



## Employment Incentive Payment Process



**1.** Successfully complete a teacher preparation degree program and earn an Oklahoma standard teaching certificate.



**2.** Secure a teaching position in an Oklahoma PK-12 public school.



**3.** Notify OSRHE via email ([futureteachers@osrhe.edu](mailto:futureteachers@osrhe.edu)) of your employment and update your permanent contact information, if needed.



**4.** Submit a copy of your final college transcript, Oklahoma teaching certificate, Employment Compliance form, and other requested documentation to OSRHE by the assigned deadline.



**5.** OSRHE will confirm your eligibility for the incentive and provide your incentive payments through your employing school district.

*While participating in the Oklahoma State Regents for Higher Education's (OSRHE) Inspired to Teach program, notify OSRHE immediately of any changes to your contact information and employment status as a teacher.*

**Inspired2TeachOK.org**



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