



SCHOLARS FOR EXCELLENCE IN CHILD CARE

Scholars for Excellence in Child Care
P.O. Box 108850, Oklahoma City, OK 73101-8850
866.343.3881 | 405.225.9395 | www.okhighered.org/scholars
Providing Educational Opportunities for Child Care Professionals

★ COMMUNITY COLLEGE SCHOLARSHIP AGREEMENT ★

This agreement includes the child care provider, the child care facility, the Scholars for Excellence in Child Care program, and the Oklahoma State Regents for Higher Education. In the event funds to finance this agreement become unavailable, either in part or in full, due to reduction in appropriations, this agreement may be modified or terminated and such notice will be provided in writing to the parties herein.

Section I: Scholars Program Responsibilities

Administered by the Oklahoma State Regents for Higher Education, the Scholars Program will:

- Pay up to 100% of tuition/fees for required coursework applicable to the CDA Credential and the Certificate of Mastery (CoM) and 90% of tuition/fees for courses leading to an associate degree in child development, subject to the application of additional financial aid and scholarship funds as provided in Section II (2) and up to 100% of required text books toward CDA courses, a Certificate of Mastery, Director's Certificate of Completion, associate degree in child development, Director's Certificate of Mastery (through OSU-Oklahoma City) or an associate of applied science degree in center management or administration. Note: All financial aid (Pell grant or other financial grants, scholarships, student loans) will be applied toward tuition, fees and books before the Scholars program scholarship.
- Pay based on enrollment not to exceed six courses within the first contract year with two courses in the first semester toward a Certificate of Mastery (CoM). Subsequent contracts pay based on enrollment not to exceed six courses. Once a CoM is earned, a scholar may pursue an associate degree in child development if the scholar has a minimum grade point average (GPA) of 2.0 or higher.
- Provide a stipend upon completion of a credential, certificate, and/or degree. The stipend is to be paid to the scholar within 90 days of confirmation of grades and/or certificate.

Section II: Scholar Responsibilities

I, _____, meet and agree to maintain the following scholarship eligibility requirements:

- Be employed at a licensed child care facility at least three months before beginning coursework (applicable to scholars pursuing an associate degree; there is no minimum requirement for those pursuing a CDA or CoM).
- Be employed in a licensed child care facility in the state QRIS program with a rating of one-star or higher
- Be employed as a teacher, assistant director, director, family child care provider assistant, or family child care provider (caring for children other than my own) working at least 30 hours per week
- Agree to be on a child development or early care education plan of study
- Agree to attend _____
(Community College)
- Agree to participate in only one Scholars program scholarship per contract year. The scholarship applicant cannot enroll in both a technology center scholarship and community college scholarship at the same time.

and I further agree to the following:

- Participate in the Scholars program beginning with the following semester:
Fall 20____ (August–December) Spring 20____ (January–May) Summer 20____ (May–July)
- Apply for financial aid each academic year and furnish completed FAFSA application documentation to the community college scholar coordinator. Respond promptly to all requests for additional information about FAFSA, SAR, state grants (such as OTAG and SEOG) and scholarships. If awarded, the **financial aid** (grants, scholarships, student loans, etc.) **will be applied toward tuition, fees and books before the Scholars program scholarship**. If for some reason, the Scholars program scholarship is applied and pays for the tuition, fees and books before the financial aid is received, I will refund said amount to the Scholars program.
- Enroll in and successfully complete no more than six courses within the first contract year with two courses in the first semester toward a Certificate of Mastery (CoM). Subsequent contracts pay based on enrollment not to exceed six courses. If enrolling in additional hours, the scholarship is forfeited.
- After successfully completing a CoM can then be approved to continue toward an associate degree if a minimum GPA is 2.0 or higher.

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The Scholars program is a collaboration with the Oklahoma State Regents for Higher Education and Oklahoma Human Services.



- If remedial courses in reading and writing are required, follow the institutional guidelines as they pertain to remedial coursework. Students may not enroll in remedial math courses unless they have been approved to work toward an associate degree.
- Submit a class schedule and any changes to enrollment status or class schedule to the community college scholar coordinator or Scholars program office each semester. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars program and depending on course changes the scholarship may be forfeited.
- Notify the community college scholar coordinator or Scholars program office of any changes in employment status. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars program and the scholarship may be forfeited.
- Pass each class with a "D" or above, and abide by the scholarship grade policy concerning making a "D", "F", "I", or "W". This policy can be found on the Informed Consent form. Note: The institution grade policy may differ from this. The Scholars program will not pay for a class to be retaken. If approved for the associate degree, scholarship applicant must maintain a 2.0 or better GPA for continued scholarship eligibility. Eligibility will be checked at scholarship renewal.
- Pay the community college up to 10% of tuition/fees subject to the application of additional financial aid and scholarship funds as provided in Section I (1) in accordance with the institutional policies. This includes late fees if applicable.

This agreement is in full force and effect for a one-year period based on contract date, with one-year renewal periods thereafter, may be modified in writing, and will remain in full force and effect as long as the scholarship applicant remains eligible for participation in the Scholars for Excellence in Child Care program, upon renewal, or at such time as the scholarship applicant decides not to continue his or her educational goals with the scholarship program.

I agree to the terms and conditions set forth above, and will adhere to all Scholars for Excellence in Child Care program policies. In addition, I understand that my scholarship will not be valid until I receive my official notification letter of approval from the Oklahoma State Regents for Higher Education.

Scholarship Applicant Date

Section III: Child Care Facility Responsibilities

As the director of _____ child care facility, I agree that the undersigned child care professional from this facility can participate in the Scholars for Excellence in Child Care program. I agree to be supportive of the undersigned child care professional in his/her educational endeavors. I also agree to allow the scholar coordinator to meet with the scholarship applicant at this facility each semester to better ensure my staff members success in the Scholars program and courses enrolled.

Child Care Facility Director/Owner Date