state status. While no set criteria, documentation, or set of circumstances can be used for this purpose, the principles outlined below guide the process.

- A. Attendance at a postsecondary educational institution, albeit a continuous and long-term experience, does not establish in-state status. Therefore, a student neither gains nor loses in-state status solely by such attendance.
- B. Students attending an Oklahoma college or university may perform many objective acts, some of which are required by law (i.e. payment of taxes), and all of which are customarily done by some out-of-state students who do not intend to remain in Oklahoma after graduation, but are situational and necessary and/or voluntary (i.e. registering to vote, obtaining a driver's license). Such acts and/or declarations alone are insufficient evidence of intent to remain in Oklahoma beyond the college experience.
- C. An out-of-state student attending an Oklahoma college or university on more than a half-time basis is presumed to be in the state primarily for educational purposes.
- D. An individual is not deemed to have acquired in-state status until he or she has been in the state for at least a year primarily as a permanent resident and not primarily as a student and has established domicile.

- Likewise, an individual classified as in-state shall not be reclassified as out-of-state until 12 months after leaving Oklahoma to live in another state.
- E. Unless residency has been established in another state, an individual who resided in Oklahoma at the time of graduation from an Oklahoma high school and has resided in the state with a parent or legal guardian for two years prior to graduation from high school will be eligible for in-state status and as allowed in 3.18.7 and 3.18.8.
- F. Each spouse in a family shall establish his or her own status on a separate basis. Exceptions include the following: when an out-of-state status individual marries a person with in-state status, the out-of-state individual may be considered in-state after documentation of the marriage and proof of domicile are satisfied without the 12 month domiciliary waiting period, and as provided in sections 3.18.7 or 3.18.8.
- G. Initial classification as out-of-state shall not prejudice the right of a person to be reclassified thereafter for following semesters or terms of enrollment as in-state provided that he or she establish domicile as defined in this policy. Institutions must establish procedures for students to appeal out-of-state status classification.
- H. Institutions may, but are not required, to waive out-of-state tuition (also known as Nonresident Tuition Waiver) in accordance with current State Regents' *Tuition and Fees* policy 4.18.5.B that allows any institution in the State System to waive a portion of the out-of-state tuition which amount shall not exceed the difference between out-of-state tuition and the amount paid by in-state students.
- I. When a student transfers from one institution to another, the institution to which the student transfers is not bound by the in-state/out-of-state classification previously determined and may request documentation to determine the student's in-state/out-of-state status.

# 3.18.4 Dependent and Independent Persons

- A. The legal residence of a dependent person is the postsecondary student's parents or the residence of the parent who has legal custody or the parent with whom the student habitually resides. If the student is under the care of those other than the parents, the legal residence is that of the student's legal guardian.
- B. In-state/out-of-state classifications of postsecondary students with extenuating circumstances (e.g., divorced parents with joint custody when one parent or legal guardian lives out-of-state and/or claimed as a dependent on a tax return, etc.) may be considered on a case-by-case basis. Guidance for administrative officers charged with classifying students will be provided in the procedures manual.
- C. A dependent person may establish independent person status through circumstances including, marriage, formal court action, abandonment by parents, etc. To qualify, a dependent person must have completely separated from the parental or guardian domicile and prove that such separation is complete and permanent. Additionally, the individual

must provide evidence that they are responsible for their housing and living expenses. Mere absence from the parental or guardian domicile is not proof of its complete abandonment. If an applicant can provide adequate and satisfactory evidence of independent status and domicile, they may be granted in-state status.

D. If an independent person can provide evidence of coming to Oklahoma to establish domicile, the applicant may be granted in-state status at the next enrollment occurring after expiration of 12 months following establishment of domicile in Oklahoma.

# 3.18.5 Documented Foreign Nationals

Documented foreign nationals may attend as postsecondary students if they have appropriate educational visas. These individuals are eligible for in-state classification if they become lawful permanent residents, have resided in Oklahoma for at least 12 consecutive months, and meet domicile requirements as set forth in this policy.

Documented foreign nationals who are present in the U.S. with visas that allow full-time employment for extraordinary ability in sciences, arts, education, business, athletics, as an executive, manager, or specialist of a treaty nation company operating in the U.S. are eligible for out-of-state tuition waivers as long as they remain in full-time working status. Dependents of these documented foreign nationals who are lawfully present in Oklahoma based on the documented foreign national's visa are also eligible for out-of-state tuition waivers.

# 3.18.6 Undocumented Students

Pursuant to Title 70, O.S., Section 3242 (2007) (also known as HB1804 of the First Regular Session of the 51st Legislature), an individual who cannot present to the institution valid documentation of United States nationality or an immigration status permitting study at a postsecondary institution but who:

- A. Graduated from a public or private Oklahoma high school;
- B. Resided in this state with a parent or legal guardian while attending classes at an Oklahoma public or private high school in this state for at least two (2) years prior to graduation; and
- C. Satisfies admission standards for the institution.

Individuals who meet the above requirements are eligible for enrollment and/or out-of-state tuition waivers if that individual:

- 1. Provides the institution with a copy of a true and correct application or petition filed with the United States Citizenship and Immigration Service (USCIS) to legalize the student's immigration status, or
- 2. Files an affidavit with the institution stating that the student will file an application to legalize his or her immigration status at the earliest opportunity the student is eligible to do so, but in no case later than:

- a. One (1) year after the date on which the student enrolls for study at the institution, or
- b. If there is no formal process to permit children of parents without lawful immigration status to apply for lawful status without risk of deportation, one (1) year after the date the USCIS provides such a formal process, and
- 3. If the student files an affidavit pursuant to subsection B. above, presents to the institution a copy of a true and correct application or petition filed with the USCIS no later than:
  - a. One (1) year after the date on which the student enrolls for study at the institution, or
  - b. If there is no formal process to permit children of parents without lawful immigration status to apply for lawful status without risk of deportation, one (1) year after the date the USCIS provides such a formal process, which copy shall be maintained in the institution's records for that student.
- 4. Any student who completes and provides the institution with a copy of a true and correct application or petition filed with USCIS to legalize the student's immigration status shall not be disqualified on the basis of the student's immigration status from any scholarships or financial aid provided by this state as long as the student meets the following:
  - a. Graduated from a public or private Oklahoma high school;
  - b. Resided in this state with a parent or legal guardian while attending classes at an Oklahoma public or private high school in this state for at least two (2) years prior to graduation; and
  - c. Satisfies admission standards for the institution.
- 5. This policy shall not impose any additional conditions to maintain eligibility for an out-of-state tuition waiver at a postsecondary educational institution within The Oklahoma State System of Higher Education on a student who was enrolled in a degree program and first received an out-of-state tuition wavier and/or access to state scholarships at that institution during the 2006-2007 school year or any prior year.
- 3.18.7 Uniformed Services and Other Military Service/Training

The following section is compliant with 38 U.S.C, Section 3679(c) and 70, O.S., Section 3247.

A. Active Uniformed Services

The following shall be eligible for in-state status:

1. Members of the uniformed services, along with their dependent children and spouse, who provide evidence that they are full-

time active duty status of more than thirty (30) days in the uniformed services stationed in Oklahoma or temporarily present through military orders. Further, when members of the armed services are transferred out-of-state, the member, their spouse and dependent children shall continue to be classified as in-state as long as they remain continuously enrolled.

- 2. Regardless of the residency of the student, dependent children or spouse of a person who is currently serving as a member of the active uniformed services of the United States on full-time active duty status of more than thirty (30) days for whom Oklahoma is the home of record.
- 3. A person who files with the institution within the State system at which he/she intends to register a letter of intent to establish residence in the state and who
  - a. is entitled to educational or training assistance under Section 3319 of Title 38 of the United States Code by virtue of a relationship to a person who is currently serving on active duty; and
  - b. resides in the state while enrolled in the institution, regardless of the student's formal state of residence state or the active service member's home of record.
- 4. Former full-time active uniformed services personnel who remain in Oklahoma after their service may retain their in-state status without the 12 month requirement if they establish domicile as defined in this policy.
- B. Discharged or Released from Active Uniformed Service (Regardless of the Home of Record)

A student who files with the institution within the State System at which the student intends to register a letter of intent to establish residence in the state and who resides in the state while enrolled in the institution shall be eligible for instate status (i.e., in-state tuition), regardless of the residency of the student or home of record, if the student:

- 1. Is a person who:
  - a. was discharged or released from a period of not fewer than ninety (90) days of active duty uniformed service, less than five (5) years before the date of enrollment in the course(s) concerned, and
  - b. is pursuing a course of education with educational assistance under Chapters 30, 31, or 33 of Title 38 of the United States Code while living in Oklahoma;
- 2. Is a person who:
  - a. is entitled to assistance under Section 3319 of Title 38 of the United States Code by virtue of a relationship to a person who was discharged or released from a period of not fewer than ninety (90) days of active duty uniformed

services, and

b. enrolls in the course(s) concerned within five (5) years of the date the related person was discharged or released from a period of not fewer than ninety (90) days of active duty uniformed services;—or

# 3. Is a person who:

a. is entitled to assistance under Section 3311(b)(9) of Title 38 of the United States Code by virtue of a relationship to a person who died in the line of duty while serving in the active duty uniformed services -or

# 4. <u>Is a person who:</u>

- a. <u>Is pursuing a course of education with educational assistance under chapter 31 of Title 38 of the United States Code.</u>
- C. Discharged or Released from Active Uniformed Service (Oklahoma Home of Record)

Person, or dependent children or spouse of a person, who was discharged or released from a period of not fewer than ninety (90) days of active uniformed service, less than five (5) years before the date of enrollment in the course(s) concerned and for whom Oklahoma is the home of record.

D. Military Reserve Member on Full-Time Active Duty

Regardless of the residency of the student, dependent children or a spouse of a person who is currently serving as a member of the military reserve on full-time active duty of more than thirty (30) days and for whom Oklahoma is the home of record shall be eligible for in-state status.

E. Reserve Officer Training Corps (ROTC)

A person who is participating in or has received a partial or full scholarship from the Air Force, Army, or the Navy/Marines ROTC shall be eligible for in-state status.

- F. To be eligible for in-state status as provided in 3.18.7.A, 3.18.7.B, 3.18.7.C, 3.18.7.D, and 3.18.7.E and to maintain eligibility, the student shall:
  - 1. Have secured admission to and enrolls full-time or part-time in a program of study; and
  - 2. Satisfy admission and retention standards.
- G. A student who meets the eligibility requirements for in-state status shall maintain in-state status if the student remains continuously enrolled at an institution within the State System after the student:
  - 1. As described in 3.18.7.A or 3.18.7.D, is discharged or released from active duty service;
  - 2. As described in 3.18.7.B.1, 3.18.7.B.2 or 3.18.7.C, exceeds the

- five-year period after being discharged or released from active duty uniformed service;
- 3. As described in 3.18.7.B.1 or 3.18.7.B.4 has exhausted education assistance provided under Chapter 30, 31, or 33 of Title 38 of the United States Code; or
- 4. As described in 3.18.7.A.3 or 3.18.7.B.2 has exhausted education assistance provided under Section 3319 of Title 38 of the United States Code-; or
- 5. As described in 3.18.7.B.3 has exhausted education assistance provided under Section 3311(b)(9) of Title 38 of the United State Code

# 3.18.8 Full-Time Professional Practitioner or Worker

A U.S. citizen or Lawful Permanent Resident who provides evidence of having come to Oklahoma to practice a profession on a full-time basis, conduct a business full time, or work on a full-time basis shall be immediately classified as in-state status along with the individual's spouse and dependents without the 12 month domiciliary requirement so long as they continue in such full-time employment capacity or until such time that they independently establish in-state status as described in section 3.18.3 of this policy.

A full-time professional practitioner or worker who is temporarily assigned to another location but maintains domicile in Oklahoma shall be considered to have in-state status along with the practitioner's spouse and dependent children.

Approved: July 1958. Revised March 28, 1967; December 16, 1974; June 29, 1977; July 25, 1984; December 5, 1988; October 23, 1989; March 24, 1993; June 28, 1996; June 30, 2003; April 1, 2004; October 25, 2007 (effective November 1, 2007); April 22, 2010 (Approved revised policy effective Fall 2011- earlier implementation is possible through an exception requested by the President and approved by the Chancellor; revised June 24, 2010 (approved slight change to the Military Personnel section of the policy (implementation Fall 2011 unless approved by exception by the Chancellor); May 25, 2012 (Approved slight change to the Definitions section of the policy). December 6, 2012 (Approved slight change to the Military Personnel section). September 4, 2014; May 29, 2015; April 20, 2017; January 24, 2019; March , 2019.

# **AGENDA ITEM #16:**

E&G Budget.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the

University of Oklahoma Health Sciences Center from the revenue derived from the sale

of cigarettes and tobacco products.

# **RECOMMENDATION:**

It is recommended that the State Regents approve the allocation of \$706,860.59 to Oklahoma State University Center for Health Sciences (OSU CHS) and \$706,860.59 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

#### **BACKGROUND:**

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the "Comprehensive Cancer Center Debt Service Revolving Fund," at the Health Sciences Center and the "Oklahoma State University College of Osteopathic Medicine Revolving Fund," at OSU CHS. The bill stated that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. In 2007, the Oklahoma Legislature updated the purpose for use of the "Comprehensive Cancer Center Debt Service Revolving Fund" to include Cancer Center operations. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

#### **POLICY ISSUES:**

The recommendation is consistent with Regents' policy and approved budget principles.

#### **ANALYSIS:**

The fund currently has on deposit \$1,413,721.18. This amount is sufficient for a transfer of \$706,860.59 each to OSU CHS and OUHSC. The OU Health Sciences Center will use their funds for debt service and operations of the Comprehensive Cancer Center. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to \$82,244,593.61.

