



COMMUNITY COLLEGE SCHOLARSHIP AGREEMENT

This agreement includes the child care provider, the child care facility, the Scholars for Excellence in Child Care program (Scholars Program), and the Oklahoma State Regents for Higher Education. In the event funds to finance this agreement become unavailable, either in part or in full, due to reduction in appropriations, this agreement may be modified or terminated and such notice will be provided in writing to the parties herein.

Section I: Scholars Program Responsibilities

Administered by the Oklahoma State Regents for Higher Education, the Scholars Program will:

- Pay up to 90% of tuition/fees for required coursework applicable to the CDA Credential, the Certificate of Mastery (CoM), Director’s Certificate of Completion (DCoC), and for courses leading to an associate degree in child development, subject to the application of additional financial aid and scholarship funds as provided in Section II (2) and up to 100% of required text books toward CDA courses, a CoM, DCoC, DCoM (through OSU-Oklahoma City only), an associate degree in child development, or an associate of applied science degree in center management or administration.
 - **Note: All financial aid (grants, scholarships, student loans, etc.) will be applied toward tuition, fees and books before the Scholars Program scholarship.**
- Pay based on enrollment not to exceed six courses within the first contract year with two courses in the first semester toward a Certificate of Mastery. Subsequent contracts pay based on enrollment not to exceed six courses.
- Provide a stipend upon completion of a credential, certificate, and/or degree. The stipend is to be paid to the scholar within 90 days of confirmation of grades and/or certificate.

Section II: Scholar Responsibilities

I, _____, meet and agree to maintain the following scholarship eligibility requirements:

- Be employed at a licensed child care facility at least three months before beginning coursework (applicable to scholars pursuing an associate degree; there is no minimum requirement for those pursuing a CDA or CoM)
- Be employed in a licensed child care facility in the state QRIS program with a rating of one-star or higher
- Be employed as a teacher, assistant director, director, family child care provider assistant, or family child care provider (caring for children other than my own) working at least 30 hours per week
- Be on a child development or early care education plan of study

Furthermore, I will:

- Attend _____ (Community College)
- Participate in the Scholars Program beginning in the following semester:
Spring 20____ (January–May) Summer 20____ (May–July) Fall 20____ (August–December)
- Apply for financial aid each academic year and furnish completed FAFSA application documentation to the community college scholar coordinator and respond promptly to all requests for additional information about FAFSA, SAR, state grants (such as OTAG and SEOG) and scholarships.
 - **Note: All financial aid (grants, scholarships, student loans, etc.) will be applied toward tuition, fees and books before the Scholars program scholarship. If for any reason, the Scholars Program scholarship is applied and pays for the tuition, fees and books before financial aid is received, I will refund said amount to the Scholars Program.**
- Participate in only one Scholars Program scholarship per contract year. The scholarship applicant cannot enroll in both a technology center scholarship and community college scholarship at the same time.
- Enroll in and successfully complete no more than six courses within the first contract year with two courses in the first semester toward a Certificate of Mastery. Subsequent contracts pay based on enrollment not to exceed six courses. If enrolling in additional hours, the scholarship may be forfeited.
- Maintain a minimum grade point average of 2.0 or higher.
 - **Note: After successfully completing the Certificate of Mastery, a scholar may pursue an associate degree in child development if the scholar has met the minimum GPA. The scholar must maintain a minimum GPA of 2.0 or higher for continued scholarship eligibility. Eligibility will be checked at scholarship renewal.**

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- If remedial courses in reading and writing are required, follow the institutional guidelines as they pertain to remedial coursework. Students may not enroll in remedial math courses unless they have been approved to work toward an associate degree.
- Submit a class schedule and any changes to enrollment status or class schedule to the community college scholar coordinator or Scholars Program office each semester. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars Program and depending on course changes the scholarship may be forfeited.
- Notify the community college scholar coordinator or Scholars Program office of any changes in employment status. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars Program and the scholarship may be forfeited.
- Pass each class with a “D” or above, and abide by the scholarship grade policy concerning making a “D”, “F”, “I”, or “W”. This policy can be found on the Informed Consent form.
 - **Note: The institution grade policy may differ from this. The Scholars Program will not pay for a class to be retaken.**
- Pay the community college up to 10% of tuition/fees subject to the application of additional financial aid and scholarship funds as provided in Section I (1) in accordance with the institutional policies. This includes late fees if applicable.

This agreement is in full force and effect for a one-year period based on contract date, with one-year renewal periods thereafter, may be modified in writing, and will remain in full force and effect as long as the scholarship applicant remains eligible for participation in the Scholars for Excellence in Child Care program, upon renewal, or at such time as the scholarship applicant decides not to continue his or her educational goals with the scholarship program.

I agree to the terms and conditions set forth above, and will adhere to all Scholars for Excellence in Child Care program policies. In addition, I understand that my scholarship will not be valid until I receive my official notification letter of approval from the Oklahoma State Regents for Higher Education.

Signature of Scholarship Applicant

Date

Section III: Child Care Facility Responsibilities

As the director of _____ child care facility, I agree that the above-named staff member from this facility can participate in the Scholars for Excellence in Child Care program. I agree to be supportive of my staff member in his/her educational endeavors. I also agree to allow the scholar coordinator to meet with the scholarship applicant at this facility each semester to better ensure my staff members success in the Scholars Program and courses enrolled.

Signature of Child Care Facility Director

Date