

CRA EXAM Study Resource List

Books:

Kulakowski, E.C., Chronister L.U. Research Administration and Management. Seattle, WA: Jones & Bartlett, 2006.
Beasley, K.L., et al. Administration of Sponsored Programs - Handbook for Developing and Managing Research Activities and Other Projects. San Francisco: Jossey-Bass, 1982.
Belcher, J. C., and Jacobson, J.M. From Idea to Funded Project, Grant Proposals That Work. Phoenix: Oryx Press, 1992.
Foundation Fundamentals, A Guide For Grantseekers. New York: The Foundation Center, 1991.
Intellectual Property Rights in Industry-Sponsored University Research, Governmental-University-Industry Research Roundtable, Washington, DC (1993).

Monographs and Reviews:

Norris, J., et al. "Regulation and Compliance". Washington DC: National Council of University Research Administrators
Circular A-21: A History of Bureaucratic Encroachment, first in the SRA monograph series. Washington DC: Society of Research Administrators Executive Office.
The Classification of Research, third in the SRA monograph series. Washington DC: Society of Research Administrators Executive Office.
Industrial Perspective on Innovation and Interactions with Universities. Washington DC: Government-University-Industry Roundtable, Industrial Research Institute.
Managing Externally Funded Programs at Colleges and Universities—A Guide to Good Management Practices. Washington DC: Council of Governmental Relations. Revised April 1994.
Simplified and Standardized Model Agreement for University-Industry Cooperative Research. Washington DC: Government-University-Industry Roundtable, Industrial Research Institute.
Sub agreements Under Federal Prime Awards, Washington DC, NCURA (1994).
Subcontracting With Private Funds, Washington DC, NCURA (1994).

Periodicals:

"Research Management Review", Washington DC: National Council of University Research Administrators (NCURA)
"SRA Journal", Washington DC: Society of Research Administrators Executive Office.

Other:

Society of Research Administrators Research Guide. Washington DC: SRA Executive Office.
Directory of Research Grants, 1991, Oryx Press, 4041 North Central at Indian School Road, Phoenix, AZ 85012-3397.

Funding Agencies:

DHHS Grants and Administration Manual. Washington DC: United States Government Printing Office.
NIH Guide to Grants and Contracts. Bethesda, MD: National Institutes of Health.
NSF Grant Policy Manual. Washington DC: United States Government Printing Office.
OMB Circulars:
OMB A-21: Cost of Principles for Educational Institutions.
OMB A-110: Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations: Uniform Administrative Requirements.
OMB A-133:f Audit of Institutions of Higher Education and Nonprofit Organizations.

Guides:

A Grant Getters Guide to the Internet, contact James Kearney, jkearny@raven.csvr.idaho.edu.
Animal Care. Lawrence, NY: Grants Administration News Company.
The Blue Sheet. Chevy Chase, MD: Drug Research Reports.
Federal Contracts Report. Washington DC: The Bureau of National Affairs.
Grantseekers Guidebook. Alexandria, VA: Capital Publications.
Technology Transfer Guide. Lawrence, NJ: Grants Administration News Company.
University Audit Guide. Lawrence, NJ: Grants Administration News Company.
Getting Funded: A Complete Guide to Proposal Writing, 3rd edition, 1988. Continuing Education Publications, Portland State University, P.O. Box 1491, Portland, OR 97207. \$23.45
Databases/Online Services/On Disk:
Federal Information Exchange, Inc. (FEDIX) 13230, Executive Park Terrace, Germantown, MD 20874
Niles and Associates, Personal Manager; Grant Manager; Form Editor. Niles and Associates. Automation for Research Administration: available on disk.
"NSF Bulletin". Office of Legislative and Public Affairs, National Science Foundation, Washington, DC 20550.
Robert E. Krebs. Pre-Award Research Administration and Post-Award Research Administration (DOS-based software). Sylvan Lake Associates, Inc., 1993.
Sylvan Lake Associates, Inc. 1234 Pleasant Point, Sylvan Lake Rome City, IN 46784.