# A five-year history of allocations by fiscal year is included below:

5-Year History of Allocations	Amount to Each Entity
FY2015 Total	\$5,573,768.87
FY2016 Total	\$5,704,842.55
FY2017 Total	\$5,707,375.33
FY2018 Total	\$6,185,257.93
FY 2019 Y-T-D	\$3,781,178.62

**AGENDA ITEM #17-a:** 

Tuition.

**SUBJECT:** Posting of requested Academic Services Fee Changes and Peer Limits for Tuition and

Mandatory Fees, 2019.

#### **RECOMMENDATION:**

It is recommended that the State Regents approve the posting of 1) legislative tuition and mandatory fee limits for resident and nonresident undergraduate, graduate, and professional programs for Fiscal Year 2020; and 2) institutional requests for changes to academic services fees for Fiscal Year 2020, as reported on the attached schedules.

# **BACKGROUND:**

# Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

# 1) Legislative Tuition and Mandatory Fee Limits

The attached schedule lists "Not to Exceed" amounts for tuition and mandatory fees that are recommended for posting at this time for Fiscal Year 2020, as provided by law, for resident and nonresident tuition and mandatory fees for undergraduate, graduate, and professional programs. The guaranteed tuition rate of undergraduate resident tuition charged to students shall not exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate charged students at the same institution. Institutions and governing boards will submit their requested increases for tuition and mandatory fees for Fiscal Year 2020 in June, after the higher education appropriation is known. It is expected that most institutions will request new rates that are in compliance with and well under the maximum rates.

# 2) Academic Services Fees

The supplemental schedule lists institutional requests for changes to academic services fees for Fiscal Year 2020. Institutions assess special fees for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by the institution. The requested changes to academic services fees for Fiscal Year 2020 are recommended for posting at this time. Institutions have provided justifications for requested increases in these fees, the total revenue to be collected from the fees, and the use of increased revenues.

A public hearing will be held at the State Regents' office on April 25, 2019 for the purpose of receiving views and comments on the requested changes to academic services fees, and the legislative limits for resident and nonresident tuition and mandatory fees. Institutional requests are posted here for discussion purposes. The State Regents will act on proposals at their regular meeting scheduled to be held on Thursday, June 27, 2019. State Regents' staff will subsequently review institutions' published tuition and fee schedules for compliance with State Regents' action.

# **POLICY ISSUES:**

This item is consistent with the State Regents' Policy and Procedures Relating to Tuition and Student Fees.

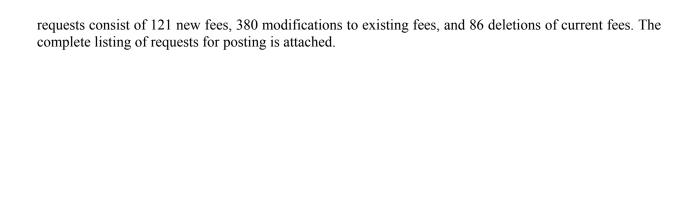
# **ANALYSIS:**

# 1) Legislative Tuition and Mandatory Fee Limits

70 O. S. 2004 Supp., Section 3218.8, specifies the legislative limits for resident and nonresident tuition and mandatory fees by tier, i.e., research universities, regional universities, community colleges and for professional programs. Regents' staff compiled a listing of tuition and mandatory fees charged at public institutions in the Big Twelve Conference, at like-type public institutions in surrounding and other states, at public community colleges receiving no local tax funding in surrounding and other states, and for professional programs, as shown in the FY20 Legislative Peer Limits for Tuition and Mandatory Fees schedule attached. Peer institutions outside the state also increased their tuition and mandatory fees in FY19. This resulted in Oklahoma's rates, relative to those of their respective peers, decreasing for research, but increasing for regional and community colleges. Research universities' current average tuition and mandatory fee rates are 80.7 percent of the Big 12 Conference average, a decrease of 0.7 percentage points from last year; the average for regional universities' tuition and mandatory fees increased 2.8 percentage points to 88.5 percent of the peer average; and the average for community colleges increased 0.2 percentage points to 70.2 percent of their peer average for resident undergraduate tuition and mandatory fees. The State Regents annually monitor and publish the tuition and mandatory fees at peer institutions, at each institution in Oklahoma, and the maximum possible increase for the next academic year.

# 2) Academic Services Fees

Of the twenty-five public institutions in The State System, twenty requested changes in academic services fees for Fiscal Year 2020 and five had no requests for changes in these fees. The institutions requested 107 changes in Special Instruction Fees, 19 changes in Facility/Equipment Utilization Fees, 16 changes in Testing/Clinical Services Fees, 368 changes in Classroom/Laboratory Supply and Material Fees, and 77 changes in various Other Special Fees. A total of 587 changes have been requested to academic services fees for Fiscal Year 2020, an decrease of 673 requests (123%) when compared to FY19 requests. The fee



This information is being posted for State Regents' review and public comment.

# Oklahoma State Regents for Higher Education

FY20 Legislative Peer Limits for Tuition and Mandatory Fees

Undergraduate (30 Credit Hours)	FY20 Peer Limit for Resident Tuition and Mandatory Fees	FY20 Per Credit Hour Rate	FY20 Peer Limit for Nonresident Tuition and Mandatory Fees	FY20 Per Credit Hour Rate
Research Universities				
(Includes OSU-OKC; OSU- Okmulgee; OSU, Tulsa; OU Health Sciences Center; and OU, Tulsa)	\$11,687	\$389.57	\$31,822	\$1,060.73
Regional Universities				
(Includes Ardmore Higher Education Center)	\$7,763	\$258.77	\$16,857	\$561.90
University of Central Oklahoma	\$8,244	\$274.80	\$20,996	\$699.87
Univ of Science & Arts of Okla	\$10,192	\$339.73	\$22,975	\$765.83
<b>Community Colleges</b>	\$6,230	\$207.67	\$11,255	\$375.17
Graduate (24 Credit Hours)	FY20 Peer Limit for Resident Tuition and Mandatory Fees	FY20 Per Credit Hour Rate	FY20 Peer Limit for Nonresident Tuition and Mandatory Fees	FY20 Per Credit Hour Rate
Research Universities				
(Includes OSU, Tulsa; OU Health Sciences Center; and OU, Tulsa)	\$10,465	\$436.04	\$24,655	\$1,027.29
Regional Universities				
(Includes Ardmore Higher Education Center)	\$8,304	\$346.00	\$15,572	\$648.83
University of Central Oklahoma	\$9,971	\$415.46	\$20,917	\$871.54

70 O.S. 2004 Supp., Section 3218.8, provides that the limits for undergraduate resident tuition and mandatory fees shall be less than the average of resident tuition and mandatory fees at peer institutions for each tier. Guaranteed tuition shall not exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate.

Undergraduate nonresident tuition and mandatory fees shall be less than 105 percent (105%) of the average of nonresident tuition and mandatory fees at peer institutions for each tier.

70 O. S. 2004 Supp., Section 3218.9, provides that the limits for graduate resident and graduate nonresident tuition and mandatory fees shall be less than the average resident and nonresident tuition and mandatory fees at peer institutions for each tier.

# **TIER**

Research Universities Big 12 Public Institutions

Regional Universities Like-type public institutions in surrounding and other states
Community Colleges Like-type public institutions in surrounding and other states

At their meeting in June 2018, State Regents will consider FY20 undergraduate and graduate tuition and mandatory fee requests from institutions which are within the legislative limits posted above.

# Oklahoma State Regents for Higher Education

FY20 Legislative Peer Limits for Tuition and Mandatory Fees

Professional Programs	FY20 Peer Limit for Resident Tuition and Mandatory Fees	FY20 Peer Limit for Nonresident Tuition and Mandatory Fees
University of Oklahoma		
College of Law	\$28,238	\$42,231
OU Health Sciences Center		
Doctor of Medicine	\$34,018	\$63,651
<b>Doctor of Dental Science</b>	\$36,604	\$72,463
Physician's Associate	\$19,115	\$32,801
PharmD	\$25,875	\$45,763
Occupational Therapy	\$12,929	\$24,803
Physical Therapy Doctoral	\$16,513	\$32,260
Doctor of Audiology	\$15,221	\$31,119
Public Health	\$13,312	\$26,402
Nursing Doctor of Nursing Practice	\$14,547	\$24,733
Master of Science in Nursing	\$10,117	\$20,302
Oklahoma State University		
Center for Health Sciences	\$37,964	\$67,174
College of Veterinary Medicine	\$27,415	\$54,694
Northeastern State University		
College of Optometry	\$27,457	\$40,942
Northwestern Oklahoma State University		. ,
Nursing Doctor of Nursing Practice	\$13,743	\$17,030
Southwestern Oklahoma State University	\$1037 TO	\$17,000
Master of Science in Nursing	\$13,382	\$23,447
PharmD	\$24,173	\$37,033
Langston University		
Physical Therapy Doctoral	\$16,513	\$32,260

70 O.S. 2004 Supp., Section 3218.9, provides that the limits for professional program resident and nonresident tuition and mandatory fees shall be less than the average of resident and nonresident tuition and mandatory fees for like-type professional programs at public institutions.

At their meeting in June 2018, State Regents will consider FY20 undergraduate and graduate tuition and mandatory fee requests from institutions which are within the legislative limits posted above.

# **PUBLIC HEARING NOTICE**

# **TUITION PEER LIMITS AND ACADEMIC SERVICES FEES Effective Academic Year 2019-2020**

The Oklahoma State Regents for Higher Education will conduct a public hearing for the purpose of receiving views and comments on the subject of tuition peer limits and academic services fees charged students as a condition for enrollment at institutions in The Oklahoma State System of Higher Education. The hearing will be held in the State Regents' Conference Room on the second floor of 655 Research Parkway, Oklahoma City, Oklahoma on Thursday, April 25, 2019 at 9:00 a.m.

The following will be presented for comment:

- Tuition and mandatory fee limits for undergraduate and graduate programs;
- Tuition and mandatory fee limits for professional programs;
- Academic Service Fee proposals.

Those desiring to be heard should notify the Chancellor's Office of the State Regents by 5:00 p.m. on Friday, April 19, 2019 at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104, or by phone at (405) 225-9116.



# **AGENDA ITEM #18:**

Master Lease Program.

**SUBJECT:** Approval of listing of projects for submission to the Council of Bond Oversight of the

2019 Master Lease Real Property Projects.

#### **RECOMMENDATION:**

It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2019 Real Property Master Lease Series. The total projects from seven entities amount to approximately \$34.9 million, of which \$24.3 million represents refundings of prior issuances for expected savings.

#### **BACKGROUND:**

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases. In May 2005, the legislature expanded the authorization to include financing of the acquisition of or improvements to real property. This group of projects was submitted for legislative review as required by statute on February 6, 2019.

In May 2013, the Oklahoma Development Finance Authority requested a validation of the program from the Oklahoma Supreme Court. An initial hearing was held before the Court on June 27, 2013, and the Court rendered a validation that upholds the program as constitutional on September 24, 2013.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards will have given prior approval of all projects submitted under this program before the bonds are issued.

# **POLICY ISSUES:**

The recommendation is consistent State Regents' policy.

# **ANALYSIS:**

The Master Lease Purchase Program provides the State System entities a method of financing major personal and real property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring equipment and new or renovated construction projects by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease

Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The 2019 series for real property includes seven system entities with an estimated total of approximately \$34.9 million in projects. The following table summarizes this series of project totals by institution with project descriptions provide by each institution following. Each of the listed projects was submitted for legislative review as required by statute and were considered approved due to no action taken.

Institution	Total Amount to be Financed	
Eastern Oklahoma State College	\$310,000	
Oklahoma State University – Center for Health Sciences	\$9,900,000	
Oklahoma Panhandle State University	4,000,000	
Northeastern Oklahoma A&M College	1,250,000	
Rogers State University	7,200,000	
Seminole State College	5,000,000	
University of Central Oklahoma	7,200,000	
Total	\$34,860,000	

# Eastern Oklahoma State College - Roof Replacement

\$310,000

This project will include roof replacements for Mitchell Hall (Wilburton Campus) and Wanda Bass Building (McAlester Campus.) Debt service will be paid through the Section 13 Offset funding.

# Oklahoma State University – Refunding 2009C CHS Forensic Building

\$9,900,000

Refunding of the Real Property Master Lease, Series 2009C, that financed the CHS Forensic Building project in Tulsa; estimated \$1,024,000 in Net Present Value savings (10.62% of refunded per amount).

# Oklahoma Panhandle State University – Student Union Renovation

\$4,000,000

Renovation of the 25,000 square foot Student Union Building. Debt service funding will come from auxiliary revenue generated through Student Union operations.

# Northeastern Oklahoma A&M College – Deferred Maintenance

\$1,250,000

The College has identified deferred maintenance projects costing in excess of \$30 million. After prioritizing these projects, the College identified eleven projects considered critical. These projects include replacement of roofs, HVAC, window/doors, and electrical upgrades in eight academic buildings and auxiliary buildings. These projects are considered the second phase of the critical needs identified. Revenue from a Deferred Maintenance Fee assessed on each face-to-face class section meeting on the main campus will be used for debt service requirements.

# Rogers State University – Refunding 2007A bonds for Student Services Center

\$7,200,000

In 2007, taxable and tax exempt bonds were issued in the amount of \$10 million to supplement the construction of the Student Services Center. The 2007A bonds were the tax-exempt series and currently have a final maturity in 2033. The 2007B series of taxable bonds has been paid and defeased. Refunding through the Master Lease Program is estimated to save the University approximately \$647,000, or 11.2 percent.

# Seminole State College – Purchase Baseball/Soccer Park

\$5,000,000

This project would allow the College to purchase, from the foundation, a new baseball park and soccer field located on the south side of Highway 9, approximately one-half mile west of the SSC campus. The baseball park would include four fields and a soccer field. Access to the new park would eliminate the current leased facilities and allow for local access to a soccer field. Debt service will be funded by the Infrastructure and Student Activity Fees.

# University of Central Oklahoma – Refunding 2003 University Center/Parking Bonds

\$5,000,000

Proceeds would be used to refund the existing bonds with an estimated NPV savings of \$230,000, or 4.93 percent.

