

Minutes

2016 Spring Meeting

April 21, 2016

9:30 a.m. – 12:00 p.m.

University of Central Oklahoma, Edmond, Oklahoma
Virginia Lamb Room, Human Environmental Sciences Building

Attendees: Karen Howard (UCO), Kasady Hoffman (UCO), Greg Wilson (UCO), Mary Huffman (UCO), Yolanda Carr (SWOSU), Joe Swalwell (OCCC), Tina Medlock (NSU), Mitzi Sicking (NSU), Tiffany Wika (NSU), Kathi Schoonover (NSU), Susan Evans (NSU), Rachel Waldrop Holzhauser (UCO), Liliana Renteria (UCO), Tony Wohlers (Cameron), Ardenna Harris (Langston), Gena Ford (UCO), Beverly Endicott (UCO), Deanna Brandt (UCO).

9:00 am – 9:30 am	Breakfast and Networking
9:30 am – 12:00 pm	Business Meeting

The meeting was called to order by Beverly Endicott, Chair.

I. Opening Remarks – Beverly Endicott, Chair

- a. Since the last CGR meeting, Emily Williams from NWOSU has welcomed a baby boy. They are both doing well.
- b. Linda Mason is now working part time for OSRHE. She will continue to publish Grant News. Send her your submissions for the May issue as soon as possible. There will be no June or July issues, and the newsletter will resume in August.
- c. Gena Ford has joined UCO as Grants Writer.
- d. Committee for the Advancement of Grants (community college research administrators) could not attend today's meeting due to various issues. Joe Swalwell of OCCC is in attendance.

II. Self-Introductions

- a. Members stated name, affiliation, and position title; review and edit of membership list.

III. Voting for Approval of Minutes from Fall 2015

- a. The minutes were unanimously approved.

IV. Upcoming Events

- a. Grant Proposal Workshops will be offered by Linda Mason. Information was shared in the meeting via handout. There is no cost for these workshops. Let Beverly Endicott know if you need an electronic version of the handout.
- b. Oklahoma Research Day 2017 will be hosted by NWOSU, and held at the Enid

Convention Center on March 3, 2017. This is the first time Oklahoma Research Day will be held in a convention center. Oklahoma Research Day 2018 will also be hosted by NWOSU and held March 9, 2018.

- c. National Conference on Undergraduate Research will be hosted by UCO April 4-7, 2018. Other Oklahoma universities have already committed to collaboration on this event.
- d. Grantsmanship Center Workshops will be held in Oklahoma City May 18-19.
- e. UCO Events April 21, 2016: Student Art sale today; Earth Day event – several opportunities to participate.
- f. Promoting Undergraduate Research Conference will be held in September 2016. Tony Wohlers has more information. He will distribute information to CGR – please assist with dissemination on your campus. The event will include panels talking about undergraduate research, a student panel, and presentations from OCAST, EPSCoR, and OK-INBRE.

V. New Business

- a. Updates from each campus
 1. **UCO** – Dr. Wei Chen has been named Dean of the College of Mathematics and Science. Dr. Chris Butler has received a Fulbright for research in Botswana. A NSF REU has been received for research on bees in Turkey. Also awarded were two INBRE ROAs and two OSRHE summer academy grants. Submitted proposals include Talent Search, Educational Opportunity Center, National Endowment for the Humanities, and TRIO Training. External grants report: 128 submissions totaling \$9.8 million. UCO is preparing for Upward Bound and McNair applications. Two state agencies cut funding from new grants, so the contracts will be re-negotiated. Mary Huffman wrote proposals to NEH and the Costume Society of America. UCO has submitted 26 patent applications in the past 2 years. 3 have been received. This is becoming an issue of importance for all campuses. Legal counsel should be consulted. Discussion of summer grant/teaching effort.
 2. **Cameron** – Beginning July 1, 2016, several schools and departments will be merged. Along with this, Tony's department will be dissolved, so this is his last CGR meeting.
 3. **NSU** – Dr. Aaron Christopher is now VP of Administration and Finance. The new Assistant VP Business Affairs is Christy Landsaw. NSU is awaiting notification of renewed funding on two Talent Search programs. An ODOC grant has been discontinued due to budget constraints. Both Title III programs (A and F) will end in Fall 2016. NSU is re-applying for the NASNTI, and will also be a partner on an Indian Education Professional Development grant proposal with Stilwell schools. Oklahoma Research Day was a success, with approximately 1,000 authors and co-authors, and an estimated 1,000 people in attendance. Tiffany will be leaving NSU this summer, as her husband has accepted a position at Saginaw Valley State University in Michigan.

4. **SWOSU** – Dr. Yolanda Carr reported that the 23rd Annual Research Fair was held April 19th. Close to 250 faculty and students participated. A RUS grant in the amount of \$500,000 was submitted in March. There has been a 15% increase in faculty writing grant proposals. Yolanda submitted 28 proposals in January. She will be searching for a grant to provide generators for the campus and surrounding community. SWOSU will begin offering training to faculty regarding the grant proposal development process.
 5. **OCCC** - An OSRHE Summer Academy grant was received. OCCC will be submitting a Bureau of Justice Assistance proposal for body-worn cameras for police officers. At this time, the Committee for the Advancement of Grants is not as active due to budget issues affecting community college.
- b. Discussion regarding collaborations with community colleges
 - c. Open Discussion – topics of importance to Research Administrators
 1. How to handle fringe, OTRS, and other issues when someone retires on a grant program.
 2. Discussion of possible upcoming changes in practices regarding non-exempt employees and Department of Labor rules and regulations regarding this.

VI. Adjournment

- a. The meeting was adjourned at 11:15 am.
- b. The Fall meeting will be held at East Central, with NSU serving as an alternate location if needed.