



## Minutes

### 2015 Fall Meeting

September 24, 2015

9:00 a.m.

### SWOSU, Weatherford, OK

**Attendees:** Mary Huffman UCO, Rachel Waldrop Holzhauser UCO, Liliana Renteria UCO, Linda Mason OSRHE, Tony Wohlers CU, Debbie Hickman OSU, Hollie Schreiber OSU, Kathy Schoonover Redden NSU, Tina Medlock NSU, Sheri Shatswell NSU, Mitzi Sicking NSU, Tiffany Wika NSU, Emily Williams NWOSU, Yolanda Carr SWOSU, Gladys Skinner SEOSU, Ardenna Harris LU, Shabnum Bouma SWOSU, Robert Raab OSU, Leah Lyon (ECU), Beverly Endicott (UCO).

**Schedule:**

9:00 am – 9:30 am	Breakfast and Networking
9:30 am – 12:00 pm	Business Meeting
Noon	Lunch

The meeting was called to order at 9:45 a.m. by Beverly Endicott, Chair.

**1. Opening Remarks** –Beverly thanked everyone for coming.

**2. Self-Introductions**

Members stated name, affiliation, and position title; reviewed and edited membership list.

**3. Voting for Approval of Minutes from Spring 2015**

A motion was made by Tony Wohlers and seconded by Liliana Renteria for approval of the minutes with the addition of Debbie Hickman’s name to the list of attendees at the spring 2015 meeting. The minutes were unanimously approved.

**4. Election of Secretary**

Leah Lyon of ECU was elected as secretary

**5. Events**

Promoting Undergraduate Research Workshop/Conference, September 17-18 – Tony reported that it was a good turnout. The keynote speaker, Professor Mick Healey, presented strategies for integrating undergraduate research into the curriculum.

Uniform Guidance Training, 2 sessions – October 1 or 2 – Linda Mason stated the training will be presented by a legal firm from Washington DC. Up to 50 participants per session can register. The \$75 fee includes all materials.



Oklahoma Research Day, March 11, 2016 – Northeastern Oklahoma State U. The website is ready – Registration opens in November. Abstract deadline January 29. Banquet registration deadline February 10.

**6. New Business**

Campus updates – each campus representative presented news and grants received by their institution.

Uniform Guidance Issues – Audits will begin December 2016. Intent of UG is to make it easier and transparent – link on OSRHE website.

Linda stated a beginning grant proposal workshop will be held October 15 & 16. There is no fee but registration is required.

Hollie Schreiber discussed that the NCURA Region 5 meeting will be held in Grapevine TX, April 24-27.

Hollie stated that OSU may not be able to host the CGR spring 2016 meeting. Beverly requested that everyone check with their institutions about hosting the spring meeting. The fall 2016 meeting will be held at East Central.

**7. Adjournment**

A motion to adjourn the meeting was made by Rachel Waldrop Holzhauser and seconded by Robert Raab. The meeting adjourned for lunch at noon.