# University of Central Oklahoma – Refunding 2003 Library Revenue Bonds

\$2,200,000

Proceeds would be used to refund the existing revenue bonds with an estimated NPV savings of \$96,000, or 4.87 percent.

# **AGENDA ITEM #19-a:**

Policy.

**SUBJECT:** Posting of Tuition and Fee Policy Amendments.

# **RECOMMENDATION:**

It is recommended that the State Regents approve the posting of the revised Tuition and Fees Policy.

#### **BACKGROUND:**

Title 70 O. S. Section 3218.12 authorizes the State Regents to establish a system of student scholarships. Each institution is authorized to award scholarships to residents of the state of Oklahoma from Educational and General Budget – Part I funding in the form of resident tuition waivers each year not to exceed three and five-tenths percent (3.5%) of their total E&G - Part I budget. In addition, the State Regents and/or the legislature have authorized tuition waiver scholarships for specific purposes such as auditing of classes by senior citizens; former prisoners of war, Academic Scholars, etc. which are not subject to the 3.5 percent requirement.

In 2006, the State Regents approved a program for concurrent enrollment tuition waivers to help qualified students earn college credit while still in high school. The program requires Oklahoma higher education institutions to waive tuition for each concurrently enrolled high school senior.

The 56<sup>th</sup> Oklahoma Legislature adopted revisions, through Senate Bill 1196, that amended 70 O.S. §628.13 and the definitions for waivers for concurrently enrolled high school students. This action will align the Tuition and Fees Policy to definitions as outlined in statute for senior high school concurrent tuition waivers.

# **POLICY ISSUES:**

This item is consistent with Regents' practice on adoption of policy revisions.

# **ANALYSIS:**

The program originally exempted the tuition for high school seniors for six hours per semester, beginning with enrollments in the summer the high school student completed their junior year in high school up to a maximum total of 18 hours.

The proposed revision is recommended to update our policy to be in compliance with the changes as authorized by the Legislature in Senate Bill 1196. The policy will now allow for 18 hours in total for senior high schools students to be waived, without any limitation to hours per semester.

# **TUITION AND FEES POLICY**

# 4.18 STUDENT TUITION AND FEES

- 4.18.1 Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees
  - k. Waiver for Concurrently Enrolled High School Seniors. State System institutions shall waive up to six (6) credit hours of resident tuition per semester or summer term 18 credit-hours during the senior year for all eligible high school seniors concurrently enrolled. Students will be responsible for any applicable fees as well as the cost of books and supplies. State Regents will reimburse institutions for the resident tuition portion of these scholarships, subject to availability of state appropriations. Student eligibility will be governed by State Regents' admissions policy; provided, "high school senior" means a student who has completed the junior year but who has not yet graduated from high school.

# **AGENDA ITEM #19-b:**

Policy.

**SUBJECT:** Approval of Exception to Tuition and Fee Policy for Northern Oklahoma College.

# **RECOMMENDATION:**

It is recommended that the State Regents approve an ongoing exception to policy to waive twelve fees for concurrent high school students and ten fees for distance learning students at Northern Oklahoma College.

# **BACKGROUND:**

On February 1, 2019, Northern Oklahoma College requested to waive twelve fees for concurrent high school students and ten fees for distance learning students. The institution feels that these fees are not applicable to these specific segments of their student population.

#### **POLICY ISSUES:**

State Regents' policy (4.18.6 - D) states, "Fees may neither be assessed nor waived unless authorized by general policy or by specific authorization of the State Regents." These twenty-two fees were previously approved by the State Regents for all students enrolled at the College. Northern Oklahoma College is requesting an ongoing exception in order to waive the fees for specific groups of students and remain in compliance with policy.

# **ANALYSIS:**

Northern Oklahoma College believes waiving these fees is in line with the institution's mission to provide high quality, accessible, and affordable educational opportunities and services which create life-changing experiences. Below is the name of each fee, how it is charged, and Northern Oklahoma College's rationale for waiving the fee.

The first twelve fees to be waived apply to concurrent courses at the NOC/OSU Gateway Program.

- 1. <u>Daily O'Collegian Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 2. <u>Transit/Parking Services Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 3. <u>Student Development Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 4. <u>OSU Student Union Renovation Fee</u>: per credit hour, academic. This fee is waived to provide more affordable course offerings to concurrent students.
- 5. <u>Student Activity Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to concurrent students.

- 6. <u>Student Activity Fee Athletic</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 7. <u>Advising & Assessment Fee</u>: mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 8. <u>Heath Services Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 9. <u>Student Facility Campus Recreation Fee</u>: mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 10. <u>Student Facility Fee</u>: mandatory. This fee is waived to provide more affordable course offerings to concurrent students.
- 11. <u>Academic Excellence Program Fee</u>: academic. This fee is waived to provide more affordable course offerings to concurrent students.
- 12. <u>Supplemental Off-Campus Fee</u>: academic. This fee is waived to provide more affordable course offerings to concurrent students.

The remaining ten fees apply to internet courses, off-site concurrent courses, and educational centers such as the University Center. Northern Oklahoma College believes that these fees are not applicable to these specific segments of their student population.

- 1. <u>Activity Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 2. <u>Technology Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 3. <u>Student Union Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 4. <u>Campus Renovation Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 5. <u>Library Resource Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 6. <u>Assessment Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 7. <u>Safety, Health & Wellness Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 8. <u>Student Government Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 9. <u>I.D. Fee</u>: per credit hour, mandatory. This fee is waived to provide more affordable course offerings to distance learning students.
- 10. <u>Records Management Fee</u>: per credit hour, academic. This fee is waived to provide more affordable course offerings to distance learning students.

# **AGENDA ITEM #19-c:**

Policy.

SUBJECT: Approval of an ongoing exception to policy to waive specific fees for concurrent high

school students at Northwestern Oklahoma State University.

# **RECOMMENDATION:**

It is recommended that the State Regents approve an ongoing exception to policy to waive three fees for concurrent high school students at Northwestern Oklahoma State University.

# **BACKGROUND:**

On March 13, 2019, Northwestern Oklahoma State University requested to waive two academic service fees for concurrent high school students. The institution feels that they can better serve the rural segments of their student population be waiving these fees.

#### **POLICY ISSUES:**

State Regents' policy (4.18.6 - D) states, "Fees may neither be assessed nor waived unless authorized by general policy or by specific authorization of the State Regents." These twenty-two fees were previously approved by the State Regents for all students enrolled at the College. Northwestern Oklahoma State University is requesting an ongoing exception in order to waive the fees for specific groups of students and remain in compliance with policy.

# **ANALYSIS:**

Northwestern Oklahoma State University believes waiving these fees is in line with the institution's mission to provide high quality, accessible, and affordable educational opportunities and services which create life-changing experiences. Below are the names of each fee and the University's rationale for waiving the fee.

- 1. On-line Course Fee This fee is waived to provide a more affordable enrollment for concurrent students, as many in rural northwest Oklahoma do have easy access to traditional classroom availability.
- 2. Enhancement Fee (a) Arts and Sciences Courses, and (b) Professional Studies Courses. This fee is waived to provide more affordable course offerings to concurrent students.

By eliminating these fees, student will have an avenue to start their higher education experiences while in high school without placing a burden on University resources.

# **AGENDA ITEM #20:**

Revenue Bonds.

**SUBJECT:** Review and approval for transmittal to the Attorney General the Oklahoma State

University's Statement of Essential Facts for 2019 A/B General Obligation bonds.

# **RECOMMENDATION:**

It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statements of Essential Facts for the Oklahoma State University's General Obligation Revenue and Refunding Bonds, Series 2019A in an amount of approximately \$64,350,000 (tax-exempt) and 2019B in an amount of approximately \$12,555,000 (taxable) is substantially accurate.

# **BACKGROUND:**

For revenue bonds issued pursuant to Title 70, O.S., Supp. 2005, Sections 3305(n) and 3980.1 et seq., a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers and requires that the State Regents examine the Statement of Essential Facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma. This series represents the tenth series to be issued under the "General Obligation" legislation for Oklahoma State University.

**POLICY ISSUES:** None

# **ANALYSIS:**

The proceeds received from the sale of the Series 2019A and 2019B bonds will be used (1) to construct and equip certain facilities on the Stillwater Campus, (2) refunded and acquire previous leases with ODFA, and (3) to pay costs of issuance.

The bonds to be issued as fully registered bonds will be payable each February 1 and August 1 each of the years 2020 through 2039, with interest payments commencing on August 1, 2018, and semiannually each year thereafter. The bonds are special obligations of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. These bonds are being issued on parity with the following general obligation bond issuances: 2009A, 2010A, 2010B, 2010C, 2013A, 2013B, 2013C, 2016A, 2017A, 2018A and These bonds are the twelfth issued under the University's General Bond Obligation authorization.

The University has pledged, as security for the bonds, the General Revenues of the University Financing System. Specifically included are revenues from Infrastructure Fees, Academic Facility Fees, Technology Fees and a special Department of Agriculture and Natural Resources College Fee will be used for debt service. No reserve requirement will be established with respect to these series of bonds. The pledged

revenues as anticipated by the University's Board will provide sufficient revenue to pay principal of and interest on the Bonds.

The Statement of Essential Facts as reflected in the Preliminary Official Statement for the projects has been reviewed and found to be substantially accurate. Projected revenue, as described in the Statement, will assure that revenues will be adequate to cover debt service requirements. Oklahoma State University maintains compliance with their Board of Regents' "Debt Policy," and will support the bonds by an achievable financial plan that will include servicing the debt, meeting new or increased operating costs, and maintaining an acceptable debt service coverage ratio.

Projects that will be included in the Series 2019A financing as new projects include the following:

- 1. School of Music Facilities, \$15,000,000
- 2. Roadways, Sidewalks and Lighting Infrastructure, \$5,000,000

Projects that will be refunded in Series 2019A include the following projects for \$51,723,949:

- 1. Murray Hall Renovations
- 2. Student Union Renovations
- 3. Ray Water Irrigation Projects

The Series 2019B (taxable) will include new projects for the electrical distribution and utility system in amount of approximately \$8,500,000, and refunding of the water distribution project in approximate amount of \$3,990,703.

A copy of the Preliminary Official Statement is available for review.

Financial data was provided by Oklahoma State University and reviewed by Mr. Mike Newman, Financial Consultant to the University and Mitchell Emig, Debt Management Coordinator, and internally reviewed by Sheri Mauck, Associate Vice Chancellor for Budget and Finance and Amanda Paliotta, Vice Chancellor for Budget and Finance.

March 28, 2019

# **AGENDA ITEM #21:**

#### Contracts and Purchases.

**SUBJECT:** Approval of FY-2019 Purchases in excess of \$100,000.

# **RECOMMENDATION:**

It is recommended that the State Regents approve FY-2019 purchases for amounts that are in excess of \$100,000.

#### **BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

# **POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

# **ANALYSIS:**

The items below are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

# Purchases Over \$100,000

# OneNet

 Dobson Technologies Transport in the amount of \$125,000 for fiber construction to connect Tierpoint, located at 4121 Perimeter Center Place in Oklahoma City, and Putnam City Schools, located at 5401 NW 40<sup>th</sup> in Oklahoma City, in order for OneNet to provide services to Putnam City Schools. The costs for this project will be recovered through OneNet customer user fees. (Funded from 718-OneNet)

#### **OCAP**

1) XAP in the amount of \$267,750 for the continued operation and maintenance of the Student Portal, also referred to as OKcollegestart.org. (Funded from 701-OCAP).

# **AGENDA ITEM #22:**

Investments.

**SUBJECT:** Approval of investment managers.

### **AGENDA ITEM #23:**

#### Commendations.

**SUBJECT:** Recognition of State Regents' staff for service and recognitions on state and national

projects.

### **RECOMMENDATION:**

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

### **RECOGNITIONS:**

State Regents' staff received the following state and national recognitions:

Chancellor Glen D. Johnson presented higher education's FY20 system-wide budget request and 2019 legislative agenda at regional legislative tour event at Northeastern State University in Broken Arrow; presented higher education's FY20 system-wide budget request and 2019 legislative agenda at regional legislative tour event Pete's Place in Krebs, Oklahoma, presented higher education's FY20 system-wide budget request and 2019 legislative agenda at regional legislative tour event at Northern Oklahoma College in Stillwater, made presentation to Oklahoma City Community College (OCCC) Board of Regents at OCCC in Oklahoma City, presented higher education's FY20 system-wide budget request and 2019 legislative agenda at regional legislative tour event at Northern Oklahoma College's new building in Stillwater. presented higher education's FY20 system-wide budget request and 2019 legislative agenda at regional legislative tour event at Rose State College in Midwest City, presented higher education's FY20 system-wide budget request to joint House Appropriations and Budget Committee and Senate Appropriations Committee hearing at the State Capitol in Oklahoma City, served as emcee and provided remarks at Francis Tuttle's Innovision Award Ceremony in Oklahoma City, Dr. Tom Friedemann was the recipient of the Innovision Award, provided presentation to Nigh Scholars at the State Regents office in Oklahoma City, served as emcee and provided remarks at the 2019 Higher Education Day program in the in the House Chamber of the State Capitol in Oklahoma City, attended funeral service and provided eulogy for former State Regent and current University of Oklahoma Regent Bill Burgess at First Baptists Church in Lawton, provided remarks at TRIO Day at the State Capitol in Oklahoma City, provided remarks at the Military Connected Student Success Conference at the University of Oklahoma in Norman, provided remarks at Oklahoma's Native American Serving Non-Tribal Institutions (NASNTI) Attainment Convening at Rose State College in Midwest City, provided remarks at Northeastern Oklahoma A&M College's (NEO) Centennial Celebration at NEO in Miami, met with the Tulsa World Editorial Board, provided remarks to the Senate Pages at the State Capitol in Oklahoma City, provided remarks at Tulsa Regional Chamber Day at the Governor's Mansion in Oklahoma City, provided remarks at Oklahoma Research Day at Southwestern Oklahoma State University (SWOSU) in Weatherford, provided remarks and presented awards during the annual Regents Business Partnership Excellence Award Luncheon at the University of Central Oklahoma (UCO)

in Edmond, and provided remarks to Communicators' Council at the State Regents office in Oklahoma City.

