



SCHOLARS FOR EXCELLENCE IN CHILD CARE

Scholars for Excellence in Child Care

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405.225.9395 | www.okhighered.org/scholars

Providing Educational Opportunities for Child Care Professionals

FY27 COMMUNITY COLLEGE SCHOLARSHIP AGREEMENT

This FY27 Community College Scholarship Agreement ("Agreement") sets forth the respective rights, responsibilities, and obligations of the scholarship applicant, the child care facility, the Scholars for Excellence in Child Care program ("Scholars Program"), and the Oklahoma State Regents for Higher Education ("OSRHE") in connection with the applicant's participation in the Scholars Program. In the event funds necessary to support this Agreement become unavailable, in whole or in part, because of a reduction in appropriations or other funding limitations, this Agreement may be modified or terminated upon written notice to the affected parties.

Section I: Scholars Program Responsibilities

Administered by the Oklahoma State Regents for Higher Education, the Scholars Program will:

- Pay, subject to program requirements and the availability of funds, up to 90% of tuition and fees and up to 100% of required textbooks for required coursework leading to a Child Development Associate (CDA), Certificate of Mastery (CoM), Director Certificate of Completion (DCoC), Director Certificate of Mastery (DCoM) (through OSU-Oklahoma City only), associate degree in child development, or Associate of Applied Science degree in child development. Funding for the DCoC shall be available only after completion of the CoM. Scholars pursuing the DCoM shall not be eligible for DCoC funding.
- Provide scholarship payment based on enrollment, not to exceed six courses during the initial contract year, including two courses in the first semester, for scholars pursuing the CoM. Upon completion of the CoM, scholarship payment shall be based on enrollment in not more than five courses during a single contract year.

Section II: Scholar Responsibilities

I, _____ (Scholar Name), hereby certify that I satisfy, and agree to maintain throughout the term of this Agreement, the following scholarship eligibility requirements:

- Be employed at a licensed child care facility for at least three months before commencing coursework if pursuing an associate degree. This minimum employment requirement shall not apply to scholars pursuing a CDA or CoM.
- Be employed either (a) in a licensed child care facility participating in the state QRIS program with a rating of two-star or higher, or (b) in a licensed Family Child Care Home with a rating of one-star or higher.
- Be employed as a teacher, assistant director, director, family child care provider assistant, or family child care provider (caring for children other than my own), and work at least 30 hours per week.
- Be enrolled in a child development or early care education plan of study.
 - Attend the following community college: _____.
 - Begin participation in the Scholars Program during the following semester:

Spring 20____ (January–May) Summer 20____ (May–July) Fall 20____ (August–December)

- Apply for financial aid each academic year, provide completed FAFSA documentation to the community college scholar coordinator, and respond promptly to all requests for additional information relating to the FAFSA, Student Aid Report (SAR), state grants (including OTAG and SEOG), and other scholarships.
- **Note: All financial aid, including grants, scholarships, and student loans, shall be applied to tuition, fees, and books before the Scholars Program scholarship is applied. If the Scholars Program scholarship is applied before other financial aid is received, I agree to reimburse the Scholars Program for any duplicate payment amount.**
- Participate in only one Scholars Program scholarship during any contract year. I shall not receive both a technology center scholarship and a community college scholarship at the same time.
- Enroll in and successfully complete no more than six courses during the initial contract year, including two courses in the first semester, if pursuing a CoM. Upon completion of the CoM, scholarship payment shall be based on enrollment in not more than five courses during a single contract year. Enrollment in additional hours may result in forfeiture of the scholarship.
- Maintain a cumulative grade point average of at least 2.0 as a condition of continued scholarship eligibility. Upon successful completion of the CoM, a scholar may pursue an associate degree in child development if the minimum GPA requirement has been satisfied. Eligibility shall be reviewed at renewal.
- If remedial reading or writing courses are required, comply with the institution's guidelines governing remedial coursework. Remedial math courses may not be taken unless approved as part of an associate degree pathway.
- Submit a class schedule each semester and promptly report any change in enrollment status or class schedule to the community college scholar coordinator or the Scholars Program office. Failure to report such changes may result in tuition, fees, and book charges not being covered and may result in forfeiture of the scholarship.
- Promptly notify the community college scholar coordinator or the Scholars Program office of any change in employment status. Failure to report such changes may result in tuition, fees, and book charges not being covered and may result in forfeiture of the scholarship.
- Pass each class with a grade of "D" or higher and comply with the scholarship grade policy applicable to grades of "D," "F," "I," or "W," as set forth in the Informed Consent form.
- **Note: Institutional grade requirements may differ from Scholars Program requirements. The Scholars Program shall not pay for a course to be retaken.**
- Pay to the community college up to 10% of tuition and fees, subject to the application of additional financial aid and scholarship funds as described in Section I(1), in accordance with institutional policies. This obligation includes any applicable late fees.

This Agreement shall become effective on the contract date and shall remain in effect for a period of one year. This Agreement may be renewed for successive one-year terms if the scholarship applicant remains eligible and the Scholars Program approves renewal. Any modification of this Agreement must be made in writing. This Agreement shall terminate if the scholarship applicant no longer satisfies program eligibility requirements or elects not to continue participation in the Scholars Program.

I acknowledge and agree to the terms and conditions set forth above and agree to comply with all Scholars for Excellence in Child Care program policies. I further acknowledge that this scholarship shall not become valid unless and until I receive an official approval notice from OSRHE.

Signature of Scholarship Applicant

Date

Section III: Child Care Facility Responsibilities

As the director of _____ (Child Care Facility Name), I acknowledge that the above-named staff member is authorized to participate in the Scholars for Excellence in Child Care program. I agree to support the staff member's educational efforts and to permit the scholar coordinator to meet with the scholarship applicant at this facility each semester to support the applicant's successful participation in the Scholars Program and enrolled courses.

Signature of Child Care Facility Director

Date



*The Scholars Program is a collaboration with the
Oklahoma State Regents for Higher Education and
Oklahoma Human Services.*