- **Kylie Smith**, vice chancellor for Administration, was selected by *The Journal Record* as part of the Achievers Under 40 Class XVI and will be recognized at the Achievers Under 40 awards luncheon on May 31 at the Embassy Suites.
- The Student Preparation Team, **Lisa Nelson**, director, and **Annette Long**, coordinator, held three conferences, at Roman Nose Lodge near Watonga, at Tatanka Ranch near Stroud, and at Lake Murray Lodge near Ardmore, for PK-12 school personnel during the months of February and March. **Theresa Shaklee**, student portal coordinator, OCAP, provided training for the Individual Career Academic Plan (ICAP) on OKcollegestart at each conference.

# **AGENDA ITEM #24:**

### **Executive Session.**

**SUBJECT:** 

Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board, with advice of its attorney, determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

# Meeting of the

# OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

March 28, 2019

# **AGENDA ITEM #25-a:**

Programs.

**SUBJECT:** Approval of institutional requests.

# **RECOMMENDATION:**

It is recommended that the State Regents approve modifications to existing programs, as described below.

### **BACKGROUND:**

University of Oklahoma (OU)

6 degree program requirement changes

Cameron University (CU)

1 degree program requirement change

East Central University (ECU)

2 degree program requirement changes

Langston University (LU)

27 degree program requirement changes

Northeastern State University (NSU)

2 degree program requirement changes

1 degree program name change

Rogers State University (RSU)

1 degree program requirement change

Oklahoma City Community College (OCCC)

3 degree program requirement changes

Oklahoma State University - Oklahoma City (OSU-OKC)

- 8 degree program requirement changes
- 3 degree program name changes
- 2 degree program option deletions

Seminole State College (SSC)

2 degree program modification changes

Tulsa Community College (TCC)

7 degree program requirement changes

# 2 degree program option deletions

### **POLICY ISSUES:**

These actions are consistent with the Oklahoma State Regents for Higher Education's Academic Program Approval policy.

### **ANALYSIS:**

# **OU - Master of Science in Computer Science (132)**

Degree program requirement changes

- Remove 6 credit hours of graduate-level coursework in Systems, 6 credit hours of graduate-level coursework in Theory, 6 credit hours of graduate-level coursework in Computer Science, and 3 credit hours of graduate-level coursework in Presentation.
- Add CS 4413 or equivalent, CS 4513 or equivalent, 12 credit hours of Electives to be selected from CS 4613, CS 5013, CS 5033, CS 5113, CS 5133, CS 5173, CS 5213, CS 5473 or CS 5813.
- For students completing a thesis:
  - o Change credit hours required for Electives from 3 to 6.
- For students not completing a thesis:
  - o Change credit hours required for Electives from 12 to 15.
- The proposed changes allow students more flexibility in course selection to benefit their professional goals or thesis research.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **OU - Doctor of Philosophy in Computer Science (133)**

Degree program requirement changes

- Change all degree requirements to the following:
  - O Students must complete a minimum of 45 credit hours beyond a bachelor's degree.
  - O Up to 30 credit hours of coursework from prior master's work can be used to satisfy the 45 credit hours.
  - o No more than 6 credit hours of independent study coursework.
  - CS 4413, CS 4513, and 12 credit hours of Electives to be selected from CS 4613, CS 5013, CS 5033, CS 5113, CS 5133, CS 5173, CS 5213, CS 5473 or CS 5813.
  - o At least 30 credit hours of dissertation research.
- The proposed changes update the curriculum to offer a specific set of elective courses and allow students more flexibility in course selection to benefit their research.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **OU** - Bachelor of Music (172)

Degree program requirement changes

- For the Music Composition option:
  - o Add MUTE 4512.
  - o Change credit hours required for Free Electives from 11 to 9.
- For the Organ and Voice options:
  - o Add MUTE 4512.
  - o Change credit hours for Advised Music Electives from 3 to 1.

- For the Piano option:
  - o Add MUTE 4512.
  - o Change credit hours for Advised Music Electives from 4 to 2.
- For the Wind/Percussion/String option:
  - o Add MUTE 4512.
  - o For Brass and Percussion and Strings and Guitar majors:
    - Change credit hours for Advised Music Electives from 10 to 8.
  - o For Harp majors:
    - Remove 2 credit hours of Advised Music Electives.
- The proposed changes add a professional development course to all options to better prepare students for a professional musical career.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# OU - Bachelor of Music in Piano Pedagogy (257)

Degree program requirement changes

- Add MUTE 4512.
- Change credit hours required for Free Electives from 4 to 2.
- The proposed change adds a professional development course to better prepare students for a professional musical career.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **OU - Bachelor of Musical Arts in Music (261)**

Degree program requirement changes

- Add MUTE 4512.
- Change credit hours required for Advised Music Electives from 9 to 7.
- The proposed changes add a professional development course to better prepare students for a professional musical career.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **OU - Bachelor of Music Education in Music (306)**

Degree program requirement changes

- For the Vocal option:
  - o Add MUTE 2231.
  - o Change credit hours required for EDSP 3054 from 4 to 3 (3053).
- The proposed changes update the curriculum to reflect course changes in the College of Education.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **CU - Bachelor of Science in Chemistry (340)**

Degree program requirement change

• For the ACS Certified Chemistry option:

- o Add CHEM 4401.
- The proposed change is a result of a request from the Committee on Professional Training for the American Chemical Society.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# ECU - Bachelor of Fine Arts in Art (002)

Degree program requirement changes

- For the Studio Art and Graphic Design Options:
  - o Remove ART 4973.
  - o Add ART 4741, ART 4841, and ART 4971.
- The proposed changes are the result of evolving interests in professional practice and will better enable the department to recruit, retain, and prepare students for work in the industry.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# ECU - Bachelor of Arts in Human Services Counseling (026)

Degree program requirement changes

- For the Rehabilitation Option:
  - o Remove HURES 4946 (Internship-Addiction).
- The proposed changes remove an internship for addiction since it is no longer an area of concentration under the rehabilitation option.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# LU - Associate in Arts in General Studies (072)

Degree program requirement changes

- Add EG 2053 as an alternative course to EG 2033.
- Allow a higher level computer science course as an alternative to CS 1103.
- Add NB 1113 with NB 1101 and BI 2114 as alternative courses to NB 1114.
- Add PH 1115/CH 1014/CH 1315 as alternative courses to NP 1113.
- Add HU 2203 as an alternative course to HU 2103.
- Add SO 1113 as an alternative course to PY 1113.
- Change credit hours required for Electives from 21 to 2-5.
- Add 12-18 credit hours of Supporting Courses.
- The proposed changes lower the number of required credit hours to complete the degree to align with Complete College America completion goals and also provide students greater flexibility in selecting courses more applicable to their four-year degree goals.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 62 to 60.
- No funds are requested from the State Regents.

### LU - Bachelor of Science in Accountancy (070)

**Bachelor of Science in Agricultural Science (042)** 

**Bachelor of Science in Biology (006)** 

**Bachelor of Arts in Broadcast Journalism (008)** 

**Bachelor of Business Administration (009)** 

**Bachelor of Science in Chemistry (011)** 

**Associate in Science in Child Development (064)** 

**Bachelor of Science in Corrections (013)** 

**Bachelor of Science in Computer Science (045)** 

**Bachelor of Arts in English (018)** 

**Bachelor of Science in Family and Consumer Sciences (021)** 

Bachelor of Science in Health, Physical Education & Recreation (019)

**Bachelor of Science in Health Care Administration (048)** 

**Bachelor of Science in Mathematics (024)** 

**Bachelor of Arts in Music (027)** 

**Bachelor of Science in Nursing in Nursing (039)** 

**Bachelor of Science in Organizational Leadership (775)** 

**Bachelor of Arts in Psychology (043)** 

**Bachelor of Science in Public Health (071)** 

**Bachelor of Science in Rehabilitation Services (068)** 

Bachelor of Arts in Sociology (033)

**Bachelor of Science in Education in Special Education (034)** 

**Bachelor of Science in Technology (036)** 

Degree program requirement changes

- Add EG 2053 as an alternative course to EG 2033.
- Add MT 1413 as an alternative course to MT 1513.
- Add MT 2013/MT 2603 as an alternative course to MT 1613.
- Allow a higher level computer science course as an alternative to CS 1103.
- Add NB 1113 with NB 1101 as alternative courses to NB 1114/BI 2114.
- Remove PH 1125/CH 1515 as alternative courses to NP 1113/PH 1115/CH 1014/CH 1315.
- Add HU 2013 and 3 credit hours from approved humanities, philosophy, literature, religion, art, music, history, speech, language, or foreign language.
- Remove 9-15 credit hours of General Education Electives.
- Remove ED 1601.
- Require additional credit hours needed for students to complete 41 credit hours of General Education Requirements.
- The proposed changes lower the number of required credit hours to complete the degree to align with Complete College America completion goals.
- No new courses will be added and no courses will be deleted.
- Total credit hours for General Education requirements will change from 50 to 41.
- No funds are requested from the State Regents.

### LU - Bachelor of Arts in Liberal Education (055)

Degree program requirement changes

- Add EG 2053 as an alternative course to EG 2033.
- Add MT 1413 as an alternative course to MT 1513.
- Add MT 2013/MT 2603 as an alternative course to MT 1613.
- Allow a higher level computer science course as an alternative to CS 1103.
- Add NB 1113 with NB 1101 as alternative courses to NB 1114/BI 2114.
- Remove PH 1125/CH 1515 as alternative courses to NP 1113/PH 1115/CH 1014/CH 1315.
- Add HU 2013 and 3 credit hours from approved humanities, philosophy, literature, religion, art, music, history, speech, language, or foreign language.
- Remove 9-15 credit hours of General Education Electives.

- Remove ED 1601.
- Require additional credit hours needed for students to complete 41 credit hours of General Education Requirements.
- Change major requirements to require one of the following:
  - o Complete 6 credit hours at the 3000/4000 level in 6 academic concentrations; or
  - o Complete 18 credit hours at the 3000/4000 level in one academic concentration and 18 credit hours at the 3000/4000 level in a second academic concentration; or
  - O Complete 24 credit hours at the 3000/4000 level in one academic concentration and 12 credit hours at the 3000/4000 level in a second academic concentration.
- Remove ED 4012, ED 4022, ED 4032, ED 4032/ED 4042, and ED 4003.
- Add ED 4033, ED 4043, and ED 4233.
- The proposed changes provide more pathways to degree completion and will help to increase retention and graduation rates.
- Four new courses will be added and four courses will be deleted.
- Total credit hours for the degree will change from 124 to 120.
- No funds are requested from the State Regents.

### LU - Bachelor of Science in Education in Elementary Education (017)

Degree program requirement changes

- Remove MT 1413 as an alternative course to MT 1513.
- Remove BI 3113 and BI 3114.
- Add 6 credit hours of Science Course Electives.
- Remove ED 3043, ED 3153, ED 3404, ED 3414, ED 4001, ED 4232, HT 2323, and LS 3153.
- Add ED 3163, ED 3173, ED 3183, ED 3193, SPED 2012, SPED 3313, SPED 3343, SPED 4313, and SPED 4333.
- The proposed changes provide teacher education candidates with more special education content to be better prepared for the classroom.
- Nine new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 124 to 126.
- No funds are requested from the State Regents.

# LU - Master of Education in Education (052)

Degree program requirement changes

- For the Urban Education option:
  - o Remove ED 5043, ED 5113, UE 5213, UE 5233, and UE 5253.
  - o Add ED 5013, ED 5123, UC 5223, UE 5313, and UE 5232.
- The proposed changes update the curriculum to better represent the mission of the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **NSU** - Bachelor of Arts in Geography (036)

Degree program name change and degree program requirement changes

- Change program name to Geography and Sustainability Studies.
  - The proposed name change will allow potential new students to consider how the program prepares them for growing and upcoming career fields associated with geography.
- Change credit hours required for Physical Geography from 6 to 3.
- Change credit hours required for Approved Electives from 15 to 18.

- The proposed changes update the curriculum and are designed to attract new students.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# NSU - Bachelor of Science in Education in Health and Physical Education (041)

Degree program requirement change

- Remove the non-credit bearing HHP/HPE capstone experience requirement.
- The proposed change eliminates an unnecessary requirement since students already complete two internship experiences.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **RSU - Bachelor of Science in RN to BSN (118)**

Degree program requirement changes

- Change credit hours required for Science and Mathematics from 12 to 11-12.
- Change credit hours required for Electives from 3 to 3-4.
- No longer require CHEM 1315 to fulfill Science and Mathematics requirement.
- The proposed changes will allow students more flexibility in course selection.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# OCCC - Associate in Arts in Child Development (089)

# Associate in Applied Science in Child Development (005)

Degree program requirement change

- Remove CD 2632.
- Add CD 2631 and CD 2641.
- The proposed changes divide required contact hours into two semesters to better serve students.
- Two new courses will be added and one course will be deleted.
- Total credit hours for the degrees will not change.
- No funds are requested from the State Regents.

# OCCC - Associate in Applied Science in Occupational Therapy (030)

Degree program requirement change

- Require students to earn a C or better in BIO 1314, BIO 1414, PSY 2403, and MATH 1503.
- The proposed change better ensures student success in major course work.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degrees will not change.
- No funds are requested from the State Regents.

### OSU-OKC - Associate in Science in Alcohol/Substance Abuse Counseling (072)

Degree program name change and degree requirement changes.

- Change program name to Addictions Counseling.
- Remove MATH 1413/MATH 1513.
- Allow any college-level math course to satisfy General Education requirements.
- Remove CA 1103 and CA 1113.
- Add AC 1103 and AC 1113.

- The proposed changes update the program to align with current industry nomenclature and trends.
- No new courses will be added and no courses will be deleted.
- No funds are requested from the State Regents.

# OSU-OKC - Associate in Applied Science in Crime Victim/Survivor Services (077)

Degree program requirement changes

- Remove 3 credit hours of college-level computer science course.
- Add 3 credit hours of Electives.
- Require students to earn a minimum grade of 'C' or better in all CVSS courses.
- The proposed changes provide students more flexibility and remove an unnecessary requirement.
- No new courses will be added and no courses will be deleted.
- No funds are requested from the State Regents.

# **OSU-OKC - Associate in Applied Science in Fire Protection (009)**

Degree program requirement changes

- Change credit hours required for FIRE 1711 from 1 to 2 (1712).
- Remove FIRE 1703, FIRE 2122, FIRE 2143, FIRE 2373, FIRE 2513, FIRE 2523, FIRE 2533, and FIRE 2543.
- Add FIRE 2303, FIRE 2323 and Fire 2343.
- The proposed changes provide students with more practical knowledge.
- Three new courses will be added and nine courses will be deleted.
- Total credit hours for the degree will change from 64 to 60.
- No funds are requested from the State Regents.

# **OSU- OKC - Certificate in Firefighter I (029)**

Degree program name change and degree program requirement changes

- Change program name to Fire Protection.
- Change credit hours required for FIRE 1711 from 1 to 2 (1712).
- The proposed changes update the curriculum and allow students to be trained to Firefighter II level
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 23 to 24.
- No funds are requested from the State Regents.

# OSU-OKC - Certificate in Information Systems and Technologies-Programming (124)

Degree program name change

- Change program name to Programming.
- The proposed change corrects an institutional error when submitting the program request.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **OSU-OKC - Associate in Applied Science in Information Technology (094)**

Degree program requirement changes and degree program option deletions

- Delete options Networking and Computer Forensics/eDiscovery effective beginning the 2019-2020 academic year.
- Students enrolled in the Computer Forensics/eDiscovery option will be able to complete their degree requirements.
- Add ENGL 1213/ENGL 2333/SPCH 1113/SPCH 2723.

- Remove MATH 1413 and allow any 3 credit hours of college-level math to satisfy general education.
- Remove CIS 2513, CIS 2603, CIS 2613, ITD 1113, ITD 2163, ITD 2333, ITD 2433, ITD 2623, ITD 2723, and ITD 2933.
- Add CIS 1503 and CIS 2803.
- Add 9 credit hours of IDT electives.
- Add 9 credit hours approved courses.
- The proposed deletions and curricular changes are the result of the consolidation of degree options to better serve students.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 66 to 60.
- No funds are requested from the State Regents.

# **OSU-OKC - Certificate in Public Service (114)**

Degree program requirement changes

- Remove ENGL 1113, ENGL 1213, POLS 1113.
- The proposed changes align the curriculum with industry requests and improve students' ability to complete the certificate.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 30 to 18.
- No funds are requested from the State Regents.

# OSU-OKC - Associate in Applied Science in Veterinary Technology (079)

Degree program requirement changes

- Change credit hours required for VT 1123 from 3 to 4 (1124) and for VT 1224 from 4 to 3 (1123).
- Require students to earn a minimum grade of 'C' or better in all courses required for the degree.
- Change admission criteria to include:
  - o A minimum of eight hours of career shadowing at a veterinary medical facility and submission of a report of their experience.
  - o At least one letter of reference from a licensed Doctor of Veterinary Medicine or Registered Veterinary Technician.
  - o All prerequisite courses must be completed by the application deadline.
  - An interview.
- The proposed changes are recommendations from the American Veterinary Medical Association Committee on Veterinary Technician Education and Activities.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### SSC - Associate in Science in Elementary Education (204)

Degree program requirement change

- Add ENG 2413 as an alternative course to ENG 2433.
- Require HIST 2223 or HIST 2233 to fulfill the General Education Humanities requirement.
- For the East Central option:
  - o Add EDUC 2631.
- The proposed changes update the curriculum to better align with education programs at four-year institutions.
- No new courses will be added and no courses will be deleted.

- Total credit hours for the degree will change from 61-63 to 61-64.
- No funds are requested from the State Regents.

# SSC - Associate in Science in Pre-Engineering (214)

Degree program requirement change

- Remove SPCH 1143 and CAP 1103.
- Remove CS 2013 and add MATH 2434, MATH 2533, PHYS 2224 and PHYS 2231.
- Change credit hours required for Major Field Electives from 8 to 5.
- The proposed changes will better prepare students for transfer.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# **TCC - Certificate in Information Technology (133)**

Degree program requirement change

- For the Web Development option:
  - Remove CSCI 2283, CSYS 2503, CSYS 2603, CSYS 2853, CSYS 2863, and CSYS 2873.
  - o Add CSYS 1393.
  - Add 3 credit hours of Controlled Electives to be selected from CSYS 2743, DGMD 1113, CSYS 2613, CSYS 2793, and CSYS 2293.
- For the Programming option:
  - o Remove CSCI 2283 and CSYS 2413/CSYS 2503/CSYS 2783.
  - o Add CSCI 2683.
  - o Change credit hours required for Controlled electives from 6 to 9.
- The proposed changes align course offerings with needs in the industry.
- One new course will be added and seven courses will be deleted.
- Total credit hours for the certificate will change from 39 to 27-39.
- No funds are requested from the State Regents.

# TCC - Associate in Applied Science in Child Development (200)

Degree program requirement changes

- Remove 6 credit hours of Controlled Electives.
- Add 6 credit hours of Recommended Electives.
- The proposed changes provide students greater flexibility in course selection.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# TCC - Associate in Science in Child Development (246)

Degree program requirement changes

- For the Early Childhood Education-OSU option:
  - o Add MATH 2193.
  - o Remove CHLD 2413.
- The proposed changes align the curriculum to meet the needs of students transferring to OSU.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# TCC - Associate in Applied Science in Information Technology (098)

Degree program requirement changes and degree program option deletion

- Delete the Website Management option.
  - o There are currently 5 students enrolled with an expected graduation date of Spring 2020.
  - O Students will be allowed two years to complete the degree requirements or be advised into another program or option.
  - The proposed deletion eliminates curricular similarities with the Web Development option.
- For the Web Development option:
  - o Remove CSCI 2283, CSYS 2503, CSYS 2603, CSYS 2853, and CSYS 2863.
  - o Add CSCI 1483, CSYS 1393, CSYS 2293/MKTG 2293, and CSYS 2743.
  - o Change credit hours required for Controlled Electives from 3 to 6.
- For the Programming option:
  - o Remove CSCI 2283 and add CSCI 2683.
  - o Remove CSYS 2413/CSYS 2503/CSYS 2783.
  - o Change credit hours required for Controlled Electives from 6 to 9.
- For the Systems Support Technician option:
  - o Remove CSYS 2493 and CSYS 2943.
  - o Add CSYS 2783
- The proposed changes align the curriculum to industry needs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will change from 60-63 to 60.
- No funds are requested from the State Regents.

# TCC - Associate in Arts in Communication Arts and Technologies (005)

Degree program requirement change

- For the Mass Communication-Electronic Broadcast Communication option:
  - o Remove ENGL 1083.
  - o Require MCOM 1103, MCOM 1113, MCOM 2023, and MCOM 1123.
  - o Require students to select one of the following: MCOM 2173, MCOM 2573, or DGMD 2353
- For the Mass Communication-Strategic Communication option:
  - o Remove ENGL 1083.
  - o Require MCOM 1113, MCOM 2123, MCOM 2013, MCOM 2023, and MCOM 2183.
- The proposed changes update curricular requirements to better align with program learning outcomes and transfer requirements.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

# TCC - Associate in Science in Business Administration (003)

Degree program requirement change

- Add BUSN 1053 and BUSN 2433.
- Change credit hours required for Controlled Electives from 12-15 to 6 and allow any two Business or Information Technology courses applicable to the degree requirements at the student's transfer institution.
- The proposed changes will allow for better articulation to a wider degree of diverse business programs at partner institutions.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.

• No funds are requested from the State Regents.

# TCC - Associate in Applied Science in Aviation Sciences Technology (199)

Degree program requirement changes and degree program option deletion

- Delete option Management.
  - o There are currently 22 students enrolled in the option.
  - Students will be allowed two years to complete the degree requirements or be advised into another program.
  - The proposed deletion is the result of restructuring the program and maintaining compliance with the 50 percent common core curriculum policy.
- For the Professional Pilot option:
  - o Add COMM 1113/ENGL 2343/ENGL 2333 as alternative courses to ENGL 1123.
  - o Remove ECON 2023, GEOG 1043, and 3 credit hours of Humanities.
  - o Remove MATH 1613.
  - o Add MATH 1473 as an alternative course to MATH 1513.
  - o Add SOCI 1113 as an alternative course to PSYC 1113.
  - o Remove PHYS 1114.
  - o Remove AVST 2152.
  - Add AVST 2253, AVST 2283, AVST 2413, AVST 2454, AVST 2343, AVST 2442, and AVST 2181.
- The proposed changes align the curriculum with industry skill requirements and provide students a direct pathway for a professional pilot career.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 62 to 60.
- No funds are requested from the State Regents.

### **AGENDA ITEM #25-b:**

Reconciliation.

**SUBJECT:** Approval of institutional requests.

# **RECOMMENDATION:**

It is recommended that the State Regents approve the request for degree program inventory reconciliations as described below.

### **BACKGROUND:**

Northeastern State University (NSU) requested a degree program modification change for the Bachelor of Science in Medical Laboratory Science (147) to reconcile institutional practice with official degree program inventory.

Southwestern Oklahoma State University (SWOSU) requested a degree program modification change for the Bachelor of Business Administration in Business Administration (011) to reconcile institutional practice with official degree program inventory.

Tulsa Community College (TCC) requested a degree program modification change for the Certificate in Business Management (241) to reconcile institutional practice with official degree program inventory.

### **POLICY ISSUES:**

This action is consistent with the State Regents' Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

### **ANALYSIS:**

NSU submitted a new program proposal for the Medical Laboratory Science (147), which was approved at the June 25, 2009 State Regents' meeting. The proposal indicated the curriculum would be offered in a blended format, with courses being delivered both online and in clinical site laboratory experiences. NSU's proposal also satisfactorily addressed the requirements for online delivery. However, a request for online delivery approval was omitted from the agenda item. This action will correct this error and reconcile institutional practice with official degree program inventory.

SWOSU submitted degree program modification changes for the Bachelor of Business Administration in Business Administration (011), which were approved at the January 24, 2019 State Regents' meeting. The modification indicated that ENTR 1123 was a required course to fulfill the Social and Human Sciences portion in the General Education. SWOSU reports that ENTR 1123 is not required; however, it is recommended. This action will correct this error and reconcile institutional practice with official degree program inventory.

TCC submitted degree program modification changes for the Certificate in Business Management (241), which were approved at the December 6, 2018 State Regents' meeting. The modification indicated to add MKTG 2323. TCC reports that their request included an incorrect course number and notes the correct course to be added is MKTG 2453. This action will correct this error and reconcile institutional practice with official degree program inventory.

March 28, 2019

### **AGENDA ITEM #25-c:**

**Electronic Delivery.** 

**SUBJECT:** Approval of requests from East Central University to offer the Bachelor of Science in

Kinesiology, the Bachelor of Science in Nursing, and the Bachelor of Social Work in

Social Work via online delivery.

### **RECOMMENDATION:**

It is recommended that the State Regents approve East Central University's request to offer the existing Bachelor of Science in Kinesiology (020), the Bachelor of Science in Nursing (034), and the Bachelor of Social Work (050) via online delivery.

### **BACKGROUND:**

East Central University (ECU) is currently approved to offer the following degree programs via online delivery:

- Master of Education in Library Media (090);
- Master of Education in Grad-Education Leadership (098);
- Master of Education in Educational Technology (104);
- Master of Education in Sports Administration (105);
- Master of Science in Water Resources Policy and Management (103);
- Master of Management in Management (102):
- Bachelor of Arts in Interdisciplinary Studies (056); and
- Bachelor of Arts in Human Services Counseling (026).

ECU's governing board approved offering online the existing Bachelor of Science in Kinesiology (020) at their September 21, 2018 meeting and the Bachelor of Science in Nursing (034), and the Bachelor of Social Work in Social Work (050) at their November 2, 2018 meeting. ECU requests authorization to offer these existing programs via online delivery, as outlined below.

### **POLICY ISSUES:**

These actions are consistent with the Oklahoma State Regents for Higher Education's Distance Education and Traditional Off-Campus Courses and Programs policy. This policy allows institutions with approved online delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the president to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and demand, and 5) cost and financing.

### **ANALYSIS:**

ECU satisfactorily addressed the requirements in the Distance Education and Traditional Off-Campus Courses and Programs policy as summarized below.

# **Bachelor of Science in Kinesiology (020)**

**Demand.** Graduates with a Kinesiology degree are able to work in a variety of fields, including Athletic Training, Coaching and Scouting, Exercise Physiology, Fitness Training and Instructing, and Health Education and Community Health. According to Oklahoma Employment Security Commission data, opportunities for employment in these fields are expected to increase as much as 23 percent through 2026. ECU reports strong enrollment and graduation numbers in the program. With the expected career opportunities for qualified employees, providing the existing degree program in an online format will allow ECU to address the workforce needs in the field.

**Delivery method.** The existing degree program will be delivered utilizing the Blackboard Learning Management System and will make full use of the online features including discussion, assignments, assessments, group work, individual work, and projects. Both courses and faculty teaching in the program will be certified by Quality Matters and incorporate best practices in online pedagogy.

**Funding.** The existing program will be funded through existing allocations and the tuition and fee structure and no new funding from the State Regents will be required to deliver the existing degree program through online delivery.

**Duplication and impact on existing programs.** A system wide letter of intent was communicated by email on April 2, 2018. None of the State System institutions notified State Regents' staff of a protest to the proposed delivery method of the existing program. Approval will not constitute unnecessary duplication.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve ECU's request to offer the existing degree program through online delivery, as described above.

# **Bachelor of Science in Nursing (034)**

**Demand.** The Southern Oklahoma Ecosystem Briefing from the Oklahoma Department of Commerce states that the median hourly salary (MHS) for Registered Nurses is \$26.31 while the MHS for Licensed Practical Nurses is \$17.23. This increase in salary potential is a strong incentive for nurses to earn a bachelor's degree. Additionally, according to Oklahoma Employment Security Commission data, career opportunities for Registered Nurses are expected to increase 10 percent statewide and nearly 17 percent in southeastern Oklahoma through 2026. Providing the existing Bachelor of Science in Nursing (034) through online delivery will allow working nurses to continue their education with a more flexible schedule.

**Delivery method.** The existing degree program will be delivered utilizing the Blackboard Learning Management System and will make full use of the online features including discussion, assignments, assessments, group work, individual work, and projects. Both courses and faculty teaching in the program will be certified by Quality Matters and incorporate best practices in online pedagogy.

**Funding.** The existing program will be funded through existing allocations and the tuition and fee structure and no new funding from the State Regents will be required to deliver the existing degree program through online delivery.

**Duplication and impact on existing programs.** A system wide letter of intent was communicated by email on November 9, 2018. Northeastern State University (NSU) requested a copy of the proposal, which was sent on December 21, 2018. Neither NSU nor any other State System institution notified State Regents' staff of a protest to the proposed delivery method of the existing program. Approval will not constitute unnecessary duplication.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve ECU's request to offer the existing degree program through online delivery, as described above.

# **Bachelor of Social Work (050)**

**Demand.** Students completing a Bachelor of Social Work (050) can find employment as a Social and Community Service Manager, or continue their education to complete a Master of Social Work. The Bureau of Labor Statistics projects that from 2016 to 2026, the job outlook for Social and Community Service Managers and Social Workers will grow by 16 percent. This is consistent with projections from Oklahoma Employment Security Commission data, which also shows a 16 percent growth statewide for these career fields. Offering the existing program via online delivery will allow ECU to address the workforce need by graduating qualified candidates to fill open positions.

**Delivery method.** The existing degree program will be delivered utilizing the Blackboard Learning Management System and will make full use of the online features including discussion, assignments, assessments, group work, individual work, and projects. Both courses and faculty teaching in the program will be certified by Quality Matters and incorporate best practices in online pedagogy.

**Funding.** The existing program will be funded through existing allocations and the tuition and fee structure and no new funding from the State Regents will be required to deliver the existing degree program through online delivery.

**Duplication and impact on existing programs.** A system wide letter of intent was communicated by email on November 9, 2018. Northeastern State University (NSU) requested a copy of the proposal, which was sent on December 21, 2018. Neither NSU nor any other State System institution notified State Regents' staff of a protest to the proposed delivery method of the existing program. Approval will not constitute unnecessary duplication.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve ECU's request to offer the existing degree program through online delivery, as described above.

March 28, 2019

### **AGENDA ITEM #25-d:**

State Authorization Reciprocity Agreement.

**SUBJECT:** Ratification of institutional requests to renew participation in the State Authorization

Reciprocity Agreement.

### **RECOMMENDATION:**

It is recommended that the State Regents ratify institutional requests for annual renewal of participation in the State Authorization Reciprocity Agreement.

# **BACKGROUND:**

On May 29, 2015, the State Regents approved Oklahoma's participation in the State Authorization Reciprocity Agreement (SARA). Additionally, on June 29, 2015, the Southern Regional Education Board approved Oklahoma as a SARA State.

As the state portal agency, the State Regents are responsible for the initial approval and ongoing oversight of SARA activities which are performed by Oklahoma public and private institutions. Based on the extended time periods between State Regents' meetings during certain points of the year, relying on State Regents' approval to permit eligible institutions to participate in SARA would delay the timeframe in which institutional participation in SARA is approved or renewed. Therefore, on September 3, 2015, the State Regents approved a revision to the Administrative Operations policy that delegates authority to the Chancellor to approve eligible institutions to participate in SARA, pending State Regents' ratification.

### **POLICY ISSUES:**

Section 3.16.9 in the Oklahoma State Regents for Higher Education's Distance Education and Traditional Off-Campus Courses and Programs policy states the eligibility requirements for SARA as follows:

"To be eligible for SARA participation, a public or private institution shall have its principal campus or central administrative unit domiciled in Oklahoma and be a degree-granting institution that is accredited by an agency recognized by the USDE. Additionally, a private institution shall have the minimum requisite USDE issued financial responsibility index score, on the most recent year's review, to participate in the SARA. Private institutions which do not attain the required requisite financial responsibility score on the most recent year's financial review, but receive a score within the range which NC-SARA permits states to grant provisional acceptance, may seek conditional approval."

### **STAFF ANALYSIS:**

Prior to March 28, 2019, State Regents' staff received SARA renewal applications from the following institutions:

- Langston University;
- Northeastern State University;
- The University of Tulsa;
- Southeastern Oklahoma State University;
- Northern Oklahoma College;
- Rose State College;
- Platt College; and
- Family of Faith Christian University.

As a result of meeting the SARA eligibility requirements, these institutions were approved by the Chancellor for annual renewal of their participation in SARA. State Regents' ratification is requested.

### **AGENDA ITEM #25-e:**

**High School Courses for College Admission.** 

**SUBJECT:** Ratification of requests to approve high school courses for college admission.

### **RECOMMENDATION:**

It is recommended that the State Regents ratify a request to approve high school courses for college admission.

### **BACKGROUND:**

Since Fall 2010, the State Regents' high school curricular requirements for college admission have included four units of English, three units of mathematics, three units of laboratory science, three units in history and citizenship skills, and two units from the subjects listed above or selected from computer science, foreign language, or any Advanced Placement course except applied courses in fine arts.

The State Regents have a statutorily mandated function regarding high school courses that satisfy college admission curricular requirements. 70 O.S. § 11-103.6 outlines the curricular units or sets of competencies that are required to graduate from an Oklahoma public high school. By virtue of this statute, high school courses that satisfy college admission requirements, which are subject to State Regents' approval, also satisfy high school college preparatory/work ready curriculum graduation requirements. On March 3, 2016, the State Regents revised the Institutional Admission and Retention policy to align with 70 O.S. § 11-103.6 by designating the State Regents as the responsible entity for approving courses for college admission.

Based on the extended time periods between State Regents' meetings during certain points of the year, relying on the State Regents to approve high school courses for college admission could significantly delay the timeframe in which courses are approved. As such, to make the approval process more efficient, on March 3, 2016, the State Regents delegated authority to the Chancellor to approve high school courses for college admission, pending State Regents' ratification.

### **POLICY ISSUES:**

The provision regarding the State Regents' role in approving high school courses for college admission, which is detailed within policy section 3.9.3 of the Oklahoma State Regents for Higher Education's Institutional Admission and Retention policy, reads as follows:

"Additionally, 70 O.S. § 11-103.6 outlines the curricular units or sets of competencies that are required to graduate from an Oklahoma public high school. By virtue of this statute, high school courses that satisfy college admission requirements, which are subject to State Regents approval, also satisfy specific college preparatory/work ready curricular high school graduation requirements. Therefore, if a high school or the Oklahoma Department of Career and Technology Education wishes to determine if a course will satisfy a

college admission curricular requirement, which fits within one of the legislatively defined college preparatory/work ready curricular subject areas, but is not explicitly detailed therein, it shall require State Regents approval."

# **STAFF ANALYSIS:**

Prior to March 28, 2019, State Regents' staff received a request from the Oklahoma Department of Career and Technology Education to approve high school courses for college admission. The table below details the courses as well as the college admission subject area in which the courses are categorized:

Course	Subject Area
Advanced Database Concepts Using Access	Computer Science
Advanced Spreadsheet Applications	Computer Science
Computer Science Discoveries	Computer Science
Computer Science Principles	Computer Science
Computer Science Essentials	Computer Science
Google Tools	Computer Science
Python	Computer Science
Robotics Engineering	Computer Science
Advanced Robotics Engineering	Computer Science
Space Engineering Concepts	Computer Science

After a comprehensive review of the course objectives and learning outcomes, it was determined that these high school courses meet the requirement for college admission. Therefore, the courses were approved for college admission by the Chancellor. State Regents' ratification is requested.

### **AGENDA ITEM #25-f:**

#### Academic Nomenclature.

**SUBJECT:** Ratification of a request from Oklahoma State University Institute of Technology to consolidate academic schools

### **RECOMMENDATION:**

It is recommended that the State Regents ratify the approved academic nomenclature changes as described below.

### **BACKGROUND:**

Oklahoma State University Institute of Technology (OSUIT) requested authorization to consolidate programs into four new schools. OSUIT's governing board approved the request on January 25, 2019.

### **POLICY ISSUES:**

This action is consistent with the Oklahoma State Regents for Higher Education's Approval of Changes in Academic Structure and Nomenclature policy.

### **ANALYSIS:**

OSUIT requested approval to consolidate its ten academic schools as follows:

- Combine the School of Arts and Sciences, School of Culinary Arts, and School of Nursing and Health Services to form the School of Arts, Sciences, and Health;
- Combine the School of Information Technologies and School of Visual Communications to form the School of Creative and Information Technologies;
- Combine the School of Construction Technologies, School of Energy Technologies, and School of Engineering Technologies to form the School of Engineering and Construction Technologies; and
- Combine the School of Automotive Technologies and School of Diesel and Heavy Equipment to form the School of Transportation and Heavy Equipment.

These recommended changes are the result of a series of meetings which took place over the course of a year with faculty, staff, student leaders, and industry representatives and will provide cost-savings and revenue opportunities.

With the exception of those currently holding dean and assistant dean roles, all faculty and academic staff associated with an existing school will be reassigned to the pertinent new school. In fairness to current school leaders, and to ensure the realigned schools, the institution, and their constituencies receive the highest quality academic leadership possible, OSUIT plans to fill the dean and assistant dean position for

each of the new schools through open searches. No programs were changed or deleted. No additional funding is requested from the State Regents for this change.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.

# **AGENDA ITEM #25-g:**

**Agency Operations.** 

**SUBJECT:** Ratification of purchases in excess of \$25,000 for FY2019.

### **RECOMMENDATION:**

It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between December 22, 2018 and February 22, 2019.

### **BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

### **POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000.

### **ANALYSIS:**

For the time period between December 22, 2018 and February 22, 2019, there are 3 purchases in excess of \$25,000 but not in excess of \$100,000.

### Core

- 1) Inside Track in the amount of \$49,300.00 to train Reach Higher staff, coordinators and navigators across the state to provide coaching to Reach Higher students to encourage college degree completion. (Funded from 210-Core).
- 2) Staplegun Design in the amount of \$55,000.00 for a media campaign aimed at increasing the awareness of and affinity for the Oklahoma's Promise scholarship program. Staplegun will implement a media campaign targeted at the parents of children who qualify for the program. (Funded from 210-Core).

### OneNet

3) Office of Management and Enterprise Services in the amount of \$40,248.00 for the FY19 insurance premium renewal for cyber network risk insurance coverage for the Oklahoma State Regents for Higher Education networks. The costs for these services will be recovered through OneNet customer user fees. (Funded from 718-OneNet).

### **AGENDA ITEM #25-h:**

Non-Academic Degrees.

**SUBJECT:** Ratification of a request from the University of Oklahoma to award honorary degrees.

# **RECOMMENDATION:**

It is recommended that the State Regents ratify the University of Oklahoma's request to award Honorary Degrees.

### **STAFF ANALYSIS:**

A request has been made from the University of Oklahoma (OU) to award Honorary Doctor of Humane Letters Degrees to Dr. Kenneth H. Cooper, Dr. Leslie S. Hudson, and Ms. Cathey Simmons Humphreys.

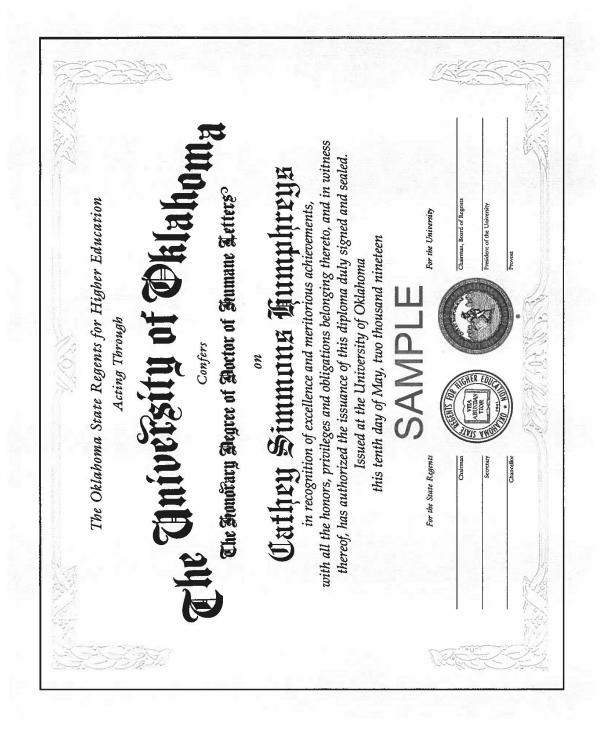
The request is consistent with State Regents' policy which requires:

- conferral of honorary degrees only at the highest level for which an institution is authorized to award earned degrees;
- conferral of honorary degrees that are distinguishable from earned degrees;
- conferral of honorary degrees not to exceed the number specified in the policy;
- conferral of honorary degrees upon individuals who are not faculty, administrators, or other officials associated with the institution as specified in the policy; and
- conferral of honorary degrees upon individuals who have made outstanding contributions to society through intellectual, artistic, scientific, or professional accomplishments.

The OU request meets the requirements of the Oklahoma State Regents for Higher Education's policy. The proposed diplomas for the honorary degrees are attached for State Regents' ratification.

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# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION Moreh 28, 2010

March 28, 2019

#### **AGENDA ITEM #26-a:**

Programs.

#### **RECOMMENDATION:**

This item is for information only.

#### **BACKGROUND:**

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2018 as well as requests pending from the previous year.

#### **POLICY ISSUES:**

This report lists requests regarding degree programs as required by the Oklahoma State Regents for Higher Education's Academic Program Approval policy.

#### **ANALYSIS:**

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2018-2019).

The current status report contains the Current Degree Program Inventory and the following schedules:

- 1. Letters of Intent
- 2. Degree Program Requests Under Review
- 3. Electronic Delivery for Existing Program Requests Under Review
- 4. Approved New Program Requests
- 5. Approved Electronic Media Requests
- 6. Requested Degree Program Deletions
- 7. Approved Degree Program Deletions
- 8. Requested Degree Program Name Changes
- 9. Approved Degree Program Name Changes
- 10. Requested Degree Designation Changes
- 11. Approved Degree Designation Changes
- 12. Cooperative Agreements
- 13. Suspended Programs
- 14. Reinstated Programs
- 15. Inventory Reconciliations
- 16. Net Reduction Table

Supplement available upon request.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION Moreh 28, 2010

March 28, 2019

#### **AGENDA ITEM #26-b (1):**

**Annual Reports.** 

**SUBJECT:** Acceptance of the Supplemental Pension Report, FY2019.

#### **RECOMMENDATION:**

It is recommended that the State Regents accept the FY2018 System-wide Report on the Value of Supplemental Pension Obligations and the Cost of Postemployment Benefits Other Than Pensions and authorize its transmittal to the Governor, the Speaker of the House of Representatives and the President Pro Tempore of the Senate.

#### **BACKGROUND:**

Oklahoma statutes (70 O.S. 2011, Section 17-116.7) require that State System institutions having supplemental pension and postemployment benefit plans disclose certain information relating to these plans in their audited annual financial reports. The statute also requires that the Oklahoma State Regents for Higher Education compile this information into a systemwide report for submission to the Governor, the Speaker of the House of Representatives and the President Pro Tempore of the Senate. This is the twenty-first system-wide report prepared pursuant to this statutory requirement. A copy of the report has been provided to each State Regent.

**POLICY ISSUES:** None.

#### **ANALYSIS:**

#### INSTITUTIONAL AUTHORITY

The enabling statutes for governing boards of institutions in The Oklahoma State System of Higher Education elaborate powers and duties that are similar in nature and includes the authority to:

- 1. Employ and fix compensation of such personnel as deemed necessary...,
- 2. Direct the disposition of all moneys appropriated by the legislature..., and
- 3. Establish and maintain plans for ...retirement of employees.. and for payment of deferred compensation for such employees.

This latter provision establishes authority to create supplemental retirement plans in addition to the retirement plan of the Oklahoma Teacher's Retirement System (OTRS).

#### STATUS OF INSTITUTIONAL SUPPLEMENTAL DEFINED BENEFIT PLANS

The GASB Statement No. 74 became effective with the June 2017 reporting period and remains effective in the current year reporting period. The statement applies primarily to the general purpose external financial

report of state and local government OPEB plans. For OPEB plans that do not issue stand-alone financial statements, additional disclosures are required by the new standard in the sponsoring government's statements.

As of June 30, 2018, 14 of the 26 system institutions (including the OUHSC) have supplemental retirement plans. Although provisions of these supplemental plans may vary among institutions, they typically involve a formula ensuring an employee upon retirement a "minimum retirement benefit" based on the employee's current or highest compensation together with years of service. The institution's obligation under these plans usually involves paying the <u>difference</u> between the calculated "minimum retirement benefit" and the benefits that the employee will receive from OTRS, Social Security, or a defined contribution retirement plan, such as TIAA-CREF. The value of institutional obligations reported as of June 30, 2018, is summarized in *Attachment I* of the report.

The value of obligations reported is based on actuarial valuations prepared by each institution using a number of assumptions. Values are real, therefore, only to the extent that the assumptions prove valid. Actuarial assumptions used by the institutions for FY2013 were developed in accordance with State Regents' policy and were updated to incorporate current market practices and rates. Following are highlights of the information reported by institutions.

- 1. Institutions reporting supplemental pension obligations as of June 30, 2018, included 9 of 13 universities and constituents and five of 13 two-year colleges.
- 2. The present value of future pension obligations as of June 30, 2018, for those institutions reporting amounted a net of \$29,380,177. The reflected increase is in large part to the new GASB format and the assets held in trust model used by the Regional University System on behalf of its institutions. Six (6) institutions are reporting as assets held in trust, eight (8) reporting pay-as-you-go obligations, and eleven (11) institutions reported no obligations.

#### POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

A new GASB Statement No. 75 became effective with the June 2018 reporting period. Thus, this year's report continues to reflect the impact to the institutions for the adoption of the new standards to their financial statements. The result of the new accounting pronouncement is that institutions are now required to report the liability for the post-employment benefits for defined benefit plans administered through a trust, cost-sharing plans administered through a trust, and OPEB plans not provided through a trust. The Statement also requires governments to present more extensive note disclosures and required supplementary information about their OPEB liabilities. Some governments are responsible to make contributions directly to the OPEB plan or make OPEB benefit payments directly as the benefit comes due to the employee. The notable changes include the reporting of the Total OPEB Liability on the Statement of Net Position, replacing the former disclosure of the Actuarial Accrued Liability (AAL.) This new Statement replaces the Statement 45 used in previous years and results in significant changes in the amount liabilities noted in the financial statements since moving to *total* liabilities rather than just the amount of current year's accrued liability shown in the previous disclosures.

Post-employment benefits liabilities other than pensions were reported by 23 institutions in FY 2018 and amounted to \$494,854,605. These costs covered medical and/or life insurance premiums for retirees and the future liability for currently covered employees. The figures are summarized in <u>Attachment II</u> of the report. Twenty-one institutions reported FY2019 liabilities for medical insurance for retirees amounting to \$493,752,285, or 99.7 percent of the total expenses. Six institutions reported liabilities for life insurance premiums for retirees amounting to \$1,102,320. One institution, the University of Oklahoma, accounted for approximately 54.9 percent of the total systemwide postemployment benefit costs, while the University of

Oklahoma Health Sciences accounted for another 41.5 percent. These institutions are reporting the total unfunded liability associated with their current post-employment obligations.

# Meeting of the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION March 28, 2019

#### **AGENDA ITEM #26-b (2):**

**Annual Reports.** 

**SUBJECT:** Acceptance of the Spring 2019 Preliminary Enrollment Survey Report.

#### **RECOMMENDATION:**

It is recommended that the State Regents accept the Spring 2019 Preliminary Enrollment Survey Report.

#### **BACKGROUND:**

Since 1941, enrollment data have been collected and reported by the State Regents for Oklahoma higher education institutions. Beginning in 1981, the Unitized Data System (UDS) was used to collect enrollment and other data at the end of each semester and to report unduplicated official enrollments. The original enrollment survey continues to collect preliminary enrollment that can be reported near the beginning of each semester.

#### **POLICY ISSUES:**

This activity is consistent with the State Regents' reporting responsibilities.

#### **FINDINGS:**

- The headcount enrollment at Oklahoma public colleges and universities decreased by 2.6 percent from 159,960 in spring 2018 to 155,853 in spring 2019. Research universities decreased by 1.9 percent from 54,399 to 53,386. Regional universities decreased by 1.7 percent from 45,800 to 45,007; liberal arts universities decreased by 6.1 percent from 785 to 737 and community colleges decreased by 3.8 percent from 58,976 to 56,723 (Table 1).
- The headcount enrollment at private institutions decreased by 6.0 percent from 21,935 in spring 2018 to 20,609 in spring 2019 (Table 1).
- The <u>semester FTE</u> enrollment at public institutions decreased by 2.1 percent from 118,671 in spring 2018 to 116,127 in spring 2019 (Table 2).
- The <u>semester FTE</u> enrollment at private institutions decreased by 7.8 percent from 19,090 in spring 2018 to 17,599 in spring 2019 (Table 2).
- The number of first-time entering students at Oklahoma public institutions increased by 20.5 percent from 4,083 in spring 2018 to 4,920 in spring 2019. The research universities decreased by 27.5 percent from 316 to 229. Public regional universities decreased by 3.2 percent from 504 to 488. The

liberal arts universities decreased by 62.5 percent from 16 to 6. The community colleges increased by 29.3 percent from 3,247 in spring 2018 to 4,197 in spring 2019 (Table 3).

- The number of first-time entering decreased by 22.1 percent from 190 to 148 at the private institutions (Table 3).
- Concurrent headcount enrollment at Oklahoma public institutions increased by 3.0 percent from 10,436 in spring 2018 to 10,754 in spring 2019 (Table 4).
- The number of concurrent semester credit hours increased by 6.4 percent from 53,187 in spring 2018 to 56,596 in spring 2019. The average number of credit hours *per* student rose from 5.1 to 5.3 (Table 4).

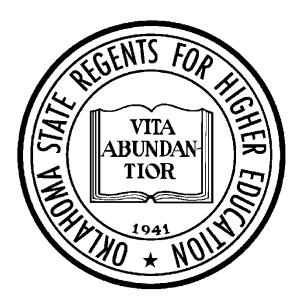
The full report is provided as a supplement to the agenda.

## OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

655 Research Parkway, Oklahoma City

## **MINUTES**

**Seven Hundred Ninety-Fifth Meeting** 



# OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION 655 Research Parkway, Oklahoma City, Oklahoma

# Minutes of the Seven Hundred Ninety-Fifth Meeting January 24, 2019

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# OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION Research Park, Oklahoma City

### Minutes of the Seven Hundred Ninety-Fifth Meeting of the Oklahoma State Regents for Higher Education January 24, 2019

- 1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Oklahoma State Regents for Higher Education held their regular meeting at 9:10 a.m. on Thursday, January 24, 2019, in the State Regents' Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on September 18, 2018 and amended on January 14, 2019. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
- 2. CALL TO ORDER. Vice-Chairman Jody Parker called the meeting to order and presided. Present for the meeting were State Regents Toney Stricklin, Ann Holloway, Andy Lester, Jeff Hickman and Michael C. Turpen. Regent Ron White joined the meeting at 9:50 a.m. Regent Jay Helm and Regent John Massey were absent.
- 3. MINUTES OF THE PREVIOUS MEETINGS. Regent Lester made a motion, seconded by Regent Hickman, to approve the minutes of the State Regents' regular meeting on December 6, 2018. Voting for the motion were Regents White, Parker, Holloway, Lester, Hickman, Turpen, and Stricklin. Voting against the motion were none.
- **4. REPORT OF THE CHAIRMAN.** Vice-Chairman Parker had no comments.
- 5. **REPORT OF THE CHANCELLOR.** Chancellor Glen D. Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents and he

distributed an article from *The Oklahoman* focusing on Ms. Cathy Perri's presentation on the Neill-Wint Center for Neurodiversity at the Committee-of-the-Whole meeting on January 23, 2019. He also stated that he is encouraged by the large turnouts at legislative events and announced that Higher Education Day at the Capitol will be February 12, 2019.

6. STUDENTS. MS. SUNDAS SHAHID, a student at the University of Central Oklahoma (UCO), spoke about her higher education experience. Ms. Shahid began by stating that she was born and raised in Saudi Arabia and her parents sacrificed everything to move to the United States and give her a quality education. She graduated from Lawton High School and attended Cameron University her first year then transferred to UCO. She stated that UCO has helped her grow to the person she is today and is so thankful for her higher education opportunities. She plans to attend graduate school in Chicago, Illinois and major in higher education student personnel.

#### 7. FACULTY ADVISORY COUNCIL

- a. Regents received the 2018 Annual Faculty Advisory Report. Dr. Rachel Bates, Associate Vice Chancellor for Educational Partnerships, introduced Dr. Patsy Smith to discuss the Faculty Advisory Council (FAC) work plan. Dr. Smith highlighted assessment and accountability, institutional budgets, faculty engagement and grants and scholarships.
- b. Regents recognized FAC members who completed their terms of service. Regents also recognized newly elected FAC members, who are elected by the Faculty Assembly to represent faculty from both independent and State System institutions.

Regent Hickman made a motion, seconded by Regent Lester to accept the 2018 Annual Faculty Advisory Report and recognize FAC members. Voting for the motion were Regents Parker, Holloway, Lester, Hickman, Turpen, Stricklin and White. Voting against the motion were none.

#### 8. NEW PROGRAMS.

- a. Regent Lester made a motion, seconded by Regent Hickman, to approve the request from Northeastern State University to offer the Master of Public Health in Public Health, the Graduate Certificate in Global Health, the Graduate Certificate in Public Health and the Graduate Certificate in Public Health Leadership. Voting for the motion were Regents Holloway, Lester, Hickman, Turpen, Stricklin, White and Parker. Voting against the motion were none.
- b. Regent Lester made a motion, seconded by Regent Stricklin, to approve the request from East Central University to offer the Bachelor of Arts in Criminal Justice Policy. Voting for the motion were Regents Lester, Hickman, Turpen, Stricklin, White, Parker and Holloway. Voting against the motion were none.
- **9. PROGRAM DELETIONS.** Regent Hickman made a motion, seconded by Regent Holloway, to approve the following request for program deletions:
  - University of Oklahoma College of Law requested to delete the Master of Legal Studies in Legal Studies.
  - b. Oklahoma State University requested to delete the Certificate in International Competency.
  - Southeastern Oklahoma State University requested to delete the Bachelor of Science in Science Education.
  - d. Western Oklahoma State College requested to delete the Associate in Applied Science in Radiologic Technology.

Voting for the motion were Regents Hickman, Turpen, Stricklin, White, Parker, Holloway and Lester. Voting against the motion were none.

**10. OKLAHOMA'S PROMISE.** Regent Lester made a motion, seconded by Regent Stricklin, to approve the Oklahoma's Promise Year End Report for 2017-2018. Voting for the motion were Regents Turpen, Stricklin, White, Parker, Holloway, Lester and Hickman. Voting against the motion were none. Mr. Bryce Fair, Associate Vice Chancellor for Scholarships and Grants, stated

that the number of high school students enrolling in the program is down slightly from 8,322 in 2017 to 8,183 in 2018, however, students completing the program requirements increased. He also stated that Oklahoma's Promise students have a slightly higher GPA, freshman to sophomore persistence rates and degree completion rates.

#### 11. STATE AUTHORIZATION.

- a. Regent Hickman made a motion, seconded by Regent Lester, to approve the request to reauthorize private institutions operating in Oklahoma.
- b. Regent Hickman made a motion, seconded by Regent Lester, to approve the request to authorize private institutions operating in Oklahoma.

Voting for the motion were Regents Stricklin, White, Parker, Holloway, Lester, Hickman and Turpen. Voting against the motion were none.

#### 12. POLICY.

- a. Regent Hickman made a motion, seconded by Regent Lester, to approve the proposed policy revisions to the *Functions of Public Institutions* policy. This item was posted at the December 6, 2018 State Regents meeting. Voting for the motion were Regents White, Parker, Holloway, Lester, Hickman, Turpen and Stricklin. Voting against the motion were none.
- b. Regent Hickman made a motion, seconded by Regent Lester, to approve the proposed policy revisions to the *In-State/Out-of-State Status of Enrolled Students* policy. The legislation that prompted these policy changes goes into effect March 1, 2019 so Oklahoma State Regents for Higher Education staff asked that it not require the usual one-month posting period. Voting for the motion were Regents Parker, Holloway, Lester, Hickman, Turpen, Stricklin and White. Voting against the motion were none.
- c. Regent Hickman made a motion, seconded by Regent Lester, to approve the request for a policy exception from The University of Oklahoma. Voting for the motion were Regents

Holloway, Lester, Hickman, Turpen, Stricklin, White and Parker. Voting against the motion were none.

- 13. **E&G BUDGET.** Regent Holloway made a motion, seconded by Regent Hickman, to approve the allocation of \$958,883.08 to the Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from revenue collected from the taxes placed on the sale of cigarettes and tobacco products. Voting for the motion were Regents Lester, Hickman, Turpen, Stricklin, White, Parker and Holloway. Voting against the motion were none.
- 14. TUITION POLICY. Regent Holloway made a motion, seconded by Regent Hickman, to approve the policy exception request from Seminole State College to the *Student Tuition and Fees Policy* to waive four fees for concurrent high school students. Voting for the motion were Regents Hickman, Turpen, Stricklin, White, Parker, Holloway and Lester. Voting against the motion were none.
- 15. CONTRACTS AND PURCHASES. Regent Holloway made a motion, seconded by Regent White, to approve the following purchases for amounts in excess of \$100,000:
  - a. Huron Consulting Group in the amount of \$980,000 for institutional financial fiscal reviews and long term viability assessments.
  - Dobson Technologies Transport in the amount of \$155,000 for fiber construction in Tulsa, Oklahoma.

Voting for the motion were Regents Turpen, Stricklin, White, Parker, Holloway, Lester and Hickman. Voting against the motion were none.

#### 16. DELETED ITEM.

17. ONENET. Regent Stricklin made a motion, seconded by Regent Lester, to approve the proposed policy revisions to the *OneNet* policy. This item was posted at the December 2018 State Regents meeting and these changes bring this policy up-to-date with current language. Voting for the motion were Regents Stricklin, White, Parker, Holloway, Lester, Hickman and Turpen. Voting against the motion were none.

- 18. COMMENDATIONS. Regent Lester made a motion, seconded by Regent Holloway, to recognize State Regents' staff for their service and recognitions on state and national projects. Voting for the motion were Regents White, Parker, Holloway, Lester, Hickman, Turpen and Stricklin. Voting against the motion were none.
- 19. **EXECUTIVE SESSION.** Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that an executive session was not needed.
- **20. CONSENT DOCKET.** Regent Holloway made a motion, seconded by Regent Hickman, to approve the following consent docket items:
  - a. Programs.
    - (1) Program Modifications. Approval of institutional requests.
    - (2) Program Suspensions. Approval of institutional requests.
  - b. State Authorization Reciprocity Agreement. Ratification of institutional requests to renew participation in the State Authorization Reciprocity Agreement.
  - c. Electronic Delivery. Approval of request from East Central University to offer the Master of Management in Management, the Bachelor of Arts in Interdisciplinary Studies and the Bachelor of Arts in Human Services Counseling via electronic delivery.
  - d. Agency Operations. Ratification of purchases in excess of \$25,000 for FY2018.
  - e. Non-Academic Degrees.
    - (1) Ratification of a request from Oklahoma State University to award a posthumous degree.
    - (2) Ratification of a request from Oklahoma State University to award an honorary degree.

Voting for the motion were Regents Parker, Holloway, Lester, Hickman, Turpen, Stricklin and White. Voting against the motion were none.

- **21. REPORTS.** Regent Hickman made a motion, seconded by Regent Stricklin, to accept the following reports:
  - a. Programs. Current status report on program requests.
  - b. Annual Reports.
    - (1) Financial Aid Report. Acceptance of Student Financial Aid at State System Institutions for 2016-2017.
    - (2) Academic Policy Exceptions Quarterly Report.

Voting for the motion were Regents Holloway, Lester, Hickman, Turpen, Stricklin, White and Parker. Voting against the motion were none.

#### 22. REPORT OF THE COMMITTEES.

- Academic Affairs and Social Justice and Student Services Committees. The Academic Affairs and Social Justice and Student Services Committees had no additional items for Regents' action.
- b. Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.
- Strategic Planning and Personnel and Technology Committee. The Strategic
   Planning and Personnel and Technology Committee had no additional items for Regents' action.
- Investment Committee. The Investment Committee had no additional items for Regents' action.
- 23. ANNOUNCEMENT OF NEXT REGULAR MEETING. Regent Helm announced that the next regular meetings are scheduled to be held on Wednesday, March 27, 2019 at 10:30 a.m. and Thursday, March 28, 2019 at 9:00 a.m. at the State Regents Office in Oklahoma City.
- **24. ADJOURNMENT.** With no additional items to address, the meeting was adjourned.

ATTEST:	
Jay Helm, Chairman	Ann Holloway, Secretary

#### OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Research Park, Oklahoma City

MINUTES OF THE COMMITTEE-OF-THE-WHOLE Wednesday, January 23, 2019

- 1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Committee-of-the-Whole met at 10:30 a.m. on Wednesday, January 23, 2019, in the Regents Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on September 18, 2018 and amended January 14, 2019. A copy of the agenda had been posted as required by the Open Meeting Act.
- **2. CALL TO ORDER.** Participating in the meeting were Regents Toney Stricklin, Ron White, Jody Parker, Ann Holloway, Andy Lester and Michael C. Turpen. Regent Jeff Hickman joined the meeting at 10:42 a.m. Regents Jay Helm and John Massey were not present. Regent Parker called the meeting to order.
- 3. MERCER HAMMOND. Ms. Beth Johnson and Mr. Tim Westrich from Mercer were present to discuss the Oklahoma State Regents for Higher Education's current investments and market environment. Mr. Westrich stated that for the one-year period ending in November, the endowment performance was down four percent which is not bad considering how other markets performed. Additionally, Ms. Johnson stated that only one manager lost money because they are closing their investment firm.
- 4. WORKFORCE. Mr. Chad Richison, President and CEO of Paycom, gave a brief presentation on the importance of college graduates in the workforce. Mr. Richison began by stating he grew up in Tuttle, Oklahoma and his first endeavor was a hay-hauling business. He then went to the University of Central Oklahoma on a wrestling scholarship and after graduation took a job processing payroll for a company before starting his own business, Paycom. Paycom was a completely online business when no other businesses at that time were and has grown to locations in all 50 states with over 24,000 clients.
  - Mr. Richison stated that a college degree is priceless. He stated that teaching should be more experiential and innovative with needed enhancements to curriculum to get students into the right mental state of learning, and he is working with the University of Central Oklahoma to make these needed changes. Mr. Richison finished by thanking the board for having him.
- **5. HIGHER EDUCATION DISTINGUISHED SERVICE AWARD.** The State Regents presented a distinguished service award to Representative Kyle Hilbert. Chancellor Glen D. Johnson introduced Representative Hilbert and he gave a few brief remarks.
- **6. EXECUTIVE SESSION.** Regent Parker made a motion, seconded by Regent White, to enter executive session for confidential communications between the board and its attorneys concerning pending investigations, claims, or actions. Voting for the motion were Regents White, Parker, Holloway, Lester, Hickman, Turpen and Stricklin. Voting against the motion were none.
- 7. SERVING SPECIAL STUDENT POPULATIONS.

- a. Mr. Justin Chase, Director of the RiverHawks Scholar Program, Northeastern State University (NSU), and Ms. Julie Lackey, Founder, LeadLearnLive, gave a brief overview of the NSU RiverHawks Scholar Program. Mr. Chase began by stating that that RiverHawks program is for students with intellectual or developmental disabilities and is the first comprehensive inclusive transition program in Oklahoma. It is a four-year program and students will earn a certificate upon completion. Students live in campus housing, have a social mentor, and have gainful employment. Mr. Chase stated that 75 percent of RiverHawks scholars go on to live independently after completing the program and 80 percent remain gainfully employed. The students must complete three courses per semester, must choose a major, and have academic tutors and support services.
- b. Ms. Cathy Perri, Director of the Neill-Wint Center for Neurodiversity, University of Science and Arts of Oklahoma (USAO), gave a brief overview of the Neill-Wint Center for Neurodiversity at USAO. Ms. Perri stated that her son, Davis, has autism and when he graduated high school there were no college programs for students like him in Oklahoma, so she collaborated with USAO to create the Neill-Wint Center for Neurodiversity. Students in this program receive a bachelor's degree upon completion, they have peer mentors for their social life, they live on campus in four bedroom apartments with dedicated resident assistants to help with life skills, and they also can have an on-campus job. Mr. Perri stated that the program is privately funded with help from the Inasmuch Foundation and The Wint Family.
- **8. BUDGET REPORT AND REVENUE UPDATE.** Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance, gave a brief budget report. She stated that the Board of Equalization met in December and gave a preliminary estimate of a surplus of \$600 million for fiscal year 2020.
- **9. LEGISLATIVE UPDATE.** Ms. LeeAnna McNally, Vice Chancellor for Governmental Relations, gave a brief legislative report. She began by stating that the legislative tours and distinguished service award presentations have been going very well, and the New Legislator Orientation held on January 7, 2019, was very well attended.

She also stated that she is monitoring higher education bills focusing on concurrent enrollment, tuition waivers and campus safety. Vice Chancellor McNally also noted the following dates:

- a. February 12, 2019 Higher Education Day at the Capitol
- b. April 9, 2019 Oklahoma Promise Day at the Capitol

#### 10. TASK FORCE REPORTS.

- a. **Online Education Task Force.** Vice Chancellor for Academic and Student Affairs Debbie Blanke stated that the Online Education Task Force will meet on January 24, 2019 and will have an update from the Council on Online Learning Excellence and on the Academic Online Excellence Consortium.
- b. **State Regents' Function Change and Mission Expansion Subcommittee.** Chancellor Johnson stated that the subcommittee last met on January 17, 2019 and the proposed *Function of Public Institutions* policy recommendations will be posted at the January 24, 2019 State Regents meeting.
- c. State Regents Campus Safety and Security Task Force. Associate Vice Chancellor Angela Caddell updated the Regents on the status of the Campus Safety and Security

Task Force. She stated that the Campus Safety and Security Summit was held on November 1, 2018, at the Reed Center in Midwest City. The Summit was very well attended with 300 attendees and survey results show an overwhelmingly positive response.

- 11. "BEST OF HIGHER EDUCATION" REPORT. Regents received the January 2019 update on institutional activities via e-mail.
- **12.** CALENDAR OF EVENTS. Chancellor Johnson discussed several upcoming events:
  - Friday, January 25, 2019 Northwest/North Central Region Higher Education Legislative Tour 12:30 p.m. at Northern Oklahoma College in Stillwater.
  - Tuesday, January 29, 2019 Central Oklahoma Region Higher Education Legislative Tour 12:30 p.m. at Rose State College Professional Training and Education Center.
  - Wednesday, January 30, 2019 Joint House A&B Committee and Senate Appropriations Committee Budget Hearing 3:00 p.m. in the House Chamber at the State Capitol.
  - Tuesday, February 12, 2019 –Higher Education Day at the State Capitol program at 2:00 p.m. at in the House Chamber.
  - Wednesday, March 27, 2019 State Regents Meeting 10:30 a.m. at a location to be announced in Tulsa.
  - Wednesday, March 27, 2019 State Regents Dinner 6:00 p.m. at a location to be announced in Tulsa.
  - Thursday, March 28, 2019 State Regents Meeting 9:00 a.m. at a location to be announced in Tulsa.
  - Tuesday, April 9, 2019 Oklahoma's Promise Day at the State Capitol time TBA.
  - Wednesday, April 24, 2019 State Regents Meeting 10:30 a.m. at the State Regents' Office in Oklahoma City.
  - Wednesday, April 24, 2019 State Regents Dinner 6:00 p.m. TBA.
  - Thursday, April 25, 2019 Tuition Hearing 9:00 a.m. at the State Regents' Office in Oklahoma City.
  - Thursday, April 25, 2019 State Regents Meeting 10:00 a.m. at the State Regents' Office in Oklahoma City.
- 13. ADJOURNMENT. With no other items to discuss, the meeting was adjourned.

13. ADJOURNMENT. With no other it	ems to discuss, the meeting was adjourned.	
ATTEST:		
Jay Helm, Chairman	Jody Parker, Secretary	